



Trustees' Annual Report for the period

Period start date		Period end date		
From	1	Jan	2022	To 31 Dec 2022

Section A

Reference and administration details

Charity name

Serve Africa

Other names charity is known by

Registered charity number (if any) 1150759

Charity's principal address

The Dormy House

Combe Hay

Bath

Postcode

BA2 7EG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Scott	Chair		
2	John Miller			
3	Colin Sidery.			
4	Michael Smith.			
5	Denise Wells			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust Deed

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

By agreement of existing trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Within the UK fund raising, management and administration are undertaken entirely by volunteers.

In Uganda a local pastor and his wife oversee the different activities on a day to day basis. The Chair aims to visit Uganda at least once each year in order to review progress and to consider future developments, although this was not possible in 2020 or 2021. He works with the other trustees and the Uganda pastor to agree the main activities that support the refugees.

Serve Africa has established Victorious Life College to provide IT and catering skills training for young adults.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve those in conditions of need, hardship or distress

To provide education and training

Enable people to obtain gainful employment

Counsel and otherwise support traumatised and displaced people

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities are:

- Undertake and support activities aimed at relieving the hardship and distress of the poor and vulnerable
- Undertake fundraising and provide finance to help the poor and vulnerable
- Help displaced people to be integrated into local communities
- Provide advice to optimise the impact of funding
- Continually assess the benefits of the support and relief activities, setting and adjusting priorities.

The public benefit is that the charity

- Improves the life opportunities of poor children by supporting them to attend school
- Enables adults to receive training and higher education, improving their employment options and earning potential
- Provides education in health, safety and hygiene
- Provides help and support to establish stable family settings
- Provides counselling to enable traumatised people to be freed from past emotional hurts
- Provides food aid
- Enhances the living conditions of the poor, including improved housing, improved food and water supplies, and better facilities
- Provides medical advice, treatment, supplies and facilities
- May provide loans or gifts to set up small businesses

The trustees have had regard to the Charity Commission's guidance on public benefit.

Currently Serve Africa supports internally displaced people. The original refugees fled the civil war in the north of the country. The focus of our work is two large villages near to the community at Mbalala, which is about 35 km south west of the capital, Kampala. These villages are known as the Kivuuvu and Bukunya camps. Altogether they house around 400 adults and 600 children.

The charity has seen people gradually develop aspirations for their own future. Education and training programmes give individuals the skills and knowledge to obtain gainful employment, thereby allowing them to gain a reasonable standard of living. Clean water and latrines, medical care and counselling have also been provided.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Serve Africa Annual Report 2022

Serve Africa has continued to work with internally displaced people in Uganda. Serve Africa operates through local staff. The charity provides clean water and latrines, medical care, counselling, education and tertiary training. Serve Africa employs the following:

- A nurse visits the camps and primary school each week to check for malnutrition and illness. He also undertakes training in good health and hygiene to try and ensure disease prevention in the communities. We have implemented an inoculation programme for expectant mums, babies and children. In the last four years, there have been no infant mortalities. There is ongoing treatment of around 130 HIV positive camp residents.
- A counsellor supporting members of the camps to work through the traumas of their past experiences, as a result of atrocities by the Lord's Resistance Army when they were in northern Uganda.
- A borehole keeper who maintains the borehole (provided by Serve Africa) and ensures that it is not misused, so that it will provide clean, uncontaminated water for the camps for a long time. The keeper also oversees the maintenance of latrines and rainwater capture facilities.
- An experienced builder runs regular courses, of around 15 months duration, in basic construction for groups of young men.
- A catering trainer and an IT trainer at the College.
- A watchman to look after the college buildings
- An administrator to assist Pastor Ludovick and his wife

Serve Africa continues to support education and skills training. In 2022:

- We continued to provide welfare for pupils at the state primary school on the Kivuuvu camp.
- Thirty seven pupils attended Mbalala Secondary School, with fees, board and lodging paid. Two students successfully completed A levels and started university in 2023.
- 42 students learned catering or IT skills at the College. Ten of these were fee paying students from outside the camp. Nine students also completed a course in construction.
- Local businesses trained two students in car mechanics, two in metal fabrication and two in hairdressing
- One student completed a two year nursing course at a local college

In February our nurse sadly died in hospital, after many years of faithful service. The charity agreed to sponsor her son through secondary school, and Pastor Ludovick was able to recruit a successor from the local area.

Our chair visited for ten days in June, speaking with all staff and providers of education and training; he also had a meeting and meal with the older camp residents.

The legacy of Covid and the general weakness of the economy mean that it is still difficult for students to obtain jobs...

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees hold reserves to cover a temporary shortfall in UK income or to fund unexpected costs in Africa, for example, vehicle repairs or emergency medical care.

The level of undesignated reserves is reviewed every four months when making a payment to Uganda. Following each payment we aim to hold of reserves at least 15% but not more than 35% of the expected regular payments to Uganda over the year.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

About 79% of the income came from donations and associated gift aid and about 17% from sales of plants and home-made cards. The small remainder represents fees paid by college students from outside the camps.

Regular spending included £30,000 for skills training and education, and about £5,300 on health, welfare and camp facilities. Finally, a further £3,600 covered local transport and various admin costs.

SA also provided £1,500 to update College IT equipment, and £1,900 to cover the travel and accommodation costs of the chair's visit.

Section F

Other optional information

The trustees are grateful for the hard work of Pastor Ludovick who co-ordinates the activities in Uganda on a day by day basis, and of all those whose work supports the residents of the camps.

The trustees also acknowledge the generosity of some individual supporters and two other charities.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Peter Dennis Scott

Full name(s)

PETER DENNIS

SCOTT

Position (eg Secretary, Chair, etc)

CHAIR

Date

31 July 2023



Serve Africa			1150759	CC16a
Receipts and payments accounts				
For the period from	1-Jan-22	To	31-Dec-22	

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	2021
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Individual giving	25,705	6,359	-	32,064	32,800
Gift Aid	4,235	-	-	4,235	2,290
On-line donations inc gift aid	640	-	-	640	2,750
Fundraising	3,328	4,667	-	7,995	6,673
Other Charities	-	650	-	650	-
Uganda Contributions	1,988	-	-	1,988	2,080
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	35,896	11,676	-	47,572	46,593
A2 Asset and investment sales, (see table).					
Use of Uganda balances	1,118	-	-	1,118	2,092
	-	-	-	-	-
Sub total	1,118	-	-	1,118	2,092
Total receipts	37,014	11,676	-	48,690	48,685
A3 Payments					
Education and Skills	24,677	5,713	-	30,390	24,897
Health, Facilities and Welfare	5,341	-	-	5,341	4,363
Food and Health Emergency	-	-	-	-	2,243
Transport and Admin	3,634	-	-	3,634	2,889
Chair's Travel and UK Admin	1,116	1,000	-	2,116	90
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	34,768	6,713	-	41,481	34,482
A4 Asset and investment purchases, (see table)					
Skills Training	2,056	-	-	2,056	10,240
Office	240	-	-	240	147
New Uganda funds	-	-	-	-	2,672
Sub total	2,296	-	-	2,296	13,059
Total payments	37,064	6,713	-	43,777	47,541
Net of receipts/(payments)	- 50	4,963	-	4,913	1,144
A5 Transfers between funds	2,600	- 2,600	-	-	-
A6 UK Cash funds last year end	19,107	5,167	-	24,274	23,130
UK Cash funds this year end	21,657	7,530	-	29,187	24,274

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	21,657 ⁹	7,530	-
		-	-	-
		-	-	-
	Total cash funds	21,657	7,530	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Advances to Uganda Team	148		-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	College Centre (Catering and IT Training Facilities)	General		
	Vehicle	General	-	-
	Laptop and printer (Uganda office)	General	-	-
	Smart Phones	General	-	-
	Construction students kit	General	-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A Independent Examiner's Report

Report to the trustees/ members
of

Charity Name
SERVE AFRICA

On accounts for the year ended

31st December 2022

Charity no (if
any)

1150759

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the
above charity ("the Trust") for the year ended **DD / MM / YYYY**.

Responsibilities and basis of
report

As the charity trustees of the Trust, you are responsible for the
preparation of the accounts in accordance with the requirements of
the Charities Act 2011 ("the Act").

Independent examiner's
statement

I report in respect of my examination of the Trust's accounts carried
out under section 145 of the 2011 Act and in carrying out my
examination, I have followed the applicable Directions given by the
Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material
matters have come to my attention (other than that disclosed below
) in connection with the examination which gives me cause to
believe that in, any material respect:

- accounting records were not kept in accordance with section
130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in
connection with the examination to which attention should be drawn
in order to enable a proper understanding of the accounts to be
reached.

** Please delete the words in the brackets if they do not apply.*

Signed

Colin M Goater

Date: **7th July
2023**

Name:

Colin Michael Goater

Relevant professional
qualification(s) or body (if any):

Address:

**102 Freeview Road
BATH
BA2 1DZ**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.