



Trustees' Annual Report for the period

Period start date		Period end date	
From	1 Jan 2021	To	31 Dec 2021

Section A Reference and administration details

Charity name

Serve Africa

Other names charity is known by

Registered charity number (if any)

1150759

Charity's principal address

The Dormy House

Combe Hay

Bath

Postcode

BA2 7EG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Scott	Chair		
2	John Miller			
3	Denise Wells			
4	Tim Wheeldon		1 January to 30 June	
5	Colin Sidery		23 July to 31 December	
6	Michael Smith		23 July to 31 December	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	By agreement of existing trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Within the UK fund raising, management and administration are undertaken entirely by volunteers.

In Uganda a local pastor and his wife oversee the different activities on a day to day basis. The Chair aims to visit Uganda at least once each year in order to review progress and to consider future developments, although this was not possible in 2020 or 2021. He works with the other trustees and the Uganda pastor to agree the main activities that support the refugees.

Serve Africa has established Victorious Life College to provide IT and catering skills training for young adults.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve those in conditions of need, hardship or distress

To provide education and training

Enable people to obtain gainful employment

Counsel and otherwise support traumatised and displaced people

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities are:

- Undertake and support activities aimed at relieving the hardship and distress of the poor and vulnerable
- Undertake fundraising and provide finance to help the poor and vulnerable
- Help displaced people to be integrated into local communities
- Provide advice to optimise the impact of funding
- Continually assess the benefits of the support and relief activities, setting and adjusting priorities.

The public benefit is that the charity

- Improves the life opportunities of poor children by supporting them to attend school
- Enables adults to receive training and higher education, improving their employment options and earning potential
- Provides education in health, safety and hygiene
- Provides help and support to establish stable family settings
- Provides counselling to enable traumatised people to be freed from past emotional hurts
- Provides food aid
- Enhances the living conditions of the poor, including improved housing, improved food and water supplies, and better facilities
- Provides medical advice, treatment, supplies and facilities
- May provide loans or gifts to set up small businesses

The trustees have had regard to the Charity Commission's guidance on public benefit.

Currently Serve Africa supports internally displaced people. The original refugees fled the civil war in the north of the country. The focus of our work is two large villages near to the community at Mbalala, which is about 35 km south west of the capital, Kampala. These villages are known as the Kivuuvu and Bukunya camps. Altogether they house around 400 adults and 600 children.

The charity has seen people gradually develop aspirations for their own future. Education and training programmes give individuals the skills and knowledge to obtain gainful employment, thereby allowing them to gain a reasonable standard of living. Clean water and latrines, medical care and counselling have also been provided.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Serve Africa Annual Report 2021

Serve Africa has continued to work with internally displaced people in Uganda. Serve Africa operates through local staff. The charity provides clean water and latrines, medical care, counselling, education and tertiary training. Serve Africa employs the following:

- A nurse visits the camps and primary school each week to check for malnutrition and illness. She also undertakes training in good health and hygiene to try and ensure disease prevention in the communities. We have implemented an inoculation programme for expectant mums, babies and children. In the last four years, there have been no infant mortalities. There is ongoing treatment of around 130 HIV positive camp residents. Temporary isolation facilities were set up for those who tested positive for COVID.
- A counsellor supporting members of the camps to work through the traumas of their past experiences, as a result of atrocities by the Lord's Resistance Army when they were in northern Uganda.
- A borehole keeper who maintains the borehole (provided by Serve Africa) and ensures that it is not misused, so that it will provide clean, uncontaminated water for the camps for a long time. The keeper also oversees the maintenance of latrines and rainwater capture facilities.
- An experienced builder runs regular courses, of around 15 months duration, in basic construction for groups of young men.
- A catering trainer and an IT trainer at the College.
- A watchman to look after the college buildings
- An administrator to assist Pastor Ludovick and his wife

Serve Africa continues to support education and skills training through:

- Welfare funds for the state primary school on the Kivuuvu camp. In January we also funded new shoes for those children.
- Thirty-nine pupils attended Mbalala Secondary School, with fees, board and lodging paid
- A major enlargement to the College facilities was undertaken with the construction of a second storey on the main building and the addition of a temporary roof.
- 37 students learned catering or IT skills at the College. Ten of these were fee paying students from outside the camp. Five students also completed a course in construction. Multiple lockdown restrictions in Uganda have prevented graduating students from obtaining employment this year.
- Training at local businesses: two students learned car mechanics and two others learned metal fabrication.
- One student is on a two year nursing course at a local college

In May a second Covid wave hit Uganda, and the Government instituted a two month lockdown to reduce the risk of Covid infections. With many residents unable to work or run wayside businesses, Serve Africa funded some emergency supplies of food and other essentials. The secondary school was closed but teachers were allowed visit the camp in order to support our students.

The number of Covid infections was relatively low. Two residents died and one of the co-ordinators was hospitalised. The low infection rate was due in part to the advice given to residents by our nurse and our counsellor, assisted by the trainee nurse who had a placement at the camp for two days a week.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees hold reserves to cover a temporary shortfall in UK income or to fund unexpected costs in Africa, for example, vehicle repairs or emergency medical care.

The level of undesignated reserves is reviewed every four months when making a payment to Uganda. Following each payment we aim to hold of reserves at least 15% but not more than 35% of the expected regular payments to Uganda over the year.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

About 81% of the income came from donations and associated gift aid and about 14% from sales of plants and home-made cards. The small remainder mainly represents fees paid by students from outside the camps.

Regular spending included £25,000 for skills training and education, and about £4,300 on health, welfare and camp facilities. Finally, a further £3,000 covered local transport and various admin costs.

SA also provided £2,200 for additional food and healthcare items during the second Covid lockdown and £10,000 for extending and improving college facilities.

Section F

Other optional information

The trustees are grateful for the hard work of Pastor Ludovick who co-ordinates the activities in Uganda on a day by day basis, and of all those whose work supports the residents of the camps.

The trustees also acknowledge the generosity of some individual supporters.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

P. Scott

Full name(s)

PETER DENNIS SCOTT

Position (eg Secretary, Chair, etc)

CHAIR

Date

8 June 2022



Serve Africa			1150759	CC16a
Receipts and payments accounts				
For the period from	1-Jan-21	To	31-Dec-21	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	2020 to the nearest £
A1 Receipts					
Individual giving	28,228	4,572	-	32,800	27,653
Gift Aid	2,290		-	2,290	4,404
On-line donations inc gift aid	2,750		-	2,750	10,246
Fundraising	1,800	4,873	-	6,673	6,397
Other Bodies	-		-	-	3,900
Uganda Contributions	2,080		-	2,080	1,351
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	37,148	9,445	-	46,593	53,951
A2 Asset and investment sales, (see table).					
Use of Uganda balances	2,092	-	-	2,092	4,310
Sale of Vehicle	-		-	-	3,445
Sub total	2,092	-	-	2,092	7,755
Total receipts	39,240	9,445	-	48,685	61,706
A3 Payments					
Education and Skills	17,555	7,342	-	24,897	22,548
Health, Facilities and Welfare	4,363		-	4,363	8,218
Food and Health Emergency	2,243		-	2,243	6,416
Transport and Admin	2,889		-	2,889	2,741
UK Admin	90		-	90	105
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	27,140	7,342	-	34,482	40,028
A4 Asset and investment purchases, (see table)					
College Facilities	10,240		-	10,240	3,597
Phones	147		-	147	543
Replacement vehicle				-	7,752
New Uganda funds	2,672			2,672	1,308
Sub total	13,059	-	-	13,059	13,200
Total payments	40,199	7,342	-	47,541	53,228
Net of receipts/(payments)	- 959	2,103	-	1,144	8,478
A5 Transfers between funds	300	- 300	-	-	-
A6 UK Cash funds last year end	19,767	3,363	-	23,130	14,652
UK Cash funds this year end	19,108	5,166	-	24,274	23,130

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	19,108	5,166	-
		-	-	-
		-	-	-
	Total cash funds	19,108	5,166	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Advances to Uganda Team	1,208		-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	College Centre (Catering and IT Training Facilities)	General		
	Vehicle	General	-	-
	Laptop and printer (Uganda team)	General	-	-
	Smart Phones	General	-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		PETER SCOTT	8 JUNE '22	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

SERVE AFRICA

**On accounts for the
year ended**

31st December 2021

**Charity no
(if any)**

1150759

Set out on pages

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed

Colin M Goater

Date: **1st June
2022**

Name:

Colin Michael Goater

**Relevant professional
qualification(s) or body
(if any):**

Address: **102 Freeview Road**

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.