

Company Number: 07412232  
Charity Number: 1150556

TAYLOR BENNETT FOUNDATION  
TRUSTEES' ANNUAL REPORT AND  
UNAUDITED FINANCIAL STATEMENTS  
31 DECEMBER 2022

## TAYLOR BENNETT FOUNDATION

**TRUSTEES' ANNUAL REPORT  
for the year ended 31 December 2022**

The trustees and the directors present their report and the financial statements of Taylor Bennett Foundation ("the charity") for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association of the charitable company, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES****Charitable objectives**

The charity was established to further the education and training of persons (and in particular young persons) who are disadvantaged by reason of race and/or sex by enabling such persons to develop and exploit their individual capabilities, competencies, skills and understanding through education and training opportunities in the field of communications and public relations and (save for purposes incidental and ancillary to these objects) no other purpose.

**Charitable activities**

The charity's principal activity in pursuit of its charitable objectives is the running of education and training programmes. Each year, the charity delivers communications and personal development programmes of varying lengths for people from an ethnic minority background, specifically designed to strengthen their skills and to provide them with industry relevant training. In addition, the charity pilots and delivers additional training, mentoring and advocacy programmes in line with its stated objectives.

**Public benefit**

The trustees have taken The Charity Commission's general guidance on public benefit (contained within their guidance publication "Charities and Public Benefit") and the specific guidance on public benefit (contained within their guidance "The Advancement of Education for the Public Benefit") into consideration in preparing their statement on public benefit contained within the trustees' annual report.

*Trustees' Assessment of Public Benefit, Benefits & Beneficiaries*

The main beneficiaries of the charity are those that participate in its education and training programmes and the main benefits provided to those beneficiaries are enhanced skills and industry relevant experience. The trustees' assessment of public benefit is therefore based upon the level of participation in its development programmes, feedback on the success or otherwise of those programmes from those taking part and ultimately, the impact that education and training has upon their future career success, particularly in the context of work within the communications and public relations industry.

**ACHIEVEMENTS AND PERFORMANCE****Activities and events**

During 2022, the charity ran four development programmes: a seven-week programme with six trainees and three eight-week programmes with eight trainees (2021: four development programmes: a ten-week programme with six trainees, a ten-week programme with eight trainees, a six-week programme with nine trainees and an eight-week programme with eight trainees). Ninety six percent of graduates from the PR Training programme in 2022 went straight into employment or a fixed term contract (2021: ninety four percent).

**TAYLOR BENNETT FOUNDATION****TRUSTEES' ANNUAL REPORT (Continued)  
for the year ended 31 December 2022**

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There were between four and six members of staff in 2022, ending with four full time, 1 part time and 1 staff member on a fixed term contract.

In 2016, a PR mentoring programme was developed and has continued each year, becoming a key activity for the charity. In 2022, the charity provided 67 (2021: 111) mentorships to Black, Asian and minority ethnic students and graduates. It matched them with Public Relations (PR) practitioners to give them solid insights and better access to the PR industry.

In 2022, the charity repeated its Summer Stars programme which it launched in 2018. The Summer Stars programme provides people from ethnically diverse backgrounds with a minimum of four weeks paid internship in the PR and communications sector and a 3 day bootcamp. In 2022, 56 (2021: 60) candidates were placed at PR agencies or an in-house communications team.

In 2022, the charity launched a new education programme Step into PR. Step into PR is a virtual insight programme for Year 12/Year 13 students. The aim of Step into PR is to educate and inspire young people about careers in PR and to dispel some of the myths about working in the industry. The pilot programme had 10 young people taking part and was supported by 9 companies.

Through our advertising service, we were able to promote 210 (2021: 219) internship and job opportunities to the Foundation's candidates, alumni and wider network. Due to the increased volume of adverts publicised through the Foundation, we became VAT registered in 2021.

**FINANCIAL REVIEW****Financial results of activities and events**

The activities of the charity generated total income of £326,761 (2021: £454,866) and its total expenditure amounted to £283,678 (2021: £255,110). The resulting surplus of £43,083 (2021: £199,756) has been added to the unrestricted general fund reserves.

**Reserves policy**

At 31 December 2022, the charity had total reserves of £341,262 (31 December 2021: £298,179), all of which were free reserves, because the charity was holding no restricted funds and had no amounts tied up in fixed assets of any description.

The trustees believe that in the long term the charity ought to maintain free reserves at a level of 10% anticipated budgeted expenditure for the following year, in order to maintain the on-going charitable activities of the charity whilst suitable funding by way of sponsorship is secured for future programmes.

The current fundraising and business plans have been drawn up with the specific aim of making the charity financially sustainable in perpetuity, assuming its education and training programmes remain relevant and trainee demand persists. The charity currently has a surplus in its unrestricted general fund which the trustees have planned to increase by maintaining small surpluses on charitable activities in future years.

## TAYLOR BENNETT FOUNDATION

**TRUSTEES' ANNUAL REPORT** (Continued)  
for the year ended 31 December 2022

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**Going concern**

The assessment of the charity's financial forecasts demonstrated that the charity has sufficient resources to continue in operational existence and meet all of its financial obligations as they fall due for a period of at least twelve months from the date of approval of these financial statements. For that reason, the trustees continue to adopt the going concern basis in preparing the financial statements.

**Principal risks and uncertainties**

The trustees regularly review the risks to which the charity might be exposed, and other than risks which are covered by insurance, the most serious risk is that the charity fails to secure sufficient sponsorship to support its proposed schedule of development programmes. The growing reputation of the Taylor Bennett Foundation in the communications and public relations industry, alongside global recognition of the lack of employee diversity in the workplace and the support of professional trade bodies, are considered by the trustees to be the key factors in mitigation of this risk.

**STRUCTURE, GOVERNANCE AND MANAGEMENT****Status and History**

Taylor Bennett Foundation is a registered charity, and a company limited by guarantee, not having share capital. Every member undertakes to contribute an amount not exceeding £1 to the assets of the charity in the event of the charity being wound-up during the period of membership, or within one year thereafter.

Taylor Bennett Foundation was incorporated on 19 October 2010 and became a registered charity on 21 January 2013. The charity is governed by the rules and regulations set down in its company Memorandum and Articles of Association, which were originally created on 19 October 2010, and recently updated on 22 April 2021.

**Method of Recruitment and Appointment of Trustees**

The charity's Memorandum and Articles of Association allow for one trustee to be appointed from each of Taylor Bennett and Brunswick in their capacity as the inaugural and continuing sponsors of the charity. Also, one trustee can be appointed from the Foundation's alumni. The other trustees have been recruited and appointed on the basis of their knowledge and experience of employment issues and/or the communications industry, together with their interest in promoting opportunities to increase diversity in that industry.

**TRUSTEES' ANNUAL REPORT** (Continued)  
**for the year ended 31 December 2022**

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**Trustees' Responsibilities in the Preparation of Financial Statements**

The trustees (who are also the directors of Taylor Bennett Foundation for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees are preparing the financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice and applicable law).

Under company law, the trustees must not approve financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from the legislation in other jurisdictions.

**Statement as to Disclosure of Information to the Independent Examiner**

The trustees and directors at the date of approval of this trustees' annual report confirm that so far as each of them is aware, there is no relevant information of which the independent examiner is unaware, and the trustees and directors have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

## TAYLOR BENNETT FOUNDATION

TRUSTEES' ANNUAL REPORT (Continued)  
for the year ended 31 December 2022

## REFERENCE AND ADMINISTRATIVE DETAILS

The trustees of the charity, who are also the directors of the company, have held office since 1 January 2022, as follows:

L Ahad	(Appointed 13 December 2022)
J Baker	
M Cohen	
S Cullasy-Aldridge	
H Davis	(Resigned 19 July 2022)
M La-Rose	(Appointed 13 December 2022)
K Mehmi	
J Ogunleye	
S Pinch (Chair)	
M Wall	

The principal address and registered office of the charity and the registered office of the company is c/o Brunswick Group, 16 Lincoln's Inn Fields, London WC2A 3ED. The charity is registered under the charity number 1150556, and the company is incorporated with the company registration number 07412232.

The trustees have made the following professional appointments:

Independent Examiner: Kerry Gallagher, FCA DChA of RSM UK Tax and Accounting Limited,  
Davidson House, Forbury Square, Reading, Berkshire RG1 3EU

The Foundation CEO Melissa Lawrence is considered by the trustees to meet the definition of key management personnel and is responsible for the day-to-day management of the charity.

## EXEMPTIONS FROM DISCLOSURE

No exemptions from the disclosure requirements applicable to a small charity have been taken in this trustees' annual report.

## FUNDS HELD AS CUSTODIAN TRUSTEE ON BEHALF OF OTHERS

Although the charity would maintain restricted funds to deal with incoming resources that are earmarked for a particular purpose by donors, sponsors, and other funders, Taylor Bennett Foundation does not hold any funds, and the trustees do not anticipate that it will in the future hold any funds, as custodian for any third party.

This report was approved by the trustees on 27<sup>th</sup> June 2023, and was signed for and on behalf of the board by



..... Trustee  
S Pinch

28/06/23  
Date.....

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF TAYLOR BENNETT FOUNDATION

I report to the trustees on my examination of the financial statements of Taylor Bennett Foundation (the charitable company) for the year ended 31 December 2022, which are set out on pages 7 to 14.

### Responsibilities and basis of report

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charitable company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit go beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the financial statements present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiner's statement.

### Independent examiner's statement

Since the charitable company's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination, because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

*Kerry Gallagher*

Signed: .....

Name: Kerry Gallagher

Name of applicable listed body: The Institute of Chartered Accountants in England and Wales

Relevant professional qualification or membership of professional body: Chartered Accountant

On behalf of RSM UK TAX AND ACCOUNTING LIMITED

Chartered Accountants

Davidson House, Forbury Square, Reading, Berkshire RG1 3EU

28/06/23

Date.....

## TAYLOR BENNETT FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES  
(including Income & Expenditure Account)  
for the year ended 31 December 2022

		Unrestricted Funds	
		2022	2021
	Notes	£	£
<b>INCOME FROM CHARITABLE ACTIVITIES:</b>			
Donations and grants		12,762	120,192
Charitable activities	3	312,808	334,343
Bank and other interest		1,191	331
<b>TOTAL</b>		<u>326,761</u>	<u>454,866</u>
<b>EXPENDITURE ON CHARITABLE ACTIVITIES:</b>			
Education and training	4	(283,678)	(255,110)
<b>TOTAL</b>		<u>(283,678)</u>	<u>(255,110)</u>
<b>NET INCOME AND NET MOVEMENT IN FUNDS</b>		<u>43,083</u>	<u>199,756</u>
<b>RECONCILIATION OF FUNDS</b>			
Fund balances brought forward at 1 January 2022		298,179	98,423
<b>FUND BALANCES CARRIED FORWARD AT 31 DECEMBER 2022</b>	9	<u>341,262</u> =====	<u>298,179</u> =====



## TAYLOR BENNETT FOUNDATION

BALANCE SHEET  
as at 31 December 2022

Company Number: 07412232

	Notes	2022 £	2021 £
<b>CURRENT ASSETS</b>			
Debtors	6	15,088	25,702
Cash at bank and in hand		400,617	412,213
		<u>415,705</u>	<u>437,915</u>
<b>LIABILITIES</b>			
Creditors: Amounts falling due within one year	7	(74,443)	(139,736)
<b>TOTAL NET ASSETS</b>		<u>341,262</u> =====	<u>298,179</u> =====
<b>THE FUNDS OF THE CHARITY</b>			
Unrestricted income funds	9	341,262	298,179
<b>TOTAL CHARITY FUNDS</b>	9	<u>341,262</u> =====	<u>298,179</u> =====

For the year ended 31 December 2022, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 (the Act) relating to small companies.

The trustees' and directors' responsibilities:

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Act,
- The trustees and directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements on pages 7 to 14 were approved by the trustees and authorised for issue on 27<sup>th</sup> June 2023, and are signed on their behalf by



..... Trustee  
S Pinch

28/06/23  
Date.....

**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 December 2022**

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**1. ACCOUNTING POLICIES****Company information**

Taylor Bennett Foundation (the charitable company) is a private company limited by guarantee incorporated in England and Wales. The principal address and registered office is c/o Brunswick Group, 16 Lincoln's Inn Fields, London WC2A 3ED.

The charitable company's principal activities are disclosed in the trustees' annual report.

**Basis of accounting**

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", the requirements of the Companies Act 2006 and under the historical cost convention. Within the definitions of FRS 102, the charitable company is a public benefit entity.

The financial statements have also been prepared in accordance with the accounting policies set out below and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association of the charitable company, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**Going concern**

The assessment of the charity's financial forecasts demonstrated that the charity has sufficient resources to continue in operational existence and meet all of its financial obligations as they fall due for a period of at least twelve months from the date of approval of these financial statements. For that reason, the trustees continue to adopt the going concern basis in preparing the financial statements.

**NOTES TO THE FINANCIAL STATEMENTS** (Continued)  
for the year ended 31 December 2022

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**1. ACCOUNTING POLICIES** (Continued)**Income**

Income classified as a donation has been received by the charity to use in any purpose that the charity sees fit. Income from charitable activities is earned from the supply of contractually agreed goods and services to support our education and training programmes and income earned providing our advertising service. Income from other trading activities comprised fundraising income.

General donations and other types of voluntary income are brought into account when receivable and donated income is included gross of any attributable tax recoverable, where relevant. Income that is derived directly from the provision of education and training programmes is recognised as income when earned which is usually upon delivery of the programmes involved.

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met, and the grants will be received. A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

**Expenditure**

Expenditure is allocated to the charitable company's principal activity as direct costs where the costs can be identified as being directly related to that activity. All costs that cannot be identified as relating directly to the charitable company's principal activity are categorised as either support costs or governance costs. Any costs that cannot be specifically categorised are allocated in proportions based upon a suitable ratio applicable to the nature of the cost involved.

Governance costs are the costs associated with running the charitable company as both a charity and a company and include independent examination fees and other similar professional costs.

From 1 August 2021, the charity has been VAT registered and is using the flat rate scheme. Any irrecoverable VAT that arises is included within other direct expenditure in the Statement of Financial Activities.

**Taxation**

The company is a registered charity and as such its income and gains falling due under section 471 to 489 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 are exempt from corporate tax to the extent that they are applied to its charitable objectives.

**Financial instruments**

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. Financial instruments are therefore classified and accounted for according to the substance of the contractual arrangement as financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its liabilities.

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**  
**for the year ended 31 December 2022**

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**1. ACCOUNTING POLICIES (Continued)**

**Financial assets and liabilities**

The charitable company's debtors and creditors that meet the definition of either a financial asset or a financial liability are initially recognised at the transaction value and thereafter are stated at amortised cost using the effective interest method.

**Fund accounting**

The general fund comprises the accumulated surpluses of unrestricted income over expenditure, which are available for use in furtherance of the general objectives of the charitable company.

Designated funds are a particular form of unrestricted funds consisting of amounts, which have been allocated or designated for specific purposes by the trustees. The use of designated funds remains at the discretion of the trustees.

**2. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY**

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Other than in respect of the trustees' assessment of the going concern status of the charitable company, there were no other specific judgements, estimates and assumptions that were critical to the preparation of these financial statements.

**3. CHARITABLE ACTIVITIES**

	<b>Unrestricted funds</b>	
	<b>2022</b>	<b>2021</b>
	£	£
Income derived directly from the delivery of education and training programmes	234,058	244,760
Income derived from advertising services	78,750	89,583
	<u>312,808</u>	<u>334,343</u>
	=====	=====

## TAYLOR BENNETT FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (Continued)  
for the year ended 31 December 2022

4.	EDUCATION AND TRAINING	Unrestricted funds	
		2022	2021
		£	£
	Direct costs:		
	Training allowances	70,830	74,311
	Travel costs	6,342	1,018
	Consultancy	11,535	1,985
	Staff costs (note 5)	159,462	147,258
	Other direct expenditure	18,836	14,583
		<u>267,005</u>	<u>239,155</u>
	Governance costs:		
	Fees payable to the Independent examiner for:		
	-Independent examination	3,250	2,950
	-Other services	-	2,650
	Professional services	2,400	-
	Accountancy and advisory costs	1,200	1,150
	Bookkeeping	9,823	9,205
		<u>16,673</u>	<u>15,955</u>
		<u>283,678</u>	<u>255,110</u>
		=====	=====
5.	STAFF COSTS	Unrestricted funds	
		2022	2021
		No.	No.
	The average monthly number of persons employed by the charity (excluding trustees) during the year was, as follows:		
	Course administration	5	4
		=====	=====
		£	£
	Staff costs for the above persons:		
	Wages and salaries	156,554	131,083
	Social security costs	(1,207)	12,488
	Pension costs	4,115	3,687
		<u>159,462</u>	<u>147,258</u>
		=====	=====

During the year, the charity was entitled to claim an employment allowance totalling £16,000, which included making backdated claims for prior years. This allowance has been offset against social security costs above.

In 2022 one employee received total emoluments between £60,001 and £70,000 (2021: one employee received total emoluments between £60,001 and £70,000).

## TAYLOR BENNETT FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (Continued)  
for the year ended 31 December 2022

## 5. STAFF COSTS (Continued)

Total remuneration of those considered key management personnel of the charity was £69,920 (2021: £68,995), which includes employer's national insurance of £7,403 (2021: £6,995).

The trustees received no remuneration for their services to the charitable company, nor were any trustee expenses reimbursed during the current or previous year. Other than in respect of the trustees themselves, the charitable company is not significantly reliant upon the contribution of volunteers.

6. CURRENT DEBTORS	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	12,150	23,380
Other debtors	564	-
Prepayments and accrued income	2,374	2,322
	<u>15,088</u>	<u>25,702</u>
	=====	=====
7. CREDITORS	2022 £	2021 £
Amounts falling due within one year:		
Trade creditors	1,936	1,402
Other taxation and social security costs	4,700	11,554
Other creditors – Scottish Widows pension	870	542
Other creditors – One Per Cent initiative	4,556	3,663
Accruals	10,839	3,950
Deferred income (note 8)	51,542	118,625
	<u>74,443</u>	<u>139,736</u>
	=====	=====
8. DEFERRED INCOME	2022 £	2021 £
Deferred income brought forward at 1 January	118,625	48,250
Deferred income released to the SOFA in the year	(112,017)	(38,250)
Income received during the year and deferred at the year-end	44,934	108,625
	<u>51,542</u>	<u>118,625</u>
	=====	=====

At the balance sheet date, the charity had deferred income relating to education and training programmes which will be run in future years.

## TAYLOR BENNETT FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (Continued)  
for the year ended 31 December 2022

## 9. THE FUNDS OF THE CHARITY

	Balance at 1 January 2022 £	Total income £	Total expenditure £	Balance at 31 December 2022 £
<b>Unrestricted income funds:</b>				
General fund	298,179	326,761	(283,678)	341,262
	=====	=====	=====	=====
	Balance at 1 January 2021 £	Total income £	Total expenditure £	Balance at 31 December 2021 £
<b>Unrestricted income funds:</b>				
General fund	98,423	454,866	(255,110)	298,179
	=====	=====	=====	=====

## 10. RELATED PARTY TRANSACTIONS

Other than the key management personnel remuneration disclosed in note 5, there were no transactions undertaken with related parties during the current or previous year.