

**REGISTERED COMPANY NUMBER: 08174051 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1150716**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020**  
**FOR**  
**FOUNDATIONS: SUPPORTING FAMILIES**

Ford Bentall LLP  
Chartered Certified Accountants  
60 High Street  
Chobham  
Surrey  
GU24 8AA

**FOUNDATIONS: SUPPORTING FAMILIES**

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FOR THE YEAR ENDED 31 AUGUST 2020**

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## **FOUNDATIONS: SUPPORTING FAMILIES**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020**

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The Trustees who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### Reference and Administrative Information

Charity Name: Foundations: Supporting Families

Charity Registration Number: 1150716

Company Registration Number: 08174051

Registered Office: 60 High Street, Chobham, Surrey, GU24 8AA

Operational Address: 28a Paddock House, Rome Terrace, Chatham, Kent, ME4 4RE

#### Board of Trustees:

Mr K Gulvin - Chair

Ms L Singleton - Vice Chair

Mr M Morris - Treasurer

Ms Louise Balderston

Ms Nancey Liddle (Appointed 10 June 2019)

Mr James Ford (Appointed 10 June 2019)

#### Secretary

Ms K Singleton (Appointed 10 June 2019)

#### Senior Management Team

Miss R Singleton Chief Executive

Ms K Singleton Finance Manager

Accountants: Ford Bentall, 60 High Street, Chobham, Surrey, GU24 8AA

## FOUNDATIONS: SUPPORTING FAMILIES

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020

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#### OBJECTIVES AND ACTIVITIES

##### Objectives and aims

Our charity's purposes as set out in the objects contained in the Company's memorandum of association are to:

(a) The Charity is established to provide services for the public benefit, to reduce the break up of families and/or the negative impact including emotional distress, behaviour difficulties and conflict that may be caused by conflict within families or the break-up of families through separation and divorce, Local Authority Intervention or adoption, who reside in England, Scotland and Wales (area of benefit) by:

(i) The provision of family assessments and support to include parenting support to all parents either through support groups, individual parenting teaching/advice to keep families together or in contact;

(ii) The promotion of and provision of communication through Mediation/Conflict Resolution/family Group conferencing or any other mode suitable for the situation;

(iii) The provision of education to both adults and children aged 5 years to 17 years;

(iv) The provision of contact services to include telephone, letterbox, supervised contact (where deemed necessary) and/or support in a neutral environment, community, family home or other suitable environment;

(v) The provision of subsidy support for those who would otherwise be prevented from such contact and or communication;

(vi) The provision of support services for adults in making contact with birth families to include, Birth records counselling, searching, tracing and Intermediary services;

(vii) The provision of other ancillary and associated services;

##### Significant activities

###### Ensuring Our Work Delivers Our Aims

This is the charity's sixth year and during this time we have reviewed our aims, objectives and activities at intervals. Future reviews will look at what we have achieved and the outcomes of our work in the previous 12 months. The review will look at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review will also help to ensure our aim, objectives and activities remain focused on our statement purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

###### The Focus Of Our Work

Our main objectives for the year continued to be the promotion of contact between children and parents and reducing the emotional negative impact that conflict can have on children and adults involved. The strategies we used to meet these objectives included;

\*Providing a range of services which are reflective of relevant quality standards and address the potential problems related to separation and conflict;

\*Focusing upon limiting the harm which comes with conflict not only for the individual but also their family and friends such as reduced self esteem, financial and emotional hardship, anti-social behaviour, depression, etc.

\*Working within the accreditation guidelines as good practice as dictated by our accreditation with the National Association of Child Contact Centres (NACCC);

\*Working in partnership with other agencies to secure the widest range of services is available that best match the needs of its client population.



## **FOUNDATIONS: SUPPORTING FAMILIES**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020**

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#### **OBJECTIVES AND ACTIVITIES**

##### **Public benefit**

##### **How Our Activities Deliver Public Benefits**

Our main activities and who we try to help are described below. All our charitable activities focus on the prevention of conflict and reduction of the negative emotional harm that this may have on those involved. And to support contact between separated families whatever the cause.

##### **Supervised and Supported Contact**

Supervised contact is currently a paid for service provides safe and neutral environment for children and adults where risk have been identified or significant allegations are being investigated.

Due to Covid-19 the centre saw a significant drop in referrals and has been unable to open for the latter part of the year. There has been a sharp increase in families seeking court interventions and referrals increasing towards the end of August.

Supported contact referrals have reduced as above.

##### **Who Used and Benefited From Our Services?**

Our objectives and funding limit the services we provide to children residing in Ken and Medway. It is estimated that the number of children experiencing their parents separating is around 240,000 and more than one in three children experience this before they turn sixteen, this is likely increased due to the pandemic.. The year has seen the charity undertake 647 hours of contact, being a sharp decrease attributed to Covid-19 and a three month closure of the centre.

Our current funding limits those we can help, Medway and Kent has a significant number of lone parents whose financial situations prevents them from accessing supervised contact services due to the cost. Currently funding for wages is from supervised contact preventing us from providing full subsidiary for these services to those in the greatest need.

The main areas of charitable activity are the provision of contact services, advice and information through drop in and; outreach support. These activities and the achievements that flow from our work are described below.

##### **Social investments**

##### **Marketing and Services**

With the use of volunteers we continue to be able to market our services through a number of media, currently marketing emails are sent via mail chimp to current service users, local social services, solicitors and social media. We hope to move this forward by making leaflets available in doctors surgeries, the Citizens Advice bureau, the magistrates Courts, solicitors, probation offices and social service offices.

The mainstay of our service remains our staff and volunteers who provide advice, supervised contact, coordination, marketing, human resources, and finance etc. In the past year costs for staff and volunteer expenses have been met with funding from CAFCASS and paying clients. The increase with paid for services, which with the support of our volunteers providing over 1,500 hours has enabled the charity to increase its reserve. Funding for CAFCASS services is secured until end of April 2021 and it is expected that we will need to apply for this in October 2020.

We continue with our drive to secure more volunteers from a wide sector of the community including those wishing to develop their CV (Workplace Volunteers), and volunteers who have recently retired and are prepared to support us in our aims. Also, to increase professional development (Social Workers, Solicitors) by offering volunteering either through the board of trustees or through supervised contacts.

##### **Grantmaking**

The mainstay of our service remains our staff and volunteers who provide advice, supervised contact, coordination, marketing, human resources, and finance etc. In the past year costs for staff and volunteer expenses have been met with funding from CAFCASS and paying clients and in the latter part of the year the Job Retention Scheme has funded staff. Funding for CAFCASS services is secured until end of April 2021.

## **FOUNDATIONS: SUPPORTING FAMILIES**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020**

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#### **OBJECTIVES AND ACTIVITIES**

##### **Volunteers**

We continue with our drive to secure more volunteers from a wide sector of the community including those wishing to develop their CV (Workplace Volunteers), and volunteers who have recently retired and are prepared to support us in our aims. Also, to increase professional development (Social Workers, Solicitors) by offering volunteering either through the board of trustees or through supervised contacts.



**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 AUGUST 2020**

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**OBJECTIVES AND ACTIVITIES**

**Ensuring our work delivers our aims**

This is the Charities seventh year and during this time we have reviewed our aims, objectives and activities at intervals. Future reviews will look at what we have achieved and the outcomes of our work in the previous 12 months. The review will look at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review will also help us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

**The focus of our work**

Our main objectives for the year continued to be the promotion of contact between children and parents and reducing the emotional negative impact that conflict can have on children and adults involved. The strategies we used to meet these objectives included:

- Providing a range of services which are reflective of relevant quality standards and address the potential problems related to separation and conflict;
- Focussing upon limiting the harm which comes with conflict not only for the individual but also their family and friends such as reduced self esteem, financial and emotional hardship, anti-social behaviour, depression, etc;
- Developing virtual services for use within the coronavirus pandemic.
- Working within the accreditation guidelines as good practice as dictated by our accreditation with the National Association of Child Contact Centres (NACCC);
- Working in partnership with other agencies to secure the widest range of services is available that best matches the needs of its client population.

**How our activities deliver public benefit**

Our main activities and who we try to help are described below. All our charitable activities focus on the prevention of conflict and reduction of the negative emotional harm that this may have on those involved. And to support contact between separated families whatever the cause.

**Supervised and Supported contact**

Supervised contact is currently a paid for service provides safe and neutral environment for children and adults where risk have been identified or significant allegations are being investigated.

The centre saw a significant increase in the later part of the last financial year from both public and private law, this increase has kept a steady pace resulting in a waiting list for Supervised contact. There has also been an increase from parent's wishing to avoid the need to seek court interventions.

Supported contact has also increased, and to account for the increases the centre is open later during the week, other alternatives are being considered to reduce the waiting times for children.

**Who used and benefited from our services?**

Our objectives and funding limit the services we provide to those resident or working in Kent and Medway. It is estimated that the number of children experiencing their parents separating is around 240,000 and more than one in three children experiences this before they turn sixteen, this is likely increased following the pandemic.. The year has seen the Charity undertake 647 hours of contact a sharp decrease attributed to Covid-19 and a three month closure of the Centre.

Our current funding limits those we can help, Medway and Kent has a significant number of lone parents whose financial situations prevents them from accessing supervised contact services due to the cost. Currently funding for wages is from supervised contact preventing us from providing full subsidiary for these services to those in the greatest need.

## **FOUNDATIONS: SUPPORTING FAMILIES**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020**

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#### **OBJECTIVES AND ACTIVITIES**

The main areas of charitable activity are the provision of contact services, advice and information through drop in and; outreach support. These activities and the achievements that flow from our work are described below.

#### **Marketing and Services**

With the use of volunteers, we continue to be able to market our services through a number of media, currently marketing emails are sent via mail chimp to current service users, local Social Services, Solicitors and Social Media. We hope to move this forward by making leaflets available in doctors' surgeries, the Citizens' Advice Bureau, the Magistrates' Courts, Solicitors, Probation offices and Social Services Offices.

We continue with our drive to secure more volunteers from a wide sector of the community including those wishing to develop their CV (Workplace Volunteers), and volunteers who have recently retired and are prepared to support us in our aims. Also to increase professional development (Social Workers, Solicitors) by offering volunteering either through the board of trustees or through supervised contact.

#### **FINANCIAL REVIEW**

##### **Financial position**

Against the backdrop of the pandemic it is difficult to plan and develop new services. We have been successful in obtaining funding for Covid relief and the job retention scheme. However, we will not see the benefits of this or recovery until the following financial year.

Principal Funding sources for the charity are currently by way of contract income is from CAFCASS and income generated by supervised contacts, both privately funded and through Local Authorities.

##### **Reserves policy**

The Board of Trustees has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of the expenditure. Budgeted expenditure per month is £6,000 and therefore the target is £18,000 in general funds, which has been secured within this financial year. The reserves are needed to meet the working capital requirements of the charity and it is hoped that this will allow the Charity time to market and secure funding with the developed marketing and sustainability plan.

##### **FUTURE PLANS**

The charity plans continuing the activities outlined above in the forthcoming years subject to satisfactory funding arrangements. Plans are also being developed to work in partnership with a number of agencies such as NACCC and local solicitors. We had hoped to secure and develop mediation services in 2021 however this will likely be delayed due to the pandemic.



**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 AUGUST 2020**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The organization is a charitable company limited by guarantee, incorporated on 9th August 2012 and registered as a charity on 6th February 2013. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. The Directors of the Company are also Charity Trustees for the purposes of charity law and under the Company's articles are known as members of the Board of Trustees. Under the requirements of the Memorandum and Articles of Association the members of the board are elected to serve for a period of three years after which they must be re-elected at the next Annual general Meeting. All members of the board members give their time voluntarily and received no benefits from the charity.

The board seeks to ensure the needs to this group are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of trustees, the charity has, through selective advertising, sought to identify previous service users who would be willing to become members of the centre and use their own experience to assist the charity.

In an effort to maintain the skill mix, members of the Board are requested to provide a list of their skills (and update it each year) and in the event of particular skills being lost due to retirements, individuals are approached to offer themselves for election to the Board. Trustee induction and Training. Most Trustees are already familiar with the practical work of the charity having been inclined in many aspects of its development. Additionally new trustees are invited and encouraged to attend a series of short training sessions via Study Zone (Know How) to familiarise themselves with responsibilities of trustees and attend open days and team meetings to better understand the charity and the context within which it operates. Study Zone training and other materials cover:

- \*The Obligations of Board Members

- \*The main documents which set out the operational framework for the charity including the Memorandum and Articles.

- \*A question and answer pack has now been prepared drawing information from the various charity commission publications signposted through the Commissioner's guide "The Essential Trustee" as a follow up to these sessions. This is distributed to all new trustees along with the Memorandum and Articles and will include the latest financial statements. Feedback from new trustees about their induction will also be sought.

**Recruitment and appointment of new trustees**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Board of trustees. Under the requirements of the Memorandum and Articles of Association the members of the Board are elected to service for a period of three years after which they must be re-elected at the next Annual General Meeting. All members of the Board members give their time voluntarily and received no benefits from the charity.

The Board seeks to ensure that the needs of this group are appropriately reflected through the diversity of the trustee body. To enhance the potential pool of trustees, the charity has, through selective advertising, sought to identify previous service users who would be willing to become members of the centre and use their own experience to assist the charity.

In an effort to maintain the skill mix, members of the Board are requested to provide a list of their skills (and update it each year) and in the event of particular skills being lost due to retirements, individuals are approached to offer themselves for election to the Board.



**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 AUGUST 2020**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Induction and training of new trustees**

Most trustees are already familiar with the practical work of the charity having been involved in many aspects of its development. Additionally, new trustees are invited and encouraged to attend a series of short training sessions via Study Zone (Know How) to familiarise themselves with responsibilities of trustees and attend open days and team meetings to better understand the charity and the context within which it operates. Study Zone training and other materials covers:

- (i) The obligations of Board members.
- (ii) The main documents which set out the operation framework for the charity including the Memorandum and Articles.
- (iii) A Question & Answer pack has been prepared drawing information from the various Charity Commission publications signposted through the Commissions' guide "the Essential Trustee" as a follow up to these sessions. This is distributed to all new trustees along with the Memorandum and Articles and will include the latest financial statements. Feedback from new trustees about their induction will also be sought.

**Risk management**

The Chief Executive is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Services Manager has responsibility for the day to day operational management of the Centre, individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice. Related parties, in so far as it is complimentary to the charity's objects; the charity is guided by both local and national policy.

Monthly Management meetings ensure that issues are tackled within the day to day operations and policies are regularly reviewed in line with new legislation and good practice.

**Responsibilities of the Board of Trustees**

Company law requires the Board to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and applications of resources including income and expenditure for the financial year. In preparing those financial statements, the management committee should follow best practice and

- \*select suitable accounting policies and then apply them consistently;
- \*make judgements and estimates that are reasonable and prudent and prepare the financial statements on the going concern basis unless it is not appropriate to assume that the Company will continue on that basis.
- \*The board is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985.
- \*The board is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Members of The Board**

Members of the Board who are directors for the purpose of company law and trustees for the purpose of charity law who served during the year and up to the date of this report are set out on page 3. In accordance with company law, as the company's directors we certify that:

- \*So far as we are aware, there is no relevant audit information of which the company's auditors are unaware and
- \*As directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's accountants are aware of that information.

**Accountants**

Ford Bentall was appointed as the charitable company's accountants for the year and have expressed their willingness to continue in that capacity.



## FOUNDATIONS: SUPPORTING FAMILIES

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020

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#### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered Company number**  
08174051 (England and Wales)

**Registered Charity number**  
1150716

**Registered office**  
60 High Street  
Chobham  
Woking  
Surrey  
GU24 8AA

**Trustees**  
Mr K Gulvin Chair  
Ms L J Singleton Vice Chair  
Mr M C Morris Treasurer  
Ms L Balderston  
Mr J Ford  
Ms N Liddle

**Company Secretary**  
Ms K Singleton

**Independent Examiner**  
K A Ford  
FCCA  
Ford Bentall LLP  
Chartered Certified Accountants  
60 High Street  
Chobham  
Surrey  
GU24 8AA

**Senior Management Team**  
Mrs R Singleton Chief Executive  
Ms K Singleton Finance Manager

**Bankers**  
The Co-operative Bank  
26 Military Road  
Chatham  
Kent  
ME4 4JX

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 3 June 2021 and signed on its behalf by:

  
Mr K Gulvin Chair - Trustee

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FOUNDATIONS: SUPPORTING FAMILIES

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### Independent examiner's report to the trustees of Foundations: Supporting Families ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 August 2020.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K A Ford  
FCCA  
Ford Bentall LLP  
Chartered Certified Accountants  
60 High Street  
Chobham  
Surrey  
GU24 8AA

Date: 5<sup>th</sup> July 2021



# FOUNDATIONS: SUPPORTING FAMILIES

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		-	-	-	11,090
<b>Charitable activities</b>					
Grants from BL, CIN, Santander and Co-op		(4,328)	7,797	3,469	-
CAFCASS grants		14,805	-	14,805	28,900
Fees invoiced		60,558	-	60,558	61,273
Other income		28,304	1	28,305	2
<b>Total</b>		<b>99,339</b>	<b>7,798</b>	<b>107,137</b>	<b>101,265</b>
<b>EXPENDITURE ON</b>					
Raising funds		2,885	-	2,885	-
<b>Charitable activities</b>					
Childrens Services		102,573	-	102,573	72,854
Other		-	-	-	10,667
<b>Total</b>		<b>105,458</b>	<b>-</b>	<b>105,458</b>	<b>83,521</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(6,119)</b>	<b>7,798</b>	<b>1,679</b>	<b>17,744</b>
Transfers between funds	8	4,424	(4,424)	-	-
<b>Net movement in funds</b>		<b>(1,695)</b>	<b>3,374</b>	<b>1,679</b>	<b>17,744</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		113,826	4,075	117,901	100,157
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>112,131</b>	<b>7,449</b>	<b>119,580</b>	<b>117,901</b>

The notes form part of these financial statements

# FOUNDATIONS: SUPPORTING FAMILIES

## BALANCE SHEET 31 AUGUST 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	5	3,071	-	3,071	1,066
<b>CURRENT ASSETS</b>					
Debtors	6	22,447	-	22,447	33,341
Cash at bank and in hand		96,485	5,588	102,073	85,981
		<u>118,932</u>	<u>5,588</u>	<u>124,520</u>	<u>119,322</u>
<b>CREDITORS</b>					
Amounts falling due within one year	7	(2,423)	(5,588)	(8,011)	(2,487)
<b>NET CURRENT ASSETS</b>		<u>116,509</u>	<u>-</u>	<u>116,509</u>	<u>116,835</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>119,580</u>	<u>-</u>	<u>119,580</u>	<u>117,901</u>
<b>NET ASSETS</b>		<u>119,580</u>	<u>-</u>	<u>119,580</u>	<u>117,901</u>
<b>FUNDS</b>	8				
Unrestricted funds				119,580	113,826
Restricted funds				-	4,075
<b>TOTAL FUNDS</b>				<u>119,580</u>	<u>117,901</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements



## FOUNDATIONS: SUPPORTING FAMILIES

### BALANCE SHEET - continued 31 AUGUST 2020

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These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 3 June 2021 and were signed on its behalf by:

A handwritten signature in blue ink, appearing to read 'L J Singleton', is written over a horizontal line.

Ms L J Singleton Vice Chair - Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2020

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1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The charitable company was incorporated in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office and nature of the charities operations are disclosed in the Report of the Trustees.

**Financial reporting standard 102 - reduced disclosure exemptions**

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

**Changes in accounting policies**

Notes Forming part of the Financial Statements for the year ended 31 August 2019

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(a) Basis of Accounting

The financial statements have been prepared under the historical cost convention as modified by the inclusion of fixed asset investments at market value, and in accordance with the Companies Act 1985 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

(b) Fund Accounting

\*Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Unrestricted funds include a revaluation reserve representing the restatement of investment assets at market values

\*Designated funds are unrestricted funds earmarked by the Board for particular purposes.

\*Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:

\*Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable, grants, where entitlement is not conditional on the delivery of a specific performance by the charity are recognized when the charity becomes unconditionally entitled to the grant.

\*Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

\*Incoming resources from grants, where related to performance and specific deliverable, are accounted for as the charity earns the right to consideration by its performance.



NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 AUGUST 2020

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1. ACCOUNTING POLICIES - continued

**Changes in accounting policies**

**(d) Resources Expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

\*Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

\*Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

**(e) Fixed Assets**

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on cost
Computer equipment	- 33% on cost

Tangible fixed assets are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised. Depreciation is provided at rates to write off the cost of each asset over its expected useful life, which in all cases is estimated at 5 years. Impairment reviews are carried out as and when evidence comes to light that the recoverable amount of a functional asset is below its net book value due to damage, obsolescence or other relevant factors.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Board for particular purposes.

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 AUGUST 2020

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020 £	2019 £
Depreciation - owned assets	<u>592</u>	<u>267</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2020 nor for the year ended 31 August 2019.

Trustees' expenses

There were no expenses reimbursed to trustees during the year ended 31 August 2020 (2019 : £766).

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	1,090	10,000	11,090
<b>Charitable activities</b>			
CAFCASS grants	28,900	-	28,900
Fees invoiced	61,273	-	61,273
Other income	<u>2</u>	<u>-</u>	<u>2</u>
<b>Total</b>	<u>91,265</u>	<u>10,000</u>	<u>101,265</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Childrens Services	66,929	5,925	72,854
Other	<u>10,667</u>	<u>-</u>	<u>10,667</u>
<b>Total</b>	<u>77,596</u>	<u>5,925</u>	<u>83,521</u>
<b>NET INCOME</b>	<u>13,669</u>	<u>4,075</u>	<u>17,744</u>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	100,157	-	100,157
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>113,826</u>	<u>4,075</u>	<u>117,901</u>

# FOUNDATIONS: SUPPORTING FAMILIES

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2020

### 5. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>			
At 1 September 2019	2,194	739	2,933
Additions	964	1,633	2,597
At 31 August 2020	3,158	2,372	5,530
<b>DEPRECIATION</b>			
At 1 September 2019	1,719	148	1,867
Charge for year	181	411	592
At 31 August 2020	1,900	559	2,459
<b>NET BOOK VALUE</b>			
At 31 August 2020	1,258	1,813	3,071
At 31 August 2019	475	591	1,066

### 6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade debtors	11,228	22,535
Social security and other tax	10,815	10,409
Prepayments	404	397
	22,447	33,341

### 7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Accrued expenses	2,423	2,487
Deferred government grants	5,588	-
	8,011	2,487



# FOUNDATIONS: SUPPORTING FAMILIES

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 AUGUST 2020

### 8. MOVEMENT IN FUNDS

	At 1/9/19 £	Net movement in funds £	Transfers between funds £	At 31/8/20 £
<b>Unrestricted funds</b>				
General fund	113,826	1,330	4,424	119,580
<b>Restricted funds</b>				
Co-op	4,075	349	(4,424)	-
<b>TOTAL FUNDS</b>	<u>117,901</u>	<u>1,679</u>	<u>-</u>	<u>119,580</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	99,339	(98,009)	1,330
<b>Restricted funds</b>			
Co-op	7,798	(7,449)	349
<b>TOTAL FUNDS</b>	<u>107,137</u>	<u>(105,458)</u>	<u>1,679</u>

### Comparatives for movement in funds

	At 1/9/18 £	Net movement in funds £	At 31/8/19 £
<b>Unrestricted funds</b>			
General fund	100,157	13,669	113,826
<b>Restricted funds</b>			
Co-op	-	4,075	4,075
<b>TOTAL FUNDS</b>	<u>100,157</u>	<u>17,744</u>	<u>117,901</u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 AUGUST 2020

8. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	91,265	(77,596)	13,669
<b>Restricted funds</b>			
Co-op	10,000	(5,925)	4,075
<b>TOTAL FUNDS</b>	<u>101,265</u>	<u>(83,521)</u>	<u>17,744</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/18 £	Net movement in funds £	Transfers between funds £	At 31/8/20 £
<b>Unrestricted funds</b>				
General fund	100,157	14,999	4,424	119,580
<b>Restricted funds</b>				
Co-op	-	4,424	(4,424)	-
<b>TOTAL FUNDS</b>	<u>100,157</u>	<u>19,423</u>	<u>-</u>	<u>119,580</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	190,604	(175,605)	14,999
<b>Restricted funds</b>			
Co-op	17,798	(13,374)	4,424
<b>TOTAL FUNDS</b>	<u>208,402</u>	<u>(188,979)</u>	<u>19,423</u>

**9. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 August 2020 (2019: £nil).



## FOUNDATIONS: SUPPORTING FAMILIES

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2020

	2020 £	2019 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	-	1,090
Grants	-	10,000
	-	11,090
<b>Charitable activities</b>		
Grants from BL, CiN, Santander	7,797	-
Grants from CAFCASS	14,805	28,900
Children's Services	56,230	61,273
	78,832	90,173
<b>Other income</b>		
JRS Grants	20,960	2
Government grants	7,345	-
	28,305	2
<b>Total incoming resources</b>	<b>107,137</b>	<b>101,265</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	76,839	58,344
Pension contributions	1,052	650
Travel costs	1,779	2,970
Training, materials,resources	2,869	786
	82,539	62,750
<b>Support costs</b>		
<b>Management</b>		
Rent, rates and water	6,282	6,131
Insurance	1,990	1,614
Light and heat	1,640	2,881
Telephone	602	549
Postage and stationery	626	948
Repairs & renewals	2,540	1,508
Sundries	130	740
Marketing and research	368	-
Software & services	3,240	1,300
Subscriptions	830	1,310
Carried forward	18,248	16,981

This page does not form part of the statutory financial statements

**FOUNDATIONS: SUPPORTING FAMILIES****DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2020**

	2020 £	2019 £
<b>Management</b>		
Brought forward	18,248	16,981
Bad debts	238	1,399
	<u>18,486</u>	<u>18,380</u>
<b>Finance</b>		
Fixtures and fittings	181	119
Computer equipment	412	148
	<u>593</u>	<u>267</u>
<b>Governance costs</b>		
Accountancy fees	2,124	2,124
Legal fees	1,716	-
	<u>3,840</u>	<u>2,124</u>
Total resources expended	<u>105,458</u>	<u>83,521</u>
<b>Net income</b>	<u>1,679</u>	<u>17,744</u>