

THE CAFE PROJECT BASINGSTOKE

England & Wales · Charity number 1150811

Details

Status	Registered
Legal form	Charitable company
Company number	08146848
Registered	2013-02-14
Register	View on the Charity Commission register

Contact

Address	Cafe Dome Brighton Hill Parade Basingstoke RG22 4EH
Phone	01256816375
Email	dome@thecafeproject.co.uk
Website	www.thecafeproject.co.uk

Activities

Objects: TO FURTHER SUCH CHARITABLE PURPOSES FOR THE BENEFIT OF THE PUBLIC AS THE TRUSTEES SEE FIT, PRINCIPALLY BUT NOT EXCLUSIVELY IN THE LOCAL GOVERNMENT AREA OF BASINGSTOKE AND DEANE AND ITS ENVIRONS (HEREINAFTER CALLED THE "AREA OF BENEFIT") AND, IN PARTICULAR THE RELIEF OF PEOPLE WITH LEARNING DISABILITIES BY DEVELOPING A FACILITY IN BASINGSTOKE TO SUPPORT THEIR EDUCATION, TRAINING, PERSONAL DEVELOPMENT AND EMPLOYMENT.

Activities: Charity Objects:=====The relief of learning disabled people in Basingstoke through the provision of employment, volunteering and development opportunities and the operation of a cafe in an effort to build their self-esteem, skills, independence and integrate them into mainstream employment.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£320,232	£302,164	-	-
2023-09-30	£285,568	£279,763	-	-
2022-09-30	£237,858	£228,539	-	-
2021-09-30	£180,834	£148,384	-	-
2020-09-30	£161,295	£154,012	-	-

Trustees

Name	Role	Appointed
Ann Elizabeth Moorcroft	Chair	2018-09-28
Craig Morris		2026-02-19
Daniel John Waistell		2025-02-18
IAN ROWE		2013-02-14
June Morton		2025-09-26

Accounts



The Café Project Basingstoke
Trustees Annual Report for the period
1st October 2023 to 30th September 2024

Charity Name:	The Café Project Basingstoke
Registered Charity Number:	1150811
Company Number:	8146848
Principal Address:	Café Dome, Sullivan Road Brighton Hill Basingstoke RG22 4EH

Names of the Trustees who manage the Charity

Ann Moorcroft – Chair
Ian Rowe - Treasurer
David Green
Lisa Willmot
Simon Rickard

Names and addresses of advisers

Banking	CAF Bank (Charity Aid Foundation)	West Mailing Kent ME19 4TA
Bookkeeping	Katherine Leigh Accountants TEAM Whitchurch Ltd www.accountantsTEAM.co.uk	46 Kingsley Park Whitchurch RG28 7HA
Accountants	Caroline Scull BA FCCA B20 Limited Chartered Certified Accountants www.b20ltd.co.uk	Charwell House Wilsom Road Alton GU34 2PP

Governance

The Café Project Basingstoke is an incorporated charity company limited by guarantee.

Objectives and Activities

Charity Objects from Governing Document:

The relief of learning disabled people in Basingstoke through the provision of employment, volunteering and development opportunities and the operation of a cafe in an effort to build their self-esteem, skills, independence and integrate them into mainstream employment.

Summary of main activities undertaken for the public benefit:

The Trustees of the Cafe Project have read the Charity Commission's general guidance on public benefit and as a group have considered this guidance in their planning and decision making.

During the reporting period, the Trustees have delivered public benefit in pursuit of their stated charitable objects through the creation of an operational cafe and associated student vocational programme.

This has not only directly benefited the students but also the wider community through access to the services offered by the cafe.

Additional details of objectives and activities

To develop a catering facility and appropriate stepping stone training and employment experience for people with learning disabilities, according to their individual needs. This may be to position them for mainstream employment or provide a 'day opportunities' version of supported training for those students whose particular vulnerabilities will preclude them from mainstream employment.

To identify potential employers, advocate the skills of people with learning disabilities and provide transitional support to place them in paid or voluntary employment.

To engage people in fundraising activities to support the financial requirements of the Café Project.

To empower people with learning disabilities to help themselves and raise awareness of the challenges people with learning disabilities face.

As a charity working towards financial sustainability, we rely heavily on the generosity of time, spirit, commitment and dedication of our staff and volunteers to develop the organisation in a friendly and professional way to create an environment that changes people's lives.

Policy on Financial Reserves

It is the policy of the charity to maintain free reserves at a level which balances our objectives to develop and support services with our need to remain financially stable.

A minimum level of free reserves equating to at least six months of unrestricted expenditure is considered sufficient to cover salaries, administration and support costs and to respond to emergency needs which arise from time to time.

In addition, there is also a need to designate certain sums from free reserves for anticipated expenditure in the short to medium term.

This would generally be for capital expenditure, for grant funds allocated to a specific project, and will be specified in the notes to the annual accounts.

Key activities in reporting period:

The café Dome has continued to thrive in 2023 – 2024 and continues to grow within the community. Our trip advisor reports remain at 5* and we have a wonderful footfall of loyal and returning customers.

Training continues to support and help our trainees to grow and develop, in confidence, social and hospitality skills. With the support of a chef, trainer and volunteers we offer our trainees practical cookery classes, speakers, hospitality training, and social skills, so that they can become more independent and self-sufficient.

We continue to make links with other similar charities, offering each other advice, new ideas, guidance and we are offering trainee exchanges, which give the trainees new skills, new friends and helping them to have different experiences.

Our annual AGM at the end of September 2024 was well attended. Two of our trustees, Lisa Wilmot and Simon Rickard chose not to stand for re-election. Subsequently we have appointed two new trustees and are seeking additional trustees to complement the board.

Christmas lunches and dinners were very well supported, and the trainees enjoyed their own Christmas party.

We held our second family day in August, which was well attended.

In early September 2024 we investigated the opportunity to open a café in Basingstoke in the offices of Basingstoke Voluntary Association (BVA), The Orchard Cafe.

Subsequently we have chosen to go ahead, with an opening date of 02/06/2025. This second café provides a means of progression for some of our existing trainees and allows us to offer more training placements overall.

AIMS for 2024-2025

To ensure the success of The Orchard Café.

To seek additional trainees to fill the additional training placements now available.

We would like to be able to offer more students with learning disabilities a more sheltered and enhanced training environment for those who would benefit from a quieter pace of learning. With support and guidance

The café remains viable with money to invest.

Organisation Structure

Trustees	5
Trustee secretary	1
Full time staff	8
Student employees	2
Students	30
Volunteers	11

Aims for the next 12 months

- Continue to maintain a strong Trustee board who are all committed to the future of the Dome and its expansion program.
- Work towards making The Orchard Café a success in 2025 including the employment of another member of staff.
- Revitalize the branding, messaging and reach of The Café Project. Update our website and social media presence.
- Seek to develop links with businesses, sponsorship and new grants in support of our plans to develop further training placements and opportunities.
- Maintain a sound business strategic plan for the next 5 years.

Ann Moorcroft

Chair

The Café Project

REGISTERED COMPANY NUMBER: 08146848 (England and Wales)
REGISTERED CHARITY NUMBER: 1150811

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 September 2024
for
THE CAFE PROJECT BASINGSTOKE

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

THE CAFE PROJECT BASINGSTOKE

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THE CAFE PROJECT BASINGSTOKE

Report of the Trustees for the Year Ended 30 September 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08146848 (England and Wales)

Registered Charity number

1150811

Registered office

Cafe Dome
Brighton Hill Parade
Basingstoke
RG22 4EH

Trustees

I Rowe
L J Willmot (resigned 1.10.24)
A E Moorcroft
D A Green
S F Rickard (resigned 1.10.24)
C J M Berry (appointed 1.12.24)
D J Waistell (appointed 18.2.25)

Independent Examiner

Caroline Scull
B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Approved by order of the board of trustees on 13TH JUNE 2025 and signed on its behalf by:



I Rowe - Trustee

**Independent Examiner's Report to the Trustees of
THE CAFE PROJECT BASINGSTOKE**

Independent examiner's report to the trustees of THE CAFE PROJECT BASINGSTOKE ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Caroline Scull

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date: 15/6/2025.....

THE CAFE PROJECT BASINGSTOKE

Statement of Financial Activities for the Year Ended 30 September 2024

	Notes	Unrestricted fund £	Restricted funds £	30.9.24 Total funds £	30.9.23 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		10,183	-	10,183	10,719
Charitable activities					
The Cafe		307,043	-	307,043	273,239
Investment income	2	<u>3,006</u>	<u>-</u>	<u>3,006</u>	<u>1,610</u>
Total		<u>320,232</u>	<u>-</u>	<u>320,232</u>	<u>285,568</u>
EXPENDITURE ON					
Charitable activities					
The Cafe		299,373	425	299,798	279,763
Other		<u>2,366</u>	<u>-</u>	<u>2,366</u>	<u>-</u>
Total		<u>301,739</u>	<u>425</u>	<u>302,164</u>	<u>279,763</u>
NET INCOME/(EXPENDITURE)		18,493	(425)	18,068	5,805
RECONCILIATION OF FUNDS					
Total funds brought forward		136,628	425	137,053	131,248
TOTAL FUNDS CARRIED FORWARD		<u>155,121</u>	<u>-</u>	<u>155,121</u>	<u>137,053</u>

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Balance Sheet 30 September 2024

	Notes	Unrestricted fund £	Restricted funds £	30.9.24 Total funds £	30.9.23 Total funds £
FIXED ASSETS					
Tangible assets	7	18,776	-	18,776	22,247
CURRENT ASSETS					
Debtors	8	13,573	-	13,573	11,796
Cash at bank and in hand		<u>144,757</u>	<u>-</u>	<u>144,757</u>	<u>121,886</u>
		158,330	-	158,330	133,682
CREDITORS					
Amounts falling due within one year	9	(21,985)	-	(21,985)	(18,876)
NET CURRENT ASSETS		<u>136,345</u>	<u>-</u>	<u>136,345</u>	<u>114,806</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>155,121</u>	<u>-</u>	<u>155,121</u>	<u>137,053</u>
NET ASSETS		<u>155,121</u>	<u>-</u>	<u>155,121</u>	<u>137,053</u>
FUNDS	10				
Unrestricted funds				155,121	136,628
Restricted funds				-	425
TOTAL FUNDS				<u>155,121</u>	<u>137,053</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

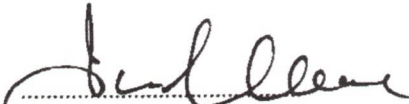
The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Balance Sheet - continued
30 September 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ~~13TH JUNE 2025~~ and were signed on its behalf by:


J Rowe - Trustee

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements for the Year Ended 30 September 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 33% on reducing balance
Fixtures and fittings	- 33% on reducing balance
Computer equipment	- 33% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.9.24	30.9.23
	£	£
Deposit account interest	<u>3,006</u>	<u>1,610</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2024

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.9.24	30.9.23
	£	£
Depreciation - owned assets	<u>5,946</u>	<u>9,420</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2024 nor for the year ended 30 September 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2024 nor for the year ended 30 September 2023.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	30.9.24	30.9.23
	<u>10</u>	<u>9</u>
The Café		

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	10,719	-	10,719
Charitable activities			
The Cafe	273,239	-	273,239
Investment income	<u>1,610</u>	<u>-</u>	<u>1,610</u>
Total	<u>285,568</u>	<u>-</u>	<u>285,568</u>
EXPENDITURE ON			
Charitable activities			
The Cafe	<u>279,763</u>	<u>-</u>	<u>279,763</u>
NET INCOME	5,805	-	5,805
RECONCILIATION OF FUNDS			
Total funds brought forward	130,823	425	131,248

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2024

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u>136,628</u>	<u>425</u>	<u>137,053</u>

7. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 October 2023	4,230	42,970	14,825	5,824	67,849
Additions	<u>-</u>	<u>2,475</u>	<u>-</u>	<u>-</u>	<u>2,475</u>
At 30 September 2024	<u>4,230</u>	<u>45,445</u>	<u>14,825</u>	<u>5,824</u>	<u>70,324</u>
DEPRECIATION					
At 1 October 2023	-	30,112	11,311	4,179	45,602
Charge for year	<u>-</u>	<u>4,243</u>	<u>1,160</u>	<u>543</u>	<u>5,946</u>
At 30 September 2024	<u>-</u>	<u>34,355</u>	<u>12,471</u>	<u>4,722</u>	<u>51,548</u>
NET BOOK VALUE					
At 30 September 2024	<u>4,230</u>	<u>11,090</u>	<u>2,354</u>	<u>1,102</u>	<u>18,776</u>
At 30 September 2023	<u>4,230</u>	<u>12,858</u>	<u>3,514</u>	<u>1,645</u>	<u>22,247</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.24 £	30.9.23 £
Trade debtors	10,343	9,674
Prepayments	<u>3,230</u>	<u>2,122</u>
	<u>13,573</u>	<u>11,796</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2024

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.24	30.9.23
	£	£
Trade creditors	7,357	6,407
VAT	6,429	5,714
Other creditors	395	345
Accrued expenses	<u>7,804</u>	<u>6,410</u>
	<u>21,985</u>	<u>18,876</u>

10. MOVEMENT IN FUNDS

	At 1.10.23 £	Net movement in funds £	At 30.9.24 £
Unrestricted funds			
General fund	136,628	18,493	155,121
Restricted funds			
Friendship Circle	425	(425)	-
	<u>137,053</u>	<u>18,068</u>	<u>155,121</u>
TOTAL FUNDS			

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	320,232	(301,739)	18,493
Restricted funds			
Friendship Circle	-	(425)	(425)
	<u>320,232</u>	<u>(302,164)</u>	<u>18,068</u>
TOTAL FUNDS			

Comparatives for movement in funds

	At 1.10.22 £	Net movement in funds £	At 30.9.23 £
Unrestricted funds			
General fund	130,823	5,805	136,628
Restricted funds			
Friendship Circle	425	-	425
	<u>131,248</u>	<u>5,805</u>	<u>137,053</u>
TOTAL FUNDS			

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2024

10. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	285,568	(279,763)	5,805
TOTAL FUNDS	<u>285,568</u>	<u>(279,763)</u>	<u>5,805</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.22 £	Net movement in funds £	At 30.9.24 £
Unrestricted funds			
General fund	130,823	24,298	155,121
Restricted funds			
Friendship Circle	425	(425)	-
TOTAL FUNDS	<u>131,248</u>	<u>23,873</u>	<u>155,121</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	605,800	(581,502)	24,298
Restricted funds			
Friendship Circle	-	(425)	(425)
TOTAL FUNDS	<u>605,800</u>	<u>(581,927)</u>	<u>23,873</u>

THE CAFE PROJECT BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 30 September 2024**

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2024.

THE CAFE PROJECT BASINGSTOKE

Detailed Statement of Financial Activities for the Year Ended 30 September 2024

	30.9.24 £	30.9.23 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	10,183	10,719
Investment income		
Deposit account interest	3,006	1,610
Charitable activities		
Grants	750	-
Café Revenue	178,606	167,269
Student fees	<u>127,687</u>	<u>105,970</u>
	<u>307,043</u>	<u>273,239</u>
Total incoming resources	320,232	285,568
EXPENDITURE		
Charitable activities		
Wages	173,964	145,169
Café purchases	82,336	77,552
Training and welfare	9,263	5,077
Premises costs	21,900	32,718
Telephone	648	813
Marketing and stationery	2,420	2,865
Travel expenses	<u>196</u>	<u>1,105</u>
	290,727	265,299
Support costs		
Finance		
Bank charges	2,367	2,050
Other		
Plant and machinery	4,243	6,333
Fixtures and fittings	1,159	2,278
Computer equipment	<u>543</u>	<u>810</u>
	5,945	9,421
Governance costs		
Accountancy fees	725	725
Book keeping and payroll	<u>2,400</u>	<u>2,268</u>
	<u>3,125</u>	<u>2,993</u>
Total resources expended	<u>302,164</u>	<u>279,763</u>
Net income	<u>18,068</u>	<u>5,805</u>

This page does not form part of the statutory financial statements

REGISTERED COMPANY NUMBER: 08146848 (England and Wales)
REGISTERED CHARITY NUMBER: 1150811

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 September 2024
for
THE CAFE PROJECT BASINGSTOKE

B20 Limited
Chartered Certified Accountants
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08146848 (England and Wales)

Registered Charity number

1150811

Registered office

Cafe Dome
Brighton Hill Parade
Basingstoke
RG22 4EH

Trustees

I Rowe
L J Willmot (resigned 1.10.24)
A E Moorcroft
D A Green
S F Rickard (resigned 1.10.24)
C J M Berry (appointed 1.12.24)
D J Waistell (appointed 18.2.25)

Independent Examiner

Caroline Scull
B20 Limited
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Charwell House
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Hampshire
GU34 2PP

Approved by order of the board of trustees on 13TH JUNE 2025 and signed on its behalf by:



I Rowe - Trustee

**Independent Examiner's Report to the Trustees of
THE CAFE PROJECT BASINGSTOKE**

Independent examiner's report to the trustees of THE CAFE PROJECT BASINGSTOKE ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Caroline Scull

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date: 15/6/2025.....

THE CAFE PROJECT BASINGSTOKE

Statement of Financial Activities for the Year Ended 30 September 2024

	Notes	Unrestricted fund £	Restricted funds £	30.9.24 Total funds £	30.9.23 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		10,183	-	10,183	10,719
Charitable activities					
The Cafe		307,043	-	307,043	273,239
Investment income	2	<u>3,006</u>	<u>-</u>	<u>3,006</u>	<u>1,610</u>
Total		<u>320,232</u>	<u>-</u>	<u>320,232</u>	<u>285,568</u>
EXPENDITURE ON					
Charitable activities					
The Cafe		299,373	425	299,798	279,763
Other		<u>2,366</u>	<u>-</u>	<u>2,366</u>	<u>-</u>
Total		<u>301,739</u>	<u>425</u>	<u>302,164</u>	<u>279,763</u>
NET INCOME/(EXPENDITURE)		18,493	(425)	18,068	5,805
RECONCILIATION OF FUNDS					
Total funds brought forward		136,628	425	137,053	131,248
TOTAL FUNDS CARRIED FORWARD		<u>155,121</u>	<u>-</u>	<u>155,121</u>	<u>137,053</u>

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Balance Sheet 30 September 2024

	Notes	Unrestricted fund £	Restricted funds £	30.9.24 Total funds £	30.9.23 Total funds £
FIXED ASSETS					
Tangible assets	7	18,776	-	18,776	22,247
CURRENT ASSETS					
Debtors	8	13,573	-	13,573	11,796
Cash at bank and in hand		<u>144,757</u>	<u>-</u>	<u>144,757</u>	<u>121,886</u>
		158,330	-	158,330	133,682
CREDITORS					
Amounts falling due within one year	9	(21,985)	-	(21,985)	(18,876)
NET CURRENT ASSETS		<u>136,345</u>	<u>-</u>	<u>136,345</u>	<u>114,806</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>155,121</u>	<u>-</u>	<u>155,121</u>	<u>137,053</u>
NET ASSETS		<u>155,121</u>	<u>-</u>	<u>155,121</u>	<u>137,053</u>
FUNDS	10				
Unrestricted funds				155,121	136,628
Restricted funds				-	425
TOTAL FUNDS				<u>155,121</u>	<u>137,053</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

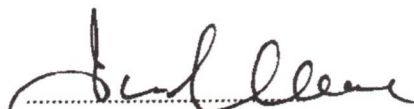
The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Balance Sheet - continued
30 September 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ~~13TH JUNE 2025~~ and were signed on its behalf by:


J Rowe - Trustee

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements for the Year Ended 30 September 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 33% on reducing balance
Fixtures and fittings	- 33% on reducing balance
Computer equipment	- 33% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.9.24	30.9.23
	£	£
Deposit account interest	<u>3,006</u>	<u>1,610</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2024

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.9.24	30.9.23
	£	£
Depreciation - owned assets	<u>5,946</u>	<u>9,420</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2024 nor for the year ended 30 September 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2024 nor for the year ended 30 September 2023.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	30.9.24	30.9.23
	<u>10</u>	<u>9</u>
The Café		

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	10,719	-	10,719
Charitable activities			
The Cafe	273,239	-	273,239
Investment income	<u>1,610</u>	<u>-</u>	<u>1,610</u>
Total	<u>285,568</u>	<u>-</u>	<u>285,568</u>
EXPENDITURE ON			
Charitable activities			
The Cafe	<u>279,763</u>	<u>-</u>	<u>279,763</u>
NET INCOME	5,805	-	5,805
RECONCILIATION OF FUNDS			
Total funds brought forward	130,823	425	131,248

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2024

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u>136,628</u>	<u>425</u>	<u>137,053</u>

7. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 October 2023	4,230	42,970	14,825	5,824	67,849
Additions	<u>-</u>	<u>2,475</u>	<u>-</u>	<u>-</u>	<u>2,475</u>
At 30 September 2024	<u>4,230</u>	<u>45,445</u>	<u>14,825</u>	<u>5,824</u>	<u>70,324</u>
DEPRECIATION					
At 1 October 2023	-	30,112	11,311	4,179	45,602
Charge for year	<u>-</u>	<u>4,243</u>	<u>1,160</u>	<u>543</u>	<u>5,946</u>
At 30 September 2024	<u>-</u>	<u>34,355</u>	<u>12,471</u>	<u>4,722</u>	<u>51,548</u>
NET BOOK VALUE					
At 30 September 2024	<u>4,230</u>	<u>11,090</u>	<u>2,354</u>	<u>1,102</u>	<u>18,776</u>
At 30 September 2023	<u>4,230</u>	<u>12,858</u>	<u>3,514</u>	<u>1,645</u>	<u>22,247</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.24 £	30.9.23 £
Trade debtors	10,343	9,674
Prepayments	<u>3,230</u>	<u>2,122</u>
	<u>13,573</u>	<u>11,796</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2024

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.24	30.9.23
	£	£
Trade creditors	7,357	6,407
VAT	6,429	5,714
Other creditors	395	345
Accrued expenses	<u>7,804</u>	<u>6,410</u>
	<u>21,985</u>	<u>18,876</u>

10. MOVEMENT IN FUNDS

	At 1.10.23 £	Net movement in funds £	At 30.9.24 £
Unrestricted funds			
General fund	136,628	18,493	155,121
Restricted funds			
Friendship Circle	425	(425)	-
	<u>137,053</u>	<u>18,068</u>	<u>155,121</u>
TOTAL FUNDS			

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	320,232	(301,739)	18,493
Restricted funds			
Friendship Circle	-	(425)	(425)
	<u>320,232</u>	<u>(302,164)</u>	<u>18,068</u>
TOTAL FUNDS			

Comparatives for movement in funds

	At 1.10.22 £	Net movement in funds £	At 30.9.23 £
Unrestricted funds			
General fund	130,823	5,805	136,628
Restricted funds			
Friendship Circle	425	-	425
	<u>131,248</u>	<u>5,805</u>	<u>137,053</u>
TOTAL FUNDS			

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2024

10. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	285,568	(279,763)	5,805
TOTAL FUNDS	<u>285,568</u>	<u>(279,763)</u>	<u>5,805</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.22 £	Net movement in funds £	At 30.9.24 £
Unrestricted funds			
General fund	130,823	24,298	155,121
Restricted funds			
Friendship Circle	425	(425)	-
TOTAL FUNDS	<u>131,248</u>	<u>23,873</u>	<u>155,121</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	605,800	(581,502)	24,298
Restricted funds			
Friendship Circle	-	(425)	(425)
TOTAL FUNDS	<u>605,800</u>	<u>(581,927)</u>	<u>23,873</u>

THE CAFE PROJECT BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 30 September 2024**

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2024.

THE CAFE PROJECT BASINGSTOKE

Detailed Statement of Financial Activities for the Year Ended 30 September 2024

	30.9.24 £	30.9.23 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	10,183	10,719
Investment income		
Deposit account interest	3,006	1,610
Charitable activities		
Grants	750	-
Café Revenue	178,606	167,269
Student fees	<u>127,687</u>	<u>105,970</u>
	<u>307,043</u>	<u>273,239</u>
Total incoming resources	320,232	285,568
EXPENDITURE		
Charitable activities		
Wages	173,964	145,169
Café purchases	82,336	77,552
Training and welfare	9,263	5,077
Premises costs	21,900	32,718
Telephone	648	813
Marketing and stationery	2,420	2,865
Travel expenses	<u>196</u>	<u>1,105</u>
	290,727	265,299
Support costs		
Finance		
Bank charges	2,367	2,050
Other		
Plant and machinery	4,243	6,333
Fixtures and fittings	1,159	2,278
Computer equipment	<u>543</u>	<u>810</u>
	5,945	9,421
Governance costs		
Accountancy fees	725	725
Book keeping and payroll	<u>2,400</u>	<u>2,268</u>
	<u>3,125</u>	<u>2,993</u>
Total resources expended	<u>302,164</u>	<u>279,763</u>
Net income	<u>18,068</u>	<u>5,805</u>

This page does not form part of the statutory financial statements

Accounts



The Café Project Basingstoke
Trustees Annual Report for the period
1st October 2022 to 30th September 2023

Charity Name:	The Café Project Basingstoke
Registered Charity Number:	1150811
Company Number:	8146848
Principal Address:	Café Dome, Sullivan Road Brighton Hill Basingstoke RG22 4EH

Names of the Trustees who manage the Charity

Ann Moorcroft – Chair
Ian Rowe - Treasurer
Lisa Willmot
David Green
Simon Rickard

Names and addresses of advisers

Banking	CAF Bank (Charity Aid Foundation)	West Mailing Kent ME19 4TA
Bookkeeping	Katherine Leigh Accountants TEAM Whitchurch Ltd www.accountantsTEAM.co.uk	46 Kingsley Park Whitchurch RG28 7HA
Accountants	Caroline Scull BA FCCA B20 Limited Chartered Certified Accountants www.b20ltd.co.uk	Charwell House Wilsom Road Alton GU34 2PP

Governance

The Café Project Basingstoke is an incorporated charity company limited by guarantee.

Objectives and Activities

Charity Objects from Governing Document:

The relief of learning disabled people in Basingstoke through the provision of employment, volunteering and development opportunities and the operation of a cafe in an effort to build their self-esteem, skills, independence and integrate them into mainstream employment.

Summary of main activities undertaken for the public benefit:

The Trustees of the Cafe Project have read the Charity Commission's general guidance on public benefit and as a group have considered this guidance in their planning and decision making.

During the reporting period, the Trustees have delivered public benefit in pursuit of their stated charitable objects through the creation of an operational cafe and associated student vocational programme.

This has not only directly benefited the students but also the wider community through access to the services offered by the cafe.

Additional details of objectives and activities

To develop a catering facility and appropriate stepping stone training and employment experience for people with learning disabilities, according to their individual needs. This may be to position them for mainstream employment or provide a 'day opportunities' version of supported training for those students whose particular vulnerabilities will preclude them from mainstream employment.

To identify potential employers, advocate the skills of people with learning disabilities and provide transitional support to place them in paid or voluntary employment.

To engage people in fundraising activities to support the financial requirements of the Café Project.

To empower people with learning disabilities to help themselves and raise awareness of the challenges people with learning disabilities face.

As a charity working towards financial sustainability, we rely heavily on the generosity of time, spirit, commitment and dedication of our staff and volunteers to develop the organisation in a friendly and professional way to create an environment that changes people's lives.

Policy on Financial Reserves

It is the policy of the charity to maintain free reserves at a level which balances our objectives to develop and support services with our need to remain financially stable.

A minimum level of free reserves equating to at least six months of unrestricted expenditure is considered sufficient to cover salaries, administration and support costs and to respond to emergency needs which arise from time to time.

In addition, there is also a need to designate certain sums from free reserves for anticipated expenditure in the short to medium term.

This would generally be for capital expenditure, for grant funds allocated to a specific project, and will be specified in the notes to the annual accounts.

Key activities in reporting period:

Since our last report of 2021-2022, the Café continues to thrive for the community and all our other customers. Our Tripadvisor reviews are all excellent and remain at 5*. The footfall is growing weekly and often customers are turned away or, must be put on a waiting list.

Training continues to be an opportunity for our students to develop their confidence, social and hospitality skills; for example: health and safety, customer care, and all aspects of practical work in the café and kitchen.

We have reintroduced student of the month. An AGM and awards ceremony was held in September 2023 and a family day in August which were both well attended and enjoyed by all.

The café is developing new business relationships with Baxter Storey a contract catering company. They are also linked with a project called Crumbs, a similar organisation to the café based in Christchurch, which has been operating for a much longer period than The Dome. We are offering each other support, guidance, new ideas and new links with industry.

AIMS for 2024-2025

The café is now at full capacity both for students and customers. The café Dome project is looking to expand in the future. We would like to be able to offer more students with learning disabilities a more sheltered and enhanced training environment for those who would benefit from a quieter pace of learning. With support and guidance

The café remains viable with money to invest.

Organisation Structure

Trustees	6
Trustee secretary	1
Full time staff	7
Student employees	2
Students	30
Volunteers	11

Aims for the next 12 months

- Continue to maintain a strong Trustee board who are all committed to the future of the Dome and its expansion program.
- Develop a sound business strategic plan for the next 5 years.

Ann Moorcroft

Chair

The Café Project

REGISTERED COMPANY NUMBER: 08146848 (England and Wales)
REGISTERED CHARITY NUMBER: 1150811

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 September 2023
for
THE CAFE PROJECT BASINGSTOKE

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

THE CAFE PROJECT BASINGSTOKE

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Detailed Statement of Financial Activities	12 to 13

THE CAFE PROJECT BASINGSTOKE

Report of the Trustees for the Year Ended 30 September 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08146848 (England and Wales)

Registered Charity number

1150811

Registered office

Cafe Dome
Brighton Hill Parade
Basingstoke
RG22 4EH

Trustees

I Rowe
P Kerswell (resigned 21.8.23)
L J Willmot
A E Moorcroft
D A Green
S F Rickard

Independent Examiner

Caroline Scull
B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Approved by order of the board of trustees on 2nd APRIL 2024 and signed on its behalf by:



I Rowe - Trustee

**Independent Examiner's Report to the Trustees of
THE CAFE PROJECT BASINGSTOKE**

Independent examiner's report to the trustees of THE CAFE PROJECT BASINGSTOKE ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the ****ERROR - relevant professional body must be completed****, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Caroline Scull

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date: 5/4/2024

THE CAFE PROJECT BASINGSTOKE

Statement of Financial Activities for the Year Ended 30 September 2023

		Unrestricted fund £	Restricted funds £	30.9.23 Total funds £	30.9.22 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies		10,719	-	10,719	12,010
Charitable activities					
The Cafe		273,239	-	273,239	224,774
Investment income	2	<u>1,610</u>	<u>-</u>	<u>1,610</u>	<u>1,074</u>
Total		<u>285,568</u>	<u>-</u>	<u>285,568</u>	<u>237,858</u>
EXPENDITURE ON					
Charitable activities					
The Cafe		<u>279,763</u>	<u>-</u>	<u>279,763</u>	<u>228,539</u>
NET INCOME		5,805	-	5,805	9,319
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>130,823</u>	<u>425</u>	<u>131,248</u>	<u>121,929</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>136,628</u></u>	<u><u>425</u></u>	<u><u>137,053</u></u>	<u><u>131,248</u></u>

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Balance Sheet 30 September 2023

	Notes	Unrestricted fund £	Restricted funds £	30.9.23 Total funds £	30.9.22 Total funds £
FIXED ASSETS					
Tangible assets	7	22,247	-	22,247	25,932
CURRENT ASSETS					
Debtors	8	11,796	-	11,796	9,320
Cash at bank and in hand		<u>121,461</u>	<u>425</u>	<u>121,886</u>	<u>118,692</u>
		133,257	425	133,682	128,012
CREDITORS					
Amounts falling due within one year	9	(18,876)	-	(18,876)	(22,696)
NET CURRENT ASSETS		<u>114,381</u>	<u>425</u>	<u>114,806</u>	<u>105,316</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>136,628</u>	<u>425</u>	<u>137,053</u>	<u>131,248</u>
NET ASSETS		<u>136,628</u>	<u>425</u>	<u>137,053</u>	<u>131,248</u>
FUNDS	10				
Unrestricted funds				136,628	130,823
Restricted funds				<u>425</u>	<u>425</u>
TOTAL FUNDS				<u>137,053</u>	<u>131,248</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

THE CAFE PROJECT BASINGSTOKE

**Balance Sheet - continued
30 September 2023**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 2nd April 2024 and were signed on its behalf by:


.....
I Rowe - Trustee

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements for the Year Ended 30 September 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 33% on reducing balance
Fixtures and fittings	- 33% on reducing balance
Computer equipment	- 33% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.9.23	30.9.22
	£	£
Rents received	-	880
Deposit account interest	<u>1,610</u>	<u>194</u>
	<u>1,610</u>	<u>1,074</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2023

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.9.23	30.9.22
	£	£
Depreciation - owned assets	<u>9,420</u>	<u>10,690</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2023 nor for the year ended 30 September 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2023 nor for the year ended 30 September 2022.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	30.9.23	30.9.22
	<u>9</u>	<u>9</u>
The Café		

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	12,010	-	12,010
Charitable activities			
The Cafe	221,271	3,503	224,774
Investment income	<u>1,074</u>	<u>-</u>	<u>1,074</u>
Total	<u>234,355</u>	<u>3,503</u>	<u>237,858</u>
EXPENDITURE ON			
Charitable activities			
The Cafe	<u>225,036</u>	<u>3,503</u>	<u>228,539</u>
NET INCOME	9,319	-	9,319
Transfers between funds	<u>1,590</u>	<u>(1,590)</u>	<u>-</u>
Net movement in funds	10,909	(1,590)	9,319

THE CAFE PROJECT BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 30 September 2023**

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	119,914	2,015	121,929
TOTAL FUNDS CARRIED FORWARD	<u>130,823</u>	<u>425</u>	<u>131,248</u>

7. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 October 2022	4,230	40,641	12,491	4,752	62,114
Additions	<u>-</u>	<u>2,329</u>	<u>2,334</u>	<u>1,072</u>	<u>5,735</u>
At 30 September 2023	<u>4,230</u>	<u>42,970</u>	<u>14,825</u>	<u>5,824</u>	<u>67,849</u>
DEPRECIATION					
At 1 October 2022	-	23,779	9,034	3,369	36,182
Charge for year	<u>-</u>	<u>6,333</u>	<u>2,277</u>	<u>810</u>	<u>9,420</u>
At 30 September 2023	<u>-</u>	<u>30,112</u>	<u>11,311</u>	<u>4,179</u>	<u>45,602</u>
NET BOOK VALUE					
At 30 September 2023	<u>4,230</u>	<u>12,858</u>	<u>3,514</u>	<u>1,645</u>	<u>22,247</u>
At 30 September 2022	<u>4,230</u>	<u>16,862</u>	<u>3,457</u>	<u>1,383</u>	<u>25,932</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.23 £	30.9.22 £
Trade debtors	9,674	7,527
Prepayments	<u>2,122</u>	<u>1,793</u>
	<u>11,796</u>	<u>9,320</u>

THE CAFE PROJECT BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 30 September 2023**

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.23	30.9.22
	£	£
Trade creditors	6,407	9,578
VAT	5,714	7,896
Other creditors	345	-
Accrued expenses	<u>6,410</u>	<u>5,222</u>
	<u><u>18,876</u></u>	<u><u>22,696</u></u>

10. MOVEMENT IN FUNDS

	At 1.10.22 £	Net movement in funds £	At 30.9.23 £
Unrestricted funds			
General fund	130,823	5,805	136,628
Restricted funds			
Friendship Circle	425	-	425
	<u>131,248</u>	<u>5,805</u>	<u>137,053</u>
TOTAL FUNDS			

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	285,568	(279,763)	5,805
	<u>285,568</u>	<u>(279,763)</u>	<u>5,805</u>
TOTAL FUNDS			

Comparatives for movement in funds

	At 1.10.21 £	Net movement in funds £	Transfers between funds £	At 30.9.22 £
Unrestricted funds				
General fund	119,914	9,319	1,590	130,823
Restricted funds				
Friendship Circle	425	-	-	425
Have Your Say	<u>1,590</u>	<u>-</u>	<u>(1,590)</u>	<u>-</u>
	<u>2,015</u>	<u>-</u>	<u>(1,590)</u>	<u>425</u>
TOTAL FUNDS	<u><u>121,929</u></u>	<u><u>9,319</u></u>	<u><u>-</u></u>	<u><u>131,248</u></u>

THE CAFE PROJECT BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 30 September 2023**

10. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	234,355	(225,036)	9,319
Restricted funds			
Covid Health & Safety	3,503	(3,503)	-
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>237,858</u>	<u>(228,539)</u>	<u>9,319</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.21 £	Net movement in funds £	Transfers between funds £	At 30.9.23 £
Unrestricted funds				
General fund	119,914	15,124	1,590	136,628
Restricted funds				
Friendship Circle	425	-	-	425
Have Your Say	<u>1,590</u>	<u>-</u>	<u>(1,590)</u>	<u>-</u>
	<u>2,015</u>	<u>-</u>	<u>(1,590)</u>	<u>425</u>
TOTAL FUNDS	<u>121,929</u>	<u>15,124</u>	<u>-</u>	<u>137,053</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	519,923	(504,799)	15,124
Restricted funds			
Covid Health & Safety	3,503	(3,503)	-
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>523,426</u>	<u>(508,302)</u>	<u>15,124</u>

THE CAFE PROJECT BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 30 September 2023**

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2023.

THE CAFE PROJECT BASINGSTOKE

Detailed Statement of Financial Activities for the Year Ended 30 September 2023

	30.9.23 £	30.9.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	10,719	12,010
Investment income		
Rents received	-	880
Deposit account interest	<u>1,610</u>	<u>194</u>
	1,610	1,074
Charitable activities		
Grants	-	5,069
Café Revenue	167,269	139,616
Student fees	<u>105,970</u>	<u>80,089</u>
	<u>273,239</u>	<u>224,774</u>
Total incoming resources	285,568	237,858
EXPENDITURE		
Charitable activities		
Wages	145,169	121,401
Café purchases	77,552	60,328
Training and welfare	5,077	4,299
Premises costs	32,718	24,372
Telephone	813	759
Marketing and stationery	2,865	1,717
Travel expenses	<u>1,105</u>	<u>88</u>
	265,299	212,964
Support costs		
Finance		
Bank charges	2,050	1,901
Other		
Plant and machinery	6,333	8,305
Fixtures and fittings	2,278	1,703
Computer equipment	<u>810</u>	<u>681</u>
	9,421	10,689
Governance costs		
Accountancy fees	725	870
Book keeping and payroll	<u>2,268</u>	<u>2,115</u>
	2,993	2,985

This page does not form part of the statutory financial statements

THE CAFE PROJECT BASINGSTOKE

**Detailed Statement of Financial Activities
for the Year Ended 30 September 2023**

	30.9.23 <u>£</u>	30.9.22 <u>£</u>
Total resources expended	<u>279,763</u>	<u>228,539</u>
Net income	<u><u>5,805</u></u>	<u><u>9,319</u></u>

This page does not form part of the statutory financial statements

REGISTERED COMPANY NUMBER: 08146848 (England and Wales)
REGISTERED CHARITY NUMBER: 1150811

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 September 2023
for
THE CAFE PROJECT BASINGSTOKE

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

THE CAFE PROJECT BASINGSTOKE

Contents of the Financial Statements for the Year Ended 30 September 2023

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Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4 to 5
Notes to the Financial Statements	6 to 11
Detailed Statement of Financial Activities	12 to 13

THE CAFE PROJECT BASINGSTOKE

Report of the Trustees for the Year Ended 30 September 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08146848 (England and Wales)

Registered Charity number

1150811

Registered office

Cafe Dome
Brighton Hill Parade
Basingstoke
RG22 4EH

Trustees

I Rowe
P Kerswell (resigned 21.8.23)
L J Willmot
A E Moorcroft
D A Green
S F Rickard

Independent Examiner

Caroline Scull
B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Approved by order of the board of trustees on 2nd APRIL 2024 and signed on its behalf by:



I Rowe - Trustee

**Independent Examiner's Report to the Trustees of
THE CAFE PROJECT BASINGSTOKE**

Independent examiner's report to the trustees of THE CAFE PROJECT BASINGSTOKE ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the ****ERROR - relevant professional body must be completed****, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Caroline Scull

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date: 5/4/2024

THE CAFE PROJECT BASINGSTOKE

Statement of Financial Activities for the Year Ended 30 September 2023

		Unrestricted fund £	Restricted funds £	30.9.23 Total funds £	30.9.22 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies		10,719	-	10,719	12,010
Charitable activities					
The Cafe		273,239	-	273,239	224,774
Investment income	2	<u>1,610</u>	<u>-</u>	<u>1,610</u>	<u>1,074</u>
Total		<u>285,568</u>	<u>-</u>	<u>285,568</u>	<u>237,858</u>
EXPENDITURE ON					
Charitable activities					
The Cafe		<u>279,763</u>	<u>-</u>	<u>279,763</u>	<u>228,539</u>
NET INCOME		5,805	-	5,805	9,319
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>130,823</u>	<u>425</u>	<u>131,248</u>	<u>121,929</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>136,628</u></u>	<u><u>425</u></u>	<u><u>137,053</u></u>	<u><u>131,248</u></u>

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Balance Sheet 30 September 2023

	Notes	Unrestricted fund £	Restricted funds £	30.9.23 Total funds £	30.9.22 Total funds £
FIXED ASSETS					
Tangible assets	7	22,247	-	22,247	25,932
CURRENT ASSETS					
Debtors	8	11,796	-	11,796	9,320
Cash at bank and in hand		<u>121,461</u>	<u>425</u>	<u>121,886</u>	<u>118,692</u>
		133,257	425	133,682	128,012
CREDITORS					
Amounts falling due within one year	9	(18,876)	-	(18,876)	(22,696)
NET CURRENT ASSETS		<u>114,381</u>	<u>425</u>	<u>114,806</u>	<u>105,316</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>136,628</u>	<u>425</u>	<u>137,053</u>	<u>131,248</u>
NET ASSETS		<u>136,628</u>	<u>425</u>	<u>137,053</u>	<u>131,248</u>
FUNDS	10				
Unrestricted funds				136,628	130,823
Restricted funds				<u>425</u>	<u>425</u>
TOTAL FUNDS				<u>137,053</u>	<u>131,248</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

THE CAFE PROJECT BASINGSTOKE

**Balance Sheet - continued
30 September 2023**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 2nd April 2024 and were signed on its behalf by:


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I Rowe - Trustee

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements for the Year Ended 30 September 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

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Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

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	<u>1,610</u>	<u>1,074</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2023

3. NET INCOME/(EXPENDITURE)

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No employees received emoluments in excess of £60,000.

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Total	<u>234,355</u>	<u>3,503</u>	<u>237,858</u>
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Charitable activities			
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Net movement in funds	10,909	(1,590)	9,319

THE CAFE PROJECT BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 30 September 2023**

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

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	<u>11,796</u>	<u>9,320</u>

THE CAFE PROJECT BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 30 September 2023**

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

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VAT	5,714	7,896
Other creditors	345	-
Accrued expenses	<u>6,410</u>	<u>5,222</u>
	<u><u>18,876</u></u>	<u><u>22,696</u></u>

10. MOVEMENT IN FUNDS

	At 1.10.22 £	Net movement in funds £	At 30.9.23 £
Unrestricted funds			
General fund	130,823	5,805	136,628
Restricted funds			
Friendship Circle	425	-	425
	<u>131,248</u>	<u>5,805</u>	<u>137,053</u>
TOTAL FUNDS			

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	285,568	(279,763)	5,805
	<u>285,568</u>	<u>(279,763)</u>	<u>5,805</u>
TOTAL FUNDS			

Comparatives for movement in funds

	At 1.10.21 £	Net movement in funds £	Transfers between funds £	At 30.9.22 £
Unrestricted funds				
General fund	119,914	9,319	1,590	130,823
Restricted funds				
Friendship Circle	425	-	-	425
Have Your Say	<u>1,590</u>	<u>-</u>	<u>(1,590)</u>	<u>-</u>
	<u>2,015</u>	<u>-</u>	<u>(1,590)</u>	<u>425</u>
TOTAL FUNDS	<u><u>121,929</u></u>	<u><u>9,319</u></u>	<u><u>-</u></u>	<u><u>131,248</u></u>

THE CAFE PROJECT BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 30 September 2023**

10. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	234,355	(225,036)	9,319
Restricted funds			
Covid Health & Safety	3,503	(3,503)	-
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>237,858</u>	<u>(228,539)</u>	<u>9,319</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.21 £	Net movement in funds £	Transfers between funds £	At 30.9.23 £
Unrestricted funds				
General fund	119,914	15,124	1,590	136,628
Restricted funds				
Friendship Circle	425	-	-	425
Have Your Say	<u>1,590</u>	<u>-</u>	<u>(1,590)</u>	<u>-</u>
	<u>2,015</u>	<u>-</u>	<u>(1,590)</u>	<u>425</u>
TOTAL FUNDS	<u>121,929</u>	<u>15,124</u>	<u>-</u>	<u>137,053</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	519,923	(504,799)	15,124
Restricted funds			
Covid Health & Safety	3,503	(3,503)	-
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>523,426</u>	<u>(508,302)</u>	<u>15,124</u>

THE CAFE PROJECT BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 30 September 2023**

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2023.

THE CAFE PROJECT BASINGSTOKE

Detailed Statement of Financial Activities for the Year Ended 30 September 2023

	30.9.23 £	30.9.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	10,719	12,010
Investment income		
Rents received	-	880
Deposit account interest	<u>1,610</u>	<u>194</u>
	1,610	1,074
Charitable activities		
Grants	-	5,069
Café Revenue	167,269	139,616
Student fees	<u>105,970</u>	<u>80,089</u>
	<u>273,239</u>	<u>224,774</u>
Total incoming resources	285,568	237,858
EXPENDITURE		
Charitable activities		
Wages	145,169	121,401
Café purchases	77,552	60,328
Training and welfare	5,077	4,299
Premises costs	32,718	24,372
Telephone	813	759
Marketing and stationery	2,865	1,717
Travel expenses	<u>1,105</u>	<u>88</u>
	265,299	212,964
Support costs		
Finance		
Bank charges	2,050	1,901
Other		
Plant and machinery	6,333	8,305
Fixtures and fittings	2,278	1,703
Computer equipment	<u>810</u>	<u>681</u>
	9,421	10,689
Governance costs		
Accountancy fees	725	870
Book keeping and payroll	<u>2,268</u>	<u>2,115</u>
	2,993	2,985

This page does not form part of the statutory financial statements

THE CAFE PROJECT BASINGSTOKE

**Detailed Statement of Financial Activities
for the Year Ended 30 September 2023**

	30.9.23 <u>£</u>	30.9.22 <u>£</u>
Total resources expended	<u>279,763</u>	<u>228,539</u>
Net income	<u><u>5,805</u></u>	<u><u>9,319</u></u>

This page does not form part of the statutory financial statements

Accounts



The Café Project Basingstoke
Trustees Annual Report for the period
1st October 2021 to 30th September 2022

Charity Name:	The Café Project Basingstoke
Registered Charity Number:	1150811
Company Number:	8146848
Principal Address:	Café Dome, Sullivan Road Brighton Hill Basingstoke RG22 4EH

Names of the Trustees who manage the Charity

Paul Kerswell – Chair
Ian Rowe - Treasurer
Lisa Willmot
Ann Moorcroft
David Green
Simon Rickard

Names and addresses of advisers

Banking	CAF Bank (Charity Aid Foundation)	West Mailing Kent ME19 4TA
Bookkeeping	Katherine Leigh Accountants TEAM Whitchurch Ltd www.accountantsTEAM.co.uk	46 Kingsley Park Whitchurch RG28 7HA
Accountants	Caroline Scull BA FCCA B20 Limited Chartered Certified Accountants www.b20ltd.co.uk	Charwell House Wilsom Road Alton GU34 2PP

Governance

The Café Project Basingstoke is an incorporated charity company limited by guarantee.

Objectives and Activities

Charity Objects from Governing Document:

The relief of learning disabled people in Basingstoke through the provision of employment, volunteering and development opportunities and the operation of a cafe in an effort to build their self-esteem, skills, independence and integrate them into mainstream employment.

Summary of main activities undertaken for the public benefit:

The Trustees of the Cafe Project have read the Charity Commission's general guidance on public benefit and as a group have considered this guidance in their planning and decision making.

During the reporting period, the Trustees have delivered public benefit in pursuit of their stated charitable objects through the creation of an operational cafe and associated student vocational programme.

This has not only directly benefited the students but also the wider community through access to the services offered by the cafe.

Additional details of objectives and activities

To develop a catering facility and appropriate stepping stone training and employment experience for people with learning disabilities, according to their individual needs. This may be to position them for mainstream employment or provide a 'day opportunities' version of supported training for those students whose particular vulnerabilities will preclude them from mainstream employment.

To identify potential employers, advocate the skills of people with learning disabilities and provide transitional support to place them in paid or voluntary employment.

To engage people in fundraising activities to support the financial requirements of the Café Project.

To empower people with learning disabilities to help themselves and raise awareness of the challenges people with learning disabilities face.

As a charity working towards financial sustainability, we rely heavily on the generosity of time, spirit, commitment and dedication of our staff and volunteers to develop the organisation in a friendly and professional way to create an environment that changes people's lives.

Policy on Financial Reserves

It is the policy of the charity to maintain free reserves at a level which balances our objectives to develop and support services with our need to remain financially stable.

A minimum level of free reserves equating to at least six months of unrestricted expenditure is considered sufficient to cover salaries, administration and support costs and to respond to emergency needs which arise from time to time.

In addition, there is also a need to designate certain sums from free reserves for anticipated expenditure in the short to medium term.

This would generally be for capital expenditure, for grant funds allocated to a specific project, and will be specified in the notes to the annual accounts.

Key activities in reporting period:

Most Covid restrictions affecting hospitality were lifted at the end of 2021.

The café remained successful throughout the reporting period. Its opening times remained as six days a week. Customer footfall continued to improve throughout the reporting period. The café now has many regular customers and receives positive reviews and recommendations.

Enhancements have been made to our student training programme. Feedback from our students has been positive.

The café received an impromptu visit from the Lord Mayor of Basingstoke in October 2022.

The Trustees re-established their quarterly meeting pattern and from mid-year meetings were once again held face to face. The formal AGM was held on 30th September ahead of a well-attended student awards ceremony; the first one held for two years.

It was possible to increase the number of student placements available during the reporting period. The Café Manager worked with Adult Services to find students who would benefit from a training placement at the café.

An additional member of staff was added to the existing team to provide more operational flexibility and to meet additional demand.

The Trustees agreed an interim pay rise for our staff team in October due to the dramatic increase in cost of living during 2022.

The café remains financially viable.

Organisation Structure

Operational breakdown of Cafe Project Basingstoke

6 Trustees

7 employees

2 student employees

16 -20 students

15 volunteers, who assist with student training, mentoring and fundraising.

Aims for the next 12 months

The Trustees will review the existing 5 Year Strategy Plan for the Café Project, which was created in 2018, and develop a revised strategic plan to guide us during the next few years.

The existing strategic themes are:

- Ensuring that the Café Project remains financially viable
- Maintaining a strong Trustee Board
- Conducting student-centric progress reviews to inform future training and placement opportunities
- Building links with other day service providers for the Learning-Disabled community
- Seeking future placement opportunities for our students

Ian Rowe

Treasurer

The Café Project

REGISTERED COMPANY NUMBER: 08146848 (England and Wales)
REGISTERED CHARITY NUMBER: 1150811

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 September 2022
for
THE CAFE PROJECT BASINGSTOKE

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

THE CAFE PROJECT BASINGSTOKE

Contents of the Financial Statements for the Year Ended 30 September 2022

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Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4
Notes to the Financial Statements	5 to 10
Detailed Statement of Financial Activities	11 to 12

THE CAFE PROJECT BASINGSTOKE

Report of the Trustees for the Year Ended 30 September 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08146848 (England and Wales)

Registered Charity number

1150811

Registered office

Cafe Dome
Brighton Hill Parade
Basingstoke
RG22 4EH

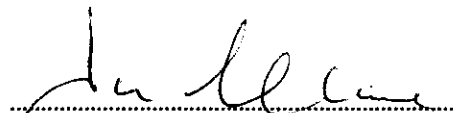
Trustees

I Rowe
P Kerswell
L J Willmot
A E Moorcroft
D A Green
S F Rickard

Independent Examiner

Caroline Scull
B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Approved by order of the board of trustees on 17th MAY 2023 and signed on its behalf by:



I Rowe - Trustee

**Independent Examiner's Report to the Trustees of
THE CAFE PROJECT BASINGSTOKE**

Independent examiner's report to the trustees of THE CAFE PROJECT BASINGSTOKE ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Caroline Scull

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date:

THE CAFE PROJECT BASINGSTOKE

Statement of Financial Activities for the Year Ended 30 September 2022

	Notes	Unrestricted fund £	Restricted funds £	30.9.22 Total funds £	30.9.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		12,010	-	12,010	7,780
Charitable activities					
The Cafe		221,271	3,503	224,774	173,045
Investment income	2	1,074	-	1,074	9
Total		<u>234,355</u>	<u>3,503</u>	<u>237,858</u>	<u>180,834</u>
EXPENDITURE ON					
Charitable activities					
The Cafe		225,036	3,503	228,539	148,384
NET INCOME		9,319	-	9,319	32,450
Transfers between funds	10	1,590	(1,590)	-	-
Net movement in funds		10,909	(1,590)	9,319	32,450
RECONCILIATION OF FUNDS					
Total funds brought forward		119,914	2,015	121,929	89,479
TOTAL FUNDS CARRIED FORWARD		<u>130,823</u>	<u>425</u>	<u>131,248</u>	<u>121,929</u>

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Balance Sheet 30 September 2022

	Notes	Unrestricted fund £	Restricted funds £	30.9.22 Total funds £	30.9.21 Total funds £
FIXED ASSETS					
Tangible assets	7	25,932	-	25,932	12,119
CURRENT ASSETS					
Debtors	8	9,320	-	9,320	9,148
Cash at bank and in hand		118,267	425	118,692	112,716
		127,587	425	128,012	121,864
CREDITORS					
Amounts falling due within one year	9	(22,696)	-	(22,696)	(12,054)
NET CURRENT ASSETS		104,891	425	105,316	109,810
TOTAL ASSETS LESS CURRENT LIABILITIES		130,823	425	131,248	121,929
NET ASSETS		130,823	425	131,248	121,929
FUNDS	10				
Unrestricted funds				130,823	119,914
Restricted funds				425	2,015
TOTAL FUNDS				131,248	121,929

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2022.

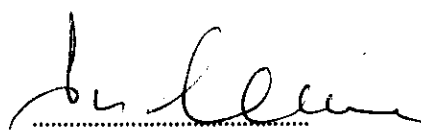
The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 17TH MAY 2023 and were signed on its behalf by:


I Rowe - Trustee

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements for the Year Ended 30 September 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 33% on reducing balance
Fixtures and fittings	- 33% on reducing balance
Computer equipment	- 33% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.9.22	30.9.21
	£	£
Rents received	880	-
Deposit account interest	194	9
	<u>1,074</u>	<u>9</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2022

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.9.22	30.9.21
	£	£
Depreciation - owned assets	<u>10,690</u>	<u>2,226</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2022 nor for the year ended 30 September 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2022 nor for the year ended 30 September 2021.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	30.9.22	30.9.21
	9	8
The Café	<u>9</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	7,780	-	7,780
Charitable activities			
The Café	169,507	3,538	173,045
Investment income	<u>9</u>	<u>-</u>	<u>9</u>
Total	<u>177,296</u>	<u>3,538</u>	<u>180,834</u>
EXPENDITURE ON			
Charitable activities			
The Café	<u>144,846</u>	<u>3,538</u>	<u>148,384</u>
NET INCOME	32,450	-	32,450
RECONCILIATION OF FUNDS			
Total funds brought forward	87,464	2,015	89,479

THE CAFE PROJECT BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 30 September 2022**

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>119,914</u>	<u>2,015</u>	<u>121,929</u>

7. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 October 2021	4,230	18,769	11,899	4,303	39,201
Additions	-	23,462	592	449	24,503
Disposals	-	(1,590)	-	-	(1,590)
At 30 September 2022	<u>4,230</u>	<u>40,641</u>	<u>12,491</u>	<u>4,752</u>	<u>62,114</u>
DEPRECIATION					
At 1 October 2021	-	17,064	7,330	2,688	27,082
Charge for year	-	8,305	1,704	681	10,690
Eliminated on disposal	-	(1,590)	-	-	(1,590)
At 30 September 2022	<u>-</u>	<u>23,779</u>	<u>9,034</u>	<u>3,369</u>	<u>36,182</u>
NET BOOK VALUE					
At 30 September 2022	<u>4,230</u>	<u>16,862</u>	<u>3,457</u>	<u>1,383</u>	<u>25,932</u>
At 30 September 2021	<u>4,230</u>	<u>1,705</u>	<u>4,569</u>	<u>1,615</u>	<u>12,119</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.22 £	30.9.21 £
Trade debtors	7,527	7,125
Prepayments	1,793	2,023
	<u>9,320</u>	<u>9,148</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2022

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.22	30.9.21
	£	£
Trade creditors	9,578	5,375
VAT	7,896	2,168
Accrued expenses	5,222	4,511
	<u>22,696</u>	<u>12,054</u>

10. MOVEMENT IN FUNDS

	At 1.10.21 £	Net movement in funds £	Transfers between funds £	At 30.9.22 £
Unrestricted funds				
General fund	119,914	9,319	1,590	130,823
Restricted funds				
Friendship Circle	425	-	-	425
Have Your Say	1,590	-	(1,590)	-
	<u>2,015</u>	<u>-</u>	<u>(1,590)</u>	<u>425</u>
TOTAL FUNDS	<u>121,929</u>	<u>9,319</u>	<u>-</u>	<u>131,248</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	234,355	(225,036)	9,319
Restricted funds			
Covid Health & Safety	3,503	(3,503)	-
TOTAL FUNDS	<u>237,858</u>	<u>(228,539)</u>	<u>9,319</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2022

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.10.20 £	Net movement in funds £	At 30.9.21 £
Unrestricted funds			
General fund	87,464	32,450	119,914
Restricted funds			
Friendship Circle	425	-	425
Have Your Say	1,590	-	1,590
	<u>2,015</u>	<u>-</u>	<u>2,015</u>
TOTAL FUNDS	<u>89,479</u>	<u>32,450</u>	<u>121,929</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	177,296	(144,846)	32,450
Restricted funds			
Covid Health & Safety	3,538	(3,538)	-
	<u>180,834</u>	<u>(148,384)</u>	<u>32,450</u>
TOTAL FUNDS	<u>180,834</u>	<u>(148,384)</u>	<u>32,450</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.20 £	Net movement in funds £	Transfers between funds £	At 30.9.22 £
Unrestricted funds				
General fund	87,464	41,769	1,590	130,823
Restricted funds				
Friendship Circle	425	-	-	425
Have Your Say	1,590	-	(1,590)	-
	<u>2,015</u>	<u>-</u>	<u>(1,590)</u>	<u>425</u>
TOTAL FUNDS	<u>89,479</u>	<u>41,769</u>	<u>-</u>	<u>131,248</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2022

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	411,651	(369,882)	41,769
Restricted funds			
Covid Health & Safety	7,041	(7,041)	-
TOTAL FUNDS	<u>418,692</u>	<u>(376,923)</u>	<u>41,769</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2022.

THE CAFE PROJECT BASINGSTOKE

Detailed Statement of Financial Activities for the Year Ended 30 September 2022

	30.9.22 £	30.9.21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	12,010	7,780
Investment income		
Rents received	880	-
Deposit account interest	194	9
	<u>1,074</u>	<u>9</u>
Charitable activities		
Grants	5,069	60,023
Café Revenue	139,616	67,924
Student fees	80,089	45,098
	<u>224,774</u>	<u>173,045</u>
Total incoming resources	237,858	180,834
EXPENDITURE		
Charitable activities		
Wages	121,401	98,078
Café purchases	60,328	24,842
Training and welfare	4,299	1,515
Premises costs	24,372	15,288
Telephone	759	717
Marketing and stationery	1,717	1,462
Travel expenses	88	117
	<u>212,964</u>	<u>142,019</u>
Support costs		
Finance		
Bank charges	1,901	1,229
Other		
Plant and machinery	8,305	840
Fixtures and fittings	1,703	591
Computer equipment	681	795
	<u>10,689</u>	<u>2,226</u>
Governance costs		
Accountancy fees	870	810
Book keeping and payroll	2,115	2,100
	<u>2,985</u>	<u>2,910</u>

This page does not form part of the statutory financial statements

THE CAFE PROJECT BASINGSTOKE

**Detailed Statement of Financial Activities
for the Year Ended 30 September 2022**

	30.9.22 £	30.9.21 £
Total resources expended	228,539	148,384
Net income	9,319	32,450

This page does not form part of the statutory financial statements

REGISTERED COMPANY NUMBER: 08146848 (England and Wales)
REGISTERED CHARITY NUMBER: 1150811

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 September 2022
for
THE CAFE PROJECT BASINGSTOKE

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

THE CAFE PROJECT BASINGSTOKE

Contents of the Financial Statements for the Year Ended 30 September 2022

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Statement of Financial Activities	3
Balance Sheet	4
Notes to the Financial Statements	5 to 10
Detailed Statement of Financial Activities	11 to 12

THE CAFE PROJECT BASINGSTOKE

Report of the Trustees for the Year Ended 30 September 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08146848 (England and Wales)

Registered Charity number

1150811

Registered office

Cafe Dome
Brighton Hill Parade
Basingstoke
RG22 4EH

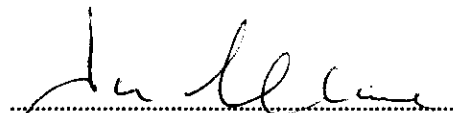
Trustees

I Rowe
P Kerswell
L J Willmot
A E Moorcroft
D A Green
S F Rickard

Independent Examiner

Caroline Scull
B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Approved by order of the board of trustees on 17th MAY 2023 and signed on its behalf by:



I Rowe - Trustee

**Independent Examiner's Report to the Trustees of
THE CAFE PROJECT BASINGSTOKE**

Independent examiner's report to the trustees of THE CAFE PROJECT BASINGSTOKE ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Caroline Scull

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date:

THE CAFE PROJECT BASINGSTOKE

Statement of Financial Activities for the Year Ended 30 September 2022

	Notes	Unrestricted fund £	Restricted funds £	30.9.22 Total funds £	30.9.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		12,010	-	12,010	7,780
Charitable activities					
The Cafe		221,271	3,503	224,774	173,045
Investment income	2	1,074	-	1,074	9
Total		<u>234,355</u>	<u>3,503</u>	<u>237,858</u>	<u>180,834</u>
EXPENDITURE ON					
Charitable activities					
The Cafe		225,036	3,503	228,539	148,384
NET INCOME		9,319	-	9,319	32,450
Transfers between funds	10	1,590	(1,590)	-	-
Net movement in funds		10,909	(1,590)	9,319	32,450
RECONCILIATION OF FUNDS					
Total funds brought forward		119,914	2,015	121,929	89,479
TOTAL FUNDS CARRIED FORWARD		<u>130,823</u>	<u>425</u>	<u>131,248</u>	<u>121,929</u>

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Balance Sheet 30 September 2022

	Notes	Unrestricted fund £	Restricted funds £	30.9.22 Total funds £	30.9.21 Total funds £
FIXED ASSETS					
Tangible assets	7	25,932	-	25,932	12,119
CURRENT ASSETS					
Debtors	8	9,320	-	9,320	9,148
Cash at bank and in hand		118,267	425	118,692	112,716
		<u>127,587</u>	<u>425</u>	<u>128,012</u>	<u>121,864</u>
CREDITORS					
Amounts falling due within one year	9	(22,696)	-	(22,696)	(12,054)
NET CURRENT ASSETS		<u>104,891</u>	<u>425</u>	<u>105,316</u>	<u>109,810</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>130,823</u>	<u>425</u>	<u>131,248</u>	<u>121,929</u>
NET ASSETS		<u><u>130,823</u></u>	<u><u>425</u></u>	<u><u>131,248</u></u>	<u><u>121,929</u></u>
FUNDS	10				
Unrestricted funds				130,823	119,914
Restricted funds				425	2,015
TOTAL FUNDS				<u><u>131,248</u></u>	<u><u>121,929</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2022.

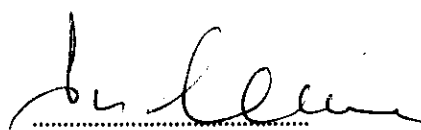
The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 17TH MAY 2023 and were signed on its behalf by:


I Rowe - Trustee

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements for the Year Ended 30 September 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 33% on reducing balance
Fixtures and fittings	- 33% on reducing balance
Computer equipment	- 33% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.9.22	30.9.21
	£	£
Rents received	880	-
Deposit account interest	194	9
	<u>1,074</u>	<u>9</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2022

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.9.22	30.9.21
	£	£
Depreciation - owned assets	<u>10,690</u>	<u>2,226</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2022 nor for the year ended 30 September 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2022 nor for the year ended 30 September 2021.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	30.9.22	30.9.21
	9	8
The Café	<u>9</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	7,780	-	7,780
Charitable activities			
The Café	169,507	3,538	173,045
Investment income	<u>9</u>	<u>-</u>	<u>9</u>
Total	<u>177,296</u>	<u>3,538</u>	<u>180,834</u>
EXPENDITURE ON			
Charitable activities			
The Café	<u>144,846</u>	<u>3,538</u>	<u>148,384</u>
NET INCOME	32,450	-	32,450
RECONCILIATION OF FUNDS			
Total funds brought forward	87,464	2,015	89,479

THE CAFE PROJECT BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 30 September 2022**

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>119,914</u>	<u>2,015</u>	<u>121,929</u>

7. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 October 2021	4,230	18,769	11,899	4,303	39,201
Additions	-	23,462	592	449	24,503
Disposals	-	(1,590)	-	-	(1,590)
At 30 September 2022	<u>4,230</u>	<u>40,641</u>	<u>12,491</u>	<u>4,752</u>	<u>62,114</u>
DEPRECIATION					
At 1 October 2021	-	17,064	7,330	2,688	27,082
Charge for year	-	8,305	1,704	681	10,690
Eliminated on disposal	-	(1,590)	-	-	(1,590)
At 30 September 2022	<u>-</u>	<u>23,779</u>	<u>9,034</u>	<u>3,369</u>	<u>36,182</u>
NET BOOK VALUE					
At 30 September 2022	<u>4,230</u>	<u>16,862</u>	<u>3,457</u>	<u>1,383</u>	<u>25,932</u>
At 30 September 2021	<u>4,230</u>	<u>1,705</u>	<u>4,569</u>	<u>1,615</u>	<u>12,119</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.22 £	30.9.21 £
Trade debtors	7,527	7,125
Prepayments	1,793	2,023
	<u>9,320</u>	<u>9,148</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2022

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.22	30.9.21
	£	£
Trade creditors	9,578	5,375
VAT	7,896	2,168
Accrued expenses	5,222	4,511
	<u>22,696</u>	<u>12,054</u>

10. MOVEMENT IN FUNDS

	At 1.10.21 £	Net movement in funds £	Transfers between funds £	At 30.9.22 £
Unrestricted funds				
General fund	119,914	9,319	1,590	130,823
Restricted funds				
Friendship Circle	425	-	-	425
Have Your Say	1,590	-	(1,590)	-
	<u>2,015</u>	<u>-</u>	<u>(1,590)</u>	<u>425</u>
TOTAL FUNDS	<u>121,929</u>	<u>9,319</u>	<u>-</u>	<u>131,248</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	234,355	(225,036)	9,319
Restricted funds			
Covid Health & Safety	3,503	(3,503)	-
TOTAL FUNDS	<u>237,858</u>	<u>(228,539)</u>	<u>9,319</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2022

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.10.20 £	Net movement in funds £	At 30.9.21 £
Unrestricted funds			
General fund	87,464	32,450	119,914
Restricted funds			
Friendship Circle	425	-	425
Have Your Say	1,590	-	1,590
	<u>2,015</u>	<u>-</u>	<u>2,015</u>
TOTAL FUNDS	<u>89,479</u>	<u>32,450</u>	<u>121,929</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	177,296	(144,846)	32,450
Restricted funds			
Covid Health & Safety	3,538	(3,538)	-
	<u>180,834</u>	<u>(148,384)</u>	<u>32,450</u>
TOTAL FUNDS	<u>180,834</u>	<u>(148,384)</u>	<u>32,450</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.20 £	Net movement in funds £	Transfers between funds £	At 30.9.22 £
Unrestricted funds				
General fund	87,464	41,769	1,590	130,823
Restricted funds				
Friendship Circle	425	-	-	425
Have Your Say	1,590	-	(1,590)	-
	<u>2,015</u>	<u>-</u>	<u>(1,590)</u>	<u>425</u>
TOTAL FUNDS	<u>89,479</u>	<u>41,769</u>	<u>-</u>	<u>131,248</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2022

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	411,651	(369,882)	41,769
Restricted funds			
Covid Health & Safety	7,041	(7,041)	-
TOTAL FUNDS	<u>418,692</u>	<u>(376,923)</u>	<u>41,769</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2022.

THE CAFE PROJECT BASINGSTOKE

Detailed Statement of Financial Activities for the Year Ended 30 September 2022

	30.9.22 £	30.9.21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	12,010	7,780
Investment income		
Rents received	880	-
Deposit account interest	194	9
	<u>1,074</u>	<u>9</u>
Charitable activities		
Grants	5,069	60,023
Café Revenue	139,616	67,924
Student fees	80,089	45,098
	<u>224,774</u>	<u>173,045</u>
Total incoming resources	237,858	180,834
EXPENDITURE		
Charitable activities		
Wages	121,401	98,078
Café purchases	60,328	24,842
Training and welfare	4,299	1,515
Premises costs	24,372	15,288
Telephone	759	717
Marketing and stationery	1,717	1,462
Travel expenses	88	117
	<u>212,964</u>	<u>142,019</u>
Support costs		
Finance		
Bank charges	1,901	1,229
Other		
Plant and machinery	8,305	840
Fixtures and fittings	1,703	591
Computer equipment	681	795
	<u>10,689</u>	<u>2,226</u>
Governance costs		
Accountancy fees	870	810
Book keeping and payroll	2,115	2,100
	<u>2,985</u>	<u>2,910</u>

This page does not form part of the statutory financial statements

THE CAFE PROJECT BASINGSTOKE

Detailed Statement of Financial Activities for the Year Ended 30 September 2022

	30.9.22 £	30.9.21 £
Total resources expended	228,539	148,384
Net income	9,319	32,450

This page does not form part of the statutory financial statements

Accounts



The Café Project Basingstoke
Trustees Annual Report for the period
1st October 2020 to 30th September 2021

Charity Name:	The Café Project Basingstoke
Registered Charity Number:	1150811
Company Number:	8146848
Principal Address:	Café Dome, Sullivan Road Brighton Hill Basingstoke RG22 4EH

Names of the Trustees who manage the Charity

Paul Kerswell – Chair
Ian Rowe - Treasurer
Lisa Willmot
Ann Moorcroft
David Green
Simon Rickard

Names and addresses of advisers

Banking	CAF Bank (Charity Aid Foundation)	West Mailing Kent ME19 4TA
Bookkeeping	Katherine Leigh Accountants TEAM Whitchurch Ltd www.accountantsTEAM.co.uk	46 Kingsley Park Whitchurch RG28 7HA
Accountants	Caroline Scull BA FCCA B20 Limited Chartered Certified Accountants www.b20ltd.co.uk	Charwell House Wilsom Road Alton GU34 2PP

Governance

The Café Project Basingstoke is an incorporated charity company limited by guarantee.

Objectives and Activities

Charity Objects from Governing Document:

The relief of learning disabled people in Basingstoke through the provision of employment, volunteering and development opportunities and the operation of a cafe in an effort to build their self-esteem, skills, independence and integrate them into mainstream employment.

Summary of main activities undertaken for the public benefit:

The Trustees of the Cafe Project have read the Charity Commission's general guidance on public benefit and as a group have considered this guidance in their planning and decision making.

During the reporting period, the Trustees have delivered public benefit in pursuit of their stated charitable objects through the creation of an operational cafe and associated student vocational programme.

This has not only directly benefited the students but also the wider community through access to the services offered by the cafe.

Additional details of objectives and activities

To develop a catering facility and appropriate stepping stone training and employment experience for people with learning disabilities, according to their individual needs. This may be to position them for mainstream employment, or provide a 'day opportunities' version of supported training for those students whose particular vulnerabilities will preclude them from mainstream employment.

To identify potential employers, advocate the skills of people with learning disabilities and provide transitional support to place them in paid or voluntary employment.

To engage people in fundraising activities to support the financial requirements of the Café Project.

To empower people with learning disabilities to help themselves and raise awareness of the challenges people with learning disabilities face.

As a charity working towards financial sustainability, we rely heavily on the generosity of time, spirit, commitment and dedication of our staff and volunteers to develop the organisation in a friendly and professional way to create an environment that changes people's lives.

Policy on Financial Reserves

It is the policy of the charity to maintain free reserves at a level which balances our objectives to develop and support services with our need to remain financially stable.

A minimum level of free reserves equating to at least six months of unrestricted expenditure is considered sufficient to cover salaries, administration and support costs and to respond to emergency needs which arise from time to time.

In addition there is also a need to designate certain sums from free reserves for anticipated expenditure in the short to medium term.

This would generally be for capital expenditure, for grant funds allocated to a specific project, and will be specified in the notes to the annual accounts.

Key activities in reporting period:

Café trading was interrupted by Covid restrictions during the reporting period.

The Café reopened in the summer of 2020 and remained open until the second lockdown commenced on 5th November. The Café was able to open under the three-tier system for a few weeks in December and ran a restricted Christmas offering until the start of our scheduled Christmas break when additional restrictions were put in place. The announcement of the third lockdown on 6th January, 2021 resulted in the Café being closed until this was lifted for outdoor venues on 12th April. The Trustees decided to reopen the Café to provide an outdoor service only on the assumption that the next step would be a full reopening which was possible from 17th May.

The Café resumed full services and the whole team worked hard with the students to rebuild the business during the summer of 2021. In June the decision was taken to open the Café on Saturday – something planned before the outbreak of Covid. By the end of the reporting period Saturday trade was well established and Café turnover had been restored to previous levels.

Throughout the reporting year, the Trustees met regularly on-line during the covid affected months to monitor news and take account of changes to guidance. In particular, the Trustees took advice from Hampshire County Council Adult Services on how the Covid guidance affected Day Service Providers like the Café Dome.

During January and April all Café staff were furloughed with claims made through the government scheme. The Trustees decided to pay full pay to all employees affected.

The Café Manager worked with Adult Services to fill our available student slots for the academic year commencing in October 2021.

Organisation Structure

Operational breakdown of Cafe Project Basingstoke

- 6 Trustees

- 6 employees

- 16 -20 students

- 2 student employees

- 15 volunteers, who assist with student training, mentoring and fundraising.

Aims for the next 12 months

The Covid situation is not fully resolved. The Trustees are expecting to respond to additional lockdowns or trading restrictions during the next year.

The Trustees will review and refine the Strategy Plan for the Café Project, which was originally prepared during 2018/2019. The strategic themes include:

- Ensuring that the Café Project remains financially viable
- Maintaining a strong Trustee Board
- Conducting student-centric progress reviews to inform future training and placement opportunities
- Building links with other day service providers for the Learning-Disabled community
- Seeking future placement opportunities for our students

Ian Rowe

Treasurer

The Café Project

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 September 2021
for
THE CAFE PROJECT BASINGSTOKE

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

THE CAFE PROJECT BASINGSTOKE

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THE CAFE PROJECT BASINGSTOKE

Report of the Trustees for the Year Ended 30 September 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08146848 (England and Wales)

Registered Charity number

1150811

Registered office

Cafe Dome
Brighton Hill Parade
Basingstoke
RG22 4EH

Trustees

I Rowe
P Kerswell
L J Willmot
A E Moorcroft
D A Green
S F Rickard

Independent Examiner

Caroline Scull
FCCA
B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Approved by order of the board of trustees on 30th May 2022 and signed on its behalf by:



I Rowe - Trustee

**Independent Examiner's Report to the Trustees of
THE CAFE PROJECT BASINGSTOKE**

Independent examiner's report to the trustees of THE CAFE PROJECT BASINGSTOKE ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Caroline Scull
FCCA
B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date:

THE CAFE PROJECT BASINGSTOKE

Statement of Financial Activities for the Year Ended 30 September 2021

	Notes	Unrestricted fund £	Restricted funds £	30.9.21 Total funds £	30.9.20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		7,780	-	7,780	8,558
Charitable activities					
The Cafe		169,507	3,538	173,045	152,655
Investment income	2	9	-	9	82
Total		<u>177,296</u>	<u>3,538</u>	<u>180,834</u>	<u>161,295</u>
EXPENDITURE ON					
Charitable activities					
The Cafe		144,846	3,538	148,384	154,012
NET INCOME		<u>32,450</u>	<u>-</u>	<u>32,450</u>	<u>7,283</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		87,464	2,015	89,479	82,196
TOTAL FUNDS CARRIED FORWARD		<u><u>119,914</u></u>	<u><u>2,015</u></u>	<u><u>121,929</u></u>	<u><u>89,479</u></u>

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Balance Sheet 30 September 2021

	Notes	Unrestricted fund £	Restricted funds £	30.9.21 Total funds £	30.9.20 Total funds £
FIXED ASSETS					
Tangible assets	7	10,529	1,590	12,119	8,637
CURRENT ASSETS					
Debtors	8	9,148	-	9,148	6,386
Cash at bank and in hand		112,291	425	112,716	84,868
		<u>121,439</u>	<u>425</u>	<u>121,864</u>	<u>91,254</u>
CREDITORS					
Amounts falling due within one year	9	(12,054)	-	(12,054)	(10,412)
NET CURRENT ASSETS		<u>109,385</u>	<u>425</u>	<u>109,810</u>	<u>80,842</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>119,914</u>	<u>2,015</u>	<u>121,929</u>	<u>89,479</u>
NET ASSETS		<u>119,914</u>	<u>2,015</u>	<u>121,929</u>	<u>89,479</u>
FUNDS	10				
Unrestricted funds				119,914	87,464
Restricted funds				<u>2,015</u>	<u>2,015</u>
TOTAL FUNDS				<u>121,929</u>	<u>89,479</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2021.

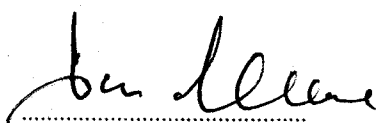
The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 30th MAY 2022 and were signed on its behalf by:



I Rowe - Trustee

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements for the Year Ended 30 September 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 33% on reducing balance
Fixtures and fittings	- 33% on reducing balance
Computer equipment	- 33% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.9.21	30.9.20
	£	£
Deposit account interest	9	82
	<u>9</u>	<u>82</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.9.21	30.9.20
	£	£
Depreciation - owned assets	2,226	1,783
	<u>2,226</u>	<u>1,783</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2021

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2021 nor for the year ended 30 September 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2021 nor for the year ended 30 September 2020.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	30.9.21	30.9.20
The Café	<u>8</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	8,558	-	8,558
Charitable activities			
The Cafe	148,982	3,673	152,655
Investment income	<u>82</u>	<u>-</u>	<u>82</u>
Total	157,622	3,673	161,295
EXPENDITURE ON			
Charitable activities			
The Cafe	150,080	3,932	154,012
NET INCOME/(EXPENDITURE)	7,542	(259)	7,283
RECONCILIATION OF FUNDS			
Total funds brought forward	79,922	2,274	82,196
TOTAL FUNDS CARRIED FORWARD	<u>87,464</u>	<u>2,015</u>	<u>89,479</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2021

7. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 October 2020	4,230	18,553	8,531	2,179	33,493
Additions	-	216	3,368	2,124	5,708
	<u>4,230</u>	<u>18,769</u>	<u>11,899</u>	<u>4,303</u>	<u>39,201</u>
At 30 September 2021					
DEPRECIATION					
At 1 October 2020	-	16,224	6,739	1,893	24,856
Charge for year	-	840	591	795	2,226
	<u>-</u>	<u>17,064</u>	<u>7,330</u>	<u>2,688</u>	<u>27,082</u>
At 30 September 2021					
NET BOOK VALUE					
At 30 September 2021	<u>4,230</u>	<u>1,705</u>	<u>4,569</u>	<u>1,615</u>	<u>12,119</u>
At 30 September 2020	<u>4,230</u>	<u>2,329</u>	<u>1,792</u>	<u>286</u>	<u>8,637</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.21	30.9.20
	£	£
Trade debtors	7,125	3,989
Prepayments	2,023	2,397
	<u>9,148</u>	<u>6,386</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.21	30.9.20
	£	£
Trade creditors	5,375	6,390
VAT	2,168	3,129
Accruals and deferred income	-	83
Accrued expenses	4,511	810
	<u>12,054</u>	<u>10,412</u>

10. MOVEMENT IN FUNDS

	At 1.10.20 £	Net movement in funds £	At 30.9.21 £
Unrestricted funds			
General fund	87,464	32,450	119,914
Restricted funds			
Friendship Circle	425	-	425
Have Your Say	1,590	-	1,590
	<u>2,015</u>	<u>-</u>	<u>2,015</u>
TOTAL FUNDS	<u>89,479</u>	<u>32,450</u>	<u>121,929</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2021

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	177,296	(144,846)	32,450
Restricted funds			
Covid Health & Safety	3,538	(3,538)	-
TOTAL FUNDS	<u>180,834</u>	<u>(148,384)</u>	<u>32,450</u>

Comparatives for movement in funds

	At 1.10.19 £	Net movement in funds £	At 30.9.20 £
Unrestricted funds			
General fund	79,922	7,542	87,464
Restricted funds			
Friendship Circle	684	(259)	425
Have Your Say	1,590	-	1,590
	<u>2,274</u>	<u>(259)</u>	<u>2,015</u>
TOTAL FUNDS	<u>82,196</u>	<u>7,283</u>	<u>89,479</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	157,622	(150,080)	7,542
Restricted funds			
Friendship Circle	653	(912)	(259)
Covid Health & Safety	3,020	(3,020)	-
	<u>3,673</u>	<u>(3,932)</u>	<u>(259)</u>
TOTAL FUNDS	<u>161,295</u>	<u>(154,012)</u>	<u>7,283</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2021

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.19 £	Net movement in funds £	At 30.9.21 £
Unrestricted funds			
General fund	79,922	39,992	119,914
Restricted funds			
Friendship Circle	684	(259)	425
Have Your Say	1,590	-	1,590
	<u>2,274</u>	<u>(259)</u>	<u>2,015</u>
TOTAL FUNDS	<u>82,196</u>	<u>39,733</u>	<u>121,929</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	334,918	(294,926)	39,992
Restricted funds			
Friendship Circle	653	(912)	(259)
Covid Health & Safety	6,558	(6,558)	-
	<u>7,211</u>	<u>(7,470)</u>	<u>(259)</u>
TOTAL FUNDS	<u>342,129</u>	<u>(302,396)</u>	<u>39,733</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2021.

THE CAFE PROJECT BASINGSTOKE

Detailed Statement of Financial Activities for the Year Ended 30 September 2021

	30.9.21 £	30.9.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	7,780	8,558
Investment income		
Deposit account interest	9	82
Charitable activities		
Grants	60,023	44,846
Café Revenue	67,924	69,544
Student fees	45,098	38,265
	173,045	152,655
Total incoming resources		
	180,834	161,295
EXPENDITURE		
Charitable activities		
Wages	98,078	89,407
Café purchases	24,842	36,298
Training and welfare	1,515	4,993
Premises costs	15,288	15,296
Telephone	717	703
Marketing and stationery	1,462	1,121
Travel expenses	117	495
Sundries	-	8
	142,019	148,321
Support costs		
Finance		
Bank charges	1,229	998
Other		
Plant and machinery	840	988
Fixtures and fittings	591	654
Computer equipment	795	141
	2,226	1,783
Governance costs		
Accountancy fees	810	810
Book keeping and payroll	2,100	2,100
	2,910	2,910
Total resources expended		
	148,384	154,012
Net income		
	32,450	7,283

This page does not form part of the statutory financial statements

**Independent Examiner's Report to the Trustees of
THE CAFE PROJECT BASINGSTOKE**

Independent examiner's report to the trustees of THE CAFE PROJECT BASINGSTOKE ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

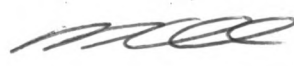
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Caroline Scull
FCCA
B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date: 1/6/2022

Accounts



The Café Project Basingstoke
Trustees Annual Report for the period
1st October 2019 to 30th September 2020

Charity Name:	The Café Project Basingstoke
Registered Charity Number:	1150811
Company Number:	8146848
Principal Address:	Café Dome, Sullivan Road Brighton Hill Basingstoke RG22 4EH

Names of the Trustees who manage the Charity

Paul Kerswell – Chair
Ian Rowe - Treasurer
Lisa Willmot
Ann Clark
David Green
Simon Rickard

Names and addresses of advisers

Banking	CAF Bank (Charity Aid Foundation)	West Mailing Kent ME19 4TA
Bookkeeping	Katherine Leigh Accountants TEAM Whitchurch Ltd www.accountantsTEAM.co.uk	46 Kingsley Park Whitchurch RG28 7HA
Accountants	Caroline Scull BA FCCA B20 Limited Chartered Certified Accountants www.b20ltd.co.uk	Charwell House Wilsom Road Alton GU34 2PP

Governance

The Café Project Basingstoke is an incorporated charity company limited by guarantee.

Objectives and Activities

Charity Objects from Governing Document:

The relief of learning disabled people in Basingstoke through the provision of employment, volunteering and development opportunities and the operation of a cafe in an effort to build their self-esteem, skills, independence and integrate them into mainstream employment.

Summary of main activities undertaken for the public benefit:

The Trustees of the Cafe Project have read the Charity Commission's general guidance on public benefit and as a group have considered this guidance in their planning and decision making.

During the reporting period, the Trustees have delivered public benefit in pursuit of their stated charitable objects through the creation of an operational cafe and associated student vocational programme.

This has not only directly benefited the students but also the wider community through access to the services offered by the cafe.

Additional details of objectives and activities

To develop a catering facility and appropriate stepping stone training and employment experience for people with learning disabilities, according to their individual needs. This may be to position them for mainstream employment, or provide a 'day opportunities' version of supported training for those students whose particular vulnerabilities will preclude them from mainstream employment.

To identify potential employers, advocate the skills of people with learning disabilities and provide transitional support to place them in paid or voluntary employment.

To engage people in fundraising activities to support the financial requirements of the Café Project.

To empower people with learning disabilities to help themselves and raise awareness of the challenges people with learning disabilities face.

As a charity working towards financial sustainability, we rely heavily on the generosity of time, spirit, commitment and dedication of our staff and volunteers to develop the organisation in a friendly and professional way to create an environment that changes people's lives.

Policy on Financial Reserves

It is the policy of the charity to maintain free reserves at a level which balances our objectives to develop and support services with our need to remain financially stable.

A minimum level of free reserves equating to at least six months of unrestricted expenditure is considered sufficient to cover salaries, administration and support costs and to respond to emergency needs which arise from time to time.

In addition there is also a need to designate certain sums from free reserves for anticipated expenditure in the short to medium term.

This would generally be for capital expenditure, for grant funds allocated to a specific project, and will be specified in the notes to the annual accounts.

Key activities in reporting period:

This first six months of the reporting period saw the Café Dome take on a full complement of students for the new term. It opened five days a week Monday through Friday.

The Trustees initiated a feasibility review of Saturday opening.

For the second half of 2020, the Café Project were in discussion with The Discovery Centre in Basingstoke (run by Hampshire County Council) who had failed to find any commercial café operators interested in taking on their café facilities. Unfortunately, it was not possible to reach a satisfactory commercial agreement and the Café Project withdrew from these discussions at the end of January.

As the Covid-19 situation developed during March 2020 the Trustees met weekly on-line with the Café Operational Manager to consider the implications for students, staff and volunteers.

We prepared students, staff and volunteers for the possibility of closure.

The Trustees reviewed the furlough scheme arrangements and other financial help on offer and confirmed that our reserves were sufficient to see us through several months without income.

The Café was closed from 26th March through to June 2020 with all staff put on furlough. Students were advised to stay at home. The Café Operational Manager established What'sApp groups for the students and staff to keep in touch during the closure period.

The Trustees met on-line each week to review the latest news.

The week before re-opening was spent adding partitions and screens.

The Café Dome remained open during the summer until the second lockdown period was announced in October. The Trustees decided not to partake in the Eat Out to Help Out scheme.

Organisation Structure

Operational breakdown of Cafe Project Basingstoke

- 6 Trustees

- 6 employees

- 16 -20 students

- 2 student Employees

- 15 volunteers, who assist with student training, mentoring and fundraising.

Aims for the next 12 months

At the end of the reporting period, the Café Dome was not open. Naturally, the Trustees planning is short-term and focused on the next opportunity to safely re-open the Café Dome.

REGISTERED COMPANY NUMBER: 08146848 (England and Wales)
REGISTERED CHARITY NUMBER: 1150811

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 September 2020
for
THE CAFE PROJECT BASINGSTOKE

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

THE CAFE PROJECT BASINGSTOKE

Contents of the Financial Statements for the Year Ended 30 September 2020

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Balance Sheet	4
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Detailed Statement of Financial Activities	11 to 12

THE CAFE PROJECT BASINGSTOKE

Report of the Trustees for the Year Ended 30 September 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08146848 (England and Wales)

Registered Charity number

1150811

Registered office

Cafe Dome
Brighton Hill Parade
Basingstoke
RG22 4EH

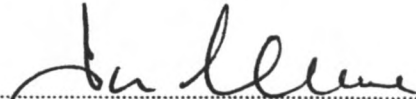
Trustees

I Rowe
P Kerswell
L J Willmot
A E Clark
D A Green
S F Rickard

Independent Examiner

Caroline Scull
FCCA
B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Approved by order of the board of trustees on 28th JUNE 2021 and signed on its behalf by:


I Rowe - Trustee

**Independent Examiner's Report to the Trustees of
THE CAFE PROJECT BASINGSTOKE**

Independent examiner's report to the trustees of THE CAFE PROJECT BASINGSTOKE ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Caroline Scull
FCCA
B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date: 30/6/21

THE CAFE PROJECT BASINGSTOKE

Statement of Financial Activities for the Year Ended 30 September 2020

	Notes	Unrestricted fund £	Restricted funds £	30.9.20 Total funds £	30.9.19 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		8,558	-	8,558	8,976
Charitable activities					
The Cafe					
		148,982	3,673	152,655	144,553
Investment income	2	82	-	82	1,962
Total		<u>157,622</u>	<u>3,673</u>	<u>161,295</u>	<u>155,491</u>
EXPENDITURE ON					
Charitable activities					
The Cafe					
		150,080	3,932	154,012	168,045
NET INCOME/(EXPENDITURE)		<u>7,542</u>	<u>(259)</u>	<u>7,283</u>	<u>(12,554)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		79,922	2,274	82,196	94,750
TOTAL FUNDS CARRIED FORWARD		<u><u>87,464</u></u>	<u><u>2,015</u></u>	<u><u>89,479</u></u>	<u><u>82,196</u></u>

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Balance Sheet 30 September 2020

	Notes	Unrestricted fund £	Restricted funds £	30.9.20 Total funds £	30.9.19 Total funds £
FIXED ASSETS					
Tangible assets	7	7,047	1,590	8,637	7,911
CURRENT ASSETS					
Debtors	8	6,386	-	6,386	9,773
Cash at bank and in hand		84,443	425	84,868	81,882
		<u>90,829</u>	<u>425</u>	<u>91,254</u>	<u>91,655</u>
CREDITORS					
Amounts falling due within one year	9	(10,412)	-	(10,412)	(17,370)
NET CURRENT ASSETS		<u>80,417</u>	<u>425</u>	<u>80,842</u>	<u>74,285</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>87,464</u>	<u>2,015</u>	<u>89,479</u>	<u>82,196</u>
NET ASSETS		<u>87,464</u>	<u>2,015</u>	<u>89,479</u>	<u>82,196</u>
FUNDS	10				
Unrestricted funds				87,464	79,922
Restricted funds				2,015	2,274
TOTAL FUNDS				<u>89,479</u>	<u>82,196</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 22nd June 2021 and were signed on its behalf by:


I Rowe - Trustee

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements for the Year Ended 30 September 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 33% on reducing balance
Fixtures and fittings	- 33% on reducing balance
Computer equipment	- 33% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.9.20	30.9.19
	£	£
Rents received	-	1,853
Deposit account interest	82	109
	82	1,962

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2020

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.9.20	30.9.19
	£	£
Depreciation - owned assets	<u>1,783</u>	<u>1,697</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2020 nor for the year ended 30 September 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2020 nor for the year ended 30 September 2019.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	30.9.20	30.9.19
	8	8
The Café	<u>8</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	8,976	-	8,976
Charitable activities			
The Cafe	143,539	1,014	144,553
Investment income	<u>1,962</u>	<u>-</u>	<u>1,962</u>
Total	154,477	1,014	155,491
EXPENDITURE ON			
Charitable activities			
The Cafe	167,152	893	168,045
NET INCOME/(EXPENDITURE)	(12,675)	121	(12,554)

RECONCILIATION OF FUNDS

Total funds brought forward	92,597	2,153	94,750
------------------------------------	---------------	--------------	---------------

THE CAFE PROJECT BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 30 September 2020**

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u>79,922</u>	<u>2,274</u>	<u>82,196</u>

7. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 October 2019	4,230	17,553	7,022	2,179	30,984
Additions	<u>-</u>	<u>1,000</u>	<u>1,509</u>	<u>-</u>	<u>2,509</u>
At 30 September 2020	<u>4,230</u>	<u>18,553</u>	<u>8,531</u>	<u>2,179</u>	<u>33,493</u>
DEPRECIATION					
At 1 October 2019	-	15,236	6,085	1,752	23,073
Charge for year	<u>-</u>	<u>988</u>	<u>654</u>	<u>141</u>	<u>1,783</u>
At 30 September 2020	<u>-</u>	<u>16,224</u>	<u>6,739</u>	<u>1,893</u>	<u>24,856</u>
NET BOOK VALUE					
At 30 September 2020	<u>4,230</u>	<u>2,329</u>	<u>1,792</u>	<u>286</u>	<u>8,637</u>
At 30 September 2019	<u>4,230</u>	<u>2,317</u>	<u>937</u>	<u>427</u>	<u>7,911</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.20 £	30.9.19 £
Trade debtors	3,989	7,405
Prepayments	<u>2,397</u>	<u>2,368</u>
	<u>6,386</u>	<u>9,773</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2020

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.20	30.9.19
	£	£
Trade creditors	6,390	7,732
VAT	3,129	5,328
Accruals and deferred income	83	50
Accrued expenses	810	4,260
	<u>10,412</u>	<u>17,370</u>

10. MOVEMENT IN FUNDS

	At 1.10.19 £	Net movement in funds £	At 30.9.20 £
Unrestricted funds			
General fund	79,922	7,542	87,464
Restricted funds			
Friendship Circle	684	(259)	425
Have Your Say	1,590	-	1,590
	<u>2,274</u>	<u>(259)</u>	<u>2,015</u>
TOTAL FUNDS	<u>82,196</u>	<u>7,283</u>	<u>89,479</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	157,622	(150,080)	7,542
Restricted funds			
Friendship Circle	653	(912)	(259)
Covid Health & Safety	3,020	(3,020)	-
	<u>3,673</u>	<u>(3,932)</u>	<u>(259)</u>
TOTAL FUNDS	<u>161,295</u>	<u>(154,012)</u>	<u>7,283</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2020

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.10.18 £	Net movement in funds £	At 30.9.19 £
Unrestricted funds			
General fund	92,597	(12,675)	79,922
Restricted funds			
Friendship Circle	563	121	684
Have Your Say	1,590	-	1,590
	<u>2,153</u>	<u>121</u>	<u>2,274</u>
TOTAL FUNDS	<u>94,750</u>	<u>(12,554)</u>	<u>82,196</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	154,477	(167,152)	(12,675)
Restricted funds			
Friendship Circle	1,014	(893)	121
TOTAL FUNDS	<u>155,491</u>	<u>(168,045)</u>	<u>(12,554)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.18 £	Net movement in funds £	At 30.9.20 £
Unrestricted funds			
General fund	92,597	(5,133)	87,464
Restricted funds			
Friendship Circle	563	(138)	425
Have Your Say	1,590	-	1,590
	<u>2,153</u>	<u>(138)</u>	<u>2,015</u>
TOTAL FUNDS	<u>94,750</u>	<u>(5,271)</u>	<u>89,479</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2020

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	312,099	(317,232)	(5,133)
Restricted funds			
Friendship Circle	1,667	(1,805)	(138)
Covid Health & Safety	3,020	(3,020)	-
	<u>4,687</u>	<u>(4,825)</u>	<u>(138)</u>
TOTAL FUNDS	<u>316,786</u>	<u>(322,057)</u>	<u>(5,271)</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2020.

THE CAFE PROJECT BASINGSTOKE

**Detailed Statement of Financial Activities
for the Year Ended 30 September 2020**

	30.9.20 £	30.9.19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	8,558	8,976
Investment income		
Rents received	-	1,853
Deposit account interest	82	109
	82	1,962
Charitable activities		
Grants	44,846	-
Café Revenue	69,544	95,408
Student fees	38,265	49,145
	152,655	144,553
Total incoming resources	161,295	155,491
EXPENDITURE		
Charitable activities		
Wages	89,407	87,873
Café purchases	36,298	45,789
Training and welfare	4,993	4,460
Premises costs	15,296	19,593
Telephone	703	754
Marketing and stationery	1,121	2,057
Travel expenses	495	2,183
Sundries	8	115
	148,321	162,824
Support costs		
Finance		
Bank charges	998	858
Other		
Plant and machinery	988	1,089
Fixtures and fittings	654	398
Computer equipment	141	210
	1,783	1,697
Governance costs		
Accountancy fees	810	780
Book keeping and payroll	2,100	1,886
	2,910	2,666

This page does not form part of the statutory financial statements

THE CAFE PROJECT BASINGSTOKE

**Detailed Statement of Financial Activities
for the Year Ended 30 September 2020**

	30.9.20 £	30.9.19 £
Total resources expended	154,012	168,045
Net income/(expenditure)	7,283	(12,554)

This page does not form part of the statutory financial statements

REGISTERED COMPANY NUMBER: 08146848 (England and Wales)
REGISTERED CHARITY NUMBER: 1150811

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 September 2020
for
THE CAFE PROJECT BASINGSTOKE

B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

THE CAFE PROJECT BASINGSTOKE

Contents of the Financial Statements for the Year Ended 30 September 2020

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Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4
Notes to the Financial Statements	5 to 10
Detailed Statement of Financial Activities	11 to 12

THE CAFE PROJECT BASINGSTOKE

Report of the Trustees for the Year Ended 30 September 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08146848 (England and Wales)

Registered Charity number

1150811

Registered office

Cafe Dome
Brighton Hill Parade
Basingstoke
RG22 4EH

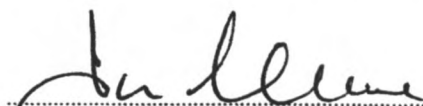
Trustees

I Rowe
P Kerswell
L J Willmot
A E Clark
D A Green
S F Rickard

Independent Examiner

Caroline Scull
FCCA
B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Approved by order of the board of trustees on 28th JUNE 2021 and signed on its behalf by:



I Rowe - Trustee

**Independent Examiner's Report to the Trustees of
THE CAFE PROJECT BASINGSTOKE**

Independent examiner's report to the trustees of THE CAFE PROJECT BASINGSTOKE ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Caroline Scull
FCCA
B20 Limited
Chartered Certified Accountants
Charwell House
Wilsom Road
Alton
Hampshire
GU34 2PP

Date: 30/09/21

THE CAFE PROJECT BASINGSTOKE

Statement of Financial Activities for the Year Ended 30 September 2020

	Notes	Unrestricted fund £	Restricted funds £	30.9.20 Total funds £	30.9.19 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		8,558	-	8,558	8,976
Charitable activities					
The Cafe					
		148,982	3,673	152,655	144,553
Investment income	2	82	-	82	1,962
Total		<u>157,622</u>	<u>3,673</u>	<u>161,295</u>	<u>155,491</u>
EXPENDITURE ON					
Charitable activities					
The Cafe					
		150,080	3,932	154,012	168,045
NET INCOME/(EXPENDITURE)		<u>7,542</u>	<u>(259)</u>	<u>7,283</u>	<u>(12,554)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		79,922	2,274	82,196	94,750
TOTAL FUNDS CARRIED FORWARD		<u><u>87,464</u></u>	<u><u>2,015</u></u>	<u><u>89,479</u></u>	<u><u>82,196</u></u>

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Balance Sheet 30 September 2020

	Notes	Unrestricted fund £	Restricted funds £	30.9.20 Total funds £	30.9.19 Total funds £
FIXED ASSETS					
Tangible assets	7	7,047	1,590	8,637	7,911
CURRENT ASSETS					
Debtors	8	6,386	-	6,386	9,773
Cash at bank and in hand		84,443	425	84,868	81,882
		<u>90,829</u>	<u>425</u>	<u>91,254</u>	<u>91,655</u>
CREDITORS					
Amounts falling due within one year	9	(10,412)	-	(10,412)	(17,370)
NET CURRENT ASSETS		<u>80,417</u>	<u>425</u>	<u>80,842</u>	<u>74,285</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>87,464</u>	<u>2,015</u>	<u>89,479</u>	<u>82,196</u>
NET ASSETS		<u>87,464</u>	<u>2,015</u>	<u>89,479</u>	<u>82,196</u>
FUNDS	10				
Unrestricted funds				87,464	79,922
Restricted funds				2,015	2,274
TOTAL FUNDS				<u>89,479</u>	<u>82,196</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 22nd June 2021 and were signed on its behalf by:


I Rowe - Trustee

The notes form part of these financial statements

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements for the Year Ended 30 September 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 33% on reducing balance
Fixtures and fittings	- 33% on reducing balance
Computer equipment	- 33% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. INVESTMENT INCOME

	30.9.20	30.9.19
	£	£
Rents received	-	1,853
Deposit account interest	82	109
	82	1,962

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2020

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	30.9.20	30.9.19
	£	£
Depreciation - owned assets	<u>1,783</u>	<u>1,697</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2020 nor for the year ended 30 September 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2020 nor for the year ended 30 September 2019.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	30.9.20	30.9.19
	8	8
The Café	<u>8</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	8,976	-	8,976
Charitable activities			
The Cafe	143,539	1,014	144,553
Investment income	<u>1,962</u>	<u>-</u>	<u>1,962</u>
Total	154,477	1,014	155,491
EXPENDITURE ON			
Charitable activities			
The Cafe	167,152	893	168,045
NET INCOME/(EXPENDITURE)	(12,675)	121	(12,554)

RECONCILIATION OF FUNDS

Total funds brought forward	92,597	2,153	94,750
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THE CAFE PROJECT BASINGSTOKE

**Notes to the Financial Statements - continued
for the Year Ended 30 September 2020**

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u>79,922</u>	<u>2,274</u>	<u>82,196</u>

7. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 October 2019	4,230	17,553	7,022	2,179	30,984
Additions	<u>-</u>	<u>1,000</u>	<u>1,509</u>	<u>-</u>	<u>2,509</u>
At 30 September 2020	<u>4,230</u>	<u>18,553</u>	<u>8,531</u>	<u>2,179</u>	<u>33,493</u>
DEPRECIATION					
At 1 October 2019	-	15,236	6,085	1,752	23,073
Charge for year	<u>-</u>	<u>988</u>	<u>654</u>	<u>141</u>	<u>1,783</u>
At 30 September 2020	<u>-</u>	<u>16,224</u>	<u>6,739</u>	<u>1,893</u>	<u>24,856</u>
NET BOOK VALUE					
At 30 September 2020	<u>4,230</u>	<u>2,329</u>	<u>1,792</u>	<u>286</u>	<u>8,637</u>
At 30 September 2019	<u>4,230</u>	<u>2,317</u>	<u>937</u>	<u>427</u>	<u>7,911</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.20 £	30.9.19 £
Trade debtors	3,989	7,405
Prepayments	<u>2,397</u>	<u>2,368</u>
	<u>6,386</u>	<u>9,773</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2020

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.9.20	30.9.19
	£	£
Trade creditors	6,390	7,732
VAT	3,129	5,328
Accruals and deferred income	83	50
Accrued expenses	810	4,260
	<u>10,412</u>	<u>17,370</u>

10. MOVEMENT IN FUNDS

	At 1.10.19 £	Net movement in funds £	At 30.9.20 £
Unrestricted funds			
General fund	79,922	7,542	87,464
Restricted funds			
Friendship Circle	684	(259)	425
Have Your Say	1,590	-	1,590
	<u>2,274</u>	<u>(259)</u>	<u>2,015</u>
TOTAL FUNDS	<u>82,196</u>	<u>7,283</u>	<u>89,479</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	157,622	(150,080)	7,542
Restricted funds			
Friendship Circle	653	(912)	(259)
Covid Health & Safety	3,020	(3,020)	-
	<u>3,673</u>	<u>(3,932)</u>	<u>(259)</u>
TOTAL FUNDS	<u>161,295</u>	<u>(154,012)</u>	<u>7,283</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2020

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.10.18 £	Net movement in funds £	At 30.9.19 £
Unrestricted funds			
General fund	92,597	(12,675)	79,922
Restricted funds			
Friendship Circle	563	121	684
Have Your Say	1,590	-	1,590
	<u>2,153</u>	<u>121</u>	<u>2,274</u>
TOTAL FUNDS	<u>94,750</u>	<u>(12,554)</u>	<u>82,196</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	154,477	(167,152)	(12,675)
Restricted funds			
Friendship Circle	1,014	(893)	121
TOTAL FUNDS	<u>155,491</u>	<u>(168,045)</u>	<u>(12,554)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.18 £	Net movement in funds £	At 30.9.20 £
Unrestricted funds			
General fund	92,597	(5,133)	87,464
Restricted funds			
Friendship Circle	563	(138)	425
Have Your Say	1,590	-	1,590
	<u>2,153</u>	<u>(138)</u>	<u>2,015</u>
TOTAL FUNDS	<u>94,750</u>	<u>(5,271)</u>	<u>89,479</u>

THE CAFE PROJECT BASINGSTOKE

Notes to the Financial Statements - continued for the Year Ended 30 September 2020

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	312,099	(317,232)	(5,133)
Restricted funds			
Friendship Circle	1,667	(1,805)	(138)
Covid Health & Safety	3,020	(3,020)	-
	<u>4,687</u>	<u>(4,825)</u>	<u>(138)</u>
TOTAL FUNDS	<u>316,786</u>	<u>(322,057)</u>	<u>(5,271)</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2020.

THE CAFE PROJECT BASINGSTOKE

Detailed Statement of Financial Activities for the Year Ended 30 September 2020

	30.9.20 £	30.9.19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	8,558	8,976
Investment income		
Rents received	-	1,853
Deposit account interest	82	109
	82	1,962
Charitable activities		
Grants	44,846	-
Café Revenue	69,544	95,408
Student fees	38,265	49,145
	152,655	144,553
Total incoming resources	161,295	155,491
EXPENDITURE		
Charitable activities		
Wages	89,407	87,873
Café purchases	36,298	45,789
Training and welfare	4,993	4,460
Premises costs	15,296	19,593
Telephone	703	754
Marketing and stationery	1,121	2,057
Travel expenses	495	2,183
Sundries	8	115
	148,321	162,824
Support costs		
Finance		
Bank charges	998	858
Other		
Plant and machinery	988	1,089
Fixtures and fittings	654	398
Computer equipment	141	210
	1,783	1,697
Governance costs		
Accountancy fees	810	780
Book keeping and payroll	2,100	1,886
	2,910	2,666

This page does not form part of the statutory financial statements

THE CAFE PROJECT BASINGSTOKE

**Detailed Statement of Financial Activities
for the Year Ended 30 September 2020**

	30.9.20 £	30.9.19 £
Total resources expended	154,012	168,045
Net income/(expenditure)	7,283	(12,554)

This page does not form part of the statutory financial statements