

Registered Company Limited by Guarantee (08314253)
Registered Charity (1150857)

**Report of the Trustees and
Financial Statements For The Year Ended
31 March 2022
for
Rotherham Cancer Care Centre**

**Rotherham Cancer Care Centre
known as Maples Cancer Centre**

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**Rotherham Cancer Care Centre
known as Maples Cancer Centre**

Charity Information

Company Number	08314253 (England & Wales)
Charity Number	1150857
Directors (Trustees)	Dr Stephen Brian Burns Mrs Ruth Carr Dr Umesh Chandra Ms Andrea Mason (appointed 21st June 2022) Mr Martin Stuart Fittes (appointed 21st June 2022) Ms Jeanette Mallinder (appointed 21st June 2022)
Registered Office	93 Badsley Moor Lane Clifton Rotherham S65 2PS
Independent Examiner	Mr Ryan Byrne FCCA Brown McLeod Limited The Old Workshop 1 Ecclesall Road South Sheffield S11 9PA
Bankers	National Westminster Bank Plc Strand Branch 38 Strand London WC2N 5JB COIF Charities Deposit Fund Senator House 85 Queen Victoria Street London EC4V 4ET

**Rotherham Cancer Care Centre
known as Maples Cancer Centre
Trustees (Directors) Report
For the year ended 31 March 2022**

The trustees, who are also Directors of the charity for the purposes of the Companies Act, submit their annual report and financial statements for the year ended 31 March 2022.

Exemptions

The trustees have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated on 12 November 2012 and registered as a charity on 18 February 2013. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under the Articles of Association. In the event of the company being wound up, members are required to contribute £10 only.

Overall management of the Charity is the responsibility of the Trustees who are appointed under the terms of the governing document.

Appointment of Directors and membership

At the Annual General Meeting one third of the Directors, or if their number is not three or a multiple of three, the number nearest to one third, must retire from office. If there is only one Director he or she must retire. The Directors to retire by rotation shall be those who have been longest in office.

Financial Risk management

As with many voluntary groups the major risk likely to affect future performance is that of finance to support the activities offered. Funding bids are submitted to possible funders but with competition from other groups or funders who wish to fund specific areas of work, funding is limited.

Objectives and activities

The charities objectives are:-

The relief of sickness and need, the preservation of health for sufferers of all forms of cancer and other life threatening diseases and their families and carers in the Rotherham area through the provision of a support centre offering information, professional counselling and complementary therapies.

Rotherham Cancer Care Centre (RCCC) was founded in 2004 being part of The Cavendish Centre, a charity based in Sheffield. In April 2012 RCCC established itself as an independent charity and was incorporated in November 2012. The Board of Trustees took this decision to establish RCCC as a separate charity in order to be able to better the needs of people living in and around the Rotherham area.

**Rotherham Cancer Care Centre
known as Maples Cancer Centre
Trustees (Directors) Report
For the year ended 31 March 2022**

Objectives and activities continued

The Charity's objectives are primarily met by the provision of one to one assessment and therapy to individuals affected by cancer. The majority of this activity takes place at our Rotherham Centre premises.

The day to day operation of RCCC is the responsibility of two administrators. The Centre makes full use of volunteers. Volunteers work in several teams including Fundraising, Treasurer and reception duties. In order to manage larger fundraising events, volunteer committees are formed to facilitate and control the projects.

The Board of Trustees meet on a monthly basis and receive reports on the cumulative Cash Flow movements in the financial year, together with a monthly forecast for the remaining periods of the year. Information is also circulated on Fundraising activities, client numbers and other strategic and policy matters.

In conducting their business and undertaking these activities the Trustees have considered, and are confident that they have complied with, the Charity Commission's guidance on public benefit.

Achievements and performance

The financial year 2021/22 was a better year for the charity and we were able to open fully and provide a full range of services. Fundraising was back to pre-Covid levels and thanks to donations and in-house fundraising the financial position of the Charity stabilised. No grants were received and due to the increased activity, overall funds reduced but the charity is still in a sound financial position.

Plans for the future

We now plan to resume a full programme of fund raising activities in order to provide a full range of services to Rotherham residents, but to also develop the service to ensure we are meeting the needs of the people who need us.

The service based at Badsley Moor Lane, Clifton continues at a steady pace and runs at near full capacity over the two days the centre is open to patients.

The centre is closely involved with the MacMillan 'Living with and Beyond Cancer' project and the newly formed MacMillan Advocacy Service which will aim to assess the needs of patients at a much earlier stage following diagnosis and be able to sign post to the relevant organisations.

**Rotherham Cancer Care Centre
known as Maples Cancer Centre
Trustees (Directors) Report
For the year ended 31 March 2022**

Plans for the future continued

We aim to continue to offer an excellent quality of service for Rotherham residents, but also develop the service to ensure we are meeting the needs of the people who need us. All clients are encouraged to complete a feedback form as well as having a final assessment by one of our Assessors at the end of every course of treatment. This feedback is discussed at regular meetings of Admin Staff, Assessors, Therapists and Trustees to identify any unmet needs and possibilities for further development of services. This has resulted in a decision by the Trustees to commence a new service of Auricular Acupuncture.

Reserves policy

The Board of Trustees recognise that there is a need to hold financial reserves as only a small percentage of its anticipated annual income is in the form of definite or regular funding. Rotherham Cancer Care have established a reserves policy whereby the unrestricted funds not committed or invested in tangible assets held by the charity should be three to six months of the resources expended in general funds. At that level the committee feel that they would be able to maintain the quality of the services provided. The unrestricted reserves held at 31 March 2022 are £47,883 which is over 6 months running costs and within the acceptable level.

Financial review

The results for the year are set out in the financial statements on pages 6-13. The Statement of Financial Activities shows total income for the financial year of £134,936 compared to £57,951 in the previous year.

Expenses for the financial year were £144,438 (2021: £30,830).

Grants/donations of £12,890 (2021: £7,957) we received during the year.

The Trustees declare that they have approved the Trustees report above.

Signed on behalf of the Charity's Trustees

SB Burns

Dr Stephen Brian Burns
Chairman of Trustees

9th December 2022

**Rotherham Cancer Care Centre
known as Maples Cancer Centre
Independent Examiners Report
For the year ended 31 March 2022**

I report to the Charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (The 2006 Act).

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for Independent Examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (The 2011 Act). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the Act; or
2. the accounts do not accord with these records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R Byrne

**Ryan Byrne FCCA
Brown McLeod Limited
Chartered Certified Accountants**

The Old Workshop
1 Ecclesall Road South
Sheffield
S11 9PA

9th Decemberr 2022

**Rotherham Cancer Care Centre
known as Maples Cancer Centre
Statement of Financial Activities
For the year ended 31 March 2022**

		Unrestricted Funds	Restricted Funds	2022 Total	2021 Total
	Note	£	£	£	£
INCOMING RESOURCES					
Donations and legacies	2	21,272	-	21,272	51,855
Charitable activities	3	-	-	-	-
Fundraising and events	4	113,662	-	113,662	6,092
Bank interest		2	-	2	4
TOTAL INCOMING RESOURCES		134,936	-	134,936	57,951
RESOURCES EXPENDED					
Cost of generating funds	5	98,607	-	98,607	4,535
Charitable activities	6	45,831	-	45,831	26,295
TOTAL EXPENDED RESOURCES		144,438	-	144,438	30,830
Net income/expenditure	-	9,502	-	9,502	27,121
Transfers between funds		-	-	-	-
Net movement between funds	-	9,502	-	9,502	27,121
Total funds brought forward		57,385		57,385	30,264
Total funds carried forward		47,883	-	47,883	57,385

This Statement of Financial Activities includes all gains and losses recognised in the year.

All the activities of the charitable company are classed as continuing.

The comparative figures for each fund are shown in notes to the accounts.

**Rotherham Cancer Care Centre
known as Maples Cancer Centre
Balance Sheet
For the year ended 31 March 2022**

	Note	£	£	2021 £	£
Fixed assets					
Tangible assets	7		485		647
			<hr/>		<hr/>
			485		647
Current assets					
Stocks		-	-		
Debtors	8	-	-		
Monthly Draw		18,496	14,713		
Bank accounts		29,862	42,985		
		<hr/>	<hr/>		
		48,358	57,698		
Creditors					
Amounts falling due within one year	9	(960)	(960)		
		<hr/>	<hr/>		
Net current assets			47,398		56,738
			<hr/>		<hr/>
Total assets less current liabilities			47,883		57,385
			<hr/>		<hr/>
Net assets			47,883		57,385
			<hr/>		<hr/>
Capital funds					
Restricted funds			-		-
Unrestricted funds			47,883		57,385
			<hr/>		<hr/>
Total funds			47,883		57,385
			<hr/>		<hr/>

For the year ending 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

Directors' responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

Approved by Rotherham Cancer Care Centre on 9th December 2022 and signed on its behalf by:

SBBurns

.....
Dr Stephen Brian Burns - Chairman of Trustees

**Rotherham Cancer Care Centre
known as Maples Cancer Centre
Notes to the financial statements
For the year ended 31 March 2022**

1. Accounting policies

1.1. Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2. Reconciliation with previous Generally Accepted Accounting Practice

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

1.3. Incoming resources

All incoming resources are included in the financial statements when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subject to restrictions on their expenditure imposed by the donor.

1.4. Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred.

Cost of Generating Funds

This comprises the costs associated with attracting voluntary income, and the costs associated with fundraising ventures.

Charitable activities

These costs are incurred by the charity in the delivery of its activities and services for beneficiaries. It includes both costs that can be allocated direct to such activities and those costs of an indirect nature necessary to support them.

**Rotherham Cancer Care Centre
known as Maples Cancer Centre
Notes to the financial statements
For the year ended 31 March 2022**

1.5. Tangible fixed assets and depreciation

Fixed assets are stated at cost less accumulated depreciation.

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful economic life, as follows:

Fixtures, fittings and equipment	- 25% reducing balance
Improvements to landlords property	- over the remaining term of the lease

1.6. Support cost allocation

Support costs are those that assist the work of the charity but do not clearly represent charitable activities and include the cost of governance and administrative payroll costs. Given that support costs are less than 5% of total costs they are allocated directly to expenditure on charitable activities.

1.7. Fund accounting

Incoming resources that may be applied for the charities general purposes are treated as unrestricted incoming resources and are credited to the unrestricted funds. Where a donation or grant is required to be used for a specific purpose, the amount concerned is treated as restricted income and is credited to the appropriate restricted fund.

1.8. Taxation

The charity is exempt from corporation tax on income and gains falling within section 505 of the Tax Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**Rotherham Cancer Care Centre
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Notes to the financial statements
For the year ended 31 March 2022**

	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
2. Donations and legacies				
In Memorium	-	-	-	479
General donations	11,038	-	11,038	35,859
Corporate donations	-	-	-	-
Other organisational donations	7,957	-	7,957	12,890
Gift Aid and regular giving	2,278	-	2,278	2,627
	<u>21,272</u>	<u>-</u>	<u>21,272</u>	<u>51,855</u>
3. Charitable activities				
The James Neill Trust	-	-	-	-
Sir John Osbourne Charitable Trust	-	-	-	1,500
The Charitable Trust of Westfield Health	-	-	-	-
The Harry Bottom Charitable Fund	-	-	-	1,096
Michael Barnard Charitable Trust	-	-	-	1,000
May Hearnshaw Charitable Trust	-	-	-	-
Fitzwilliam Wentworth Estate	-	-	-	150
Department of Health and Social Care Fund	-	-	-	500
James Tudor Foundation	-	-	-	-
Garfield Weston Foundation	-	-	-	3,500
Room Hire	-	-	-	-
Zachary Merton	-	-	-	-
Hyman Winstone Foundation	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,746</u>
4. Fundraising and events				
General fundraising events	3,853	-	3,853	-
Annual Summar Ball	-	-	-	-
Afternoon Tea	3,488	-	3,488	-
The Beer Festival	92,473	-	92,473	1,620
Burns Night	2,754	-	2,754	-
Collecting Boxes	1,419	-	1,419	196
Community Events	789	-	789	-
RCCC Annual Golf Day	-	-	-	-
RCCC Raffle	-	-	-	4,050
Smartie collection	79	-	79	68
Virgin Money giving	-	-	-	-
Charitable Trusts	4,384	-	4,384	-
Christmas card sales	-	-	-	-
Xmas Cards	40	-	40	158
Monthly Prize Draw	4,383	-	4,383	-
	<u>113,662</u>	<u>-</u>	<u>113,662</u>	<u>6,092</u>

**Rotherham Cancer Care Centre
known as Maples Cancer Centre
Notes to the financial statements
For the year ended 31 March 2022**

	Unrestricted Funds	Restricted Funds	2022 Total	2021 Total
	£	£	£	£
5. Cost of generating funds				
Monthly Prize Draw	600	-	600	600
Burns Night Expenditure	1,450	-	1,450	-
Beer Festival costs	91,938	-	91,938	1,565
Afternoon Tea	1,823	-	1,823	-
Event expenditure and promotion	2,360	-	2,360	841
Annual Summer Ball expenditure	435	-	435	-
RCCC Annual Golf Day	-	-	-	1,529
	<u>98,607</u>	<u>-</u>	<u>98,607</u>	<u>4,535</u>
6. Charitable activities				
Wages and salaries	12,750	-	12,750	7,355
Fundraising Manager & clerical fees	-	-	-	-
Insurance	821	-	821	1,354
Depreciation	162	-	162	215
Assessor and Therapist fees	12,695	-	12,695	1,571
Telephone costs	526	-	526	669
Rental of premises	13,500	-	13,500	11,250
Professional fees	1,494	-	1,494	1,401
Postage and stationery	-	-	-	-
Maintenance/cleaning of premises	1,928	-	1,928	703
Trade refuse	-	-	-	-
Utilities	1,732	-	1,732	1,615
Misc expenses	224	-	224	161
	<u>45,831</u>	<u>-</u>	<u>45,831</u>	<u>26,295</u>

**Rotherham Cancer Care Centre
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Notes to the financial statements
For the year ended 31 March 2022**

7. Tangible Fixed Assets

	Fixtures, fittings & equipment	Total 2022
Cost	£	£
At 1 April 2021	6,346	6,346
Additions	-	-
at 31st March 2022	<u>6,346</u>	<u>6,346</u>
Depreciation		
At 1 April 2021	5,699	5,699
Charge for this period	162	162
at 31st March 2022	<u>5,861</u>	<u>5,861</u>
Net book value at 31st March 2022	<u>485</u>	<u>485</u>
Net book value at 31st March 2021	<u>647</u>	<u>647</u>

	2022	2021
8. Debtors	£	£
Prepayments	-	-
	<u>-</u>	<u>-</u>

	2022	2021
9. Creditors	£	£
Deferred income	-	-
Accruals	960	960
	<u>960</u>	<u>960</u>

10. Movements in funds

	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance
	£	£	£	£	£
Unrestricted					
General fund	57,385	134,936	144,438	-	47,883
	<u>57,385</u>	<u>134,936</u>	<u>144,438</u>	<u>-</u>	<u>47,883</u>

**Rotherham Cancer Care Centre
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Notes to the financial statements
For the year ended 31 March 2022**

11. Trustees remuneration, benefits and expenses.

No remuneration or expenses were paid to Trustees during the year (2021: Nil).

12. Staff costs and numbers

	2022	2021
	£	£
Salaries	12,750	7,355
Employers pension costs	-	-
	<u>12,750</u>	<u>7,355</u>

13. Related Party Transactions

Dr S Burns, Trustee and Director, is the organiser of the Beer Festival at Magna.