

INDEPENDENT EXAMINER'S REPORT

TO DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL

This report on the accounts of the PCC for the ended 31 December 2021 which are set out on pages 6 to 9 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the regulations") and section 43 of the Charities Act 1993 ("the Act").

RESPECTIVE RESPONSIBILITIES OF THE PCC AND THE EXAMINER

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and Section 43(2) of the Act does not apply. It is my responsibility to issue this report on these accounts in accordance with the terms of the Regulations.

BASIS OF THE REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 43(7)(b) of the Act to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - a. to keep accounting records in accordance with section 41 of the Act: and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act and the Regulations have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Debbie Cruxton
Tisbury



**St Andrew's Church, Donhead St Andrew
Annual Report
Of the
Parochial Church Council**

**For the year ended 31st December 2021
Rector: Rev Kate McFarlane**

**Bank:
Lloyds Bank
32, High Street
SHAFTESBURY
SP7 8JJ**

**Independent Examiner:
Debbie Crupton
7, The Mallards
Tisbury
SP3 6SD**

ST ANDREW 'S CHURCH, DONHEAD ST ANDREW
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2021

Administrative Information

St Andrew's Church is situated in St Bartholomew Street, Donhead St Andrew. It is part of the Benefice of St Bartholomew in the Chalke Deanery of the Diocese of Salisbury within the Church of England. The correspondence address is West End House, Donhead St Andrew, Shaftesbury, SP7 9DY.

The Parochial Church Council (PCC) is a registered charity with the Charity Commission (Reg. No. 1150714).

PCC members who have served during the reporting year are:

Rector: The Rev Kate McFarlane Chair (from 1 September 2021)

Church Warden:
 Lady Cooper Vice Chair
 Mr Mark Jeffery

Elected members:
 Mrs Evis Holliman
 Mr Michael Hockney (*Electoral Roll Co-ordinator*)
 Mr George Lisle
 Mrs Lynda Appleby
 Mr Alistair Stoker (*Hon. Treasurer*)

Other office holders in the reporting year are:

Hon. Secretary:
 Mr Geoffrey Malone

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules, 2006. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. A revised Electoral Roll was prepared in 2021; it contains 60 names, compared with 66 in 2020.

Objectives and Activities

The PCC has responsibility as Trustee of the Parish Church of Donhead St Andrew and its churchyard. It also has the responsibility of co-operating with the Rector in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Review of the Year

The appointment of the Rev Kate McFarlane as Rector of the Benefice of St. Bartholomew was announced on 18th April 2021 and she started work on 1st September. We are grateful to the priests who took services during the interregnum and to The Rev Tony Monds who was the celebrant at our Patronal Festival on 29th August.

We welcomed the new Rector to St. Andrew's at Sung Eucharist on 12th September and to our Harvest Festival Family Eucharist on 26th September after which she and her family joined us for lunch in the church.

A large congregation attended the Remembrance Service on 14th November, which was taken by Toby Carson, starting at the war memorial in the cemetery and continuing in church with the choir. The choir also sang at the Nine Lessons and Carols on 19th December but Covid rules meant there were no refreshments. The Benefice Midnight Mass was held at St. Andrew's on Christmas Eve but only ten people attended.

During the year there were two weddings in July, two baptisms and five funerals or Thanksgiving services.

We are indebted to the Rev'd June Lane, Rev'd Mary Ridgewell, our Licensed Lay Minister, Jo Johnson and our lay ministers for leading our services.

PCC Meetings. The full PCC met four times during the year.

Church Improvements. The Fabric Working Group (chairman Mr George Lisle and members Mr Gerald Tagg, Mr Michael Hockney, Mr Alistair Stoker) has taken forward the outstanding list of items relating to the fabric and equipping of the church following the successful completion of the Development Project. In addition, under the direction of Mrs Elizabeth Hockney, the Churchyard Working Group has been working to establish control over a large part of the graveyard to create an attractive, contemplative and wildlife friendly space for the villagers of Donhead St Andrew to use and enjoy.

We are now in the happy position of having a fine mediaeval church, beautifully conserved, warm, well-lit, comfortable and flexible with a fine organ and with all the resources that the Development Project and the new extension have given us. It is a place for regular worship, a haven for popping in to and for quiet contemplation, a building with a strong sense of continuity with its past and a clear understanding of and enthusiasm for its long-term future.

The Friends of St Andrew's Church - the Development Appeal.

With the completion of the Development Project, The Friends of St Andrew's Church has been closed. The remaining funds have been transferred either to fund the continuing Chair Appeal, the work of the Fabric Working Group or to reimburse the Unrestricted Fund for minor items.

The Chair Appeal remains open for further contributions. So far 67 chairs have been given by villagers and former villagers.

We quickly moved on to implement St Andrew's Church's Vision and Mission, by the PCC back in 2012 and updated in 2019, as a place where the whole village can gather for worship and for community activities. A busy programme of church and community activities was planned for 2021 but, sadly, was delayed by the impact of COVID-19. We were able to commence activities in September including community coffee mornings, a four-day art exhibition and hosting Parish Council meetings. A wider range of activities are under way in 2022.

Financial review for the year ending 31 December 2021

The accounts for the year to 31 December 2021 have been prepared on a receipts and payments basis.

Unrestricted General Fund

Income. The PCC benefitted from an unexpected and extraordinarily generous legacy of £135,000 in the year. Excluding this legacy, total income increased from £21,035 to £38,199, mainly due to being able to hold the annual fete as Covid restrictions were relaxed. Events income increased from £1,266 to £19,530. The reopening of the church also resulted in an increase in collections and the generous response to a planned giving appeal.

Expenditure. Total expenditure amounted to £33,028, £10,278 below 2020. 2020 costs were high due to the costs of roof repairs but donations to worthwhile causes and fete costs increased in 2021. Diocesan Share and Benefice expenses of £15,200 remained at the same level as 2020.

Surplus. Excluding the legacy, the surplus for the year was £5,171 (2020: deficit of £22,271).

Fabric Reserve Fund. This is a designated fund within unrestricted reserves held in accumulation shares in the investment fund of the Church of England Central Board of Finance. Gains on the underlying value of investments amounted to £2,597. At 31 December 2021 the Fund was valued at £17,470, compared to £14,873 at 31 December 2020. In addition, with the closure of the Friends of Donhead St Andrew, £3,094 has been transferred to the Fabric Reserve as at 31 December 2021.

Balances. At 31 December 2021, total unrestricted funds amounted to £182,086 (2020: £35,314).

Development Restricted Fund

During the year Gift Aid amounted to £4,151 (2020 - £5,881). £4,202 was transferred to the Development Fund on the closure of the Friends. Costs to complete the redevelopment of the church amounted to £10,157 (2020 - £70,946) and overall funds fell to £12,885 (2020 - £14,689). These funds are now at the disposal of the Fabric Working Group to finance remaining items agreed with donors.

Approved by the PCC on 8 May 2022 and signed on their behalf by Rev Kate McFarlane (PCC chair)

Rev K. McFarlane

8/5/22

DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DEC 2021

UNRESTRICTED FUND
RECEIPTS & PAYMENTS ACCOUNT (£)

RECEIPTS	2021	2020	PAYMENTS	2021	2020
Collections	3,698	2,537	Diocesan Share	12,664	12,664
Planned giving	7,625	5,860	Benefice Expenses	2,536	2,536
Tax Recovered	4,066	1,149	Heating & Lighting	2,798	1,722
Donations	135,854	9,914	Insurance & Security	2,569	2,538
Fees	1,256	274	Event Expenses	4,862	1,535
Event income	19,530	1,266	Supplies & Services	1,100	1,639
Interest	0	15	Charities & Mission	5,230	734
Development fund receipts	286	0	Roof repairs	0	19,785
Other	884	20	Transfer to Development Fund	286	0
			Other expenses	983	153
	173,199	21,035		33,028	43,306
Surplus/(deficit)	140,171	(22,271)			
Balances at 1 January					
Current account	20,426	33,099			
Friends account transfer	910	0			
Deposit account	15	9,613			
	21,351	42,712			
Balances at 31 December					
Current account	159,558	20,426			
Friends account	1,949	0			
Deposit account	15	15			
	161,522	20,441			

DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DEC 2021

RESTRICTED FUND: FRIENDS OF DONHEAD ST ANDREW CHURCH

RECEIPTS & PAYMENTS ACCOUNT (£)

	RECEIPTS		PAYMENTS		
	2021	2020	2021	2020	
Donations:					
Friends subscriptions	-	1,299			46
Chair Appeal donations	-	2,360			18
Gift Aid on donations	-	5,881			124
Grants:					
Trusts and Foundations	-	30,000			
Sales of merchandise	-	1,294			
	-	40,834			188
Excess of receipts over payments	-	40,646			
Transfer of funds to Fabric Fund	(2,548)	-			
Transfer of funds to Development account	(2,236)	(39,251)			
Transfer of funds to Unrestricted funds	(910)	(5,881)			
Net funds payable to PCC	-	124			
Balances at 1 January					
Current account	5,694	10,038			
Deposit account	-	18			
	5,694	10,056			
Balances at 31 December					
Current account	-	5,694			

DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DEC 2021

DESIGNATED FUND : CHURCH FABRIC RESERVE (£)					
RECEIPTS	2021	2020	PAYMENTS	2021	2020
Subscriptions	656		Expenses	110	
	656	0		110	0
Surplus/(deficit)	546	0			
Balances at 1 January					
Friends account transfer	2,548	0			
CBF Investment Fund					
Market value at 1 January	14,873	13,496			
	17,421	13,496			
Balances at 31 December					
Friends account	3,094				
CBF Investment Fund					
Market value at 1 January	14,873	13,496			
Investment gain	2,597	1,377			
Market Value at 31 December	20,564	14,873			
RESTRICTED FUND - PCC DEVELOPMENT ACCOUNT (£)					
RECEIPTS	2021	2020	PAYMENTS	2021	2020
Transfers from Friends		45,817	Church redevelopment costs	10,157	70,946
Receipts by Friends	1,966				
Receipts from DCMS Scheme	4,151	1,948			
	6,117	47,765		10,157	70,946
Surplus/(deficit)	(4,040)	(23,181)			
Balances at 1 January					
Current account	14,689	37,870			
Friends account transfer	2,236				
	16,925	37,870			
Balances at 31 December					
Current account	8,683	14,689			
Friends account	4,202				
	12,885	14,689			

DONHEAD ST ANDREW PAROCHIAL CHURCH COUNCIL
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

STATEMENT OF ASSETS (£)

	Notes	2021	2020
UNRESTRICTED FUND			
Cash Funds			
Bank Current Account		159,558	20,426
Friends Account		1,949	-
CBF Deposit Account		15	15
		<u>161,522</u>	<u>20,441</u>
DESIGNATED FUND : CHURCH FABRIC RESERVE			
Cash Fund			
Friends Account		3,094	-
Investment Assets			
CBF Investment Fund			
299.14 Accumulation Shares at market value on 31 December		17,470	14,873
		<u>20,564</u>	<u>14,873</u>
Investment gain		2,597	1,377
RESTRICTED FUND: PCC DEVELOPMENT ACCOUNT			
Current account		8,683	14,689
Friends account		4,202	-
		<u>12,885</u>	<u>14,689</u>
RESTRICTED FUND: FRIENDS OF DONHEAD ST ANDREW CHURCH			
	1		
Cash Funds			
Bank Current Account		-	5,694
CBF Deposit Account		-	-
		<u>-</u>	<u>5,694</u>
TOTAL ASSETS		<u>194,971</u>	<u>55,697</u>

NOTES TO STATEMENT OF ASSETS AND LIABILITIES

1. The Friends Of Donhead St Andrew was closed as at 31 December 2020 and the assets distributed to Unrestricted funds, the Fabric Reserve and the Development Fund in line with the source of funds.

2. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

3. Moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal are recognised but not valued in the Statement of Assets and Liabilities

4. The PCC received a legacy of £135,000 during the year.

5. Donations for Charities & Mission were as follows:

	2021	2020
Friends of Salisbury Cathedral - Annual Subscription		10
Donheads Happy Gathering - share of fete profits	365	-
Wiltshire Air Ambulance - share of fete profit	3,650	-
Tisbus - share of fete profits	365	-
Trussell Trust	100	-
Royal British Legion - Special Collection Remembrance Sunday	434	95
Julia's House Children's Hospice - Carol Service	316	629
TOTAL	£ 5,230	734

6. The redevelopment of the church was completed in 2020. Payments in 2021 and the remaining funds are for fixtures, fittings and churchyard improvements agreed by the relevant donor.

7. The relaxation of COVID-19 regulations enabled the ability to hold fund raising events, in particular the annual Fete. Gross income from events increased from £1,266 in 2020 to £19,530 in 2021.