

# HODAN SOMALI COMMUNITY

England & Wales · Charity number 1150732

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [08179170](#)

**Registered** 2013-02-07

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Hodan Somali Community  
Canalside House  
383 Ladbroke Grove  
London  
W10 5AA

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**Website** [www.hodan.org.uk](http://www.hodan.org.uk)

## Activities

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**Objects:** FOR THE BENEFIT OF THE SOMALI COMMUNITY LIVING AND/OR WORKING IN KENSINGTON AND CHELSEA AND THE SURROUNDING BOROUGHES IN PARTICULAR TO RELIEVE POVERTY, ADVANCE EDUCATION AND PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES FOR RECREATION OR LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF SUCH PERSONS.

**Activities:** ? drop in advice and information service ? outreach advice, advocacy and information service ?Steps into employment project ? Health empowerment and engagement club for women ? networking and learning sessions ? Elders support programme ? Participation in local voluntary and statutory sector fora and consultations

## Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Prevention Or Relief Of Poverty, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin

## Geography

- **Area of benefit:** LOCAL
- Brent
- Camden
- City Of Westminster
- Ealing
- Hammersmith And Fulham
- Hillingdon
- Kensington And Chelsea

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£137,411	£164,416	-	-
2024-03-31	£158,198	£141,614	-	-
2023-03-31	£117,042	£110,647	-	-
2022-03-31	£139,937	£116,653	-	-
2021-03-31	£150,102	£92,318	-	-

## Trustees

Name	Role	Appointed
Jama Sahra		2013-11-20
Kaltun Ahmed		2018-05-02
Mahdi Abdillahi Ali		2018-05-02
Priscilla Hon		2018-05-02
Shukri Hassan		2018-05-02

**HODAN SOMALI COMMUNITY**

England & Wales - Charity number 1150732

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# Accounts

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## **Trustees' annual report and financial statement**

### **For the year ended 31 March 2025**

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements of Hodan Somali Community for the year ended 31 March 2025. The Trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

**Full name:** Hodan Somali Community

**Other names by which the charity is known:** None

**Registered company number:** 8179170

**Registered charity number:** 1150732

**Principal address:**

Office 10, Canalside House  
383 Ladbroke Grove  
London  
W10 5AA

**Trustees**

Elizabeth Cho: Chair, Mahdi Ali: Treasurer, Sahra Jama: member  
Priscilla Hon: Co-chair, Shukri Hassan: member, Kaltun Ahmed: member

**Other Members:** None

**Secretary:** Khalid Ali, who is the director of the organisation

**Bankers**

HSBC  
25 Notting Hill Gate  
London  
W11 3JJ

**Independent examiner**

MD Iqbal Hossain  
Chartered Certified Accountant  
BK Community Accountant Ltd  
Arches 420-421, Burdett Road  
London E3 4AA

# 1. Objectives and Activities

## 1.1. Summary of the purposes of the charity as set out in its governing document

Hodan was established for the benefit of the Somali community living and/or working in Kensington and Chelsea and surrounding boroughs. The charity's purposes are to relieve poverty, to advance education and to provide or assist in the provision of recreation and leisure activities, to improve the conditions of people's lives.

## 1.2. Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in accounts<sup>1</sup>

- **Holistic Advice, Information, and Support Service** for the Somali and wider BAME community in west London. We have continued to provide a holistic, person-centred service to address a wide range of urgent matters, including housing, welfare, utilities, employment, health and social care, non-regulated money guidance, and signposting to other providers where appropriate. We are continuing our befriending service.
- **Expanding and improving the service,** focusing on:
  - o Evolving from a drop-in to a primarily appointment-based model, to cut waiting times and improve the quality of focused attention that can be provided to each client, while also continuing to offer drop-ins and other modes of service delivery (home visits and a telephone helpline) for clients that need them.
  - o Upskilling the team in energy efficiency advice and home energy audits, through the Level 3 qualification in Energy Assessment and support from external consultants, with a new grant from the Energy Savers Trust.
  - o Strengthening our advice and support work with young people aged 13-25, supplemented with Mental Health First Aid and Motivational Interviewing (see below).
  - o Upgrading our IT systems – we purchased four new laptops and a new laser printer with funding from the Clothworkers' Foundation and hired a consultant to conduct an audit of IT, data protection, and cybersecurity.
  - o Successfully navigating a leadership transition - the retirement of Mohamed Farah after 20 years of dedicated service and his succession as Director by Khalid Ali.

In addition to the general operations of the Advice, Information, and Support Service, we also carried out the following projects in 2024-25:

- **Actively Reducing Isolation for Seniors (ARISE):** We have completed Year 3 of our four-year project funded by the National Lottery Reaching Communities Fund. The project aims to reduce social isolation among the most vulnerable and marginalised members of our community (including older people with disabilities, chronic mental or physical health difficulties, social isolation, poor literacy, and/or poor English language skills) through a combination of digital literacy training and free fitness classes.

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<sup>1</sup> NOTE: The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

- In addition to the three digital literacy workshops conducted during the year, we have integrated digital literacy training seamlessly into our regular advice and information service, by deploying volunteers to train service users on various aspects of using a smartphone or tablet while they wait in the queue to see an adviser.
- The ‘Social Space and Wellbeing Project for Women’ is continuing to offer four fitness classes per week. A trained and experienced fitness instructor provides one session of ‘Zumba on Zoom’ (online video call), two in-person Zumba classes, and one Chair-Based Exercise class for service users with limited mobility. All classes are free and include social time and, for the in-person sessions, refreshments.
- **Lace Up Your Future’ – football coaching and life skills.** This two-year project funded by Awards for All brings together football coaching, mentoring, and skills development for young people aged 16-25 who are unemployed or under-employed, primarily within the Black and Asian communities. We have started a weekly football project that includes coaching to develop skills, confidence, and teamwork. We also design and deliver workshops focusing on specific employability-related skill areas.
- We are also continuing to provide some **employability skills training for unemployed adults** – building confidence and self-esteem, job searching, CV writing, online applications, and the interview process – as part of an ongoing multi-year grant from the City Bridge Trust, which also provides some core funding for the advice service with a focus on income maximisation.
- Our **Access to Benefits** project, funded by the Trust for London in 2021, was successfully concluded in 2024. We have now secured funding from the Trust for a follow-up project to provide tailored housing advice and income maximisation support from 2025-2028.
- We received funding from the **Energy Redress Scheme** for a new project to help disadvantaged service users to save money by saving energy. We commissioned an energy expert to work with our retained consultant to develop guidelines and a checklist for home energy audits and drop-in appointments, and two of our staff are working towards the Level 3 City and Guilds qualification in Energy Assessment (as required by the funder) in preparation for launching the project activities formally in 2025/26.

## 2. Achievements and Performance

### 2.1. Summary of the main achievements of the charity, identifying the difference the charity’s work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole

#### 2.1.1. Reducing the Impact of Poverty and Disadvantage

We continued to provide services in the AQS Subject-Based Categories of *Welfare Benefits, Housing, and Employment*, with the addition of *Health and Community Care*, and the Client-Based Categories of *Disability, Older People, Refugees and Asylum Seekers, Women, and Race Equality*, with the addition of *Children and Young People*. In addition to these specific categories, we also provided advice relating to local services, education and training, confidence-building, social integration, and other related matters.

We successfully resolved a record total of 985 cases in 2024-25 (compared to 855 in 2023-24: a 15% increase), presented by 635 clients (compared to 288 in 2023-24: a 120% increase). This indicates a large drop in the mean number of cases per client<sup>3</sup>, from 2.5 to 1.6. The ratio of local (W10, W11, NW10,

SW5, SW6, W2, W9, W12, or W14 postcode districts) to non-local clients remained steady at approximately 2:1, with the remainder spread across a wide geographical area. We also have 120 ongoing active cases, bringing the total number of cases addressed during the year to 1105.

We maintained our work on income maximisation in response to the cost-of-living crisis, assisting people to apply for welfare benefits and other sources of financial or in-kind support from the central government or local authorities, through our ongoing funding from the Trust for London and City Bridge Trust.

We supported 134 service users with 262 welfare benefit cases in 2024-25 (our largest matter category), making a total of 358 clients over the two-year period from 2023-25, which has already exceeded the five-year project target of supporting 300 people by September 2028. Even with the decrease in welfare benefit clients in 2024-25 (134) compared to 2023-24 (224), we remain on track to exceed our target by a very significant margin. The total financial gain secured by our clients in 2024-25 was £203,853.89 in comparison to the £278,508.94 secured in the previous year. The decrease was largely due to the time spent preparing for the leadership transition and training staff members to launch the Energy Redress project, as well as an increased focus on employability skills and the new football project for young people. We expect welfare benefit case numbers and total financial gains secured by these clients to return to their former level in 2025-26.

As in previous years, our work on income maximisation also had non-financial outcomes. These included, among many others, reducing stress, anxiety, depression and suicidal ideation; preventing eviction and homelessness; and helping people pay off arrears and avert court action. We continued our focus on energy saving and supported a further 53 people, reaching a two-year total of 121 (towards a five-year target of 150 by September 2028, which we are also on track to exceed). These clients presented a total of 95 cases, including 16 completed within the initial phase of the Energy Redress project.

We dealt with 159 separate housing-related cases for 80 clients, our second-largest matter category. In addition to rent arrears, these included advocating on clients' behalf with local authorities, housing associations, or private landlords to secure necessary and often long-overdue maintenance or improvements to properties. We also dealt with 35 health-related cases, most of which involved securing home adaptations and/or mobility equipment (wheelchairs, walking frames, etc.) for disabled people, enabling them to continue living independently in their homes.

### 2.1.2. Building Skills and Confidence

**Volunteer training and mentoring:** We worked with four medium- to long-term volunteers on the National Lottery funded 'Actively Reducing Isolation for Seniors (ARISE) project in 2024-25 – one who had started working with us in 2023, and three new recruits. This brings the total number of project volunteers to 24 over three years. The project is due to end in February 2026.

Each volunteer was assigned a mentor, who sat with them as they worked through the Digital Literacy Framework with their first service users and then helped them to fill in the tracker sheets. As the volunteers became more familiar with the framework and with the operation of the drop-in Advice and Information Service, they were able to work one-to-one with service users who were waiting in the queue to see an adviser. This mode of working is very popular with the service users, as they no longer feel that they are wasting time queueing, and they can learn something new on every visit without having to make a separate appointment or attend a workshop.

The success of the training and mentoring was evident in the destinations of the volunteers. One of them secured a paid role at Hodan as the Admin and Communications Officer after the previous post-holder left. She is now training to become a qualified advice worker focusing on energy efficiency advice, through a separate project funded by the Energy Redress Trust. Another volunteer was accepted onto

a teacher training (PGCE) course starting in September 2024, while the third is working full-time in the childcare sector.

## **Digital literacy skills**

A total of **132 service users** have been supported with digital literacy skills by the volunteers and staff at Hodan since the start of the project. This includes those who have attended at least one 1:1 appointment, and those receiving digital literacy support during their regular interactions with the advice service (some people engaged in both modes). During the summer of 2024, volunteers and staff also worked together to offer two Digital Literacy workshops that were open to the wider community, free of charge. The workshops were held at Canalside House and reached a total of 39 service users – 21 in the first workshop and 18 in the second.

Of the 132 participants completing a baseline assessment, a total of 121 (91.6%) have received at least one subsequent review. A total of 109 (90% of those reviewed) recorded a skill gain of 1 point or more between the baseline and the first review, and 116 (95.9% of those reviewed) recorded a skill gain of 1 point or more between the baseline and their most recent review, as determined by comparative assessments with the Hodan Digital Literacy Framework.

As in previous years, participants experienced a range of benefits from digital literacy skills training. Some of these were:

- Reductions in isolation and loneliness through reconnecting with friends and family, both in the UK and overseas, through messaging and video calling apps
- Improved ability to access public services such as GP appointment bookings, repeat prescriptions, council tax payments, and welfare-related administrative tasks such as updating Universal Credit journals
- Improved ability to carry out daily activities, such as shopping and banking online
- Easier access to information, such as public transport timetables, prayer time reminders, weather forecasts, daily news bulletins, and recipes

## **Digital access**

We were successful in securing some additional capital funding from the Clothworkers' Foundation to purchase five tablets for onsite-only use within the advice service (as well as four new laptops and a printer). This supported the ARISE Project by enabling us to provide Internet access and teach digital literacy skills to a larger number of service users who do not have a device of their own, or whose devices are no longer working.

While most service users who received a smartphone or tablet in 2022 or 2023 are still using it, a small number of them reported that their device had broken during the past year. Paying for devices to be repaired was often challenging for our service users, as they are nearly all from low-income households and many of them are pensioners.

## **Employability skills**

We resolved 81 cases for 76 clients involving either employment or employability skills in 2024-25, and a further 23 cases relating to education (with some overlap between these categories). This included four employability workshops reaching 19 young people, and 39 one-to-one appointments to discuss employability skills with youth and adults, associated with the funding from City Bridge Trust.

Of the 39 drop-in session participants, 26 have already secured new jobs, and four have a place on a further education course.

### 2.1.3. Mental, Physical, and Social Wellbeing

#### **Befriending**

The Befriending Service continued to work with 44 clients in 2024-25, the same as the previous year. While we have not been actively recruiting for this service because of capacity challenges, we are still committed to supporting this core group of regular service users who are socially isolated, experience low mood, and/or are bereaved.

#### **Wellbeing and Social Space for Women**

As in previous years, the Wellbeing and Social Space Project for Women has expanded its reach and achieved a very high level of user satisfaction. The professional fitness instructor (funded through the ARISE project) has continued to expand her repertoire, now offering low-intensity Zumba ('Zumba Gold') in addition to the standard Zumba and the Chair-Based Exercise classes. This allows the project to cater to people with a broad range of initial fitness and mobility levels. There is also an online Zumba class, widening the reach to people who are unable to attend in person because of distance, work commitments, or caring responsibilities.

The number of new people attending the fitness classes this year was 15, bringing the total number of people who have ever participated to 148. The two online classes have been consolidated into one, but there are still three separate in-person classes supported by the project: Zumba sessions on Tuesday and Wednesday mornings, and Chair-Based Exercise session on Friday mornings. The Tuesday class takes place at Canalside House, Ladbrooke Grove, W10, while the Wednesday and Friday sessions are held at White City Community Centre, India Way, W12. Admission and refreshments are always free for everyone.

Attendance remains variable but is typically around 20-30 regular attendees per class, slightly higher than last year. As in previous years, the feedback for this service has been overwhelmingly positive, with participants reporting a wide range of different wellness benefits:

- *Mental wellbeing*: feeling happier, lighter, younger, more energised; less bored, less empty, less stressed; more self-care time
- *Physical wellbeing*: feeling generally fitter or healthier, losing weight, improved strength or flexibility, fewer aches and pains
- *Social wellbeing*: less lonely / isolated, more confidence, getting to know neighbours, making friends, supporting each other, learning about other cultures, improving English skills

#### 2.2.1. Recruitment

The succession plan for the role of Executive Director proceeded smoothly as envisioned in the 2023-26 Strategic Plan, concluding with the retirement of Mohamed Farah at the end of March 2025 after twenty years of dedicated service to the organisation. Khalid Ali has completed his induction into the role through a process of training, mentoring, and work shadowing. Mohamed Farah will remain associated with Hodan in an advisory capacity until the current strategic plan ends in March 2026. We have dropped the target for a new Trustee with experience of navigating significant organisational

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<sup>2</sup> See 2023-26 Strategic Plan for details.

change, as the transition has proceeded very smoothly so it was not felt to be necessary to bring in additional expertise.

We have appointed a new part-time bilingual (English/Somali) Advice and Support Worker to a paid position from among the existing volunteers. Induction and training have been successfully completed. We are also recruiting for a bilingual (English/Arabic) Advice and Support Worker with the ability to conduct tailored outreach and support to other racially minoritised groups in west London, including North African and Middle Eastern communities.

- We are slightly behind schedule on the target to recruit, induct, and train eight new short-term volunteers and two medium- to long-term volunteers for the Digital Literacy Skills project in 2024-25. We currently have three volunteers undergoing induction (April 2025). *Volunteer recruitment should be prioritised in the first quarter of 2025-26. It will also be important to make sure that evaluation of volunteer satisfaction is not overlooked in this final year of the project.*

### 2.2.2. Induction and remuneration

We have met the target for ensuring that all new personnel, including volunteers, receive a thorough induction based on the Competencies Framework and the person specification for their job.

The responsibility for induction and training of volunteers has been successfully transferred from Mohamed Farah to Khalid Ali as the incoming Executive Director.

We have conducted a review of pay and confirmed that all current staff members are paid at or above the London Living Wage of £13.15 per hour.

The other target in this section was:

- Hodan to become a member of the Living Wage Foundation. *Deferred to 2025-26*

### 2.2.3. Supervision and support

Supervision was identified as a corrective action in the 2023 AQS review. We have improved the reporting of supervision and increased the frequency to bi-monthly for full-time staff, and quarterly for part-time staff and volunteers.

The responsibility for supervision and training of volunteers and paid staff has been transferred from Mohamed Farah to Khalid Ali as the incoming Executive Director.

The following 2024-25 target has not been met:

- All staff and volunteers have a specific support pathway to follow if they feel overwhelmed, drained, or affected by secondary trauma as a result of their work with clients. *This has not been required so far, as nobody has reported any of the above issues, but it will be rolled into the review of supervision and support scheduled for Q2 2025-26.*

### 2.2.4. Training and development

The incoming Director has taken on responsibility for conducting performance appraisals and reviewing Training and Development Plans (with support from a retained consultant).

A review of Training and Development Plans for medium and long-term volunteers, to include consideration of Mental Health Awareness, was scheduled for Q4 2024-25 but will instead take place in Q1 2025-26, as one of our volunteers is now a paid staff member and the others are still going through induction.

### 2.2.5. Management and engagement

A full audit of IT provision, including cybersecurity and data protection protocols, was conducted by an external IT consultant in November 2024. The current provision was judged to be good but there were some recommendations for improvement, which will be implemented in 2025-26 subject to the availability of funds.

- *Explore feasibility of implementing recommendations from consultant report*

### 2.2.6. Evaluation and review

The incoming Executive Director has taken over responsibility for routine M&E activities, with consultant support where necessary.

We have completed and submitted the Year 1 monitoring report for the Bridging Divides project funded by the City Bridge Trust, the Year 3 evaluation for the ARISE project funded by the National Lottery Reaching Communities Fund, and the final evaluation for the Access to Benefits project funded by the Trust for London.

- *The annual evaluation of the advice service is overdue and should take place in Q1 of 2025-26. It will also be important to make sure that evaluation of volunteer satisfaction is not overlooked in this final year of the ARISE project.*

## **2.3. Performance against targets for continuous improvement of advice service**

The annual review of all policies and standard operating procedures has been completed and only minor amendments were required. AQS self-assessment was completed in November 2024 and a full external assessment is due in November 2025. The incoming Director has been briefed.

We hosted an intern from The London Interdisciplinary School in summer 2024 to conduct desk research, focusing on a richer understanding of the landscape of youth work within the wider 'BAME' community. The report identified some future growth areas, especially coding clubs for young people as an emerging aspect of employability.

The Strategic Plan included a 2024-25 target for increasing the total number of service users across all Hodan's services to 480. The total number of service users in 2024-25 was recorded as 775 across the Advice and Information Service (635) and Wellbeing and Social Space Project (148) after correcting for double counting of those with 'Zumba' listed as a matter category on Advice Pro. Thus, the target was exceeded by a significant amount. The two-year targets relating to income maximisation and energy advice in the Strategic Plan were also exceeded, at 358 (versus a target of 245) and 121 (versus 80) respectively.

- An unmet 2024-25 target for the advice service was to expand the marketing plan to increase the visibility of Hodan and ensure that other charities and social enterprises, including those serving the wider 'BAME' community, are aware of our offering. This is now an even higher priority, as the Energy Savers project involves ambitious targets of 100 home visits for energy audits, 200 in-depth advice sessions, 100 telephone calls or 'virtual visits', and 150 people reached with 'light-touch' advice on saving energy, e.g., stalls at events. The new Trust for London bid also requires some specialist marketing to diversify our service user base.

*Prioritise revised marketing plan with new focus in Q1 2025-26 – see section 2.6.*

## **2.4. Performance against Operations targets**

### 2.4.1. Skills Development

The two-year target for the total number of unemployed or precariously employed people who have received employability-related advice and skills development was 40. This has been substantially exceeded, at 76. We conducted four employability skills workshops, meeting the target for the year.

Information from volunteering records, workshop attendance records, and skills tracking spreadsheets for Digital Literacy was used in compiling the Year 3 report for the ARISE project in January 2024. The four-year target for the number of service users receiving digital literacy training and support through the project has already been exceeded.

Volunteer recruitment is ongoing, but more medium- to long-term volunteers are still needed.

- *Conduct volunteer recruitment session at a London university to increase active medium/long term volunteers to five by June 2025, building on ARISE mid-term report*

#### 2.4.2. Wellbeing and Social Space

Attendance records have been checked to confirm that total participation across all Wellbeing and Social Space sessions is above 110 participants (actually 148).

Chair-Based Exercise classes are continuing in White City and are proving successful and popular. Weekly attendance is around 23.

The following targets were not met:

- Pilot an anonymised online fitness class inclusive of all service users, regardless of gender  
*This was proposed by a small group of service users, but the majority were not supportive of transforming the existing online class for women to a mixed-gender class; as we did not secure enough funding to start a separate new class, the idea was dismissed for now.*
- Establish formal partnership with the Black Cultural Archive and submit funding bid to National Lottery Heritage Fund for Buraanbur traditional dance project.  
*Despite multiple attempts at reaching out, we did not get any response from the Black Cultural Archive. We have put this project on hold for now, as the staff member who was its main advocate has now left; we will revisit the suggestion in the consultation on the new 2026-2029 Strategic Plan next year.*
- Procure sewing machines, collaborate with British Somali Community and Elays to identify a prospective tutor, and run a pilot for sewing classes  
*We requested funding from the Clothworkers' Foundation to purchase sewing machines, but unfortunately this part of the bid was not funded. This will also be revisited in the next consultation, as it could potentially be rolled into the Heritage Lottery bid.*
- Conduct research on potential partnerships for wellbeing within Community Public Health project, e.g., identifying culturally competent professionals for long-term support  
*We did not pursue this because after the eligibility criteria for this funding scheme were clarified, it was found not to be a good fit for Hodan.*
- Reach out to Innocent Drinks to request sponsorship for refreshments  
*This has not been done yet and should be actioned in 2025.*

#### 2.4.3 Family and Youth Work

We successfully funded and delivered two summer holiday excursions to theme parks – Thorpe Park and Chessington World of Adventures - for disadvantaged families in West London – with funding from the John Lyon Charity's Summer Activities Fund. We had initially intended to offer a coach trip to the beach in Bournemouth, but we had to cancel this because of the threat of racist riots and demonstrations by far-right groups, so it was replaced with the Chessington trip.

We have established a pilot five-a-side football project for young people in the Latimer Road area with funding from the National Lottery Awards for All programme. This is going well, as discussed above, and we intend to seek follow-up funding when the grant ends in 2026.

We worked with an intern from London Interdisciplinary School, Ikra Shoaib, in the summer of 2024 to further our research on youth work and non-formal education. Opportunities identified as a result of this research will be included in the 2026 consultation for the new strategic plan.

The following targets were not met:

- Organise a Family Fun Day  
*We did not receive any direct funding for this activity in 2024 but are preparing an application to the City Living, Local Lives fund of the Royal Borough of Kensington & Chelsea for 2025.*
- Link family excursions and fun day(s) to strategic marketing objectives, to raise awareness of the full portfolio of available services and encourage more uptake  
*To prioritise in Q2 2025-26, but with a specific emphasis: see section 2.6 below*

## **2.5. Performance against fundraising targets**

The total income for 2024-25 was £166,241.71, significantly exceeding our target of maintaining annual income above £140,000.

We have continued to expand and update our Excel database of funders and their respective priorities. This has proven very useful for keeping track of upcoming application deadlines.

Hodan secured a grant of £16,978 from the National Lottery (Awards for All) starting in May 2024 to provide youth football coaching and employability skills. We also have ongoing project grants from the National Lottery Reaching Communities Fund and City Bridge Trust.

We received a grant of £6,416 in one-off capital funding from the Clothworkers' Foundation to purchase new laptops for staff, tablets for clients to use in the office to learn digital literacy skills or access online services, and a new colour printer. This was a partial acceptance as the Foundation was unable to fulfil our entire grant request, which also included ten sewing machines and materials to start a sewing project.

We received a grant of £75,000 from the Trust for London for a three-year (2025-2028) project on maintaining our provision of welfare benefits and housing advice and expanding it beyond the Somali-speaking community. This, too, was a partial acceptance as we had initially requested £45,600 per year for five years – a total of £228,000. This leaves us with a significant hole in our budget that will need to be plugged with other fundraising, in an increasingly competitive and challenging funding environment.

We received a grant of £49,861 from the Energy Savers Trust for a project to upskill our team and provide advice to disadvantaged households on how to reduce energy bills by improving the energy efficiency of their homes, and how to apply for support with energy costs. This is a two-year project from 2024-2026.

We received £45,000 over three years (2024-27) from the Royal Borough of Kensington and Chelsea via the ongoing partnership project with Midaye.

We received a one-off grant of £10,000 for core costs from the Garfield Weston Foundation.

The National Lottery Heritage Fund for a four-year project on traditional Somali dance and poetry (Buraanbur) was approved at Stage 1, but with the condition that we were able to involve a partner from the cultural heritage sector. As discussed above, we were unsuccessful in our attempt to reach out to Black Cultural Archive and this project is currently on hold until 2026.

We were unsuccessful with our multi-year grant applications to the John Lyon Charity's Main Grants Fund and Charles Plater Trust for core costs. Some other funding bids were rejected and others are still being considered.

Target not met: We have maintained our focus on grant-based fundraising and have not met the target for diversifying income sources.

*Prioritise developing research partnerships with universities and reaching out to private companies with Corporate Social Responsibility (CSR) schemes in 2025-26.*

## 2.5. Performance against marketing targets

We promoted Hodan within London Interdisciplinary School with a view to recruiting a student for a summer 2024 internship. This was successful and Ikra Shoaib worked with us for a period of five weeks to conduct research and explore options for expanding our family and youth work.

The following marketing targets have not been met:

- Expand the monthly social media plan for Facebook and X, to cover (i) providing information and news updates, (ii) sharing anonymised case studies, and (iii) connecting with signposting and referral organisations (inbound & outbound), including through memberships and forums
- Create and distribute flyers to encourage signposting and referrals
- Train Admin & Communications Officer in supporter management and content creation, e.g., through Mailchimp or equivalent

Marketing was treated as a lower priority in 2024-25 because we do not currently have a dedicated Admin and Communications Officer, and we are already exceeding our general target for service user numbers, as well as the specific project targets in the 2023-26 Strategic Plan.

However, we still need outreach and new service user recruitment urgently in order to meet the 2025-26 targets associated with two specific projects:

- **Energy Redress Trust** – requires recruitment of high numbers of service users specifically for energy-related drop-in sessions, home energy audits, and telephone calls or virtual visits. This project includes a small budget of £500 for marketing.

Urgent actions are as follows:

- *Commission a graphic designer to create flyers and posters for the project*
- *Adapt the design outputs to create content for Hodan's social media platforms*
- *Develop a social media strategy*
- *Develop an events strategy for 'light-touch' advice, which could include attending local community fairs, conducting joint events with other organisations, or running a Family Fun Day with stalls providing information on Hodan's services.*

- **Trust for London** – the new grant emphasises diversifying our service user base, with a particular focus on the Arabic-speaking community through the recruitment of a new bilingual advice worker. The job description for this role includes an element of active outreach to Arabic speakers in the local area, including North African and Middle Eastern communities.

- *Prioritise marketing plan for Arabic speakers after recruiting new advice worker.*

In the light of these two newly funded projects, we need to re-prioritise marketing urgently - both to ensure that the specific project targets are not missed, and to stay on track with wider strategic targets in the final year of the current Strategic Plan. The Trustees are recommended to consider the best option for achieving this in a timely way. There are several options to consider, subject to funding:

- Recruit, induct, and train a part-time Admin and Communications Officer (0.2 or 0.4 FTE) to replace Nimo Arman, who has left to undertake a teacher training course. We do not currently have dedicated funding for this role and would need a successful bid to support it.
- Recruit, induct, and train the new Advice Worker to have formal responsibility for marketing, above and beyond the existing requirement to conduct outreach in Arabic-speaking communities. This would reduce their availability for frontline advice work and would entail a change to the job description and person specification, which in turn might require approval from the Trust for London.
- Recruit, induct, and train a new summer intern from the London Interdisciplinary School or elsewhere, with a specific focus on graphic design and marketing for the Energy Savers project (and outreach to new service user groups if an Arabic speaker can be found).
- Hire a specialist marketing consultant with a short-term brief to create a marketing plan and social media strategy.

At present we do not have funding for these options, but it may be feasible to recruit a volunteer with a focus on social media and marketing.

### 3. Financial Management and Reserves

#### 3.1. Statement explaining the policy for holding reserves stating why they are held

A Contingency Reserve is held in order to retain sufficient funds to cope with a worst-case scenario of a sudden cessation of all funding. In this circumstance the fund should be large enough to enable:

- (i) Hodan to continue to operate for a period of six months, this being a reasonable period of time decided by the Trustees to complete ongoing work and make arrangements for winding down; and
- (ii) Hodan to cover any other costs involved in winding up.

To allow the Trustees flexibility to deal with unforeseen opportunities or act to mitigate unexpected risks, such as a partial cessation or temporary reduction of funding, up to half of this Contingency Reserve may be diverted to an Urgent Opportunities Fund (provided that there is still enough funding left to cover winding-up costs).

In the event that this is used, the Trustees should discuss a strategy for replenishing the reserves during the annual review.

The Contingency Reserve is an unrestricted reserve and does not include funds that have already been earmarked, e.g., for staff salaries within funded projects.

#### 3.2. Financial review

Hodan has developed a Fundraising Strategy built into its strategic plan and reviewed on a yearly basis. The Treasurer is responsible for financial management and presents the organisation's financial situation during trustee meetings.

### 4. Structure, Governance and Management

<b>Type of governing document</b>	Constitution
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<b>How is the charity constituted?</b>	Charitable company limited by guarantee
<b>Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees</b>	The management of the charity is the responsibility of the trustees, who are elected under the terms of the governing document of the organisation. The new Board of Trustees is elected at Hodan AGMs by service users. All registered members have the right to stand for election as trustees (members of the management committee). The management committee may in addition appoint not more than three co-opted members but so that no one may be appointed as a co-opted member if, as a result more than one third of the members of the management committee would be co-opted. The management committee must consist of no fewer than four and no more than eight trustees.
<b>How are risks managed?</b>	Hodan has a risk management policy that is reviewed and updated on an annual basis. The risk management policy has been revised to take into consideration the additional public health risks from COVID-19. We have also updated our safeguarding policy to include measures for safeguarding 'customers in vulnerable circumstances', according to the FCA definition.
<b>How are activities reviewed?</b>	Hodan carries out a full evaluation of the advice service every year, which covers compliance with organisational and funder objectives, client satisfaction, accuracy and appropriateness of advice, a review of training and development, support and supervision, service effectiveness and efficiency, and Equality, Diversity & Inclusion (ED&I). We also hold focus groups and interviews to obtain rich qualitative data on specific projects. All is fed into our Strategic Plan, which is updated on a rolling basis and fully reviewed at least once a year, and our Annual Plan, updated quarterly.

Signed on behalf of Management committee by:

Signed: ----- *P. Hon* -----

Date: 22/04/2025

Name : Priscilla Hon

Position: Co-chair

## **Independent examiner's report to the trustees of**

### **HODAN SOMALI COMMUNITY**

**For the year ended 31 March 2025**

I report on the accounts of the company for the period ended 31 March 2025, which are set out on pages 12 to 18.

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no other matter except that referred to in the above paragraphs, has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Md Iqbal Hossain, FCCA

B K Community Accountant

420/421 Arches

London

E3 4AA

Date: 22 April 2025

**HODAN SOMALI COMMUNITY**  
**Statement of Financial Activities**  
(Including income and expenditure account)

**31 March 2025**

<b>Incoming Resources</b>	<b>Note</b>	<b>Unrestrict ed Funds</b>	<b>Restrict ed</b>	<b>TOTAL Funds 2025</b>	<b>Unrestr icted Funds</b>	<b>Restrict ed Funds</b>	<b>TOTAL Funds 2024</b>
<b>Donation and Legacies</b>	<b>2</b>	<b>155</b>	<b>135,661</b>	<b>135,816</b>	<b>60</b>	<b>156,706</b>	<b>156,766</b>
<b>Investment Income</b>	<b>3</b>	<b>1,595</b>	<b>-</b>	<b>1,595</b>	<b>1,432</b>	<b>-</b>	<b>1,432</b>
<b>Total Income</b>		<b>1,750</b> =====	<b>135,661</b> =====	<b>137,411</b> =====	<b>1,492</b> =====	<b>156,706</b> =====	<b>158,198</b> =====
<b>Expenditure on:</b>	<b>4</b>						
<b>Charitable activities</b>		<b>82</b>	<b>162,924</b>	<b>163,006</b>	<b>70</b>	<b>140,124</b>	<b>140,194</b>
<b>Governance Costs</b>		<b>-</b>	<b>1,410</b>	<b>1,410</b>	<b>-</b>	<b>1,420</b>	<b>1,420</b>
<b>Total expenditure</b>		<b>82</b> =====	<b>164,334</b> =====	<b>164,416</b> =====	<b>70</b> =====	<b>141,544</b> =====	<b>141,614</b> =====
<b>Net Income &amp; net movement in funds</b>		<b>1,668</b>	<b>(28,673)</b>	<b>(27,005)</b>	<b>1,422</b>	<b>15,162</b>	<b>16,584</b>
<b>Reconciliation of fund:</b>							
<b>Total funds brought forward</b>		<b>34,442</b>	<b>120,180</b>	<b>154,622</b>	<b>33,020</b>	<b>105,018</b>	<b>138,038</b>
<b>Total funds carried forward</b>		<b>36,110</b> =====	<b>91,507</b> =====	<b>127,617</b> =====	<b>34,442</b> =====	<b>120,180</b> =====	<b>154,622</b> =====

**TOTAL RECOGNISED GAINS AND LOSSES**

The Charity has no recognised gains or losses other than the net movement in funds for the above period.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 14 to 18 form part of these account

**HODAN SOMALI COMMUNITY****BALANCE SHEET****AS AT 31 MARCH 2025**

<b>FIXED ASSETS</b>	<b>Note</b>		<b>2025</b>		<b>2024</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Office Equipment</b>	<b>10</b>	-	-	10,267	5,162
<b>Debtors</b>	<b>11</b>	-	-	-	-
<b>Cash at Bank</b>		117,009	-	-	150,261
<b>Cash in hand</b>		341	-		406
<b>Total Current Assets</b>		-	117,350	-	150,667
<b>Creditors and Accruals</b>	<b>12</b>	-	(0)	-	(1,207)
<b>Net Current Assets</b>				117,350	149,460
<b>Net Assets</b>				127,617	154,622
				=====	=====
<b>Unrestricted Funds</b>		-	36,110	-	34,442
<b>Restricted Funds</b>		-	91,507	-	120,180
<b>Total Funds</b>				127,617	154,622
				=====	=====

**Exemption from audit**

For the year ending 31/03/2025 the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to company's subject to the small companies' regime.

These accounts were approved by the Board of Directors and Trustees on 22 April 2025 and were signed on its behalf by:

Signed ----- *P. Hon* -----

Name : Priscilla Hon

Position: Co-chair

The notes on pages 19 to 26 form part of these accounts.

# **HODAN SOMALI COMMUNITY**

## **Notes to the Accounts**

**For the year ended 31 March 2025**

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### **1. Accounting Policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

#### **1.1 Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the applicable Accounting Standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" published in March 2005 and the Companies Act 1985.

The company has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is small company.

#### **1.2 Incoming Resources**

Income from activities, voluntary income and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or donors' conditions have not been fulfilled, then the income is deferred. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs.

#### **1.3 Resources Expended**

Resources expended are included in the Statement of Financial Activities on accruals basis, inclusive of any VAT that cannot be recovered.

Expenditure that is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of those resources.

#### **1.4 Going Concern Basis**

The financial statements have been prepared on the going concern basis, as in the opinion of the director and trustees, there are no issues arising which would suggest any other basis as being more appropriate.

#### **1.5 Depreciation**

Depreciation is provided using the following rates and bases to reduce by annual instalments the cost, less estimated residual value, of tangible assets over the estimated useful lives:

Furniture, Fixtures, Fittings and Equipment - 20% on reducing line basis.

**HODAN SOMALI COMMUNITY**

**Notes to the Accounts**

For the year ended 31 March 2025

**2. Income from donations and legacies**

<b>Grants, donations, and legacies:</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
SMALL DONATION	155	-	155	60
CLOTHWORKERS FOUNDATION	-	6,400	6,400	-
JOHN LYONS CHARITY	-	5,000	5,000	5,000
ENERGY REDRESS	-	6,511	6,511	-
THE NATIONAL LOTTERY COMMUNITY FUND	-	53,425	53,425	52,913
CITY BRIDGE TRUST	-	24,500	24,500	16,500
RBK&C VSSF (MIDAYE PARTNERSHIP)	-	15,000	15,000	21,550
SPORTS ENGLAND	-	14,825	14,825	-
GARFIELD WESTON FOUNDATION	-	10,000	10,000	-
TRUST FOR LONDON (TFL)	-	-	-	18,000
AWARD FOR ALL	-	-	-	16,748
POSTCODE SOCIETY TRUST	-	-	-	25,000
GREATER LONDON AUTHORITY (GLA)	-	-	-	995
<b>TOTAL INCOME</b>	<b>155</b> =====	<b>135,661</b> =====	<b>135,816</b> =====	<b>156,766</b> =====

**3. Investment Income**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Bank Interest	1,595	1,432
<b>Total</b>	<b>1,595</b> =====	<b>1,432</b> =====

HODAN SOMALI COMMUNITY

Notes to the financial statements (continuing)

4. Expenditure on Charitable Activities by Fund type:

Charitable activities & Support Cost	Un-restricted Funds	Restricted Funds	Total 2025	Un-restricted Funds	Restricted Funds	Total 2024
	£	£	£	£	£	£
Salary, NIC & Pension	-	99,808	99,808	-	86,749	86,749
Telephone	-	631	631	-	1,106	1,106
Rent & Rates	-	7,729	7,729	-	7,189	7,189
Volunteer Expenses	-	1,768	1,768	-	1,900	1,900
ARISE	-	15,790	15,790	-	15,960	15,960
Employment Project	-	1,580	1,580	-	100	100
Lace Up Your Boots Project	-	3,207	3,207	-	-	-
Staff Training	-	579	579	-	483	483
Insurance	-	1,492	1,492	-	1,453	1,453
Consultancy/ Evaluation	-	16,813	16,813	-	11,705	11,705
Stationary & Postage	-	1,413	1,413	-	1,299	1,299
Website & It support	-	-	-	-	1,120	1,120
Advice UK	-	1,666	1,666	-	2,413	2,413
Project cost- Family Funday	-	6,916	6,916	-	5,610	5,610
FCA	-	-	-	-	975	975
Publicity & Adverts	-	824	824	-	589	589
Bank Charges	82	-	82	70	-	70
Hospitality	-	142	142	-	171	171
Depreciation	-	2,566	2,566	-	1,302	1,302
<b>Total</b>	<b>82</b>	<b>162,924</b>	<b>163,006</b>	<b>70</b>	<b>140,124</b>	<b>140,194</b>
	=====	=====	=====	=====	=====	=====

5. Governance Costs:

	Un-restricted Funds	Restricted Funds	Total 2025	Total 2024
	£	£	£	£
Bookkeeping/ Payroll	-	460	460	154
Compliance	-			316
Independent Examination	-	950	950	950
<b>Total</b>	- =====	1,410 =====	1,410 =====	1,420 =====

6. Expenditure on Charitable Activities by Activity type:

Charitable activities & Support Cost	Services	Governan ce	Fund raising	Total 2025	Total 2024
	£	£	£	£	£
Property Costs	1,790	-	-	1,790	1,790
Depreciation	1,302	-	-	1,302	1,302
Direct Costs	50,283	1,420	-	51,703	51,703
Salary	86,749	-	-	86,749	86,749
Other indirect Costs	70	-	-	70	70
<b>Total</b>	140,194 =====	1,420 =====	- =====	141,614 =====	141,614 =====

## 7. TRUSTEES EXPENSIS

No expenses are paid to Trustees.

No employee earned more than £60,000 during the year (2024: nil).

## 8. Related party transactions

There are no related party transactions to disclose for 2025 (2024: none) There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

## 9. Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

## 10. Fixed Assets

	Computers	Office Equipment	Total
	£		£
<b>Cost</b>			
At 1 April 2024	5,750	1,883	7,633
Additions	7,671	-	7,671
Disposals	-	-	-
At 31 March 2025	13,421	1,883	15,304
<b>Depreciation</b>			
At 1 April 2024	2,018	453	2,471
Disposals	-	-	-
Charge this period	2,280	286	2,566
At 31 March 2025	4,298	739	5,037
<b>Net book value</b>			
At 31 March 2025	9,123	1,144	10,267
At 31 March 2024	3,732	1,430	5,162

HODAN SOMALI COMMUNITY

Notes to the financial statements (continuing)

Year ended 31 March 2025

11. Debtors

	2025	2024
	£	£
<b>Debtors</b>	<b>0</b>	<b>0</b>

12. Creditors

	2025	2024
	£	£
<b>Deferred Income</b>	-	-
<b>Independent examination</b>	-	950
<b>Trading Creditors</b>	-	257
	<b>9</b>	<b>1,207</b>
	<b>=====</b>	<b>=====</b>

Accruals: Provision for Accountancy fees.

- **Benefits in kind**

There were no benefits in kind in the period.

- **Independent examination and accountancy services**

During the period, the cost of the examination and accountancy services was £950.

- **Glossary of terms**

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

**Creditors** These are amounts owed by the charity, but not paid during the accounting period.

**Debtors:** These are amounts owed to the charity, but not received in the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.





**HODAN SOMALI COMMUNITY**

England & Wales - Charity number 1150732

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# Accounts

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## Trustees' annual report and financial statement

### For the year ended 31 March 2024

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements of Hodan Somali Community for the year ended 31 March 2024. The Trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

**Full name:** Hodan Somali Community

**Other names by which the charity is known:** None

**Registered company number:** 8179170

**Registered charity number:** 1150732

**Principal address:**

Office 10, Canalside House  
383 Ladbroke Grove  
London  
W10 5AA

**Trustees**

Elizabeth Cho: Chair, Mahdi Ali: Treasurer, Sahra Jama: member  
Priscilla Hon: Co-chair, Shukri Hassan: member, Kaltun Ahmed: member

**Other Members:** None

**Secretary:** Mohamed Farah, who is the director of the organisation

**Bankers**

HSBC  
25 Notting Hill Gate  
London  
W11 3JJ

**Independent examiner**

Iqbal Hossain  
BK Community Accountant Ltd  
124 City Road  
London EC1V 2NX

# 1. Objectives and Activities

## 1.1. Summary of the purposes of the charity as set out in its governing document

Hodan was established for the benefit of the Somali community living and/or working in Kensington and Chelsea and surrounding boroughs. The charity's purposes are to relieve poverty, to advance education and to provide or assist in the provision of recreation and leisure activities, to improve the conditions of people's lives.

## 1.2. Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in accounts<sup>1</sup>

Hodan carried out the following activities in 2023-24:

- **Continuing to run a drop-in service and a telephone helpline** for the Somali and wider BAME community in London, as a first line of practical and emotional support for individuals and families struggling with the cost-of-living crisis and other interconnected problems. We provide advice and support on a wide range of matters, including housing, welfare, employment, utilities, and health. Clients who need further support are signposted to mainstream services and/or our one-to-one appointment service, as applicable.
- **Delivering one-to-one sessions** with the most vulnerable and marginalised members of our community, who need tailored support to help them claim all their entitlements, manage arrears, improve their budgeting skills, accessing job market and/or reduce energy bills. This support service is aimed at people with complex needs, such as poor literacy (including digital literacy), lack of English language skills, disabilities, mental health difficulties, long COVID, and/or social isolation. These holistic, person-centred sessions often include:
  - Providing non-regulated money guidance as required, in accordance with the Money Guidance Competency Framework.
  - Translating letters between Somali and English, and communicating with third parties (e.g., landlords or local authorities) on behalf of service users.
  - Using Mental Health First Aid and/or Motivational Interviewing strategies, where needed.
  -
- **Training in digital literacy skills**, both through workshops and through 1:1 support in the office while waiting for advice. We have updated our Digital Literacy Skills Framework, and there are two active long-term volunteers and three staff members (one of whom is a former volunteer) trained in using the framework.
- **Training in employability-related skills**. Our new project builds on the Digital Literacy Project to support community members, especially youth, who are unemployed or under-employed. We provide employability advice and support drop-in sessions in which we help people with applications and/or signpost them to education and training providers or

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<sup>1</sup> NOTE: The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

mainstream employment agencies. We also design and deliver workshops focusing on specific employability-related skill areas – building confidence and self-esteem, job searching, CV writing, online applications, and the interview process.

- **Continuing to offer a Befriending service** via home visits, and in some cases through our telephone helpline, for people experiencing loneliness, social isolation, bereavement, and/or poor mental health.
- **Expanding the Social Space and Wellbeing Project for Women**, which now offers five fitness classes per week. A trained and experienced fitness instructor provides two sessions of 'Zumba on Zoom' (online video call), two in-person Zumba classes (one at White City Community Centre and the other at Canalside House, Ladbroke Grove), and a Chair-Based Exercise class at White City Community Centre for service users with limited mobility. All classes are free of charge and include dedicated social time and, in the case of the in-person sessions, complementary refreshments.

## 2. Achievements and Performance

### 2.1. Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole

#### 2.1.1. Reducing the Impact of Poverty and Disadvantage

Hodan has expanded its Advice and support Service to four days per week. We have continued to improve the quality of our service to meet, and sometimes exceed, AQS expectations. Our AQS certification was successfully renewed in December 2023 with only two corrective actions (increasing the frequency of supervision for staff and increasing the level of professional indemnity insurance), which have now been completed. We received several commendations for good practice from the AQS inspector.

We continued to provide services in the AQS Subject-Based Categories of *Welfare Benefits, Housing, and Employment*, with the addition of *Health and Community Care*, and the Client-Based Categories of *Disability, Older People, Refugees and Asylum Seekers*, and *Women*, with the addition of *Race Equality*. In addition to these specific categories, we also provided advice relating to local services, education and training, confidence-building, social integration, and other related matters.

We successfully resolved a total of 855 cases in 2023-24 (compared to 751 in 2022-23: a 14% increase), presented by 288 clients (compared to 294 in 2022-23: a 2% decrease). This indicates a modest increase in the mean number of cases per client, from 2.5 to 2.9. The majority of resolved cases involved reducing the impact of poverty and disadvantage within our local community, with 68% of clients coming from either W10, W11, NW10, SW5, SW6, W2, W9, W12, or W14 postcode districts. The remaining 32% were spread over a wide geographical area.

We maintained our work on income maximisation in response to the cost-of-living crisis, assisting people to apply for welfare benefits and other sources of financial or in-kind support from the central government or local authorities, through our ongoing funding from the Trust for London and a new grant from the City Bridge Trust and Postcode Society Trust. We supported 224 service users to maximise their income by claiming their entitlements in 2023-24 (our largest matter category), towards a

five-year target of 300 people by September 2028. This suggests we are on track to exceed our project target by a very significant margin. The total financial gain secured by these clients was £278,508.94, almost double the £140,735.48 secured in the previous year. As in previous years, our work on income maximisation also had a wide range of non-financial outcomes. These included, among many others, reducing stress, anxiety, depression and suicidal ideation; preventing eviction and homelessness; and helping people to pay off arrears and avert court action.

We strengthened our focus on energy saving and supported 68 people (towards a five-year target of 150 by September 2028) to reduce their energy bills and/or prevent the disconnection of utilities by adopting energy-saving measures, improving their budgeting skills, changing suppliers, and/or claiming government support, as appropriate. Hodan has passed the initial stage of validation for the Energy Redress Scheme, and we are waiting for the next round of funding to be announced.

We dealt with 139 housing-related cases, our second-largest matter category. In addition to rent arrears, these included advocating on clients' behalf with local authorities, housing associations, or private landlords to secure necessary and often long-overdue maintenance or improvements to properties. We also dealt with 33 health-related cases, most of which involved securing home adaptations and/or mobility equipment (wheelchairs, walking frames, etc.) for disabled people, enabling them to continue living independently in their own homes.

### 2.1.2. Building Skills and Confidence

A total of eight volunteers, two medium-term and six long-term, participated in the digital literacy project during the year. We conducted two rounds of Digital Literacy Skills workshops in 2023-24, one in July 2023 with 21 service users, and the other in December 2023 with 22 service users.

A total of 91 people have participated in the project at least once (this includes people who were trained in digital literacy skills while waiting in the queue to access other services at the Hodan office). Of the 91 participants, a total of 86 (94.5%) recorded a skill gain of 1 point or more<sup>2</sup>, as determined by comparative assessments with the Hodan Digital Literacy Framework at baseline and at the most recent review. Among those who recorded a skill gain, the mean gain was 14.9 points (compared to 10.7 points in the first six months of the project) and the median was 10 points. The highest individual skill gain recorded so far during the project is 54 points.

As in previous years, participants experienced a range of benefits from digital literacy skills training. Some of these were:

- Reductions in isolation and loneliness through reconnecting with friends and family, both in the UK and overseas, through messaging and video calling apps
- Improved ability to access public services such as GP appointment bookings, repeat prescriptions, council tax payments, and welfare-related administrative tasks such as updating Universal Credit journals
- Improved ability to carry out daily activities, such as shopping and banking online
- Easier access to information, such as public transport timetables, prayer time reminders, weather forecasts, daily news bulletins, and recipes

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<sup>2</sup> A gain of 1 point in this metric can represent either (a) the difference between doing a specific task independently and doing it with help, or (b) the difference between doing it with help and being unable to do it at all. The numerical skill gain is not necessarily proportional to the impact on service users' lives.

In 2023-24 we increased our emphasis on employability skills, both within and beyond the category of digital literacy. We have developed a bespoke Hodan Employability Skills Framework, incorporating Module 1 ('Foundation Skills'), Module 2 ('Communicating') and Module A2 ('Looking for a job') from the original Hodan Digital Literacy Skills framework, together with a new Module A3 on 'Being interviewed for a job' that includes specific interview skills and navigating public transport to the interview venue.

We conducted 35 employability advice and support drop-in sessions in 2023-24, in which a total of 25 people (towards a 5-year target of 70 by September 2028) improved their employability by building confidence and gaining new skills. Employability workshops for young people are scheduled to start in May 2024 in collaboration with NOVA New Opportunities.

Of the 25 drop-in session participants, 15 have already secured a new job, one has gained a place on a paid training programme, and another has applied for teacher training.

### 2.1.3. Mental, Physical, and Social Wellbeing

As in previous years, we have continued to offer Mental Health First Aid and Motivational Interviewing alongside the regular advice provision where necessary. Reported outcomes include improvements in mental and emotional wellbeing, reduced stress and depression, and reduced isolation or loneliness.

The Befriending Service worked with a total of 44 clients in 2023-24, an increase of three from 2022-23. While new enrolment for the Befriending Service has slowed down since COVID-19 lockdowns ended, as most people have been able to resume their normal social activities, we still maintain a steady core of regular service users who are housebound and socially isolated because of their age and/or chronic illnesses or disabilities. Most of the former Befriending Service clients are still using other Hodan services.

Our Social Space and Wellbeing Project is continuing via Zumba on Zoom (two sessions per week), in-person Zumba (two sessions per week), and a weekly Chair-Based Exercise class. The project now has two separate WhatsApp groups, one with 62 members and the other with 31. While not all these women participate regularly, let alone every week, they have all attended at least one class over the course of the project. There are also 40 other women who attended the classes but did not join either of the WhatsApp groups, bringing the total number of people who participated during the year to 133. This is an increase of 26 from last year.

As in previous years, the feedback for this service has been overwhelmingly positive, with participants reporting a wide range of different wellness benefits:

- *Mental wellbeing:* feeling happier, lighter, younger, more energised; less bored, less empty, less stressed; more self-care time
- *Physical wellbeing:* feeling generally fitter or healthier, losing weight, improved strength or flexibility, fewer aches and pains
- *Social wellbeing:* less lonely / isolated, more confidence, getting to know neighbours, making friends, supporting each other, learning about other cultures, improving English language skills

More detail and a breakdown by class type (In-Person Zumba, Online Zumba, or Chair-Based Exercise) can be found in the ARISE Project year 2 report.

## **2.2. Performance against human resources targets<sup>3</sup>**

### **2.2.1. Recruitment**

The new 2023-26 strategic plan includes a succession plan for managing the impending retirement of Mohamed Farah, who has been Executive Director since Hodan was established in 2005. The key objective, which is ongoing, is to support Khalid Ali as the incoming Executive Director through training, mentoring, and work shadowing.

We have drafted an updated job description, to be approved by the Trustees, for a new part-time Advice and Support Worker to join the team. We intend to advertise this position internally to existing volunteers in the first instance.

The following 2023-24 targets have not yet been met:

- To recruit, induct, and train a new Trustee with experience in navigating significant organisational change. *Carried forward to 2024-25.*
- To recruit, induct, and train eight new short-term volunteers and two medium- to long-term volunteers for the Digital Literacy Skills project. *We recruited two short-term volunteers, as well as a medium-term (5 weeks) full-time paid intern who can contribute to Digital Literacy Skills workshops in June/July 2024 as needed.*

### **2.2.2. Induction and remuneration**

We have met the target for ensuring that all new personnel, including volunteers, receive a thorough induction based on the Competencies Framework and the person specification for their job.

The responsibility for induction and training of volunteers is gradually being transferred from Mohamed Farah as Executive Director to Khalid Ali as incoming Director.

We have conducted a review of pay and confirmed that all current staff members are paid at or above the London Living Wage of £13.15 per hour, which corresponds to £25,642.50 per annum (pro rata for part-time staff).

### **2.2.3. Supervision and support**

Supervision was identified as a corrective action in the 2023 AQS review. We have improved the reporting of supervision and increased the frequency from quarterly to bi-monthly.

The responsibility for supervision and training of volunteers and, later, paid staff is gradually being transferred from Mohamed Farah as Executive Director to Khalid Ali as incoming Director.

### **2.2.4. Training and development**

The incoming Director has completed training in Monitoring & Evaluation (Theory of Change), fundraising, health and safety management, supervision, and performance management (e.g., reviewing Training and Development Plans and conducting appraisals).

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<sup>3</sup> See 2023-26 Strategic Plan for details.

New short-term volunteers have received training in Safeguarding and the use of the Hodan Digital Literacy Framework.

The other target in this section was:

- All medium- to long-term volunteers to receive training in Mental Health Awareness. *Deferred to 2024-25*

#### **2.2.5. Management and engagement**

We conducted a review of all policies and standard operating procedures to reflect AQS v4. A cybersecurity and data protection audit has been scheduled to take place in May 2024.

#### **2.2.6. Evaluation and review**

We have completed the Year 2 evaluation for the ARISE project funded by the National Lottery Reaching Communities Fund. The values-centred evaluation framework has been updated.

The following targets are still pending:

- Prospective Director to be trained in project monitoring and data collection with the framework. *Deferred to 2024/25.*
- Final evaluation of Access to Benefits project (Trust for London). *Due in 2024/25 as the project end date is June 2024.*

### **2.3. Performance against targets for continuous improvement of advice service**

A new consultation with service users was conducted in 2023 to identify unmet needs as part of the development process for the new 2023-2026 Strategic Plan. The new plan for the Advice Service has a stronger emphasis on supporting clients with (a) income maximisation strategies and (b) reduction of energy bills.

We had previously intended to seek FCA authorisation to provide debt adjustment advice and credit information services, as a partner in a project organised by the Council for Somali Organisations, but this project did not go ahead as CSO's funding application was unsuccessful. We decided not to pursue a solo application to FCA and have instead focused on offering money guidance services, rather than financial advice services, as the former do not require authorisation.

All policies and procedures in the Quality Manual have been updated for compliance with the new Advice Quality Standard (AQS v4). The frontline staff have been trained on AQS v4 and the revised policies. AQS certification was successfully renewed with several good practice commendations.

We hosted an intern from The London Interdisciplinary School in summer 2023 to conduct desk research to understand Hodan's place within local voluntary sector, including our unique selling points. The researcher identified several new opportunities for collaboration with like-minded organisations, which have been incorporated into the new strategic plan.

The new plan included a 2023-24 target for increasing the total number of service users across all Hodan's services to 480. The total number of service users in 2023-24 was recorded as 414 across the Advice and Information Service (281) and Wellbeing and Social Space Project (133) after correcting for double counting of those with 'Zumba' listed as a matter category on Advice Pro. There may have been some new service users who attended the summer excursions only, but we did not collect this data.

## 2.4. Performance against fundraising targets

We exceeded our overall income target of £120,000 for 2023/24. Our total income was £158,208.

We have started, and are continuing to develop, a database of potential funders with their respective priorities and application deadlines.

Hodan has secured a large grant from the City Bridge Trust 'Bridging Divides' programme for a total of £185,425 over five years, providing core support to the Advice and Information Service (with an emphasis on income maximisation and energy bills) and funding employability skills workshops and drop-in sessions. The project began on 1 September 2023 and will run until the end of August 2028.

In 2023-24 we also received a one-off grant of £14,825 from Sport England towards the Wellbeing and Social Space Project, a grant of £25,000 from the Postcode Lottery towards core costs, and a small grant of £5,000 from John Lyon's Charity to provide summer holiday excursions for disadvantaged families. We have also been approved to receive £16,978 from the National Lottery (Award for All) starting in May 2024 to provide youth football coaching and employability skills. We made some other small applications that were unsuccessful.

We are preparing large grant applications to Garfield Weston Foundation for core costs over several years, and to the National Lottery Heritage Fund for a four-year project on traditional Somali dance and poetry (Buraanbur), as well as several smaller bids.

We have been approved to receive some funding from the Royal Borough of Kensington and Chelsea via the ongoing partnership project with Midaye and Dadihiye, but the amount and release date have not been confirmed. Midaye submitted a solo application this year, but the Council confirmed they had approved the grant on the understanding that it was for the partnership. We are still in negotiations with the Council about this.

While we have maintained our focus on grant-based fundraising, the Hodan website now includes a secure payment platform for direct donations (see marketing targets below), and we will continue to explore ways of diversifying income sources. The current strategic plan proposes exploring research partnerships with universities in 2024-25 and reaching out to private companies with Corporate Social Responsibility (CSR) schemes in 2025-26.

## 2.5. Performance against marketing targets

Our 2023 summer intern met the targets of conducting systematic research into the voluntary sector in London and Hodan's place within it, and of identifying Unique Selling Points

(USPs: services that Hodan offers but other charities do not). We have updated the Strategic Plan and the outbound Signposting & Referrals Directory accordingly.

We have not yet created a marketing programme for inbound referrals based on these recommendations. *To action in 2024-25*

The target for regular updates to Facebook and X (formerly Twitter) pages is being met. We also have an Instagram page. Other social media platforms such as Snapchat and LinkedIn were explored but not felt to be necessary at this time.

## 2.6. New targets for 2024-25

The 2024 update of the strategic plan will include targets for key project areas, alongside the targets for continuous improvement of the advice service. These will be combined under the heading of 'Operations'. While we already have strategic objectives for three project areas, they had not previously been translated into specific targets. The areas are:

- **'Skills Development'** - covering digital literacy and employability
- **'Wellbeing and Social Inclusion'** - covering the women's Zumba / Chair-Based Exercise classes with dedicated social time, and the proposed new Somali dance project
- **'Family and Youth Work'** - covering football sessions, excursions, and family fun days.

We note that in practice our youth work often includes an element of skills development, e.g., combining football sessions with employability training, but for the purpose of target setting we have found it helpful to separate them out.

Performance against these new targets will be reviewed in the 2024-25 annual report.

### 3. Financial Management and Reserves

#### 3.1. Statement explaining the policy for holding reserves stating why they are held

A Contingency Reserve is held in order to retain sufficient funds to cope with a worst-case scenario of a sudden cessation of all funding. In this circumstance the fund should be large enough to enable:

- (i) Hodan to continue to operate for a period of six months, this being a reasonable period of time decided by the Trustees to complete ongoing work and make arrangements for winding down; and
- (ii) Hodan to cover any other costs involved in winding up.

To allow the Trustees flexibility to deal with unforeseen opportunities or act to mitigate unexpected risks, such as a partial cessation or temporary reduction of funding, up to half of this Contingency Reserve may be diverted to an Urgent Opportunities Fund (provided that there is still enough funding left to cover winding-up costs).

In the event that this is used, the Trustees should discuss a strategy for replenishing the reserves during the annual review.

The Contingency Reserve is an unrestricted reserve and does not include funds that have already been earmarked, e.g., for staff salaries within funded projects.

#### 3.2. Financial review

Hodan has developed a Fundraising Strategy built into its strategic plan and reviewed on a yearly basis. The Treasurer is responsible for financial management and presents the organisation's financial situation during trustee meetings.

## 4. Structure, Governance and Management

<b>Type of governing document</b>	Constitution
<b>How is the charity constituted?</b>	Charitable company limited by guarantee
<b>Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees</b>	The management of the charity is the responsibility of the trustees, who are elected under the terms of the governing document of the organisation. The new Board of Trustees is elected at Hodan AGMs by service users. All registered members have the right to stand for election as trustees (members of the management committee). The management committee may in addition appoint not more than three co-opted members but so that no one may be appointed as a co-opted member if, as a result more than one third of the members of the management committee would be co-opted. The management committee must consist of no fewer than four and no more than eight trustees.
<b>How are risks managed?</b>	Hodan has a risk management policy that is reviewed and updated on an annual basis. The risk management policy has been revised to take into consideration the additional public health risks from COVID-19. We have also updated our safeguarding policy to include measures for safeguarding 'customers in vulnerable circumstances', according to the FCA definition.
<b>How are activities reviewed?</b>	Hodan carries out a full evaluation in October every year, which covers compliance with organisational and funder objectives, client satisfaction, accuracy and appropriateness of advice, a review of training and development, support and supervision, service effectiveness and efficiency, and Equality, Diversity & Inclusion (ED&I). We also hold focus groups and interviews to obtain rich qualitative data on specific projects. All is fed into our Strategic Plan, which is reviewed on a rolling basis and fully reviewed at least once a year, and our Annual Plan, updated quarterly.

Signed on behalf of Management committee by:

Signed: ELONG

Date: 09/05/2024

Printed name: ELIZABETH CHO

Position: CHAIR

**Independent examiner's report to the trustees of  
HODAN SOMALI COMMUNITY  
For the year ended 31 March 2024**

I report on the accounts of the company for the period ended 31 March 2024, which are set out on pages 12 to 18.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no other matter except that referred to in the above paragraphs, has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Md Iqbal Hossain, ACCA  
B K Community Accountant  
124 City Road  
London  
EC1V 2NX  
Date: 9 May 2024

**HODAN SOMALI COMMUNITY**  
**Statement of Financial Activities**  
(Including income and expenditure account)  
31 March 2024

Incoming Resources	Not e	Unrestrict ed Funds	Restrict ed	TOTAL Funds 2024	Unrestrict ed Funds	Restrict ed Funds	TOTAL Funds 2023
Donation and Legacies	2	60	156,706	156,766	100	116,616	116,716
Investment Income	3	1,432	-	1,432	326	-	326
<b>Total Income</b>		<b>1,492</b> =====	<b>156,706</b> =====	<b>158,198</b> =====	<b>426</b> =====	<b>116,616</b> =====	<b>117,042</b> =====
<b>Expenditure on:</b>	<b>4</b>						
Charitable activities		70	140,124	140,194	76	109,338	109,414
Governance Costs		-	1,420	1,420	-	1,233	1,233
<b>Total expenditure</b>		<b>70</b> =====	<b>141,544</b> =====	<b>141,614</b> =====	<b>76</b> =====	<b>110,571</b> =====	<b>110,647</b> =====
<b>Net Income &amp; net movement in funds</b>		<b>1,422</b>	<b>15,162</b>	<b>16,584</b>	<b>350</b>	<b>6,045</b>	<b>6,395</b>
<b>Reconciliation of fund:</b>							
<b>Total funds brought forward</b>		<b>33,020</b>	<b>105,018</b>	<b>138,038</b>	<b>32,670</b>	<b>98,973</b>	<b>131,643</b>
<b>Total funds carried forward</b>		<b>34,442</b> =====	<b>120,180</b> =====	<b>154,622</b> =====	<b>33,020</b> =====	<b>105,018</b> =====	<b>138,038</b> =====

**TOTAL RECOGNISED GAINS AND LOSSES**

The Charity has no recognised gains or losses other than the net movement in funds for the above period.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 14 to 18 form part of these accounts.

**HODAN SOMALI COMMUNITY  
BALANCE SHEET  
AS AT 31 MARCH 2024**

FIXED ASSETS	Note	£	2024 £	£	2023 £
Office Equipment	10	-	-	5,162	4,674
Debtors	11	-	-	-	-
Cash at Bank		150,261	-	-	133,965
Cash in hand		406	-		445
<b>Total Current Assets</b>		-	150,667	-	134,410
Creditors and Accruals	12	-	(1,207)	-	(1,046)
<b>Net Current Assets</b>				149,460	133,364
<b>Net Assets</b>				154,622	138,038
				=====	=====
Unrestricted Funds		-	34,442	-	33,020
Restricted Funds		-	120,180	-	105,018
<b>Total Funds</b>				154,622	138,038
				=====	=====

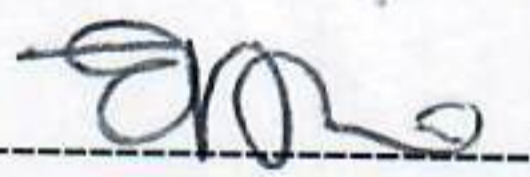
**Exemption from audit**

For the year ending 31/03/2024 the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to company's subject to the small companies' regime.

These accounts were approved by the Board of Directors and Trustees on 9 May 2024 and were signed on its behalf by:

Signed 

Printed name ELIZABETH CHO

Position CHAIR

The notes on pages 14 to 18 form part of these accounts.

## **1. Accounting Policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

### **1.1 Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the applicable Accounting Standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" published in March 2005 and the Companies Act 1985.

The company has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is small company.

### **1.2 Incoming Resources**

Income from activities, voluntary income and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or donors' conditions have not been fulfilled, then the income is deferred. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs.

### **1.3 Resources Expended**

Resources expended are included in the Statement of Financial Activities on accruals basis, inclusive of any VAT that cannot be recovered.

Expenditure that is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of those resources.

### **1.4 Going Concern Basis**

The financial statements have been prepared on the going concern basis, as in the opinion of the director and trustees, there are no issues arising which would suggest any other basis as being more appropriate.

### **1.5 Depreciation**

Depreciation is provided using the following rates and bases to reduce by annual instalments the cost, less estimated residual value, of tangible assets over the estimated useful lives:

Furniture, Fixtures, Fittings and Equipment - 20% on reducing line basis.

**HODAN SOMALI COMMUNITY**  
**Notes to the Accounts**  
**For the year ended 31 March 2024**

**2. Income from donations and legacies**

<b>Grants, donations, and legacies:</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Small Donation	60	-	60	100
ARISE	-	-	-	11,182
John Lyons Charity	-	5,000	5,000	-
Trust for London (TFL)	-	18,000	18,000	15,000
Award For All	-	16,748	16,748	-
Postcode Society Trust	-	25,000	25,000	-
City Bridge Trust	-	16,500	16,500	-
RBKC Adult, social care (Midaye)	-	21,550	21,550	23,550
Greater London Authority (GLA)	-	995	995	8,958
The National Lottery Community Fund	-	52,913	52,913	57,726
Other Income (CSO)	-	-	-	200
<b>TOTAL Income</b>	<b>60</b> =====	<b>156,706</b> =====	<b>156,766</b> =====	<b>116,716</b> =====

**3. Investment Income**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Bank Interest	1,432	326
<b>Total</b>	<b>1,432</b> =====	<b>326</b> =====

**HODAN SOMALI COMMUNITY**  
Notes to the financial statements (continuing)

**4. Expenditure on Charitable Activities by Fund type:**

Charitable activities & Support Cost	Un-restricted Funds	Restricted Funds	Total 2024	Un-restricted Funds	Restricted Funds	Total 2023
	£	£	£	£	£	£
Salary, NIC & Pension	-	86,749	86,749	-	75,416	75,416
Telephone	-	1,106	1,106	-	708	708
Rent & Rates	-	7,189	7,189	-	5,568	5,568
Volunteer Expenses	-	1,900	1,900	-	1,424	1,424
ARISE	-	15,960	15,960	-	12,260	12,260
Employment Project	-	100	100	-	-	-
Staff Training	-	483	483	-	300	300
Insurance	-	1,453	1,453	-	1,445	1,445
Consultancy/ Evaluation	-	11,705	11,705	-	7,463	7,463
Stationary & Postage	-	1,299	1,299	-	1,389	1,389
Website & It support	-	1,120	1,120	-	853	853
Advice UK	-	2,413	2,413	-	1,259	1,259
Project cost- Family Funday	-	5,610	5,610	-	-	-
FCA	-	975	975	-	-	-
Publicity & Adverts	-	589	589	-	55	55
Bank Charges	70	-	70	76	-	76
Hospitality	-	171	171	-	29	29
Depreciation	-	1,302	1,302	-	1,169	1,169
<b>Total</b>	<b>70</b> =====	<b>140,124</b> =====	<b>140,194</b> =====	<b>76</b> =====	<b>109,338</b> =====	<b>109,414</b> =====

**5. Governance Costs:**

	Un-restricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Bookkeeping/ Payroll	-	154	154	267
Compliance	-	316	316	316
Independent Examination	-	950	950	650
<b>Total</b>	<b>-</b> =====	<b>1,420</b> =====	<b>1,420</b> =====	<b>1,233</b> =====

**HODAN SOMALI COMMUNITY**  
Notes to the financial statements (continuing)

Year ended 31 March 2024

**6. Expenditure on Charitable Activities by Activity type:**

Charitable activities & Support Cost	Services	Governance	Fund raising	Total 2024	Total 2023
	£	£	£	£	£
Property Costs	1,790	-	-	1,790	5,843
Depreciation	1,302	-	-	1,302	1,169
Direct Costs	50,283	1,420	-	51,703	33,986
Salary	86,749	-	-	86,749	75,416
Other indirect Costs	70	-	-	70	76
<b>Total</b>	<b>140,194</b>	<b>1,420</b>	<b>-</b>	<b>141,614</b>	<b>116,490</b>

**7. TRUSTEES EXPENSIS**

No expenses are paid to Trustees.

No employee earned more than £60,000 during the year (2023: nil).

**8. Related party transactions**

There are no related party transactions to disclose for 2024 (2023: none) There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

**9. Taxation**

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

**10. Fixed Assets**

	Computers	Office Equipment	Total
	£		£
<b>Cost</b>			
At 1 April 2023	5,425	418	5,843
Additions	325	1,465	1,790
Disposals	-	-	-
At 31 March 2024	5,750	1,883	7,633
<b>Depreciation</b>			
At 1 April 2023	1,085	84	1,169
Disposals	-	-	-
Charge this period	933	369	1,302
At 31 March 2024	2,018	453	2,471
<b>Net book value</b>			
At 31 March 2024	3,732	1,430	5,162
At 31 March 2023	4,340	334	4,674

**HODAN SOMALI COMMUNITY**  
**Notes to the financial statements (continuing)**

Year ended 31 March 2024

**11. Debtors**

	2024	2023
	£	£
<b>Debtors</b>	<b>0</b>	<b>0</b>

**12. Creditors**

	2024	2023
	£	£
<b>Deferred Income</b>	<b>-</b>	<b>-</b>
<b>Independent examination</b>	<b>950</b>	<b>650</b>
<b>Trading Creditors</b>	<b>257</b>	<b>396</b>
	<b>1,207</b>	<b>1,046</b>
	<b>=====</b>	<b>=====</b>

Accruals: Provision for Accountancy fees.

- **Benefits in kind**

There were no benefits in kind in the period.

- **Independent examination and accountancy services**

During the period, the cost of the examination and accountancy services was £950.

- **Glossary of terms**

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

**Creditors** These are amounts owed by the charity, but not paid during the accounting period.

**Debtors:** These are amounts owed to the charity, but not received in the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**HODAN SOMALI COMMUNITY**

England & Wales - Charity number 1150732

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# Accounts

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**HODAN SOMALI COMMUNITY**

**DIRECTOR'S AND TRUSTEES' REPORT AND ACCOUNTS**

**For the year ended 31 March 2023**

Charity Number: 1150732  
Company number: 8179170

**Independent Examiner:**

Md Iqbal Hossain ACCA  
B K Community Accountant  
Arches 420-421  
Burdett Road  
London  
E3 4AA

**HODAN SOMALI COMMUNITY**  
**DIRECTOR'S AND TRUSTEES' REPORT AND ACCOUNTS**

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# HODAN SOMALI COMMUNITY

## MEMBERS AND FINANCIAL ADVISORS FOR THE YEAR ENDED 31 MARCH 2023

<b>A</b>	<b>BOARD OF TRUSTEES:</b>	
1	Chair	Elizabeth Cho
2	Co - Chair	Priscilla Hon
3	Treasurer	Mahdi Ali
4	Member	Sahra Jama
5	Member	Shukri Hassan
6	Member	Kaltun Ahmed
7	Secretary	Mohamed Farah
<b>D</b>	<b>Registered Officer:</b>	Office 9 Canalside House, 383 Ladbrooke Grove, London W10 5AA
<b>E</b>	<b>Independent Examiner</b>	Md Iqbal Hossain MBA, ACCA, ACIE BK COMMUNITY ACCOUNTANT LTD Arches 420-421, Burdett Road London, E3 4AA
<b>F</b>	<b>Bankers</b>	HSBC Bank 25 Notting Hill Gate London. W11 3JJ

## Hodan Somali Community

### Trustees' annual report and financial statement For the year ended 31 March 2023

#### Trustees' report for the Period year ended 31 March 2023

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements of Hodan Somali Community for the year ended 31 March 2023. The Trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

**Full name** Hodan Somali Community

**Other names by which the charity is known:** None

**Registered company number** 8179170

**Registered charity number** 1150732

#### **Principal address**

Office 9 Canalside House  
383 Ladbroke Grove  
London  
W10 5AA

#### **Trustees**

Elizabeth Cho: Chair, Mahdi Ali: Treasurer, Sahra Jama: member  
Priscilla Hon: Co-chair, Shukri Hassan: member, Kaltun Ahmed: member

**Other Members:** None

**Secretary:** Mohamed Farah who is the director of the organisation

#### **Bankers**

HSBC  
25 Notting Hill Gate  
London  
W11 3JJ

#### **Independent examiner**

Iqbal Hossain  
BK Community Accountant Ltd  
Arches 420-421, Burdett Road  
London E3 4AA

## Objectives and Activities

<p><b>Summary of the purposes of the charity as set out in its governing document</b></p>	<p>Hodan was established for the benefit of the Somali community living and/or working in Kensington and Chelsea and surrounding boroughs. The charity's purposes are to relieve poverty, to advance education and to provide or assist in the provision of recreation and leisure activities, to improve the conditions of people's lives.</p>
<p><b>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</b></p> <p><i>(NOTE: The trustees have had regard to the guidance issued by the Charity Commission on public benefit).</i></p>	<p>Hodan carried out the following activities in 2022/23</p> <ul style="list-style-type: none"> <li>- Running an AQS-accredited advice and information service for the Somali and wider BAME community in London, covering a wide range of matters including housing, welfare, employment, utilities and health. We have fully reopened the Ladbroke Grove office and most of our enquiries are now in person, although we still provide advice via telephone and WhatsApp on request. We now offer non-regulated money guidance and are seeking FCA authorisation to provide debt advice.</li> <li>- As part of our person-centred, holistic service provision, translating letters between Somali and English and communicating with third parties (e.g., landlords or local authorities) on behalf of service users, as required.</li> <li>- Offering an Advice and Befriending service via home visits, and in some cases through our telephone helpline, for people experiencing loneliness, bereavement, and/or poor mental health.</li> <li>- Continuing to run the Social Space and Wellbeing Project for Women, both via Zoom and in person at White City Community Centre. This now includes Chair-Based Exercise classes for service users with limited mobility (one class per week) as well as Zumba (three classes).</li> <li>- Recruiting new volunteers to use the Digital Literacy Skills Framework to support service users in acquiring essential digital skills, both through a series of workshops, and through 1:1 support in the office while waiting for advice.</li> </ul>

## Achievements and Performance

**Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole**

Hodan has maintained its Advice and Information Service, providing services in the AQS Subject-Based Categories of *Welfare Benefits, Housing and Employment*, and the Client-Based Categories of *Disability, Older People, Refugees and Asylum Seekers, and Women*. In addition to these specific categories, we also provided advice relating to local services, education and training, confidence-building, social integration, and other related matters. As in previous years, we have continued to offer Mental Health First Aid and Motivational Interviewing alongside the regular advice provision. This has enabled us to continue supporting people suffering from mental health issues, including depression, anxiety, stress and loss of confidence, especially in the context of post-COVID unemployment or bereavement. We handled a total of 751 cases in 2022/23, corresponding to 294 clients.

In 2022/23 we increased our focus on income maximisation, by supporting people to apply for welfare benefits and other government support packages provided to help people through the cost-of-living crisis, with funding from the Trust for London. Because of language and literacy barriers, many of our service users were unaware that there was additional support available to help them keep up with energy bills and other basic needs. We supported 118 service users to claim their entitlements in 2022/23 and succeeded in getting a total of £140735.48 – which would otherwise have gone unclaimed – into the bank accounts of people in dire need.

The Befriending Service worked with a total of 41 elderly clients in 2022/23, some by telephone and others face to face. Through the ARISE (Actively Reducing Isolation for Seniors) project funded by the National Lottery Reaching Communities Fund, we provided 20 more people with a digital device (smartphone or tablet) and basic training in how to use it, in addition to the 25 who had received a device through Hodan in previous years. Over the course of the year, we had seven short-term volunteers, three medium-term volunteers and three staff members training a total of 66 people in Digital Literacy Skills. Service users greatly appreciated these sessions, in which they learned how to access the Internet and use a variety of online services, including e-mail, GP appointments, WhatsApp, Zoom, and journey planning.

Our Social Space and Wellbeing Project is continuing via Zumba on Zoom (two sessions per week) and in-person sessions at White City Community Centre (two per week, comprising one Zumba class and one Chair-Based Exercise class for older people and those with reduced

mobility). A total of 107 separate individuals attended at least one session during the year, with a core group of 62 attending regularly.

Hodan secured one new grant in 2022/23 (£25,000 from the Postcode Society Trust) and has successfully reached Stage 2 with a large application to the City Bridge Trust 'Bridging Divides' programme for a total of £185,425 over five years. We have completed an in-person assessment and are hoping that a positive outcome will be announced soon. There are two other applications in progress, respectively to Trusthouse Charitable Foundation (£100,000 over three years) and Drapers Charitable Foundation (£14,971 as a one-off grant). We are also intending to submit to the Mrs Smith and Mount Trust when they re-open applications. Regrettably, the Fishmongers Charitable Trust and London Freemasons' Charity, for which we had drafted bids, are not currently accepting applications. We will continue to monitor the situation and submit these bids if the funds reopen.

As in previous years, the feedback from service users has been overwhelmingly positive. The most significant change for 2022/23 was that a number of people reported experiencing positive changes in their lives because of the digital literacy skills training, ranging from the ability to reconnect with friends and family (often overseas) using simple free communication apps like WhatsApp and Zoom, to the ability to plan a journey using maps and transport apps. Service users also reported using their digital devices to find out the weather forecast, search the Internet for recipes, book GP appointments (which saved them a significant amount of time in comparison to waiting in the call queue). As before, service users also reported improved mental and physical health resulting from the Wellbeing and Social Space Project.

**Performance against human resources targets**  
(see 2020-23 strategic plan for details)

*Recruitment:* We succeeded in recruiting a part-time Admin and Communications Officer (originally a target for 2021/22). Because of this successful appointment, it was not deemed necessary to look for a new Trustee with expertise in PR and marketing.

*Induction and remuneration:* This was completed on schedule. While some training was still needed from the retained consultant, senior advice workers took on most of the responsibility for induction. All staff members have received a pay rise and are being paid at the London Living Wage or above, although this has not kept pace with inflation.

*Supervision and support:* A new supervision form has been created and duly completed. 'Effectiveness of support and supervision' has been added as a category to the full-service evaluation, but this has not yet been

	<p>finalised.</p> <p><i>Training and development:</i> Senior advice staff have taken on some of the responsibility for training new staff and volunteers, with support from the retained consultant.</p> <p><i>Management and engagement:</i> The establishment of the Service User Forum has been postponed to 2023/24 as staff have been prioritising other areas of activity, such as the consultation for the new strategic plan.</p> <p><i>Evaluation and review:</i> An interim and first year report has been submitted for the Actively Reducing Isolation for Seniors (ARISE) project funded by the National Lottery Reaching Communities Fund.</p>
<p><b>Performance against targets for continuous improvement of the advice service</b> (see 2020-23 strategic plan for details)</p>	<p>Policies and procedures have been revised and upgraded, where necessary. The focus has shifted from seeking AQS accreditation for 'advice with casework' to seeking FCA authorisation to provide debt-related advice. We are seeking 'limited permission' (the level appropriate for non-profit organisations), which would allow us to offer debt counselling, debt adjusting, and credit information services. The result of this application will be announced in 2023/24. We have not yet conducted desk research on Hodan's place in the sector, as it was felt that there were higher priorities.</p>
<p><b>Performance against fundraising targets</b> (see 2020-23 strategic plan for details)</p>	<p>While we have continued to focus on grant-based fundraising for 2022/23, the Admin and Communications Officer has been doing some of the groundwork for diversifying funding sources, which will continue into 2023/24 if it continues to be identified as a priority in the new strategic plan. If applicable, this will include outreach to companies to request consideration for Corporate Social Responsibility schemes.</p>
<p><b>Performance against marketing targets</b> (see 2020-23 strategic plan for details)</p>	<p>(1) Expand weekly social media plan to include a focus on recruitment of individual supporters; (2) Create a supporter database and expand it through increasing local press coverage (newspapers, local magazines, etc.); (3) Create a monthly or bi-monthly newsletter for supporters through email and social media</p> <p>While project placements with Hodan were advertised to students at the London Interdisciplinary School, there were unfortunately no applications for them. It is recommended that in 2023/24, a member of Hodan staff offers to provide a guest lecture or talk at LIS to encourage students to sign up for placements and/or to volunteer at the organisation. The research that was meant to be conducted through these placements (exploring unmet needs within existing partnerships, and identifying new opportunities for collaboration with universities) has been deferred to 2023/24.</p>

## Financial Management and Reserves

<p><b>Statement explaining the policy for holding reserves stating why they are held</b></p>	<p>A Contingency Reserve is held in order to retain sufficient funds to cope with a worst-case scenario of a sudden cessation of all funding. In this circumstance the fund should be large enough to enable:</p> <ul style="list-style-type: none"> <li>(i) Hodan to continue to operate for a period of six months, this being a reasonable period of time decided by the Trustees to complete ongoing work and make arrangements for winding down; and</li> <li>(ii) Hodan to cover any other costs involved in winding up.</li> </ul> <p>To allow the Trustees flexibility to deal with unforeseen opportunities or act to mitigate unexpected risks, such as a partial cessation or temporary reduction of funding, up to half of this Contingency Reserve may be diverted to an Urgent Opportunities Fund (provided that there is still enough funding left to cover winding-up costs).</p> <p>In the event that this is used, the Trustees should discuss a strategy for replenishing the reserves during the annual review.</p> <p>The Contingency Reserve is an unrestricted reserve and does not include funds that have already been earmarked, e.g., for staff salaries within funded projects.</p>
<p><b>Financial review</b></p>	<p>Hodan has developed a Fundraising Strategy built into its strategic plan and reviewed on a yearly basis. The Treasurer is responsible for financial management and presents the organisation's financial situation during trustee meetings.</p> <p>A new Fundraising Strategy for 2023-26 will be developed as part of the 2023-26 Strategic Plan. A process of consultation with staff, service users, and trustees to create this plan will take place early in 2023/24.</p>



**Independent examiner's report to the trustees of  
HODAN SOMALI COMMUNITY  
For the year ended 31 March 2023**

I report on the accounts of the company for the period ended 31 March 2023, which are set out on pages 12 to 18.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no other matter except that referred to in the above paragraphs, has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Md Iqbal Hossain, ACCA  
B K Community Accountant  
Arches 420-421  
Burdett Road  
London  
E3 4AA  
Date: 15 May 2023

**HODAN SOMALI COMMUNITY**  
**Statement of Financial Activities**  
(Including income and expenditure account)  
31 March 2023

Incoming Resources	Note	Unrestricted Funds	Restricted	TOTAL Funds 2023	Unrestricted Funds	Restricted Funds	TOTAL Funds 2022
Donation and Legacies	2	100	116,616	116,716	-	139,931	139,931
Investment Income	3	326	-	326	7	-	7
<b>Total Income</b>		<b>426</b>	<b>116,616</b>	<b>117,042</b>	<b>7</b>	<b>139,931</b>	<b>139,938</b>
<b>Expenditure on:</b>	4						
Charitable activities		76	109,338	109,414	32	115,027	115,059
Governance Costs		-	1,233	1,233	-	1,595	1,595
<b>Total expenditure</b>		<b>76</b>	<b>110,571</b>	<b>110,647</b>	<b>32</b>	<b>116,622</b>	<b>116,654</b>
<b>Net Income &amp; net movement in funds</b>		<b>350</b>	<b>6,045</b>	<b>6,395</b>	<b>(25)</b>	<b>23,309</b>	<b>23,284</b>
<b>Reconciliation of fund:</b>							
<b>Total funds brought forward</b>		<b>32,670</b>	<b>98,973</b>	<b>131,643</b>	<b>32,695</b>	<b>75,664</b>	<b>108,359</b>
<b>Total funds carried forward</b>		<b>33,020</b>	<b>105,018</b>	<b>138,038</b>	<b>32,670</b>	<b>98,973</b>	<b>131,643</b>

**TOTAL RECOGNISED GAINS AND LOSSES**

The Charity has no recognised gains or losses other than the net movement in funds for the above period.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 14 to 18 form part of these accounts.



**HODAN SOMALI COMMUNITY**  
**Notes to the Accounts**  
**For the year ended 31 March 2023**

**1. Accounting Policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

**1.1 Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the applicable Accounting Standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" published in March 2005 and the Companies Act 1985.

The company has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is small company.

**1.2 Incoming Resources**

Income from activities, voluntary income and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or donors' conditions have not been fulfilled, then the income is deferred. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs.

**1.3 Resources Expended**

Resources expended are included in the Statement of Financial Activities on accruals basis, inclusive of any VAT that cannot be recovered.

Expenditure that is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of those resources.

**1.4 Going Concern Basis**

The financial statements have been prepared on the going concern basis, as in the opinion of the director and trustees, there are no issues arising which would suggest any other basis as being more appropriate.

**1.5 Depreciation**

Depreciation is provided using the following rates and bases to reduce by annual instalments the cost, less estimated residual value, of tangible assets over the estimated useful lives:

Furniture, Fixtures, Fittings and Equipment - 20% on reducing line basis.

**HODAN SOMALI COMMUNITY**  
**Notes to the Accounts**  
**For the year ended 31 March 2023**

**2. Income from donations and legacies**

Grants, donations, and legacies:	Unrestricted Funds	Restricted Funds	2023	2022
	£	£	£	£
Small Donation	100	-	100	-
ARISE	-	11,182	11,182	-
RBKC	-	-	-	11,341
Trust for London (TFL)	-	15,000	15,000	15,000
Thomas Wall Trust	-	-	-	4,966
Independent Age	-	-	-	14,000
City Bridge Trust	-	-	-	39,004
RBKC Adult, social care (Midaye)	-	23,550	23,550	13,973
KC Foundation	-	-	-	10,000
Greater London Authority (GLA)	-	8,958	8,958	-
The National Lottery Community Fund	-	57,726	57,726	31,647
Other Income (CSO)	-	200	200	
<b>TOTAL Income</b>	<b>100</b>	<b>116,616</b>	<b>116,716</b>	<b>139,931</b>

**3. Investment Income**

	2023	2022
	£	£
Bank Interest	326	7
<b>Total</b>	<b>326</b>	<b>7</b>

**HODAN SOMALI COMMUNITY**  
Notes to the financial statements (continuing)

**4. Expenditure on Charitable Activities by Fund type:**

Charitable activities & Support Cost	Un-restricted Funds	Restricted Funds	Total 2023	Un-restricted Funds	Restricted Funds	Total 2022
	£	£	£	£	£	£
Salary, NIC & Pension	-	75,416	75,416	-	71,136	71,136
Telephone	-	708	708	-	1,451	1,451
Rent & Rates	-	5,568	5,568	-	8,133	8,133
Volunteer Expenses	-	1,424	1,424	-	941	941
Employment Club	-	-	-	-	1,520	1,520
ARISE	-	12,260	12,260	-	3,390	3,390
Computers Repair	-	-	-	-	1,341	1,341
Project - Dadihiye	-	-	-	-	2,510	2,510
Staff Training	-	300	300	-	838	838
Insurance	-	1,445	1,445	-	995	995
Consultancy/ Evaluation	-	7,463	7,463	-	12,000	12,000
Project - Midaye	-	-	-	-	3,760	3,760
Stationary & Postage	-	1,389	1,389	-	1,601	1,601
Website & It support	-	853	853	-	390	390
Advice UK	-	1,259	1,259	-	2,803	2,803
TechSiver(Doro8080 Smartphone)	-	-	-	-	80	80
Office Equipment Repair	-	-	-	-	902	902
Miscellaneous	-	-	-	-	620	620
Publicity & Adverts	-	55	55	-	610	610
Bank Charges	76	-	76	32	-	32
Hospitality	-	29	29	-	6	6
Depreciation	-	1,169	1,169	-	-	-
<b>Total</b>	<b>76</b> =====	<b>109,338</b> =====	<b>109,414</b> =====	<b>32</b> =====	<b>115,872</b> =====	<b>115,903</b> =====

**5. Governance Costs:**

	Un-restricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Bookkeeping/ Payroll	-	267	267	845
Compliance	-	316	316	-
Independent Examination	-	650	650	750
<b>Total</b>	<b>-</b> =====	<b>1,233</b> =====	<b>1,233</b> =====	<b>1,595</b> =====

**HODAN SOMALI COMMUNITY**  
Notes to the financial statements (continuing)

Year ended 31 March 2023

**6. Expenditure on Charitable Activities by Activity type:**

Charitable activities & Support Cost	Services	Governance	Fund raising	Total 2023	Total 2022
	£	£	£	£	£
Property Costs	5,843	-	-	5,843	-
Depreciation	1,169	-	-	1,169	-
Direct Costs	32,753	1,233	-	33,986	46,330
Salary	75,416	-	-	75,416	71,136
Other indirect Costs	76	-	-	76	32
<b>Total</b>	<b>115,257</b>	<b>1,233</b>	<b>-</b>	<b>116,490</b>	<b>117,498</b>

**7. TRUSTEES EXPENSIS**

No expenses are paid to Trustees.

No employee earned more than £60,000 during the year (2022: nil).

**8. Related party transactions**

There are no related party transactions to disclose for 2023 (2022: none) There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

**9. Taxation**

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

**10. Fixed Assets**

	Computers	Office Equipment	Total
	£		£
<b>Cost</b>			
At 1 April 2022	-	-	-
Additions	5,425	418	5,843
Disposals	-	-	-
At 31 March 2023	5,425	418	5,843
<b>Depreciation</b>			
At 1 April 2022	-	-	-
Disposals	-	-	-
Charge this period	1,085	84	1,169
At 31 March 2023	1,085	84	1,169
<b>Net book value</b>			
At 31 March 2023	4,340	334	4,674

At 31 March 2022	-	-	-
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**HODAN SOMALI COMMUNITY**  
Notes to the financial statements (continuing)

Year ended 31 March 2023

11.

**Debtors**

	2023	2022
	£	£
<b>Debtors</b>	<b>0</b>	<b>0</b>

12.

**Creditors**

	2023	2022
	£	£
<b>Deferred Income</b>	<b>-</b>	<b>11,182</b>
<b>Independent examination</b>	<b>650</b>	<b>750</b>
<b>Trading Creditors</b>	<b>396</b>	<b>-</b>
	<b>1,046</b>	<b>11,932</b>
	=====	=====

Accruals: Provision for Accountancy fees.

- **Benefits in kind**

There were no benefits in kind in the period.

- **Independent examination and accountancy services**

During the period, the cost of the examination and accountancy services was £650.

- **Glossary of terms**

**Restricted funds:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

**Creditors** These are amounts owed by the charity, but not paid during the accounting period.

**Debtors:** These are amounts owed to the charity, but not received in the accounting period.

**Prepayments:** These are services that the charity has paid for in advance, but not used during the accounting period.

**HODAN SOMALI COMMUNITY**

England & Wales - Charity number 1150732

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# Accounts

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**HODAN SOMALI COMMUNITY**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**COMPANY REGISTRATION NUMBER 08179170**

**CHARITY REGISTRATION NUMBER 1150732**

**HODAN SOMALI COMMUNITY  
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YEAR ENDED 31 MARCH 2022**

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## **Hodan Somali Community**

### **Trustees' annual report and financial statement For the year ended 31 March 2022**

#### **Trustees' report for the year ended 31 March 2022**

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements of Hodan Somali Community for the year ended 31 March 2022. The Trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

**Full name** Hodan Somali Community

**Other names by which the charity is known:** None

**Registered company number** 8179170

**Registered charity number** 1150732

#### **Principal address**

Office 9 Canalside House  
383 Ladbrooke Grove  
London  
W10 5AA

#### **Trustees**

Elizabeth Cho: Chair, Mahdi Ali: Treasurer, Sahra Jama: member  
Priscilla Hon: Co-chair, Shukri Hassan: member, Kaltun Ahmed: member

**Other Members:** None

**Secretary:** Mohamed Farah who is the director of the organisation

#### **Bankers**

HSBC  
25 Notting Hill Gate  
London  
W11 3JJ

#### **Independent examiner**

Deborah Richards  
Community Accountancy Self Help  
1 Thorpe Close  
London  
W10 5XL

**HODAN SOMALI COMMUNITY  
REPORT OF THE DIRECTORS/TRUSTEES FOR THE  
YEAR ENDED 31 MARCH 2022**

The trustees, who are also the directors of the company for the purpose of the Companies Act, are pleased to submit their annual report and financial statements of Hodan Somali Community for the year ended 31 March 2022.

**Objectives and Activities**

<p><b>Summary of the purposes of the charity as set out in its governing document</b></p>	<p>Hodan was established for the benefit of the Somali community living and/or working in Kensington and Chelsea and surrounding boroughs. The charity's purposes are to relieve poverty, to advance education and to provide or assist in the provision of recreation and leisure activities, to improve the conditions of people's lives.</p>
<p><b>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</b></p> <p><i>(NOTE: The trustees have had regard to the guidance issued by the Charity Commission on public benefit).</i></p>	<p>Hodan carried out the following activities in 2021/22</p> <ul style="list-style-type: none"> <li>- Running an AQS-accredited advice and information service for the Somali and wider BAME community in London, with a particular focus on employability and claiming entitlements. As in the preceding year, we provided this service primarily by telephone and WhatsApp (due to the COVID-19 pandemic) but we have resumed face-to-face outreach visits to some service users and reopened the Ladbroke Grove office on a very limited, appointment-only basis.</li> <li>- As part of our person-centred, holistic service provision, translating letters between Somali and English and communicating with third parties (e.g., landlords or local authorities) on behalf of service users, as required.</li> <li>- Offering an Advice and Befriending service via telephone helpline, and in some cases home visits, for people experiencing loneliness, bereavement, and/or poor mental health.</li> <li>- Running a Social Space and Wellbeing Project for women, both via Zoom and in person at White City Community Centre. This included Zumba exercise</li> <li>- classes and time for social interaction. Classes were held three times per week on Zoom and once in person.</li> <li>- Developing a Digital Literacy Framework and training our staff in using it to support service users in acquiring essential digital skills, including setting up a device, joining Zoom calls, and chatting with loved ones online.</li> </ul>

**HODAN SOMALI COMMUNITY  
REPORT OF THE DIRECTORS/TRUSTEES FOR THE  
YEAR ENDED 31 MARCH 2022**

**Achievements and Performance**

<p><b>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole</b></p>	<p>Hodan has maintained its Advice and Information Service, providing services in the AQS Subject-Based Categories of <i>Welfare Benefits, Housing and Employment</i>, and the Client-Based Categories of <i>Disability, Older People, Refugees and Asylum Seekers, and Women</i>. In addition to these specific categories, we also provided advice relating to local services, education and training, confidence-building, social integration, and other related matters. As in 2020/21, we have continued to offer Mental Health First Aid and Motivational Interviewing alongside the regular advice provision. This has enabled us to continue supporting people suffering from mental health issues, including depression, anxiety, stress and loss of confidence, especially in the context of post-COVID unemployment or bereavement. We handled a total of 625 cases in 2021/22, corresponding to 351 of clients</p> <p>In 2021-22 we expanded our service to support more people who had lost their jobs, small businesses or gig economy income as a result of the COVID-19 pandemic. We upgraded our website to include an 'Employability Hub' page with resources for jobseekers and have been directing service users to it as appropriate. We have supported 34 of service users into new employment and have helped 163 people to claim their entitlements.</p> <p>The Befriending Service worked with a total of 48 elderly clients in 2020/21 some by telephone and others face to face. We provided a further 25 of these clients with a user-friendly smartphone and basic training in how to use it, in addition to the 30 who had already received a device in 2020/21. We also created our own Digital Literacy Skills Framework (modelled on the government one but tailored to our service users' needs) and trained our frontline advice staff in using it to monitor service users' acquisition of digital skills. We have just initiated a monitoring system for this project and will be able to provide more data in the coming year.</p> <p>Our Social Space and Wellbeing Project is continuing via Zoom and has resumed in-person sessions at White City Community Centre. In addition to the standard Zumba classes, we have recently launched Low-Intensity Zumba and Chair-Based Exercise classes for older people and those with reduced mobility. A total of 103 separate individuals attended at least one session during the year, with a core group of 74 attending regularly.</p> <p>Hodan was successful in renewing its Advice Quality Standard (AQS) certification, following a full monitoring audit and reassessment visit in November 2021. This provided formal confirmation of the continuing high quality of our advice and information services, assessed in relation to multiple criteria. Notably, the assessor praised the standard of our policies and procedures, comparing them favourably with those of larger charities.</p>
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	<p>Hodan has maintained its success in fundraising during the year 2021-22. While the total amount raised was not as high as the preceding year, we secured two large multi-year grants, one from the Trust for London and the other from the National Lottery Community Fund, Reaching Communities scheme. This enabled us to maintain the fractionality of our staff at 0.8 FTE for advice workers and full-time for the Director, while also paying all staff members the London Living Wage and recruiting for the new post of Admin and Communications Officer. We have also sustained the expanded opening hours of the Advice and Information Service, currently four days per week.</p> <p>As in previous years, the feedback from service users has been overwhelmingly positive. The most significant change for 2020/21 was that numerous people described the project as their only source of social interaction beyond their immediate household (and during the full lockdown period, some had no other social interaction <i>at all</i>). It is difficult to overstate the value of this activity in decreasing loneliness and social isolation, and relieving stress, boredom, anxiety and depression. Group bonding increased as a result of the pandemic and, as in previous years, participants reported a range of positive emotions as well as improvements in their physical health, strength, fitness and flexibility.</p>
<p><b>Performance against human resources targets</b> (see 2020-23 strategic plan for details)</p>	<p><i>Recruitment:</i> The 2021/22 target for recruiting an Admin and Communications Officer has not yet been met as there were no suitable applicants. The post has now been readvertised and interviews are due to take place in early April 2022.</p> <p><i>Induction:</i> Target is not applicable because the Admin and Communications Officer is not yet in post.</p> <p><i>Supervision and support:</i> Both targets have been fully met.</p> <p><i>Training and development:</i> The target has been fully met.</p> <p><i>Management and engagement:</i> The target relating to written standard operating procedures has been fully met. The review of internal communications has been postponed because the Admin &amp; Communications Officer is not yet in post. The establishment of the Service User Forum has been postponed to 2022/23 on account of the ongoing impact of the COVID pandemic and the emergence of new variants, Delta and Omicron.</p> <p><i>Evaluation and review:</i> The target relating to the development of a values-centred evaluation framework has been met, but staff training has not yet taken place because the internal monitoring audit for the AQS reassessment was deemed to be a higher priority.</p>
<p><b>Performance against targets for continuous improvement of the</b></p>	<p>Five of the six targets for 2021/22 have been met. The remaining target, which related to desk research on Hodan's unique selling points and its place within the advice sector, was not met because the volunteer who was</p>

<p><b>advice service</b> (see 2020-23 strategic plan for details)</p>	<p>recruited for this purpose was unable to deliver a report. This will be revisited in 2022/23.</p>
<p><b>Performance against fundraising targets</b> (see 2020-23 strategic plan for details)</p>	<p>The total income target has been met. The task of identifying opportunities for collaboration with universities is in progress, but grant funding continues to be prioritised.</p>
<p><b>Performance against marketing targets</b> (see 2020-23 strategic plan for details)</p>	<p>None of the marketing targets have been met. We have secured funding for Admin and Communications Officer whose role will include social media, as well as for a short-term consultant to assist with a brand kit and social media strategy. However, as noted above, this post has not yet been filled as there has been a lack of suitable applicants (although the recruitment process is ongoing). There is a recommendation to recruit a new Trustee with a PR/Marketing background.</p>

**HODAN SOMALI COMMUNITY  
 REPORT OF THE DIRECTORS/TRUSTEES FOR THE  
 YEAR ENDED 31 MARCH 2022 (continued)**

**Financial Management and Reserves**

<p><b>Statement explaining the policy for holding reserves stating why they are held</b></p>	<p>A Contingency Reserve is held in order to retain sufficient funds to cope with a worst-case scenario of a sudden cessation of all funding. In this circumstance the fund should be large enough to enable:</p> <ul style="list-style-type: none"> <li>(i) Hodan to continue to operate for a period of six months, this being a reasonable period of time decided by the Trustees to complete ongoing work and make arrangements for winding down; and</li> <li>(ii) Hodan to cover any other costs involved in winding up.</li> </ul> <p>To allow the Trustees flexibility to deal with unforeseen opportunities or act to mitigate unexpected risks, such as a partial cessation or temporary reduction of funding, up to half of this Contingency Reserve may be diverted to an Urgent Opportunities Fund (provided that there is still enough funding left to cover winding-up costs).</p> <p>In the event that this is used, the Trustees should discuss a strategy for replenishing the reserves during the annual review.</p>
<p><b>Financial review</b></p>	<p>Hodan has developed a Fundraising Strategy built into its strategic plan and reviewed on a yearly basis. The Treasurer is responsible for financial management and presents the organisation's financial situation during trustee meetings.</p>

**HODAN SOMALI COMMUNITY  
REPORT OF THE DIRECTORS/TRUSTEES FOR THE  
YEAR ENDED 31 MARCH 2022 (continued)**

**Structure, Governance and Management**

<b>Type of governing document</b>	Constitution
<b>How is the charity constituted?</b>	Charitable company limited by guarantee
<b>Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees</b>	The management of the charity is the responsibility of the trustees, who are elected under the terms of the governing document of the organisation. The new Board of Trustees is elected at Hodan AGMs by service users. All registered members have the right to stand for election as trustees (members of the management committee). The management committee may in addition appoint not more than three co-opted members but so that no one may be appointed as a co-opted member if, as a result more than one third of the members of the management committee would be co-opted. The management committee must consist of no fewer than four and no more than eight trustees.
<b>How are risks managed?</b>	Hodan has a risk management policy that is reviewed and updated on an annual basis. The risk management policy has been revised to take into consideration the additional public health risks from COVID-19. We have also updated our safeguarding policy to include measures for safeguarding staff and service users who are vulnerable to COVID-19.
<b>How are activities reviewed?</b>	Hodan carries out a full evaluation in October every year, which covers compliance with organisational and funder objectives, client satisfaction, accuracy and appropriateness of advice, a review of training and development, service effectiveness and efficiency, and Equality, Diversity & Inclusion (ED&I) data disaggregated by age, ethnicity and gender. We also hold focus groups to obtain rich qualitative data on specific projects, especially the Social Space and Wellbeing Project, to keep up to date with the evolving needs of our service users. All is fed into our Strategic Plan, which is reviewed on a rolling basis and fully reviewed at least once a year, and our Annual Plan, updated quarterly.

**HODAN SOMALI COMMUNITY  
REPORT OF THE DIRECTORS/TRUSTEES FOR THE  
YEAR ENDED 31 MARCH 2022 (continued)**

**STATEMENT OF DIRECTORS AND TRUSTEES RESPONSIBILITIES**

The Directors, who are also the trustees of the Company, are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company at the end of the year and its financial activities during the year then ended. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Makes judgements and estimates that are reasonable and prudent;
- State whether applicable standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the project will continue in operation.

The directors/trustees are responsible for keeping proper accounting records which disclose at any time the financial position of the Company. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Exemptions**

The trustees have taken advantage of the exemptions available to small companies, including the audit exemptions (see statement on balance sheet).

Signed on behalf of the charity's trustees

Signed Eme ..... Director

Date 19.12 ..... 2022

**Elizabeth Cho – Chair**

**HODAN SOMALI COMMUNITY FOR THE  
YEAR ENDED 31 MARCH 2022**

**Independent examiner's report to the trustees**

**Respective responsibilities of trustees and examiner**

I report on the accounts of the charity, which are set out on pages 12 to 19.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the account under section 145 of the Charities Act;
- Follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

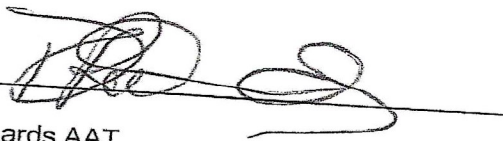
My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Basis of independent examiner's report**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
  - To keep accounting records in accordance with the section 386 of the 2006 Act; and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed \_\_\_\_\_



Deborah Richards AAT  
Community Accountancy Self Help  
1 Thorpe Close, London W10 5XL

Date 22<sup>nd</sup> December 2022

HODAN SOMALI COMMUNITY

STATEMENT OF FINANCIAL ACTIVITIES (incorporating the income and expenditure account) FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Restricted Funds £	Unrestricted Funds £	2022 Total Funds £	2021 Total Funds £
<b>Incoming Resources</b>					
Voluntary Income	2	139,931		139,931	149,932
Other Income				0	169
Investment Income	3		7	7	19
<b>Total Incoming Resources</b>		<u>139,931</u>	<u>7</u>	<u>139,937</u>	<u>150,102</u>
<b>Resources Expended</b>					
Charitable Activities	4	115,027	32	115,058	91,418
Governance Costs	5	1,595		1,595	1,550
<b>Total Resources Expended</b>		<u>116,622</u>	<u>32</u>	<u>116,653</u>	<u>92,968</u>
<b>Net Income/(Expenditure) for the year</b>		<u>23,309</u>	<u>-25</u>	<u>23,284</u>	<u>57,133</u>
Transfer between funds		0	0	0	0
Funds balance at 1 April 2021		<u>75,664</u>	<u>32,695</u>	<u>108,359</u>	<u>51,226</u>
<b>Funds balance at 31 March 2022</b>		<u><u>98,973</u></u>	<u><u>32,670</u></u>	<u><u>131,643</u></u>	<u><u>108,359</u></u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derived from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

HODAN SOMALI COMMUNITY  
BALANCE SHEET AS AT 31 MARCH 2022

	Notes	2022 Total Funds £	2021 Total Funds £
<b>Fixed Assets</b>			
Tangible Fixed Assets			
<b>Total Fixed Assets</b>		<u>0</u>	<u>0</u>
<b>Current Assets</b>			
Debtors			
Cash at bank and In hand	6	0	5,670
<b>Total Current Assets</b>		<u>143,575</u>	<u>119,440</u>
		<b>143,575</b>	<b>125,110</b>
<b>Liabilities</b>			
Creditors			
amounts falling due within one year	7	-11,932	-16,751
<b>Net Current Assets</b>		<u>131,643</u>	<u>108,359</u>
Creditors			
amounts falling due after one year		0	0
<b>Net Assets</b>		<u>131,643</u>	<u>108,359</u>
<b>Funds of the Charity</b>			
Restricted Funds		98,973	75,664
Unrestricted Funds		<u>32,670</u>	<u>32,695</u>
<b>Total Funds</b>		<u><b>131,643</b></u>	<u><b>108,359</b></u>

**Exemption from audit**

For the year ending 31/03/2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies .

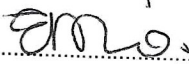
**Directors responsibilities**

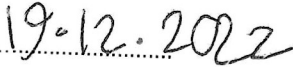
. The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476;

. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

*The directors (who are also the charity trustees) declare that they have approved the above accounts which are signed on behalf of the directors and charity trustees:*

Signed..........

Date..........

Elizabeth Cho  
**Director and Trustee**

## HODAN SOMALI COMMUNITY

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

#### 1. Accounting Policies

##### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### Fund accounting

Restricted income funds are funds which have been given for specific purposes and are spent accordingly. Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

##### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; and it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered. Expenditure has been analysed using natural and functional classification. Costs are charged to projections (functional classifications) when it can be clearly identified that a project is using those resources.

HODAN SOMALI COMMUNITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)

2. Voluntary Income				
	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>Incoming Resources</b>				
Trust for London		15,000	15,000	16,000
RBK&C		11,341	11,341	22,681
London City Bridge		39,004	39,004	9,966
The National Lottery Community Fund		31,647	31,647	14,028
Kensington & Chelsea Foundation		10,000	10,000	24,360
Thomas Wall Trust		4,966	4,966	0
Independent Age		14,000	14,000	0
Sports England			0	8,700
Postcode Neighbourhood Trust			0	19,346
Hilden Charity			0	5,000
Power to Change			0	13,492
Greater London Authority			0	4,130
Midaye			0	7,106
London Catalyst		13,973	13,973	1,500
HMRC			0	3,713
Council of Somali Organisations			0	150
Bank Deposit			0	19
<b>Total Incoming Resources</b>	<u>0.00</u>	<u>139,931</u>	<u>139,931</u>	<u>150,102</u>
<b>3. Investment Income</b>				
	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Bank Interest	<u>7</u>		<u>7</u>	<u>19</u>
	<u>7</u>		<u>7</u>	<u>19</u>

HODAN SOMALI COMMUNITY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)

4. Charitable Activities

Those costs that relate to day-to-day charitable activities.

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Salaries/HMRC		71,136	71,136	42,554
Telephone		1,451	1,451	1,048
Volunteer Expenses		941	941	190
Rent		8,133	8,133	0
Empowerment Club		1,520	1,520	3,555
ARISE		3,390	3,390	0
Computers		1,341	1,341	2,642
Dadihiye		2,510	2,510	5,020
Training		838	838	1,500
Book-keeping/Payroll		845	845	900
Insurance		995	995	994
Consultancy/ Evaluation		12,000	12,000	5,400
Midaye		3,760	3,760	9,338
Stationary		1,502	1,502	1,081
Postage		99	99	58
Elders befriending		0	0	250
Website Development		390	390	2,250
Advice UK		2,803	2,803	2,830
TechSiver (Doro8080 Smartphone)		80	80	8,798
Office Equipment		902	902	124
Publicity & Adverts		610	610	
HMRC		0	0	3,713
Miscellaneous		620	620	72
Bank charges	32	0	32	0
Hospitality		6	6	2
<b>Total resources expended</b>	<b>32</b>	<b>115,872</b>	<b>115,903</b>	<b>92,318</b>

**HODAN SOMALI COMMUNITY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)**

**5. Governance Costs**

Include legal compliance including accountancy and independent examination, servicing the board and strategic management are now charged and included in the charitable activities.

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Bookkeeping/Payroll		845	845	900
Independent Examiner Fees	<u>0</u>	<u>750</u>	<u>750</u>	<u>650</u>
		<u><u>1,595</u></u>	<u><u>1,595</u></u>	<u><u>1,550</u></u>

**6. Debtors**

Trade Debtors  
Prepayments and accrued income  
**Total current debtors**

	March 2022 £	March 2021 £
	0	5,670
	<u>0</u>	<u>0</u>
	<u><u>0</u></u>	<u><u>5,670</u></u>

**HODAN SOMALI COMMUNITY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022 (continued)**

**7. Creditors amounts falling due within one year**

	March 2022 £	March 2021 £
Payroll	0	75
The Pensions Trust	0	197
Accruals - Independent Examination	750	650
Consultancy	0	900
Midaye	0	0
Deferred Income	0	0
<b>Total current creditors</b>	<b>11,182</b>	<b>14,929</b>
	<b>11,932</b>	<b>16,751</b>

**8. Taxation**

The charity's activities fall within the exemption afforded by the provisions on the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

**9. Staff**

No member of staff was paid over £60,000. The average number of staff during the year was three FTE. The charity also employs sessional workers for classes and consultants for specialist tasks.

**10. Going Concern**

The directors/trustees have a reasonable expectation that the charity will continue in operational existence for the foreseeable future and have therefore used the going concern basis in preparing the financial statements. The directors/trustees keep the income and expenditure of the charity under review and will change the operating model accordingly.

**11. Company limited by guarantee**

Hodan Somali community is a company limited by guarantee and accordingly does not have a share capital. Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member.

**HODAN SOMALI COMMUNITY**

England & Wales - Charity number 1150732

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# Accounts

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**HODAN SOMALI COMMUNITY**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**COMPANY REGISTRATION NUMBER 08179170**

**CHARITY REGISTRATION NUMBER 1150732**

**HODAN SOMALI COMMUNITY**

**CONTENTS FOR THE**

**YEAR ENDED 31 MARCH 2021**

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**HODAN SOMALI COMMUNITY**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**FOR THE YEAR ENDED 31 MARCH 2021**

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<b>Company number</b>	08179170
<b>Charity number</b>	1150732
<b>Full Name</b>	<b>HODAN SOMALI COMMUNITY</b>
<b>Registered office</b>	Office 9, Canalside House, 383 Ladbroke Grove, London W10 5AA
<b>Directors/Trustees</b>	Elizabeth Cho - Chair  Priscilla Hon – Co. Chair  Mahdi Abdillahi Ali - Treasurer  Shukri Hassan - Member  Sahra Hussein Jama - Member  Kaltun Ahmed – Member
<b>Secretary</b>	Mohamed Farah who is also the director of the organisation
<b>Bankers</b>	HSBC 25 Notting Hill Gate London W11 3JJ
<b>Independent Examiner</b>	Deborah Richards Community Accountancy Self Help 1 Thorpe Close London W10 5XL

## HODAN SOMALI COMMUNITY

### REPORT OF THE DIRECTORS/TRUSTEES FOR THE YEAR

ENDED 31 MARCH 2021

The trustees, who are also the directors of the company for the purposes of the Companies Act, are pleased to submit their annual report and financial statements of Hodan Somali Community for the year ended 31 March 2021.

## Objectives and Activities

<p><b>Summary of the purposes of the charity as set out in its governing document</b></p>	<p>Hodan was established for the benefit of the Somali community living and/or working in Kensington and Chelsea and surrounding boroughs. The charity's purposes are to relieve poverty, to advance education and to provide or assist in the provision of recreation and leisure activities, to improve the conditions of people's lives.</p>
<p><b>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</b></p> <p><i>(NOTE: The trustees have had regard to the guidance issued by the Charity Commission on public benefit).</i></p>	<p>Hodan carried out the following activities in 2020/21:</p> <ul style="list-style-type: none"><li>- Running an AQS-accredited advice and information service for the Somali and wider BAME community in London. We provided this service primarily by telephone and WhatsApp, due to the COVID-19 pandemic. As part of our person-centred, holistic service provision, we also translated letters between Somali and English and communicated with third parties (e.g., landlords or local authorities) on behalf of service users.</li><li>- Making contact-free doorstep visits, e.g., to deliver medication and other essential support to isolated people during lockdown.</li><li>- Offering an Advice and Befriending service via telephone helpline for people experiencing loneliness, bereavement, and/or poor mental health.</li><li>- Running a Social Space and Wellbeing Project for women, as an online activity delivered via Zoom. This included Zumba exercise classes and time for social interaction. The frequency of classes was increased from twice to three times per week.</li><li>- Purchasing 30 x Doro smartphones, custom-designed for older users, and distributing them to elderly people who were experiencing extreme social isolation because of the COVID-19 pandemic. We also provided basic training in how to use the devices.</li></ul>

## Achievements and Performance

<p><b>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole</b></p>	<p>During the year 2020-21 Hodan achieved almost a threefold increase in total income in comparison to the previous year, with 12 of our 16 grant applications approved (an impressive 75% success rate). This enabled us to increase the fractionality of our staff and expand the opening hours of the Advice and Information Service, from two afternoons per week to four days per week, in order to meet the increased demand for our services. We were also able to purchase equipment (laptops, printer and new telephone system) and software, including the online case management system Advice Pro, which helped us to make the transition quickly and smoothly from in-person to online service provision.</p> <p>Demand for our services almost doubled during the COVID-19 pandemic, with the total number of separate interactions with clients increasing from 438 in 2019/20 to 754 in 2020/21 for 415 service users. We also noticed that a higher proportion of our service users were presenting with severe problems such as extreme social isolation, unexpected loss of income (e.g., from redundancy, collapse of their small businesses, sudden unavailability of casual work, or changes to the benefit system), multiple bereavements (which were often worsened by lockdown restrictions that prevented grieving relatives from attending their loved ones' funerals), mental health crisis, and/or the inability to access basic services such as repeat prescriptions or benefit claims because of digital exclusion. To improve our ability to deal with these more complex and challenging cases, we provided all staff with training in Mental Health First Aid and Motivational Interviewing.</p> <p>The Befriending Service worked with a total of 64 elderly clients in 2020/21 (increased from 15 in 2019/20), mainly by telephone. We provided 30 of these clients with a user-friendly smartphone and basic training in how to use it, which transformed their lives by enabling them to make free video calls to friends and relatives within the UK and overseas. We made a total of 15 doorstep visits to supply people with urgently needed food and medication, and we referred 20 new members to Hodan Social Space and Wellbeing Club.</p> <p>Our Social Space and Wellbeing Project also successfully transitioned to an online-only service – in this case 'Zumba on Zoom' using a popular online video calling platform. There was an initial drop in attendance, due to a lack of access to a stable Internet connection and/or poor digital literacy skills; but this was improved by the smartphone project and also, to some extent, by new recruitment through word of mouth and via the website. A total of 56 separate individuals attended at least one session during the year, with a core group of 30-40 attending regularly.</p> <p>As in previous years, the feedback from service users has been overwhelmingly positive. The most significant change for 2020/21 was that numerous people described the project as their only</p>
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	<p>source of social interaction beyond their immediate household (and during the full lockdown period, some had no other social interaction <i>at all</i>). It is difficult to overstate the value of this activity in decreasing loneliness and social isolation, and relieving stress, boredom, anxiety and depression. Group bonding increased as a result of the pandemic and, as in previous years, participants reported a range of positive emotions as well as improvements in their physical health, strength, fitness and flexibility.</p> <p>We commissioned a professional web developer to update and upgrade the Hodan website, carry out search engine optimisation (to help people find the site more easily via Google etc) and enable secure online donations. The website received an average of 1,780 hits per month in the last quarter of 2020 and the first quarter of 2021.</p>
<p><b>Performance against human resources targets</b> (see 2020-23 strategic plan for details)</p>	<p><i>Recruitment:</i> The 2020/21 target for recruiting new volunteers to support digital literacy was postponed to summer 2021 as a result of the COVID lockdown. The target of recruiting a volunteer researcher has been met.</p> <p><i>Induction:</i> Target is no longer applicable, due to the postponement of the volunteer recruitment initiative.</p> <p><i>Supervision and support:</i> All three of the 2020/21 targets have been met.</p> <p><i>Training and development:</i> Three of the four 2020/21 targets have been fully met, and the fourth has been partly met (training and development plans have been created for all staff, but the review has been postponed to the summer of 2021 because of COVID lockdowns).</p> <p><i>Management and engagement:</i> The development of written standard operating procedures is still in progress and will be completed during the 2021 review.</p> <p><i>Evaluation and review:</i> Two of the four 2019/20 targets have been met, and other two are in progress (evaluation of training; assessment of staff satisfaction and performance).</p>
<p><b>Performance against targets for continuous improvement of the advice service</b> (see 2020-23 strategic plan for details)</p>	<p>Two of the three targets for 2020/21 have been met and the third has been replaced with an equivalent outcome (the actual number of advice workers was not increased, but person-hours have more than doubled).</p>
<p><b>Performance against fundraising targets</b> (see 2020-23 strategic plan for details)</p>	<p>Two of the four targets for 2020/21 have been met, and a third (total income target) has been significantly exceeded. The fourth target (identifying opportunities for research collaborations) has not yet been met because seeking grant funding was prioritised over research funding, due to the impact of the COVID pandemic on universities.</p>
<p><b>Performance against marketing targets</b> (see 2020-23 strategic plan for details)</p>	<p>Neither of the marketing targets has been met. The objective of conducting research has been postponed to the summer of 2021, due to the pandemic. Facebook and Twitter pages have been created but are not yet being regularly updated. The Director has recognised marketing as an area that requires improvement, recently submitting a funding bid which includes a budget line for an Admin and Communications Officer whose role will include social media, as well as for a short-term consultant to assist with a brand kit and social media strategy. There is a recommendation to recruit a new Trustee with a PR/Marketing background.</p>

**HODAN SOMALI COMMUNITY**

**REPORT OF THE DIRECTORS/TRUSTEES FOR THE YEAR**

**ENDED 31 MARCH 2021 (continued)**

## **Financial Management and Reserves**

<p><b>Statement explaining the policy for holding reserves stating why they are held</b></p>	<p>A Contingency Reserve is held in order to retain sufficient funds to cope with a worst-case scenario of a sudden cessation of all funding. In this circumstance the fund should be large enough to enable:</p> <ul style="list-style-type: none"><li>(i) Hodan to continue to operate for a period of six months, this being a reasonable period of time decided by the Trustees to complete ongoing work and make arrangements for winding down; and</li><li>(ii) Hodan to cover any other costs involved in winding up.</li></ul> <p>To allow the Trustees flexibility to deal with unforeseen opportunities or act to mitigate unexpected risks, such as a partial cessation or temporary reduction of funding, up to half of this Contingency Reserve may be diverted to an Urgent Opportunities Fund (provided that there is still enough funding left to cover winding-up costs).</p> <p>In the event that this is used, the Trustees should discuss a strategy for replenishing the reserves during the annual review.</p>
<p><b>Financial review</b></p>	<p>Hodan has developed a Fundraising Strategy built into its strategic plan and reviewed on a yearly basis. The Treasurer is responsible for financial management and presents the organisation's financial situation during trustee meetings.</p>

**HODAN SOMALI COMMUNITY**

**REPORT OF THE DIRECTORS/TRUSTEES FOR THE YEAR**

**ENDED 31 MARCH 2021 (continued)**

## Structure, Governance and Management

<b>Type of governing document</b>	Constitution
<b>How is the charity constituted?</b>	Charitable company limited by guarantee
<b>Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees</b>	The management of the charity is the responsibility of the trustees, who are elected under the terms of the governing document of the organisation. The new Board of Trustees is elected at Hodan AGMs by service users. All registered members have the right to stand for election as trustees (members of the management committee). The management committee may in addition appoint not more than three co-opted members but so that no one may be appointed as a co-opted member if, as a result more than one third of the members of the management committee would be co-opted. The management committee must consist of no fewer than four and no more than eight trustees.
<b>How are risks managed?</b>	Hodan has a risk management policy that is reviewed and updated on an annual basis. The risk management policy has been revised to take into consideration the additional public health risks from COVID-19. We have also updated our safeguarding policy to include measures for safeguarding staff and service users who are vulnerable to COVID-19.
<b>How are activities reviewed?</b>	Hodan carries out regular monitoring and evaluation. We also hold focus groups to obtain rich qualitative data. This enables us to understand and respond to the needs of our service users. All is fed into our strategic plan, which is reviewed regularly once a year.

**HODAN SOMALI COMMUNITY**

**REPORT OF THE DIRECTORS/TRUSTEES/MEMBERS FOR  
THE YEAR ENDED 31 MARCH 2021 (continued)**

**STATEMENT OF DIRECTORS AND TRUSTEES RESPONSIBILITIES**

The Directors, who are also the trustees of the Company, are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company at the end of the year and of its financial activities during the year then ended. In preparing those financial statements, the trustees are required to:


- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable standards and statement of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the project will continue in operation.

The directors/trustees are responsible for keeping proper accounting records which disclose at any time the financial position of the Company. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Exemptions**

The trustees have taken advantage of the exemptions available to small companies, including the audit exemptions (see statement on balance sheet).

Signed on behalf of the charity's trustees

Signed..........Director

Date.....*5th August*.....2021

**Elizabeth Cho - Chair**

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF THE HODAN SOMALI COMMUNITY  
FOR THE YEAR ENDED 31 MARCH 2021**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021, which include a Statement of Financial Activities and a Balance Sheet and Notes to the Accounts. These are set out on pages 11 to 17

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to audited for this year under Part 16 of the 2006 Act and are eligible for independent examination. I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below") which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not matter considered as part of an independent examination: or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).
- I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  .....

Date:  ..... 2021

Deborah Richards, AAT  
Community Accountancy Self Help  
1 Thorpe Close  
London W10 5XL

**HODAN SOMALI COMMUNITY**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Restricted £	Unrestricted £	2021 Total Fund £	2020 Total Fund £
<b>Incoming Resources</b>					
Voluntary Income	2	149,312	620	149,932	48,905
Other Income		-	150	169	8
Investment Income	3	-	19	19	126
<b>Total Incoming Resources</b>		<b>149,312</b>	<b>789</b>	<b>150,102</b>	<b>49,039</b>
<b>Resources Expended</b>					
Charitable Activities		91,416	2	91,418	67,783
Governance Costs	5	1,550	-	1,550	1,275
<b>Total resources Expended</b>		<b>92,966</b>	<b>2</b>	<b>92,968</b>	<b>69,058</b>
Net Movement In Funds for the year		<u>56,346</u>	<u>787</u>	<u>57,133</u>	<u>(20,019)</u>
Transfer between funds		-	-	-	-
Total Funds Brought Forward		<u>19,318</u>	<u>31,908</u>	<u>51,226</u>	<u>71,245</u>
<b>Total Funds Carried Forward</b>		<b>75,664</b>	<b>32,695</b>	<b>108,359</b>	<b>51,226</b>

**HODAN SOMALI COMMUNITY**

**BALANCE SHEET AS AT 31 MARCH 2021**

	Notes	2021 £	2020 £
<b>Fixed Assets</b>			
Tangible fixed assets		-	-
<b>Current Assets</b>			
Debtors	5	5,670	-
Cash and bank deposits		119,440	55,691
		<b>125,110</b>	<b>55,691</b>
Creditors falling due within one year	6	(16,751)	(4,465)
Net current assets		108,359	51,226
<b>Total assets less current liabilities</b>		<b>108,359</b>	<b>51,226</b>
<b>Restricted Funds</b>			
Restricted Funds		75,664	31,908
Unrestricted Funds		32,695	19,318
<b>Total Funds</b>		<b>108,359</b>	<b>51,226</b>

**Audit exemption statement**

For the twelve months ending 31<sup>st</sup> March 2021 the company was entitled to exemption from audit under section 477 of the companies Act 2006 relating to small companies.

**Directors' responsibilities:**

- The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The directors (who are also the charity trustees) declare that they have approved the above accounts which are signed on behalf of the directors and charity trustees:

Signed.....*Elizabeth Cho*.....

Date.....*05/08/*..... 2021

Elizabeth Cho  
Director and Trustee

## HODAN SOMALI COMMUNITY

### NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

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#### 1 Accounting policies

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Basis of preparation,**

The financial statements have been prepared under the historical cost convention, with the exception of listed investments which are included at their market value. The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice, applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS102 and the 2006 Companies Act.

##### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the Charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### **Donations and legacies**

Donations and legacies are recognised on a receivable basis when receipt is probable, and the amount can be reliably measured.

##### **Investment income**

Interest is included when receivable by the charity.

##### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category: Where costs cannot be directly attributed to particular headings, they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

All resources expended are inclusive of irrecoverable VAT.

## **HODAN SOMALI COMMUNITY**

### **NOTES TO THE FINANCIAL STATEMENTS (continued)**

**FOR THE YEAR ENDED 31 MARCH 2021**

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#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Irrecoverable VAT**

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

#### **Taxation**

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated deprecation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life at a rate of 15% using the reducing balance method.

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the Charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Creditors and provisions**

Creditors and provisions are recognised where the charity had a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts.

**HODAN SOMALI COMMUNITY**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**FOR THE YEAR ENDED 31 MARCH 2021**

**Fund accounting**

Restricted income funds are funds which have been given for a specific purposes and are spent accordingly. Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the Charity.

<b>2. Voluntary Income</b>	<b>Restricted funds</b>	<b>Unrestricted funds</b>	<b>2020 – 2021 Total Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Incoming Resources</b>			
Trust for London	16,000	-	16,000
RBK&C	22,681	-	22,681
London City Bridge	9,966	-	9,966
The National Lottery Community Fund	14,028	-	14,028
Kensington & Chelsea Foundation	24,360	-	24,360
Sports England	8,700	-	8,700
Postcode Neighbourhood Trust	19,346	-	19,346
Hilden Charity	5,000	-	5,000
Power to Change	13,492	-	13,492
Greater London Authority	4,130	-	4,130
Midaye	6,396	620	7,106
London Catalyst	1,500	-	1,500
HMRC	3,713	-	3,713
Council of Somali Organisations	-	150	150
Bank Deposit	-	19	19
<b>Total Incoming Resources</b>	<b>149,312</b>	<b>789</b>	<b>150,102</b>

<b>3. Investment Income</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Mar 2021</b>	<b>Mar 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Bank interest</b>	<b>19</b>	<b>-</b>	<b>19</b>	<b>126</b>

**HODAN SOMALI COMMUNITY  
NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 MARCH 2021**

**4. Governance costs**

Include legal compliance including accountancy and independent examination, servicing the board and strategic management are now charged and included in the charitable activities.

	<b>Restricted funds</b>	<b>Unrestricted funds</b>	<b>2020 - 2021</b>
	£	£	£
Book-keeping/Payroll	900	0	900
IE Fee	650	0	650

**5. Debtors**

	<b>Mar-2021</b>	<b>Mar-2020</b>
	£	£
Trade debtors	5,670	-
Prepayments and accrued income	-	-
<b>Total current debtors</b>	<b>5,670</b>	<b>-</b>

**6. Creditors**

	<b>Mar-2021</b>	<b>Mar-2020</b>
	£	£
Payroll	75	8
The Pensions Trust	197	160
Accruals – Independent Examination	650	600
Consultancy	900	-
Midaye – 4 <sup>th</sup> Quarter	-	3,698
Deferred Income	14,929	-
<b>Total current creditors</b>	<b>16,751</b>	<b>4,465</b>

**7. Taxation**

The charity's activities fall within the exemptions afforded by the provisions on the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

**8. Staff**

No member of staff was paid over £60,000. The average number of staff during the year was three FTE. The charity also employs sessional workers for classes and consultants for specialist tasks.

## HODAN SOMALI COMMUNITY

### NOTES TO THE FINANCIAL STATEMENTS (continued)

FOR THE YEAR ENDED 31 MARCH 2021

#### 9. Charitable activities

Those costs that relate to day-to-day charitable activities are now allocated under charitable activities.

	Restricted funds	Unrestricted funds	2020 – 2021 Total Funds
	£	£	£
Salaries	42,554	-	42,554
Telephone	1,048	-	1,048
Volunteer Expenses	190	-	190
Rent	-	-	-
Empowerment Club	3,555	-	3,555
Computers	2,642	-	2,642
Dadihiye	5,020	-	5,020
Training	1,500	-	1,500
Book-keeping/Payroll	900	-	900
Insurance	994	-	994
Consultancy/Evaluation	5,400	-	5,400
Midaye	9,338	-	9,338
Stationary	1,081	-	1,081
Postage	58	-	58
Elders befriending	250	-	250
Website Development	2,250	-	2,250
Advice UK	2,830	-	2,830
TechSiver (Doro8080 Smartphones)	8,798	-	8,798
Office Equipment	124	-	124
HMRC	3,713	-	3,713
Miscellaneous	72	-	72
Hospitality	-	2	2
<b>Total resources expenses</b>	<b>92,316</b>	<b>2</b>	<b>92,318</b>

#### 10. Going Concern

The directors/trustees have a reasonable expectation that the charity will continue in operational existence for the foreseeable future and have therefore used the going concern basis in preparing the financial statements. The trustees keep the income and expenditure of the charity under review and will change the operating model accordingly.

#### 11. Company limited by guarantee

Hodan Somali Community is a company limited by guarantee and accordingly does not have a share capital. Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of it being wound up while he or she is member, or within one year after he or she ceases to be a member.