



**Trustees Annual Report  
and  
Financial Statement  
for the year ended 31 December 2020  
for Hadleigh Baptist Church**

## Trustee' Annual Report for the year ending 31-12-2020

### Reference and administration details

**Charity name:** Hadleigh Baptist Church

**Registered charity number:** 1150613

**Charity's principal address:** George Street, Hadleigh, Suffolk IP7 5BE

**Names of the charity trustees (Office Bearers) who manage the charity.**

These trustees are appointed by the Member's Meeting:

Trustee name	Office held	Dates acted if not for the whole year
Gregory Andrew Frost	Church Senior Pastor	
Christopher Ian Todd	Church Associate Pastor	
Graham Peter Lancaster	Church Elder	
David Gant	Pastoral Deacon	01-01-2020 to 15-09-2020
Luke Adam Frost	Events Deacon	
Mark Roger Jackson	Premises Deacon	
Steve Kingston	Finance Deacon	
Kate Rupp	Fellowship Deacon	
Lorna Todd	Fellowship Deacon	

**Church Administrator:** Miss Amy Gant  
Email: [admin@hadleighbaptist.org.uk](mailto:admin@hadleighbaptist.org.uk)

**Church Treasurer:** Rob Twigger  
Email: [treasurer@hadleighbaptist.org.uk](mailto:treasurer@hadleighbaptist.org.uk)

**Church Website:** [www.hadleighchurch.co.uk](http://www.hadleighchurch.co.uk)

## **Holding Trustees (property)**

The Grace Baptist Trust Corporation.

This Company is a Registered Charity (No. 251675) and is limited by guarantee and registered in England No. 592488 with its registered office at:

19 Croydon Road  
Caterham  
Surrey  
CR3 6PA

## **Independent Examiner of Accounts**

Mrs Carole Cowgill ACA  
4 Penny Meadow  
Capel St. Mary  
Ipswich  
Suffolk  
IP9 2UU

## **Bankers**

CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

## **Structure, governance and management**

**Hadleigh Baptist Church** is a charity that operates under the governance of a Constitution adopted at a meeting of its members in November 2008.

This constitution governs the charitable assets of the Church from a legal perspective in accordance with the requirements of charity law. Regulations affecting the spiritual governance of the Church are contained in a separate document entitled "Rules and Regulations".

Hadleigh Baptist Church also owns two properties, the Chapel and the Manse. These are the subjects of the following Governing Instruments:

- Chapel – Deed of Covenant and Declaration of Trust dated 2 October 1830
- Manse – Deed of Declaration of Trust dated 25 March 1973

The **Trustees** of Hadleigh Baptist Church and the **Managing Trustees** for the above property trusts are the **Office Bearers** of the Church i.e. the Pastor/s, the Elders and the Deacons. These are appointed by the Church Members' Meeting and are listed above. New trustees are chosen from those within the existing membership that possess at least one particular qualification and/or skill that is valuable to the team. e.g. Accountancy qualification, safeguarding, management, charity work, health and safety, building, ICT.

Any potential trustee is given a job description ahead of taking on the role and allowed to talk it through ahead of being appointed. The trustees are given regular advice and information from the network that we are affiliated to, FIEC practical services and the GBTC who are our property holding trustees to perform their role.

The Grace Baptist Trust Corporation are the current **Holding Trustees** of the two property trusts.

## Objectives and activities

The principal objective of Hadleigh Baptist Church is the advancement of the Christian faith according to Baptist principles and in accordance with the Church's Basis of Faith.

The charity also carries out and supports other charitable purposes in the United Kingdom and other parts of the world.

We aim to glorify God in all that we do and our published mission statement, introduced in 2007, states that:

**'We seek to introduce people in Hadleigh, the surrounding area and beyond to the Lord Jesus Christ.'**

Everything we do reflects this principal object, the mission statement that underpins it and the following core values introduced in 2012 to that help make it possible. These core values were revisited in 2019 on Sundays and also in our small groups:

- BUILD: Healthy Lives
- BECOME: Know your gifts and role
- BELONG: To your community and Church
- BE ASSIGNED: Change your world

Our main activities include:

- Sunday worship services (morning and evening)
- Mid-week small groups, prayer meetings and Bible studies
- Provision of free community events for all ages.
- Introducing Jesus to our community and the wider world through our social media channels.
- Pastoral work, including visiting the sick and bereaved
- Young people's clubs.
- Promotion of mission and matters of social concern, both locally and further afield
- Taking school assemblies and lessons
- Informal social events for fellowship and outreach
- Christianity Explored, Baptismal and Discipleship Courses
- Practical support to individuals and families through acts of kindness
- Supporting the lonely and bereaved.
- A drop-in facility in Church Offices

## **Achievements and performance**

Owing to the spiritual nature of the Church's principal objective, it is always difficult to quantify exactly what the Church has achieved during the year. The impact of the COVID19 pandemic curtailed some of our original plans however we were still able to serve the town of Hadleigh and beyond during this time.

The following information attempts to paint a fuller picture of the life of the Church over the past year.

### **Serving the local and wider community**

We continue to reach out to and serve the local community. Due to the pandemic, our annual Easter Egg Hunt was cancelled, however, we were able to donate over 300 easter eggs to a local food bank which were subsequently distributed to needy families and children in hospital. We adapted our Winter Wonderland event for the community and made it an online experience supplemented with 343 goodie bags supplied for the event containing everything that was required for the event for the 177 families who took part. Each family also received books explaining the Christian faith at an age-appropriate level.

The Church actively engages the community through adverts in the Hadleigh Community News, Hadleigh In Touch, a regularly updated website and various social media sites, e.g. Facebook, Twitter and YouTube. The church also took an active part in assisting support groups in the community to assist the vulnerable during the lockdown. This involved taking phone calls to organise essential shopping for the clinically vulnerable, delivering shopping and meals provided by local businesses. We provided 3 pre-loaded devices to elderly people in the community to assist them with accessing the internet.

Our Pastors have both continued to take the opportunity to be involved in assemblies that moved online due to COVID. One of our Pastors is an Associate Governor in a Hadleigh Primary School whilst the other is a Foundation Governor in another Hadleigh Primary School. Another member of the congregation serves as governor at one of these schools.

One CAP Money Course was run in January 2020.

One of our lady members continued to run three recovery groups in Ipswich for ladies with addictions until those groups closed in the summer of 2020.

Regularly people from the community and beyond drop in to speak with our Pastors on various matters at our Church offices.

### **Children and Young people**

The baby and toddler group called 'The Ark' that began in January 2016 ran until lockdown began in March. The leader of this group then ran an online version of the group to support parents.

A midweek youth group called 'Equip' ran until March (school term time only) for School Years 5 & 6.

A crèche for the under 3's was provided on a Sunday morning along with Junior Church (Sunday School) for those aged 3 – 11 years until March when church services moved online. A group for those in the first two years (Year 7 & 8) of High School met when required on Sunday mornings alongside the morning service also met until this time. These groups restarted in an online capacity in the autumn of 2020.

## **Adults**

Due to COVID many of our plans for events were cancelled, however, we did run two online quiz nights which were well received by the community.

## **Our premises**

The Children's Centre continued to use our premises at a discounted rate and several other regular hires throughout the year.

## **Teaching and building up of God's people**

On each Sunday we held two Worship Services until March 2020. A pastoral care team continued to support people throughout the week. With the impact of the pandemic, our approach to worship services had to change dramatically. We initially recorded and broadcast services on YouTube, however in time we added a live Zoom service and, when it was legal and appropriate moved to a combination of In-person services for those who wished to attend, a facility for those who are more vulnerable to access the service by Zoom and YouTube. At present, our Youtube channel has over 20K subscribers and serves not only the local community but also believers/enquirers in several other countries.

A male member continued his three-year Bible College degree.

A 'Prayer Circle' also exists to enable prayer needs to be met at any time and has been used extensively throughout the year with many answers to prayer.

Five small groups have met for prayer, study and fellowship, on Tuesday and Wednesday evenings by a variety of means as restrictions allowed. These have attracted an average attendance of 50+. These groups continue to lead to new friendships within the Church and provide the opportunity for more support and care for each other and our neighbours. We supplemented these groups with occasional midweek prayer/communion services on zoom.

We continued in 2000 the pattern established in 2012 of focussing our local, national and international support to four main ministries. This continues to be very well received and has helped us to be more prayerfully focussed and informed on the ministries that we support.

Over 70 people from the Church spent a weekend together at Sizewell Hall, with Iain Shaddick (Stoke Green, Ipswich) giving the Bible teaching.

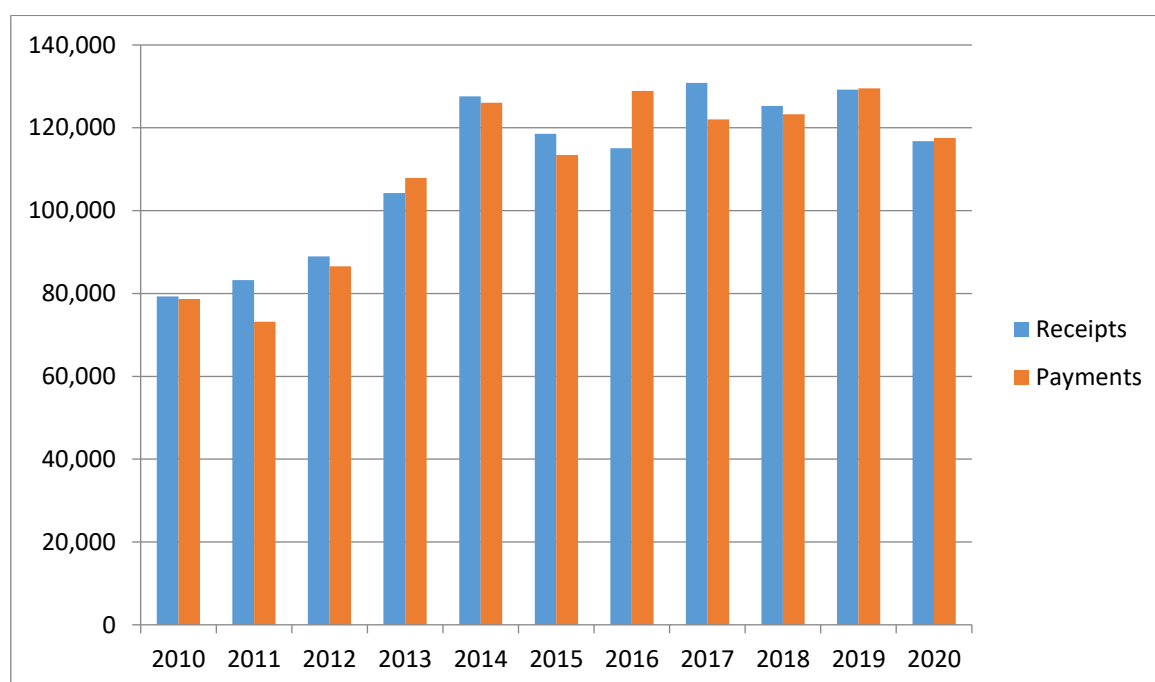
## Financial Review

The financial statement for the year ended 31 December 2020 and the report from the Independent Examiner can be found later in this document.

It has been another extremely encouraging year financially, considering the potential impact of the pandemic with gross income of £116,811 compared to £129,204 received in 2019. All commitments to our General fund have been met on time. Our end of year balance of £12,475 compared to an opening balance of £13,238.

Once again, we gave financial, practical and prayerful support to Christian based organisations and individuals, both in the UK and abroad. In 2019, 15.4% (£19,957) of our gross income was given to such organisations and individuals. This is comfortably above our tithing policy i.e. to give at least 10% in this way.

We continue to **'..... walk by faith, not by sight'** (2 Corinthians 5:7) and trust in the Lord Jesus Christ to provide finances to match the work He has commissioned us to undertake.



### A brief statement of policy on reserves

We seek to keep the month-end reserves at a minimum of between £5,000 and £6,000 to make cash flow easier and to be in a position to cover small amounts of unplanned/emergency expenditure. We would need to build up funds to meet the expense of major commitments e.g. repairs to the Church Building or Manse.

## Public Benefit


The trustees have considered the guidance produced by the Charity Commission on the provision of public benefit and they confirm that public benefit has been provided by:

- Providing regular public worship open to all
- Promoting the whole mission of the Church through activities for individuals, parents and toddlers, and special needs groups
- Conducting pastoral work including visiting the sick in their homes and where appropriate those in hospital and the bereaved
- Teaching Christianity through sermons, courses and small groups
- Providing a baby and toddler group in the community
- Providing clubs for young people with a Christian ethos
- Supporting in part the theological training of a male member
- Supporting other charities in the UK and overseas
- Providing free Money Management Courses
- Providing a free Christmas Winter Wonderland event for the community
- Supporting local families and support organisations throughout the pandemic
- Providing a 'drop in' facility for anyone at our Church offices

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature:	
Full name:	Christopher Ian Todd
Position:	Senior Pastor
Date:	21.09.2021



# HADLEIGH BAPTIST CHURCH

## Receipts and Payments Account

For the year ended 31 December 2020

	Note	Unrestricted funds £	2020 Total £	2019 Total £
<b>Receipts</b>				
Donations, legacies and similar incoming resources		102,831	102,831	103,921
Activities in furtherance of charitable objectives		622	622	5,297
Activities for generating funds		3,208	3,208	11,661
Investment income		10,150	10,150	8,325
Other incoming resources		-	-	-
		<b>116,811</b>	<b>116,811</b>	<b>129,204</b>
Loans received		-	-	-
<b>Total receipts</b>		<b>116,811</b>	<b>116,811</b>	<b>129,204</b>
<b>Payments</b>				
Grants and donations	1	18,508	18,508	19,957
Costs of activities for charitable objectives	1	8,296	8,296	12,165
Support costs excluding fixtures and fittings	1	89,169	89,169	90,257
		<b>115,973</b>	<b>115,973</b>	<b>122,379</b>
Fixtures and fittings	1	1,602	1,602	7,218
Other land and buildings		-	-	-
Loan repayments		-	-	-
<b>Total payments</b>		<b>117,574</b>	<b>117,574</b>	<b>129,597</b>
<b>Net receipts (-payments)</b>	-	<b>763</b>	<b>763</b>	<b>393</b>
Gross transfers between funds			-	<b>64</b>
	-	<b>763</b>	763	457
<b>Cash funds last year end</b>		<b>13,238</b>	<b>13,238</b>	<b>13,695</b>
<b>Cash funds this year end</b>		<b>12,475</b>	<b>12,475</b>	<b>13,238</b>

The notes on page 10 form part of these accounts

# HADLEIGH BAPTIST CHURCH

## Statement of assets and liabilities

As at 31 December 2020

	Note	Unrestricted fund £	Restricted funds £	2020 Total £
<b>Cash funds</b>				
Bank Accounts		12,475	-	<b>12,475</b>
Building Society accounts		-	-	-
Cash in hand		-	-	-
		-----	-----	-----
		12,475	-	<b>12,475</b>
		=====	=====	=====
<b>Assets retained for the charity's own use</b>				
	2			
Freehold land and buildings		-	275,000	275,000
Other land and buildings		-	1,662,188	1,662,188
Fixtures and fittings		22,000	-	22,000
		-----	-----	-----
		22,000	1,937,188	<b>1,959,188</b>
		=====	=====	=====
<b>Other monetary assets</b>				
Tax reclaim		1,536	-	<b>1,536</b>
		=====	=====	=====
<b>Liabilities</b>				
Loans		-	-	-
Trade Creditors		-	-	-
Accruals		-	-	-
Deferred income		-	-	-
Designated giving not dispersed		203	-	<b>203</b>
		-----	-----	-----
		203	-	<b>203</b>
		=====	=====	=====

Approved by the Board of Trustees on 01/10/2020 and signed on its behalf by:

Trustee



The notes on page 10 form part of these accounts

# HADLEIGH BAPTIST CHURCH

## Notes to the Accounts

For the year ended 31 December 2020

### 1) Analysis of payments

<b>Costs of activities for charitable objectives</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Outreach	1,683	4,719
Speakers' expenses	467	748
Church weekend away	4,630	4,820
Other expenses	1,517	1,878
	<b>8,296</b>	<b>12,165</b>
	<b>=====</b>	<b>=====</b>
<b>Support Costs - unrestricted fund</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Pastoral remuneration (d)	74,032	73,629
Manse running costs excluding fixtures and fittings	1,628	1,769
Church running costs	10,710	12,038
Church maintenance excluding fixtures and fittings (a)	2,420	2,256
Independent examiner's fee	310	300
Other expenses	68	266
	<b>89,169</b>	<b>90,257</b>
	<b>=====</b>	<b>=====</b>
<b>Grants and donations</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Total grants to institutions	14,748	14,520
Total grants to individuals	3,760	5,437
	<b>18,508</b>	<b>19,957</b>
	<b>=====</b>	<b>=====</b>

### 2) Assets retained for the charity's own use

	<b>Freehold land and buildings £ (b)</b>	<b>Other land and buildings £ (b)</b>	<b>Fixtures and fittings £</b>	<b>Total £</b>
Net book value at 31 December 2019	258,000	1,435,860	25,198	1,719,058
Additions			1,602	1,602
Disposals	-	-	-	-
Revaluations	17,000	226,328	-	243,328
Depreciation (d)	-	-	4,800	4,800
	<b>-----</b>	<b>-----</b>	<b>-----</b>	<b>-----</b>
Net book value at 31 December 2020	275,000	1,662,188	22,000	1,959,188
	<b>=====</b>	<b>=====</b>	<b>=====</b>	<b>=====</b>

- Notes: (a) 2020 figure excludes £1,602 in fixtures and fittings (£4,736 in 2019).  
 (b) Freehold land and buildings at market value, other land and buildings at the insurance value as at 31st December 2020. Revaluation to take place by year end 2023.  
 (c) Depreciation of fixtures and fittings is over 7 years.  
 (d) Pastoral remuneration was paid to trustees Chris Todd and Greg Frost for their pastoral duties. They were not paid for their roles as trustees.

**Independent Examiner's Report to the Trustees of**  
**Hadleigh Baptist Church**  
**(Charity Number 1150613)**

I report to the trustees on my examination of the accounts of the above Charity for the year ended 31<sup>st</sup> December 2020, set out on pages 10 to 12.

**Responsibilities and basis of report**

As the Charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Charities Act).

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Charities Act, and, in carrying out my examination, I have followed the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect, accounting records were not kept in accordance with section 130 of the Charities Act, or the accounts do not accord with the accounting records. I have no concerns, and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Col Cowgill Date: 16/10/21

Mrs. Carole Cowgill ACA  
4 Penny Meadow  
Capel St. Mary  
Ipswich  
IP9 2UU

