

**The Vineyard School**  
**Parent Teacher Association**

Charity Commission Registered Number: 1150744

**Trustee's Report and  
Financial Statements**

**For Fiscal Year Ended  
30<sup>th</sup> September 2025**

**The Vineyard School Parent Teacher Association**  
**Charity Commission Registered Number: 1150744**

**Trustees' Report**

The Trustees present their annual report and the financial statements for the period 1<sup>st</sup> October 2024 to 30<sup>th</sup> September 2025.

**Governing Document**

The governing document of The Vineyard School Parent Teacher Association (PTA) is a constitution based on the PTA-UK Model Constitution, adopted on 16<sup>th</sup> October 2012. Furthermore, the Trustees adhere to written guidelines that are reviewed on an annual basis.

**Objective**

The charity's objective is to advance the education of the pupils of The Vineyard School by:

- Developing effective relationships between parents, staff and others associated with the school
- Raising money to provide financial support for the school which will benefit the children
- To unite our school community and give the opportunity to parents or carer to discuss what is important to them about the school, to take part in the events and to have fun

**Trustees**

The trustees at financial year end were as follows:

Cath Cook, Co-Chair  
Kat Parr Mackintosh, Co-Chair  
Craig Hutchison, Treasurer

### **Activities and Achievements**

The Vineyard PTA became a registered charity on the 8<sup>th</sup> of February 2013. This is our 13<sup>th</sup> annual report made to the Charities Commission covering our fiscal year 2024-2025.

During the period under review, the PTA raised funds totalling approximately £27k (net of expenses) from events and sales activities, a fantastic result. The top income earning events were the Glow Party and Sunset Fun Fete. The uniform shop continues to be a great success, with sales of £5.7k.

This allowed £29,6k to be allocated towards a much needed canopy outside the Year 4 class rooms.

### **Declaration:**

The trustees have approved the trustees report above.

Craig Hutchison  
Treasurer  
1st October 2025

## **Activity Summary: FY24/25**

Top Income Earning Events / Initiatives:

<b>Main Activities</b>	<b>Income</b>	<b>Expense</b>	<b>Net</b>
Christmas Flyby	354	423	(69)
Christmas tree/card	5,447	3,620	1,828
Disco party	1,339	395	944
Go Cardless	332	-	332
Movie Night	739	90	650
Music Fund	2,320	10,131	(7,811)
Other expenses	-	1,623	(1,623)
Other income	1,613	-	1,613
Science Week	1,260	-	1,260
Tea towel	3,353	1,908	1,445
Textile recycling	148	-	148
Thank you staff	1,121	1,598	(477)
Uniform	5,674	-	5,674
Christmas Activities	1,575	593	981
Book Week	3,994	4,001	(8)
Easyfundraising	564	-	564
Y6 activities	4,972	4,974	(2)
Bingo	779	176	603
Yes Day	1,129	-	1,129
Mr K's Super Sat	1,671	918	752
Sunset Fun Fete	18,138	8,414	9,724
Glow Party	20,832	11,434	9,398
<b>Total</b>	<b>77,353</b>	<b>50,298</b>	<b>27,055</b>

Top Funds Utilisation:

DBD outdoor development	0
First Aid Course	0
Teachers wishlist	8,166
Interest	250
Field Fund	0

£29,6k was paid for the canopy outside the Year 4 classrooms after the end of the financial year.

## **Statement of Financial Assets and Liabilities: 30<sup>th</sup> September 2025**

<b>Opening monetary assets 1 October 2024:</b>	
Current Account	5,750
Reserve Account	18,070
	<b>23,821</b>

<b>Movement income/expenses</b>	
Income	77,604
Expenses	58,464
<b>Closing monetary assets 30 Sept 2024</b>	<b>42,960</b>

<b>Breakdown monetary assets 30/09/2025</b>	
Current Account	2,079
Reserve Account	40,881
	<b>42,960</b>

<b>Committed expenses</b>	
Science Week	1,700
Canopy	29,605
First Aid Course	
Reserves	
<b>Available for distributing</b>	<b>11,655</b>

### **Notes:**

1 This is the 13<sup>th</sup> filing with the Charity Commission and is prepared on a cash-based receipts and payments basis.

2 The Reserve Account, which is interest generating, has been designated to hold reserves for large projects.

3 For consistency with prior years non-monetary assets are recorded based on estimated replacement cost.

4 All funds are unrestricted; however, some funds are committed and are noted in the liabilities and committed fund section.

5 The non-monetary assets consist the below:

<b>ASSET DESCRIPTION</b>	<b>£</b>
<b>PTA facilities on school site</b>	
PTA hut fixtures, furniture and white goods	1,200
PTA Shed	700
PTA Shed (in driveway)	200
<b>TOTAL</b>	<b>£2,100</b>

<b>Event equipment</b>	
Gazebos including weights and lights	1,000
Wood Tables	1,000
Event Tables	1,000
Round Tables	1,000
Banners and Signs	800
Table Linens	500
Kids Tables	400
Clothes Rails	400
Baking equipment	400
Urns	400
Plastic Storage Boxes	300
Rubbish Bins	300
Christmas Decorations	300
Santas Grotto	300
Extension Cords	250
Bunting	250
Tableware	200
Aprons	200
Electric Wine Coolers x2	200
Nespresso coffee machine	160
Site Lights	100
Cash Handling Boxes	100
Bum Bags	100
Waffle plates x 3	100
PA System	100
Water Containers	100
Health and Safety Equipment	100
Tools	100
<b>TOTAL</b>	<b>£10,160</b>