

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2024  
for  
Rotherham Cancer Care Centre

Sutton McGrath Hartley Limited  
5 Westbrook Court  
Sharrowvale Road  
Sheffield  
S11 8YZ

Rotherham Cancer Care Centre

Contents of the Financial Statements  
for the Year Ended 31 March 2024

	Page
Report of the Trustees	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6 to 7
Notes to the Financial Statements	8 to 13
Detailed Statement of Financial Activities	14 to 15

## Rotherham Cancer Care Centre

### Report of the Trustees for the Year Ended 31 March 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### EXEMPTIONS

The trustees have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

#### OBJECTIVES AND ACTIVITIES

The charities objectives are:-

The relief of sickness and need, the preservation of health for sufferers of all forms of cancer and other life-threatening diseases and their families and carers in the Rotherham area through the provision of a support centre offering information, professional counselling, and complementary therapies.

Rotherham Cancer Care Centre (RCCC) was founded in 2004 being part of The Cavendish Centre, a charity based in Sheffield. In April 2012 RCCC established itself as an independent charity and was incorporated in November 2012. The Board of Trustees took this decision to establish RCCC as a separate charity to be able to better the needs of people living in and around the Rotherham area.

The Charity's objectives are primarily met by the provision of one-to-one assessment and therapy to individuals affected by cancer. Most of this activity takes place at our Rotherham Centre premises.

The day-to-day operation of RCCC is the responsibility of one administrator. The Centre makes full use of volunteers. Volunteers work in several teams including Fundraising, Treasurer, and reception duties. To manage larger fundraising events, volunteer committees are formed to facilitate and control the projects.

The Board of Trustees meet monthly and receive reports on the cumulative Cash Flow movements in the financial year, together with a monthly forecast for the remaining periods of the year. Information is also circulated on Fundraising activities, client numbers and other strategic and policy matters.

In conducting their business and undertaking these activities the Trustees have considered, and are confident that they have complied with, the Charity Commission's guidance on public benefit.

#### ACHIEVEMENT AND PERFORMANCE

The financial year ended 31 March 2024 was a better year for the charity seeing a strong growth in donations and a smaller deficit for the year compared to the previous year. Fundraising is back to pre-Covid levels and thanks to donations and in-house fundraising the financial position of the Charity has stabilised. Several grants were received and due to the increased activity, overall funds reduced but the charity is still in a sound financial position.

#### FINANCIAL REVIEW

##### Financial position

The results for the year are set out in the financial statements on pages 5-13. The Statement of Financial Activities shows total income for the financial year of £138,035 compared to £125,419 in the previous year.

Expenses for the financial year were £150,219 (2023: £136,061).

Grants/donations of £2,500 (2023: £11,500) were received during the year.

## Rotherham Cancer Care Centre

### Report of the Trustees for the Year Ended 31 March 2024

#### FINANCIAL REVIEW

##### Reserves policy

The Board of Trustees recognise that there is a need to hold financial reserves as only a small percentage of its anticipated annual income is in the form of definite or regular funding. Rotherham Cancer Care have established a reserves policy whereby the unrestricted funds not committed or invested in tangible assets held by the charity should be three to six months of the resources expended in general funds. At that level the committee feel that they would be able to maintain the quality of the services provided. The unrestricted reserves held on 31 March 2024 are £25,057 which is over 6 months running costs and within the acceptable level.

#### PLANS FOR THE FUTURE

We have now resumed a full programme of fund-raising activities and grant applications in order to fund a full range of services to Rotherham residents, and also are developing the service to ensure we are meeting the needs of the people who need us.

The service based at Badsley Moor Lane, Clifton continues at a steady pace and runs at near full capacity over the two days the centre is open to patients.

The centre is closely involved with the MacMillan 'Living with and Beyond Cancer' project and the newly formed MacMillan Advocacy Service which will aim to assess the needs of patients at a much earlier stage following diagnosis and be able to sign post to the relevant organisations.

We aim to continue to offer an excellent quality of service for Rotherham residents, but also develop the service to ensure we are meeting the needs of the people who need us. All clients are encouraged to complete a feedback form as well as having a final assessment by one of our Assessors at the end of every course of treatment. This feedback is discussed at regular meetings of Admin Staff, Assessors, Therapists and Trustees to identify any unmet needs and possibilities for further development of services. This has resulted in a decision by the Trustees to commence a new service of Auricular Acupuncture.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The organisation is a charitable company limited by guarantee, incorporated on 30 November 2012, and registered as a charity on 6 February 2013. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under the Articles of Association. In the event of the company being wound up, members are required to contribute £10 only.

Overall management of the Charity is the responsibility of the Trustees who are appointed under the terms of the governing document.

##### Appointment of Directors and membership

At the Annual General Meeting one third of the Directors, or if their number is not three or a multiple of three, the number nearest to one third, must retire from office. If there is only one Director, he or she must retire. The Directors to retire by rotation shall be those who have been longest in office.

##### Financial risk management

As with many voluntary groups the major risk likely to affect future performance is that of finance to support the activities offered. Funding bids are submitted to possible funders but with competition from other groups or funders who wish to fund specific areas of work, funding is limited.

Rotherham Cancer Care Centre

Report of the Trustees  
for the Year Ended 31 March 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number  
08314253 (England and Wales)

Registered Charity number  
1150857

Registered office  
93 Badsley Moor Lane  
Rotherham  
South Yorkshire  
S65 2PS

Trustees  
Dr S B Burns MBE  
Mrs R Carr  
Dr U Chandra (resigned 19/2/24)  
M S Fittes (resigned 30/11/24)  
Mrs J Mallinder  
Mrs A Mason  
L Killeen (appointed 19/2/24)  
B Nazir (appointed 19/2/24)

Independent Examiner  
Sutton McGrath Hartley Limited  
5 Westbrook Court  
Sharrowvale Road  
Sheffield  
S11 8YZ

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
Dr S B Burns MBE - Trustee

Independent Examiner's Report to the Trustees of  
Rotherham Cancer Care Centre

Independent examiner's report to the trustees of Rotherham Cancer Care Centre ('the Company')  
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Salim FCCA

Sutton McGrath Hartley Limited  
5 Westbrook Court  
Sharrowvale Road  
Sheffield  
S11 8YZ

Date: .....

Rotherham Cancer Care Centre

Statement of Financial Activities  
for the Year Ended 31 March 2024

		2024 Unrestricted fund £	2023 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies	2	46,484	89,578
Other trading activities	3	91,464	35,797
Investment income	4	87	44
Total		<u>138,035</u>	<u>125,419</u>
EXPENDITURE ON			
Raising funds		83,226	73,486
Charitable activities			
Charitable activities		<u>66,993</u>	<u>62,575</u>
Total		<u>150,219</u>	<u>136,061</u>
NET INCOME/(EXPENDITURE)		(12,184)	(10,642)
RECONCILIATION OF FUNDS			
Total funds brought forward		37,241	47,883
TOTAL FUNDS CARRIED FORWARD		<u><u>25,057</u></u>	<u><u>37,241</u></u>

The notes form part of these financial statements

Rotherham Cancer Care Centre

Balance Sheet  
31 March 2024

		2024	2023
		Unrestricted	Total funds
	Notes	fund	£
		£	£
FIXED ASSETS			
Tangible assets	8	273	364
CURRENT ASSETS			
Debtors	9	1,468	22,455
Cash at bank		24,276	15,382
		<hr/>	<hr/>
		25,744	37,837
CREDITORS			
Amounts falling due within one year	10	(960)	(960)
		<hr/>	<hr/>
NET CURRENT ASSETS		24,784	36,877
		<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		25,057	37,241
		<hr/>	<hr/>
NET ASSETS		25,057	37,241
		<hr/>	<hr/>
FUNDS	11		
Unrestricted funds		25,057	37,241
		<hr/>	<hr/>
TOTAL FUNDS		25,057	37,241
		<hr/>	<hr/>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements



Rotherham Cancer Care Centre

Balance Sheet - continued  
31 March 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on .....  
and were signed on its behalf by:

.....  
S B Burns MBE - Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings                      -    25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Rotherham Cancer Care Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2024

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	39,731	81,076
Gift aid	1,109	1,652
Legacies	5,644	6,850
	<u>46,484</u>	<u>89,578</u>

3. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Fundraising events	3,337	5,494
Afternoon tea	734	2,649
The beer festival	79,358	5,810
Burns night	1,185	2,398
Collecting boxes	425	1,239
Community events	412	457
Smartie collection	-	14
Charitable trusts	2,500	11,500
Monthly prize draw	3,513	4,659
Annual summer ball	-	965
Christmas fayre	-	612
	<u>91,464</u>	<u>35,797</u>

4. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	<u>87</u>	<u>44</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	<u>91</u>	<u>121</u>

Rotherham Cancer Care Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2024

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	89,578
Other trading activities	35,797
Investment income	44
Total	<u>125,419</u>
EXPENDITURE ON	
Raising funds	73,486
Charitable activities	
Charitable activities	<u>62,575</u>
Total	<u>136,061</u>
NET INCOME/(EXPENDITURE)	(10,642)
RECONCILIATION OF FUNDS	
Total funds brought forward	47,883
TOTAL FUNDS CARRIED FORWARD	<u><u>37,241</u></u>

Rotherham Cancer Care Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2024

8. TANGIBLE FIXED ASSETS

Fixtures  
and  
fittings  
£

COST

At 1 April 2023 and 31 March 2024

6,346

DEPRECIATION

At 1 April 2023

5,982

Charge for year

91

At 31 March 2024

6,073

NET BOOK VALUE

At 31 March 2024

273

At 31 March 2023

364

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

2024

2023

£

£

Monthly draw

1,468

22,455

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

2024

2023

£

£

Accruals and deferred income

960

960

11. MOVEMENT IN FUNDS

	At 1/4/23 £	Net movement in funds £	At 31/3/24 £
Unrestricted funds			
General fund	37,241	(12,184)	25,057
TOTAL FUNDS	37,241	(12,184)	25,057

Rotherham Cancer Care Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2024

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	138,035	(150,219)	(12,184)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>138,035</u>	<u>(150,219)</u>	<u>(12,184)</u>

Comparatives for movement in funds

	At 1/4/22 £	Net movement in funds £	At 31/3/23 £
Unrestricted funds			
General fund	47,883	(10,642)	37,241
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>47,883</u>	<u>(10,642)</u>	<u>37,241</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	125,419	(136,061)	(10,642)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>125,419</u>	<u>(136,061)</u>	<u>(10,642)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/22 £	Net movement in funds £	At 31/3/24 £
Unrestricted funds			
General fund	47,883	(22,826)	25,057
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>47,883</u>	<u>(22,826)</u>	<u>25,057</u>

Rotherham Cancer Care Centre

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2024

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	263,454	(286,280)	(22,826)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	263,454	(286,280)	(22,826)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

12. RELATED PARTY DISCLOSURES

Dr S Burns, Trustee and Director, is the organiser of the Beer Festival at Magna. The charitable company received £79,358 (2023: £5,810) of incoming resources from the beer festival and expended £77,567 (2023: £20,187) on the beer festival during the year.

Rotherham Cancer Care Centre

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2024

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	39,731	81,076
Gift aid	1,109	1,652
Legacies	5,644	6,850
	<hr/> 46,484	<hr/> 89,578
Other trading activities		
Fundraising events	3,337	5,494
Afternoon tea	734	2,649
The beer festival	79,358	5,810
Burns night	1,185	2,398
Collecting boxes	425	1,239
Community events	412	457
Smartie collection	-	14
Charitable trusts	2,500	11,500
Monthly prize draw	3,513	4,659
Annual summer ball	-	965
Christmas fayre	-	612
	<hr/> 91,464	<hr/> 35,797
Investment income		
Deposit account interest	87	44
	<hr/>	<hr/>
Total incoming resources	138,035	125,419
EXPENDITURE		
Other trading activities		
Monthly prize draw	500	700
Annual Summer Ball expenditure	-	810
Burns Night Expenditure	3,767	8,630
Beer festival costs	77,567	60,964
Afternoon tea	-	1,418
Event expenses and promotion	1,392	964
	<hr/> 83,226	<hr/> 73,486
Charitable activities		
Wages	13,441	14,139
Carried forward	13,441	14,139

This page does not form part of the statutory financial statements



Rotherham Cancer Care Centre

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2024

	2024 £	2023 £
Charitable activities		
Brought forward	13,441	14,139
Insurance	382	2,079
Telephone	675	463
Assessor and Therapist fees	26,135	19,742
Rental of premises	14,850	13,500
Maintenance and cleaning	4,798	2,541
Professional fees	2,508	1,532
Utilities	2,507	7,851
Misc expenses	1,606	607
Fixtures and fittings	91	121
	<hr/>	<hr/>
	66,993	62,575
	<hr/>	<hr/>
Total resources expended	150,219	136,061
	<hr/>	<hr/>
Net expenditure	(12,184)	(10,642)
	<hr/>	<hr/>

This page does not form part of the statutory financial statements