



POTTERY BANK COMMUNITY CENTRE LTD

(A company limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

For the year ended 30 September 2024

Charity number 1150674

Company number 08172955

POTTERY BANK COMMUNITY CENTRE LTD

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TRUSTEES ANNUAL REPORT

For the year ended 30 September 2024

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 30 September 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

CHAIR'S COMMENTS (OCT 23 – SEPT 24)

Pottery bank has gone from strength to strength during the last year. The Board of Directors and the new staff team have fitted in very well and brought new ideas and services to the centre. This has increased our volunteer programme and brought new users into the centre.

We have been very well supported from our funding partners, local businesses and the community which has enabled us to continue our full programme of events and activities and also brought in new indoors and outdoors wellbeing sessions.

We would like to thank our local community members, community partners, staff and volunteer teams and our current funders for their continued support and look forward to continue working with them and other new funding partners in the future.

Laura Forster
Director/Chair

OBJECTIVES AND ACTIVITIES

The centre delivers community services and encourages local participation and ownership from the local area in addressing the issues which affect people's lives. Our programme incorporates training and education, children, young people and families, leisure and social and health.

The board confirm that they have complied with the duty in section 4 of the Charities act 2006 to have due regard to the Charity Commissions general guidance on public benefit when reviewing the aims and objectives and in planning the future activities. In particular, the board considered how planned activities would contribute to the new vision, aims and objectives they have set.

Pottery Bank Community Centre actively works in partnership with other organisations. Our aim is to be a centre managed by local people, for local people, developing and delivering community activities.

ACHIEVEMENTS AND PERFORMANCE

We have been able to continue to:

Deliver a range of courses through our Creating Confident Community Project, and Henry Smith Project.

Continue to develop our Community Garden and expand our community allotment activity

Continue to develop a Food Hub PAYF community food shop

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Develop our Volunteering Project

Deliver our programme of family focused activity

Deliver a programme of community activity that supported families through the cost of living crisis

Engaged 700 local walker families in Community Focused activity

Sustain the daily operations of our centre

Continue to work alongside our tenants on joint activities and sessions

PLANS FOR FUTURE PERIODS

The board of PBCC are committed to securing resources for the benefit of our local community and centre membership. We will strive to secure funds to enable us to continue our programme of activities, engage local people in the shaping of future service delivery and new activities and work with our partners to collaborate to increase service provision for community benefit. We will use our assets and resources to continue to improve the lives of our community living in NE6 postcode area.

The following courses were delivered during the year Oct 23 – Sept 24:

Adult Cooking

Family Cooking – Take Home packs

Crafts with nature sessions

Christmas Wreath

Christmas Cooking

Arts & Crafts & Embroidery

Mindful gardening & Grow & Preserve Projects

Potters shed Project

Walks for Wellbeing

Bingo Brew & Bite wellbeing sessions

Toddler Group

Walker Writes group

Community Support & Debt Advice weekly drop-in

Weekly Luncheon Clubs for over 55's

EVENTS:

- Halloween Family events
- Christmas Craft Fair
- Santa's Mini bus – present drop to local community
- Christmas Family food parcels
- Winter Wellbeing Hub
- Half term Free kids packed lunches & Children's Dance & Sports sessions
- International Women's Day Event
- Easter Family Fun Day event & Family Garden session
- Easter Recipes to take home
- May half term Family Fun day & Family Garden session
- Creating Confident Communities Project celebration event
- Weekly Family Fun Days During July/Aug school holidays
- Kids growing club (garden activities) During July/Aug school holidays
- Volunteers Family Beach Trip
- MacMillan Coffee morning event
- Raffles throughout the year
- Adult Afternoon Teas & Social Evenings throughout the year

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POTTERY BANK FOOD HUB:

Our PAYF supermarket is available weekly, with monthly essential take home bags.

Weekly numbers of people to our Food Hub – Approx. 35-40

Monthly sessional household bags – Approx. 40-45

VOLUNTEERS:

We have 16 regular volunteers who support staff during the year through courses, allotment and family events.

We continually have many visitors to our Community Allotment and Gardens.

Some may just call in for a chat and look around, others will come to pick up some of the surplus fruit and vegetables that's been harvested for our Food Hub or Cooking courses. Whilst others call in to buy the many various flowering plants grown each year.

Approx. 50 local residents bought plants during this year. All the proceeds from the sale of plants goes back into the allotment funds.

ACTIVITIES, PROJECTS AND OUTREACH

Pottery Bank Community Centre Limited:

- Office space for rent
- Free Internet access
- Conference and meeting room hire
- Mini bus hire for community groups
- Authorised distributors for food bank vouchers
- Development of Community Garden/Allotment areas

The following organisations are placed within Pottery Bank Community Centre:

Community Catering Initiative Limited: cafe and outside catering

- Hot and cold buffet menus
- Community Cafe open Monday to Friday
- Weekly Lunch Club
- Cookery lessons for children and adults
- Family food activity sessions
- Themed afternoon teas and social events throughout the year.

Newcastle Community Family Hub East Team @ Pottery Bank

- Supporting parents, carers and families in the community and in diverse cultural circumstances. Guidance and support aimed at supporting vulnerable children and their families.

Foundation Futures

- A specialist teaching service working with young people who are at risk of exclusion and underachievement.
- Deliver community based clubs, activities and projects aimed at supporting children, young people and their families.

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Wesley Bingo Association

- Provides weekly bingo/social sessions for local people.

FINANCIAL REVIEW

The balance sheet at 30 September 2024 shows a total fund position of £200,866. This was represented by Tangible Fixed Assets of £8,087 and net current assets of £192,780. The balance of funds is made up of unrestricted funds of £76,146, designated funds of £41,895 and restricted funds of £82,825.

Reserves policy

Pottery Bank Community Centre has maintained a good level of free reserves over the years currently there are £76,146 free reserves to meet the working capital requirements of the charity in the event of a significant drop in funding. It has established a policy whereby the free unrestricted funds held by the charity should be between 3 and 6 months of annual expenditure. The present level of reserves will meet this requirement.

PUBLIC BENEFIT STATEMENT

The Trustees have referred to the Charity Commission's guidance on public benefit when reviewing the charity's objectives and planning its future activities. This annual report will aim to demonstrate the link between our charitable activity and how this benefits our service users.

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REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name	Pottery Bank Community Centre Ltd
Registered Charity Number	1150674
Company Number	08172955
Registered Office and operational address	Pottery Bank Community Centre Yelverton Crescent Newcastle Upon Tyne NE6 3SW
Trustees	L Forster P McKenna S Stephenson
Independent Examiner	Michelle Wright MW Accounting Services Woodgate House 5c Wood Street Gateshead NE11 9NP

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing documents

The organisation is a charitable company limited by guarantee, incorporated on the 10 March 2003 and amended by special resolution to allow for current governance on 7 October 2003, 30 October 2006 and 12 April 2007.

Appointment of Trustees

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Council of Management. The council is made up of volunteers who are all members of the company elected by the membership at Annual General Meeting and serve for a period of three years retiring by rotation. A retiring trustee is eligible for re-election. The council may from time to time and at any time appoint any member of the company as a member of the Council, either to fill a casual vacancy or by way of addition to the Council, provided that the prescribed maximum be not thereby exceeded. Any member so appointed shall retain his office only until the next Annual General Meeting, but he shall then be eligible for re-election. No person who is not a member of the company shall in any circumstances be eligible to hold office as a member of the Council. The Council is referred to familiarly as the Management Committee.

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Induction and training of trustees

New trustees undergo an orientation day to brief them on their obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making process, the business plan and recent financial performance of the charity. During the induction day they meet key employees and other trustees; they are provided with a comprehensive pack containing all the information covered during induction. All trustees are encouraged to attend appropriate external training events where these facilitate the undertaking of their role.

Organisation

The Board of Directors administers the charity and meets bi-monthly. A centre manager is appointed by the trustees to manage day to day operations of the charity. To facilitate effective operations the centre manager has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and project related activity.

Risk management

The Trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks including the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

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The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Trustees on: 09/04/2025

and signed on their behalf by:



Laura Forster
Chair of trustees

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 30 September 2024

I report on the financial statements of Pottery Bank Community Centre Ltd for the year ended 30 September 2024, which are set out on pages 9 to 20.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Member of the Association of Accounting Technicians.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michelle Wright
Woodgate House
5c Wood Street
Gateshead
Tyne and Wear
NE11 9NP
Date: 10/04/2025

Michelle Wright

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STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING SUMMARY INCOME & EXPENDITURE ACCOUNT)

For the year ended 30 September 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<u>Income from:</u>					
Donations and legacies	6	322	-	322	585
Charitable activities					
Grants and contracts	7	3,331	206,261	209,592	189,183
Other trading activities	8	54,183	-	54,183	52,044
Total income		57,836	206,261	264,096	241,812
<u>Expenditure on:</u>					
Charitable activities					
Operation of the charity	9	45,451	196,753	242,203	238,868
Total expenditure		45,451	196,753	242,203	238,868
Net income/(expenditure)		12,385	9,508	21,893	2,943
Transfers between funds		-	-	-	-
Net income/(expenditure) and net movement of funds		12,385	9,508	21,893	2,943
<u>Reconciliation of funds</u>					
Total funds brought forward		105,656	73,317	178,973	176,030
Total funds carried forward		118,041	82,825	200,866	178,973

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 11 to 20 form an integral part of these accounts.

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Company Number 08172955

BALANCE SHEET

As at 30 September 2024

	Notes	£	Total 2024 £	£	Total 2023 £
<u>Fixed assets</u>					
Tangible assets	16		8,087		13,182
Total fixed assets			8,087		13,182
<u>Current assets</u>					
Debtors	17	1,703		4,744	
Cash at bank and in hand	18	193,912		166,737	
Total current assets		195,615		171,480	
Creditors: amounts falling due within one year	19	(2,835)		(5,689)	
Net current assets			192,780		165,791
Total assets less current liabilities			200,866		178,973
Total net assets or liabilities			200,866		178,973
<u>Funds of the charity</u>					
Unrestricted income funds			76,146		59,258
Designated funds			41,895		46,398
Restricted income funds			82,825		73,317
Total funds			200,866		178,973

The company was entitled to an exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with the respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The notes on pages 11 to 20 form an integral part of these accounts.

These financial statements were approved by the Board on: 09/04/2025

and are signed on its behalf by:

Laura Forster

Chair of Board of Trustees

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2024

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Pottery Bank Community Centre Ltd meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. In response to the COVID-19 pandemic, the trustees have revised their forecasts to take into account measures that they can take with the current resources available to mitigate the impact of the current adverse conditions. The trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

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3.4 Donated goods and services

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided that the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with the equivalent amount recognised as an expense under the appropriate heading in the SoFA.

3.5 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.7 Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

3.8 Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

3.9 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of running the community centre and other activities undertaken to further the purposes of the charity and their associated support costs.

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4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis, a full years depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal:

Fixtures & fittings	Straight line over five years
IT and office equipment	Straight line over three years

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Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
6 Donations and legacies				
Donations and fundraising	322	-	322	585
	<u>322</u>	<u>-</u>	<u>322</u>	<u>585</u>
7 Charitable activities				
<u>Income from grants and contracts</u>				
Newcastle City Council Ward Funding	168	1,507	1,675	2,370
Heritage Fund	2,663	-	2,663	18,440
Community Fund	-	83,937	83,937	41,410
Awards for All	-	19,080	19,080	9,800
Tudor Trust	-	49,500	49,500	45,000
Your Home Newcastle	-	1,000	1,000	1,000
Community Foundation	500	4,425	4,925	12,050
Street Games	-	4,115	4,115	3,666
Henry Smith	-	35,000	35,000	35,000
Newcastle City Council	-	3,250	3,250	-
CO-OP Community Fund	-	1,947	1,947	-
Tesco Groundworks	-	1,000	1,000	-
Other grants	-	1,500	1,500	20,447
	<u>3,331</u>	<u>206,261</u>	<u>209,592</u>	<u>189,183</u>
8 Other trading activities				
Room hire	8,804	-	8,804	15,897
Rent	30,954	-	30,954	30,334
Minibus hire	-	-	-	2,334
Other income	14,425	-	14,425	3,479
	<u>54,183</u>	<u>-</u>	<u>54,183</u>	<u>52,044</u>

Income was £264,096 (2023: £241,812) of which £57,836 was unrestricted or designated (2023: £61,576) and £206,261 was restricted (2023: £180,236)

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Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
9 Charitable activities				
<u>Direct costs</u>				
Staff salaries	3,418	158,457	161,875	135,729
Consultancy	4,597	6,403	11,000	-
Staff training/conferences	353	-	353	556
Staff travel/meetings	438	-	438	1,181
Project activity	3,698	17,581	21,279	47,001
Volunteer expenses	2,603	4,825	7,428	5,012
<u>Support costs</u>				
Minibus costs	673	-	673	2,348
ICT, telephone & internet	951	-	951	6,552
Light, heat & water	9,857	-	9,857	9,254
Equipment	1,021	8,355	9,375	8,279
Printing, postage & stationery	574	1,131	1,705	468
Cleaning & repairs	8,915	-	8,915	1,789
Insurance	1,138	-	1,138	1,051
Professional fees	1,319	-	1,319	13,857
Other expenditure	-	-	-	319
Depreciation	5,095	-	5,095	4,973
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	800	-	800	500
	<u>45,451</u>	<u>196,753</u>	<u>242,203</u>	<u>238,868</u>

Expenditure on charitable activities was £242,203 (2023: £238,869) of which £45,451 was unrestricted or designated (2023: £70,138) and £196,753 was restricted (2023: £168,731)

10 Fees for examination of the accounts

	2024 £	2023 £
Independent examiner's fees for reporting on the accounts	800	500
Other accountancy services paid to the examiner	262	-
	<u>1,062</u>	<u>500</u>

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11 Analysis of staff costs and the cost of key management personnel

	2024 £	2023 £
Salaries and wages	117,775	72,363
Social security costs	7,569	4,949
Pension costs (defined contribution pension plan)	1,324	1,380
	126,668	78,691

No employee received remuneration above £60,000 (2023: nil)

The key management personnel of the charity, comprise the Trustees and the Centre Manager. The total employee benefits of the key management personnel of the charity were £37,289. (2023: £30,000)

12 Staff numbers

The average monthly head count was 7 staff (2023: 4 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2024 Number	2023 Number
The parts of the charity in which the employee's work		
Charitable activities	5.0	2.0
	5.0	2.0

Sessional staff are hired on a project by project basis and are included within charitable activities as direct project costs as they typically relate to specific production or projects.

13 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

Trustees' expenses

No trustee expense have been incurred in the year.

Transaction(s) with related parties

There have been no related party transactions in the reporting period.

14 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £4,537 (2023: £7,512). There was £501 outstanding as at 30 September 2024 (2023: £2,058)

15 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

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For the year ended 30 September 2024

	Leasehold property improvements	Garden equipment £	Fixture, fittings and equipment £	Total £
16 Tangible fixed assets				
Cost				
Balance brought forward	267,538	19,149	19,023	305,710
Additions	-	-	-	-
Disposals	-	-	-	-
Balance carried forward	267,538	19,149	19,023	305,710
Depreciation				
Basis	SL	SL	RB	
Rate	5%	25%	25%	
Balance brought forward	267,538	6,275	18,714	292,528
Depreciation charge for year	-	4,787	309	5,096
Disposals	-	-	-	-
Balance carried forward	267,538	11,062	19,023	297,623
Net book value				
Brought forward	-	12,874	309	13,182
Carried forward	-	8,087	-	8,087
17 Debtors and prepayments (receivable within 1 year)				
	2024	2023		
	£	£		
Trade debtors	391	836		
Prepayments	1,066	1,714		
Other debtors	246	2,194		
	1,703	4,744		
18 Cash at bank and in hand				
	2024	2023		
	£	£		
Cash at bank and in hand	193,912	166,737		
	193,912	166,737		
19 Creditors and accruals (payable within 1 year)				
	2024	2023		
	£	£		
Trade creditors	-	45		
Taxation and social security	1,386	4,625		
Pension	501	371		
Accruals				
Independent examination of accounts	800	500		
Other creditors	148	148		
	2,835	5,689		

POTTERY BANK COMMUNITY CENTRE LTD

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2024

20 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

21 Analysis of charitable funds**Analysis of movements in unrestricted funds****For the year ending 30 September 2024**

	Fund balances brought forward	Incoming resources	Resources expended	Transfers	Fund balances carried forward
	£	£	£	£	£
Unrestricted funds					
General unrestricted fund	61,540	39,913	(25,306)	-	76,146
Designated funds					
Salaries/Sessional support	26,628	6,342	(16,162)	-	16,809
Courses/Equipment and Allotment	9,312	5,386	(2,310)	-	12,388
In house Projects Committed	8,176	6,195	(1,673)	-	12,698
Totals	105,656	57,836	(45,451)	-	118,041

For the year ending 30 September 2023

	Fund balances brought forward	Incoming resources	Resources expended	Transfers	Fund balances carried forward
	£	£	£	£	£
Unrestricted funds					
General unrestricted fund	74,989	50,447	(56,727)	(7,169)	61,540
Designated funds					
Salaries/Sessional Support	8,290	4,970	(4,368)	17,736	26,628
Courses/Equipment & Allotment	38,108	6,159	(9,043)	(25,912)	9,312
In house projects committed	-	-	-	8,176	8,176
Totals	121,387	61,576	(70,138)	(7,169)	105,656

Purpose of unrestricted funds

General unrestricted fund

The 'free reserves' after allowing for designated funds

Designated funds

Fund set aside for developing future projects

POTTERY BANK COMMUNITY CENTRE LTD

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2024

21 Analysis of charitable funds continued**Analysis of movement in restricted funds****For the year ending 30 September 2024**

	Fund balances brought forward	Incoming resources	Resources expended	Transfers	Fund balances carried forward
Restricted funds	£	£	£	£	£
Greggs Foundation	575	-	(575)	-	-
Tudor Trust	13,714	49,500	(42,822)	-	20,392
Tesco Groundworks	-	1,000	(1,000)	-	-
Your Homes Newcastle	-	1,000	(1,000)	-	-
Awards for All	4,181	19,080	(8,950)	-	14,311
Heritage Fund	-	-	-	-	-
Community Foundation	573	4,425	(1,172)	-	3,826
Newcastle City Council Ward Funding	-	1,507	(1,507)	-	-
The National Lottery Community Fund	18,454	83,937	(88,190)	-	14,200
Street Games	-	4,115	(4,115)	-	-
Henry Smith	34,933	35,000	(39,836)	-	30,097
Newcastle City Council Winter Wellbeing Fund	-	3,250	(3,250)	-	-
CO-OP Community Fund	-	1,947	(1,947)	-	-
Other small grants	887	1,500	(2,387)	-	-
Totals	73,317	206,261	(196,752)	-	82,825

For the year ending 30 September 2023

	Fund balances brought forward	Incoming resources	Resources expended	Transfers	Fund balances carried forward
Restricted funds	£	£	£	£	£
Greggs Foundation	16,591	-	(16,016)	-	575
Tudor Trust	14,209	45,000	(45,495)	-	13,714
Tesco Bags of Help COVID19	581	-	(581)	-	-
Your Homes Newcastle	900	1,000	(1,914)	14	-
Awards for All	7,625	9,800	(13,244)	-	4,181
Heritage Fund	14,460	18,440	(37,273)	4,373	-
Community Foundation	277	5,050	(7,539)	2,784	573
Newcastle City Council Ward Fundir	-	2,370	(2,369)	(1)	-
National Lottery	-	41,410	(22,955)	-	18,454
Street Games	-	3,666	(3,666)	-	-
Henry Smith	-	35,000	(67)	-	34,933
Other small grants	-	18,500	(17,613)	-	887
Totals	54,643	180,236	(168,731)	7,169	73,317

POTTERY BANK COMMUNITY CENTRE LTD

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 September 2024

21 Analysis of charitable funds continued

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Greggs Foundation	To fund core staff costs
Tudor Trust	To fund core staff costs
Tesco Groundworks	To supply emergency food parcels to the food hub
Your Homes Newcastle	The Potters Shed Wood work project
Awards for All	To fund staff for 'Together We Grow' project
Heritage Fund	To fund 'In the Footsteps' of Walker Women project
Community Foundation	To fund core running costs, 'In the Footsteps' of Walker Women slideshow and bookmark production and to fund 'Preserve & Grow' project
Newcastle City Council Funding	To fund Winter Wellbeing sessions and core running costs as well as Winter & Summer Family activities
The National Lottery Community Fund	To fund Creating Confident Communities Project
Street Games	To fund summer activities
Henry Smith	To fund staffing for Strengthening Families Project
Other small grants	Neighbourly (M&S, Sainsbury & Lidl) - stock food items for Food Hub, Asda - stock items for Food Hub

22 Capital commitments

As at 30 September 2024, the charity had no capital commitments (2023 -£nil)

23 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Tangible fixed assets	8,087	-	8,087	13,182
Cash at bank and in hand	111,086	82,825	193,912	166,737
Other net current assets/(liabilities)	(1,132)	-	(1,132)	(946)
	<u>118,041</u>	<u>82,825</u>	<u>200,866</u>	<u>178,973</u>