



St Andrew's Church, Donhead St Andrew

Annual Report

Of the Parochial Church Council

For the year ended 31st December 2024
Rector: Rev Kate McFarlane

Independent Examiner:
Debbie Cruxton
7, The Mallards
Tisbury
SP3 6SD

ST ANDREW 'S CHURCH, DONHEAD ST ANDREW

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2024

Administrative Information

St Andrew's Church is situated in St Bartholomew Street, Donhead St Andrew. It is part of the Benefice of St Bartholomew in the Chalke Deanery of the Diocese of Salisbury within the Church of England. The correspondence address is West End House, Donhead St Andrew, Shaftesbury, SP7 9DY.

The Parochial Church Council (PCC) is a registered charity with the Charity Commission (Reg. No. 1150714).

PCC members who have served during the reporting year are:

Rector:

The Rev Kate McFarlane	Chair
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Church Warden:

Lady Cooper	Vice Chair
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Mr Mark Jeffery

Elected members:

Mrs Evis Holliman

Mr George Lisle

Mrs Lynda Appleby

Mr Geoffrey Malone

Mr Alistair Stoker

(Hon. Treasurer)

Mrs Elizabeth Grady

(Hon. Secretary and Electoral Roll Officer)

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules, 2006. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. A revised Electoral Roll contains 57 names, compared with 59 in 2022.

Objectives and Activities

The PCC has responsibility as Trustee of the Parish Church of Donhead St Andrew and its churchyard. It also has the responsibility of co-operating with the Rector in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

As St Andrew's Church is also our village community space we encourage everyone to come to social events and individually to use the building and its library. The church is open every day. There is a growing use of the church space for coffee mornings, pilates, exhibitions, talks, plays and concerts. We offer places of quiet contemplation, prayer and reflection both inside and out - the churchyard now has a beautiful wildflower garden and seating.

We continue to welcome everyone to St Andrew's for one of our services that are held each Sunday morning. These are BCP - Holy Communion at 8.30am on the first Sunday of each month, Sung Matins on the 2nd Sunday at 11am, Sung Holy Eucharist at 11am on the third Sunday and a Family Service at 9.30am on the fourth. There are also special services held throughout the year including Lent and Easter, Advent and Christmas and Harvest time. Also, on the 3rd Friday of each month at 10am we hold a quiet, informal Eucharist service as part of the Benefice Worship. The Benefice also has a Pastoral Care team, coordinated by the Rector, which responds to requests for help.

Rectors Review of the Year

Once again I must, above all, express my deep gratitude to all those who display such wonderful commitment and care in supporting St Andrew's. Our Churchwardens, Juliet Cooper and Mark Jeffrey, show great dedication to their roles. Liz Grady continues to be invaluable as our hardworking secretary, and we are grateful to Alistair Stoker for his thoroughness as Treasurer and to George Lisle for his attention to the church fabric.

In terms of ministry, we are very fortunate to have Revd June Lane, Jo Johnson, Elizabeth Hockney and Lynda Appleby offering a wide range of regular services. Michael Hockney, as ever, richly enhances those services with his music. Services of particular note were the Lammas Barn Service and the Nine Lessons and Carols, which were both very well attended.

Once again the Fete, which is a huge undertaking for Michael Hockney and his dedicated team, was very successful. The interest and help offered by newcomers to the village was delightful and much appreciated. The church has also provided a wonderful venue for successful art exhibitions and public events. A highlight each

month is the coffee morning which seeks to draw in the wider community. We are deeply grateful for all those who keep it running so smoothly.

Our PCC members and many others have been actively engaged in planning events, caring for our church and churchyard, creating extraordinarily beautiful floral displays, and offering refreshments and hospitality. We continue to offer a Foodbank collection point in church and, during 2024, achieved the Bronze Eco-Church Award. This could not have been achieved without the long-term care shown in nurturing our churchyard, for which particular thanks are due to Elizabeth Hockney. The beauty to be seen there certainly stirs one to care for God's creation and to give thanks to God.

Health, Safety and Safeguarding

During 2024, we continued to review our Health and Safety and Risk Assessment policies for the Parish and our Safeguarding Policy for the Parish and Benefice. All necessary DBS checks have been carried out and all members of the PCC have completed the necessary safeguarding training. This now includes 'Domestic Abuse' training. All necessary contact details are displayed at the church and are available on the Benefice website. Our policy and practice pay due regard to the House of Bishops' guidance in relation to safeguarding.

We now use the Parish Safeguarding Dashboard to help us keep up to date with training and to make sure that our policies and practice are as good as they can be. Safeguarding is on every PCC agenda, and members consider a detailed Safeguarding Action Plan at least twice during the year.

Financial review for the year ending 31 December 2024

The accounts for the year to 31 December 2024 have been prepared on a receipts and payments basis.

Unrestricted General Fund

Income. Total income increased from £39,100 to £42,511 mainly due to a very successful fete. Events income (net of costs) increased from £16,710 to £20,235.

Expenditure. Total expenditure amounted to £38,074, £4,210 above 2023. The Diocesan Share increased by £421 to £14,117 while Benefice expenses increased by £466 to £1,846. Donations to worthwhile causes increased from £7,366 in 2023 to £8,358 in 2024, £7,500 from fete results (2023 £6,000). £3,000 was transferred to the Development Fund.

Surplus. The surplus for the year was £4,437 (2023: £5,236). In addition, funds invested in accumulation shares in the investment fund of the Church of England Central Board of Finance increased in value by £7,349 to £151,306.

Fabric Reserve Fund.

This is a designated fund within unrestricted reserves, mainly held in accumulation shares in the investment fund of the Church of England Central Board of Finance. Gains on the underlying value of investments amounted to £912 (2023 gain of £1,994). At 31 December 2024 the Fund was valued at £18,775, compared to £17,863 at 31 December 2023. In addition, with the closure of the Friends of Donhead St Andrew and the Development Fund, £1,832 is held in bank accounts.

Balances.

At 31 December 2023, total unrestricted funds amounted to £257,348 (2023: £244,257).

Development Restricted Fund.

Costs for the outstanding items in the redevelopment of the church amounted to £7,571 (2023 - £536). Funds available to the fund amounted to £4,965 including £1,157 received in the year. The balance of costs were contributed from unrestricted funds and the Development Restricted Fund is now fully expended,

Total Funds

Total funds at 31 December 2024 amounted to £257,348 (2023 £248,065).

Approved by the PCC on 18 May 2025 and signed on their behalf by Rev Kate McFarlane (PCC chair)

K. M. Farlane

DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

UNRESTRICTED FUND
RECEIPTS & PAYMENTS ACCOUNT (£)

	RECEIPTS	2023	2024	PAYMENTS	2023	2024
Collections		6,378	5,277	Diocesan Share	13,696	14,117
Planned giving		7,802	7,532	Benefice Expenses	1,380	1,846
Tax Recovered		5,112	5,464	Heating & Lighting	4,861	4,608
Donations		1,142	745	Insurance & Security	2,844	2,970
Fees		328	1,066	Supplies & Services	1,471	2,358
Event income		16,710	20,235	Charities & Mission	7,366	8,358
Interest		1,283	2,192	Transfer to Development Fund	0	2,000
Other		345	0	Other expenses	2,246	817
		<u>39,100</u>	<u>42,511</u>		<u>33,864</u>	<u>37,074</u>
Surplus/(deficit)		<u>5,236</u>	<u>5,437</u>			
Balances at 1 January						
Current account		30,676	31,586			
Friends account		4,065	7,108			
Deposit account		<u>40,022</u>	<u>41,305</u>			
		74,763	79,999			
CBF Investment account		<u>128,000</u>	<u>143,957</u>			
		<u>202,763</u>	<u>223,956</u>			
Balances at 31 December						
Current account		31,586	38,937			
Friends account		7,108	3,001			
CBF Deposit account		<u>41,305</u>	<u>43,497</u>			
		79,999	85,435			
CBF Investment account		<u>143,957</u>	<u>151,306</u>			
		<u>223,956</u>	<u>236,741</u>			

DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

DESIGNATED FUND : CHURCH FABRIC RESERVE (£)

RECEIPTS	2023	2024	PAYMENTS	2023	2024
Subscriptions	<u>0</u>	<u>0</u>	Expenses	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>			
Surplus/(deficit)	<u>0</u>	<u>0</u>			
Balances at 1 January					
Friends account	266	0			
Share of Unrestricted Fund account	656	0			
Share of Development Fund account	2,438	2,438			
CBF Investment Fund					
Market value at 1 January	17,470	15,869			
Investment gain (loss)	<u>(1,601)</u>	<u>1,994</u>			
	19,229	20,301			
Transfers to PCC Development account	<u>(922)</u>	<u>0</u>			
	<u>18,307</u>	<u>20,301</u>			
Balances at 31 December					
Friends account	-	-			
Share of Unrestricted Fund account	-	656			
Share of Development Fund account	2,438	1,176			
CBF Investment Fund					
Market value at 1 January	15,869	17,863			
Investment gain (loss)	<u>1,994</u>	<u>912</u>			
Market Value at 31 December	<u>20,301</u>	<u>20,607</u>			

DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

RESTRICTED FUND - PCC DEVELOPMENT ACCOUNT (£)

RECEIPTS	2023	2024	PAYMENTS	2023	2024
Transfer from Unrestricted Fund account		2,000			
Receipts by Friends	1,170	1,157	Church redevelopment costs	536	7,571
	<u>1,170</u>	<u>3,157</u>		<u>536</u>	<u>7,571</u>
Surplus/(deficit)	<u>634</u>	<u>(4,414)</u>			
Balances at 1 January					
Current account	1,966	1,430			
Share of Unrestricted Fund account	0	656			
Friends account transfer	286	1,722			
	<u>2,252</u>	<u>3,808</u>			
Transfers from Fabric Reserve account	922	0			
	<u>3,174</u>	<u>3,808</u>			
Balances at 31 December					
Current account	1,430	1,166			
Share of Unrestricted Fund account	656	0			
Due to Fabric Fund	0	(1,176)			
Friends account	1,722	10			
	<u>3,808</u>	<u>0</u>			

DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

STATEMENT OF ASSETS (£)

	Notes	2023	2024
Cash Funds			
Unrestricted Fund Main Account		32,242	39,593
Friends Account		8,830	3,011
Development Fund Account		3,868	1,166
CBF Deposit Account		41,305	43,497
CBF Investment Fund			
Accumulation Shares at market value on 31 December		161,820	170,081
Cash in Transit to CBF Investment Fund			
		<u>248,065</u>	<u>257,348</u>

NOTES TO STATEMENT OF ASSETS AND LIABILITIES

1. The Friends Of Donhead St Andrew was closed as at 31 December 2020 and the assets distributed to Unrestricted funds, the Fabric Reserve and the Development Fund in line with the source of funds.
2. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.
3. Moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal are recognised but not valued in the Statement of Assets and Liabilities

4. Donations for Charities & Mission were as follows:

	2023	2024
Dorset Air Ambulance - share of fete profits	2,250	2,500
Donheads Happy Gathering - share of fete profits	250	250
Wiltshire Air Ambulance - share of fete profits	2,250	2,500
Tisbus - share of fete profits	250	250
Salisbury Hospice - share of fete profits	1,000	2,000
Trussell Trust	335	0
Royal British Legion - Collection Remembrance Sunday	100	185
Combat Stress - Collection Remembrance Sunday	300	185
Julias House	0	488
Alzheimers	290	0
Other	341	0
TOTAL	£ 7,366	8,358

The share of fete profits donated to charities increased from £6,000 in 2023 to £7,500 in 2024.

5. The redevelopment of the church was completed in 2020. Payments in 2024 were for fixtures, fittings and churchyard improvements agreed by the relevant donor. The last purchase by the fund was co-funded with the Fabric Fund. Monies remaining in the account are due to the Fabric Fund.

K. McFarlane



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Elected members:

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Mr George Lisle	
Mrs Lynda Appleby	
Mr Geoffrey Malone	
Mr Alistair Stoker	(Hon. Treasurer)
Mrs Elizabeth Grady	(Hon. Secretary and Electoral Roll Officer)

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Approved by the PCC on 18 May 2025 and signed on their behalf by Rev Kate McFarlane (PCC chair)

K. M. Farlane

DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

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RECEIPTS & PAYMENTS ACCOUNT (£)

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DESIGNATED FUND : CHURCH FABRIC RESERVE (£)

RECEIPTS	2023	2024	PAYMENTS	2023	2024
Subscriptions	<u>0</u>	<u>0</u>	Expenses	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>			
Surplus/(deficit)	<u>0</u>	<u>0</u>			
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Share of Development Fund account	2,438	2,438			
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DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

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K. McFarlane

Independent Examiner's Report

I report on the accounts for Donhead St Andrew Parochial Church Council for the year ended 31st December 2024 which are set out on the following pages.

Respective responsibilities of the PCC(Trustees)and Independent Examiner

The PCC (charity trustees) is responsible for the preparation of these accounts in accordance with the Church Auditing Regulations 2006. It considers that an audit is not required for this year under section 144(2) of the Charities Act 2011(the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 act
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. Which give me reasonable cause to believe that in any material respect the requirements a) to keep accounting records in accordance with section 130 of the 2011 Act; and b) to prepare accounts which accord with these accounting records and comply with the accounting requirements 2011 Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Dated 15/4/2025

Name Debbie Cruxton

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