

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PETER, WOODMANSTERNE

England & Wales · Charity number 1150826

## Details

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**Other names** ST PETER'S PCC

**Status** Registered

**Legal form** Previously excepted

**Registered** 2013-02-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 23 Prestbury Crescent  
Banstead  
Surrey  
SM7 3PJ

**Phone** 01737 355012

**Email** [office@saintpeterschurch.org.uk](mailto:office@saintpeterschurch.org.uk)

**Website** [www.saintpeterschurch.org.uk](http://www.saintpeterschurch.org.uk)

## Activities

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**Objects:** PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

**Activities:** Church of England in the semi rural parish of Woodmansterne in the Diocese of Southwark.

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Religious Activities
- **Who:** The General Public/mankind

## Geography

- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£132,689	£123,672	-	-
2024-12-31	£120,112	£94,549	-	-
2023-12-31	£102,902	£100,537	-	-
2022-12-31	£102,805	£116,307	-	-
2021-12-31	£88,651	£123,890	-	-
2020-12-31	£160,353	£130,657	-	-

## Trustees

Name	Role	Appointed
Alan Carter		2020-09-15
Ernest Ebo Thompson		2025-05-04
Helen Hadjicharalambous		2023-09-19
JOHN FREDERICK WILSON		2022-01-23
Kate Marie Faith Saunders		2026-04-26
Kirsty Annessa Wyatt		2024-04-21
Lucinda Ayles		2017-07-18
Rev Alison Judith Elson		2023-01-11
Sally Joan Frost		2026-04-26
Susan Knight		2014-04-06

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# Accounts

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## Statement of the Final Accounts for the Year Ending 31st December 2025

### Trustees Report

1. The purpose of the Charity is to invite and welcome others to "come and see" (John 1.39) who Jesus Christ is.
2. A summary of the main activities and achievements of the Charity is contained in the Secretary's Report to the APCM.
3. The Charity is a public benefit entity. Its governing document is the PAROCHIAL CHURCH COUNCIL POWERS MEASURE (1956) AS AMENDED AND CHURCH REPRESENTATION RULES THAT CAME INTO FORCE ON 02 JAN 1957.
4. The Trustees have had regard to the Charity Commission's guidance on public benefit.
5. The List of Names of the Trustees is shown in Appendix I.
6. Recruitment and appointment of new Trustees occurs through the Annual Parish Church Meeting (APCM).
7. Except for the Rector, who is employed by the Diocese of Southwark, all the work of the Charity is carried out by volunteers who are members of the Church.
8. The policy adopted by the Charity to determine the appropriate level of reserves is as follows;
  - a. Consider the level of funds at any one time listed as Restricted and Designated
  - b. Review the ongoing commitments for the next three months
  - c. Ensure that there are sufficient funds available to meet these commitments having ring fenced those funds in 'a' above.

### Financial Review of 2025

Total receipts for the year were £132,689 (2024 - £120,112) of which £21,675 represented restricted income (including a £20,000 grant from Marshall's Charity for our AV System improvement project) with total expenditure of £123,672 (2024 - £94,549), of which £27,507 was restricted expenditure.

Net income for the year amounted to £9,017 (2024 - £25,563) with a net decrease of £5,832 in restricted funds.

As at 31<sup>st</sup> December 2025 the Church had monetary funds of £112,146 (2024 - £103,127) of which £45,808 were restricted funds (2024 - £51,640).

### Explanatory Notes to be read in conjunction with the Accounts

1. Regular Giving – comprises plate collections at services, covering both cash and the weekly envelopes scheme. It also includes money received through standing orders and other electronic donations, and donations via the Parish Giving Scheme operated by the Church of England.
2. HMRC - Gift Aid recovered on any giving where the giver is known, is a tax payer and has completed the appropriate Declaration. Also includes Gift Aid recovered through the Gift Aid Small Donations Scheme (GASDS) on unidentified cash donations where applicable.
3. Mission Collections - Money received for collections at Church events where a specific purpose has been identified.
4. Donations - Lump sum donations, grants and legacies, often given towards a specific project.
5. Bus Stop Café (BSC) – income and expenditure from the sale of food and drinks at the weekly cafe.
6. Investment Interest – Interest received on our Bank Accounts, see the Bank Account Summary - attached as Appendix II.
7. Ralph Cottage Rent – Rental income received from the tenants.
8. Minister's Expenses – expenses paid to the Rector in carrying out her duties (phone charges, travel, books etc.) totalled £943.
9. Churchyard expenses – covers general churchyard maintenance costs.
10. Mission Giving – covers donations we make to support our Mission Partners.
11. Church Hall Running Costs – routine costs associated with the running of the Hall – utilities, cleaning, insurance etc.
12. Church Hall Maintenance – costs associated with maintaining the Hall, usually one-off costs as issues arise.
13. Ralph Cottage Expenses – routine costs associated with the cottage such as insurance, Gas Safety checks etc.
14. Ralph Cottage Maintenance – costs associated with maintaining the cottage, usually one-off costs as issues arise.
15. East Wall Design and Costing Phase includes all the costs associated with the on-going technical investigation and design work to propose a solution for stabilising and repairing the structural damage affecting the East Wall.



## Statement of the Final Accounts for the Year Ending 31st December 2025

### Receipts and Payments Account

Receipts (£)	2025				2024
	Unrestricted	Designated	Restricted	Total	Totals
Regular Giving Excluding Gift Aid	41,657	0	0	41,657	42,040
HMRC Gift Aid (inc. GA via PGS)	8,995	625	1,175	10,795	10,953
Mission Collections	940	0	0	940	1,002
Donations and Grants	4,883	4,000	20,500	29,383	20,841
Bus Stop Café	2,079	0	0	2,079	2,460
Fund-raising activities	2,568	0	0	2,568	2,657
Investment Interest	1,861	0	0	1,861	2,186
Ralph Cottage Rent	18,300	1,500	0	19,800	18,000
Hall Hire	22,393	0	0	22,393	17,150
Weddings and Funerals	1,213	0	0	1,213	2,783
Hall key deposits	0	0	0	0	40
<b>Total Receipts</b>	<b>104,889</b>	<b>6,125</b>	<b>21,675</b>	<b>132,689</b>	<b>120,112</b>

Payments (£)	2025				2024
	Unrestricted	Designated	Restricted	Total	Totals
Parish Support Fund	50,000	0	0	50,000	55,000
Organ and Choir	0	0	716	716	734
Church Running Costs	11,278	8,226	1,000	20,504	10,344
Church Maintenance	396	0	0	396	2,970
Ministers Expenses	943	0	0	943	445
Churchyard Expenses	2,601	0	0	2,601	800
Books, Printing and Stationery	669	0	0	669	539
Bus Stop Café	456	0	0	456	606
Flowers	0	0	0	0	43
Children and Young People's Activities	0	0	282	282	535
Mission Giving	3,033	0	0	3,033	3,339
Church Hall Running Costs	13,097	0	40	13,137	12,375
Church Hall Maintenance	1,903	0	0	1,903	2,131
Ralph Cottage Expenses	537	0	0	537	527
Ralph Cottage Maintenance	25	0	0	25	350
<b>Total Normal Payments</b>	<b>84,938</b>	<b>8,226</b>	<b>2,038</b>	<b>95,202</b>	<b>90,738</b>

Special Projects (£)	2025				2024
	Unrestricted	Designated	Restricted	Total	Totals
Premises Maintenance	0	3,001	0	3,001	3,612
East Wall Design and Costing Phase	0	0	1,260	1,260	0
AV Project 2025	0	0	24,153	24,153	-
Hall Shed project	0	0	56	56	199
<b>Totals</b>	<b>0</b>	<b>3,001</b>	<b>25,469</b>	<b>28,470</b>	<b>3,811</b>

<b>Total Payments</b>	<b>84,938</b>	<b>11,227</b>	<b>27,507</b>	<b>123,672</b>	<b>94,549</b>
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<b>Excess income over expenditure</b>	<b>19,951</b>	<b>-5,102</b>	<b>-5,832</b>	<b>9,017</b>	<b>25,563</b>
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## Statement of the Final Accounts for the Year Ending 31st December 2025

### Statement of Assets and Liabilities as at 31 December 2025

Tangible Fixed Assets (£)	2025	2024	
Ralph Cottage	610,000	610,000	
Church Hall and car park	1,520,000	1,520,000	
	<u>2,130,000</u>	<u>2,130,000</u>	Note 1
<b>Current Assets (£)</b>			
Cash in bank – CAF Accounts	112,146	103,127	
<b>Total assets (£)</b>	<u>2,242,146</u>	<u>2,233,127</u>	
<b>Liabilities falling due within one year</b>	<b>0</b>	<b>10,000</b>	<b>Note 2</b>
<b>Total Assets less Current Liabilities</b>	<u>2,242,146</u>	<u>2,223,127</u>	

Note 1: Ralph Cottage was re-valued at February 2022. The Hall and car park were not re-valued in 2025.

Note 2: The £10,000 liability in 2024 related to a dispute with our electricity supplier to the Church.

Due to a meter configuration error, we had not been billed for consumption since April 2023. This was resolved in June 2025 and we made payments totalling £9,226 to bring the account up-to-date.

Billing and payments have since run normally so no further liability is apparent.

Signed on behalf of the Parochial Church Council (PCC) of St Peter's Church Woodmansterne by:

Alison Elson – Rector and Chair of the PCC

Alan Carter – Treasurer

A-J-Elson

Alan Carter

Date: 17-2-26

Date: 17/2/26





## Statement of the Final Accounts for the Year Ending 31st December 2025

### Financial Statements for the Year Ended 31<sup>st</sup> December 2025

Analysis of Receipts and Payments RECEIPTS (£)	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2025	Total 2024
<b>Voluntary Income</b>					
Regular Giving - includes SO's and PGS	41,657	0	0	41,657	42,040
All other giving	5,823	4,000	20,500	30,323	21,843
Gift aid recovered	8,995	625	1,175	10,795	10,953
	<u>56,475</u>	<u>4,625</u>	<u>21,675</u>	<u>82,775</u>	<u>74,836</u>
<b>Revenue Generating Activities</b>					
Hall Lettings	22,393	0	0	22,393	17,150
Bus Stop Café	2,079	0	0	2,079	2,460
Fund-raising activities	2,568	0	0	2,568	2,657
	<u>27,040</u>	<u>0</u>	<u>0</u>	<u>27,040</u>	<u>22,267</u>
<b>Income from Investments</b>					
Ralph Cottage Rent	18,300	1,500	0	19,800	18,000
Interest	1,861	0	0	1,861	2,186
	<u>20,161</u>	<u>1,500</u>	<u>0</u>	<u>21,661</u>	<u>20,186</u>
<b>Income from Church Activities</b>					
Weddings and Funerals	1,213	0	0	1,213	2,783
Hall key deposits	0	0	0	0	40
	<u>1,213</u>	<u>0</u>	<u>0</u>	<u>1,213</u>	<u>2,823</u>
<b>Total Receipts</b>	<u><b>104,889</b></u>	<u><b>6,125</b></u>	<u><b>21,675</b></u>	<u><b>132,689</b></u>	<u><b>120,112</b></u>



## Statement of the Final Accounts for the Year Ending 31st December 2025

Analysis of Receipts and Payments PAYMENTS (£)	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2025	Total 2024
<b>Church Activities</b>					
Mission giving and donations	3,033	0	0	3,033	3,339
	<u>3,033</u>	<u>0</u>	<u>0</u>	<u>3,033</u>	<u>3,339</u>
<b>Costs of generating funds</b>					
Ralph Cottage Costs (Includes maintenance)	562	0	0	562	877
Bus Stop Café Costs	456	0	0	456	606
	<u>1,018</u>	<u>0</u>	<u>0</u>	<u>1,018</u>	<u>1,483</u>
<b>Ministry</b>					
Parish Support Fund	50,000	0	0	50,000	55,000
Clergy and staffing costs	943	0	0	943	445
	<u>50,943</u>	<u>0</u>	<u>0</u>	<u>50,943</u>	<u>55,445</u>
<b>Church Running and Maintenance</b>					
Organist and Choir	0	0	716	716	734
Children and Young People's Activities	0	0	282	282	535
Printing and Stationery	669	0	0	669	539
Church running costs	11,674	8,226	1,000	20,900	13,357
Churchyard	2,601	0	0	2,601	800
Hall running costs (Includes maintenance)	15,000	0	40	15,040	14,506
	<u>29,944</u>	<u>8,226</u>	<u>2,038</u>	<u>40,208</u>	<u>30,471</u>
<b>Total Normal Payments</b>	<b>84,938</b>	<b>8,226</b>	<b>2,038</b>	<b>95,202</b>	<b>90,738</b>
<b>Special Projects</b>					
Premises Maintenance	0	3,001	0	3,001	3,612
East Wall Design and Costing Phase	0	0	1,260	1,260	0
AV Project 2025	0	0	24,153	24,153	-
Hall Shed project	0	0	56	56	199
	<u>0</u>	<u>3,001</u>	<u>25,469</u>	<u>28,470</u>	<u>3,811</u>
<b>Overall Total Payments</b>	<b>84,938</b>	<b>11,227</b>	<b>27,507</b>	<b>123,672</b>	<b>94,549</b>
<b>Excess income over expenditure</b>	<b>19,951</b>	<b>-5,102</b>	<b>-5,832</b>	<b>9,017</b>	<b>25,563</b>



## Statement of the Final Accounts for the Year Ending 31st December 2025

### Financial Statements for the Year Ended 31<sup>st</sup> December 2025

#### Further analysis

<b>RECEIPTS (£)</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Designated Funds</b>	<b>Total 2025</b>	<b>Total 2024</b>
Voluntary Income	56,475	4,625	21,675	82,775	74,836
Revenue Generating Activities	27,040	0	0	27,040	22,267
Income from Investments	20,161	1,500	0	21,661	20,186
Income from Church Activities	1,213	0	0	1,213	2,823
<b>Total Receipts</b>	<b>104,889</b>	<b>6,125</b>	<b>21,675</b>	<b>132,689</b>	<b>120,112</b>
<b>PAYMENTS (£)</b>					
Church Activities	3,033	0	0	3,033	3,339
Costs of generating funds	1,018	0	0	1,018	1,483
Ministry	50,943	0	0	50,943	55,445
Church Running and Maintenance	29,944	8,226	2,038	40,208	30,471
Special Projects	0	3,001	25,469	28,470	3,811
<b>Total Payments</b>	<b>84,938</b>	<b>11,227</b>	<b>27,507</b>	<b>123,672</b>	<b>94,549</b>
<b>Excess income over expenditure</b>	<b>19,951</b>	<b>-5,102</b>	<b>-5,832</b>	<b>9,017</b>	<b>25,563</b>



## Statement of the Final Accounts for the Year Ending 31st December 2025

### Notes to Financial Statements for the Year Ended 31 December 2025

- The financial statements of the PCC have been prepared on a Receipts and Payments basis. They are intended to comply with the requirements of the Diocese of Southwark and the Charities Commission.
- Fixed assets retained for the church are the freehold of Ralph Cottage, Rectory Lane, Woodmansterne, and the Church Hall at their current estimated value.
- Funds: General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use. Restricted and Designated funds are held for specific projects as instructed, usually by the donor (Restricted) or as agreed by the PCC (Designated). The amounts, fund titles and movements in the funds are set out in the Table below.
- Additions are new income, usually donations or grants given specifically for the fund's purpose. Reductions are expenditure charged to each fund in delivering its purpose. Transfers are movements of existing money from or to General Funds as agreed by the PCC, typically to reinforce a continuing Designated Fund or close one that is no-longer required.
- The PCC created a new Designated Fund in March 2025 to provide for future costs anticipated for Ralph Cottage. Currently, we are allocating £150 per month to this from General Funds.

### Restricted and Designated Funds

Restricted Funds	Amounts	Changes in 2025		Transfers		Balance
	from 2024	Additions	Reductions	In	Out	
Children and Young People's Fund	1,052	0	282	0	0	770
Hall Key Deposits	380	0	40	0	0	340
East Wall Fund	23,004	0	1,260	0	0	21,744
Clock Repair Fund	625	250	0	0	0	875
Hall Shed Fund	89	0	56	0	0	33
Church Energy Costs 2022/23	1,000	0	1,000	0	0	0
Gwen Steel & Jacky White Projects Fund	21,678	21,425	24,153	0	0	18,950
Organ Maintenance Fund	3,812	0	716	0	0	3,096
<b>Total Restricted Funds</b>	<b>51,640</b>	<b>21,675</b>	<b>27,507</b>	<b>0</b>	<b>0</b>	<b>45,808</b>
<b>Designated Funds</b>						
Defibrillator	81	0	0	0	0	81
Premises Maintenance	2,299	4,625	3,001	0	0	3,923
Church Electricity provision 2023-25	8,000	0	8,226	2,000	1,774	0
Ralph Cottage Fund	0	0	0	1,500	0	1,500
<b>Total Designated Funds</b>	<b>10,380</b>	<b>4,625</b>	<b>11,227</b>	<b>3,500</b>	<b>1,774</b>	<b>5,504</b>
<b>General Fund</b>	<b>41,108</b>					<b>60,834</b>
Rounding adjustment	-1					0
<b>Total Funds</b>	<b>103,127</b>					<b>112,146</b>



St Peter's Church Woodmansterne  
Rectory Lane, Banstead SM7 3NR  
Registered Charity Number 1150826

## Statement of the Final Accounts for the Year Ending 31st December 2025

Signed on behalf of the Parochial Church Council (PCC) of St Peter's Church Woodmansterne by:

Alison Elson – Rector and Chair of the PCC

Alan Carter – Treasurer

A-J Elson

Alan Carter

Date: 17.2.26

Date: 17/2/26



## Statement of the Final Accounts for the Year Ending 31st December 2025

### Independent Examiner's report to the Parochial Church Council (PCC) of St Peter's Church, Woodmansterne, Surrey

This report on the Accounts of the PCC for the year ended 31<sup>st</sup> December 2025, which are set out on the preceding pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the regulations) and Section 145 of the Charities Act 2011 (the Act).

#### Responsibilities and basis of report

As the members of the PCC and trustees, you are responsible for the preparation of the Accounts in accordance with the requirements of the Charities Act 2011 (the Act). You consider that the audit requirements of Section 142(2) of the Charities Act 2011 do not apply.

I report in respect of my examination of the PCC's accounts as required under Section 145 of the 2011 Act and in carrying out the examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters came to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the PCC as required by Section 130 of the Act; or
2. That the accounts do not accord with those accounts; or
3. That the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*David Wheeler*

David Wheeler FCCA  
Cheeld Wheeler & Co  
Chartered Certified Accountants  
Redhill Chambers  
2d High Street  
Redhill  
Surrey  
RH1 1RJ

Dated: *1 April 2026*



## Statement of the Final Accounts for the Year Ending 31st December 2025

### Appendix I: List of Names of the Trustees

<b>Name</b>	<b>Date of Appointment</b>	<b>Date of Resignation</b>
Susan Knight	6 <sup>th</sup> April 2014	
Lucinda Ayles	22 <sup>nd</sup> April 2018	
Alan Carter	15 <sup>th</sup> September 2020	
Sally Frost	23 <sup>rd</sup> January 2022	4 <sup>th</sup> May 2025
Kate Saunders	23 <sup>rd</sup> January 2022	4 <sup>th</sup> May 2025
John Wilson	23 <sup>rd</sup> January 2022	
Rev. Alison Elson	11 <sup>th</sup> January 2023	
Helen Hadjicharalambous	19 <sup>th</sup> September 2023	
Kirsty Wyatt	21 <sup>st</sup> April 2024	
Ernest Thompson	4 <sup>th</sup> May 2025	

#### Notes:

Sally Frost and Kate Saunders stood down as Trustees at the APCM on 4<sup>th</sup> May 2025.

Ernest Thompson was elected to the PCC at the APCM on 4<sup>th</sup> May 2025 and became a Trustee from that date.



St Peter's Church Woodmansterne  
Rectory Lane, Banstead SM7 3NR  
Registered Charity Number 1150826

## Statement of the Final Accounts for the Year Ending 31st December 2025

### Appendix II: Bank Account Summary

	Opening Balances 01/01/2025	Receipts (including Transfers)	Payments (including Transfers)	Interest (included in Receipts)	Closing Balances 31/12/2025
CAF No.1 Account	3,733.17	147,307.28	143,670.91	8.94	7,369.54
CAF No.2 Account	12,603.99	48,853.49	39,600.00	389.04	21,857.48
CAF No.3 Account	86,790.07	41,262.94	45,134.40	1,462.94	82,918.61
	<u>103,127.23</u>	<u>237,423.71</u>	<u>228,405.31</u>	<u>1,860.92</u>	<u>112,145.63</u>

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# Accounts

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## Statement of the Final Accounts for the Year Ending 31st December 2024

### Trustees Report

1. The purpose of the charity is to invite and welcome others to "come and see" (John 1.39) who Jesus Christ is.
2. A summary of the main activities and achievements of the Charity is contained in the Secretary's Report to the APCM.
3. The Charity is a public benefit entity. Its governing document is the PAROCHIAL CHURCH COUNCIL POWERS MEASURE (1956) AS AMENDED AND CHURCH REPRESENTATION RULES THAT CAME INTO FORCE ON 02 JAN 1957.
4. The Trustees have had regard to the Charity Commission's guidance on public benefit.
5. The List of Names of the Trustees is shown in Appendix I.
6. Recruitment and appointment of new Trustees occurs through the Annual Parish Church Meeting (APCM).
7. Except for the Rector, who is employed by the Diocese of Southwark, all the work of the Charity is carried out by volunteers who are members of the Church.
8. The policy adopted by the Charity to determine the appropriate level of reserves is as follows;
  - a. Consider the level of funds at any one time listed as Restricted and Designated
  - b. Review the ongoing commitments for the next three months
  - c. Ensure that there are sufficient funds available to meet these commitments having ring fenced those funds in 'a' above.

### Financial Review of 2024

Total receipts for the year were £120,112 (2023 - £102,902) of which £15,065 represented restricted income (including a £10,000 legacy) with total expenditure of £94,549 (2023 - £100,537), of which £1,708 was restricted expenditure. Net income for the year amounted to £25,563 (2023 - £2,365) with a net increase of £13,357 in restricted funds. As at 31<sup>st</sup> December 2024 the Church had monetary funds of £103,127 (2023 - £77,564) of which £51,640 were restricted funds (2023 - £38,282).

### Explanatory Notes to be read in conjunction with the Accounts

1. Regular Giving – comprises plate collections at services, covering both cash and the weekly envelopes scheme. It also includes money received through standing orders and other electronic donations, and donations via the Parish Giving Scheme operated by the Church of England.
2. HMRC - Gift Aid recovered on any giving where the giver is known, is a tax payer and has completed the appropriate Declaration. Also includes Gift Aid recovered through the Gift Aid Small Donations Scheme (GASDS) on unidentified cash donations where applicable.
3. Mission Collections - Money received for collections at Church events where a specific purpose has been identified.
4. Donations - Lump sum donations, grants and legacies, often given towards a specific project.
5. Bus Stop Café (BSC) – income and expenditure from the sale of food and drinks at the weekly cafe.
6. Investment Interest – Interest received on our Bank Accounts, see the Bank Account Summary - attached as Appendix II.
7. Ralph Cottage Rent – Rental income received from the tenants.
8. Minister's Expenses – expenses paid to the Rector in carrying out her duties (phone charges, travel, books etc.) totalled £445.
9. Churchyard expenses – covers general churchyard maintenance costs.
10. Mission Giving – includes costs associated with delivering our mission and donations we make to support our Mission Partners.
11. Church Hall Running Costs – routine costs associated with the running of the Hall – utilities, cleaning, insurance etc.
12. Church Hall Maintenance – costs associated with maintaining the Hall, usually one-off costs as issues arise.
13. Ralph Cottage Expenses – routine costs associated with the cottage such as insurance, Gas Safety checks etc.
14. Ralph Cottage Maintenance – costs associated with maintaining the cottage, usually one-off costs as issues arise.
15. East Wall Design and Costing Phase includes all the costs associated with the on-going technical investigation and design work to propose a solution for stabilising and repairing the structural damage affecting the East Wall.



## Statement of the Final Accounts for the Year Ending 31st December 2024

### Receipts and Payments Account

Receipts	2024				2023
	Unrestricted	Designated	Restricted	Total	Totals
Regular Giving Excluding Gift Aid	42,040	0	0	42,040	42,650
HMRC Gift Aid (inc. GA via PGS)	10,703	125	125	10,953	10,649
Mission Collections	1,002	0	0	1,002	1,500
Donations and Grants	3,525	2,416	14,900	20,841	5,870
Bus Stop Café	2,460	0	0	2,460	2,460
Fund-raising activities	2,657	0	0	2,657	1,459
Investment Interest	2,186	0	0	2,186	1,367
Ralph Cottage Rent	18,000	0	0	18,000	18,000
Hall Hire	17,150	0	0	17,150	11,764
Weddings and Funerals	2,783	0	0	2,783	7,183
Hall key deposits	0	0	40	40	0
<b>Total Receipts</b>	<b>102,506</b>	<b>2,541</b>	<b>15,065</b>	<b>120,112</b>	<b>102,902</b>

Payments	2024				2023
	Unrestricted	Designated	Restricted	Total	Totals
Parish Support Fund	55,000	0	0	55,000	60,000
Organ and Choir	0	0	734	734	694
Church Running Costs	10,344	0	0	10,344	15,786
Church Maintenance	2,970	0	0	2,970	1,477
Ministers Expenses	445	0	0	445	850
Churchyard Expenses	800	0	0	800	1,050
Books, Printing and Stationery	539	0	0	539	286
Bus Stop Café	606	0	0	606	804
Flowers	43	0	0	43	492
Children and Young Peoples's Activities	0	0	535	535	81
Mission Giving	3,339	0	0	3,339	3,181
Church Hall Running Costs	12,335	0	40	12,375	11,831
Church Hall Maintenance	1,931	0	200	2,131	1,198
Ralph Cottage Expenses	527	0	0	527	508
Ralph Cottage Maintenance	350	0	0	350	385
<b>Total Normal Payments</b>	<b>89,229</b>	<b>0</b>	<b>1,509</b>	<b>90,738</b>	<b>98,623</b>

Special Projects	2024				2023
	Unrestricted	Designated	Restricted	Total	Totals
Premises Maintenance	0	3,612	0	3,612	650
Defibrillator	0	0	0	0	344
East Wall Design and Costing Phase	0	0	0	0	920
Hall Shed project	0	0	199	199	0
<b>Totals</b>	<b>0</b>	<b>3,612</b>	<b>199</b>	<b>3,811</b>	<b>1,914</b>

<b>Total Payments</b>	<b>89,229</b>	<b>3,612</b>	<b>1,708</b>	<b>94,549</b>	<b>100,537</b>
<b>Excess income over expenditure</b>	<b>13,277</b>	<b>-1,071</b>	<b>13,357</b>	<b>25,563</b>	<b>2,365</b>



## Statement of the Final Accounts for the Year Ending 31st December 2024

### Statement of Assets and Liabilities as at 31 December 2024

Tangible Fixed Assets	2024	2023	
Ralph Cottage	610,000	610,000	
Church Hall and car park	1,520,000	1,520,000	
	<b>2,130,000</b>	<b>2,130,000</b>	<b>Note 1</b>
<b>Current Assets</b>			
Cash in bank – CAF Accounts	103,127	77,564	
<b>Total assets</b>	<b>2,233,127</b>	<b>2,207,564</b>	
<b>Liabilities falling due within one year</b>	<b>10,000</b>	<b>4,000</b>	<b>Note 2</b>
<b>Total Assets less Current Liabilities</b>	<b>2,223,127</b>	<b>2,203,564</b>	

Note 1: Ralph Cottage was re-valued at February 2022. The Hall and car park were not re-valued in 2024.

Note 2: We are currently in dispute with our electricity supplier regarding a metering configuration error. As a result, we have not been billed for Church electricity consumption since April 2023. Once resolved, we expect a charge of circa. £10,000 for the balance of 2023 and the whole of 2024. We have provisions totalling £9,000 for this debt in a combination of Restricted and Designated Funds.

Signed on behalf of the Parochial Church Council (PCC) of St Peter's Church Woodmansterne by:

Alison Elson – Rector and Chair of the PCC

Alan Carter – Treasurer

A-J Elson

Alan Carter

Date: 19.2.25

Date: 19/2/25





## Statement of the Final Accounts for the Year Ending 31st December 2024

### Financial Statements for the Year Ended 31 December 2024

Analysis of Receipts and Payments	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2024	Total 2023
RECEIPTS	£	£	£	£	£
<b>Voluntary Income</b>					
Regular Giving-includes SO's and PGS	42,040	0	0	42,040	42,650
All other giving	4,527	2,416	14,900	21,843	7,370
Gift aid recovered	10,703	125	125	10,953	10,649
	<u>57,270</u>	<u>2,541</u>	<u>15,025</u>	<u>74,836</u>	<u>60,669</u>
<b>Revenue Generating Activities</b>					
Hall Lettings	17,150	0	0	17,150	11,764
Bus Stop Café	2,460	0	0	2,460	2,460
2024 Fund-raising activities	2,657	0	0	2,657	1,459
	<u>22,267</u>	<u>0</u>	<u>0</u>	<u>22,267</u>	<u>15,683</u>
<b>Income from Investments</b>					
Ralph Cottage Rent	18,000	0	0	18,000	18,000
Interest	2,186	0	0	2,186	1,367
	<u>20,186</u>	<u>0</u>	<u>0</u>	<u>20,186</u>	<u>19,367</u>
<b>Income from Church Activities</b>					
Weddings and Funerals	2,783	0	0	2,783	7,183
Hall key deposits	0	0	40	40	0
	<u>2,783</u>	<u>0</u>	<u>40</u>	<u>2,823</u>	<u>7,183</u>
<b>Total Receipts</b>	<u>102,506</u>	<u>2,541</u>	<u>15,065</u>	<u>120,112</u>	<u>102,902</u>



## Statement of the Final Accounts for the Year Ending 31st December 2024

Analysis of Receipts and Payments	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2024	Total 2023
PAYMENTS	£	£	£	£	£
<b>Church Activities</b>					
Mission giving and donations	3,339	0	0	3,339	3,181
	<u>3,339</u>	<u>0</u>	<u>0</u>	<u>3,339</u>	<u>3,181</u>
<b>Costs of generating funds</b>					
Ralph Cottage Costs (Includes maintenance)	877	0	0	877	893
Bus Stop Café Costs	606	0	0	606	804
	<u>1,483</u>	<u>0</u>	<u>0</u>	<u>1,483</u>	<u>1,697</u>
<b>Ministry</b>					
Parish Support Fund	55,000	0	0	55,000	60,000
Clergy and staffing costs	445	0	0	445	850
	<u>55,445</u>	<u>0</u>	<u>0</u>	<u>55,445</u>	<u>60,850</u>
<b>Church Running and Maintenance</b>					
Organist and Choir	0	0	734	734	694
Children and Young Peoples's Activities	0	0	535	535	81
Printing and Stationery	539	0	0	539	286
Church running costs	13,357	0	0	13,357	17,755
Churchyard	800	0	0	800	1,050
Hall running costs (Includes maintenance)	14,266	0	240	14,506	13,029
	<u>28,962</u>	<u>0</u>	<u>1,509</u>	<u>30,471</u>	<u>32,895</u>
<b>Total Normal Payments</b>	<b>89,229</b>	<b>0</b>	<b>1,509</b>	<b>90,738</b>	<b>98,623</b>
<b>Special Projects</b>					
Premises Maintenance	0	3,612	0	3,612	650
Defibrillator	0	0	0	0	344
East Wall Design and Costing Phase	0	0	0	0	920
Hall Shed project	0	0	199	199	0
	<u>0</u>	<u>3,612</u>	<u>199</u>	<u>3,811</u>	<u>1,914</u>
<b>Overall Total Payments</b>	<b>89,229</b>	<b>3,612</b>	<b>1,708</b>	<b>94,549</b>	<b>100,537</b>
<b>Excess income over expenditure</b>	<b>13,277</b>	<b>-1,071</b>	<b>13,357</b>	<b>25,563</b>	<b>2,365</b>



## Statement of the Final Accounts for the Year Ending 31st December 2024

### Financial Statements for the Year Ended 31 December 2024

#### Further analysis

<b>RECEIPTS (£)</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Designated Funds</b>	<b>Total 2024</b>	<b>Total 2023</b>
Voluntary Income	57,270	2,541	15,025	74,836	60,669
Revenue Generating Activities	22,267	0	0	22,267	15,683
Income from Investments	20,186	0	0	20,186	19,367
Income from Church Activities	2,783	0	40	2,823	7,183
<b>Total Receipts</b>	<b>102,506</b>	<b>2,541</b>	<b>15,065</b>	<b>120,112</b>	<b>102,902</b>
<b>PAYMENTS (£)</b>					
Church Activities	3,339	0	0	3,339	3,181
Costs of generating funds	1,483	0	0	1,483	1,697
Ministry	55,445	0	0	55,445	60,850
Church Running and Maintenance	28,962	0	1,509	30,471	32,895
Special Projects	0	3,612	199	3,811	1,914
<b>Total Payments</b>	<b>89,229</b>	<b>3,612</b>	<b>1,708</b>	<b>94,549</b>	<b>100,537</b>
<b>Excess income over expenditure</b>	<b>13,277</b>	<b>-1,071</b>	<b>13,357</b>	<b>25,563</b>	<b>2,365</b>



## Statement of the Final Accounts for the Year Ending 31st December 2024

### Notes to Financial Statements for the Year Ended 31 December 2024

1. The financial statements of the PCC have been prepared on a Receipts and Payments basis. They are intended to comply with the requirements of the Diocese of Southwark and the Charities Commission.
2. Fixed assets retained for the church are the freehold of Ralph Cottage, Rectory Lane, Woodmansterne, and the Church Hall at their current estimated value.
3. Funds: General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use. Restricted and Designated funds are held for specific projects as instructed, usually by the donor (Restricted) or as agreed by the PCC (Designated). The amounts, fund titles and movements in the funds are set out below.
4. No new Funds were created in 2024.

### Restricted and Designated Funds

	Amounts from 2023 £	Changes in 2024		Balance £
		Additions £	Reductions £	
<b>Restricted Funds</b>				
Children and Young Peoples's Fund	886.35	700.00	534.64	1,051.71
Hall Key Deposits	380.00	40.00	40.00	380.00
East Wall Fund	23,003.96	0.00	0.00	23,003.96
Clock Repair Fund	625.00	0.00	0.00	625.00
Hall Shed Fund	288.37	0.00	198.99	89.38
Church Energy Costs 2022/23	1,000.00	0.00	0.00	1,000.00
Gwen Steel & Jacky White Projects Fund	7,552.84	14,325.00	200.00	21,677.84
Organ Maintenance Fund	4,545.60	0.00	733.92	3,811.68
<b>Total Restricted Funds</b>	<b>38,282.12</b>	<b>15,065.00</b>	<b>1,707.55</b>	<b>51,639.57</b>
<b>Designated Funds</b>				
Defibrillator	80.54	0.00	0.00	80.54
Premises Maintenance	3,370.17	2,541.00	3,612.38	2,298.79
Church Electricity provision 2023/24	3,000.00	5,000.00	0.00	8,000.00
<b>Total Designated Funds</b>	<b>6,450.71</b>	<b>7,541.00</b>	<b>3,612.38</b>	<b>10,379.33</b>
<b>General Fund</b>	<b>32,831.63</b>			<b>41,108.33</b>
<b>Total Funds</b>	<b>77,564.46</b>			<b>103,127.23</b>



St Peter's Church Woodmansterne  
Rectory Lane, Banstead SM7 3NR  
Registered Charity Number 1150826

## Statement of the Final Accounts for the Year Ending 31st December 2024

Signed on behalf of the Parochial Church Council (PCC) of St Peter's Church Woodmansterne by:

Alison Elson – Rector and Chair of the PCC

Alan Carter – Treasurer

A-J Elson

Alan Carter

Date: 19.2.25

Date: 19/2/25



St Peter's Church Woodmansterne  
Rectory Lane, Banstead SM7 3NR  
Registered Charity Number 1150826

## Statement of the Final Accounts for the Year Ending 31st December 2024

### Independent Examiner's report to the Parochial Church Council (PCC) of St Peter's Church, Woodmansterne, Surrey

This report on the Accounts of the PCC for the year ended 31<sup>st</sup> December 2024, which are set out on the preceding pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the regulations) and Section 145 of the Charities Act 2011 (the Act).

#### Responsibilities and basis of report

As the members of the PCC and trustees, you are responsible for the preparation of the Accounts in accordance with the requirements of the Charities Act 2011 (the Act). You consider that the audit requirements of Section 142(2) of the Charities Act 2011 do not apply.

I report in respect of my examination of the PCC's accounts as required under Section 145 of the 2011 Act and in carrying out the examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters came to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the PCC as required by Section 130 of the Act; or
2. That the accounts do not accord with those accounts; or
3. That the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Wheeler FCCA  
Cheeld Wheeler & Co  
Chartered Certified Accountants  
Redhill Chambers  
2d High Street  
Redhill  
Surrey  
RH1 1RJ

Dated: 11 Apr 2025



## Statement of the Final Accounts for the Year Ending 31st December 2024

### Appendix I: List of Names of the Trustees

<b>Name</b>	<b>Date of Appointment</b>	<b>Date of Resignation</b>
Barry Griffith	10 <sup>th</sup> January 2013	21 <sup>st</sup> April 2024
Nigel Pierce	10 <sup>th</sup> January 2013	21 <sup>st</sup> April 2024
Susan Knight	6 <sup>th</sup> April 2014	
Lucinda Ayles	22 <sup>nd</sup> April 2018	
Lewis White	22 <sup>nd</sup> April 2018	21 <sup>st</sup> April 2024
Sandra Hopkins	7 <sup>th</sup> March 2021	21 <sup>st</sup> April 2024
Alan Carter	15 <sup>th</sup> September 2020	
Sally Frost	23 <sup>rd</sup> January 2022	
Kate Saunders	23 <sup>rd</sup> January 2022	
John Wilson	23 <sup>rd</sup> January 2022	
Rev. Alison Elson	11 <sup>th</sup> January 2023	
Helen Hadjicharalambous	19 <sup>th</sup> September 2023	
Kirsty Wyatt	21 <sup>st</sup> April 2024	

#### Notes:

Barry Griffith, Nigel Pierce, Lewis White and Sandra Hopkins stood down as Trustees at the APCM on 21<sup>st</sup> April 2024. Sandra continues to serve as PCC Secretary and Barry continues in his role as volunteer Verger.

Kirsty Wyatt was elected to the PCC at the APCM on 21<sup>st</sup> April 2024 and became a Trustee from that date.



St Peter's Church Woodmansterne  
Rectory Lane, Banstead SM7 3NR  
Registered Charity Number 1150826

## Statement of the Final Accounts for the Year Ending 31st December 2024

### Appendix II: Bank Account Summary

	Opening Balances 01/01/2024	Receipts (including Transfers)	Payments (including Transfers)	Interest (included in Receipts)	Closing Balances to report date
CAF No.1 Account	4,743.30	103,538.55	104,548.68	8.28	3,733.17
CAF No.2 Account	11,901.39	52,702.60	52,000.00	307.45	12,603.99
CAF No.3 Account	60,919.77	29,870.30	4,000.00	1,870.30	86,790.07
	<u>77,564.46</u>	<u>186,111.45</u>	<u>160,548.68</u>	<u>2,186.03</u>	<u>103,127.23</u>

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# Accounts

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## Statement of the Final Accounts for the Year Ending 31 December 2023

### Trustees Report

1. The purpose of the charity is to invite and welcome others to "come and see" (John 1.39) who Jesus Christ is.
2. A summary of the main activities and achievements of the Charity is contained in the Secretary's Report to the APCM.
3. The Charity is a public benefit entity. Its governing document is the PAROCHIAL CHURCH COUNCIL POWERS MEASURE (1956) AS AMENDED AND CHURCH REPRESENTATION RULES THAT CAME INTO FORCE ON 02 JAN 1957.
4. The Trustees have had regard to the Charity Commission's guidance on public benefit.
5. The List of Names of the Trustees is shown in Appendix I.
6. Recruitment and appointment of new Trustees occurs through the Annual Parish Church Meeting.
7. Except for the Rector, who is employed by the Diocese of Southwark, all the work of the Charity is carried out by volunteers who are members of the Church.
8. The policy adopted by the Charity to determine the appropriate level of reserves is as follows;
  - a. Consider the level of funds at any one time listed as Restricted and Designated
  - b. Review the ongoing commitments for the next three months
  - c. Ensure that there are sufficient funds available to meet these commitments having ring fenced those funds in 'a' above.

### Financial Review of 2023

Total receipts for the year were £102,902 (2022 - £102,805) of which £600 represented restricted income, with total expenditure of £100,537 (2022 - £116,307), of which £3,568 was restricted expenditure.

Net income for the year amounted to £2,365 (2022 net expenditure £13,502) with a net reduction of £2,968 in restricted funds.

As at 31<sup>st</sup> December 2023 the Church had monetary funds of £77,564 (2022 - £75,200) of which £38,282 were restricted funds (2022 - £41,250).

### Explanatory Notes to be read in conjunction with the Accounts

1. Regular Giving – comprises plate collections at services, covering both cash and the weekly envelopes scheme. It also includes money received through standing orders and other electronic donations, and donations via the Parish Giving Scheme operated by the Church of England.
2. HMRC - Gift Aid recovered on any giving where the giver is known, is a tax payer and has completed the appropriate Declaration. Also includes Gift Aid recovered through the Gift Aid Small Donations Scheme (GASDS) on unidentified cash donations where applicable.
3. Mission Collections - Money received for Bible Reading Notes, the Bishop's Lent Appeal, and collections at Church events where a specific purpose has been identified.
4. Donations - Lump sum donations or grants, often given towards a specific project.
5. Bus Stop Café (BSC) – income and expenditure from the sale of food and drinks at the weekly cafe.
6. Investment Interest – Interest received on our Bank Accounts, see the Bank Account Summary - attached as Appendix II.
7. Ralph Cottage Rent – Rental income received from the tenants.
8. Minister's Expenses – expenses paid to the current Rector in carrying out her duties (phone charges, travel and books) totalled £333. Additionally, costs to provide broadband to the Rectory until September (£517) are also included here, in line with previous practice.
9. Churchyard expenses – covers general churchyard maintenance costs.
10. Mission Giving – includes costs associated with delivering our mission and donations we make to support our Mission Partners.
11. Church Hall Running Costs – routine costs associated with the running of the Hall – utilities, cleaning, insurance etc.
12. Church Hall Maintenance – costs associated with maintaining the Hall, usually one-off costs as issues arise.
13. Ralph Cottage Expenses – routine costs associated with the cottage such as insurance, Gas Safety checks etc.
14. Ralph Cottage Maintenance – costs associated with maintaining the cottage, usually one-off costs as issues arise.
15. East Wall Design and Costing Phase includes all the costs associated with the on-going technical investigation and design work to propose a solution for stabilising and repairing the structural damage affecting the East Wall.



Statement of the Final Accounts for the Year Ending 31 December 2023

Receipts and Payments Account

Receipts	2023				2022
	Unrestricted	Designated	Restricted	Total	Totals
Regular Giving Excluding Gift Aid	42,650	0	0	42,650	41,066
HMRC Gift Aid (inc. GA via PGS)	10,349	0	300	10,649	10,547
Mission Collections	1,500	0	0	1,500	213
Donations and Grants	5,570	0	300	5,870	18,921
Bus Stop Café	2,460	0	0	2,460	1,666
Fund-raising activities	1,459	0	0	1,459	2,476
Investment Interest	1,367	0	0	1,367	270
Ralph Cottage Rent	18,000	0	0	18,000	16,200
Hall Hire	11,764	0	0	11,764	8,687
Weddings and Funerals	7,183	0	0	7,183	2,739
Hall key deposits	0	0	0	0	20
<b>Total Receipts</b>	<b>102,302</b>	<b>0</b>	<b>600</b>	<b>102,902</b>	<b>102,805</b>

Payments	2023				2022
	Unrestricted	Designated	Restricted	Total	Totals
Parish Support Fund	60,000	0	0	60,000	60,000
Children and Family Minister (CFM)	-	-	-	-	10,839
Organ and Choir	127	0	567	694	3,392
Church Running Costs	13,786	0	2,000	15,786	11,624
Church Maintenance	1,477	0	0	1,477	-
Ministers Expenses	850	0	0	850	728
Churchyard Expenses	1,050	0	0	1,050	1,750
Books, Printing and Stationery	286	0	0	286	758
Bus Stop Café	804	0	0	804	671
Flowers	492	0	0	492	504
Messy Church	0	0	81	81	20
Mission Giving	3,181	0	0	3,181	306
Church Hall Running Costs	11,831	0	0	11,831	8,759
Church Hall Maintenance	1,198	0	0	1,198	2,039
Ralph Cottage Expenses	508	0	0	508	967
Ralph Cottage Maintenance	385	0	0	385	3,698
<b>Total Normal Payments</b>	<b>95,975</b>	<b>0</b>	<b>2,648</b>	<b>98,623</b>	<b>106,055</b>

Special Projects	2023				2022
	Unrestricted	Designated	Restricted	Total	Totals
Premises Maintenance	0	650	0	650	528
Defibrillator	0	344	0	344	45
East Wall Design and Costing Phase	0	0	920	920	7,326
Hall Shed project	0	0	0	0	2,353
<b>Totals</b>	<b>0</b>	<b>994</b>	<b>920</b>	<b>1,914</b>	<b>10,252</b>

<b>Total Payments</b>	<b>95,975</b>	<b>994</b>	<b>3,568</b>	<b>100,537</b>	<b>116,307</b>
<b>Excess income over expenditure</b>	<b>6,327</b>	<b>-994</b>	<b>-2,968</b>	<b>2,365</b>	<b>-13,502</b>



Statement of the Final Accounts for the Year Ending 31 December 2023

Statement of Assets and Liabilities as at 31 December 2023

Tangible Fixed Assets	2023	2022	
Ralph Cottage	610,000	610,000	
Church Hall and car park	1,520,000	1,520,000	
	<b>2,130,000</b>	<b>2,130,000</b>	<b>Note 1</b>
<b>Current Assets</b>			
Cash in bank – CAF Accounts	77,564	75,200	
<b>Total assets</b>	<b>2,207,564</b>	<b>2,205,200</b>	
<b>Liabilities falling due within one year</b>	<b>4,000</b>	<b>0</b>	<b>Note 2</b>
<b>Total Assets less Current Liabilities</b>	<b>2,203,564</b>	<b>2,205,200</b>	

Note 1: Ralph Cottage was re-valued at February 2022. The Hall and car park were not re-valued in 2023.

Note 2: We are currently in dispute with our electricity supplier regarding a metering configuration error.

As a result, we have not been billed for Church electricity consumption since April 2023. Once resolved, we expect a charge of circa. £4,000 for the balance of 2023. We have provision for this amount in a combination of Restricted and Designated Funds.

Signed on behalf of the Parochial Church Council (PCC) of St Peter's Church Woodmansterne by:

Alison Elson – Rector and Chair of the PCC

Alan Carter – Treasurer

A-J. Elson

Alan Carter

Date:

20.2.24

Date:

20<sup>th</sup> February 2024





Statement of the Final Accounts for the Year Ending 31 December 2023

Financial Statements for the Year Ended 31 December 2023

Analysis of Receipts and Payments	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2023	Total 2022
RECEIPTS	£	£	£	£	£
<b>Voluntary Income</b>					
Regular Giving-includes SO's and PGS	42,650	0	0	42,650	41,066
All other giving	7,070	0	300	7,370	19,134
Gift aid recovered	10,349	0	300	10,649	10,547
	<u>60,069</u>	<u>0</u>	<u>600</u>	<u>60,669</u>	<u>70,747</u>
<b>Revenue Generating Activities</b>					
Hall Lettings	11,764	0	0	11,764	8,687
Bus Stop Café	2,460	0	0	2,460	1,666
2023 Fund-raising activities	1,459	0	0	1,459	2,476
	<u>15,682</u>	<u>0</u>	<u>0</u>	<u>15,682</u>	<u>12,829</u>
<b>Income from Investments</b>					
Ralph Cottage Rent	18,000	0	0	18,000	16,200
Interest	1,367	0	0	1,367	270
	<u>19,367</u>	<u>0</u>	<u>0</u>	<u>19,367</u>	<u>16,470</u>
<b>Income from Church Activities</b>					
Weddings and Funerals	7,183	0	0	7,183	2,739
Hall key deposits	0	0	0	0	20
	<u>7,183</u>	<u>0</u>	<u>0</u>	<u>7,183</u>	<u>2,759</u>
<b>Total Receipts</b>	<u><b>102,302</b></u>	<u><b>0</b></u>	<u><b>600</b></u>	<u><b>102,902</b></u>	<u><b>102,805</b></u>



**Statement of the Final Accounts for the Year Ending 31 December 2023**

<b>Analysis of Receipts and Payments</b>	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2023</b>	<b>Total 2022</b>
<b>PAYMENTS</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Church Activities</b>					
Mission giving and donations	3,181	0	0	3,181	306
	<u>3,181</u>	<u>0</u>	<u>0</u>	<u>3,181</u>	<u>306</u>
<b>Costs of generating funds</b>					
Ralph Cottage Costs (Includes maintenance)	893	0	0	893	4,665
Bus Stop Café Costs	804	0	0	804	671
	<u>1,697</u>	<u>0</u>	<u>0</u>	<u>1,697</u>	<u>5,336</u>
<b>Ministry</b>					
Parish Support Fund	60,000	0	0	60,000	60,000
Clergy and staffing costs	850	0	0	850	11,567
	<u>60,850</u>	<u>0</u>	<u>0</u>	<u>60,850</u>	<u>71,567</u>
<b>Church Running and Maintenance</b>					
Organist and Choir	127	0	567	694	3,392
Messy Church	0	0	81	81	20
Printing and Stationery	286	0	0	286	758
Church running costs	15,755	0	2,000	17,755	12,128
Churchyard	1,050	0	0	1,050	1,750
Hall running costs (Includes maintenance)	13,028	0	0	13,028	10,798
	<u>30,247</u>	<u>0</u>	<u>2,648</u>	<u>32,895</u>	<u>28,846</u>
<b>Total Normal Payments</b>	<b>95,975</b>	<b>0</b>	<b>2,648</b>	<b>98,623</b>	<b>106,055</b>
<b>Special Projects</b>					
Premises Maintenance	0	650	0	650	528
Defibrillator	0	344	0	344	45
East Wall Design and Costing Phase	0	0	920	920	7,326
Hall Shed project	0	0	0	0	2,353
	<u>0</u>	<u>994</u>	<u>920</u>	<u>1,914</u>	<u>10,252</u>
<b>Overall Total Payments</b>	<b>95,975</b>	<b>994</b>	<b>3,568</b>	<b>100,537</b>	<b>116,307</b>
<b>Excess income over expenditure</b>	<b>6,327</b>	<b>-994</b>	<b>-2,968</b>	<b>2,365</b>	<b>-13,502</b>



Statement of the Final Accounts for the Year Ending 31 December 2023

Financial Statements for the Year Ended 31 December 2023

Further analysis

RECEIPTS (£)

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2023	Total 2022
Voluntary Income	60,069	0	600	60,669	70,747
Revenue Generating Activities	15,682	0	0	15,682	12,829
Income from Investments	19,367	0	0	19,367	16,470
Income from Church Activities	7,184	0	0	7,184	2,759
<b>Total Receipts</b>	<b>102,302</b>	<b>0</b>	<b>600</b>	<b>102,902</b>	<b>102,805</b>

PAYMENTS (£)

Church Activities	3,181	0	0	3,181	306
Costs of generating funds	1,697	0	0	1,697	5,336
Ministry	60,850	0	0	60,850	71,567
Church Running and Maintenance	30,247	0	2,648	32,895	28,846
Special Projects	0	994	920	1,914	10,252
<b>Total Payments</b>	<b>95,975</b>	<b>994</b>	<b>3,568</b>	<b>100,537</b>	<b>116,307</b>
<b>Excess income over expenditure</b>	<b>6,327</b>	<b>-994</b>	<b>-2,968</b>	<b>2,365</b>	<b>-13,502</b>



## Statement of the Final Accounts for the Year Ending 31 December 2023

### Notes to Financial Statements for the Year Ended 31 December 2023

1. The financial statement of the PCC has been prepared in accordance with the Handbook of the Association of Church Accountants and Treasurers April 2017 on a Receipts and Payments basis. They also comply with the requirements of the Diocese and the Charities Commission.
2. Fixed assets retained for the church are the freehold of Ralph Cottage, Rectory Lane, Woodmansterne, and the Church Hall at their current estimated value.
3. Funds: General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use. Restricted and Designated funds are held for specific projects as instructed, usually by the donor (Restricted) or as agreed by the PCC (Designated). The amounts, fund titles and movements in the funds are set out below.
4. The only new fund created in 2023 was the 'Church Electricity provision 2023'. This is a Designated Fund set up to hold amounts the PCC has agreed to put aside from accumulated reserves (General Funds) to cover some of our liability for electricity consumed during 2023 but not yet billed. See Note 2 on Page 3.

### Restricted and Designated Funds

Restricted Funds	Amounts from 2022	Changes in 2023		Balance
		Additions	Reductions	
Messy Church	968	0	81	886
Hall Key Deposits	380	0	0	380
East Wall Fund	23,924	0	920	23,004
Clock Repair Fund	625	0	0	625
Hall Shed Fund	288	0	0	288
Church Energy Costs 2022/23	2,400	600	2,000	1,000
Gwen Steel Projects Fund	7,553	0	0	7,553
Organ maintenance - Legacy	5,112	0	566	4,546
<b>Total Restricted Funds</b>	<b>41,250</b>	<b>600</b>	<b>3,568</b>	<b>38,282</b>
<b>Designated</b>				
Defibrillator	425	0	344	81
Premises Maintenance	4,020	0	650	3,370
Church Electricity provision 2023	0	3,000	0	3,000
<b>Total Designated Funds</b>	<b>4,445</b>	<b>3,000</b>	<b>994</b>	<b>6,451</b>
<b>General Fund</b>	<b>29,505</b>			<b>32,832</b>
<b>Total Funds</b>	<b>75,200</b>			<b>77,564</b>



St Peter's Church Woodmansterne  
Woodmansterne Lane, Woodmansterne, Surrey SM7 3NL  
Registered Charity Number 1150826

Statement of the Final Accounts for the Year Ending 31 December 2023

Signed on behalf of the Parochial Church Council (PCC) of St Peter's Church Woodmansterne by:

Alison Elson – Rector and Chair of the PCC

Alan Carter – Treasurer

A-J Elson

Alan Carter

Date: 20.2.24

Date: 20<sup>th</sup> February 2024



**Statement of the Final Accounts for the Year Ending 31 December 2023**

**Independent Examiner's report to the Parochial Church Council (PCC) of St Peter's Church, Woodmansterne, Surrey**

This report on the Accounts of the PCC for the year ended 31<sup>st</sup> December 2023, which are set out on the preceding pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the regulations) and Section 145 of the Charities Act 2011 (the Act).

**Responsibilities and basis of report**

As the members of the PCC and trustees, you are responsible for the preparation of the Accounts in accordance with the requirements of the Charities Act 2011 (the Act). You consider that the audit requirements of Section 142(2) of the Charities Act 2011 do not apply.

I report in respect of my examination of the PCC's accounts as required under Section 145 of the 2011 Act and in carrying out the examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters came to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the PCC as required by Section 130 of the Act; or
2. That the accounts do not accord with those accounts; or
3. That the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*David Wheeler*

.....

David Wheeler FCCA  
Cheeld Wheeler & Co  
Chartered Certified Accountants  
Redhill Chambers  
2d High Street  
Redhill  
Surrey  
RH1 1RJ

Dated: *15 April 2024*.....



Statement of the Final Accounts for the Year Ending 31 December 2023

**Appendix I: List of Names of the Trustees**

<b>Name</b>	<b>Date of Appointment</b>	<b>Date of Resignation</b>
Barry Griffith	10 <sup>th</sup> January 2013	
Simon Haysom	10 <sup>th</sup> January 2013	23 <sup>rd</sup> April 2023
Nigel Pierce	10 <sup>th</sup> January 2013	
Susan Knight	6 <sup>th</sup> April 2014	
Lucinda Ayles	22 <sup>nd</sup> April 2018	
Lewis White	22 <sup>nd</sup> April 2018	
Sandra Hopkins	7 <sup>th</sup> March 2021	
Alan Carter	15 <sup>th</sup> September 2020	
Sally Frost	23 <sup>rd</sup> January 2022	
Kate Saunders	23 <sup>rd</sup> January 2022	
John Wilson	23 <sup>rd</sup> January 2022	
Rev. Alison Elson	11 <sup>th</sup> January 2023	
Helen Hadjicharalambous	19 <sup>th</sup> September 2023	

Notes:

Simon Haysom resigned as a Trustee and Church Warden at the APCM on 23<sup>rd</sup> April 2023.

Helen Hadjicharalambous was co-opted to the PCC at their meeting on 16<sup>th</sup> May 2023 and became a Trustee on 19<sup>th</sup> September 2023.



Statement of the Final Accounts for the Year Ending 31 December 2023

**Appendix II: Bank Account Summary**

	Opening Balances 01/01/2023	Receipts (including Transfers)	Payments (including Transfers)	Interest (included in Receipts)	Closing Balances to 31/12/23
CAF No.1 Account	2,732.45	102,548.05	100,537.20	9.49	4,743.30
CAF No.2 Account	14,669.81	43,231.58	46,000.00	235.84	11,901.39
CAF No.3 Account	57,797.86	19,121.91	16,000.00	1,121.91	60,919.77
	<u>75,200.12</u>	<u>164,901.54</u>	<u>162,537.20</u>	<u>1,367.24</u>	<u>77,564.46</u>

**Reconciliation 2023**

	Opening Balances 01/01/23	Transfers In	Receipts (excluding transfers)	Transfers Out	Payments (excluding transfers)	Closing Balances 31/12/23
CAF No.1 Account	2,732.45	62,000.00	40,548.05	0.00	100,537.20	4,743.30
CAF No.2 Account	14,669.81	0.00	43,231.58	46,000.00	0.00	11,901.39
CAF No.3 Account	57,797.86	0.00	19,121.91	16,000.00	0.00	60,919.77
	<u>75,200.12</u>	<u>62,000.00</u>	<u>102,901.54</u>	<u>62,000.00</u>	<u>100,537.20</u>	<u>77,564.46</u>

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# Accounts

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## Statement of the Final Accounts for the Year Ending 31 December 2022

### Trustees Report

1. The purpose of the charity is to invite and welcome others to "come and see" (John 1.39) who Jesus Christ is.
2. A summary of the main activities and achievements of the Charity is contained in the Secretary's Report to the APCM.
3. The Charity is a public benefit entity. Its governing document is the PAROCHIAL CHURCH COUNCIL POWERS MEASURE (1956) AS AMENDED AND CHURCH REPRESENTATION RULES THAT CAME INTO FORCE ON 02 JAN 1957.
4. The List of Names of the Trustees is shown in Appendix I.
5. Recruitment and appointment of new Trustees occurs through the Annual Parish Church Meeting.
6. Except for the Rector, who is employed by the Diocese of Southwark, and the Children and Families Minister who we employed up to May 2022, all the work of the Charity is carried out by volunteers who are members of the Church.
7. The policy adopted by the Charity to determine the appropriate level of reserves is as follows;
  - a. Consider the level of funds at any one time listed as Restricted and Designated
  - b. Review the ongoing commitments for the next three months
  - c. Ensure that there are sufficient funds available to meet these commitments having ring fenced those funds in 'a' above.

### Financial Review of 2022

Total receipts for the year were £102,805 (2021 - £88,651) of which £13,954 represented restricted income, with total expenditure of £116,307 (2021 - £123,890), of which £11,615 was restricted expenditure.

Net expenditure for the year amounted to £13,502 (2021 net expenditure £35,239) with a net increase of £2,339 in restricted funds.

As at 31<sup>st</sup> December 2022 the Church had monetary funds of £75,200 (2021 - £88,703) of which £41,250 were restricted funds (2021 - £38,910).

### Explanatory Notes to be read in conjunction with the accounts

1. Regular Giving – comprises plate collections at services, covering both cash and the weekly envelopes scheme. It also includes money received through standing orders and other electronic donations
2. HMRC - Gift Aid recovered on any giving where the giver is known, is a tax payer and has completed the appropriate Declaration. Also includes Gift Aid recovered through the Gift Aid Small Donations Scheme (GASDS) on unidentified cash donations where applicable.
3. Mission receipts - Money recovered for Bible Reading Notes, the Bishop's Lent Appeal, and collections at events for Messy Church.
4. Donations - Lump sum donations or grants, often with a specific project in mind.
5. Bus Stop Café (BSC) – income and expenditure from the sale of food and drinks at the weekly cafe.
6. Bank Interest – as the Bank Account Summary - attached as Appendix II.
7. Ralph Cottage Rent – Rental income received from the tenants.
8. Churchyard expenses – covers general churchyard maintenance costs.
9. Mission and other Charitable Donations – includes costs associated with delivering our mission.
10. Church Hall Expenses – normal revenue costs associated with the running of the hall – utilities, cleaning, insurance etc.
11. Church Hall Maintenance – costs associated with maintaining the Hall.
12. Ralph Cottage Expenses – normal revenue costs associated with the cottage such as insurance, repair of broken windows and handyman costs for example.
13. Ralph Cottage Maintenance – covers periodic repairs to the cooker, boiler, and work to the perimeter fences and hedges. In 2022 this included £3,500 costs for replacing the dilapidated upstairs windows in the cottage.
14. East Wall Design and Costing Phase includes all the costs associated with the technical investigation and design work to propose a solution for stabilising and repairing the structural damage affecting the East Wall.



Statement of the Final Accounts for the Year Ending 31 December 2022

Receipts and Payments Account

Receipts	2022				2021 Totals
	Unrestricted	Designated	Restricted	Total	
Regular Giving Excluding Gift Aid	39,961	0	1,105	41,066	38,915
HMRC Gift Aid	10,024	0	523	10,547	12,658
Mission Collections	213	0	0	213	14
Donations and Grants	5,615	1,000	12,306	18,921	11,548
Magazine Sales	0	0	0	0	60
Magazine Advertisements	0	0	0	0	0
Bus Stop Café	1,666	0	0	1,666	919
2022 Fund-raising activities	2,476	0	0	2,476	0
Investment Interest	270	0	0	270	10
Ralph Cottage Rent	16,200	0	0	16,200	16,200
Hall Hire	8,687	0	0	8,687	3,923
Weddings and Funerals	2,739	0	0	2,739	4,384
Hall key deposits	0	0	20	20	20
<b>Total Receipts</b>	<b>87,851</b>	<b>1,000</b>	<b>13,954</b>	<b>102,805</b>	<b>88,651</b>

Payments	2022				2021 Totals
	Unrestricted	Designated	Restricted	Total	
Parish Support Fund	60,000	0	0	60,000	50,000
Child and Family Minister (CFM)	9,499	0	1,340	10,839	26,395
Organ and Choir	2,866	0	526	3,392	1,814
Church Expenses	11,624	0	0	11,624	14,208
Ministers Expenses	728	0	0	728	933
Churchyard Expenses	1,750	0	0	1,750	1,500
Books, Printing and Stationery	758	0	0	758	1,236
Bus Stop Café	671	0	0	671	338
Flowers	504	0	0	504	68
Messy Church	0	0	20	20	14
Mission Giving	306	0	0	306	1,156
Church Hall Expenses	8,759	0	0	8,759	5,688
Church Hall Maintenance	120	1,919	0	2,039	1,050
Ralph Cottage Expenses	967	0	0	967	625
Ralph Cottage Maintenance	3,698	0	0	3,698	2,230
<b>Total Normal Payments</b>	<b>102,250</b>	<b>1,919</b>	<b>1,886</b>	<b>106,055</b>	<b>107,255</b>

Special Projects	2022				2021 Totals
	Unrestricted	Designated	Restricted	Total	
Church Hall Refurbishment	0	0	0	0	14,227
Church Fabric Works	0	478	50	528	2,108
Defibrillator	0	45	0	45	300
East Wall Design and Costing Phase	0	0	7,326	7,326	0
Hall Shed project	0	0	2,353	2,353	0
<b>Totals</b>	<b>0</b>	<b>523</b>	<b>9,729</b>	<b>10,252</b>	<b>16,635</b>

<b>Total Payments</b>	<b>102,250</b>	<b>2,442</b>	<b>11,615</b>	<b>116,307</b>	<b>123,890</b>
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<b>Excess expenditure over income</b>	<b>14,399</b>	<b>1,442</b>	<b>-2,339</b>	<b>13,502</b>	<b>35,239</b>
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Statement of the Final Accounts for the Year Ending 31 December 2022

Statement of Assets and Liabilities as at 31<sup>st</sup> December 2022

Tangible Fixed Assets	2022	2021	
Ralph Cottage	610,000	405,000	
Church Hall and car park	1,520,000	1,520,000	
	<u>2,130,000</u>	<u>1,925,000</u>	Note 1
<b>Current Assets</b>			
Cash in bank – CAF Accounts	75,200	88,703	
<b>Total assets</b>	<u>2,205,200</u>	<u>2,013,703</u>	
<b>Liabilities falling due within one year</b>	<u>0</u>	<u>0</u>	
<b>Total Assets less Current Liabilities</b>	<u>2,205,200</u>	<u>2,013,703</u>	

Note 1: Ralph Cottage was re-valued at February 2022 for an investigation into the potential sale of the property. The Hall and car park were not re-valued in 2022.

Signed on behalf of the Parochial Church Council (PCC) of St Peter's Church Woodmansterne by:

Alison Elson – Rector and Chair of the PCC

Alan Carter – Treasurer

A-J. Elson

Date: 26.3.23

Alan Carter

Date: 26<sup>th</sup> March 2023



Statement of the Final Accounts for the Year Ending 31 December 2022

<b>2023 Proposed Budget</b>	<b>2022</b>		<b>2023</b>
<b>Receipts</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
Regular Giving Excluding Gift Aid	41,856	41,066	41,486
HMRC Gift Aid	10,740	10,547	9,458
Mission Collections	0	213	630
Donations and Grants	3,960	18,921	6,934
Bus Stop Café	804	1,666	1,816
Fund-raising activities	0	2,476	2,000
Investment Interest	12	270	400
Ralph Cottage Rent	16,200	16,200	18,000
Church Hall Lettings	5,065	8,687	8,832
Weddings and Funerals	3,238	2,739	1,000
Hall key deposits	0	20	0
<b>Total Receipts</b>	<b>81,875</b>	<b>102,805</b>	<b>90,555</b>
	<b>2022</b>		<b>2023</b>
<b>Payments</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
Parish Support Fund	60,000	60,000	60,000
Children and Family Minister Costs	11,664	10,839	-
Organ and Choir	1,814	3,392	526
Church Running Costs	14,199	11,624	19,663
Church Maintenance	-	-	500
Minister's Expenses	1,200	728	1,033
Churchyard Expenses	1,500	1,750	1,500
Books, Printing and Stationery	1,104	758	752
Bus Stop Café	600	671	682
Flowers	429	504	777
Messy Church	200	20	60
Mission and other Charitable Donations	380	306	2,986
Church Hall Running Costs	7,657	8,759	12,482
Church Hall Maintenance	1,212	2,039	390
Ralph Cottage Expenses	1,000	967	460
Ralph Cottage Maintenance	4,500	3,698	185
<b>Total Normal Payments</b>	<b>107,459</b>	<b>106,055</b>	<b>101,996</b>
	<b>2022</b>		<b>2023</b>
<b>Special Projects for 2023</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
Church Fabric Works	0	528	0
Defibrillator	0	45	0
Hall Shed Project	0	2,353	0
East Wall Design and Costing Phase	9,941	7,326	1,675
<b>Total</b>	<b>9,941</b>	<b>10,252</b>	<b>1,675</b>
<b>Grand total payments</b>	<b>117,400</b>	<b>116,307</b>	<b>103,671</b>
<b>Excess expenditure over income</b>	<b>35,525</b>	<b>13,502</b>	<b>13,115</b>

Note: Due to the expected deficit in 2023, capital projects will only be funded to the extent available from the relevant Restricted or Designated Fund.



Statement of the Final Accounts for the Year Ending 31 December 2022

Financial Statements for the Year Ended 31 December 2022

Analysis of Receipts and Payments	Unrestricted	Designated	Restricted	Total 2022	Total 2021
RECEIPTS	Funds	Funds	Funds		
Voluntary Income	£	£	£	£	£
Regular Giving-includes SOs,	39,961	0	1,105	41,066	38,915
All other giving	5,828	1,000	12,306	19,134	11,562
Gift aid recovered	10,024	0	523	10,547	12,658
	<u>55,813</u>	<u>1,000</u>	<u>13,934</u>	<u>70,747</u>	<u>63,135</u>
<b>Revenue Generating Activities</b>					
Hall Lettings	8,687	0	0	8,687	3,923
Parish magazine adverts	0	0	0	0	0
Parish magazine sales	0	0	0	0	60
Bus Stop Café	1,666	0	0	1,666	919
2022 Fund-raising activities	2,476	0	0	2,476	0
	<u>12,829</u>	<u>0</u>	<u>0</u>	<u>12,829</u>	<u>4,902</u>
<b>Income from Investments</b>					
Ralph Cottage Rent	16,200	0	0	16,200	16,200
Interest	270	0	0	270	10
	<u>16,470</u>	<u>0</u>	<u>0</u>	<u>16,470</u>	<u>16,210</u>
<b>Income from Church Activities</b>					
Weddings and Funerals	2,739	0	0	2,739	4,384
Hall key deposits	0	0	20	20	20
	<u>2,739</u>	<u>0</u>	<u>20</u>	<u>2,759</u>	<u>4,404</u>
<b>Total Receipts</b>	<u><b>87,851</b></u>	<u><b>1,000</b></u>	<u><b>13,954</b></u>	<u><b>102,805</b></u>	<u><b>88,651</b></u>



Statement of the Final Accounts for the Year Ending 31 December 2022

Analysis of Receipts and Payments	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2022	Total 2021
<b>PAYMENTS</b>					
<b>Church Activities</b>					
Mission giving and donations	306	0	0	306	1,156
	<u>306</u>	<u>0</u>	<u>0</u>	<u>306</u>	<u>1,156</u>
<b>Costs of generating funds</b>					
Ralph Cottage Costs (Includes maintenance)	4,665	0	0	4,665	2,855
Bus Stop Café Costs	671	0	0	671	338
	<u>5,336</u>	<u>0</u>	<u>0</u>	<u>5,336</u>	<u>3,193</u>
<b>Ministry</b>					
Parish Support Fund	60,000	0	0	60,000	50,000
Clergy and staffing costs	10,227	0	1,340	11,567	27,328
	<u>70,227</u>	<u>0</u>	<u>1,340</u>	<u>71,567</u>	<u>77,328</u>
<b>Church Running and Maintenance</b>					
Organist and Choir	2,866	0	526	3,392	1,814
Messy Church	0	0	20	20	14
Printing and Stationery	758	0	0	758	1,236
Church running expenses	12,128	0	0	12,128	14,276
Churchyard	1,750	0	0	1,750	1,500
Hall running costs (Includes maintenance)	8,879	1,919	0	10,798	6,738
	<u>26,381</u>	<u>1,919</u>	<u>546</u>	<u>28,846</u>	<u>25,578</u>
<b>Total Normal Payments</b>	<b>102,250</b>	<b>1,919</b>	<b>1,886</b>	<b>106,055</b>	<b>107,255</b>
<b>Special Projects</b>					
Church Hall Refurbishment	0	0	0	0	14,227
Premises Maintenance (See Note 1)	0	478	50	528	2,108
Defibrillator	0	45	0	45	300
East Wall Design and Costing Phase	0	0	7,326	7,326	0
Hall Shed project	0	0	2,353	2,353	0
	<u>0</u>	<u>523</u>	<u>9,729</u>	<u>10,252</u>	<u>16,635</u>
<b>Overall Total Payments</b>	<b>102,250</b>	<b>2,442</b>	<b>11,615</b>	<b>116,307</b>	<b>123,890</b>
<b>Excess expenditure over income</b>	<b>14,399</b>	<b>1,442</b>	<b>-2,339</b>	<b>13,502</b>	<b>35,239</b>

Note 1: Premises Maintenance was known as Church Fabric Works in 2021



Statement of the Final Accounts for the Year Ending 31 December 2022

Financial Statements for the Year Ended 31 December 2022

Further analysis

RECEIPTS

	Unrestricted Funds	Restricted Funds	Designated Funds	Total 2022	Total 2021
Voluntary Income	55,813	1,000	13,934	70,747	63,135
Revenue Generating Activities	12,829	0	0	12,829	4,902
Income from Investments	16,470	0	0	16,470	16,210
Income from Church Activities	2,739	0	20	2,759	4,404
<b>Total Receipts</b>	<b>87,851</b>	<b>1,000</b>	<b>13,954</b>	<b>102,805</b>	<b>88,651</b>

PAYMENTS

Church Activities	306	0	0	306	1,156
Costs of generating funds	5,336	0	0	5,336	3,193
Ministry	70,227	0	1,340	71,567	77,328
Church Running and Maintenance	26,381	1,919	546	28,846	25,578
Special Projects	0	523	9,729	10,252	16,635
<b>Total Payments</b>	<b>102,250</b>	<b>2,442</b>	<b>11,615</b>	<b>116,307</b>	<b>123,890</b>
<b>Excess expenditure over income</b>	<b>14,399</b>	<b>1,442</b>	<b>-2,339</b>	<b>13,502</b>	<b>35,239</b>



Statement of the Final Accounts for the Year Ending 31 December 2022

**Notes to Financial Statements for the Year Ended 31 December 2022**

- The financial statement of the PCC has been prepared in accordance with the Handbook of the Association of Church Accountants and Treasurers April 2017 on a Receipts and Payments basis. They also comply with the requirements of the Diocese and the Charities Commission.
- Fixed assets retained for the church are the freehold of Ralph Cottage, Rectory Lane, Woodmansterne, and the Church Hall at their current estimated value.
- Funds: General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use. Restricted and Designated funds are held for specific projects as instructed, usually by the donor (Restricted) or as agreed by the PCC (Designated). The amounts, fund titles and movements in the funds are set out below.
- The CFM Fund captured donations given to fund the Children and Family Minister role (and associated Gift Aid). In recent years this income did not cover the costs, so the balance remained at zero. As the role is now ended that Fund is closed. A new Hall Shed Fund was created in February 2022 to contain a £1,000 grant from Surrey County Council and other donations towards the purchase of the shed to complete the earlier Hall Garden improvements. A new restricted fund for increased Church energy costs was created in November 2022 to contain donations and a grant from the Diocese of Southwark. The Gwen Steel Projects Fund was created in November 2022 to contain her legacy for future allocation to projects. The remaining £50 in the Fabric Restricted Fund was used towards the Church roof repair in November 2022, so that Fund is now closed.

**Restricted and Designated Funds**

Restricted Funds - Gross (Includes GA)	Amounts	Changes in 2022		Transfers		Balance
	from 2021	Additions	Reductions	In	Out	
CFM	0	1,340	10,839	9,499	0	0
Messy Church	988	0	20	0	0	968
Hall Key Deposits	360	20	0	0	0	380
East Wall Fund	31,250	0	7,326	0	0	23,924
Clock Repair Fund	625	0	0	0	0	625
Hall Shed Fund	0	2,641	2,353	0	0	288
Church energy costs 2022/23	0	2,400	0	0	0	2,400
Gwen Steel Projects Fund	0	7,553	0	0	0	7,553
Fabric - Legacy	50	0	50	0	0	0
Organ maintenance - Legacy	5,638	0	526	0	0	5,112
<b>Total Restricted Funds</b>	<b>38,911</b>	<b>13,954</b>	<b>21,114</b>	<b>9,499</b>	<b>0</b>	<b>41,250</b>
<b>Designated</b>						
Defibrillator	470	0	45	0	0	425
Premises Maintenance	5,417	1,000	2,397	0	0	4,020
<b>Total Designated Funds</b>	<b>5,887</b>	<b>1,000</b>	<b>2,442</b>	<b>0</b>	<b>0</b>	<b>4,445</b>
<b>General Fund</b>	<b>43,905</b>	<b>87,851</b>	<b>92,752</b>	<b>0</b>	<b>9,499</b>	<b>29,505</b>
<b>Total Funds</b>	<b>88,703</b>	<b>102,805</b>	<b>116,308</b>			<b>75,200</b>



St Peter's Church Woodmansterne  
Woodmansterne Lane, Woodmansterne, Surrey SM7 3NL  
Registered Charity Number 1150826

Statement of the Final Accounts for the Year Ending 31 December 2022

Signed on behalf of the Parochial Church Council (PCC) of St Peter's Church Woodmansterne by:

Alison Elson – Rector and Chair of the PCC

Alan Carter – Treasurer

A-J. Elson

Date: 26.3.23

Alan Carter

Date: 26<sup>th</sup> March 2023



Statement of the Final Accounts for the Year Ending 31 December 2022

**Independent Examiner's report to the Parochial Church Council (PCC) of St Peter's Church, Woodmansterne, Surrey**

This report on the Accounts of the PCC for the year ended 31<sup>st</sup> December 2022, which are set out on the preceding pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the regulations) and Section 145 of the Charities Act 2011 (the Act).

**Responsibilities and basis of report**

As the members of the PCC and trustees, you are responsible for the preparation of the Accounts in accordance with the requirements of the Charities Act 2011 (the Act). You consider that the audit requirements of Section 142(2) of the Charities Act 2011 do not apply.

I report in respect of my examination of the PCC's accounts as required under Section 145 of the 2011 Act and in carrying out the examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters came to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the PCC as required by Section 130 of the Act; or
2. That the accounts do not accord with those accounts; or
3. That the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*David Wheeler*

David Wheeler FCCA  
Cheeld Wheeler & Co  
Chartered Certified Accountants  
Redhill Chambers  
2d High Street  
Redhill  
Surrey  
RH1 1RJ

Dated: 27 April 2023



## Appendix I: List of Names of the Trustees

Name	Date of Appointment	Date of Resignation
Barry Griffith	10 <sup>th</sup> January 2013	
Simon Haysom	10 <sup>th</sup> January 2013	
Nigel Pierce	10 <sup>th</sup> January 2013	
Susan Knight	6 <sup>th</sup> April 2014	
Rachel Gardner	19 <sup>th</sup> April 2015	31 <sup>st</sup> May 2022
Lucinda Ayles	22 <sup>nd</sup> April 2018	
Lewis White	22 <sup>nd</sup> April 2018	
Rev. John Itumu	3 <sup>rd</sup> March 2020	30 <sup>th</sup> September 2022
Sandra Hopkins	7 <sup>th</sup> March 2021	
Alan Carter	15 <sup>th</sup> September 2020	
Sally Frost	23 <sup>rd</sup> January 2022	
Kate Saunders	23 <sup>rd</sup> January 2022	
John Wilson	23 <sup>rd</sup> January 2022	
Rev. Alison Elson	11 <sup>th</sup> January 2023	

### Notes:

Rachel Gardner resigned as a Trustee when her employment as Children and Families Minister ended on 31st May 2022.

Rev. John Itumu resigned as a Trustee when he resigned as Rector on 30<sup>th</sup> September 2022.

Rev. Alison Elson was appointed as Rector on 11<sup>th</sup> January 2023 and became the new Chair of the Trustees.



Statement of the Final Accounts for the Year Ending 31 December 2022

**Appendix II: Bank Account Summary**

	Opening Balances 01/01/2022	Receipts (including Transfers)	Payments (including Transfers)	Interest (included in Receipts)	Closing Balances 31/12/2022
CAF No1 Account	3,620.90	122,972.93	123,861.38	3.84	2,732.45
CAF No2 Account	28,842.28	42,827.53	57,000.00	61.29	14,669.81
CAF No3 Account	56,240.11	23,957.75	22,400.00	204.91	57,797.86
	<u>88,703.29</u>	<u>189,758.21</u>	<u>203,261.38</u>	<u>270.04</u>	<u>75,200.12</u>

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# Accounts

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## Statement of the Final Accounts for the Year Ending 31 December 2021

### Trustees Report

1. The purpose of the charity is to invite and welcome others to "come and see" (John 1.39) who Jesus Christ is.
2. A summary of the main activities and achievements of the Charity is contained in the Secretary's Report to the APCM.
3. The Charity is a public benefit entity.
4. The List of Names of the Trustees is shown in Appendix I
5. Recruitment and appointment of new Trustees occurs through the Annual Parish Church Meeting.
6. The policy adopted by the Charity to determine the appropriate level of reserves is as follows;
  - a. Consider the level of funds at any one time listed as Restricted and Designated
  - b. Review the ongoing commitments for the next three months
  - c. Ensure that there are sufficient funds available to meet these commitments having ring fenced those funds in 'a' above.

### Financial Review of 2021

Total receipts for the year were £88,651 (2020 - £160,353) of which £4,910 represented restricted income, with total expenditure of £123,890 (2020 - £130,657), of which £16,539 was restricted expenditure.

Net expenditure for the year amounted to £35,239 (2020 net income £29,695) of which net expenditure of £11,629 was from restricted funds.

As at 31<sup>st</sup> December the Church had monetary funds of £88,703 (2020 - £123,942) of which £38,910 were restricted funds (2020 - £50,553).

### Explanatory Notes to be read in conjunction with the accounts

1. Regular Giving – comprises plate collections at services, covering both cash and the weekly envelopes scheme. It also includes money received through standing orders.
2. HMRC - Gift Aid recovered on any giving where the giver is known, is a tax payer and has completed the appropriate Declaration. Also includes Gift Aid recovered through the Gift Aid Small Donations Scheme (GASDS) on unidentified cash donations where applicable.
3. Mission receipts - Money recovered for Bible Reading Notes, the Bishop's Lent Appeal, collections at events for Messy Church and Bible Society.
4. Donations - Lump sum donations or grants, often with a specific project in mind.
5. Bus Stop Café (BSC) – income and expenditure from the sale of food and drinks at the weekly cafe.
6. Bank Interest – as the Bank Account Summary - attached as Appendix II.
7. Ralph Cottage Rent – Rental income received from the tenants.
8. Churchyard expenses – includes general churchyard maintenance costs. There have been no capital improvements funded in 2021.
9. Mission and other Charitable Donations – includes all costs associated with delivering our mission.
10. Church Hall Expenses – normal revenue costs associated with the running of the hall – utilities, cleaning, insurance etc.
11. Church Hall Maintenance – costs associated with maintaining the Hall.
12. Ralph Cottage Expenses – normal revenue costs associated with the cottage such as insurance, repair of broken windows and handyman costs for example.
13. Ralph Cottage Maintenance – covers periodic repairs to the cooker, boiler, and work to the perimeter fences and hedges.
14. Church Hall Refurbishment – included here are costs of capital works improvements which have been set against the Restricted Fund established following a donation in 2016. During 2021 the improvements to the Hall garden area were completed as the final phase of this work. The Restricted Fund is now exhausted.



Statement of the Final Accounts for the Year Ending 31 December 2021

Receipts and Payments Account

Receipts	2021				2020
	Unrestricted	Designated	Restricted	Total	Totals
Regular Giving Excluding Gift Aid	35,135	240	3,540	38,915	41,564
HMRC Gift Aid	11,748	60	850	12,658	19,672
Mission Collections	14	0	0	14	742
Donations and Grants	11,048	0	500	11,548	75,067
Magazine Sales	60	0	0	60	455
Magazine Advertisements	0	0	0	0	0
Bus Stop Café	919	0	0	919	749
Investment Interest	10	0	0	10	268
Ralph Cottage Rent	16,200	0	0	16,200	16,200
Hall Hire	3,923	0	0	3,923	3,663
Weddings and Funerals	4,384	0	0	4,384	1,934
Hall key deposits	0	0	20	20	40
<b>Total Receipts</b>	<b>83,441</b>	<b>300</b>	<b>4,910</b>	<b>88,651</b>	<b>160,353</b>

Payments	2021				2020
	Unrestricted	Designated	Restricted	Total	Totals
Parish Support Fund	50,000	0	0	50,000	68,000
Child and Family Minister (CFM)	22,130	0	4,265	26,395	27,271
Organ and Choir	1,310	0	504	1,814	1,801
Church Expenses	14,208	0	0	14,208	11,585
Ministers Expenses	933	0	0	933	527
Churchyard Expenses	1,500	0	0	1,500	7,136
Books, Printing and Stationery	1,236	0	0	1,236	1,121
Bus Stop Café	338	0	0	338	185
Flowers	68	0	0	68	237
Messy Church	14	0	0	14	231
Mission Giving	1,156	0	0	1,156	3,570
Church Hall Expenses	5,688	0	0	5,688	5,755
Church Hall Maintenance	1,050	0	0	1,050	53
Ralph Cottage Expenses	625	0	0	625	267
Ralph Cottage Maintenance	2,230	0	0	2,230	0
<b>Total Normal Payments</b>	<b>102,486</b>	<b>0</b>	<b>4,769</b>	<b>107,255</b>	<b>127,739</b>

<b>Special considerations</b>					
Church Hall Refurbishment	2,457	0	11,770	14,227	1,478
Church Fabric Works	0	2,108	0	2,108	1,440
Defibrillator	0	300	0	300	0
<b>Totals</b>	<b>2,457</b>	<b>2,408</b>	<b>11,770</b>	<b>16,635</b>	<b>2,918</b>

<b>Total Payments</b>	<b>104,943</b>	<b>2,408</b>	<b>16,539</b>	<b>123,890</b>	<b>130,657</b>
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<b>Excess expenditure over income</b>	<b>21,502</b>	<b>2,108</b>	<b>11,629</b>	<b>35,239</b>	<b>-29,695</b>
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Statement of the Final Accounts for the Year Ending 31 December 2021

**Statement of Assets and Liabilities as at 31 December 2021**

<b>Tangible Fixed Assets</b>	<b>2021</b>	<b>2020</b>	
Ralph Cottage	405,000	405,000	
Church Hall and car park	1,520,000	1,520,000	
	<b>1,925,000</b>	<b>1,925,000</b>	<b>Note 1</b>
<b>Current Assets</b>			
<b>Short Term Deposits</b>			
NS&I	0	30,550	
<b>Total short-term deposits</b>	<b>0</b>	<b>30,550</b>	
<b>Cash at bank in hand – CAF Accounts</b>	<b>88,703</b>	<b>93,392</b>	
<b>Total cash</b>	<b>88,703</b>	<b>123,942</b>	
<b>Total assets</b>	<b>2,013,703</b>	<b>2,048,942</b>	
<b>Liabilities falling due within one year</b>	<b>0</b>	<b>0</b>	
<b>Total Assets less Current Liabilities</b>	<b>2,013,703</b>	<b>2,048,942</b>	

Note 1: The Fixed Assets were not re-valued in 2021.



Statement of the Final Accounts for the Year Ending 31 December 2021

<b>2022 Proposed Budget</b>	<b>2021</b>		<b>2022</b>
<b>Receipts</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
Regular Giving Excluding Gift Aid	52,000	38,915	41,856
HMRC Gift Aid	13,500	12,658	10,740
Mission Collections	750	14	0
Donations and Grants	5,000	11,548	3,960
Magazine Sales	0	60	0
Magazine Advertisements	0	0	0
Bus Stop Café	1,000	919	804
Investment Interest	50	10	12
Ralph Cottage Rent	16,200	16,200	16,200
Church Hall Lettings	4,000	3,923	5,065
Weddings and Funerals	2,500	4,384	3,238
Hall key deposits	0	20	0
<b>Total Receipts</b>	<b>95,000</b>	<b>88,651</b>	<b>81,875</b>
	<b>2021</b>		<b>2022</b>
<b>Payments</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
Parish Support Fund	60,000	50,000	60,000
Child and Family Minister (CFM) Costs	27,500	26,395	11,664
Organ and Choir	1,800	1,814	1,814
Church Expenses	16,112	14,208	14,199
Ministers Expenses	700	933	1,200
Churchyard Expenses	2,250	1,500	1,500
Books, Printing and Stationery	1,000	1,236	1,104
Bus Stop Café	300	338	600
Flowers	300	68	429
Messy Church	200	14	200
Mission and other Charitable Donations	4,370	1,156	380
Church Hall Expenses	5,500	5,688	7,657
Church Hall Maintenance	0	1,050	1,212
Ralph Cottage Expenses	267	625	1,000
Ralph Cottage Maintenance	2,500	2,230	4,500
<b>Total</b>	<b>122,799</b>	<b>107,255</b>	<b>107,459</b>
	<b>2021</b>		<b>2022</b>
<b>Special considerations for 2021</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
Church Hall Refurbishment	11,770	14,227	0
Church Fabric Works	0	2,108	0
Defibrillator	0	300	0
East Wall Design and Costing Phase	-	-	9,941
<b>Total</b>	<b>11,770</b>	<b>16,635</b>	<b>9,941</b>
<b>Grand total payments</b>	<b>134,569</b>	<b>123,890</b>	<b>117,400</b>
<b>Excess expenditure over income</b>	<b>39,569</b>	<b>35,239</b>	<b>35,525</b>

Note: Due to the expected deficit in 2022, capital projects will only be funded to the extent available from the relevant Restricted or Designated Fund.



Statement of the Final Accounts for the Year Ending 31 December 2021

Financial Statements for the Year Ended 31 December 2021

Analysis of Receipts and Payments	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2021	Total 2020
RECEIPTS					
Voluntary Income	£	£	£	£	£
Regular Giving-includes SOs,	35,135	240	3,540	38,915	41,564
All other giving	11,062	0	500	11,562	75,809
Gift aid recovered	11,748	60	850	12,658	19,672
	<u>57,945</u>	<u>300</u>	<u>4,890</u>	<u>63,135</u>	<u>137,045</u>
<b>Revenue Generating Activities</b>					
Hall Lettings	3,923	0	0	3,923	3,663
Parish magazine adverts	0	0	0	0	0
Parish magazine sales	60	0	0	60	455
Bus Stop Café	919	0	0	919	749
	<u>4,902</u>	<u>0</u>	<u>0</u>	<u>4,902</u>	<u>4,866</u>
<b>Income from Investments</b>					
Ralph Cottage Rent	16,200	0	0	16,200	16,200
Interest	10	0	0	10	268
	<u>16,210</u>	<u>0</u>	<u>0</u>	<u>16,210</u>	<u>16,468</u>
<b>Income from Church Activities</b>					
Weddings and Funerals	4,384	0	0	4,384	1,934
Hall key deposits	0	0	20	20	40
	<u>4,384</u>	<u>0</u>	<u>20</u>	<u>4,404</u>	<u>1,974</u>
<b>Total Receipts</b>	<b><u>83,441</u></b>	<b><u>300</u></b>	<b><u>4,910</u></b>	<b><u>88,651</u></b>	<b><u>160,353</u></b>



**Statement of the Final Accounts for the Year Ending 31 December 2021**

<b>Analysis of Receipts and Payments</b>	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
<b>PAYMENTS</b>					
<b>Church Activities</b>					
Mission giving and donations	1,156	0	0	1,156	3,570
	<u>1,156</u>	<u>0</u>	<u>0</u>	<u>1,156</u>	<u>3,570</u>
<b>Costs of generating funds</b>					
Ralph Cottage Costs (Includes maintenance)	2,855	0	0	2,855	267
Bus Stop Café Costs	338	0	0	338	185
	<u>3,193</u>	<u>0</u>	<u>0</u>	<u>3,193</u>	<u>452</u>
<b>Ministry</b>					
Parish Support Fund	50,000	0	0	50,000	68,000
Clergy and staffing costs	23,063	0	4,265	27,328	27,798
	<u>73,063</u>	<u>0</u>	<u>4,265</u>	<u>77,328</u>	<u>95,798</u>
<b>Church Running and Maintenance</b>					
Organist and Choir	1,310	0	504	1,814	1,801
Messy Church	14	0	0	14	231
Printing and Stationery	1,236	0	0	1,236	1,121
Church running expenses	14,276	0	0	14,276	11,822
Churchyard	1,500	0	0	1,500	7,136
Hall running costs (Includes maintenance)	6,738	0	0	6,738	5,808
	<u>25,074</u>	<u>0</u>	<u>504</u>	<u>25,578</u>	<u>27,919</u>
<b>Total Normal Payments</b>	<b>102,486</b>	<b>0</b>	<b>4,769</b>	<b>107,255</b>	<b>127,739</b>
<b>Special Projects</b>					
Church Hall Refurbishment	2,457	0	11,770	14,227	1,478
Church Fabric Works	0	2,108	0	2,108	1,440
Defibrillator	0	300	0	300	0
	<u>2,457</u>	<u>2,408</u>	<u>11,770</u>	<u>16,635</u>	<u>2,918</u>
<b>Total for Church Activities</b>	<b>104,943</b>	<b>2,408</b>	<b>16,539</b>	<b>123,890</b>	<b>130,657</b>
<b>Excess expenditure over income</b>	<b>21,503</b>	<b>2,108</b>	<b>11,629</b>	<b>35,239</b>	<b>-29,695</b>



Statement of the Final Accounts for the Year Ending 31 December 2021

Financial Statements for the Year Ended 31 December 2021

Further analysis

RECEIPTS

	Unrestricted Funds	Restricted Funds	Designated Funds	Total 2021	Total 2020
Voluntary Income	57,945	300	4,890	63,135	137,045
Revenue Generating Activities	4,902	0	0	4,902	4,866
Income from Investments	16,210	0	0	16,210	16,468
Income from Church Activities	4,384	0	20	4,404	1,974
<b>Total Receipts</b>	<b>83,441</b>	<b>300</b>	<b>4,910</b>	<b>88,651</b>	<b>160,353</b>

PAYMENTS

Church Activities	1,156	0	0	1,156	3,570
Costs of generating funds	3,193	0	0	3,193	452
Ministry	73,063	0	4,265	77,328	95,798
Church Running and Maintenance	25,074	0	504	25,578	27,919
Special Projects	2,457	2,408	11,770	16,635	2,918
<b>Total Payments</b>	<b>104,943</b>	<b>2,408</b>	<b>16,539</b>	<b>123,890</b>	<b>130,657</b>
<b>Excess expenditure over income</b>	<b>21,503</b>	<b>2,108</b>	<b>11,629</b>	<b>35,239</b>	<b>-29,695</b>



Statement of the Final Accounts for the Year Ending 31 December 2021

**Notes to Financial Statements for the Year Ended 31 December 2021**

1. The financial statement of the PCC has been prepared in accordance with the Handbook of the Association of Church Accountants and Treasurers April 2017 on a Receipts and Payments basis. They also comply with the requirements of the Diocese and the Charities Commission.
2. Fixed assets retained for the church are the freehold of Ralph Cottage, Rectory Lane, Woodmansterne, and the Church Hall at their current estimated value.
3. Funds: General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use. Restricted and Designated funds are held for specific projects as instructed, usually by the donor (Restricted) or as agreed by the PCC (Designated). The amounts, fund titles and movements in the funds are set out below. The BM Summer Camps Designated Fund was closed in 2021 and the remaining amount became General Funds as the PCC determined this activity was not likely to be needed any more.
4. Due to the COVID-19 pandemic the Church and Hall were both closed for parts of 2021. This significantly reduced income from Church activities and Hall Lettings although Regular Giving and Donations continued. Where possible, expenses were limited to the necessary fixed costs during the closure periods.

**Restricted and Designated Funds**

Restricted Funds - Gross (Includes GA)	Amounts	Changes in 2021		Transfers		Balance
	from 2020	Additions	Reductions	In	Out	
Hall	11,770	0	14,227	2,457	0	0
CFM	0	4,265	26,395	22,130	0	0
Messy Church	1,002	0	14	0	0	988
Hall Key Deposits	340	20	0	0	0	360
East Wall Fund	31,250	0	0	0	0	31,250
Clock Repair Fund	0	625	0	0	0	625
Fabric - Legacy	50	0	0	0	0	50
Organ maintenance - Legacy	6,142	0	504	0	0	5,638
<b>Total Restricted Funds</b>	<b>50,553</b>	<b>4,910</b>	<b>41,140</b>	<b>24,587</b>	<b>0</b>	<b>38,910</b>
<b>Designated</b>						
Defibrillator	770	0	300	0	0	470
Church Fabric Repair	7,225	300	2,108	0	0	5,417
BM Summer Camps - Legacy	2,800	0	2,800	0	0	0
<b>Total Designated Funds</b>	<b>10,795</b>	<b>300</b>	<b>5,208</b>	<b>0</b>	<b>0</b>	<b>5,887</b>
<b>Total Restricted and Designated</b>	<b>61,349</b>	<b>5,210</b>	<b>46,348</b>	<b>24,587</b>	<b>0</b>	<b>44,797</b>
<b>General Fund</b>	<b>62,594</b>	<b>83,441</b>	<b>77,542</b>		<b>24,587</b>	<b>43,906</b>



St Peter's Church Woodmansterne  
Woodmansterne Lane, Woodmansterne, Surrey SM7 3NL  
Registered Charity Number 1150826

Statement of the Final Accounts for the Year Ending 31 December 2021

Signed on behalf of the Parochial Church Council (PCC) of St Peter's Church Woodmansterne by;

John Itumu – Rector and Chair of the PCC

Alan Carter - Treasurer

John Itumu

Alan Carter

Date: 14th January 2022

Date: 15th January 2022



Statement of the Final Accounts for the Year Ending 31 December 2021

**Independent Examiner's report to the Parochial Church Council (PCC) of St Peter's Church,  
Woodmansterne, Surrey**

This report on the Accounts of the PCC for the year ended 31<sup>st</sup> December 2021, which are set out on the preceding pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the regulations) and Section 145 of the Charities Act 2011 (the Act).

**Responsibilities and basis of report**

As the members of the PCC and trustees, you are responsible for the preparation of the Accounts in accordance with the requirements of the Charities Act 2011 (the Act). You consider that the audit requirements of Section 142(2) of the Charities Act 2011 do not apply.

I report in respect of my examination of the PCC's accounts as required under Section 145 of the 2011 Act and in carrying out the examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters came to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the PCC as required by Section 130 of the Act; or
2. That the accounts do not accord with those accounts; or
3. That the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*David Wheeler*  
.....

David Wheeler FCCA  
Cheeld Wheeler & Co  
Chartered Certified Accountants  
Goodman House  
13a West Street  
Reigate  
Surrey  
RH2 9BL

Dated: *18 May 2022*  
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Statement of the Final Accounts for the Year Ending 31 December 2021

**Appendix I: List of Names of the Trustees**

<b>Name</b>	<b>Date of Appointment</b>
Barry Griffith	10th January 2013
Susan Knight	6 <sup>th</sup> April 2014
Rev. John Itumu	3 <sup>rd</sup> March 2020
Nigel Pierce	10 <sup>th</sup> January 2013
Alan Carter	15 <sup>th</sup> September 2020
Rachel Gardner	19 <sup>th</sup> April 2015
Sandra Hopkins	7 <sup>th</sup> March 2021
Douglas Marshall	10 <sup>th</sup> January 2013
Lucinda Ayles	22 <sup>nd</sup> April 2018
Simon Haysom	10 <sup>th</sup> January 2013
Gill See	10 <sup>th</sup> January 2013
Brian Pierce	10 <sup>th</sup> January 2013
Lewis White	22 <sup>nd</sup> April 2018

Note: This lists the Trustees that were in place following the Annual Parochial Church Meeting held on 7<sup>th</sup> March 2021. Brian Pierce passed away in August 2021.



Statement of the Final Accounts for the Year Ending 31 December 2021

**Appendix II: Bank Account Summary**

	Opening Balances 01/01/2021	Receipts (including Transfers)	Payments (including Transfers)	Interest (included in Receipts)	Closing Balances 31/12/2021
NS&I 138000600	30,549.57	2.09	30,551.66	2.09	0.00
CAF 1	5,484.56	152,578.00	154,441.66	0.00	3,620.90
CAF 2	36,696.87	51,145.41	59,000.00	3.49	28,842.28
CAF 3	51,211.09	46,756.02	41,727.00	4.36	56,240.11
	<u>123,942.09</u>	<u>250,481.52</u>	<u>285,720.32</u>	<u>9.94</u>	<u>88,703.29</u>

Note: Due to our deteriorating financial position the Trustees agreed to close the NS&I Investment Account and make the funds accessible for day-to-day needs. The account was closed on 8<sup>th</sup> September 2021 and the total amount of £30,551.66 was paid into the CAF 1 Account and then transferred to the interest-bearing CAF 3 Account.

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# Accounts

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## Statement of the Final Accounts for the Year Ending 31 December 2020

### Trustees Report;

1. The List of Names of the Trustees are included as Appendix I
2. The purpose of the Charity is to Discover, Celebrate and Share life with God through Jesus Christ.
3. Recruitment and appointment of new Trustees occurs through the Annual Parish Church Meeting.
4. A summary of the main activities and achievements of the Charity is contained in the Secretary's Report to the APCM.
5. The policy adopted by the Charity to determine the appropriate level of reserves is as follows;
  - a. Consider the level of funds at any one time listed as Restricted and Designated
  - b. Review the ongoing commitments for the next three months
  - c. Ensure that there are sufficient funds available to meet these commitments having ring fenced those funds in 'a' above.

### Explanatory Notes to be read in conjunction with the accounts

1. Regular Giving – comprises plate collections at services, covering both cash and the weekly envelopes scheme. It also includes money received through standing orders.
2. HMRC - Gift Aid recovered on any giving where the giver is known and is a tax payer.
3. Mission receipts - Money recovered for Bible Reading Notes, the Bishop's Lent Appeal, collections at events for Messy Church and Bible Society.
4. Donations - Lump sum donations or grants, often with a specific project in mind.
5. Bus Stop Café (BSC) – income and expenditure from the sale of food and drinks at the weekly cafe.
6. Bank Interest – as the Bank Account Summary - attached as Appendix II.
7. Ralph Cottage Rent – Rental income received from the tenants.
8. Churchyard expenses – includes general churchyard maintenance costs. There have been no capital improvements in 2020.
9. Mission and other Charitable Donations – includes all costs associated with delivering our mission. Our Mission Partners are listed in Appendix III along with the amounts donated in 2020.
10. Church Hall Expenses – normal revenue costs associated with the running of the hall – utilities, cleaning, insurance etc.
11. Church Hall Maintenance – costs associated with maintaining the Hall.
12. Ralph Cottage Expenses – normal revenue costs associated with the cottage such as insurance. - repair of broken windows and handyman costs for example.
13. Ralph Cottage Maintenance – allows for periodic repairs of the cooker, boiler, and work to the perimeter fences and hedges.
14. Church Hall Refurbishment – included here are costs of capital works improvements which have been set against the Restricted Fund established following a donation in 2016.



**Appendix I: List of Names of the Trustees**

<b>Name</b>	<b>Date of Appointment</b>
Barry Griffith	10th January 2013
Susan Knight	6th April 2014
Rev. John Itumu	3rd March 2020
Nigel Pierce	10th January 2013
Shirley Billing	10th January 2013
Terry Hulbert	6th April 2014
Alan Carter	15th September 2020
John Ebenezer	10th January 2013
Rachel Gardner	19th April 2015
Douglas Marshall	10th January 2013
Lucinda Ayles	22nd April 2018
Simon Haysom	10th January 2013
Gill See	10th January 2013
Gillian Carter	19th April 2015
Brian Pierce	10th January 2013
Lewis White	22nd April 2018
Afua Thompson	22nd April 2018



Statement of the Final Accounts for the Year Ending 31 December 2020

Receipts and Payment Account

Receipts	2020				2019 Totals
	Unrestricted	Designated	Restricted	Total	
Regular Giving Excluding Gift Aid	33,369	960	7,235	41,564	49,870
HMRC Gift Aid	11,488	240	7,944	19,672	14,189
Mission Collections	742	0	0	742	293
Donations and Grants	50,002	64	25,000	75,067	16,723
Magazine Sales	455	0	0	455	650
Magazine Advertisements	0	0	0	0	75
Bus Stop Café	749	0	0	749	3,206
Investment Interest	268	0	0	268	345
Ralph Cottage Rent	16,200	0	0	16,200	16,200
Hall Hire	3,663	0	0	3,663	7,388
Weddings and Funerals	1,934	0	0	1,934	5,901
Hall key deposits	0	0	40	40	0
<b>Total Receipts</b>	<b>118,870</b>	<b>1,264</b>	<b>40,219</b>	<b>160,353</b>	<b>114,839</b>

Payments	2020				2019 Totals
	Unrestricted	Designated	Restricted	Total	
Parish Support Fund	68,000	0	0	68,000	65,000
Child and Family Minister (CFM)	18,342	0	8,929	27,271	24,574
Organ and Choir	1,307	0	494	1,801	2,098
Church Expenses	11,585	0	0	11,585	13,346
Ministers Expenses	527	0	0	527	1,230
Churchyard Expenses	7,136	0	0	7,136	3,670
Books, Printing and Stationery	1,121	0	0	1,121	1,175
Bus Stop Café	185	0	0	185	988
Flowers	237	0	0	237	487
Messy Church	231	0	0	231	144
Mission Giving	3,570	0	0	3,570	4,895
Church Hall Expenses	5,755	0	0	5,755	7,125
Church Hall Maintenance	53	0	0	53	435
Ralph Cottage Expenses	267	0	0	267	259
Ralph Cottage Maintenance	0	0	0	0	156
	118,316	0	9,423	127,739	125,582
<b>Special considerations</b>					
Church Hall Refurbishment	0	0	1,478	1,478	2,820
Church Fabric Works	0	1,440	0	1,440	2,889
Defibrillator	0	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>1,440</b>	<b>1,478</b>	<b>2,918</b>	<b>5,709</b>
<b>Total Payments</b>	<b>118,316</b>	<b>1,440</b>	<b>10,901</b>	<b>130,657</b>	<b>131,291</b>
<b>Excess income over expenditure</b>	<b>554</b>	<b>-176</b>	<b>29,318</b>	<b>29,695</b>	<b>-16,452</b>



Statement of the Final Accounts for the Year Ending 31 December 2020

**Balance Sheet as at 31 December 2020**

**Tangible Fixed Assets**

	<b>2020</b>	<b>2019</b>	
Ralph Cottage	405,000	405,000	
Church Hall and car park	1,520,000	1,520,000	
	<b>1,925,000</b>	<b>1,925,000</b>	Note 1

**Current Assets**

**Short Term Deposits**

NS&I	30,550	30,331	
<b>Total short-term deposits</b>	<b>30,550</b>	<b>30,331</b>	

**Cash at bank in hand – CAF Accounts**

<b>93,392</b>	<b>63,916</b>	
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**Total cash**

<b>123,942</b>	<b>94,247</b>	
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**Total assets**

<b>2,048,942</b>	<b>2,019,247</b>	
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**Liabilities falling due within one year**

0	0	
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**Total Assets less Current Liabilities**

<b>2,048,942</b>	<b>2,019,247</b>	
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Note 1: The Fixed Assets were not re-valued in 2020. They are not expected to have changed significantly.



Statement of the Final Accounts for the Year Ending 31 December 2020

<b>2021 Proposed Budget</b>	<b>2020</b>		<b>2021</b>
<b>Receipts</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
Regular Giving Excluding Gift Aid	82,500	41,564	52,000
HMRC Gift Aid	30,000	19,672	13,500
Mission Collections	1,000	742	750
Donations and Grants	40,000	75,067	5,000
Magazine Sales	700	455	0
Magazine Advertisements	300	0	0
Bus Stop Café	2,000	749	1,000
Investment Interest	200	268	50
Ralph Cottage Rent	16,200	16,200	16,200
Church Hall Lettings	8,000	3,663	4,000
Weddings and Funerals	5,000	1,934	2,500
Hall key deposits	50	40	0
<b>Total Receipts</b>	<b>185,950</b>	<b>160,353</b>	<b>95,000</b>
	<b>2020</b>		<b>2021</b>
<b>Payments</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
Parish Support Fund	68,000	68,000	60,000
Child and Family Minister (CFM) Costs	26,750	27,271	27,500
Organ and Choir	1,600	1,801	1,800
Church Expenses	15,000	11,585	16,112
Ministers Expenses	1,500	527	700
Churchyard Expenses	6,000	7,136	2,250
Books, Printing and Stationery	1,500	1,121	1,000
Bus Stop Café	600	185	300
Flowers	500	237	300
Messy Church	200	231	200
Mission and other Charitable Donations	7,500	3,570	4,370
Church Hall Expenses	9,000	5,755	5,500
Church Hall Maintenance	800	53	0
Ralph Cottage Expenses	1,600	267	267
Ralph Cottage Maintenance	1,600	0	2,500
<b>Total</b>	<b>142,150</b>	<b>127,739</b>	<b>122,799</b>
	<b>2020</b>		<b>2021</b>
<b>Special considerations for 2020</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
Church Hall Refurbishment	0	1,478	0
Church Spire Refurbishment	40,000	1,440	0
<b>Total</b>	<b>40,000</b>	<b>2,918</b>	<b>0</b>
<b>Grand total payments</b>	<b>182,150</b>	<b>130,657</b>	<b>122,799</b>
<b>Surplus of income over expenditure</b>	<b>3,800</b>	<b>29,695</b>	<b>-27,799</b>

Note: Due to the expected deficit in 2021, capital projects will only be funded to the extent available from the relevant Designated or Restricted Fund.



Statement of the Final Accounts for the Year Ending 31 December 2020

Financial Statements for the Year Ended 31 December 2020

Analysis of Receipts and Payments	Unrestricted	Designated	Restricted	Total 2020	Total 2019
RECEIPTS	Funds	Funds	Funds		
Voluntary Income		£	£	£	£
Regular Giving-includes SOs,	33,369	960	7,235	41,564	49,870
All other giving	50,745	64	25,000	75,809	17,016
Gift aid recovered	11,488	240	7,944	19,672	14,189
	<u>95,602</u>	<u>1,264</u>	<u>40,179</u>	<u>137,045</u>	<u>81,075</u>
<b>Revenue Generating Activities</b>					
Hall Lettings	3,663	0	0	3,663	7,388
Parish magazine adverts	0	0	0	0	75
Parish magazine sales	455	0	0	455	650
Bus Stop Café	749	0	0	749	3,206
	<u>4,866</u>	<u>0</u>	<u>0</u>	<u>4,866</u>	<u>11,318</u>
<b>Income from Investments</b>					
Ralph Cottage Rent	16,200	0	0	16,200	16,200
Interest	268	0	0	268	345
	<u>16,468</u>	<u>0</u>	<u>0</u>	<u>16,468</u>	<u>16,545</u>
<b>Income from Church Activities</b>					
Weddings and Funerals	1,934	0	0	1,934	5,901
Hall key deposits	0	0	40	40	0
	<u>1,934</u>	<u>0</u>	<u>40</u>	<u>1,974</u>	<u>5,901</u>
<b>Total Receipts</b>	<u><b>118,870</b></u>	<u><b>1,264</b></u>	<u><b>40,219</b></u>	<u><b>160,353</b></u>	<u><b>114,839</b></u>



Statement of the Final Accounts for the Year Ending 31 December 2020

Analysis of Receipts and Payments	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
<b>PAYMENTS</b>					
<b>Church Activities</b>					
Mission giving and donations	3,570	0	0	3,570	4,895
	<u>3,570</u>	<u>0</u>	<u>0</u>	<u>3,570</u>	<u>4,895</u>
<b>Costs of generating funds</b>					
Ralph Cottage Costs (Includes maintenance)	267	0	0	267	415
BSC Costs	185	0	0	185	988
	<u>452</u>	<u>0</u>	<u>0</u>	<u>452</u>	<u>1,403</u>
<b>Ministry</b>					
Parish Support Fund	68,000	0	0	68,000	65,000
Clergy and staffing costs	18,869	0	8,929	27,798	25,804
	<u>86,869</u>	<u>0</u>	<u>8,929</u>	<u>95,798</u>	<u>90,804</u>
<b>Church Running and Maintenance</b>					
Organist and Choir	1,307	0	494	1,801	2,098
Messy Church	231	0	0	231	144
Printing and Stationery	1,121	0	0	1,121	1,175
Church running expenses	11,822	0	0	11,822	13,833
Churchyard	7,136	0	0	7,136	3,670
Hall running costs (Includes maintenance)	5,808	0	0	5,808	7,560
	<u>27,425</u>	<u>0</u>	<u>494</u>	<u>27,919</u>	<u>28,480</u>
<b>Total Normal Payments</b>	<b>118,316</b>	<b>0</b>	<b>9,423</b>	<b>127,739</b>	<b>125,582</b>
<b>Special Projects</b>					
Church Hall Refurbishment	0	0	1,478	1,478	2,820
Church Spire Refurbishment	0	1,440	0	1,440	2,889
	<u>0</u>	<u>1,440</u>	<u>1,478</u>	<u>2,918</u>	<u>5,709</u>
<b>Total for Church Activities</b>	<b>118,316</b>	<b>1,440</b>	<b>10,901</b>	<b>130,657</b>	<b>131,291</b>
<b>Excess Income over expenditure</b>	<b>554</b>	<b>-176</b>	<b>29,318</b>	<b>29,695</b>	<b>-16,452</b>



Statement of the Final Accounts for the Year Ending 31 December 2020

Financial Statements for the Year Ended 31 December 2020

Further analysis

RECEIPTS

	Unrestricted Funds	Restricted Funds	Designated Funds	Total 2020	Total 2019
Voluntary Income	95,602	1,264	40,179	137,045	81,075
Revenue Generating Activities	4,866	0	40	4,906	11,318
Income from Investments	16,468	0	0	16,468	16,545
Income from Church Activities	1,934	0	0	1,934	5,901
<b>Total Receipts</b>	<b>118,870</b>	<b>1,264</b>	<b>40,219</b>	<b>160,353</b>	<b>114,839</b>

PAYMENTS

Church Activities	3,570	0	0	3,570	4,895
Costs of generating funds	452	0	0	452	1,403
Ministry	86,869	0	8,929	95,798	90,804
Church Running and Maintenance	27,425	0	494	27,919	28,480
Special Projects	0	1,440	1,478	2,918	5,709
<b>Total Payments</b>	<b>118,316</b>	<b>1,440</b>	<b>10,901</b>	<b>130,657</b>	<b>131,291</b>

<b>Surplus income over expenditure</b>	<b>554</b>	<b>-176</b>	<b>29,318</b>	<b>29,695</b>	<b>-16,452</b>
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Statement of the Final Accounts for the Year Ending 31 December 2020

**Notes to Financial Statements for the Year Ended 31 December 2020**

1. The financial statement of the PCC has been prepared in accordance with the Handbook of the Association of Church Accountants and Treasurers April 2017 on a Receipts and Payments basis. They also comply with the requirements of the Diocese and the Charities Commission.
2. Fixed assets retained for the church are the freehold Ralph Cottage, Rectory Lane, Woodmansterne, and the Church Hall at their current estimated value.
3. Funds: General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use. Restricted and Designated funds are held for specific projects as instructed, usually by the donor (Restricted) or as agreed by the PCC (Designated). The amounts, fund titles and movements in the funds are set out below.
4. Due to the COVID-19 pandemic the Church and Hall were both closed for much of 2020. This significantly reduced income from Church activities and Hall Lettings although Regular Giving and Donations remained strong. Where possible, expenses were limited to the appropriate fixed costs during the closure periods.

**Restricted and Designated Funds**

Restricted Funds - Gross (Includes GA)	Amounts from 2019	Changes in 2020		Transfers		Balance
		Additions	Reductions	In	Out	
Hall	13,248	0	1,478	0	0	11,770
CFM	0	8,929	27,271	18,342	0	0
Messy Church	1,233	0	231	0	0	1,002
Hall Key Deposits	300	40	0	0	0	340
East Wall Fund - as donation restriction	0	31,250	0	0	0	31,250
Fabric - Legacy	50	0	0	0	0	50
Organ maintenance - Legacy	6,636	0	494	0	0	6,142
Wardens Fund - Closed Legacy	428	0	428	0	0	0
Short Memorial - Closed Legacy	183	0	183	0	0	0
<b>Totals for Restricted Funds</b>	<b>22,078</b>	<b>40,219</b>	<b>30,086</b>	<b>18,342</b>	<b>0</b>	<b>50,553</b>
<b>Designated</b>						
Defibrillator	770	0	0	0	0	770
Church Fabric Repair	7,401	1,264	1,440	0	0	7,225
BM Summer Camps - Legacy	2,800	0	0	0	0	2,800
Graveyard Maintenance - Closed Legacy	580	0	580	0	0	0
<b>Totals for Designated Funds</b>	<b>11,551</b>	<b>1,264</b>	<b>2,020</b>	<b>0</b>	<b>0</b>	<b>10,795</b>
<b>Total Restricted and Designated</b>	<b>33,629</b>	<b>41,483</b>	<b>32,106</b>	<b>18,342</b>	<b>0</b>	<b>61,349</b>
<b>General Fund</b>	<b>60,618</b>	<b>118,870</b>	<b>98,552</b>		<b>18,342</b>	<b>62,594</b>



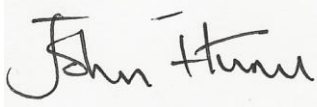
St Peter's Church Woodmansterne  
Woodmansterne Lane, Woodmansterne, Surrey, SM7 3NL  
Registered Charity Number 1150826


Statement of the Final Accounts for the Year Ending 31 December 2020

Signed on behalf of the Parochial Church Council (PCC) of St Peter's Church Woodmansterne by;

John Itumu – Rector and Chair of the PCC

Brian Pierce – Chair of the Finance Committee

  
Date: 13th Feb 2021

  
Date: 15/02/2021



St Peter's Church Woodmansterne  
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**Statement of the Final Accounts for the Year Ending 31 December 2020**

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## Statement of the Final Accounts for the Year Ending 31 December 2020

### Trustees Report;

1. The List of Names of the Trustees are included as Appendix I
2. The purpose of the Charity is to Discover, Celebrate and Share life with God through Jesus Christ.
3. Recruitment and appointment of new Trustees occurs through the Annual Parish Church Meeting.
4. A summary of the main activities and achievements of the Charity is contained in the Secretary's Report to the APCM.
5. The policy adopted by the Charity to determine the appropriate level of reserves is as follows;
  - a. Consider the level of funds at any one time listed as Restricted and Designated
  - b. Review the ongoing commitments for the next three months
  - c. Ensure that there are sufficient funds available to meet these commitments having ring fenced those funds in 'a' above.

### Explanatory Notes to be read in conjunction with the accounts

1. Regular Giving – comprises plate collections at services, covering both cash and the weekly envelopes scheme. It also includes money received through standing orders.
2. HMRC - Gift Aid recovered on any giving where the giver is known and is a tax payer.
3. Mission receipts - Money recovered for Bible Reading Notes, the Bishop's Lent Appeal, collections at events for Messy Church and Bible Society.
4. Donations - Lump sum donations or grants, often with a specific project in mind.
5. Bus Stop Café (BSC) – income and expenditure from the sale of food and drinks at the weekly cafe.
6. Bank Interest – as the Bank Account Summary - attached as Appendix II.
7. Ralph Cottage Rent – Rental income received from the tenants.
8. Churchyard expenses – includes general churchyard maintenance costs. There have been no capital improvements in 2020.
9. Mission and other Charitable Donations – includes all costs associated with delivering our mission. Our Mission Partners are listed in Appendix III along with the amounts donated in 2020.
10. Church Hall Expenses – normal revenue costs associated with the running of the hall – utilities, cleaning, insurance etc.
11. Church Hall Maintenance – costs associated with maintaining the Hall.
12. Ralph Cottage Expenses – normal revenue costs associated with the cottage such as insurance. - repair of broken windows and handyman costs for example.
13. Ralph Cottage Maintenance – allows for periodic repairs of the cooker, boiler, and work to the perimeter fences and hedges.
14. Church Hall Refurbishment – included here are costs of capital works improvements which have been set against the Restricted Fund established following a donation in 2016.



**Appendix I: List of Names of the Trustees**

<b>Name</b>	<b>Date of Appointment</b>
Barry Griffith	10th January 2013
Susan Knight	6th April 2014
Rev. John Itumu	3rd March 2020
Nigel Pierce	10th January 2013
Shirley Billing	10th January 2013
Terry Hulbert	6th April 2014
Alan Carter	15th September 2020
John Ebenezer	10th January 2013
Rachel Gardner	19th April 2015
Douglas Marshall	10th January 2013
Lucinda Ayles	22nd April 2018
Simon Haysom	10th January 2013
Gill See	10th January 2013
Gillian Carter	19th April 2015
Brian Pierce	10th January 2013
Lewis White	22nd April 2018
Afua Thompson	22nd April 2018



Statement of the Final Accounts for the Year Ending 31 December 2020

**Appendix II: Bank Account Summary**

	Opening Balances 01/01/2020	Receipts (including Transfers)	Payments (including Transfers)	Interest (included in Receipts)	Closing Balances 31/12/2020
NS&I 138000600	30,331.20	218.37	0.00	218.37	30,549.57
CAF 1	4,558.05	162,170.86	161,244.35	0.00	5,484.56
CAF 2	4,390.23	119,806.64	87,500.00	5.42	36,696.87
CAF 3	54,967.23	16,243.86	20,000.00	43.86	51,211.09
	<u>94,246.71</u>	<u>298,439.73</u>	<u>268,744.35</u>	<u>267.65</u>	<u>123,942.09</u>



Statement of the Final Accounts for the Year Ending 31 December 2020

**Appendix III: Mission Partners and Donations 2020**

<b>Name</b>	<b>Address</b>	<b>2020 Amount (£)</b>
Bible Society	Stonehill Green Westlea Swindon SN5 7DG	400.00
Church Mission Society (CMS)	Watlington Road Oxford OX4 6BZ	850.00
CPAS	Stonehill Green Westlea Swindon SN5 7DG	350.00
Croydon Zimbabwe Link	100 George Street Croydon CR0 1PJ	400.00
Evangelical Alliance	UK Resource Centre 176 Copenhagen Street London N1 0ST	100.00
Mother's Union Southwark Diocese Diocesan President	21 Briton Crescent Sanderstead South Croydon CR2 0JN	100.00
Royal Alfred Seafarers Society	Western Acres Woodmansterne Lane Banstead SM7 3HB	100.00
Tear Fund	100 Church Road Teddington Middlesex TW11 8QE	100.00
Welcare Trust	19 Frederic Crescent London SW19 6XN	100.00
<b>Total</b>		<b>2,500.00</b>



St Peter's Church Woodmansterne  
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Registered Charity Number 1150826

## Statement of the Final Accounts for the Year Ending 31 December 2020

### Independent Examiner's report to the Parochial Church Council (PCC) of St Peter's Church, Woodmansterne, Surrey

This report on the Accounts of the PCC for the year ended 31<sup>st</sup> December 2020, which are set out on the preceding pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 (the regulations) and Section 145 of the Charities Act 2011 (the Act).

#### Responsibilities and basis of report

As the members of the PCC and trustees, you are responsible for the preparation of the Accounts in accordance with the requirements of the Charities Act 2011 (the Act). You consider that the audit requirements of Section 142(2) of the Charities Act 2011 do not apply.

I report in respect of my examination of the PCC's accounts as required under Section 145 of the 2011 Act and in carrying out the examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters came to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the PCC as required by Section 130 of the Act; or
2. That the accounts do not accord with those accounts; or
3. That the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*David Wheeler*

David Wheeler FCCA  
Cheeld Wheeler & Co  
Chartered Certified Accountants  
Goodman House  
13a West Street  
Reigate  
Surrey  
RH2 9BL

Dated: 14 June 2021