

- (iv) Trustees are members of the management Committee who have been approved at an Annual General Meeting.

All members of the management committee shall retire at the end of each Annual General Meeting but they may be re-elected or re-appointed.

The honorary officers are the Treasurer and Secretary who are elected at the Annual General Meeting. If not elected at the Annual General Meeting, the Chairman and Vice-Chairman will be elected by the Management Committee at its first meeting after the Annual General Meeting.

Review of activities and public benefit

Bookings for the use of the Hall are now back to normal following the disruption caused by Covid – 19 and the committee is continuing to run the New Windmill Hall for the benefit of the local community and seeks to provide quality facilities to be used for a wide range of requirements including wedding receptions, birthday parties, ballet classes, dancing, language classes and lectures.

Policies

The Association aims to maintain the high standard of the hall with external maintenance being planned for next year. The committee feel it prudent to have a maintenance fund for future major costs and this year £1,000 has been put aside bringing the maintenance fund up to £5,000.

Risk management

Risks have been reviewed and systems put in place to minimise any risks identified. No serious accidents occurred.

Data protection

Procedures are in place in accordance with the Data Protection Act.

Approved by the trustees and signed on their behalf by:

Jane Balmford
Chairman

12 December 2022

NEW WINDMILL HALL COMMUNITY ASSOCIATION
(Charity Number 1150748)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDING 30TH SEPTEMBER 2022

- 1 The Association was formed on 12th April 2012 with the object of maintaining the New Windmill Hall thereby providing a community centre which is available for the benefit and use by all members of the community.
- 2 The Association has been granted charitable status - number 1150748.
- 3 These accounts have been prepared under the historical cost convention in accordance with:
 - (a) Accounting and Reporting by Charities - Statement of Recommended Practice (Financial Reporting Standard 102) and;
 - (b) with recognised accounting standards and;
 - (c) with the Charities Act.
- 4 Grants .
There were no grants received during the year.

5 Income

	Year ended 30th September 2022	Year ended 30th September 2021
	£	£
Income for the year consists of:		
Letting fees for the use of the hall	70,059	22,481
Contribution from Central Government for COVID 19 aid	0	18,241
Donation towards cost of a defibrillator	0	750
Interest receivable	3	2
	<u>70,062</u>	<u>41,474</u>

6 Provision for liabilities and charges

The provision was made in prior years to provide for exceptionally large items of expenditure which may arise in future years. This year a further £1,000 has been provided bringing the provision up to £5,000.

7 Surplus

	Year ended 30th September 2022	Year ended 30th September 2021
	£	£
Surplus at 1st October	15,675	11,139
Surplus for year	3,290	4,536
Surplus at 30th September	<u>18,965</u>	<u>15,675</u>

8 Leasehold Premises

The Association's premises are leased from the London Borough of Havering. Under this lease the building has to be maintained and be used for the charitable objectives of the Association. The trustees are of the opinion that current funds and amounts allocated as per note 6 will be sufficient to comply with the maintenance provision of the lease.

9 The Association has no employees.

10 No fees or expenses have been paid to the Independent Examiner.

NEW WINDMILL HALL COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT

I am reporting on the accounts of the New Windmill Hall Community Association for the year ended 30th September 2022 which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year under section 144(2) of the Charities Act (the 2011 Act) and that an independent examination is needed.

It is my responsibility to : Examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act and to state whether particular matters have come to my attention.

Basis of Independent examiner's report.

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements: (a) to keep accounting records in accordance with section 130 of the 2011 Act; and (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, have not been met: or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Edward Gavigan

13th December 2022

(Chairman and former treasurer of The Arts Society, Havering)

40 Heather Drive, Romford, RM1 4SP