

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PHILIPS, BIRCHENCLIFFE

England & Wales - Charity number 1150600

Details

Other names ST PHILIPS, BIRCHENCLIFFE

Status Registered

Legal form Previously excepted

Registered 2013-01-25

Register [View on the Charity Commission register](#)

Contact

Address 115 Burn Road
Huddersfield
HD2 2EG

Phone 01422371746

Email stphilipsbirchencliffe@yahoo.com

Website <https://www.facebook.com/StPhiliptheApostleBirchencliffe/>

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Regular public worship open to all. Pastoral work, including visiting the sick and bereaved. The provision of sacred space for personal prayer and contemplation. Promoting the whole mission of the church through provision of activities for various groups. Supporting other charities in the UK and overseas. Teaching of Christianity through sermons, courses and small groups.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Kirklees

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£83,146	£80,664	-	-
2023-12-31	£81,554	£89,516	-	-
2022-12-31	£75,483	£57,115	-	-
2021-12-31	£57,043	£59,745	-	-
2020-12-31	£71,787	£48,028	-	-

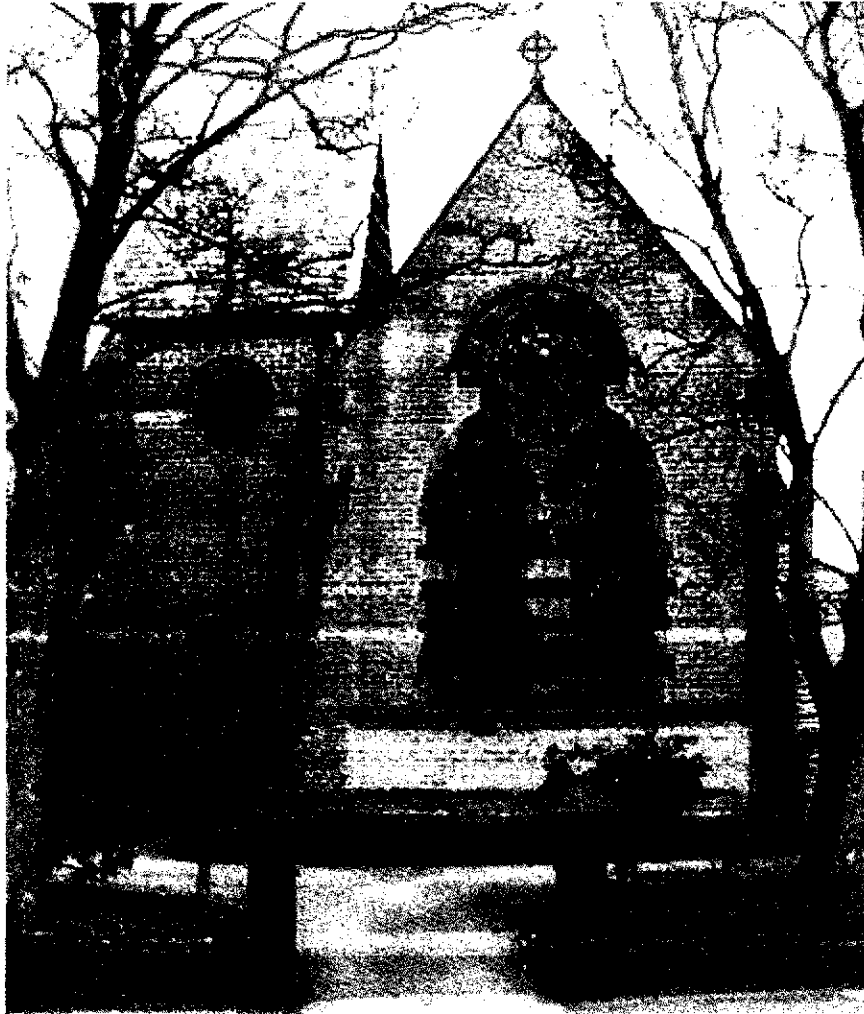
Trustees

Name	Role	Appointed
Rev JOANNE PATRICIA HUSTWICK	Chair	2017-03-20
ANN Dyson		2022-04-03
AUDREY SHAW		2013-01-16
Alison Lobb		2022-04-03
Andre Brooks		2022-04-03
CHRISTOPHER LLEWELLYN JONES		2013-01-16
Jessica Alice Fort		2023-03-23
KAREN HAIGH		2013-01-16
MS VAL LORD		2013-01-16
Mavis Smith		2022-03-03
Michael James Smith		2023-03-23
Paul Triner		2025-04-05
Ruth Brooks		2022-04-03

Accounts

**The Parish Church of
St Philip the Apostle, Birchencliffe**

Charity Number 1150600



Annual Report 2024

**Prepared for the Annual Parochial
Church Meeting
Sunday 6th April 2025**

7 Annual report of the PCC for the Year Ended 31 December 2024

St Philip's Church is situated on Halifax Road, Birchencliffe, Huddersfield. St Philip's is part of the United Benefice of St Cuthbert, Birkby and St Philip the Apostle, Birchencliffe in the Deanery of Huddersfield and the Diocese of Leeds within the Church of England.

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission. (In 2013 St Philips PCC became a registered Charity – number 1150600)

PCC members who have served since the last APCM are: -

Priest	Rev'd Joanne Hustwick	
Curate	Rev'd Ruth Bradley	From 2020
Churchwardens	Mrs Valerie Lord	from 2019
	Mrs Ann Dyson	from 2022
Treasurer	Mr Chris Jones	
Deanery Synod Representatives	Alison Lobb Ruth Brooks Jess Fort	Elected in 2023 Elected in 2023 Elected in 2024
Elected Members	Alison Lobb Ruth Brooks Andre Brooks Karen Haigh Jess Fort Michael Smith Chris Jones Mavis Smith Kathryn Sutcliffe	from 2022 from 2022 from 2022 from 2022 from 2023 from 2023 from 2023 from 2024 from 2024

Structure, Governance and Management

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

The PCC of St Philip's has the responsibility of co-operating with the Church Wardens, Mrs Val Lord and Mrs Ann Dyson, and with the Incumbent, Rev'd Joanne Hustwick, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church building and St Philip's Community Centre.

Committees

The Standing Committee - This is the only committee required by law. It has the power to transact the business of the PCC between its meetings subject to any directions given by the PCC.

The PCC also operates through the following subgroups which meet in addition to PCC meetings:

- Finance Committee
- Fundraising Group
- Community Centre Management
- Worship Planning Group
- Building Group

Church Attendance

Average Sunday attendance Adults: 28

Average number of children at All Age Worship Service: 1

Average Midweek attendance: 5

Baptisms: 2

Thanksgiving: 0

Weddings: 0

Funerals: 2 in church

Electoral Roll Information	April 2024	March 2025
Number resident within the parish	46	36
Number resident outside the parish	24	18
Total	70	54

Review of the Year to December 2024

The PCC has met 7 times during the year, with 1 Extra Meeting as mentioned below. The PCC operates through a series of sub-committees (listed above) each of which report back to full PCC meetings. In addition to the finance and general business of the PCC, the following topics have been discussed:

1. We adopted the safeguarding policy statement 'Promoting a Safer Church' (House of Bishops 2017) at the PCC Meeting in July 2024, and this is reviewed annually. The statement confirms that all people who work in the Church agree to abide by the policies, recommendations and guidelines established by the Church. This is usually reviewed in March, however at that time we had no Safeguarding Officer. Mike Smith offered to take on the role so was interviewed and then appointed.
2. Our APCM was held in the Community Centre on April 21st 2024 following the Sunday Service.
3. An Extra PCC meeting was held in March to Adopt the Accounts ready for the APCM
4. Jess Fort ran a Living in Love & Faith course – which is a course run by the Church of England to prepare Parishes and had been piloted by a few churches. this was run over 5 sessions and led to a lot of in depth and interesting discussions.
5. A number of the PCC completed the Promoting Growth and Leadership course in Bradford which ran for 6 months and everyone found it very beneficial.

Financial review

Total receipts on ordinary unrestricted funds were **£31,585** and are detailed in the financial statements. In addition receipts on restricted fabric funds were **£781** and **£9,843** of general funds were designated for fabric purposes. Restricted Community Centre funds were **£40,823**.

£31,824 was spent to provide the Christian ministry from St Philip's Church, including 42% of our contribution to the Diocesan Parish Share), which largely provides the stipends and housing for the clergy. The sum that churches in the Diocese have to find is shared according to a formula that takes account of the size of congregations and income received by PCCs.

All fabric related expenditure was booked to the general fund as the policy of building up fabric funds to meet forthcoming expenditure was continued.

£48,347 was expended on running the Community Centre.

The net result for the year was a surplus of receipts over payments of **£2,482**.

A more detailed review of the PCC's finances is contained in the Treasurer's report.

Reserves Policy

A total of **£42,682** is held in the Fabric Fund, inclusive of the Unit shareholding valuation, of this **£6,245** are "restricted" funds. This is held to help fund

improvements/repairs to the Church's fabric, and are particularly important following the weather related damage caused earlier in 2021.

The balance of **£19,576** in the Community Centre Fund relates largely to the 'sinking fund' (**£23,170**) which is being held to fund future major repairs to the Community Centre. In 2024 monies were transferred from the sinking fund to cover works to the electrics and lighting within the centre. The PCC has agreed that were possible 10% of annual Community Centre income will be placed into this fund in future years. **£1,181** of the overall amount is specifically for use in maintaining the Community Defibrillator.

The balance of **£2,259** in the Barlow Bequest Fund is held to help fund both the maintenance of the Church graveyard/grounds and the equipment required for any such maintenance.

Independent Examiner's Report to the Parochial Church Council of St Philip's Church, Birchencliffe

the report on the accounts of the St Philip's Church for the year ended
31st December 2024

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

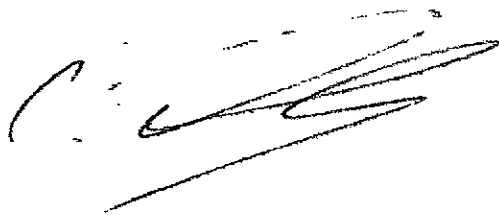
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. The accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Christopher Arckless
Address: 68 Yew Tree Road
Birchencliffe
Huddersfield
HD3 3QR

Date: 02/03/2025

FINANCIAL STATEMENTS
For the year ending 31st December 2024

Receipts and Payments Accounts

	Note	Unrestricted Funds			Restricted Fund Church Fabric	Restricted Fund Community Centre	Restricted Fund Community Centre Sinking	TOTAL 2024	TOTAL 2023
		General Fund	Designated Fund Church Fabric	Designated Fund Barlow Bequest					
RECEIPTS									
Voluntary Receipts:									
Planned giving		20,663	-	-	-	-	20,663	21,239	
Collections at services		1,193	-	-	-	-	1,193	1,021	
All other giving/voluntary receipts	5 (a)	245	-	-	95	-	340	2,848	
Gift Aid recovered		4,951	-	-	-	-	4,951	4,717	
		<u>27,052</u>	<u>-</u>	<u>-</u>	<u>95</u>	<u>-</u>	<u>27,147</u>	<u>29,825</u>	
Activities for generating funds	5 (b)	3,140	8,622	-	686	-	12,448	12,631	
Investment income	5 (c)	365	1,221	114	-	1,537	3,237	2,443	
Church Activities	5 (d)	1,029	-	-	-	39,286	40,314	36,656	
Total Receipts		<u>31,585</u>	<u>9,843</u>	<u>114</u>	<u>781</u>	<u>39,286</u>	<u>83,146</u>	<u>81,554</u>	
PAYMENTS									
Church Activities:									
Diocesan parish contribution		13,000	-	-	-	-	13,000	14,000	
Clergy and staffing costs		526	-	-	-	-	526	655	
Church running expenses	5 (e)	15,560	-	-	-	-	15,560	16,059	
Community centre running costs	5 (f)	-	-	-	-	48,347	48,347	55,171	
Mission giving and donations	5 (g)	2,245	-	-	-	-	2,245	2,321	
		<u>31,331</u>	<u>-</u>	<u>-</u>	<u>0</u>	<u>48,347</u>	<u>79,678</u>	<u>88,246</u>	
Cost of generating funds		493	493	-	-	-	986	1,270	
Total Payments		<u>31,824</u>	<u>493</u>	<u>0</u>	<u>0</u>	<u>48,347</u>	<u>80,664</u>	<u>89,516</u>	
Excess of receipts over payments		(239)	9,350	114	781	(9,061)	2,482	(7,962)	
Transfers between funds	3	-	-	-	-	10,000	(10,000)	-	
Cash at bank and in hand at 1 Jan		<u>9,426</u>	<u>23,504</u>	<u>2,145</u>	<u>5,464</u>	<u>4,533</u>	<u>67,641</u>	<u>75,603</u>	
Cash at bank and in hand at 31 Dec		<u>9,187</u>	<u>32,854</u>	<u>2,259</u>	<u>6,246</u>	<u>3,594</u>	<u>70,123</u>	<u>67,641</u>	

FINANCIAL STATEMENTS

For the year ending 31st December 2024

Statement of Assets and Liabilities

	Note	Unrestricted Funds						TOTAL 2024	TOTAL 2023
		General Fund	Designated Fund Church Fabric	Designated Fund Barlow Bequest	Restricted Fund Church Fabric	Restricted Fund Community Centre	Restricted Fund Community Centre - sinking		
Cash Funds									
Bank Current Account		9,093	910	-	-	-	3,594	3,217	15,683
Cash in Hand	5	5	-	-	-	-	-	-	160
Deposit Funds		91	31,944	2,259	6,245	-	-	19,953	51,798
		<u>9,188</u>	<u>32,854</u>	<u>2,259</u>	<u>6,245</u>	<u>-</u>	<u>3,594</u>	<u>23,170</u>	<u>67,641</u>
Other Monetary Assets									
Community Centre Rental Receivable							3,400		3,996
Photocopier Income		199							-
Gift Aid Recoverable		<u>4,750</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,500</u>
Investment Assets									
Investment fund shares at Market Value		46	3,583	-	-	-	-	-	3,548
Assets retained for Church Use									
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>588,015</u>	<u>588,015</u>
Liabilities									
Parish Share - Shortfall in Year		17,923							19,962
Community Centre Cleaning - Uninvoiced at end of 2024							877		-
Electricity - Uninvoiced at the end of 2024		61					493		664
Gas - Uninvoiced at the end of 2024		<u>1,046</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,080</u>	<u>-</u>	<u>2,411</u>

The Parish Share in year shortfall is a liability but along with that of prior years is unlikely to be cleared.

Notes

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis
- Fixed assets retained for church use is the Community Centre in Briarlyn Road, constructed in 2008, at cost.
- The movements in designated and restricted funds during the year were:

	Bal b/fwd	Receipts	Payments	Transfer	Bal c/fwd
Designated					
Fabric Fund	23,504	9,843	493	-	32,854
Barlow Bequest	2,145	114	-	-	2,259
	<u>25,649</u>	<u>9,957</u>	<u>493</u>	<u>-</u>	<u>35,113</u>

Restricted

Fabric Fund	5,464	781	-	-	6,245
Community Centre General	- 4,533	39,286	- 48,347	10,000	- 3,594
Community Centre Sinking	31,633	1,537	-	- 10,000	23,170
	<u>32,564</u>	<u>41,604</u>	<u>- 48,347</u>	<u>-</u>	<u>25,821</u>

The Fabric fund benefited from fund-raising events where funds were flagged for being for fabric related purposes which raised £686, whilst donations totalling £95 were also received.

In addition proceeds from Tea Dances, along with 50% of income from other fund-raising events has also been assigned to the fabric fund (i.e. the designated element).

It is estimated that further work with a cost in excess of £70,000 will be required in the coming period.

The Barlow Bequest consists of funds left to the PCC many years ago and designated by the PCC for use specifically in maintaining the Graveyard.

All income arising from the Community Centre is set aside to be used solely for the running costs of the centre, rather than providing a source of income for the parish as a whole.

We endeavour to set aside 10% of Community Centre income to build a "sinking fund" from which major repairs and renewals to the centre can be funded. This was not possible due to expenses exceeding income in 2024.

Community Centre Restricted Funds includes the following for Defibrillator

Balance at 1st Jan 24	1,301
Income	-
Expenditure	120
Balance at 31 Dec 24	<u>1,181</u>

- Amounts are held in CBF Investment Accounts as follows:

	Bal b/fwd	Gain/Loss on Revaluation	Receipts/ Payments	Bal c/fwd
General Fund (Unrestricted)	45	1	-	46
Fabric Fund (Designated)	3,503	80	-	3,583
	<u>3,548</u>	<u>81</u>	<u>-</u>	<u>3,630</u>

Investment Holdings at 31/12/2024 are

General Reserve Fund: 2.01 Units in the CBF Church of England Investment Fund
 Church Fabric Fund: 154.96 Units in the CBF Church of England Investment Fund
 Unit price at 31/12/2024= £23.1227

5. Further Analysis of Receipts and Payments

Note	Unrestricted Funds						TOTAL 2024	TOTAL 2023
	General Fund	Designated Fund Church Fabric	Designated Fund Barlow Bequest	Restricted Fund Church Fabric	Restricted Fund Community Centre	Restricted Fund Community Centre		
RECEIPTS								
(a)	All other giving/voluntary receipts							
	Other Donations	245	-	-	95	-	340	191
	Donations for Delbricator	-	-	-	-	-	-	2,657
		245	-	-	95	-	340	2,848
(b)	Activities for Generating Funds							
	Fund-raising Events	2,677	2,482	-	686	-	5,846	6,163
	Tea Dance	-	6,140	-	-	-	6,140	5,660
	Photocopier Income	-	-	-	-	-	-	215
	Coffee In Church	462	-	-	-	-	462	593
		3,140	8,622	-	686	-	12,448	12,631
(c)	Investment income							
	Dividends on CCLA Investment Funds	1	97	-	-	-	98	97
	Bank and CCLA Deposit fund Interest	364	1,124	114	-	1,537	3,138	2,146
		365	1,221	114	-	1,537	3,237	2,443
(d)	Church Activities							
	Fees for Weddings and Funerals	1,029	-	-	-	-	1,029	1,161
	Community Centre Letting Income	-	-	-	-	39,286	39,286	35,095
		1,029	-	-	-	39,286	40,314	36,656
PAYMENTS								
(e)	Church Running Expenses							
	Costs of Services	1,255	-	-	-	-	1,255	536
	Heating, Lighting and Insurance	7,436	-	-	-	-	7,436	9,472
	Photocopier	2,123	-	-	-	-	2,123	1,900
	Church Repairs and Maintenance	3,922	-	-	-	-	3,922	2,891
	Administration and Sundry expenditure	823	-	-	-	-	823	1,299
		15,560	-	-	-	-	15,560	16,099
(f)	Community Centre Running Costs							
	Heating, Lighting and Insurance	-	-	-	-	18,566	18,566	22,594
	Cleaning & Materials	-	-	-	-	11,247	11,247	11,585
	Upkeep and Maintenance	-	-	-	-	14,636	14,636	8,003
	Grass Cutting and Grounds	-	-	-	-	3,492	3,492	2,556
	Delbricator	-	-	-	-	120	120	1,355
	Dishwasher (from Sinking Fund)	-	-	-	-	-	-	4,404
	Fencing (from Sinking Fund)	-	-	-	-	-	-	4,398
	Licences & Advice	-	-	-	-	286	286	276
		-	-	-	-	48,347	48,347	55,171
(g)	Mission giving and donations							
	Huddersfield Mission	375	-	-	-	-	375	275
	Mother's Union	275	-	-	-	-	275	275
	Mission Aviation Fellowship	275	-	-	-	-	275	275
	Church Army	275	-	-	-	-	275	275
	Tear Fund	275	-	-	-	-	275	275
	Bible Society	275	-	-	-	-	275	275
	The Welcome Centre	275	-	-	-	-	275	275
	The Children's Society	-	-	-	-	-	-	121
	USPG	100	-	-	-	-	100	125
	A Rocha	100	-	-	-	-	100	125
	Royal British Legion	20	-	-	-	-	20	25
	The Forget-Me-Not Trust	-	-	-	-	-	-	-
	DEC (Ukraine Appeal)	-	-	-	-	-	-	-
	Donation to Bishop of Huddersfield	-	-	-	-	-	-	-
		2,245	-	-	-	-	2,245	2,321

In addition various collections were facilitated through church
In addition various charitable causes received the benefit of subsidised hall hire

**Independent Examiner's Report to the Parochial Church Council of
St Philip's Church, Birchencliffe**

Report on the accounts of the St Philip's Church for the year ended
31st December 2024

Responsibilities and basis of report

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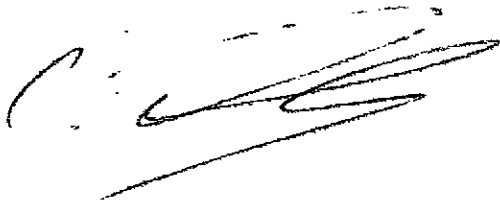
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Address: 68 Yew Tree Road
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HD3 3QR

Date: 02/03/2025

Accounts

7 Annual report of the PCC for the Year Ended 31 December 2023

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Curate	Rev'd Ruth Bradley	From 2020
Churchwardens	Mrs Valerie Lord	from 2019
	Mrs Ann Dyson	from 2022
Treasurer	Mr Chris Jones	
Deanery Synod Representatives	Alison Lobb	Elected in 2023
	Ruth Brooks	Elected in 2023
Elected Members	Walter Pell	from 2021
	Audrey Shaw	from 2021
	Mavis Smith	from 2021
	Alison Lobb	from 2022
	Ruth Brooks	from 2022
	Andre Brooks	from 2022
	Karen Haigh	from 2022
	Jess Fort	from 2023
	Michael Smith	from 2023
Chris Jones	from 2023	

Structure, Governance and Management

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

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Committees

The Standing Committee - This is the only committee required by law. It has the power to transact the business of the PCC between its meetings subject to any directions given by the PCC.

The PCC also operates through the following subgroups which meet in addition to PCC meetings:

- Finance Committee
- Fundraising Group
- Community Centre Management
- Worship Planning Group
- Building Group

Church Attendance

Average Sunday attendance Adults: 25

Average number of children at All Age Worship Service: 2

Average Midweek attendance: 6

Baptisms: 5

Thanksgiving: 1

Weddings: 0

Funerals: 2 in church and 3 at Huddersfield Crematorium

Internment of Ashes 1

Electoral Roll Information	April 2023	March 2024
Number resident within the parish	46	46
Number resident outside the parish	24	25
Total	70	71

Review of the Year to December 2023

The PCC has met 6 times during the year, with 1 Extra Meeting as mentioned below. The PCC operates through a series of sub-committees (listed above) each of which report back to full PCC meetings. In addition to the finance and general business of the PCC, the following topics have been discussed:

1. We adopted the safeguarding policy statement 'Promoting a Safer Church' (House of Bishops 2017) at the PCC Meeting in Spring 2023, and this is reviewed annually. The statement confirms that all people who work in the Church agree to abide by the policies, recommendations and guidelines established by the Church.
2. Our APCM was held in Church on April 23rd 2023 following the Sunday Service.
3. The Quinquennial Inspection was carried out by our architect/surveyor David Barker from ARH Architects, based in Huddersfield in January 2023
4. An Extra PCC meeting was held in March to discuss the running of the Community Centre
5. Discussion about receiving Communion in both kinds and this then started in August
6. A number of the congregation started attending a monthly Promoting Growth and Leadership course in Bradford which runs for 6 months

Financial review

Total receipts on ordinary unrestricted funds were **£32,853** and are detailed in the financial statements. In addition receipts on restricted fabric funds were **£803** and **£8,746** of general funds were designated for fabric purposes. Restricted Community Centre funds were **£39,085**.

£32,920 was spent to provide the Christian ministry from St Philip's Church, including 41% of our contribution to the Diocesan Parish Share), which largely provides the stipends and housing for the clergy. The sum that churches in the Diocese have to find is shared according to a formula that takes account of the size of congregations and income received by PCCs.

Excluding costs of fund raising activities, £876 was spent on the church fabric, this being the cost of the quinquennial inspection. All other fabric related expenditure was booked to the general fund as the policy of building up fabric funds to meet forthcoming expenditure was continued.

£55,171 was expended on running the Community Centre.

The net result for the year was a deficit of receipts over payments of **£7,962**.

A more detailed review of the PCC's finances is contained in the Treasurer's report.

Reserves Policy

A total of **£32,472** is held in the Fabric Fund, inclusive of the Unit shareholding valuation, of this **£5,464** are "restricted" funds. This is held to help fund improvements/repairs to the Church's fabric and are particularly important following the weather related damage caused earlier in 2021.

The balance of **£27,100** in the Community Centre Fund relates largely to the 'sinking fund' (**£25,799**) which is being held to fund future major repairs to the Community Centre, c.£2,500 of this will be expended in 2023 to cover costs relating to internal decoration of the centre. The PCC has agreed that were possible 10% of annual Community Centre income will be placed into this fund in future years. £1,301 of the overall amount is specifically for use in maintaining the Community Defibrillator.

The balance of **£2,145** in the Barlow Bequest Fund is held to help fund both the maintenance of the Church graveyard/grounds and the equipment required for any such maintenance.

**Independent Examiner's Report to the Parochial Church Council of
St Philip's Church, Birchencliffe**

I report on the accounts of the St Philip's Church for the year ended
31st December 2023

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. The accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Christopher Arckless
Address: 68 Yew Tree Road
Birchencliffe
Huddersfield
HD3 3QR

Date: 01/04/2024

FINANCIAL STATEMENTS
For the year ending 31st December 2023

Receipts and Payments Accounts

	Note	Unrestricted Funds					TOTAL 2023	TOTAL 2022
		General Fund	Designated Fund Church Fabric	Designated Fund Barlow Bequest	Restricted Fund Church Fabric	Restricted Fund Community Centre		
RECEIPTS								
Voluntary Receipts:								
Planned giving		21,239	-	-	-	-	21,239	21,057
Collections at services		1,021	-	-	-	-	1,021	526
All other giving/voluntary receipts	5 (a)	191	-	-	-	2,657	2,848	3,760
Gift Aid recovered		4,717	-	-	-	-	4,717	4,603
		<u>27,168</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,657</u>	<u>29,825</u>	<u>29,956</u>
Activities for generating funds	5 (b)	3,832	7,995	-	803	-	12,631	12,082
Investment income	5 (c)	492	751	67	-	-	2,443	943
Church Activities	5 (d)	1,361	-	-	-	35,295	36,656	32,502
Total Receipts		<u>32,853</u>	<u>8,746</u>	<u>67</u>	<u>803</u>	<u>37,952</u>	<u>81,554</u>	<u>75,483</u>
PAYMENTS								
Church Activities:								
Dioesan parish contribution		14,000	-	-	-	-	14,000	14,500
Clergy and staffing costs		655	-	-	-	-	655	363
Church running expenses	5 (e)	15,223	876	-	-	-	16,099	9,573
Community centre running costs	5 (f)	-	-	-	-	55,171	55,171	29,451
Mission giving and donations	5 (g)	2,321	-	-	-	-	2,321	2,207
		<u>32,199</u>	<u>876</u>	<u>-</u>	<u>0</u>	<u>55,171</u>	<u>88,246</u>	<u>56,113</u>
Cost of generating funds		721	549	-	-	-	1,270	882
Total Payments		<u>32,920</u>	<u>1,425</u>	<u>0</u>	<u>0</u>	<u>55,171</u>	<u>89,516</u>	<u>56,995</u>
Excess of receipts over payments		(67)	7,321	67	803	(17,219)	1,134	18,488
Transfers between funds	3	0	0	-	0	8,802	(8,802)	-
Cash at bank and in hand at 1 Jan		9,493	16,183	2,079	4,661	3,885	75,603	57,115
Cash at bank and in hand at 31 Dec		<u>9,426</u>	<u>23,504</u>	<u>2,145</u>	<u>5,464</u>	<u>4,533</u>	<u>67,641</u>	<u>75,603</u>

Notes

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis
- Fixed assets retained for church use is the Community Centre in Briarlyn Road, constructed in 2008, at cost.
- The movements in designated and restricted funds during the year were:

Designated	Bal b/fwd	Receipts	Payments	Transfer	Bal c/fwd
Fabric Fund	16,183	8,746	1,425	-	23,504
Barlow Bequest	2,079	67	-	-	2,145
	<u>18,262</u>	<u>8,813</u>	<u>1,425</u>	-	<u>25,650</u>

Restricted	Bal b/fwd	Receipts	Payments	Transfer	Bal c/fwd
Fabric Fund	4,661	803	-	-	5,464
Community Centre General	3,885	37,952	55,171	8,802	4,533
Community Centre Sinking	39,302	1,134	-	8,802	31,633
	<u>47,848</u>	<u>39,888</u>	<u>55,171</u>	-	<u>32,565</u>

The Fabric fund benefited from fund-raising events where funds were flagged for being for fabric related purposes which raised £803.

In addition proceeds from Tea Dances, along with 50% of income from other fund-raising events has also been assigned to the fabric fund (i.e. the designated element).

It is estimated that further work with a cost in excess of £70,000 will be required in the coming period. The cost of the quinquennial inspection was charged against the fabric fund

The Barlow Bequest consists of funds left to the PCC many years ago and designated by the PCC for use specifically in maintaining the Graveyard.

All income arising from the Community Centre is set aside to be used solely for the running costs of the centre, rather than providing a source of income for the parish as a whole.

We endeavour to set aside 10% of Community Centre income to build a "sinking fund" from which major repairs and renewals to the centre can be funded. This was not possible due to expenses exceeding income in 2023.

Community Centre Restricted Funds includes the following for Defibrillator

Balance at 1st Jan 23	-
Income	2,657
Expenditure	<u>1,355</u>
Balance at 31 Dec 23	<u>1,301</u>

- Amounts are held in CBF Investment Accounts as follows:

	Bal b/fwd	Gain/Loss on Revaluation	Receipts/ Payments	Bal c/fwd
General Fund (Unrestricted)	41	4	-	45
Fabric Fund (Designated)	3,199	304	-	3,503
	<u>3,241</u>	<u>308</u>	-	<u>3,548</u>

Investment Holdings at 31/12/2023 are

General Reserve Fund: 2.01 Units in the CBF Church of England Investment Fund
 Church Fabric Fund: 154.96 Units in the CBF Church of England Investment Fund
 Unit price at 31/12/2023= £22.6053

5. Further Analysis of Receipts and Payments

	Note	Unrestricted Funds					TOTAL 2022	TOTAL 2021
		General Fund	Designated Fund Church Fabric	Designated Fund Barlow Bequest	Restricted Fund Church Fabric	Restricted Fund Community Centre		
RECEIPTS								
(a)	All other giving/voluntary receipts							
	Donation from Dramatic Society	-	-	-	-	-	-	1,875
	Other Donations	191	-	-	-	-	191	1,895
	Donations for Defibrillator	-	-	-	-	2,657	2,657	-
		191	-	-	-	2,657	2,848	3,769
(b)	Activities for Generating Funds							
	Fund-raising Events	3,025	2,315	-	803	-	6,143	6,369
	Tea Dance	-	5,660	-	-	-	5,660	5,370
	Photocopier Income	215	-	-	-	-	215	244
	Coffee in Church	593	-	-	-	-	593	99
		3,833	7,975	-	803	-	12,611	12,062
(c)	Investment Income							
	Dividends on CCLA Investment Funds	1	96	-	-	-	97	96
	Bank and CCLA Deposit Fund Interest	491	655	67	-	-	1,203	847
		492	751	67	-	-	1,296	943
(d)	Church Activities							
	Fees for Weddings and Funerals	1,361	-	-	-	-	1,361	332
	Community Centre Letting Income	-	-	-	-	31,295	31,295	32,170
		1,361	-	-	-	31,295	32,656	32,502
PAYMENTS								
(e)	Church Running Expenses							
	Costs of Services	536	-	-	-	-	536	444
	Heating, Lighting and Insurance	9,472	-	-	-	-	9,472	4,730
	Photocopier	1,900	-	-	-	-	1,900	2,775
	Church Repairs and Maintenance	2,891	-	-	-	-	2,891	1,027
	Administration and Sundry expenditure	423	876	-	-	-	1,299	556
		15,223	876	-	-	-	16,099	9,573
(f)	Community Centre Running Costs							
	Heating, Lighting and Insurance	-	-	-	-	22,594	22,594	11,657
	Cleaning & Materials	-	-	-	-	11,585	11,585	12,449
	Upkeep and Maintenance	-	-	-	-	8,003	8,003	2,655
	Grass Cutting and Grounds	-	-	-	-	2,556	2,556	2,424
	Defibrillator	-	-	-	-	1,355	1,355	-
	Dishwasher (from Sinking Fund)	-	-	-	-	4,404	4,404	-
	Fencing (from Sinking Fund)	-	-	-	-	4,398	4,398	-
	Licences & Admin	-	-	-	-	276	276	366
		-	-	-	-	55,171	55,171	29,451
(g)	Mission giving and donations:							
	Huddersfield Mission	275	-	-	-	-	275	250
	Mother's Union	275	-	-	-	-	275	250
	Mission Aviation Fellowship	275	-	-	-	-	275	250
	Church Army	275	-	-	-	-	275	250
	Tear Fund	275	-	-	-	-	275	250
	Bible Society	275	-	-	-	-	275	250
	The Welcome Centre	275	-	-	-	-	275	250
	The Children's Society*	121	-	-	-	-	121	250
	USPG	125	-	-	-	-	125	-
	A Rocha	125	-	-	-	-	125	-
	Royal British Legion	25	-	-	-	-	25	25
	The Forget Me Not Trust	-	-	-	-	-	-	100
	DEC (Ukraine Appeal)	-	-	-	-	-	-	77
	Donation to Bishop of Huddersfield	-	-	-	-	-	-	5
		2,321	-	-	-	-	2,321	2,307

In addition various collections were facilitated through church, totalling £411 to 6 different beneficiaries

In addition various charitable causes received the benefit of subsidised hall hire

* Payment of £125 offset by £3.55 received re Christmas which will be realised in 2024.

Accounts

7 Annual report of the PCC for the Year Ended 31 December 2022

St Philip's Church is situated on Halifax Road, Birchcliffe, Huddersfield. St Philip's is part of the United Benefice of St Cuthbert, Birkby and St Philip the Apostle, Birchcliffe in the Deanery of Huddersfield and the Diocese of Leeds within the Church of England.

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission. (In 2013 St Philips PCC became a registered Charity – number 1150600)

PCC members who have served since the last APCM are: -

Priest	Rev'd Joanne Hustwick	
Curate	Rev'd Ruth Bradley	From 2020
Churchwardens	Mrs Valerie Lord	from 2019
	Mrs Ann Dyson	from 2022
Treasurer	Mr Chris Jones	
Deanery Synod Representatives	Mrs Jane Carter	(Elected in 2020 for a further 3 years)
	Mr Chris Jones	(Elected in 2019)
	Mrs Val Lord	Elected in 2020
Elected Members	Ms Kathryn Sutcliffe	from 2020
	Mr Alan Dyson	from 2020
	Mrs Rachel Clegg	re-elected 2020
	Walter Pell	from 2021
	Audrey Shaw	from 2021
	Mavis Smith	from 2021
	Alison Lobb	from 2022
	Ruth Brooks	from 2022
	Andre Brooks	from 2022
	Karen Haigh	from 2022

Structure, Governance and Management

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

The PCC of St Philip's has the responsibility of co-operating with the Church Wardens, Mrs Val Lord and Mrs Ann Dyson, and with the Incumbent, Rev'd Joanne Hustwick, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church building and St Philip's Community Centre.

Committees

The Standing Committee - This is the only committee required by law. It has the power to transact the business of the PCC between its meetings subject to any directions given by the PCC.

The PCC also operates through the following subgroups which meet in addition to PCC meetings:

- Finance Committee
- Fundraising Group
- Community Centre Management
- Worship Planning Group

Church Attendance

Average Sunday attendance Adults: 26

Average number of children at All Age Worship Service: 3

Average Midweek attendance: 5

Baptisms: 5 (3 infant, 2 adult)

Weddings: 0

Funerals: 3 (1 in church, 1 crematorium, 1 committal

Internment of Ashes 1

Electoral Roll Information	April 2022	March 2023
Number resident within the parish	48	46
Number resident outside the parish	24	24
Total	72	70

Review of the Year to December 2022

The PCC has met 6 times during the year, with 1 Extra Meeting as mentioned below. The PCC operates through a series of sub-committees (listed above) each of which report back to full PCC meetings. In addition to the finance and general business of the PCC, the following topics have been discussed:

1. The Safeguarding Policies were kept up to date and the 'A Safer Church' Policy was reviewed and adopted in March 2022 and a notice is now on display in both Church and the Community Centre, which includes all the relevant contact details for anyone who may need them.
2. We continue to follow the Government Advice and the Church of England Guidelines about Covid 19 at all times when making decisions about both Church and the Community Centre and Risk Assessments were carried out regularly.
3. Due to a broken heating system, and after agreement with the PCC, St Cuthbert's congregation held their Sunday services at St Philip's at 11am, after our 9.30am service until Easter.
4. Our APCM was held in the Community Centre on April 3rd 2022 following the Sunday Service.
5. An extra PCC meeting was held to look at appointing a new architect/surveyor for St Philip's due to the retirement of Stuart Beaumont. Rev'd Joanne, Val Lord and Ann Dyson met with David Barker from ARH Architects, based in Huddersfield and then at the extra meeting the PCC voted to appoint David to be our Inspecting Architect/Surveyor for our Quinquennial Inspection which due in January 2023 and Rev'd Joanne informed the DAC.

Financial review

Total receipts on ordinary unrestricted funds were **£28,987** and are detailed in the financial statements. In addition receipts on restricted fabric funds were **£2,316** and **£9,631** of general funds were designated for fabric purposes. Restricted Community Centre funds were **£34,512,**

£27,544 was spent to provide the Christian ministry from St Philip's Church, including 43% of our contribution to the Diocesan Parish Share), which largely provides the stipends and housing for the clergy. The sum that churches in the Diocese have to find is shared according to a formula that takes account of the size of congregations and income received by PCCs.

Whilst no costs were incurred on the church fabric, this was the result of a deliberate policy of raising the funds needed for more significant repairs in the coming years.

£29,451 was expended on running the Community Centre.

The net result for the year was a surplus of receipts over payments of **£18,478.**

A more detailed review of the PCC's finances is contained in the Treasurer's report.

Reserves Policy

A total of **£24,043** is held in the Fabric Fund, inclusive of the Unit shareholding valuation, of this **£4,661** are "restricted" funds. This is held to help fund improvements/repairs to the Church's fabric and are particularly important following the weather related damage caused earlier in 2021.

The balance of **£43,187** in the Community Centre Fund relates largely to the 'sinking fund' (**£39,302**) which is being held to fund future major repairs to the Community

Centre, c.£2,500 of this will be expended in 2023 to cover costs relating to internal decoration of the centre. The PCC has agreed that 10% of annual Community Centre income will be placed into this fund in future years. £69 of the overall amount is specifically for use in maintaining the Community Defibrillator.

The balance of **£2,079** in the Barlow Bequest Fund is held to help fund both the maintenance of the Church graveyard/grounds and the equipment required for any such maintenance.

2022 REPORTS

8 Treasurer's report: Chris Jones

From a "technical" point of view, the accounts show a surplus of receipts over payments of £18,488. This can split into 4 component parts:

The **general fund** saw a surplus of £1,452, being largely the result of a grant of £950 received from the diocese to help cover the increase in fuel bills expected in 2023.

However, this masks our inability to meet our Parish Share commitments to the diocese in full. We were able to make payments for £14,500 (up from £13,300 in 2021) against a share request of £33,262.

Against this backdrop it was welcome to see voluntary receipts of £21,583 (excluding Gift Aid claimed) increase slightly over the levels seen in 2021 (£21,131). Gift Aid receipts in 2021, were £4,603, though it must be stressed that relates largely to giving occurring in 2020.

As previously stated we were unable to meet our Parish Share commitments in full, and our payment of £14,500 was under half of our assessed amount as we juggled this with the costs relating to the church building. The parish share is the most important payment the PCC makes, being our commitment to the wider church and without this the diocese would not be able to support its parishes through the provision of Parish Priests and other resources.

Overall costs incurred in running the church were reduced slightly from £28,119 to £27,544 largely the result of no major repairs to the church fabric having been incurred (in 2021 there were costs of £1,000 incurred in repairing the boundary wall). Along with parish share payments the main expenditure related to utilities and insurance for the church. These were £566 higher than in 2021 and we expect these costs to increase further in 2023.

As was the case in 2021, the bulk of fund-raising activity was concentrated on boosting the fabric fund, so that future building repair works can be carried out. This being the case just under £2,000 was raised for the general fund through fundraising.

The **fabric fund** increased by £11,947 being largely the result of fund raising activity along with the proceeds from the Weekly Tea Dance. In addition 50% of the gift aid income was allocated to the fabric fund in order to allow the quinquennial architect's inspection, which will take place in 2023 to be funded.

During the year there were a number of successful fund raising activities that took place, including concerts, the Easter and Christmas Fayres and a virtual balloon race, to mention just a few. Many thanks are due to everyone who has been involved in spending the time to arrange these events and for everyone who supported them in any way.

The PCC supported mission through a number of grants, with 8 organisations, including the Welcome Centre and Huddersfield Mission receiving grants of £250, full details being in the accounts. As in previous years a number of other collections specifically for other causes were facilitated through the PCC.

Funds relating to the **Community Centre** increased by £5,062 during the year, which was boosted by a donation of £1,875 following the winding up of the Cliffites.

Rental income during the year was £32,170, of which c. £5,000 related to the use of the centre as a vaccination centre, which may not be replicated in future years.

A full year's worth of usage say expenditure increase from just over £24,000 to £29,451. The main factors behind this being increased cleaning costs of c.£2,100 and cleaning material costs of c.£1,000 as a result of the centre being operational for 12 months. In addition we saw utility bills increase by c.£2,400. We would expect to a further significant uplift in utility costs in 2023. and as a result of significantly increased energy tariffs.

Finally there was an increase in the value of the **Barlow Bequest** of £27 being interest paid on the balance.

Reserves are held in order to assist the PCC in meeting unexpected costs. It remains a concern that our General Reserve Fund only has a nominal amount within it. However given the current inability to make parish share payments in full, it would not be appropriate to start building this up at the current time.

The Community Centre sinking fund stands at £39,302 including the unused element (£20,000) of the Corona-virus support grant received in 2020.

The Fabric Fund now stands at £20,844. The fund has grown during the year as a result of specific donations and the fund-raising income which was "designated" to the fabric fund. However the expected costs of full restoration mean that much further activity will be required in 2023.

Looking forward, 2023 will again be a challenging year financially given the difficulties we have in generating the funds to cover all of our costs. In particular there remains the continuing disparity between our income and the level of our Parish Share assessment, which now stands at £33,962 for 2023. Along with the need to raise significant funds to restore our church building.

As the church is funded by its members (we have no other form of financial support) it is important that we respond appropriately. If we want to be a growing and forward looking church we have to remember that we have to pay for it. Whilst our primary focus should be on looking to see how we can grow membership and faith, I would encourage everyone to consider the level of financial support that they can provide.

I should like to finish by thanking all those who have made my job as Treasurer easier over the last year. In particular, our churchwardens Val & Ann, along with Audrey for her tireless work in managing the Community Centre.

I should also like to thank Charles Arckless, our Independent Examiner for his assistance in producing these accounts and, last but by no means least, everyone within the parish for your generous giving both of money and time, without which the parish would not be able to function.

Chris Jones
Treasurer

**Independent Examiner's Report to the Parochial Church Council of
St Philip's Church, Birchencliffe**

I report on the accounts of the St Philip's Church for the year ended
31st December 2022

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. The accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Christopher ~~Arkless~~ ^{Arkless ACA}
Address: 68 Yew Tree Road
Birchencliffe
Huddersfield
HD3 3QR
Date: 2nd April 2023

JPHustwick
Rev Joanne Hustwick
8th April 2023

FINANCIAL STATEMENTS
For the year ending 31st December 2022

Receipts and Payments Accounts

	Note	Unrestricted Funds					TOTAL 2022	TOTAL 2021
		General Fund	Designated Fund Church Fabric	Designated Fund Barlow Bequest	Restricted Fund Church Fabric	Restricted Fund Community Centre		
RECEIPTS								
Voluntary Receipts:								
Planned giving		21,057	-	-	-	-	21,057	20,495
Collections at services		526	-	-	-	-	526	636
All other giving/voluntary receipts	5 (a)	1,831	-	-	64	1,875	3,769	2,442
Gift Aid recovered		2,302	2,302	-	-	-	4,603	3,971
		<u>25,716</u>	<u>2,302</u>	<u>-</u>	<u>64</u>	<u>1,875</u>	<u>29,956</u>	<u>27,544</u>
Activities for generating funds	5 (b)	2,715	7,115	-	2,252	-	12,082	7,174
Investment income	5 (c)	234	214	27	-	-	943	116
Church Activities	5 (d)	332	-	-	-	32,170	32,502	22,209
Total Receipts		<u>26,997</u>	<u>9,631</u>	<u>27</u>	<u>2,316</u>	<u>34,044</u>	<u>75,483</u>	<u>57,043</u>
PAYMENTS								
Church Activities:								
Diocesan parish contribution		14,500	-	-	-	-	14,500	13,300
Clergy and staffing costs		383	-	-	-	-	383	412
Church running expenses	5 (e)	9,573	-	-	-	-	9,573	19,814
Community centre running costs		-	-	-	-	29,451	29,451	24,025
Mission giving and donations	5 (f)	2,207	-	-	-	-	2,207	2,195
		<u>26,663</u>	<u>-</u>	<u>-</u>	<u>0</u>	<u>29,451</u>	<u>56,113</u>	<u>59,745</u>
Cost of generating funds		882	-	-	-	-	882	-
Total Payments		<u>27,544</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>29,451</u>	<u>56,995</u>	<u>59,745</u>
Excess of receipts over payments		1,452	9,631	27	2,316	4,594	18,488	(2,702)
Transfers between funds	3	0	0	-	0	(3,217)	3,217	-
Cash at bank and in hand at 1 Jan		<u>8,041</u>	<u>6,553</u>	<u>2,052</u>	<u>2,346</u>	<u>2,508</u>	<u>35,616</u>	<u>59,814</u>
Cash at bank and in hand at 31 Dec		<u>9,493</u>	<u>16,183</u>	<u>2,079</u>	<u>4,661</u>	<u>3,885</u>	<u>39,302</u>	<u>57,115</u>

FINANCIAL STATEMENTS

For the year ending 31st December 2022

Statement of Assets and Liabilities

	Unrestricted Funds							TOTAL 2022	TOTAL 2021
	General Fund	Designated Church Fabric	Designated Fund Barlow Bequest	Restricted Fund Church Fabric	Restricted Fund Community Centre	Restricted Fund Community Centre - sinking			
Cash Funds									
Bank Current Account	9,412	444	-	-	3,764	3,217	16,837	10,279	
Cash In Hand	-	-	-	-	120	-	120	298	
Deposit Funds	81	15,740	2,079	4,661	-	36,085	58,645	46,538	
	<u>9,493</u>	<u>16,183</u>	<u>2,079</u>	<u>4,661</u>	<u>3,885</u>	<u>39,302</u>	<u>75,603</u>	<u>57,115</u>	
Other Monetary Assets									
Community Centre Rental Receivable	4,500	-	-	-	2,787	-	2,787	1,750	
Gift Aid Recoverable	-	-	-	-	-	-	4,500	4,000	
Investment Assets									
Investment fund shares at Market Value	41	3,199	-	-	-	-	3,241	3,671	
Assets retained for Church Use	-	-	-	-	-	588,015	588,015	588,015	
Liabilities									
Parish Share - Shortfall in Year	19,462	-	-	-	-	-	19,462	18,962	
Community Centre Decorating -Uninvoiced at the end of 2022	141	-	-	-	1,849	2,148	2,148	-	
Electricity -Uninvoiced at the end of 2022	1,559	-	-	-	1,857	-	1,990	-	
Gas -Uninvoiced at the end of 2022	-	-	-	-	-	-	3,416	998	

Notes

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis
- Fixed assets retained for church use is the Community Centre in Briartyn Road, constructed in 2008, at cost.
- The movements in designated and restricted funds during the year were:

	Bal b/fwd	Receipts	Payments	Transfer	Bal c/fwd
Designated					
Fabric Fund	6,553	9,631	-	-	16,183
Barlow Bequest	2,052	27	-	-	2,079
	<u>8,604</u>	<u>9,658</u>	<u>-</u>	<u>-</u>	<u>18,262</u>
Restricted					
Fabric Fund	2,346	2,316	-	-	4,661
Community Centre General	2,508	34,044	- 29,451	- 3,217	3,885
Community Centre Sinking	35,616	468	-	3,217	39,302
	<u>40,470</u>	<u>36,828</u>	<u>- 29,451</u>	<u>-</u>	<u>47,848</u>

The Fabric fund received 3 donations totalling £64 and also benefited from fund-raising events where funds were flagged for being for fabric related purposes which raised £2,252.

In addition proceeds from Tea Dances, along with 50% of income from other fund-raising events has also been assigned to the fabric fund (i.e. the designated element).

It is estimated that further work with a cost in excess of £70,000 will be required in the coming period.

The next Quinquennial inspection is due in 2023, which we would expect to include requirements for these works.

The Barlow Bequest consists of funds left to the PCC many years ago and designated by the PCC for use specifically in maintaining the Graveyard.

All income arising from the Community Centre is set aside to be used solely for the running costs of the centre, rather than providing a source of income for the parish as a whole.

10% of Community Centre income is set aside each year to build a "sinking fund" from which major repairs and renewals to the centre can be funded. As Such £3,217 was transferred to the Sinking fund in 2022.

- Amounts are held in CBF Investment Accounts as follows:

	Bal b/fwd	Gain/Loss on Revaluation	Receipts/ Payments	Bal c/fwd
General Fund (Unrestricted)	47	-	6	41
Fabric Fund (Designated)	3,624	-	425	3,199
	<u>3,671</u>	<u>-</u>	<u>430</u>	<u>3,241</u>

Investment Holdings at 31/12/2022 are

General Reserve Fund: 2.01 Units in the CBF Church of England Investment Fund
 Church Fabric Fund: 154.96 Units in the CBF Church of England Investment Fund
 Unit price at 31/12/2022= £20,6459

5. Further Analysis of Receipts and Payments

	Note	Unrestricted Funds					TOTAL 2022	TOTAL 2021
		General Fund	Designated Fund Church Fabric	Designated Fund Barlow Bequest	Restricted Fund Church Fabric	Restricted Fund Community Centre		
RECEIPTS								
(a)	All other giving/voluntary receipts							
	Donation from Dramatic Society	-	-	-	-	1,875	-	-
	Other Donations	1,831	-	-	64	-	-	2,438
	Copper Collection	-	-	-	-	-	-	4
		1,831	-	-	64	1,875	-	2,442
(b)	Activities for Generating Funds							
	Fund-raising Events	2,372	1,745	-	2,252	-	-	5,369
	Tea Dance	-	5,370	-	-	-	-	1,200
	Photocopier Income	244	-	-	-	-	-	390
	Coffee In Church	99	-	-	-	-	-	-
		2,715	7,115	-	2,252	-	-	7,174
(c)	Investment Income							
	Dividends on CCLA Investment Funds	1	95	-	-	-	-	96
	Bank and CCLA Deposit fund Interest	233	119	27	-	-	468	24
		234	214	27	-	-	468	117
(d)	Church Activities							
	Fees for Weddings and Funerals	332	-	-	-	-	-	1,423
	Community Centre Letting Income	-	-	-	-	32,170	-	20,786
		332	-	-	-	32,170	-	22,209
PAYMENTS								
(e)	Church Running Expenses							
	Costs of Services	444	-	-	-	-	-	677
	Heating, Lighting and Insurance	4,730	-	-	-	-	-	4,164
	Photocopier	2,775	-	-	-	-	-	3,018
	Church Repairs and Maintenance	1,027	-	-	-	-	-	11,348
	Administration and Sundry expenditure	596	-	-	-	-	-	607
		9,573	-	-	-	-	-	19,814
(f)	Mission giving and donations							
	Huddersfield Mission	250	-	-	-	-	-	250
	The Children's Society	250	-	-	-	-	-	270
	Mother's Union	250	-	-	-	-	-	200
	Mission Aviation Fellowship	250	-	-	-	-	-	200
	Church Army	250	-	-	-	-	-	200
	Year Fund	250	-	-	-	-	-	200
	Bible Society	250	-	-	-	-	-	200
	The Welcome Centre	250	-	-	-	-	-	250
	The Forget-Me-Not Trust*	100	-	-	-	-	-	100
	DEC (Ukraine Appeal)	77	-	-	-	-	-	-
	Royal British Legion	25	-	-	-	-	-	30
	Donation to Bishop of Huddersfield	5	-	-	-	-	-	-
	Project Ecuador	-	-	-	-	-	-	250
	Headspace	-	-	-	-	-	-	45
		2,207	-	-	-	-	-	2,195

In addition various collections were facilitated through church, totalling £1,084 to 10 different beneficiaries

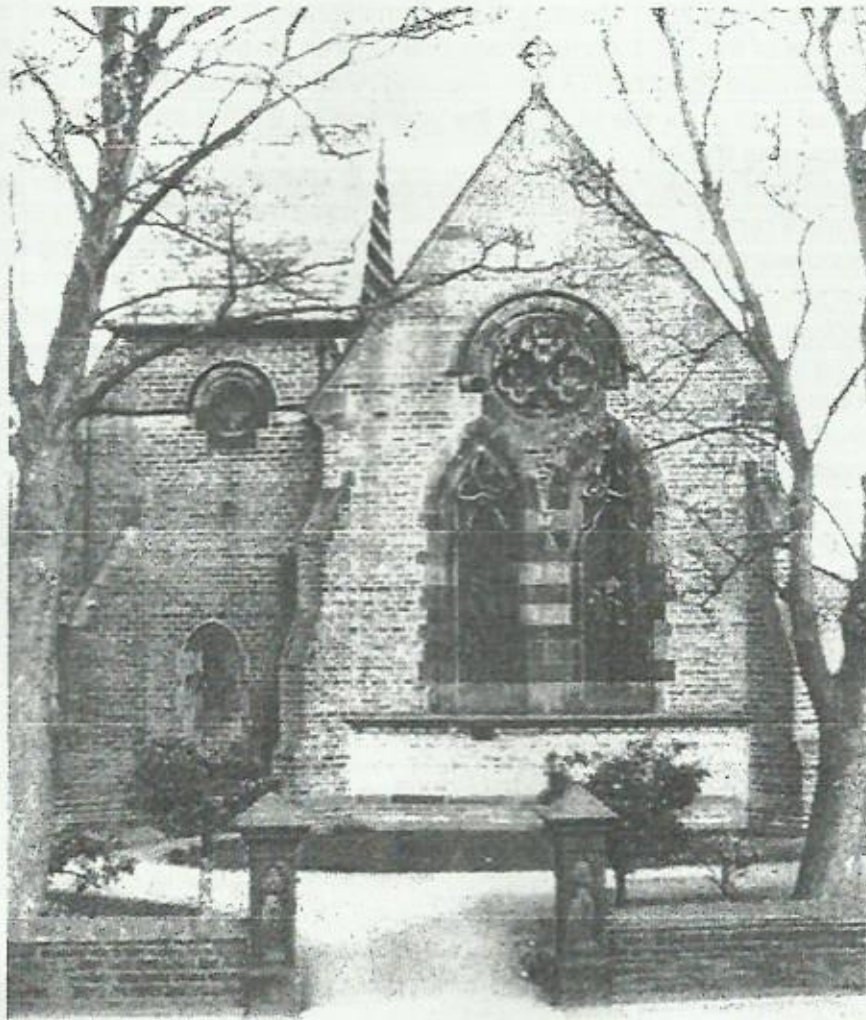
In addition various charitable causes received the benefit of subsidised hall hire

* £100 in lieu of independent Examination Fee

Accounts

**The Parish Church of
St Philip the Apostle, Birchencliffe**

Charity Number 1150600



Annual Report 2021

**Prepared for the Annual Parochial
Church Meeting
Sunday 3rd April 2022**

7 Annual report of the PCC for the Year Ended 31 December 2021

St Philip's Church is situated on Halifax Road, Birchcliffe, Huddersfield. St Philip's is part of the United Benefice of St Cuthbert, Birkby and St Philip the Apostle, Birchcliffe in the Deanery of Huddersfield and the Diocese of Leeds within the Church of England.

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission. (In 2013 St Philips PCC became a registered Charity – number 1150600)

PCC members who have served since the last APCM are: -

Priest	Rev'd Joanne Hustwick	
Curate	Rev'd Ruth Fort	From 2020
Churchwardens	Mrs Valerie Lord	from 2019
	Mr Peter Mallinson	from 2019
Treasurer	Mr Chris Jones	
Deanery Synod Representatives	Mrs Jane Carter Mr Chris Jones Mrs Val Lord	(Elected in 2020 for a further 3 years) (Elected in 2019) Elected in 2020
Elected Members	Mrs Ann Dyson Mrs Denise Eaton Miss Karen Haigh Ms Kathryn Sutcliffe Mr Alan Dyson Mrs Rachel Clegg Walter Pell Audrey Shaw	from 2019 from 2019 from 2019 – PCC Secretary from 2020 from 2020 re-elected 2020 and has agreed to continue as our Safeguarding Officer from 2021 from 2021

After the APCM Mrs Mavis Smith offered to be a member of the PCC and she was supported by Mrs Christine Williams and Mrs Joyce Longbottom on her nomination paper. Her offer was accepted by all PCC members at the meeting on May 24th 2021.

Structure, Governance and Management

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Objectives and Activities

The PCC of St Philip's has the responsibility of co-operating with the Church Wardens, Mrs Val Lord and Mr Peter Mallinson, and with the Incumbent, Rev'd Joanne Hustwick, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church building and St Philip's Community Centre.

Committees

The Standing Committee - This is the only committee required by law. It has the power to transact the business of the PCC between its meetings subject to any directions given by the PCC.

The PCC also operates through the following subgroups which meet in addition to PCC meetings:

- Finance Committee
- Fundraising Group
- Church Magazine Production Team
- Community Centre Management
- Worship Planning Group

Church Attendance

Average numbers attending Sunday services (excluding afternoon Baptisms):

1st January – 31st March via zoom

Adults: 24

Children: 1

1st April - 31st December (either in church or via zoom)

Adults: 26

Children at All Age Worship Services: 5

Average Midweek attendance: 6 (June 1st – 31st December 2021)

Baptisms: 2

Weddings: 1

Funerals: 2 (1 in church, 1 at Huddersfield Crematorium)

Burial in St Philip's Churchyard 1

Internment of Ashes 3

Electoral Roll Information	April 2021	March 2022
Number resident within the parish	48	48
Number resident outside the parish	22	24
Total	70	72

Review of the Year to December 2021

The PCC has met 7 times during the year, with 1 Extra Meeting as mentioned below. The PCC operates through a series of sub-committees (listed above) each of which report back to full PCC meetings. In addition to the finance and general business of the PCC, the following topics have been discussed:

1. The Safeguarding Policies were kept up to date and the 'A Safer Church' Policy was reviewed and adopted, and a notice is now on display in both Church and the Community Centre, which includes all the relevant contact details for anyone who may need them. Bishop Jonathan is now the Lead Bishop for the National Safeguarding Team.
2. As in the previous year, a lot of the PCC discussions were to do with the Coronavirus Pandemic and its impact on church. Discussions included what to do about worship and how to communicate and keep in touch with both members of the congregation who were shielding and also with the wider community. We held services via zoom during the early part of 2021 and then started to have services in St Philip's as the guidelines allowed.
3. We followed the Government Advice and the Church of England Guidelines at all times when making decisions about both Church and the Community Centre and Risk Assessments were and continue to be carried out regularly.
4. Our APCM was again held via zoom in May 2021, following the Church of England guidelines.
5. We held one Emergency PCC Meeting in May 2021 so Rev'd Joanne could update everyone following a visit by our architect Stuart Beaumont from One17 to look at problems with loose and potentially dangerous plaster in various areas inside church and also problems with the roof and other areas on the outside of St Philips.
6. A Faculty was applied for and granted in June 2021 for 'Urgent remedial work to the interior of the church building'

Financial review

Total receipts on ordinary unrestricted funds were **£28,228** and are detailed in the financial statements. In addition receipts on restricted fabric funds were **£2,346** and **£5,966** of general funds were designated for fabric purposes. Restricted Community Centre funds were **£20,805**,

£28,119 was spent to provide the Christian ministry from St Philip's Church, including 40% of our contribution to the Diocesan Parish Share (DPS), which largely provides the stipends and housing for the clergy. The sum that churches in the Diocese have to find is shared according to a formula that takes account of the size of congregations and income received by PCCs. **£24,025** was expended on running the Community Centre, whilst **£7,602** was spent on repairs to the fabric of the church building

The net result for the year was a deficit of payments over receipts of **£2,702**.

A more detailed review of the PCC's finances is contained in the Treasurer's report.

Reserves Policy

A total of **£12,523** is held in the Fabric Fund, inclusive of the Unit shareholding valuation, of this **£2,346** are "restricted" funds. This is held to help fund improvements/repairs to the Church's fabric and are particularly important following the weather related damage caused earlier in 2021.

The balance of **£35,616** in the Community Centre Fund relates to the 'sinking fund' which is being held to fund future major repairs to the Community Centre. The PCC has agreed that 10% of annual Community Centre income will be placed into this fund in future years. This amount was also inflated in 2020, due to the unused portion of a £25,000 grant from Kirklees to help us deal with the impacts of COVID-19. £69 of the overall amount is specifically for use in maintaining the Community Defibrillator.

The balance of **£2,052** in the Barlow Bequest Fund is held to help fund both the maintenance of the Church graveyard/grounds and the equipment required for any such maintenance.

**Independent Examiner's Report to the Parochial Church Council of
St Philip's Church, Birchencliffe.**

I report on the accounts of the St Philip's Church for the year ended
31st December 2021

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. The accounting records were not kept in respect of the Trust as required by section 130 of the Act, or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Mr C F Ingle FCA
Address: 1 The Park
Park Lane
Saxwood
Halifax
HX4 9LE
Date: 9th March 2022

*J. P. Whitwell
10th March 2022*

FINANCIAL STATEMENTS
For the year ending 31st December 2021

Receipts and Payments Accounts

	Note	Unrestricted Funds					TOTAL 2021	TOTAL 2020
		General Fund	Designated Fund Church Fabric	Designated Fund Barlow Bequest	Restricted Fund Church Fabric	Restricted Fund Community Centre		
RECEIPTS								
Voluntary Receipts:								
Planned giving		20,495	-	-	-	-	20,495	18,922
Collections at services		636	-	-	-	-	636	743
All other giving/voluntary receipts	5 (a)	442	-	-	2,000	-	2,442	3,763
Gift Aid recovered		3,971	-	-	-	-	3,971	5,097
		<u>25,544</u>	<u>-</u>	<u>-</u>	<u>2,000</u>	<u>-</u>	<u>27,544</u>	<u>28,524</u>
Activities for generating funds	5 (b)	1,259	5,570	-	346	-	7,174	1,859
Investment income	5 (c)	-	96	1	-	-	116	251
Church Activities	5 (d)	1,423	-	-	-	20,786	22,209	41,150
Total Receipts		<u>28,227</u>	<u>5,666</u>	<u>1</u>	<u>2,346</u>	<u>20,786</u>	<u>57,043</u>	<u>71,785</u>
PAYMENTS								
Church Activities:								
Diocesan parish contribution		13,300	-	-	-	-	13,300	16,250
Clergy and staffing costs		412	-	-	-	-	412	348
Church running expenses	5 (e)	12,212	7,602	-	-	-	19,814	11,350
Community centre running costs		-	-	-	-	24,025	24,025	17,783
Mission giving and donations	5 (f)	2,195	-	-	-	-	2,195	2,170
		<u>28,119</u>	<u>7,602</u>	<u>-</u>	<u>0</u>	<u>24,025</u>	<u>59,745</u>	<u>47,901</u>
Cost of generating funds		-	-	-	-	-	-	127
Total Payments		<u>28,119</u>	<u>7,602</u>	<u>0</u>	<u>0</u>	<u>24,025</u>	<u>59,745</u>	<u>48,028</u>
Excess of receipts over payments		108	(1,936)	1	2,346	(3,239)	(2,702)	23,756
Transfers between funds	3	0	0	-	0	0	-	-
Cash at bank and in hand at 1 Jan		7,931	8,489	2,051	-	5,747	59,814	36,058
Cash at bank and in hand at 31 Dec		<u>8,041</u>	<u>6,553</u>	<u>2,052</u>	<u>2,346</u>	<u>2,508</u>	<u>57,115</u>	<u>59,814</u>

FINANCIAL STATEMENTS

For the year ending 31st December 2021

Statement of Assets and Liabilities

	Note	Unrestricted Funds				Restricted Fund Church Fabric	Restricted Fund Barlow Bequest	Restricted Fund Church Fabric	Restricted Fund Community Centre	Restricted Fund Community Centre - sinking	TOTAL 2021	TOTAL 2020
		General Fund	Designated Fund Church Fabric	Designated Fund Barlow Bequest	Designated Fund Church Fabric							
Cash Funds												
Bank Current Account		7,962	107	-	-	-	-	2,210	-	10,279	13,314	
Cash in Hand		-	-	-	-	-	-	298	-	298	287	
Deposit Funds		79	6,446	2,052	2,346	-	2,346	-	35,616	46,538	46,215	
		<u>8,041</u>	<u>6,553</u>	<u>2,052</u>	<u>2,346</u>	<u>2,508</u>	<u>35,616</u>			<u>57,115</u>	<u>59,816</u>	
Other Monetary Assets												
Community Centre Rental Receivable		4,000	-	-	-	-	-	2,350	-	1,750	-	
Gift Aid Recoverable		-	-	-	-	-	-	-	-	4,000	5,000	
Investment Assets												
Investment fund shares at Market Value		47	3,624	-	-	-	-	-	-	3,671	3,210	
Assets retained for Church Use												
		-	-	-	-	-	-	-	588,015	588,015	588,015	
Liabilities												
Parish Share - Shortfall in Year		18,962	-	-	-	-	-	-	-	-	-	
Gas -Uninvoiced at the end of 2021		398	-	-	-	-	-	600	-	998	888	

Notes

- The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis
- Fixed assets retained for church use is the Community Centre in Briarlyn Road, constructed in 2008, at cost.
- The movements in designated and restricted funds during the year were:

	Bal b/fwd	Receipts	Payments	Transfer	Bal c/fwd
Designated					
Fabric Fund	8,489	6,859	6,450	- 2,346	6,553
Barlow Bequest	2,051	1	-	-	2,052
	<u>10,540</u>	<u>6,860</u>	<u>6,450</u>	<u>- 2,346</u>	<u>8,604</u>
Restricted					
Fabric Fund	-			2,346	2,346
Community Centre General	5,747	20,786	- 24,025	-	2,508
Community Centre Sinking	35,598	19	-	-	35,616
	<u>41,344</u>	<u>20,804</u>	<u>- 24,025</u>	<u>-</u>	<u>40,470</u>

The Fabric fund received 2 donations totalling £2,000 and also benefited from fund-raising events where funds were flagged for being for fabric related purposes which raised £346.

At its meeting in November 2021, the PCC agreed that all funds generated from fund-raising activities in the 2nd half of the year, as well as proceeds from the Tea Dances, be assigned to the fabric fund (i.e. the designated element). During the year, expenditure totalling £7,602 was incurred on repairs and professional fees relating to church building repairs. It is estimated that further work with a cost in excess of £70,000 will be required in the coming period. The next Quinquennial Inspection is due in 2022, which we would expect to include requirements for these works.

The Barlow Bequest consists of funds left to the PCC many years ago and designated by the PCC for use specifically in maintaining the Graveyard.

All income arising from the Community Centre is set aside to be used solely for the running costs of the centre, rather than providing a source of income for the parish as a whole.

10% of Community Centre income is set aside each year to build a "sinking fund" from which major repairs and renewals to the centre can be funded. No such transfer was made in 2021 due to the ongoing impact of the COVID-19 pandemic. Funds held relating to the community centre reduced by £3,361 in the year reflecting a period of the year where the centre was not open (as a result of lockdown) and increased cleaning costs.

- Amounts are held in CBF Investment Accounts as follows:

	Bal b/fwd	Gain/Loss on Revaluation	Receipts/ Payments	Bal c/fwd
General Fund (Unrestricted)	41	6	-	47
Fabric Fund (Designated)	3,168	456	-	3,624
	<u>3,210</u>	<u>461</u>	<u>-</u>	<u>3,671</u>

Investment Holdings at 31/12/2021 are

General Reserve Fund: 2.01 Units in the CBF Church of England Investment Fund
 Church Fabric Fund: 154.96 Units in the CBF Church of England Investment Fund
 Unit price at 31/12/2021= £23.3867

5. Further Analysis of Receipts and Payments

	Note	Unrestricted Funds					TOTAL 2021	TOTAL 2020
		General Fund	Designated Fund Church Fabric	Designated Fund Barlow Bequest	Restricted Fund Church Fabric	Restricted Fund Community Centre		
RECEIPTS								
(a)	All other giving/voluntary receipts							
	Donation from Dramatic Society	-	-	-	-	-	-	2,000
	Other Donations	438	-	-	2,000	-	2,438	1,758
	Copper Collection	4	-	-	-	-	4	5
		442	-	-	2,000	-	2,442	3,763
(b)	Activities for Generating Funds							
	Fund-raising Events	866	4,370	-	346	-	5,584	660
	Tea Dance	-	1,200	-	-	-	1,200	835
	Photocopier Income	300	-	-	-	-	300	83
	Magazine Income	-	-	-	-	-	-	282
		1,250	5,570	-	346	-	7,174	1,850
(c)	Investment Income							
	Dividends on CCLA Investment Funds	1	92	-	-	-	93	90
	Bank and CCLA Deposit fund Interest	0	4	1	-	-	24	162
		1	96	1	-	-	117	253
(d)	Church Activities							
	Fees for Weddings and Funerals	1,423	-	-	-	-	1,423	755
	Community Centre Letting Income	-	-	-	-	20,786	20,786	14,978
	Community Centre CoronaVirus Support Grant	-	-	-	-	-	-	25,000
		1,423	-	-	-	20,786	22,209	40,733
PAYMENTS								
(a)	Church Running Expenses							
	Costs of Services	677	-	-	-	-	677	680
	Heating, Lighting and Insurance	4,164	-	-	-	-	4,164	4,726
	Photocopier	3,018	-	-	-	-	3,018	3,998
	Church Repairs and Maintenance	3,746	7,602	-	-	-	11,348	1,111
	Administration and Sundry expenditure	607	-	-	-	-	607	834
		12,212	7,602	-	-	-	19,814	11,350
(b)	Mission giving and donations							
	Huddersfield Mission	250	-	-	-	-	250	450
	The Children's Society	270	-	-	-	-	270	250
	Project Ecuador	250	-	-	-	-	250	250
	Mother's Union	200	-	-	-	-	200	200
	Mission Aviation Fellowship	200	-	-	-	-	200	200
	Church Army	200	-	-	-	-	200	200
	Tear Fund	200	-	-	-	-	200	200
	Bible Society	200	-	-	-	-	200	200
	The Welcome Centre	250	-	-	-	-	250	-
	The Forget-Me-Not Trust*	100	-	-	-	-	100	100
	Headspace	45	-	-	-	-	45	-
	Royal British Legion	30	-	-	-	-	30	-
	Yorkshire Cancer Research	-	-	-	-	-	-	120
		2,195	-	-	-	-	2,195	2,170

In addition various collections were facilitated through church, totalling £606 to 5 different beneficiaries

In addition various charitable causes received the benefit of subsidised hall hire

* £100 in lieu of Independent Examination Fee

Accounts

7 Annual report of the PCC for the Year Ended 31 December 2020

St Philip's Church is situated on Halifax Road, Birchencliffe, Huddersfield. St Philip's is part of the United Benefice of St Cuthbert, Birkby and St Philip the Apostle, Birchencliffe in the Deanery of Huddersfield and the Diocese of Leeds within the Church of England.

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PCC members who have served since the last APCM are: -

Priest	Rev'd Joanne Hustwick	
Curate	Rev'd Ruth Fort	From 2020
Churchwardens	Mrs Valerie Lord	from 2019
	Mr Peter Mallinson	from 2019
Treasurer	Mr Chris Jones	
Deanery Synod Representatives	Mrs Jane Carter	(elected in 2020 for a further 3 years)
	Mr Chris Jones	(elected in 2019)
	Mrs Val Lord	Elected in 2020
Elected Members	Mrs Sarah Jones	from 2018
	Ms Wendy Jamieson	from 2018
	Mr Walter Pell	from 2018
	Mrs Ann Dyson	from 2019
	Mrs Denise Eaton	from 2019
	Miss Karen Haigh	from 2019 – PCC Secretary
	Mrs Audrey Shaw	from 2019 – co-opted ex officio member
	Ms Kathryn Sutcliffe	from 2020
	Mr Alan Dyson	from 2020
	Mrs Rachel Clegg	re-elected 2020 and has agreed to continue as our Safeguarding Officer

Structure, Governance and Management

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

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The PCC of St Philip's has the responsibility of co-operating with the Church Wardens, Mrs Val Lord and Mr Peter Mallinson, and with the Incumbent, Rev'd Joanne Hustwick, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the church building and St Philip's Community Centre.

Committees

The Standing Committee - This is the only committee required by law. It has the power to transact the business of the PCC between its meetings subject to any directions given by the PCC.

The PCC also operates through the following subgroups which meet in addition to PCC meetings:

- Finance Committee
- Fundraising Group
- Church Magazine Production Team
- Community Centre Management
- Worship Planning Group

Church Attendance

Average numbers attending Sunday services (excluding afternoon Baptisms):

1st January – 13th March

Adults: 28

Children: 0

4th October - 31st December (either in church or via zoom)

Adults: 21

Children:<1

Average Midweek attendance: 8 (January 1st – March 16th 2020)

Baptisms: 1

Weddings: 0

Funerals: 3 (1 in church, 2 at Huddersfield Crematorium)

Burial in St Philip's Churchyard 1

Interment of Ashes 2

Electoral Roll Information	October 2020	April 2021
Number resident within the parish	46	48
Number resident outside the parish	24	22
Total	70	70

Review of the Year to December 2020

The PCC has met 6 times during the year, with 1 Extra Meeting as mentioned below. The PCC operates through a series of sub-committees (listed above) each of which report back to full PCC meetings. In addition to the finance and general business of the PCC, the following topics have been discussed:

1. The Safeguarding Policies were kept up to date and the 'A Safer Church' Policy was reviewed and adopted, and a notice is now on display in both Church and the Community Centre, which includes all the relevant contact details for anyone who may need them. Bishop Jonathan is now the Lead Bishop for the National Safeguarding Team.
2. From the start of the Coronavirus Pandemic early in the year a lot of the PCC discussions were to do with this and the impact it was having on church. Discussions included what to do about worship and how to communicate and keep in touch with both members of the congregation who were shielding and also with the wider community.
3. We followed the Government Advice and the Church of England Guidelines at all times when making decisions about both Church and the Community Centre.
4. We began holding our Sunday services via zoom but as and when the guidelines allowed we held services in Church with all the relevant risk assessments carried out first. We also opened church for Private Prayer for 1 hour on a Sunday afternoon when we could.
5. In October we held an extra PCC meeting to discuss St Philip's Church Vision – this was facilitated by Rev'd Ruth and was very productive with lots of ideas suggested, which are being worked through.
6. Our APCM was held via zoom in November, again following the Church of England guidelines.

Financial review

Total receipts on ordinary unrestricted funds were **£29,866** and are detailed in the financial statements. In addition receipts on restricted Community Centre funds were **£41,919**

£30,245 was spent to provide the Christian ministry from St Philip's Church, including 50% of our contribution to the Diocesan Parish Share (DPS), which largely provides the stipends and housing for the clergy. The sum that churches in the Diocese have to find is shared according to a formula that takes account of the size of congregations and income received by PCCs. **£17,783** was expended on running the Community Centre.

The net result for the year was a deficit of payments over receipts of **£23,759**.

A more detailed review of the PCC's finances is contained in the Treasurer's report.

Reserves Policy

The balance of **£11,657** in the designated Fabric Fund, inclusive of the Unit shareholding valuation, is held to help fund improvements/repairs to the Church's fabric which may be necessary from time to time in the future.

The balance of **£35,598** in the Community Centre Fund relates to the 'sinking fund' which is being held to fund future major repairs to the Community Centre. The PCC has agreed that 10% of annual Community Centre income will be placed into this fund in future years. This amount was also inflated in 2020, due to the unused portion of a £25,000 grant from Kirklees to help us deal with the impacts of COVID-

19. It is expected that much of this amount will be expended in 2021. £147 of the overall amount is specifically for use in maintaining the Community Defibrillator.

The balance of £2,051 in the Barlow Bequest Fund is held to help fund both the maintenance of the Church graveyard/grounds and the equipment required for any such maintenance.

2020 REPORTS

8 Treasurer's report: Chris Jones

As with all aspects of our lives, both individual and in the life of the Church, the Coronavirus pandemic has had a significant impact upon the finances of the church.

From a "technical" point of view, the accounts show a surplus of receipts over payments of £23,759. However this is misleading from a number of angles as I shall explain.

Looking at the General fund (which excludes anything to do with the Community Centre) the year ended 31st December 2020 saw a deficit of payments over receipts of £1,968. However, this masks a significant reduction in the amount we were able to send to the Diocese as our Parish Share, which reduced from £23,500 in 2019 to £16,250 in 2020 (against a share request of £32,262).

Pleasingly voluntary receipts (in effect planned giving, collections, donations along with associated Gift Aid) only reduced by £1,100. The level of planned giving only reduced slightly with many donors moving from envelopes to Standing Order, to cover them not being in church – whilst others have been sending cheques and cash on a regular basis. This has really been most appreciated. Also worthy of great thanksgiving has been the level of one-off donations that have been made, both adhoc and in response to the Christmas appeal.

Where the pandemic has really hit has been in the area of fundraising, where the restrictions around meeting in person have had a significant impact. This has made the efforts in carrying out the online Christmas Raffle all the more impressive. It will be great when we can all meet together again, both in fellowship and also to help raise some funds.

Prior to lockdown hitting, we were able to hold the pantomime run by the Cliffites which led to £2,000 being donated, again being split between the church and the community centre. The amount of hard work being put in by Steph Potts and the whole Cliffites team in creating such a professional production cannot be underestimated,

As previously stated we were unable to meet our Parish Share commitments in full, and our payment of £16,250 was only just over half of our assessed amount. The parish share is the most important payment the PCC makes, being our commitment to the wider

church and without this the diocese would not be able to support its parishes through the provision of Parish Priests and other resources.

Costs incurred in running the church were reduced from £42,305 to £30,118, (£7,250 of this reduction was in the shape of reduced Parish Share payments and a further £2,000 was due to costs related to the 2019 Amanda Owen evenings not being repeated). Along with parish share payments the main expenditure related to utilities and insurance for the church.

The PCC supported mission through a number of grants, the main beneficiaries being The Huddersfield Mission, Project Ecuador, Children's Society, along with others detailed in the accounts. As in previous years a number of other collections specifically for other causes were facilitated through the PCC.

The financial position of the Community Centre has been significantly distorted by receipt of a Corona Virus support grant of £25,000. Whilst this has removed pressure relating to a reduced ability to generate letting income, and covered additional COVID related costs, it has also led to a significant surplus in 2020, albeit with the expectation that a deficit will be incurred in 2021.

As such, the Community Centre showed a surplus of just over £24,000 for the year. Excluding the impact of the grant, income would have been £13,500 lower than in 2019 at £15,395. However the absence of major works (in 2019 the floor was refurbished boiler repairs were required and remedial electrical works were carried out) and reduced expenditure during the lockdown period (e.g. gas, electricity and cleaning) saw expenditure reduce by £17,500 to £17,783.

Whilst income will remain lower than previously seen, costs in 2021 are expected to increase largely as a result of enhanced COVID cleaning requirements, and as such a deficit is expected, albeit one that the Grant received in 2020 will be able to cover.

Reserves are held in order to assist the PCC in meeting unexpected costs. It remains a concern that our General Reserve Fund only has a nominal amount within it. However given the current inability to make parish share payments in full, it would not be appropriate to start building this up at the current time. The Fabric Fund now stands at £11,657, which should allow us to meet the costs arising from the weather related damage this winter, whilst the Community Centre sinking fund stands at £35,598 (including £20,000 from the Corona-virus support grant).

Looking forward, 2021 is likely to be a challenging year financially as we emerge from the impact of COVID 19 with the consequential impact on our ability to generate the funds to cover all of our costs. In addition there remains the continuing disparity between our income and the level of our Parish Share assessment, which now stands at £32,262.

As the church is funded by its members (we have no other form of financial support) it is important that we respond appropriately. If we want to be a growing and forward-looking church, we have to remember that we have to pay for it. Whilst our primary focus should be on looking to see how we can grow membership and faith, I would encourage everyone to consider the level of financial support that they can provide.

I should like to finish by thanking all those who have made my job as Treasurer easier over the last year. In particular, the team of counters for their help every Sunday morning,

our churchwardens Val & Peter, along with Ken and Audrey for their stewardship of the Community Centre, Kim and Val for their work on "Digital" fund-raising activities and Charles Ingle our Independent Examiner for his assistance in producing these accounts and, last but by no means least, everyone within the parish for your generous giving both of money and time, without which the parish would not be able to function.

Independent Examiner's Report to the Parochial Church Council of St Philip's Church, Birchencliffe

I report on the accounts of the St Philip's Church for the year ended
31st December 2020

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. The accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Mr C F Ingle FCA
Address: 1 The Park
Park Lane
Sowood
Halifax
Date: 9th February 2021

J P Hester
24 April 2021

FINANCIAL STATEMENTS

For the year ending 31st December 2020

Receipts and Payments Accounts

	Note	Unrestricted Funds					TOTAL 2020	TOTAL 2019
		General Fund	Designated Fund Church Fabric	Designated Fund Barlow Bequest	Restricted Fund Community Centre	Restricted Fund Community Centre Sinking		
RECEIPTS								
Voluntary Receipts:								
Planned giving		18,922	-	-	-	-	18,922	20,137
Collections at services		743	-	-	-	-	743	1,544
All other giving/voluntary receipts	5 (a)	2,763	-	-	1,000	-	3,763	2,676
Gift Aid recovered		5,097	-	-	-	-	5,097	5,268
		<u>27,525</u>	<u>-</u>	<u>-</u>	<u>1,000</u>	<u>-</u>	<u>28,525</u>	<u>29,625</u>
Activities for generating funds	5 (b)	1,442	-	-	418	-	1,860	14,515
Investment income	5 (c)	11	125	9	-	107	252	354
Church Activities	5 (d)	755	-	-	40,395	-	41,150	31,290
Total Receipts		<u>29,733</u>	<u>125</u>	<u>9</u>	<u>41,813</u>	<u>107</u>	<u>71,787</u>	<u>75,784</u>
PAYMENTS								
Church Activities:								
Diocesan parish contribution		16,250	-	-	-	-	16,250	23,500
Clergy and staffing costs		348	-	-	-	-	348	693
Church running expenses	5 (e)	11,350	-	-	-	-	11,350	13,883
Community centre running costs		-	-	-	17,783	-	17,783	35,446
Mission giving and donations	5 (f)	2,170	-	-	-	-	2,170	2,138
		<u>30,118</u>	<u>-</u>	<u>-</u>	<u>17,783</u>	<u>0</u>	<u>47,901</u>	<u>75,660</u>
Cost of generating funds		127	-	-	-	-	127	2,091
Total Payments		<u>30,245</u>	<u>0</u>	<u>0</u>	<u>17,783</u>	<u>0</u>	<u>48,028</u>	<u>77,752</u>
Excess of receipts over payments		(512)	125	9	24,030	107	23,759	(1,968)
Transfers between funds	3	0	0		(20,000)	20,000	-	-
Cash at bank and in hand at 1 Jan		<u>8,443</u>	<u>8,364</u>	<u>2,042</u>	<u>1,717</u>	<u>15,491</u>	<u>36,058</u>	<u>38,026</u>
Cash at bank and in hand at 31 Dec		<u>7,931</u>	<u>8,489</u>	<u>2,051</u>	<u>5,747</u>	<u>35,598</u>	<u>59,816</u>	<u>36,058</u>

FINANCIAL STATEMENTS

For the year ending 31st December 2020

Statement of Assets and Liabilities

	Note	Unrestricted Funds				Restricted Fund Community Centre - sinking	TOTAL 2020	TOTAL 2019
		General Fund	Designated Fund Church Fabric	Designated Fund Barlow Bequest	Restricted Fund Community Centre			
Cash Funds								
Bank Current Account		7,743	-	-	5,571	-	13,314	9,353
Cash in Hand		111	-	-	176	-	287	732
Deposit Funds		77	8,489	2,051	-	35,598	46,215	25,974
		<u>7,931</u>	<u>8,489</u>	<u>2,051</u>	<u>5,747</u>	<u>35,598</u>	<u>59,816</u>	<u>36,058</u>
Other Monetary Assets								
Gift Aid Recoverable		5,000	-	-	-	-	5,000	5,000
Investment Assets								
Investment fund shares at Market Value		41	3,168	-	-	-	3,210	3,009
Assets retained for Church Use		-	-	-	-	588,015	588,015	588,015
Liabilities								
Gas -Uninvoiced at the end of 2020		338	-	-	550	-	888	1,150

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis
2. Fixed assets retained for church use is the Community Centre in Briarlyn Road, constructed in 2008, at cost.
3. The movements in designated and restricted funds during the year were:

	Bal b/fwd	Receipts	Payments	Transfer	Bal c/fwd
Designated					
Fabric Fund	8,364	125	-	-	8,489
Barlow Bequest	2,042	9	-	-	2,051
	<u>10,406</u>	<u>134</u>	<u>-</u>	<u>-</u>	<u>10,540</u>
Restricted					
Community Centre General	1,717	41,813	- 17,783	- 20,000	5,747
Community Centre Sinking	15,491	107	-	20,000	35,598
	<u>17,208</u>	<u>41,920</u>	<u>- 17,783</u>	<u>-</u>	<u>41,345</u>

No net transfers were made to or from the fabric fund in 2020, which remains available to fund works arising from the Quinquennial inspection held in December 2017.

The Barlow Bequest consists of funds left to the PCC many years ago and designated by the PCC for use specifically in maintaining the Graveyard.

All income arising from the Community Centre is set aside to be used solely for the running costs of the centre, rather than providing a source of income for the parish as a whole.

10% of Community Centre income is set aside each year to build a "sinking fund" from which major repairs and renewals to the centre can be funded. No such transfer was made in 2020 due to the impact of the COVID-19 pandemic. However, a Coronavirus support grant of £25,000 was received due in respect of the centre, and £20,000 of this was transferred to the Sinking fund to cover reduced income and increased cleaning costs in 2021.

All receipts into the designated funds in 2019 consisted of interest and income from holdings in the CBF Investment Accounts.

4. Amounts are held in CBF Investment Accounts as follows:

	Bal b/fwd	Gain/Loss on Revaluation	Receipts/ Payments	Bal c/fwd
General Fund (Unrestricted)	39	3	-	41
Fabric Fund (Designated)	2,970	198	-	3,168
	<u>3,009</u>	<u>201</u>	<u>-</u>	<u>3,210</u>

Investment Holdings at 31/12/2020 are

General Reserve Fund: 2.01 Units in the CBF Church of England Investment Fund
 Church Fabric Fund: 154.96 Units in the CBF Church of England Investment Fund
 Unit price at 31/12/2020= £20.4467

5. Further Analysis of Receipts and Payments

	Note	Unrestricted Funds				TOTAL 2020	TOTAL 2019
		General Fund	Designated Fund Church Fabric	Designated Fund Barlow Bequest	Restricted Fund Community Centre		
RECEIPTS							
(a)	All other giving/voluntary receipts						
	Donation from Dramatic Society	1,000	-	-	1,000	-	2,000
	Other Donations	1,758	-	-	-	-	1,758
	Copper Collection	5	-	-	-	-	5
		<u>2,763</u>	<u>-</u>	<u>-</u>	<u>1,000</u>	<u>-</u>	<u>3,763</u>
(b)	Activities for Generating Funds						
	Fund-raising Events	660	-	-	-	-	660
	Tea Dance	417	-	-	418	-	835
	Photocopier Income	83	-	-	-	-	83
	Magazine Income	282	-	-	-	-	282
		<u>1,442</u>	<u>-</u>	<u>-</u>	<u>418</u>	<u>-</u>	<u>1,860</u>
(c)	Investment Income						
	Dividends on CCLA Investment Funds	1	89	-	-	-	90
	Bank and CCLA Deposit fund Interest	10	36	9	-	107	162
		<u>12</u>	<u>125</u>	<u>9</u>	<u>-</u>	<u>107</u>	<u>253</u>
(d)	Church Activities						
	Fees for Weddings and Funerals	755	-	-	-	-	755
	Community Centre Letting Income	-	-	-	15,395	-	15,395
	Community Centre Coronavirus Support Grant	-	-	-	25,000	-	25,000
		<u>755</u>	<u>-</u>	<u>-</u>	<u>40,395</u>	<u>-</u>	<u>41,150</u>
PAYMENTS							
(e)	Church Running Expenses						
	Costs of Services	681	-	-	-	-	681
	Heating, Lighting and Insurance	4,726	-	-	-	-	4,726
	Photocopier	3,998	-	-	-	-	3,998
	Church Repairs and Maintenance	1,111	-	-	-	-	1,111
	Administration and Sundry expenditure	834	-	-	-	-	834
		<u>11,350</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,350</u>
(f)	Mission giving and donations						
	Huddersfield Mission	450	-	-	-	-	450
	The Children's Society	250	-	-	-	-	250
	Project Ecuador	250	-	-	-	-	250
	Mother's Union	200	-	-	-	-	200
	Mission Aviation Fellowship	200	-	-	-	-	200
	Church Army	200	-	-	-	-	200
	Tear Fund	200	-	-	-	-	200
	Bible Society	200	-	-	-	-	200
	The Forget-Me-Not Trust*	100	-	-	-	-	100
	Yorkshire Cancer Research	120	-	-	-	-	120
		<u>2,170</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,170</u>

In addition various collections were facilitated through church, totalling £563 to 3 different beneficiaries

In addition various charitable causes received the benefit of subsidised hall hire

*£100 in lieu of Independent Examination Fee