

**Report of the Trustees and
Unaudited Financial Statements for the
year ended 31 December 2024 for
Barnes Community Arts Centre**

Barnes Community Arts Centre

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Barnes Community Arts Centre

Report of the Trustees for the year ended 31 December 2024

Report of the Trustees for the year ended 31 December 2024

BACKGROUND

The Old Sorting Office Arts Centre (OSO) is a 3,000 square foot venue to the rear of a converted postal sorting office on Barnes Green SW13. Designated by the London Borough of Richmond upon Thames for community use, it was first leased in 2000 to the trustees of a charity formed by members of the local community, for use as an arts centre. The venue is a cherished community asset and over the years has played host to many acclaimed theatrical productions and arts-based community events.

Known as the OSO Arts Centre, we are registered with the Charity Commission as a CIO under the name Barnes Community Arts Centre. Our objective is to promote, maintain, improve and advance education and appreciation of the arts in all forms among the people of Barnes and the surrounding area and we do this through three main activities – our theatre, our community café and hiring out our venue to a for a range of classes, courses and other events.

REVIEW OF 2024

2024 saw change at the OSO with regard to governance with the appointment of new Co-Chairs of the Trustees and the recruitment of five new trustees, bringing a wealth of new expertise. Despite these important leadership changes, performance – both artistic and financial - continued on its upward trend.

Our net income improved compared to the previous full year and we achieved an overall net surplus of £8,901. This is a very pleasing outturn compared to last year's small loss and indicates that the investments we have made, particularly in increasing marketing capacity, are paying off.

Our ticket sales averaged almost 1500 a month, giving a total income of £262,902. This was bolstered by our biggest summer community event yet – our Outdoor Stage - in June (in conjunction with the Barnes Community Association) where 1,288 people enjoyed an afternoon and evening of summer music on Barnes Green. Our Christmas Pantomime also set a new record for ticket sales, with 3050 sold (versus 2,054 in 2023).

Our theatre membership programme continues and our preview events for members are becoming increasingly popular.

Venue hire also increased slightly on a year-on-year basis which is pleasing as it has become difficult to increase this part of our activities with the growing use of our space for theatre and other events. In addition, 2024 also heralded our first weddings with two couples celebrating their special day with us. We have been licensed to celebrate weddings since 2023 so we are delighted that this is now adding to our community role.

Our café income showed a significant improvement, achieving £24,150 per month (a total of £289,791). However, increases in catering supply costs continue to impact its overall contribution to the OSO's results. Our dining events have also been very popular, bringing our community together over good food and entertainment. In 2024, 314 people came to these events.

We continue to keep a tight control over costs and keep our reserves to at least three months operating cost level.

During the year we received a significant grant from the London Borough of Richmond Upon Thames' Community Fund to upgrade our theatre lighting and undertake other upgrades to become more environmentally sustainable. The new lighting has contributed directly to us being able to offer more creative choices to production companies and a better experience to our visitors. We have now achieved a Green Mark award, a sought-after sustainability certification.

Barnes Community Arts Centre

Report of the Trustees for the year ended 31 December 2024

Alongside our continuing focus on the quality of our theatre offering, we have continued with our theatre Ticket Subsidy Scheme. This enables those who would not otherwise be able to benefit from our theatre to attend. During the year we funded around 250 tickets under this scheme, which was made possible by the artists who gave their time and talents to our summer Friday evening events in order to raise funds for this.

Our Actors' and Writers' Studios and Youth theatre schemes are also now well established. These encourage new talent into these professions, some from a very early age. During the year 50 people benefitted from these.

The OSO also continues to be part of the London Borough of Richmond upon Thames' Warm Spaces project, giving a place to go during the winter for people struggling financially

LOOKING AHEAD TO 2025

The OSO will be 25 years old in 2025 and we are planning many celebratory activities. The biggest of these will be our Gala Ball in September where we will be hosting the first ever Ball on Barnes Green, with our guests dining and dancing the night away in a marquee overlooking the pond.

We are also very excited to be putting on two in house productions in 2025 – another first for the OSO. To help fund these we have set up a Theatre Angel scheme which is proving very popular. We hope to raise £25,000 in total in 2025 to invest in the future development of our theatre and venue.

We will continue to explore new ways of marketing the OSO in order to reach a wider audience – both locally and further afield. We will also continue to develop our relationships and gain visibility within the arts industry and so secure shows that will enhance the credibility of the OSO as an increasingly well recognised London Fringe venue.

THANKS

Our thanks go firstly to our staff and volunteers who make what we do possible. They are headed by our amazing General Manager, Lisa Ross, who, supported by her management team, ensures that we continue to thrive.

Our staff team work hard and with great enthusiasm and several of them have produced or acted in productions on our stage. We have a dedicated team of volunteers helping with fundraising, front-of-house, box office, fair organising, purchasing, stock control, legal and process support, accountancy and book-keeping. Thank you all for your incredible contributions during the year.

We would also like to thank the London Borough of Richmond Upon Thames for our Community Fund grant. This has made a very big difference to our offering as a theatre and will enable us to be far more environmentally sustainable in the future.

We would also like to specifically recognise Stella Mason for the legacy she left us. She was an ardent supporter of the OSO and is much missed.

And finally, we would like to thank all of the people who have given their time and talent to run shows for us as part of our fundraising. We could not have done what we did for our community without them.

Barnes Community Arts Centre

**Report of the Trustees
for the year ended 31 December 2024**

FINANCIAL REVIEW

Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1150658

Principal address

49 Station Road
Barnes
SW13 0LF

Trustees

Mrs S E Coussins (Co-chair)
Mrs S R Carruthers (Co-chair)
Mr R M Arnfield (resigned 2/5/2024)
Mr C Blackhurst (appointed 1/3/ 2024)
Mr S Danciger
Mr P Downes (appointed 1/3/2024)
Mr A Johnston (appointed 1/3/2024)
Ms K Salmons (appointed 1/3/ 2024, resigned 10/11/2024)
Mr J E J Rycroft
Ms J Young (appointed 1/3/2024)

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Halkin Lerman Davis Limited
Beaumont Chancery
44 Southampton Buildings
Holborn
London
WC2A 1AP

Approved by order of the board of trustees on 7 March 2025 and signed on its behalf by:

Suzanne Carruthers

Mrs. S R Carruthers
Co-Chair of Trustees

Independent Examiner's Report to the Trustees of Barnes Community Arts Centre

Independent examiner's report to the trustees of Barnes Community Arts Centre

I report to the charity trustees on my examination of the accounts of Barnes Community Arts Centre (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michael Lerman

Halkin Lerman Davis Limited
Beaumont Chancery
44 Southampton Buildings
Holborn
London
WC2A 1AP

Date 7 March 2025

Barnes Community Arts Centre

**Statement of Financial Activities
for the year ended 31 December 2024**

				December 2024 Total funds £	9 months to December 2023 Total funds £
	Notes	Unrestricted funds £	Restricted funds £		
INCOME AND ENDOWMENTS FROM					
Donations and legacies		28,500	-	28,500	27,233
Charitable activities					
Grant income		2,360	21,617	23,977	1,200
Other trading activities	3	617,955	1,431	619,386	449,241
Investment income	4	2,560	-	2,560	839
Total		<u>651,375</u>	<u>23,048</u>	<u>674,423</u>	<u>478,513</u>
EXPENDITURE ON					
Raising funds		296,005	1,178	297,183	232,092
Charitable activities					
Overheads		281,401	-	281,401	197,302
Other		66,930	20,008	86,938	49,748
Total		<u>644,336</u>	<u>21,186</u>	<u>665,522</u>	<u>479,142</u>
NET INCOME/(EXPENDITURE)		7,039	1,862	8,901	(629)
RECONCILIATION OF FUNDS					
Total funds brought forward		103,286	-	103,286	103,915
TOTAL FUNDS CARRIED FORWARD		<u><u>110,325</u></u>	<u><u>1,862</u></u>	<u><u>112,187</u></u>	<u><u>103,286</u></u>

The notes form part of these financial statements

Barnes Community Arts Centre

**Balance Sheet
Year ended 31 December 2024**

		Unrestricted	Restricted	December 2024 Total funds £	9 months to December 2023 Total funds £
	Notes	funds £	funds £		
FIXED ASSETS					
Tangible assets	8	42,512	-	42,512	43,487
CURRENT ASSETS					
Stocks	9	1,430	-	1,430	1,622
Debtors	10	8,597	-	8,597	4,862
Cash at bank and in hand		128,192	1,862	130,054	114,700
		<u>138,219</u>	<u>1,862</u>	<u>140,081</u>	<u>121,184</u>
CREDITORS					
Amounts falling due within one year	11	(70,406)	-	(70,406)	(61,385)
		<u>67,813</u>	<u>1,862</u>	<u>69,675</u>	<u>59,799</u>
NET CURRENT ASSETS					
		<u>67,813</u>	<u>1,862</u>	<u>69,675</u>	<u>59,799</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>110,325</u>	<u>1,862</u>	<u>112,187</u>	<u>103,286</u>
NET ASSETS		<u>110,325</u>	<u>1,862</u>	<u>112,187</u>	<u>103,286</u>
FUNDS	12				
Unrestricted funds				110,325	103,286
Restricted funds				<u>1,862</u>	<u>-</u>
TOTAL FUNDS				<u>112,187</u>	<u>103,286</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 7 March 2025 and were signed on its behalf by:

Suzanne Carruthers

Mrs. S R Carruthers
Co-Chair of Trustees

The notes form part of these financial statements

Barnes Community Arts Centre

Notes to the Financial Statements for the year ended 31 December 2024

1. ACCOUNTING POLICIES

Company information

Barnes Community Arts Centre is a charitable incorporated organisation (CIO), Charity Registration number 1150658, registered on 31 January 2013 and is governed by the constitution which established the objects and power of the charitable organisation. The registered address is 49 Station Road, Barnes, London SW13 0LF.

Accounting framework

The accounts have been prepared in accordance with the charity's governing documents, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

Incoming resources

Income includes ticket sales, income from the café and bar sales as well as venue hire rendered during the year. Income is recognised when the charity is legally entitled to it after performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt.

Revenue is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts and other sales related taxes.

Resources expended

Resources expended are recognised in the year in which they are incurred.

Expenditure for charitable purposes

Charitable expenditure includes all expenditure related to the objectives of the charity and comprises the costs of providing theatre and live performance, art exhibitions, dance and music classes as well as the costs of running the bar and café. Certain other costs, which are attributable to more than one activity, are apportioned across cost categories on the basis of an estimate of the proportion of time spent by staff on those activities.

Support and governance costs

Costs represent expenditure incurred in the management of the company's assets, organisational administration and compliance with constitutional and statutory requirements. These costs are apportioned across the activities on the basis of an estimate of the proportion of income from those activities.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost and 10% Straight line
Computer equipment	- 33% on cost

Stocks

Stocks are valued at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises food and drink purchased for the café and bar and are measured at cost

Barnes Community Arts Centre

Notes to the Financial Statements - continued for the year ended 31 December 2024

1. ACCOUNTING POLICIES - continued

Stocks

Net realisable value is the estimated selling price less any costs to be incurred in marketing, selling and distribution.

Taxation

The charity is exempt from tax on its charitable activities.

Charitable funds

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future period.

3. OTHER TRADING ACTIVITIES

	Unrestricted	Restricted	December	9 months to
	funds	funds	2024	December
	£	£	Total	2023
	£	£	funds	Total
	£	£	£	£
Café income	289,791	-	289,791	217,282
Venue hire	56,718	-	56,718	38,793
Ticket sales	261,471	1,431	262,902	189,543
Sponsorships received	3,800	-	3,800	3,500
Bird seed sales	6,175	-	6,175	123
	<u>617,955</u>	<u>1,431</u>	<u>619,386</u>	<u>449,241</u>

Barnes Community Arts Centre

**Notes to the Financial Statements - continued
for the year ended 31 December 2024**

4. INVESTMENT INCOME

			December 2024	9 months to December 2023
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Deposit account interest	2,560	-	2,560	839
	<u>2,560</u>	<u>-</u>	<u>2,560</u>	<u>839</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the period ended 31 December 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the period ended 31 December 2023.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	December 2024	9 months to December 2023
	22	20
Staff	<u>22</u>	<u>20</u>

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	27,233	-	27,233
Charitable activities			
Grant income	1,200	-	1,200
Other trading activities	449,241	-	449,241
Investment income	839	-	839
Total	<u>478,513</u>	<u>-</u>	<u>478,513</u>
EXPENDITURE ON			
Raising funds	232,092	-	232,092
Charitable activities			
Overheads	197,302	-	197,302
Other	49,748	-	49,748
Total	<u>479,142</u>	<u>-</u>	<u>479,142</u>
NET INCOME/(EXPENDITURE)	(629)	-	(629)

Barnes Community Arts Centre

**Notes to the Financial Statements - continued
for the year ended 31 December 2024**

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	103,915	-	103,915
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD	<u>103,286</u>	<u>-</u>	<u>103,286</u>

8. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 January 2024	102,062	1,950	104,012
Additions	10,452	1,786	12,238
Disposals	(394)	(562)	(956)
	<hr/>	<hr/>	<hr/>
At 31 December 2024	112,120	3,174	115,294
	<hr/>	<hr/>	<hr/>
DEPRECIATION			
At 1 January 2024	58,834	1,691	60,525
Charge for year	12,778	383	13,161
Disposals	(394)	(510)	(904)
	<hr/>	<hr/>	<hr/>
At 31 December 2024	71,218	1,564	72,782
	<hr/>	<hr/>	<hr/>
NET BOOK VALUE			
At 31 December 2024	<u>40,902</u>	<u>1,610</u>	<u>42,512</u>
	<hr/>	<hr/>	<hr/>
At 31 December 2023	<u>43,228</u>	<u>259</u>	<u>43,487</u>

9. STOCKS

	December 2024	9 months to December 2023
	£	£
Stocks	<u>1,430</u>	<u>1,622</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	December 2024	9 months to December 2023
	£	£
Trade debtors	4,170	1,497
Other debtors	400	-
Prepayments and accrued income	<u>4,027</u>	<u>3,365</u>
	<u>8,597</u>	<u>4,862</u>

Barnes Community Arts Centre

**Notes to the Financial Statements - continued
for the year ended 31 December 2024**

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	December 2024 £	9 months to December 2023 £
Trade creditors	19,656	18,677
Taxation and social security	13,970	10,122
Other creditors	36,780	31,586
	<u>70,406</u>	<u>61,385</u>

12. MOVEMENT IN FUNDS

	At 1.1.24 £	Net movement in funds £	At 31.12.24 £
Unrestricted funds			
General fund	103,286	7,039	110,325
Restricted funds			
Community fund	-	1,862	1,862
TOTAL FUNDS	<u>103,286</u>	<u>8,901</u>	<u>112,187</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	651,375	(644,336)	7,039
Restricted funds			
Community fund	23,048	(21,186)	1,862
TOTAL FUNDS	<u>674,423</u>	<u>(665,522)</u>	<u>8,901</u>

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
General fund	103,915	(629)	103,286
TOTAL FUNDS	<u>103,915</u>	<u>(629)</u>	<u>103,286</u>

Barnes Community Arts Centre
Notes to the Financial Statements - continued for the year
ended 31 December 2024

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	478,513	(479,142)	(629)
TOTAL FUNDS	<u>478,513</u>	<u>(479,142)</u>	<u>(629)</u>

A current year 12 months and prior period 9 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	At 31.12.24 £
Unrestricted funds			
General fund	103,915	6,410	110,325
Restricted funds			
Community fund	-	1,862	1,862
TOTAL FUNDS	<u>103,915</u>	<u>8,272</u>	<u>112,187</u>

A current year 12 months and prior period 9 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,129,888	(1,123,478)	6,410
Restricted funds			
Community fund	23,048	(21,186)	1,862
TOTAL FUNDS	<u>1,152,936</u>	<u>(1,144,664)</u>	<u>8,272</u>

Barnes Community Arts Centre
Notes to the Financial Statements - continued for the
year ended 31 December 2024

13. RELATED PARTY TRANSACTIONS

During the year Mr. Jamie Rycroft, a trustee, carried out some freelance tech duties for the Charity. The total of the invoices issued for the work amounted to £195 (2023: £NIL). At the balance sheet date, the Charity owed Mr. J. Rycroft £NIL (2023: £NIL) in respect of these invoices.

If the CIO is wound up, the members of the CIO have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities.

14. LEASE

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease.

Barnes Community Arts Centre
Detailed Statement of Financial Activities for the
year ended 31 December 2024

	Unrestricted funds	Restricted funds	December 2024 Total funds £	9 months to December 2023 Total funds £
	£	£	£	£
INCOME AND ENDOWMENTS				
Donations and legacies				
Collection	16,065	-	16,065	15,133
Membership fees	12,435	-	12,435	12,100
	<u>28,500</u>	<u>-</u>	<u>28,500</u>	<u>27,233</u>
Other trading activities				
Café income	289,791	-	289,791	217,282
Venue hire	56,718	-	56,718	38,793
Ticket sales	261,471	1,431	262,902	189,543
Sponsorships received	3,800	-	3,800	3,500
Bird seed sales	6,175	-	6,175	123
	<u>617,955</u>	<u>1,431</u>	<u>619,386</u>	<u>449,241</u>
Investment income				
Deposit account interest	2,560	-	2,560	839
Charitable activities				
Grants	2,360	21,617	23,977	1,200
	<u>2,360</u>	<u>21,617</u>	<u>23,977</u>	<u>1,200</u>
Total incoming resources	651,375	23,048	674,423	478,513
EXPENDITURE				
Other trading activities				
Direct costs	283,689	1,178	284,867	221,235
Depreciation of tangible fixed assets	13,160	-	13,160	10,857
Profit on disposal of tangible fixed assets	(844)	-	(844)	-
	<u>296,005</u>	<u>1,178</u>	<u>297,183</u>	<u>232,092</u>
Charitable activities				
Wages	234,796	-	234,796	167,313
Social security	11,092	-	11,092	6,453
Pensions	3,551	-	3,551	1,137
Insurance	1,893	-	1,893	1,223
Utilities	16,705	-	16,705	11,223
Telephone	897	-	897	829
Postage and stationery	1,848	-	1,848	986
	<u>270,782</u>	<u>-</u>	<u>270,782</u>	<u>189,164</u>
Other				
Marketing	20,167	-	20,167	18,375
Travelling	119	-	119	389
Carried forward	<u>20,286</u>	<u>-</u>	<u>20,286</u>	<u>18,764</u>

This page does not form part of the statutory financial statements

Barnes Community Arts Centre
Detailed Statement of Financial Activities for the
year ended 31 December 2024

	Unrestricted	Restricted	December 2024	9 months to December 2023
	funds	funds	Total funds	Total funds
	£	£	£	£
Other				
Brought forward	20,286	-	20,286	18,764
Computer and software costs	1,023	-	1,023	890
Repairs & maintenance	15,195	20,008	35,203	9,240
Cleaning equipment	676	-	676	994
Licences	943	-	943	935
Other staff costs	19,672	-	19,672	11,566
Irrecoverable VAT	9,135	-	9,135	7,359
	<u>66,930</u>	<u>20,008</u>	<u>86,938</u>	<u>49,748</u>
Support costs				
Finance				
Bank charges	6,252	-	6,252	4,788
Governance costs				
Accountancy and legal fees	4,367	-	4,367	3,350
Total resources expended	<u>644,336</u>	<u>21,186</u>	<u>665,522</u>	<u>479,142</u>
Net income	<u>7,039</u>	<u>1,862</u>	<u>8,901</u>	<u>(629)</u>

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Document fingerprint 11b5bdd6de3b99373b120142c3cb0d56

Parties involved with this document

Document processed	Party + Fingerprint
Tue, 11th Mar 2025 17:40:05 GMT	Mrs S R Carruthers - Signer (90dd26ee22f8ae8325ba268bd6dd9b9a)
Tue, 11th Mar 2025 17:40:05 GMT	Michael Lerman - Copied In (9332cbb9e294b2bce78fdf117b4186b9)
Tue, 11th Mar 2025 17:40:05 GMT	Preeti Tailor - Copied In (e87df936ba023408b39f1e857d55f170)

Audit history log

Date	Action
Mon, 10th Mar 2025 15:13:10 GMT	Envelope generated with fingerprint b7089e1cc9d9e2f5d484ce6f017ce26335.176.231.177
Mon, 10th Mar 2025 15:13:10 GMT	Document generated with fingerprint e28726de561b6c2489602f8a7e1f5a53.35.176.231.177
Mon, 10th Mar 2025 15:13:10 GMT	Document generated with fingerprint 11b5bdd6de3b99373b120142c3cb0d56.35.176.231.177
Mon, 10th Mar 2025 15:13:10 GMT	Document generated with fingerprint 96aa335954df17b3045c9f1931a097b8.35.176.231.177
Mon, 10th Mar 2025 15:13:10 GMT	Mrs S R Carruthers has been assigned to this envelope.35.176.231.177
Mon, 10th Mar 2025 15:13:10 GMT	Michael Lerman has been assigned to this envelope.35.176.231.177
Mon, 10th Mar 2025 15:13:10 GMT	Preeti Tailor has been assigned to this envelope.35.176.231.177
Mon, 10th Mar 2025 15:13:10 GMT	Envelope has been set to automatically remind the active signer every 3 day(s).35.176.231.177
Mon, 10th Mar 2025 15:13:20 GMT	Envelope generated
Mon, 10th Mar 2025 15:13:20 GMT	Sent the envelope to Mrs S R Carruthers for signing
Mon, 10th Mar 2025 15:13:21 GMT	Document emailed to party email18.170.121.51
Tue, 11th Mar 2025 17:38:20 GMT	Mrs S R Carruthers viewed the envelope92.236.122.199
Tue, 11th Mar 2025 17:40:05 GMT	Mrs S R Carruthers signed the envelope92.236.122.199
Tue, 11th Mar 2025 17:40:05 GMT	Sent the envelope to Michael Lerman for signing92.236.122.199
Tue, 11th Mar 2025 17:40:05 GMT	Sent the envelope to Preeti Tailor for signing92.236.122.199
Tue, 11th Mar 2025 17:40:05 GMT	This envelope has been signed by all parties92.236.122.199

Tue, 11th Mar 2025 17:40:06 GMT	Document emailed to party email18.175.51.124
Tue, 11th Mar 2025 17:40:06 GMT	Document emailed to party email35.179.121.245
Tue, 11th Mar 2025 17:40:06 GMT	Mrs S R Carruthers viewed the envelope92.236.122.199