

Registered Company Limited by Guarantee (08314253)  
Registered Charity (1150857)

**Report of the Trustees and  
Financial Statements For The Year Ended  
31 March 2021  
for  
Rotherham Cancer Care Centre**

**Rotherham Cancer Care Centre  
known as Maples Cancer Centre**

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**Rotherham Cancer Care Centre  
known as Maples Cancer Centre**

**Charity Information**

<b>Company Number</b>	08314253 (England & Wales)
<b>Charity Number</b>	1150857
<b>Directors (Trustees)</b>	Mr John Elford Box (resigned 19th November 2021) Dr Stephen Brian Burns Mrs Jane Underwood (resigned 19th November 2021) Mrs Deborah Cooke (resigned 19th November 2021) Mrs Ruth Carr Dr Umesh Chandra (appointed 19th November 2021)
<b>Registered Office</b>	93 Badsley Moor Lane Clifton Rotherham S65 2PS
<b>Independent Examiner</b>	Mr Ryan Byrne FCCA Brown McLeod Limited The Old Workshop 1 Ecclesall Road South Sheffield S11 9PA
<b>Bankers</b>	National Westminster Bank Plc Strand Branch 38 Strand London WC2N 5JB  COIF Charities Deposit Fund Senator House 85 Queen Victoria Street London EC4V 4ET

**Rotherham Cancer Care Centre  
known as Maples Cancer Centre  
Trustees (Directors) Report  
For the year ended 31 March 2021**

The trustees, who are also Directors of the charity for the purposes of the Companies Act, submit their annual report and financial statements for the year ended 31 March 2021.

**Exemptions**

The trustees have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

**Structure, governance and management**

The organisation is a charitable company limited by guarantee, incorporated on 12 November 2012 and registered as a charity on 18 February 2013. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under the Articles of Association. In the event of the company being wound up, members are required to contribute £10 only.

Overall management of the Charity is the responsibility of the Trustees who are appointed under the terms of the governing document.

**Appointment of Directors and membership**

At the Annual General Meeting one third of the Directors, or if their number is not three or a multiple of three, the number nearest to one third, must retire from office. If there is only one Director he or she must retire. The Directors to retire by rotation shall be those who have been longest in office.

**Financial Risk management**

As with many voluntary groups the major risk likely to affect future performance is that of finance to support the activities offered. Funding bids are submitted to possible funders but with competition from other groups or funders who wish to fund specific areas of work, funding is limited.

**Objectives and activities**

**The charities objectives are:-**

The relief of sickness and need, the preservation of health for sufferers of all forms of cancer and other life threatening diseases and their families and carers in the Rotherham area through the provision of a support centre offering information, professional counselling and complementary therapies.

Rotherham Cancer Care Centre (RCCC) was founded in 2004 being part of The Cavendish Centre, a charity based in Sheffield. In April 2012 RCCC established itself as an independent charity and was incorporated in November 2012. The Board of Trustees took this decision to establish RCCC as a separate charity in order to be able to better the needs of people living in and around the Rotherham area.

**Rotherham Cancer Care Centre  
known as Maples Cancer Centre  
Trustees (Directors) Report  
For the year ended 31 March 2021**

**Objectives and activities continued**

The Charity's objectives are primarily met by the provision of one to one assessment and therapy to individuals affected by cancer. The majority of this activity takes place at our Rotherham Centre premises.

The day to day operation of RCCC is the responsibility of two administrators. The Centre makes full use of volunteers. Volunteers work in several teams including Fundraising, Treasurer and reception duties. In order to manage larger fundraising events, volunteer committees are formed to facilitate and control the projects.

The Board of Trustees meet on a monthly basis and receive reports on the cumulative Cash Flow movements in the financial year, together with a monthly forecast for the remaining periods of the year. Information is also circulated on Fundraising activities, client numbers and other strategic and policy matters.

In conducting their business and undertaking these activities the Trustees have considered, and are confident that they have complied with, the Charity Commission's guidance on public benefit.

**Achievements and performance**

The financial year 2020/21 was a very difficult year due to the Covid restrictions and the Centre was closed for most of the year, opening to clients briefly in September 2020 and again in the New Year. Fundraising was severely curtailed and comprised mainly an on-line beer festival and raffles.

The major source of income was several legacies.

We were able to offer some services to clients via phone assessments and counselling.

**Plans for the future**

We now plan to resume a full programme of fund raising activities in order to provide a full range of services to Rotherham residents, but to also develop the service to ensure we are meeting the needs of the people who need us.

The service based at Badsley Moor Lane, Clifton continues at a steady pace and runs at near full capacity over the two days the centre is open to patients.

The centre is closely involved with the MacMillan 'Living with and Beyond Cancer' project and the newly formed MacMillan Advocacy Service which will aim to assess the needs of patients at a much earlier stage following diagnosis and be able to sign post to the relevant organisations.

**Rotherham Cancer Care Centre  
known as Maples Cancer Centre  
Trustees (Directors) Report  
For the year ended 31 March 2021**

**Plans for the future continued**

We aim to continue to offer an excellent quality of service for Rotherham residents, but also develop the service to ensure we are meeting the needs of the people who need us. All clients are encouraged to complete a feedback form as well as having a final assessment by one of our Assessors at the end of every course of treatment. This feedback is discussed at regular meetings of Admin Staff, Assessors, Therapists and Trustees to identify any unmet needs and possibilities for further development of services. This has resulted in a decision by the Trustees to commence a pilot project offering Bereavement Counselling to existing clients in early 2020. Having developed a Service Model ready to start, the Covid Lockdown commenced on March 16th 2020 and this is now in abeyance.

**Reserves policy**

The Board of Trustees recognise that there is a need to hold financial reserves as only a small percentage of its anticipated annual income is in the form of definite or regular funding. Rotherham Cancer Care have established a reserves policy whereby the unrestricted funds not committed or invested in tangible assets held by the charity should be three to six months of the resources expended in general funds. At that level the committee feel that they would be able to maintain the quality of the services provided. The unrestricted reserves held at 31 March 2020 are £57,385 which is over 5 months running costs and within the acceptable level.

**Financial review**

The results for the year are set out in the financial statements on pages 6-13. The Statement of Financial Activities shows total income for the financial year of £57,951 compared to £140,797 in the previous year. The income is reduced for the reasons given above.

Expenses for the financial year were £30,830 (2020: £135,781).

Grants/donations of £nil (2020: £7,746) we received during the year.

The Trustees declare that they have approved the Trustees report above.

Signed on behalf of the Charity's Trustees



**Dr Stephen Brian Burns  
Chairman of Trustees**

**8th December 2021**

**Rotherham Cancer Care Centre  
known as Maples Cancer Centre  
Independent Examiners Report  
For the year ended 31 March 2021**

I report to the Charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (The 2006 Act).

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for Independent Examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (The 2011 Act). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the Act; or
2. the accounts do not accord with these records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Ryan Byrne FCCA  
Brown McLeod Limited  
Chartered Certified Accountants**

The Old Workshop  
1 Ecclesall Road South  
Sheffield  
S11 9PA

8th December 2021

**Rotherham Cancer Care Centre  
known as Maples Cancer Centre  
Statement of Financial Activities  
For the year ended 31 March 2021**

		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2021 Total</b>	<b>2020 Total</b>
	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>INCOMING RESOURCES</b>					
Donations and legacies	2	51,855	-	51,855	18,532
Charitable activities	3	-	-	-	7,746
Fundraising and events	4	6,092	-	6,092	114,514
Bank interest		4	-	4	5
<b>TOTAL INCOMING RESOURCES</b>		<b>57,951</b>	<b>-</b>	<b>57,951</b>	<b>140,797</b>
<b>RESOURCES EXPENDED</b>					
Cost of generating funds	5	4,535	-	4,535	89,121
Charitable activities	6	26,295	-	26,295	46,660
<b>TOTAL EXPENDED RESOURCES</b>		<b>30,830</b>	<b>-</b>	<b>30,830</b>	<b>135,781</b>
Net income/expenditure		27,121	-	27,121	5,016
Transfers between funds		-	-	-	-
Net movement between funds		27,121	-	27,121	5,016
Total funds brought forward		30,264		30,264	25,248
Total funds carried forward		57,385	-	57,385	30,264

This Statement of Financial Activities includes all gains and losses recognised in the year.

All the activities of the charitable company are classed as continuing.

The comparative figures for each fund are shown in notes to the accounts.

**Rotherham Cancer Care Centre  
known as Maples Cancer Centre  
Balance Sheet  
For the year ended 31 March 2021**

	Note	£	£	2020 £
<b>Fixed assets</b>				
Tangible assets	7		647	862
			647	862
<b>Current assets</b>				
Stocks		-	-	-
Debtors	8	-	-	-
Monthly Draw		14,713		
Bank accounts		43,169	30,362	
		57,882	30,362	
<b>Creditors</b>				
Amounts falling due within one year	9	(960)	(960)	
<b>Net current assets</b>			56,922	29,402
<b>Total assets less current liabilities</b>			57,569	30,264
<b>Net assets</b>			57,569	30,264
<b>Capital funds</b>				
Restricted funds			-	-
Unrestricted funds			57,385	30,264
<b>Total funds</b>			57,385	30,264

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

**Directors' responsibilities:**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

Approved by Rotherham Cancer Care Centre on 8th December 2021 and signed on its behalf by:



**Dr Stephen Brian Burns - Chairman of Trustees**

**Rotherham Cancer Care Centre  
known as Maples Cancer Centre  
Notes to the financial statements  
For the year ended 31 March 2021**

**1. Accounting policies**

**1.1. Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2. Reconciliation with previous Generally Accepted Accounting Practice**

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

**1.3. Incoming resources**

All incoming resources are included in the financial statements when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subject to restrictions on their expenditure imposed by the donor.

**1.4. Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred.

Cost of Generating Funds

This comprises the costs associated with attracting voluntary income, and the costs associated with fundraising ventures.

Charitable activities

These costs are incurred by the charity in the delivery of its activities and services for beneficiaries. It includes both costs that can be allocated direct to such activities and those costs of an indirect nature necessary to support them.

**Rotherham Cancer Care Centre  
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Notes to the financial statements  
For the year ended 31 March 2021**

**1.5. Tangible fixed assets and depreciation**

Fixed assets are stated at cost less accumulated depreciation.

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful economic life, as follows:

Fixtures, fittings and equipment	- 25% reducing balance
Improvements to landlords property	- over the remaining term of the lease

**1.6. Support cost allocation**

Support costs are those that assist the work of the charity but do not clearly represent charitable activities and include the cost of governance and administrative payroll costs. Given that support costs are less than 5% of total costs they are allocated directly to expenditure on charitable activities.

**1.7. Fund accounting**

Incoming resources that may be applied for the charities general purposes are treated as unrestricted incoming resources and are credited to the unrestricted funds. Where a donation or grant is required to be used for a specific purpose, the amount concerned is treated as restricted income and is credited to the appropriate restricted fund.

**1.8. Taxation**

The charity is exempt from corporation tax on income and gains falling within section 505 of the Tax Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**Rotherham Cancer Care Centre  
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Notes to the financial statements  
For the year ended 31 March 2021**

	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
<b>2. Donations and legacies</b>				
In Memorium	479	-	479	554
General donations	35,859	-	35,859	12,076
Corporate donations	-	-	-	-
Other organisational donations	12,890	-	12,890	3,453
Gift Aid and regular giving	2,627	-	2,627	2,448
	<u>51,855</u>	<u>-</u>	<u>51,855</u>	<u>18,531</u>
<b>3. Charitable activities</b>				
The James Neill Trust	-	-	-	-
Sir John Osbourne Charitable Trust	-	-	-	1,500
The Charitable Trust of Westfield Health	-	-	-	-
The Harry Bottom Charitable Fund	-	-	-	1,096
Michael Barnard Charitable Trust	-	-	-	1,000
May Hearnshaw Charitable Trust	-	-	-	-
Fitzwilliam Wentworth Estate	-	-	-	150
Department of Health and Social Care Fund	-	-	-	500
James Tudor Foundation	-	-	-	-
Garfield Weston Foundation	-	-	-	3,500
Room Hire	-	-	-	-
Zachary Merton	-	-	-	-
Hyman Winstone Foundation	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,746</u>
<b>4. Fundraising and events</b>				
General fundraising events	-	-	-	5,903
Annual Summer Ball	-	-	-	3,420
Afternoon Tea	-	-	-	3,583
The Beer Festival	1,620	-	1,620	87,793
Collecting Boxes	196	-	196	673
Community Events	-	-	-	-
RCCC Annual Golf Day	-	-	-	6,240
RCCC Raffle	4,050	-	4,050	-
Smartie collection	68	-	68	727
Virgin Money giving	-	-	-	1,112
Christmas card sales	-	-	-	1,372
Xmas Cards	158	-	158	-
Monthly Prize Draw	-	-	-	3,690
	<u>6,092</u>	<u>-</u>	<u>6,092</u>	<u>114,514</u>

**Rotherham Cancer Care Centre  
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Notes to the financial statements  
For the year ended 31 March 2021**

	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
<b>5. Cost of generating funds</b>				
Monthly Prize Draw	600	-	600	400
Beer Festival costs	1,565	-	1,565	81,203
Afternoon Tea		-	-	3,034
Event expenditure and promotion	841	-	841	604
Annual Summer Ball expenditure		-	-	3,240
RCCC Annual Golf Day	1,529	-	1,529	640
	<u>4,535</u>	<u>-</u>	<u>4,535</u>	<u>89,121</u>
<b>6. Charitable activities</b>				
Wages and salaries	7,355	-	7,355	10,428
Fundraising Manager & clerical fees		-	-	110
Insurance	1,354	-	1,354	1,074
Depreciation	215	-	215	287
Assessor and Therapist fees	1,571	-	1,571	17,871
Telephone costs	669	-	669	785
Rental of premises	11,250	-	11,250	13,055
Professional fees	1,401	-	1,401	960
Postage and stationery		-	-	-
Maintenance/cleaning of premises	703	-	703	374
Trade refuse		-	-	-
Utilities	1,615	-	1,615	1,715
Misc expenses	161	-	161	-
	<u>26,295</u>	<u>-</u>	<u>26,295</u>	<u>46,660</u>

**Rotherham Cancer Care Centre  
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Notes to the financial statements  
For the year ended 31 March 2021**

**7. Tangible Fixed Assets**

	<b>Fixtures, fittings &amp; equipment</b>	<b>Total 2021</b>
<b>Cost</b>	<b>£</b>	<b>£</b>
At 1 April 2020	6,346	6,346
Additions	-	-
at 31st March 2021	<u>6,346</u>	<u>6,346</u>
<b>Depreciation</b>		
At 1 April 2020	5,484	5,484
Charge for this period	215	215
at 31st March 2021	<u>5,699</u>	<u>5,699</u>
Net book value at 31st March 2021	<u>647</u>	<u>647</u>
Net book value at 31st March 2020	<u>862</u>	<u>862</u>

**8. Debtors**  
Prepayments

<b>2021</b>	<b>2020</b>
<b>£</b>	<b>£</b>
-	-
<u>-</u>	<u>-</u>

**9. Creditors**  
Deferred income  
Accruals

<b>2021</b>	<b>2020</b>
<b>£</b>	<b>£</b>
-	-
960	960
<u>960</u>	<u>960</u>

**10. Movements in funds**

	<b>Opening Balance</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Transfers</b>	<b>Closing Balance</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted</b>					
General fund	30,264	57,951	30,830	-	57,385
	<u>30,264</u>	<u>57,951</u>	<u>30,830</u>	<u>-</u>	<u>57,385</u>

**Rotherham Cancer Care Centre  
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Notes to the financial statements  
For the year ended 31 March 2021**

**11. Trustees remuneration, benefits and expenses.**

No remuneration or expenses were paid to Trustees during the year (2019: Nil).

**12. Staff costs and numbers**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Salaries	7,355	11,221
Employers pension costs	-	-
	<u>7,355</u>	<u>11,221</u>

**13. Related Party Transactions**

Dr S Burns, Trustee and Director, is the organiser of the Beer Festival at Magna.