



St Andrew's Church, Donhead St Andrew

Annual Report

Of the Parochial Church Council

For the year ended 31st December 2025
Rector: Rev Kate McFarlane

Independent Examiner:
Debbie Cruxton
7, The Mallards
Tisbury
SP3 6SD

ST ANDREW 'S CHURCH, DONHEAD ST ANDREW

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2025

Administrative Information

St Andrew's Church is situated in St Bartholomew Street, Donhead St Andrew. It is part of the Benefice of St Bartholomew in the Chalke Deanery of the Diocese of Salisbury within the Church of England. The correspondence address is West End House, Donhead St Andrew, Shaftesbury, SP7 9DY.

The Parochial Church Council (PCC) is a registered charity with the Charity Commission (Reg. No. 1150714).

PCC members who have served during the reporting year are:

Rector:

The Rev Kate McFarlane	Chair
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Church Warden:

Lady Cooper	Vice Chair
Mr Mark Jeffery	

Elected members:

Mrs Evis Holliman	
Mr George Lisle	
Mrs Lynda Appleby	
Mr Geoffrey Malone	
Mrs Kathryn Woodley	(From May 2025)
Mr Alistair Stoker	(Hon. Treasurer)
Mrs Elizabeth Grady	(Hon. Secretary and Electoral Roll Officer)

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules, 2006. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. A revised Electoral Roll contains 61 names, compared with 57 in 2024.

Objectives and Activities

The PCC has responsibility as Trustee of the Parish Church of Donhead St Andrew and its churchyard. It also has the responsibility of co-operating with the Rector in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

As St Andrew's Church is also our village community space we encourage everyone to come to social events and individually to use the building and its library. The church is open every day. There is a growing use of the church space for coffee mornings, pilates, exhibitions, talks, plays and concerts. We offer places of quiet contemplation, prayer and reflection both inside and out - the churchyard now has a beautiful wildflower garden and seating.

We continue to welcome everyone to St Andrew's for one of our services that are held each Sunday morning. These are BCP - Holy Communion at 8.30am on the first Sunday of each month, Sung Matins on the 2nd Sunday at 11am, Sung Holy Eucharist at 11am on the third Sunday and a Family Service at 9.30am on the fourth. There are also special services held throughout the year including Lent and Easter, Advent and Christmas and Harvest time. Also, on the 3rd Friday of each month at 10am we hold a quiet, informal Eucharist service as part of the Benefice Worship. The Benefice also has a Pastoral Care team, coordinated by the Rector, which responds to requests for help.

Rectors Review of the Year

Most importantly, I wish to express my deep gratitude to all those who display such commitment in caring for St Andrew's. Our Churchwardens, Juliet Cooper and Mark Jeffrey, show great dedication to their roles. We are very sorry to see Juliet stepping down at this year's APCM, but are deeply appreciative of the thorough, efficient, and deeply faithful, way she has fulfilled her duties.

Liz Grady continues to be invaluable as our hardworking secretary, and we are grateful to Alistair Stoker for his efficiency as Treasurer and to George Lisle for his attention to the church fabric. I am delighted that Kathryn Woodley has now taken up coordination of the Eco-Church process, as we seek to make care for God's creation a key aspect of church life and to move from on from our Bronze Award to Silver.

In terms of ministry we are very fortunate to have Revd June Lane and Jo Johnson assisting with worship, and Matins remains a highly valued part of the service pattern. Elizabeth Hockney and Lynda Appleby's Family Services are particularly esteemed by the congregation for their creativity and thoughtfulness. Michael Hockney, as ever, richly enhances worship with his music, while Elizabeth ensures

that the churchyard maintains its outstandingly beautiful and well-tended state.

Our PCC members and many others have been actively engaged in planning events, caring for our church and churchyard, creating extraordinarily beautiful floral displays, and offering refreshments and hospitality. We also continue to offer a Foodbank collection point in church.

Once again the Fete, which is a huge undertaking for Michael and his dedicated team, was very successful. The interest and help offered by newcomers to the village is much appreciated.

The church itself has also provided a wonderful venue for successful art exhibitions and other musical and social events, including harvest and Lent lunches. A highlight each month is the coffee morning and we are deeply grateful to all those who keep it running so smoothly. It serves as a regular and happy reminder of St Andrew's desire to be a place of welcome and companionship for all our local community.

Health, Safety and Safeguarding

The role of Safeguarding Officer will be handed over to become part of the responsibilities of the new Benefice Administrator in 2026.

During 2025 the PCC has complied with its duty to have "due regard" to the House of Bishops' guidance in relation to safeguarding by ensuring that all church officers who work with children, young people and/or vulnerable adults are recruited following the House of Bishops' Safer Recruitment practice guidance, are aware of and work to House of Bishops' safeguarding guidance (includes both policies and practice guidance) and undertake the relevant safeguarding training and DBS checks where required at least every three years. An audit has been carried out in each church to ensure that all the appropriate policies and guidance is in place, on display and/or accessible in the church. All volunteers are up to date with safeguarding training and are reminded when they need to renew at PCC meetings.

In August 2025 there was a data breach within APCS, the organisation which currently carries out DBS checks for parishes in this diocese. In this benefice 20 people's data is thought to have been compromised. The National Church stepped in to provide advice and offer anyone affected a free Experian check. This breach has coincided with a move to transfer all DBS safeguarding checks in this diocese to a new provider which should give reassurance that this will not happen again. It will take some time in 2026 to transfer the data into the new system and to recommence DBS checks in the benefice. Once up and running, this system will also provide a more effective monitoring process within the parishes for safeguarding training and

generating Parish Action Plans, by gathering them into one place (where currently three separate data systems store our data).

During the year some changes were made to the levels of safeguarding training each volunteer role is expected to hold. It is no longer essential for each volunteer to undertake the Course “Awareness of Domestic Abuse” and only those who have a role which brings them into contact with either vulnerable adults or children need to complete this module. In addition the Church of England has determined that all PCC members, as Trustees, need to hold an up to date DBS certificate. This will take the overall number of volunteers in the Benefice of St Bartholomew who need to be DBS checked, to nearly 65.

Financial review for the year ending 31 December 2025

The accounts for the year to 31 December 2025 have been prepared on a receipts and payments basis.

Unrestricted General Fund

Income. Total income increased from £42,511 to £49,160 mainly due to a very successful fete and an increase in donations. Events income (net of costs) increased from £20,235 to £23,049.

Expenditure. Total expenditure amounted to £37,931, £857 above 2024. The Diocesan Share decreased by £136 to £13,981 while Benefice expenses remained almost unchanged at £1,839. Donations to worthwhile causes increased from £8,358 in 2024 to £9,306 in 2025, £8,500 from fete results (2024 £7,500). Repairs and maintenance costs amounted to £2,168, primarily for 5 year checks following the redevelopment. Surplus. The surplus for the year was £11,229, an increase from £5,437 in 2024. In addition, funds invested in the investment fund of the Church of England Central Board of Finance decreased in value by £1,766 to £149,540.

Fabric Reserve Fund.

This is a designated fund within unrestricted reserves, mainly held in accumulation shares in the investment fund of the Church of England Central Board of Finance. Falls on the underlying value of investments amounted to £219 (2024 gain of £912). At 31 December 2025 the Fund was valued at £18,556. In addition, with the closure of the Friends of Donhead St Andrew, £263 is held in bank accounts. The overall value of the Fabric Fund at 31 December 2025 was £18,819 (2024 - £20,607)

Development Restricted Fund.

The Development Restricted Fund was fully expended as at 31 December 2024.

Total Funds

Total funds at 31 December 2025 amounted to £265,024 (2024 £257,348)

V. M. Fawcett
31/5/26

DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

UNRESTRICTED
RECEIPTS & PAYMENTS ACCOUNT (£)

	RECEIPTS	2025	2024	PAYMENTS	2025	2024
Collections		5,880	5,277	Diocesan Share	13,981	14,117
Planned giving		8,540	7,532	Benefice Expenses	1,839	1,846
Tax Recovered		5,228	5,464	Heating & Lighting	4,826	4,608
Donations		2,770	745	Insurance & Security	3,012	2,970
Fees		653	1,066	Supplies & Services	1,716	2,358
Event income		23,049	20,235	Charities & Mission	9,306	8,358
Interest		1,969	2,192	Transfer to Development Fund	0	2,000
Chairs		1,071	0	Repairs and maintenance	2,168	0
				Other expenses	1,083	817
		<u>49,160</u>	<u>42,511</u>		<u>37,931</u>	<u>37,074</u>
Surplus/(deficit)		<u>11,229</u>	<u>5,437</u>			
Balances at 1 January						
Current accounts		41,938	38,694			
Deposit account		<u>43,497</u>	<u>41,305</u>			
		85,435	79,999			
CBF Investment account		<u>151,306</u>	<u>143,957</u>			
		<u>236,741</u>	<u>223,956</u>			
Balances at 31 December						
Current accounts		51,199	41,938			
CBF Deposit account		<u>45,466</u>	<u>43,497</u>			
		96,665	85,435			
CBF Investment account		<u>149,540</u>	<u>151,306</u>			
		<u>246,205</u>	<u>236,741</u>			

DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

DESIGNATED FUND : CHURCH FABRIC RESERVE (£)

RECEIPTS	2025	2024	PAYMENTS	2025	2024
Subscriptions	<u>0</u>	<u>0</u>	Repairs	<u>1,569</u>	<u>606</u>
	<u>0</u>	<u>0</u>		<u>1,569</u>	<u>606</u>
Surplus/(deficit)	<u>(1,569)</u>	<u>(606)</u>			
Balances at 1 January					
Share of Unrestricted Fund accounts	1,832	0			
Share of Development Fund account	-	2,438			
CBF Investment Fund					
Market value at 1 January	17,863	15,869			
Investment gain (loss)	<u>912</u>	<u>1,994</u>			
	<u>20,607</u>	<u>20,301</u>			
Balances at 31 December					
Share of Unrestricted Fund accounts	263	1,832			
CBF Investment Fund					
Market value at 1 January	18,775	17,863			
Investment gain (loss)	<u>(219)</u>	<u>912</u>			
Market Value at 31 December	<u>18,819</u>	<u>20,607</u>			

DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

RESTRICTED FUND - PCC DEVELOPMENT ACCOUNT (£)

RECEIPTS	2025	2024	PAYMENTS	2025	2024
Transfer from Unrestricted Fund account		2,000			
Receipts by Friends	<u>0</u>	<u>1,157</u>	Church redevelopment costs	<u>0</u>	<u>6,965</u>
		<u>3,157</u>		<u>0</u>	<u>6,965</u>
Surplus/(deficit)	<u>0</u>	<u>(3,808)</u>			
Balances at 1 January					
Current account	0	1,430			
Share of Unrestricted Fund account	0	656			
Friends account transfer	<u>0</u>	<u>1,722</u>			
	<u>0</u>	<u>3,808</u>			
Balances at 31 December	<u>0</u>	<u>0</u>			

DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

STATEMENT OF ASSETS (£)

	Notes	2025	2024
Cash Funds			
Unrestricted Fund Accounts		51,462	43,770
CBF Deposit Account		45,466	43,497
CBF Investment Fund			
Accumulation Shares at market value on 31 December		<u>168,096</u>	<u>170,081</u>
		<u>265,024</u>	<u>257,348</u>

NOTES TO STATEMENT OF ASSETS AND LIABILITIES

1. The redevelopment of the church was completed in 2020. The Development Fund was closed at the end of 2024 and monies remaining in the account have been allocated to the Fabric Fund.
2. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.
3. Moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal are recognised but not valued in the Statement of Assets and Liabilities

4. Donations for Charities & Mission were as follows:

	2025	2024
Dorset Air Ambulance - share of fete profits	2,500	2,500
Wiltshire Air Ambulance - share of fete profits	2,500	2,500
Tisbus - share of fete profits	250	250
Donheads Happy Gathering - share of fete profits	250	250
Salisbury Hospice - share of fete profits	1,500	2,000
Chalke-Cueibet Partnership Trust - share of fete profits	1,500	0
Royal British Legion - Collection Remembrance Sunday	166	185
Combat Stress - Collection Remembrance Sunday	166	185
Gillingham food bank	155	0
Julias House	319	488
TOTAL	£ <u>9,306</u>	<u>8,358</u>

The share of fete profits donated to charities increased from £7,500 in 2024 to £8,500 in 2025.

K McFarlane
31/15/26



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V. M. Fawcett
31/5/26

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DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
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		<u>3,157</u>		<u>0</u>	<u>6,965</u>
Surplus/(deficit)	<u>0</u>	<u>(3,808)</u>			
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Current account	0	1,430			
Share of Unrestricted Fund account	0	656			
Friends account transfer	<u>0</u>	<u>1,722</u>			
	<u>0</u>	<u>3,808</u>			
Balances at 31 December	<u>0</u>	<u>0</u>			

DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

STATEMENT OF ASSETS (£)

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Royal British Legion - Collection Remembrance Sunday	166	185
Combat Stress - Collection Remembrance Sunday	166	185
Gillingham food bank	155	0
Julias House	319	488
TOTAL	£ <u>9,306</u>	<u>8,358</u>

The share of fete profits donated to charities increased from £7,500 in 2024 to £8,500 in 2025.

K McFarlane
31/15/26

Independent Examiner's Report

I report on the accounts for Donhead St Andrew Parochial Church Council for the year ended 31st December 2025 which are set out on the following pages.

Respective responsibilities of the PCC(Trustees)and Independent Examiner

The PCC (charity trustees) is responsible for the preparation of these accounts in accordance with the Church Auditing Regulations 2006. It considers that an audit is not required for this year under section 144(2) of the Charities Act 2011(the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 act
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. Which give me reasonable cause to believe that in any material respect the requirements a) to keep accounting records in accordance with section 130 of the 2011 Act; and b) to prepare accounts which accord with these accounting records and comply with the accounting requirements 2011 Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Dated 20/5/2026

Name Debbie Cruxton

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