



Statement of the Final Accounts for the Year Ending 31 December 2021

Trustees Report

1. The purpose of the charity is to invite and welcome others to "come and see" (John 1.39) who Jesus Christ is.
2. A summary of the main activities and achievements of the Charity is contained in the Secretary's Report to the APCM.
3. The Charity is a public benefit entity.
4. The List of Names of the Trustees is shown in Appendix I
5. Recruitment and appointment of new Trustees occurs through the Annual Parish Church Meeting.
6. The policy adopted by the Charity to determine the appropriate level of reserves is as follows;
 - a. Consider the level of funds at any one time listed as Restricted and Designated
 - b. Review the ongoing commitments for the next three months
 - c. Ensure that there are sufficient funds available to meet these commitments having ring fenced those funds in 'a' above.

Financial Review of 2021

Total receipts for the year were £88,651 (2020 - £160,353) of which £4,910 represented restricted income, with total expenditure of £123,890 (2020 - £130,657), of which £16,539 was restricted expenditure.

Net expenditure for the year amounted to £35,239 (2020 net income £29,695) of which net expenditure of £11,629 was from restricted funds.

As at 31st December the Church had monetary funds of £88,703 (2020 - £123,942) of which £38,910 were restricted funds (2020 - £50,553).

Explanatory Notes to be read in conjunction with the accounts

1. Regular Giving – comprises plate collections at services, covering both cash and the weekly envelopes scheme. It also includes money received through standing orders.
2. HMRC - Gift Aid recovered on any giving where the giver is known, is a tax payer and has completed the appropriate Declaration. Also includes Gift Aid recovered through the Gift Aid Small Donations Scheme (GASDS) on unidentified cash donations where applicable.
3. Mission receipts - Money recovered for Bible Reading Notes, the Bishop's Lent Appeal, collections at events for Messy Church and Bible Society.
4. Donations - Lump sum donations or grants, often with a specific project in mind.
5. Bus Stop Café (BSC) – income and expenditure from the sale of food and drinks at the weekly cafe.
6. Bank Interest – as the Bank Account Summary - attached as Appendix II.
7. Ralph Cottage Rent – Rental income received from the tenants.
8. Churchyard expenses – includes general churchyard maintenance costs. There have been no capital improvements funded in 2021.
9. Mission and other Charitable Donations – includes all costs associated with delivering our mission.
10. Church Hall Expenses – normal revenue costs associated with the running of the hall – utilities, cleaning, insurance etc.
11. Church Hall Maintenance – costs associated with maintaining the Hall.
12. Ralph Cottage Expenses – normal revenue costs associated with the cottage such as insurance, repair of broken windows and handyman costs for example.
13. Ralph Cottage Maintenance – covers periodic repairs to the cooker, boiler, and work to the perimeter fences and hedges.
14. Church Hall Refurbishment – included here are costs of capital works improvements which have been set against the Restricted Fund established following a donation in 2016. During 2021 the improvements to the Hall garden area were completed as the final phase of this work. The Restricted Fund is now exhausted.



Statement of the Final Accounts for the Year Ending 31 December 2021

Receipts and Payments Account

| Receipts | 2021 | | | | 2020 |
|-----------------------------------|---------------|------------|--------------|---------------|----------------|
| | Unrestricted | Designated | Restricted | Total | Totals |
| Regular Giving Excluding Gift Aid | 35,135 | 240 | 3,540 | 38,915 | 41,564 |
| HMRC Gift Aid | 11,748 | 60 | 850 | 12,658 | 19,672 |
| Mission Collections | 14 | 0 | 0 | 14 | 742 |
| Donations and Grants | 11,048 | 0 | 500 | 11,548 | 75,067 |
| Magazine Sales | 60 | 0 | 0 | 60 | 455 |
| Magazine Advertisements | 0 | 0 | 0 | 0 | 0 |
| Bus Stop Café | 919 | 0 | 0 | 919 | 749 |
| Investment Interest | 10 | 0 | 0 | 10 | 268 |
| Ralph Cottage Rent | 16,200 | 0 | 0 | 16,200 | 16,200 |
| Hall Hire | 3,923 | 0 | 0 | 3,923 | 3,663 |
| Weddings and Funerals | 4,384 | 0 | 0 | 4,384 | 1,934 |
| Hall key deposits | 0 | 0 | 20 | 20 | 40 |
| Total Receipts | 83,441 | 300 | 4,910 | 88,651 | 160,353 |

| Payments | 2021 | | | | 2020 |
|---------------------------------|----------------|------------|--------------|----------------|----------------|
| | Unrestricted | Designated | Restricted | Total | Totals |
| Parish Support Fund | 50,000 | 0 | 0 | 50,000 | 68,000 |
| Child and Family Minister (CFM) | 22,130 | 0 | 4,265 | 26,395 | 27,271 |
| Organ and Choir | 1,310 | 0 | 504 | 1,814 | 1,801 |
| Church Expenses | 14,208 | 0 | 0 | 14,208 | 11,585 |
| Ministers Expenses | 933 | 0 | 0 | 933 | 527 |
| Churchyard Expenses | 1,500 | 0 | 0 | 1,500 | 7,136 |
| Books, Printing and Stationery | 1,236 | 0 | 0 | 1,236 | 1,121 |
| Bus Stop Café | 338 | 0 | 0 | 338 | 185 |
| Flowers | 68 | 0 | 0 | 68 | 237 |
| Messy Church | 14 | 0 | 0 | 14 | 231 |
| Mission Giving | 1,156 | 0 | 0 | 1,156 | 3,570 |
| Church Hall Expenses | 5,688 | 0 | 0 | 5,688 | 5,755 |
| Church Hall Maintenance | 1,050 | 0 | 0 | 1,050 | 53 |
| Ralph Cottage Expenses | 625 | 0 | 0 | 625 | 267 |
| Ralph Cottage Maintenance | 2,230 | 0 | 0 | 2,230 | 0 |
| Total Normal Payments | 102,486 | 0 | 4,769 | 107,255 | 127,739 |

| | | | | | |
|-------------------------------|--------------|--------------|---------------|---------------|--------------|
| Special considerations | | | | | |
| Church Hall Refurbishment | 2,457 | 0 | 11,770 | 14,227 | 1,478 |
| Church Fabric Works | 0 | 2,108 | 0 | 2,108 | 1,440 |
| Defibrillator | 0 | 300 | 0 | 300 | 0 |
| Totals | 2,457 | 2,408 | 11,770 | 16,635 | 2,918 |

| | | | | | |
|-----------------------|----------------|--------------|---------------|----------------|----------------|
| Total Payments | 104,943 | 2,408 | 16,539 | 123,890 | 130,657 |
|-----------------------|----------------|--------------|---------------|----------------|----------------|

| | | | | | |
|---------------------------------------|---------------|--------------|---------------|---------------|----------------|
| Excess expenditure over income | 21,502 | 2,108 | 11,629 | 35,239 | -29,695 |
|---------------------------------------|---------------|--------------|---------------|---------------|----------------|



Statement of the Final Accounts for the Year Ending 31 December 2021

Statement of Assets and Liabilities as at 31 December 2021

| Tangible Fixed Assets | 2021 | 2020 | |
|--|------------------|------------------|---------------|
| Ralph Cottage | 405,000 | 405,000 | |
| Church Hall and car park | 1,520,000 | 1,520,000 | |
| | 1,925,000 | 1,925,000 | Note 1 |
| Current Assets | | | |
| Short Term Deposits | | | |
| NS&I | 0 | 30,550 | |
| Total short-term deposits | 0 | 30,550 | |
| Cash at bank in hand – CAF Accounts | 88,703 | 93,392 | |
| Total cash | 88,703 | 123,942 | |
| Total assets | 2,013,703 | 2,048,942 | |
| Liabilities falling due within one year | 0 | 0 | |
| Total Assets less Current Liabilities | 2,013,703 | 2,048,942 | |

Note 1: The Fixed Assets were not re-valued in 2021.



Statement of the Final Accounts for the Year Ending 31 December 2021

| 2022 Proposed Budget | 2021 | | 2022 |
|--|----------------|----------------|----------------|
| Receipts | Budget | Actual | Budget |
| Regular Giving Excluding Gift Aid | 52,000 | 38,915 | 41,856 |
| HMRC Gift Aid | 13,500 | 12,658 | 10,740 |
| Mission Collections | 750 | 14 | 0 |
| Donations and Grants | 5,000 | 11,548 | 3,960 |
| Magazine Sales | 0 | 60 | 0 |
| Magazine Advertisements | 0 | 0 | 0 |
| Bus Stop Café | 1,000 | 919 | 804 |
| Investment Interest | 50 | 10 | 12 |
| Ralph Cottage Rent | 16,200 | 16,200 | 16,200 |
| Church Hall Lettings | 4,000 | 3,923 | 5,065 |
| Weddings and Funerals | 2,500 | 4,384 | 3,238 |
| Hall key deposits | 0 | 20 | 0 |
| Total Receipts | 95,000 | 88,651 | 81,875 |
| | 2021 | | 2022 |
| Payments | Budget | Actual | Budget |
| Parish Support Fund | 60,000 | 50,000 | 60,000 |
| Child and Family Minister (CFM) Costs | 27,500 | 26,395 | 11,664 |
| Organ and Choir | 1,800 | 1,814 | 1,814 |
| Church Expenses | 16,112 | 14,208 | 14,199 |
| Ministers Expenses | 700 | 933 | 1,200 |
| Churchyard Expenses | 2,250 | 1,500 | 1,500 |
| Books, Printing and Stationery | 1,000 | 1,236 | 1,104 |
| Bus Stop Café | 300 | 338 | 600 |
| Flowers | 300 | 68 | 429 |
| Messy Church | 200 | 14 | 200 |
| Mission and other Charitable Donations | 4,370 | 1,156 | 380 |
| Church Hall Expenses | 5,500 | 5,688 | 7,657 |
| Church Hall Maintenance | 0 | 1,050 | 1,212 |
| Ralph Cottage Expenses | 267 | 625 | 1,000 |
| Ralph Cottage Maintenance | 2,500 | 2,230 | 4,500 |
| Total | 122,799 | 107,255 | 107,459 |
| | 2021 | | 2022 |
| Special considerations for 2021 | Budget | Actual | Budget |
| Church Hall Refurbishment | 11,770 | 14,227 | 0 |
| Church Fabric Works | 0 | 2,108 | 0 |
| Defibrillator | 0 | 300 | 0 |
| East Wall Design and Costing Phase | - | - | 9,941 |
| Total | 11,770 | 16,635 | 9,941 |
| Grand total payments | 134,569 | 123,890 | 117,400 |
| Excess expenditure over income | 39,569 | 35,239 | 35,525 |

Note: Due to the expected deficit in 2022, capital projects will only be funded to the extent available from the relevant Restricted or Designated Fund.



Statement of the Final Accounts for the Year Ending 31 December 2021

Financial Statements for the Year Ended 31 December 2021

Analysis of Receipts and Payments RECEIPTS

Voluntary Income

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total 2021 | Total 2020 |
|------------------------------|-----------------------|---------------------|---------------------|------------|------------|
| | £ | £ | £ | £ | £ |
| Regular Giving-includes SOs, | 35,135 | 240 | 3,540 | 38,915 | 41,564 |
| All other giving | 11,062 | 0 | 500 | 11,562 | 75,809 |
| Gift aid recovered | 11,748 | 60 | 850 | 12,658 | 19,672 |
| | 57,945 | 300 | 4,890 | 63,135 | 137,045 |

Revenue Generating Activities

| | | | | | |
|-------------------------|-------|---|---|-------|-------|
| Hall Lettings | 3,923 | 0 | 0 | 3,923 | 3,663 |
| Parish magazine adverts | 0 | 0 | 0 | 0 | 0 |
| Parish magazine sales | 60 | 0 | 0 | 60 | 455 |
| Bus Stop Café | 919 | 0 | 0 | 919 | 749 |
| | 4,902 | 0 | 0 | 4,902 | 4,866 |

Income from Investments

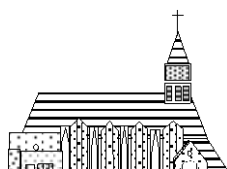
| | | | | | |
|--------------------|--------|---|---|--------|--------|
| Ralph Cottage Rent | 16,200 | 0 | 0 | 16,200 | 16,200 |
| Interest | 10 | 0 | 0 | 10 | 268 |
| | 16,210 | 0 | 0 | 16,210 | 16,468 |

Income from Church Activities

| | | | | | |
|-----------------------|-------|---|----|-------|-------|
| Weddings and Funerals | 4,384 | 0 | 0 | 4,384 | 1,934 |
| Hall key deposits | 0 | 0 | 20 | 20 | 40 |
| | 4,384 | 0 | 20 | 4,404 | 1,974 |

Total Receipts

| | | | | |
|--------|-----|-------|--------|---------|
| 83,441 | 300 | 4,910 | 88,651 | 160,353 |
|--------|-----|-------|--------|---------|



Statement of the Final Accounts for the Year Ending 31 December 2021

Analysis of Receipts and Payments

PAYMENTS

Church Activities

Mission giving and donations

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total 2021 | Total 2020 |
|------------------------------|-----------------------|---------------------|---------------------|------------|------------|
| Mission giving and donations | 1,156 | 0 | 0 | 1,156 | 3,570 |
| | 1,156 | 0 | 0 | 1,156 | 3,570 |

Costs of generating funds

Ralph Cottage Costs (Includes maintenance)

Bus Stop Café Costs

| | | | | | |
|--|-------|---|---|-------|-----|
| Ralph Cottage Costs (Includes maintenance) | 2,855 | 0 | 0 | 2,855 | 267 |
| Bus Stop Café Costs | 338 | 0 | 0 | 338 | 185 |
| | 3,193 | 0 | 0 | 3,193 | 452 |

Ministry

Parish Support Fund

Clergy and staffing costs

| | | | | | |
|---------------------------|--------|---|-------|--------|--------|
| Parish Support Fund | 50,000 | 0 | 0 | 50,000 | 68,000 |
| Clergy and staffing costs | 23,063 | 0 | 4,265 | 27,328 | 27,798 |
| | 73,063 | 0 | 4,265 | 77,328 | 95,798 |

Church Running and Maintenance

Organist and Choir

Messy Church

Printing and Stationery

Church running expenses

Churchyard

Hall running costs (Includes maintenance)

| | | | | | |
|---|--------|---|-----|--------|--------|
| Organist and Choir | 1,310 | 0 | 504 | 1,814 | 1,801 |
| Messy Church | 14 | 0 | 0 | 14 | 231 |
| Printing and Stationery | 1,236 | 0 | 0 | 1,236 | 1,121 |
| Church running expenses | 14,276 | 0 | 0 | 14,276 | 11,822 |
| Churchyard | 1,500 | 0 | 0 | 1,500 | 7,136 |
| Hall running costs (Includes maintenance) | 6,738 | 0 | 0 | 6,738 | 5,808 |
| | 25,074 | 0 | 504 | 25,578 | 27,919 |

Total Normal Payments

| | | | | | |
|--|---------|---|-------|---------|---------|
| | 102,486 | 0 | 4,769 | 107,255 | 127,739 |
|--|---------|---|-------|---------|---------|

Special Projects

Church Hall Refurbishment

Church Fabric Works

Defibrillator

| | | | | | |
|---------------------------|-------|-------|--------|--------|-------|
| Church Hall Refurbishment | 2,457 | 0 | 11,770 | 14,227 | 1,478 |
| Church Fabric Works | 0 | 2,108 | 0 | 2,108 | 1,440 |
| Defibrillator | 0 | 300 | 0 | 300 | 0 |
| | 2,457 | 2,408 | 11,770 | 16,635 | 2,918 |

Total for Church Activities

| | | | | | |
|--|---------|-------|--------|---------|---------|
| | 104,943 | 2,408 | 16,539 | 123,890 | 130,657 |
|--|---------|-------|--------|---------|---------|

Excess expenditure over income

| | | | | | |
|--|--------|-------|--------|--------|---------|
| | 21,503 | 2,108 | 11,629 | 35,239 | -29,695 |
|--|--------|-------|--------|--------|---------|



Statement of the Final Accounts for the Year Ending 31 December 2021

Financial Statements for the Year Ended 31 December 2021

Further analysis

| RECEIPTS | Unrestricted Funds | Restricted Funds | Designated Funds | Total 2021 | Total 2020 |
|---------------------------------------|-------------------------------|-----------------------------|-----------------------------|-------------------|-------------------|
| Voluntary Income | 57,945 | 300 | 4,890 | 63,135 | 137,045 |
| Revenue Generating Activities | 4,902 | 0 | 0 | 4,902 | 4,866 |
| Income from Investments | 16,210 | 0 | 0 | 16,210 | 16,468 |
| Income from Church Activities | 4,384 | 0 | 20 | 4,404 | 1,974 |
| Total Receipts | 83,441 | 300 | 4,910 | 88,651 | 160,353 |
| PAYMENTS | | | | | |
| Church Activities | 1,156 | 0 | 0 | 1,156 | 3,570 |
| Costs of generating funds | 3,193 | 0 | 0 | 3,193 | 452 |
| Ministry | 73,063 | 0 | 4,265 | 77,328 | 95,798 |
| Church Running and Maintenance | 25,074 | 0 | 504 | 25,578 | 27,919 |
| Special Projects | 2,457 | 2,408 | 11,770 | 16,635 | 2,918 |
| Total Payments | 104,943 | 2,408 | 16,539 | 123,890 | 130,657 |
| Excess expenditure over income | 21,503 | 2,108 | 11,629 | 35,239 | -29,695 |



Statement of the Final Accounts for the Year Ending 31 December 2021

Notes to Financial Statements for the Year Ended 31 December 2021

1. The financial statement of the PCC has been prepared in accordance with the Handbook of the Association of Church Accountants and Treasurers April 2017 on a Receipts and Payments basis. They also comply with the requirements of the Diocese and the Charities Commission.
2. Fixed assets retained for the church are the freehold of Ralph Cottage, Rectory Lane, Woodmansterne, and the Church Hall at their current estimated value.
3. Funds: General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use. Restricted and Designated funds are held for specific projects as instructed, usually by the donor (Restricted) or as agreed by the PCC (Designated). The amounts, fund titles and movements in the funds are set out below. The BM Summer Camps Designated Fund was closed in 2021 and the remaining amount became General Funds as the PCC determined this activity was not likely to be needed any more.
4. Due to the COVID-19 pandemic the Church and Hall were both closed for parts of 2021. This significantly reduced income from Church activities and Hall Lettings although Regular Giving and Donations continued. Where possible, expenses were limited to the necessary fixed costs during the closure periods.

Restricted and Designated Funds

| | Amounts from 2020 | Changes in 2021 | | Transfers | | Balance |
|--|-------------------------|-----------------|---------------|---------------|---------------|---------------|
| Restricted Funds - Gross (Includes GA) | | Additions | Reductions | In | Out | |
| Hall | 11,770 | 0 | 14,227 | 2,457 | 0 | 0 |
| CFM | 0 | 4,265 | 26,395 | 22,130 | 0 | 0 |
| Messy Church | 1,002 | 0 | 14 | 0 | 0 | 988 |
| Hall Key Deposits | 340 | 20 | 0 | 0 | 0 | 360 |
| East Wall Fund | 31,250 | 0 | 0 | 0 | 0 | 31,250 |
| Clock Repair Fund | 0 | 625 | 0 | 0 | 0 | 625 |
| Fabric - Legacy | 50 | 0 | 0 | 0 | 0 | 50 |
| Organ maintenance - Legacy | 6,142 | 0 | 504 | 0 | 0 | 5,638 |
| Total Restricted Funds | 50,553 | 4,910 | 41,140 | 24,587 | 0 | 38,910 |
| Designated | | | | | | |
| Defibrillator | 770 | 0 | 300 | 0 | 0 | 470 |
| Church Fabric Repair | 7,225 | 300 | 2,108 | 0 | 0 | 5,417 |
| BM Summer Camps - Legacy | 2,800 | 0 | 2,800 | 0 | 0 | 0 |
| Total Designated Funds | 10,795 | 300 | 5,208 | 0 | 0 | 5,887 |
| Total Restricted and Designated | 61,349 | 5,210 | 46,348 | 24,587 | 0 | 44,797 |
| General Fund | 62,594 | 83,441 | 77,542 | | 24,587 | 43,906 |



St Peter's Church Woodmansterne
Woodmansterne Lane, Woodmansterne, Surrey SM7 3NL
Registered Charity Number 1150826

Statement of the Final Accounts for the Year Ending 31 December 2021

Signed on behalf of the Parochial Church Council (PCC) of St Peter's Church Woodmansterne by;

John Itumu – Rector and Chair of the PCC

Alan Carter - Treasurer

John Itumu

Date: 14th January 2022

Alan Carter

Date: 15th January 2022



Statement of the Final Accounts for the Year Ending 31 December 2021

Independent Examiner's report to the Parochial Church Council (PCC) of St Peter's Church, Woodmansterne, Surrey

This report on the Accounts of the PCC for the year ended 31st December 2021, which are set out on the preceding pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the regulations) and Section 145 of the Charities Act 2011 (the Act).

Responsibilities and basis of report

As the members of the PCC and trustees, you are responsible for the preparation of the Accounts in accordance with the requirements of the Charities Act 2011 (the Act). You consider that the audit requirements of Section 142(2) of the Charities Act 2011 do not apply.

I report in respect of my examination of the PCC's accounts as required under Section 145 of the 2011 Act and in carrying out the examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters came to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the PCC as required by Section 130 of the Act; or
2. That the accounts do not accord with those accounts; or
3. That the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Wheeler
.....

David Wheeler FCCA
Cheeld Wheeler & Co
Chartered Certified Accountants
Goodman House
13a West Street
Reigate
Surrey
RH2 9BL

Dated: *18 May 2022*



St Peter's Church Woodmansterne
Woodmansterne Lane, Woodmansterne, Surrey SM7 3NL
Registered Charity Number 1150826

Statement of the Final Accounts for the Year Ending 31 December 2021

Appendix I: List of Names of the Trustees

| Name | Date of Appointment |
|------------------|---------------------|
| Barry Griffith | 10th January 2013 |
| Susan Knight | 6th April 2014 |
| Rev. John Itumu | 3rd March 2020 |
| Nigel Pierce | 10th January 2013 |
| Alan Carter | 15th September 2020 |
| Rachel Gardner | 19th April 2015 |
| Sandra Hopkins | 7th March 2021 |
| Douglas Marshall | 10th January 2013 |
| Lucinda Ayles | 22nd April 2018 |
| Simon Haysom | 10th January 2013 |
| Gill See | 10th January 2013 |
| Brian Pierce | 10th January 2013 |
| Lewis White | 22nd April 2018 |

Note: This lists the Trustees that were in place following the Annual Parochial Church Meeting held on 7th March 2021. Brian Pierce passed away in August 2021.



Statement of the Final Accounts for the Year Ending 31 December 2021

Appendix II: Bank Account Summary

| | Opening Balances 01/01/2021 | Receipts (including Transfers) | Payments (including Transfers) | Interest (included in Receipts) | Closing Balances 31/12/2021 |
|----------------|-----------------------------------|--------------------------------------|--------------------------------------|---------------------------------------|-----------------------------------|
| NS&I 138000600 | 30,549.57 | 2.09 | 30,551.66 | 2.09 | 0.00 |
| CAF 1 | 5,484.56 | 152,578.00 | 154,441.66 | 0.00 | 3,620.90 |
| CAF 2 | 36,696.87 | 51,145.41 | 59,000.00 | 3.49 | 28,842.28 |
| CAF 3 | 51,211.09 | 46,756.02 | 41,727.00 | 4.36 | 56,240.11 |
| | 123,942.09 | 250,481.52 | 285,720.32 | 9.94 | 88,703.29 |

Note: Due to our deteriorating financial position the Trustees agreed to close the NS&I Investment Account and make the funds accessible for day-to-day needs. The account was closed on 8th September 2021 and the total amount of £30,551.66 was paid into the CAF 1 Account and then transferred to the interest-bearing CAF 3 Account.