

**WORKING HANDS**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 30 NOVEMBER, 2022**

**Company Limited by Guarantee number 8283087**

**Registered Charity number 1150488**

## **WORKING HANDS**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

#### **Directors and Trustees**

Donald Sammut  
Stephen Loach  
Nola Mackie

#### **Company Secretary**

Donald Sammut

#### **Premises**

The Registered Office of the Charity is 10a Kingsdown, Bristol, BS6 5UD.

#### **Principal Bankers**

HSBC 11 Canford Lane, Westbury-on-Trym, Bristol. BS9 3DE

## **WORKING HANDS**

## **ANNUAL REPORT**

### **FOR THE YEAR ENDED 30 NOVEMBER 2022**

The Trustees present their Annual Report and Accounts for year ended 30 November 2022.

#### **Structure, Governance and Management**

##### **Status and Governing Document**

Working Hands is a Company Limited by Guarantee number 8283087 and a Registered Charity number 1150488. Its governing document is a Memorandum and articles dated 22 October 2012. The company was incorporated on 6 November 2012.

##### **Charity**

The Trustees have adopted the provisions of the Charities SORP (FRS 102) in preparing the annual report and accounts. The accounts comply with the Charities Act 2011.

##### **Governance and Internal Control**

The day-to-day activities of the Charity are monitored by the Trustees. Board Meetings are held from time to time and informal discussions and meetings also take place.

New Trustees are appointed by existing Trustees.

##### **Trustees' Responsibilities in relation to the Financial Statements**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- preparing the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ensure

that the financial statements comply with charity law. They are also responsible for safeguarding the assets of the Charity and hence to take reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the Charity and financial information included in the Charity's website.

### **Organisation**

The Board of Trustees, which has a minimum of three members, administers the Charity.

### **Trustee Induction and Training**

New Trustees are made aware of the seriousness of their responsibilities and obligations under charity law. They are able to understand these obligations by reading relevant Charity Commission publications. Trustees are aware of training courses and conferences and may extend their knowledge of matters pertaining to their role in the Charity.

### **Related Parties and cooperation with other organisations**

The Trustees are unpaid and receive no benefit from their work with the Charity.

The Charity has good relationships with a number of local organisations which support the Charity's vision.

### **Pay policy**

The Trustees consider that the board of Trustees comprise the key management personnel of the Charity in charge of directing, controlling, running and operating the Trust on a day to day basis. Details of Trustees' expenses and related party transactions are disclosed in a note to the accounts. There are no paid staff.

### **Objectives and Activities for the public benefit**

#### **Objects**

The objects of the Charity are as follows:

- (1) to conduct a surgical programme, taking surgical expertise to developing countries;
- (2) to improve healthcare in these countries by the provision of money, equipment, expertise and other resources; and
- (3) to educate local health workers in order to improve the quality of the care they provide in their local communities.

#### **Public Benefit**

The trustees have considered the guidance of the Charity Commission on public benefit. The provision of public benefit is given at no charge and is made available to all people including those on low incomes.

## **Activities**

The Charity raises funds for a surgical programme, currently based at leprosy hospitals in Nepal, supporting a team of hand surgeons who travel to operate and to teach the local surgeons. Working Hands is independent, not linked to any major organization, and all donated funds find their way directly to the front line of treatment, purchasing equipment and consumables for each trip.

The surgeons give their time for free. On each visit, some 60 patients undergo surgery to restore function to their hands, enabling them to work, earn a living, support dependents and regain their self-esteem. The project is currently working in Lalgadh, near Janakpur, in Kathmandu and in Green Pastures Hospital in Pokhara. Virtually all patients are illiterate farmers whose only resource is what they can earn by manual labour. This surgery makes a real and immediate difference to their lives.

## **Volunteers**

Working Hands is supported by a growing number of dedicated volunteers.

## **Achievements and Performance for the public benefit**

The visit planned for November 2020 was cancelled due to the COVID Pandemic. Instead, considerable teaching was conducted:

- a. Online via Webinars
- b. Via lectures and images in hard drive sent to the teams of juniors in Kathmandu

In addition, funds were disbursed in various occasions to support the work of surgeons in the field.

The 2021 Anatomy course, administered through the Working Hand Charity account, was cancelled due to COVID. Record has been kept of the fees received from participants and the expenses, honoraria and organizational costs incurred.

At time of writing, there is plan to organize the next field trip in 2022, but this is vulnerable to developments in the pandemic, the vaccination programme in UK and Nepal, and other local factors such as preparedness for an effective visit. The next Anatomy course will also take place in 2022.

## **Financial Review**

### **Review of Activities and Future Developments**

A summary of the financial results and the work of the Charity are set out below. The Charity's income was £41,169 (2021 - £11,220)

### **Risk Assessment**

The major risks to which the Charity has been exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.


**Going Concern**

Taking into account reserves and anticipated recurring income, the Trustees are confident that the Charity remains a going concern for at least twelve months from the date of approval of these accounts.

**Reserves**

The charity has accumulated reserves of £24,156. The Trustees wish to retain six months of unrestricted reserves. The Trustees consider that the fund reserves at the year-end were adequate but not excessive.

The Report was approved by the Trustees on 15<sup>th</sup> September 2023.

A handwritten signature in black ink that reads "Donald Sammut". The signature is written in a cursive style with a large initial 'D'.

Donald Sammut  
Trustee

**WORKING HANDS**

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 30 NOVEMBER 2022**

	Note	2022 TOTAL FUNDS (unrestricted ) £	2021 TOTAL FUNDS (unrestricted) £
<b>INCOME</b> from			
Donations & courses	2	41,169	11,220
Investment interest		0	0
<b>Total Income</b>		41,169	11,220
<b>EXPENDITURE</b> on:			
Charitable activities		49,241	9,870
<b>Total Expenditure</b>	3 & 4	49,241	9,870
<b>Net Income/(Expenditure)</b>		(8,072)	1,350
<b>Funds Reconciliation</b>			
Total funds brought forward		22,839	21,489
<b>Total funds carried forward</b>		24,156	22,839

All the above results derive from continuing activities. All gains and losses recognised in the year are included above.

The notes on pages 5 to 6 form part of these accounts.

**WORKING HANDS**

**BALANCE SHEET at 30 NOVEMBER 2022**

**Company Limited by Guarantee number 8283087**

**Registered Charity number 1150488**

	2022 £	2021 £
<b>Current Assets</b>		
<b>Cash at Bank</b>	24,156	42,069
<b>Debtors and prepayments</b>	-	1,053
	<hr/>	<hr/>
	24,156	43,122
<b>Current Liabilities – Creditors</b>		
<b>Accruals and deferred income</b>	9,600	20,283
	<hr/>	<hr/>
<b>Total Net assets less Current Liabilities</b>	14,556	22,839
<b>Funds</b>	<hr/>	<hr/>
<b>Unrestricted funds</b>	14,556	22,839
	<hr/>	<hr/>