

Staff

Stacey Price	Facilities Co-Ordinator
James Hunter	Caretaker
Vacancy	Facilities Assistant
Natalie Cummings	Cleaner

Health & Safety Update

An extensive review of Health & Safety was carried out internally. A new Policy was issued along with revised Risk Assessments. Health and Safety arrangements have been updated. Training has been given and regular checks and inspections are carried out by our Caretaker. A monthly review is completed to ensure inspections are up to date. A Health and Safety update is discussed at each Trustees Meeting.

Financial Procedures

The Treasurer produces regular financial monitoring reports and periodic trading accounts in order to monitor financial performance of the Centre.

Funding

Funding has been received from the Aldi Winter Food Fund and administered by Neighbourly, which will support the Welcome Hub throughout the year. This is in addition to the continued funding from East Bedlington Parish Council.

EAST BEDLINGTON COMMUNITY CENTRE

ANNUAL REPORT 2022 - 2023



Message from the Chair

We continue to offer a full programme of events 6 days per week which includes 15 regular fitness classes and activities from Fitness and Pilates, Craft and Art Classes, East Coast Swing Band, Walking Group, Youth Club, Hope Church and live music sessions along with the Library Service.

We celebrated the late Queen Elizabeth's Platinum Jubilee with a traditional street party in Platform 1 with live screening of the proceedings which was enjoyed by many local residents and their families.

On Friday mornings our Welcome Hub and Foodbank is in high demand and thanks go to East Bedlington Parish Council and Bedlington Food Bank for their continued support.

I would like to thank the Trustees of East Bedlington Community Centre, East Bedlington Parish Council and our volunteers for their efforts during the year.

Ian Sewell
Chair



Objectives of the Charity

- To secure the best possible outcome for the Centre whilst working within the boundaries of local, regional and national policy.
- To achieve these aims by promoting the principles of personal development, healthy lifestyle, wellbeing, community engagement, empowerment and social inclusion.
- To provide excellent community facilities and access to advice, training and support.
- To encourage the community to play an active part in local decision making.
- To encourage individuals and groups to have positive relationships with each other.
- To support young people into adulthood.
- To provide healthy lifestyle choices.
- To provide any other charitable activity for the benefit of the community of East Bedlington and the surrounding areas.

Values

The provision of a community centre for the use of the inhabitants of the Parish of East Bedlington and the surrounding area without distinction of sex, sexual orientation, age, disability, nationality, race, political, religious or other opinions.

The use of the property for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interest of social welfare and with the objects of improving the conditions of the said inhabitants.

Governance

The Governance Framework of the Charity consists of:

- The Centre's Trust Deed, which outlines the aims and objectives of the Charity, dictates the appointment of Trustees and the legal framework in which it must operate.
- A legal structure to ensure compliance with Charity Law.
- A management hierarchy and reporting structure.
- Financial procedures and controls.
- A business plan with key performance indicators with regular reporting against targets.
- Risk Management.
- Policies, procedures, key documents and management arrangements ensure that the Charity is run in an efficient and effective manner in compliance with legislation and in accordance with its aims and objectives.

Trustees

The Centre's Trust Deed governs the appointment of the Trustees and the management of the Charity. All trustees retire at the AGM and are either re-elected, re-appointed (in the case of Parish Council Trustees) or replaced. The Trustees form the Management Committee and have the power to co-opt a further 2 trustees from user groups. The Trust Deed permits the appointment of up to 4 Parish Council Trustees and up to 7 Community Trustees.

Trustees		
Ian Sewell	Chair	Community Trustee
Jenny Tindale	Vice-Chair	Parish Council Trustee
Ron Thornton	Treasurer	Parish Council Trustee
Yvonne Sewell	Secretary	Community Trustee
Dawn Crosby		Parish Council Trustee
Cath Cuthbertson		Community Trustee
Brenda Forrest		User Group Trustee
David Jackson		Community Trustee
Keith Scantlebury		Parish Council Trustee
Len Smith		User Group Trustee
Ron Straughan		Community Trustee

Insurance

East Bedlington Parish Council is responsible for insuring the refurbished building and under the terms of the sub-lease, East Bedlington Community Centre must reimburse the premium incurred by the Council. The contents of the building are insured directly by the Centre and the policy is underwritten by Hiscox.

East Bedlington Community Centre

Report and Accounts

31 March 2023

East Bedlington Community Centre

Chartered Accountants' report to the board of directors on the preparation of the unaudited statutory accounts of East Bedlington Community Centre for the year ended 31 March 2023

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of East Bedlington Community Centre for the year ended 31 March 2023 which comprise of the Profit and Loss Account, the Balance Sheet, the Statement of Changes in Equity and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales, we are subject to its ethical and other professional requirements which are detailed at www.icaew.com/en/members/regulations-standards-and-guidance

Our work has been undertaken in accordance with ICAEW Technical Release 07/16 AAF.

Walsh & Co

Walsh & Co
Chartered Accountants
103 Station Road
Ashington
Northumberland
NE63 8RS

27 July 2023

independently checked and verified.

M. Slaughter

MIKE SLAUGHTER

24 August 2023.

East Bedlington Community Centre
Profit and Loss Account
for the year ended 31 March 2023

	2023	2022
	£	£
Incoming Resources	61,968	73,632
Operating Costs	(90,438)	(109,288)
Other Expenditure	(1,591)	(1,341)
Net Incoming Resources for Period	<u>(30,061)</u>	<u>(36,997)</u>
Tax on profit on ordinary activities	-	-
Net Incoming Resources for Period	<u>(30,061)</u>	<u>(36,997)</u>

East Bedlington Community Centre

Balance Sheet as at 31 March 2023

	Notes	2023 £	2022 £
Fixed assets			
Tangible assets	1	920,199	957,671
Current assets			
Debtors	2	17,682	17,034
Cash at bank and in hand		87,967	84,871
		<u>105,649</u>	<u>101,905</u>
Creditors: amounts falling due within one year	3	(7,159)	(10,826)
Net current assets		<u>98,490</u>	<u>91,079</u>
Net assets		<u>1,018,689</u>	<u>1,048,750</u>
Capital and reserves			
Profit and loss account		1,018,689	1,048,750
Shareholders' funds		<u>1,018,689</u>	<u>1,048,750</u>

**East Bedlington Community Centre
Statement of Changes in Equity
for the year ended 31 March 2023**

	Fund	Total
	£	£
At 1 April 2021	1,085,747	1,085,747
Net Incoming Resources	(36,997)	(36,997)
At 31 March 2022	<u>1,048,750</u>	<u>1,048,750</u>
At 1 April 2022	1,048,750	1,048,750
Net Incoming Resources	(30,061)	(30,061)
At 31 March 2023	<u>1,018,689</u>	<u>1,018,689</u>

East Bedlington Community Centre
Notes to the Accounts
for the year ended 31 March 2023

1 Tangible Fixed Assets

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Land and Buildings	over 30 years
Fixtures and Fittings	20%

2

	Land and buildings £	Fixtures & Fittings £	Total £
Cost			
At 1 April 2022	1,194,676	111,567	1,306,243
Additions	-	3,013	3,013
At 31 March 2023	<u>1,194,676</u>	<u>114,580</u>	<u>1,309,256</u>
Depreciation			
At 1 April 2022	237,005	111,567	348,572
Charge for the year	39,882	603	40,485
At 31 March 2023	<u>276,887</u>	<u>112,170</u>	<u>389,057</u>
Net book value			
At 31 March 2023	<u>917,789</u>	<u>2,410</u>	<u>920,199</u>
At 31 March 2022	<u>957,671</u>	<u>-</u>	<u>957,671</u>

3 Debtors

	2023 £	2022 £
Other debtors	<u>17,682</u>	<u>17,034</u>

4 Creditors: amounts falling due within one year

	2023 £	2022 £
Other creditors	<u>7,159</u>	<u>10,826</u>

East Bedlington Community Centre
Detailed profit and loss account
for the year ended 31 March 2023

	2023	2022
	£	£
Incoming Resources	61,968	73,632
Operating Costs	(90,438)	(109,288)
Other Expenditure	(1,591)	(1,341)
Net Incoming Resources	<u>(30,061)</u>	<u>(36,997)</u>
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East Bedlington Community Centre
Detailed profit and loss account
for the year ended 31 March 2023

This schedule does not form part of the statutory accounts

	2023	2022
	£	£
Incoming Resources		
Grants & Donations	12,765	28,809
Room Hire	43,363	35,293
Rent	5,840	9,530
	<u>61,968</u>	<u>73,632</u>
Operating Costs		
Salaries:		
Other Salaries	25,224	27,069
Pensions	80	103
Staff training and welfare	-	450
Expenses	-	153
	<u>25,304</u>	<u>27,775</u>
Utilities:		
Gas	3,566	2,807
Electric	5,672	3,907
Water	847	1,576
Telephone	1,625	968
	<u>11,710</u>	<u>9,258</u>
General administrative expenses:		
Insurance: Public/Employer Liability	3,281	2,861
Software	1,819	387
Repairs and maintenance	3,380	3,482
Depreciation	40,485	61,654
	<u>48,965</u>	<u>68,384</u>
Running Costs:		
Rent - 15 Station Street	-	28
Training	-	-
Janitorial	1,603	1,010
Licences	1,223	1,330
Printing & Stationery	1,388	1,258
Auditor	200	200
Subscriptions	45	45
	<u>4,459</u>	<u>3,871</u>
<u>Total Operating Costs</u>	<u>90,438</u>	<u>109,288</u>
<u>Other Expenditure</u>		
Misc	1,591	1,341
Tea Dances	-	-

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