



Trustees' Annual Report for the period

Period start date		Period end date	
From	1 Jan 2020	To	31 Dec 2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

The Dormy House	
Combe Hay	
Bath	
Postcode	BA2 7EG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Scott	Chair		
2	John Miller			
3	Denise Wells			
4	Tim Wheeldon			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust Deed

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

By agreement of existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Within the UK fund raising, management and administration are undertaken entirely by volunteers.

In Uganda a local pastor and his wife oversee the different activities on a day to day basis. The Chair aims to visit Uganda at least once each year in order to review progress and to consider future developments, although this was not possible in 2020. He works with the other trustees and the Uganda pastor to agree the main activities that support the refugees.

Serve Africa has established Victorious Life College to provide IT and catering skills training for young adults.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve those in conditions of need, hardship or distress

To provide education and training

Enable people to obtain gainful employment

Counsel and otherwise support traumatised and displaced people

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities are:

- Undertake and support activities aimed at relieving the hardship and distress of the poor and vulnerable
- Undertake fundraising and provide finance to help the poor and vulnerable
- Help displaced people to be integrated into local communities
- Provide advice to optimise the impact of funding
- Continually assess the benefits of the support and relief activities, setting and adjusting priorities.

The public benefit is that the charity

- Improves the life opportunities of poor children by supporting them to attend school
- Enables adults to receive training and higher education, improving their employment options and earning potential
- Provides education in health, safety and hygiene
- Provides help and support to establish stable family settings
- Provides counselling to enable traumatised people to be freed from past emotional hurts
- Provides food aid
- Enhances the living conditions of the poor, including improved housing, improved food and water supplies, and better facilities
- Provides medical advice, treatment, supplies and facilities
- May provide loans or gifts to set up small businesses

The trustees have had regard to the Charity Commission's guidance on public benefit.

Currently Serve Africa supports internally displaced people. The original refugees fled the civil war in the north of the country. The focus of our work is two large villages near to the community at Mbalala, which is about 35 km south west of the capital, Kampala. These villages are known as the Kivuuvu and Bukunya camps. Altogether they house around 400 adults and 600 children.

The charity has seen people gradually develop aspirations for their own future. Education and training programmes give individuals the skills and knowledge to obtain gainful employment, thereby allowing them to gain a reasonable standard of living. Clean water and latrines, medical care and counselling have also been provided.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Serve Africa Annual Report 2020

Serve Africa has continued to work with internally displaced people in Uganda. Serve Africa operates through local staff. The charity provides clean water and latrines, medical care, counselling, education and tertiary training. Serve Africa employs the following:

- A nurse visits the camps and primary school each week to check for malnutrition and illness. She also undertakes training in good health and hygiene to try and ensure disease prevention in the communities. We have implemented an inoculation programme for expectant mums, babies and children. There is ongoing treatment of around 130 HIV positive camp residents.
- A counsellor supporting members of the camps to work through the traumas of their past experiences, as a result of atrocities by the Lord's Resistance Army when they were in northern Uganda.
- A borehole keeper who maintains the borehole (provided by Serve Africa) and ensures that it is not misused, so that it will provide clean, uncontaminated water for the camps for a long time. The keeper also oversees the maintenance of latrines and rainwater capture facilities.
- An experienced builder runs regular courses, of around 15 months duration, in basic construction for groups of young men. So far everyone trained has obtained gainful employment.
- A catering and IT trainer taught 42 young adults in 2020. They used the College facilities created by Serve Africa in 2019 and early 2020. All 42 completed their course, with 32 sitting and passing national exams. As a consequence of lockdowns in 2020, due to Covid, it has not been possible to find students suitable employment (as of Dec 2020). For the first time we had 6 students from outside the camps who each paid a fee
- A watchman to look after the college buildings

Serve Africa continues to support the state primary school on the Kivuuvu camp. In January we provided additional funds to buy bales of clothes and shoes for those children. Thirty five children were funded to attend Mbalala Secondary School, paying both their fees and their board and lodging. We continued to pay for training at local businesses: two more trainees learned car mechanics at a garage and two trainees learned metal fabrication. They were all obtained employment at the end of 2020. Finally in August one student was funded to start a two year nursing course at a local college

In March the Government locked down much of the country to reduce the risk of Covid infections. Non-essential work was halted until August, leaving camp residents with no income. Schools were closed until November except for pupils in exam years. Special appeals were undertaken in April and August to provide money for emergency supplies of food and hygiene materials. We also funded emergency medical care for one of our staff who had severe Covid. We bought smart phones for our secondary school pupils to facilitate some on-line learning, and in the autumn arranged for school teachers to make limited visits to the camps.

Finally in November we installed solar lighting in 61 more homes in the camps. Residents have traditionally used kerosene for lighting. As solar panels mean that they do not need to purchase kerosene we again asked for modest weekly contributions to our costs for a period of 40 weeks.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees hold reserves to cover a temporary shortfall in UK income or to fund unexpected costs in Africa, for example, vehicle repairs or emergency medical care.

The level of undesignated reserves is reviewed every four months when making a payment to Uganda. Following each payment we aim to hold of reserves at least 15% but not more than 35% of the expected regular payments to Uganda over the year.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

About 85% of the income came from donations and associated gift aid and about 12.5% from sales of plants and home-made cards. The small remainder consisted of fees paid by students from outside the camps.

Regular spending included £23,000 for skills training and education, and about £8,000 on health, welfare and camp facilities. Finally a further £3,000 covered local transport and various admin costs.

SA also provided £6,400 for emergency costs arising from the Covid pandemic. Finally it invested £3,600 in improving college facilities and £4,300 in a replacement vehicle for use on the poorly maintained roads to the camps.

Section F

Other optional information

The trustees are grateful for the hard work of Pastor Ludovick who co-ordinates the activities in Uganda on a day by day basis, and of all those whose work supports the residents of the camps.

The trustees also acknowledge the generosity of some individual supporters.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

P. Scott

Full name(s)

PETER SCOTT

Position (eg Secretary, Chair, etc)

CHAIR

Date

30 March 2021



Serve Africa

Receipts and pay

For the period
from

1-Jan-20

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £
A1 Receipts		
Individual giving	24,144	3,509
Gift Aid claims	4,404	
On-line donations inc gift aid	770	9,476
Fundraising check split	1,490	4,907
Other Bodies	200	3,700
Uganda Contributions	1,351	-
	-	-
	-	-
Sub total (Gross income for AR)	32,359	21,592
A2 Asset and investment sales, (see table).		
Sale of Vehicle	3,445	
Use of Uganda balances	4,310	-
Sub total	7,755	-
Total receipts	40,114	21,592
A3 Payments		
Education and Skills	18,139	4,409
Health, Facilities and Welfare	6,707	1,511
Food and Health Emergency check	1,815	4,601
Transport and Admin	2,741	
UK Admin & Chair's Travel	105	
	-	-
	-	-
	-	-
Sub total	29,507	10,521
A4 Asset and investment purchases, (see table)		
College Facilities	3,597	
Smart Phones for students use	543	
Replacement vehicle	7,752	
New Uganda funds	1,308	
Sub total	13,200	-
Total payments	42,707	10,521
Net of receipts/(payments)	- 2,593	11,071
A5 Transfers between funds	9,957	- 9,957
A6 UK Cash funds last year end	12,403	2,249

<i>UK Cash funds this year end</i>	19,767	3,363
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Section B Statement of assets and liabilities at

Categories

Details

B1 Cash funds

Bank account

Total cash funds

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details

Advances to Uganda Team

B3 Investment assets

Details

B4 Assets retained for the charity's own use

Details

College Centre (Catering and IT Training Facilities)
Vehicle
Laptop and printer (Uganda team)
Smart Phones

B5 Liabilities

Details

Signed by one or two trustees on behalf
of all the trustees

Signature

	1150759	CC16a
ments accounts		
To	31-Dec-20	



Endowment funds	Total funds	2019
to the nearest £	to the nearest £	to the nearest £
-	27,653 #	24,535
-	4,404 #	2,293
-	10,246 #	2,061
-	6,397 #	4,603
-	3,900 #	-
-	1,351 #	1,478
-	-	-
-	-	-
-	53,951	34,970

-	3,445	
-	4,310	4,884
-	7,755	4,884

-	61,706	39,854
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-	22,548	21,734
-	8,218	6,908
-	6,416	-
-	2,741	1,949
-	105	1,410
-	-	-
-	-	-
-	-	-
-	40,028	32,001

-	3,597	8,580
-	543	-
	7,752	-
	1,308	3,555
-	13,200	12,135

-	53,228	44,136
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-	8,478	- 4,282
-	-	-
-	14,652	18,934

-	23,130	14,652
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at the end of the period

Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
19,767	3,363	-
-	-	-
-	-	-
19,767	3,363	-
OK	OK	OK
Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
566		-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
Fund to which asset belongs	Cost (optional)	Current value (optional)
	-	-
	-	-
	-	-
	-	-
Fund to which asset belongs	Cost (optional)	Current value (optional)
General		
General	-	-
General	-	-
General	-	-
	-	-
	-	-
	-	-
Fund to which liability relates	Amount due (optional)	When due (optional)
	-	
	-	
	-	
	-	

	-	
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Print Name	Date of approval



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
SERVE AFRICA

**On accounts for the
year ended**

31st December 20120

**Charity no
(if any)**

1150759

Set out on pages

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **DD / MM / YYYY**.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed

Colin M Goater

Date: **3rd May
2021**

Name:

Colin Michael Goater

Relevant professional qualification(s) or body (if any):

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Address:

102 Freeview Road
BATH
BA2 1DZ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details
of any items that the
examiner wishes to
disclose.**