

**THE JACK HAZELDINE FOUNDATION LTD**  
**REPORT & FINANCIAL STATEMENTS**  
**YEAR ENDED 31 AUGUST 2021**

**Company Number: 08197801**

**Charity Number: 1150442**

**THE JACK HAZELDINE FOUNDATION LTD**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED 31 AUGUST 2021**

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**THE JACK HAZELDINE FOUNDATION LTD**  
**REFERENCE & ADMINISTRATIVE INFORMATION**  
**YEAR ENDED 31 AUGUST 2021**

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**Registered Company number:** 08197801

**Registered Charity number:** 1150442

**Charity name:** The Jack Hazeldine Foundation Ltd

**Principal address:** The JHF Office  
First Floor Office Suite  
6-8 Kenn Road  
Clevedon  
North Somerset  
BS21 6EL

**Managing director:** Pearl Cross

**Trustees:** Kim Hazeldine  
Gabrielle Murtagh (Chair)  
Ali Keys  
Ted Hart  
Sarah-Jane Kinley      appointed 13/10/20  
Lucy Thie                      appointed 29/06/21

**Independent examiner:** Josh Kingston  
Burton Sweet Limited  
The Clock Tower  
Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol  
BS48 1UR

**Bankers:** HSBC Bank  
40 High Street  
Portishead  
North Somerset  
BS20 6EN

**Insurers:** Ansvar  
Ansvar House  
31 St Leonard's Road  
Eastbourne  
BN21 3UR

# THE JACK HAZELDINE FOUNDATION LTD

## REPORT OF THE TRUSTEES

### YEAR ENDED 31 AUGUST 2021

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The Trustees of The Jack Hazeldine Foundation Ltd present their annual report and audited financial statements for the year ended 31 August 2021 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

#### OBJECTIVES AND ACTIVITIES

The aim of The Jack Hazeldine Foundation (the JHF) is to inspire and empower young lives through the strength of positive relationships.

We use mentoring, tutoring and bespoke therapeutic provisions to inspire and empower some of the most deprived young people in the UK through the strength of positive relationships. Our passionate team engage with young people and their families to help them build self-esteem, confidence, and resilience, supporting positive behaviour changes and empowering young people to deal effectively with issues impacting their lives.

We work 1:1 both in the community and in schools with vulnerable young people between the ages of 7-19 who either have additional needs or disability, face exclusion from school or are at risk of criminal exploitation. Our diverse and qualified team offer support, opportunity, and consistency to empower young people to thrive.

In terms of measuring our performance, our annual surveys show that 100% of the JHF team enjoy working for the organisation and feel passionate about what they do. This was mirrored by 100% of clients, in the end of year surveys, who stated that they believe in the ability of the JHF to achieve impact and would recommend the JHF to others.

**Our targets for 2020 – 2021 were:**



# THE JACK HAZELDINE FOUNDATION LTD

## REPORT OF THE TRUSTEES

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#### ACHIEVEMENTS AND PERFORMANCE

The Trustees are pleased that the performance and achievements of the JHF, as set out below, demonstrate tremendous growth and diversity in programmes, thereby enabling the organisation to provide far more support, of much better quality, to a far greater number of young people. We also feel that the model is sustainable.

#### PERFORMANCE

##### Our service users

Due to the nature of our work and our ability to support young people with EHCPs, our primary working partner is North Somerset Council (NSC).

We are also actively working with a total of 31 schools and Alternative Learning Providers.

Although our main clients are schools and local councils, we also work in partnership with other organisations such as The Hargreaves Foundation and Clevedon Aid who have also generated funding for support. Because council funding is most often limited to supporting only those children who are meeting funding thresholds and only during term-time, we regularly seek charitable grant funding to support early intervention for children in need of support but not in receipt of funding.

We have also had financial support from the National Lottery, Quartet Community Foundation, Charities Aid Foundation (CAF) North Somerset Community Partnership (via Quartet) and Tesco's Bags of Help, all of which is detailed in the financial section of this document.

The success of all funding bids and grants are the work of our Managing Director.

We have a funding bid strategy in place to realise a combination of small and larger bids, enabling early intervention support.

##### Our current cohort

We are increasingly receiving referrals for children with complex needs. A breakdown of current service users is as follows:

- 87% of our service users have SEND or an EHCP
- 53% have ASD or SCAMP process
- 60% SEMH issues
- 13% PLAC/ LAC
- 16% working with YOT

This year we will have supported 162 young people, comprising of 53 one-to-one mentoring placements, 8 through in-school support, 52 via Lego therapy, and 49 via early intervention outdoor learning workshops.

##### Our current services on offer are as follows:

- 1-2-1 Mentoring
- Mentoring packages: School Support, Transition coaching, Education, Employment & Training Coaching, Youth Offending Support, SEND, Gaining Independence Programme, Travel Training.
- Tutoring- across all key stages
- LEGO therapy
- Outdoor learning at The JHF Orchard - including Outdoor Learning Workshop (currently facilitated by JC Adventures) and on-tools workshops for girls (facilitated by volunteer Cait Chorlton)

# THE JACK HAZELDINE FOUNDATION LTD

## REPORT OF THE TRUSTEES

### YEAR ENDED 31 AUGUST 2021

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#### Organisational Growth

We have experienced a significant rise in referrals (self and stakeholder) since the beginning of the pandemic. COVID has put additional pressure on our services and we have needed to scale up our interventions to reach more young people who are in urgent need and manage the increasing safeguarding demands of our service users. Sadly, many of the children we work with have increasing mental health issues, and as a small team we are facing frequent management of self-harm and contemplation or attempts of suicide amongst service users. Young people are isolated, disconnected and are at an increased risk of antisocial behaviour which will be longstanding, life changing and will affect the wider community. We feel that the solution needs to be collaborative with providers, commissioners and funding stakeholders.

#### Organisational Capacity

To meet this need, we have invested reserves and sought grant support for additional staffing, expanding the scale of new/existing intervention projects designed by people with lived experience, including mentoring, outdoor learning workshops, Lego therapy and wellbeing sessions. Demand for our services will be long term, however we are concerned that if our growth is not well managed (controlled, manageable and sustainable) we will miss opportunities to offer lasting impact. There is a large waiting list for our services, and recruitment of an additional Programme Coordinator/ Safeguarding Support who is now in situ, should enable swift placement roll out and sustainable management of those young people currently in need and awaiting support. We feel there is still a need for increased staffing but are waiting to see the impact of our most recent appointment.

The table below illustrates the exponential organisational growth that we have achieved in all areas.

Delivery year (Sept 1 <sup>st</sup> - Aug 31 <sup>st</sup> )	Support hours delivered per year	Outreach figures (Number of young people supported)	End of year financial reserves	Organisation Size (number of mentors, tutors, office team and Trustees)
18/19	5000	38	£22,306	16
19/20	7800	65	£81,815	24
20/21	10,718	175	£177,865	35
	<b>114% increase in support hours delivered</b>	<b>360% increase in young people reached</b>	<b>697% increase in reserves</b>	<b>118% organisational growth</b>

The creation of a Media and Communications role and an improved marketing strategy has also grown our reputation and reach in the local community. After just eight months, analytics show:

- The organic JHF Facebook reach has risen 155% to 37,923
- We have started getting single organic Facebook post reaches over 8,000 where previously they were in double figures
- Our Instagram reach has increased 100% to 464
- Our Tweet impressions are up approximately 83% to an average of 3,000 per month
- There has been a 450% increase in unique visitors to our LinkedIn page from 10 different industries
- Search views and map views on Google are up 63%
- We are receiving approximately 350 views per month on our Google Business profile, with 200 of those navigating straight to our website in May 2021

# THE JACK HAZELDINE FOUNDATION LTD

## REPORT OF THE TRUSTEES

### YEAR ENDED 31 AUGUST 2021

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- We have featured in regional newspaper editorials twice, based on internally issues press releases, and have had a fundraising campaign featured on national television and radio

We have a strategy in place for further growth.

#### ACHIEVEMENTS

Our spectacular organisational growth, goes hand in hand with some exciting initiatives that have taken off this year. All aspects of our growth and The community outdoor classroom 'The JHF Orchard' project were recently recognised by The Third Sector Awards <https://www.thirdsectorawards.com> an annual event whose aim is to recognise the achievements of charities and provide a platform for examples of good practice. Said awards were in recognition for the creation of our unique, outdoor learning space, 'The JHF Community Outdoor Classroom' in the *Breakthrough of the Year* category and for their CEO Pearl Cross, in the *Rising Chief Executive* category.

We were delighted to be shortlisted and even more delighted to win one of the awards, notably that of *Breakthrough of the Year* for 'The JHF Community Outdoor Classroom'.

Establishing 'The JHF Orchard' in response to Covid was one of our greatest achievements' this year and prevented a potential crisis.

The need to adapt our programmes during the pandemic became apparent very quickly; our referrals increased exponentially in both numbers and complexities and our young people were isolated, disconnected and critically at-risk, whilst the inability for people to gather prevented our normal provision of face-to-face support.

'The JHF Orchard' was an enormous collaborative project reflecting the drive and commitment of the whole JHF team, the impressive repertoire of skills amongst the team and the huge community support that we enjoy.

We set about securing a piece of land from a local farmer and started planning. The swell of community support and inspiration grew and our workforce soon expanded beyond staff members to include school teachers, rugby teams, tradespeople, local businesses, and community volunteers. We promoted "DIY SOS days" on social media for local families to come to together within their bubbles as a COVID safe, half-term lockdown activity.

Despite horrendous weather, the engagement exceeded our expectations; pathways were laid, structures built, and 50+ trees were planted. Many of the volunteers said that the project gave them a much-needed sense of purpose to their lockdown and it gave them hope and enjoyment. We also targeted local businesses, who in turn donated sheds, plants, and materials as well as time and promotion. Our CEO was invited to speak on local radio!

Throughout the pandemic The JHF Orchard enriched the wellbeing of many young people and their families; it was home to hundreds of hours of mentoring and tutoring and a range of inspirational outdoor workshops. Post pandemic, it continues to be community-led, involving schools and community groups who love their time there.

Although 'The JHF Orchard' is an invaluable resource, looking ahead, our aim is to secure a new indoor premises and office space which allows for team expansion but also a more welcoming "hub" environment for service users.

We were delighted to hear of the success of the summer mentoring for 9 young people at risk of becoming NEET from the Voyage Learning Campus. Seven out of the nine are now successfully in

# **THE JACK HAZELDINE FOUNDATION LTD**

## **REPORT OF THE TRUSTEES**

### **YEAR ENDED 31 AUGUST 2021**

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education, employment, or training; one has received emergency mental health support following disclosures to his mentor; three changed future direction over the summer and thanks to their mentor were able to liaise promptly with NSC/ Weston College to secure an appropriate college place/ apprenticeship.

Due to the success of this project VLC have asked us to develop a bespoke package to secure support for their students across the year.

We have strengthened our links with Weston College and most importantly ensured that all nine young people are still in the radar of the Inclusion team and receiving support to secure their future goals.

#### **FINANCIAL REVIEW**

The financial statements show income of £378,214, a 42% increase on the previous year (2020 : £265,803). This income comprised £56,992 from donations (2020 : £687) and £321,222 from schools and local authorities for the provision of mentoring (2020 : £265,116).

As a small charity we were able to quickly respond to the effects of Covid on our ability to continue to provide our services. We found we were able to provide an equally effective service online to the young people needing our support and, as restrictions lifted, through use of the Orchard and as a result there was no detrimental effect on our income.

Our cash reserves have increased by 90%, and debtors remain low. We participated in the Government's Holiday Activities and Food programme, helping to ensure vulnerable children had access to healthy food and engaging activities over the summer holidays. Invoices were raised for this programme prior to the balance sheet date but not settled until schools returned in September, hence the debtor balance this year compared to zero in 2020.

In total, Funding Bids have contributed £65k in the year compared to £20k in 2020 and we are currently awaiting the outcome of a number of other Bids.

#### **Reserves**

Reserves have increased significantly in the year, due to the increase in hours provided to local schools and councils and also the success in winning Funding Bids, a proportion of which contributes to the running costs of the Charity.

The Trustees have established the policy whereby the unrestricted 'free reserves' held by the Charity should be 4 to 12 months of those resources expended. At the start of this year that equated to between £44k and £131k, with the reserves on 1<sup>st</sup> September 2020 being £81,815. The fixed costs of running the Charity have increased during the year, as we have invested, mainly in staff and 4 to 12 months reserves now equates to £70k to £211k. At the balance sheet date our reserves were £177,865 falling within this range.

Beginning the year with generous reserves has allowed us to consider the following:

- We have approached several schools who are struggling to access funding for young people in need. Our reserves allow us to offer our services at reduced rates or free of charge, reaching young people who may not have otherwise been able to access support.
- Additional investment in core staffing/team capacity will be critical to the achievement of our strategic priorities, enabling us to:
  1. Fulfil the existing demand by improving access to services and support
  2. Safeguard the quality of our rapidly growing provision
  3. Develop organisational capacity, skills, and resources

# **THE JACK HAZELDINE FOUNDATION LTD**

## **REPORT OF THE TRUSTEES**

### **YEAR ENDED 31 AUGUST 2021**

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- A new indoor premises would further enable us to reduce waiting lists and lower barriers to accessing our services. It would also foster community collaboration, increase opportunities for group work and improve resources for service users with additional needs.
- If we can increase our impact by expanding our core team and working towards a new location, then we may need to allocate reserves to enable us to achieve that.
- The growth in the Charity means we will need investment in its infrastructure, for instance ensuring we have appropriate IT and HR support, both in terms of systems and personnel. We are currently considering new IT software and are looking at other areas to ensure the Charity continues to run on solid foundations.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing Document**

The Jack Hazeldine Foundation is a Registered Charity (No.1150442) and a Private Company Limited by Guarantee, without share capital (No.08197801), registered with the Charity Commission in January 2013, and governed by a Memorandum of Association for a Charitable Company.

The Jack Hazeldine Foundation was set up by Ben Hazeldine and his family in 2012 using the money collected at his grandfather Jack's funeral. A troubled youngster, Ben worked closely with his grandfather who became a powerful role model for him. Ben was the first child to receive support through what would become the foundation.

##### **Organisational structure**

Trustees use their skills and experience to support the charity, helping them achieve their aims. The Trustees have oversight of the workings of the charity and are responsible for ensuring:

- the charity is carrying out its purpose for the benefit of its service users
- compliance with the charity's constitution and the law;
- they are acting in the charity's best interests;
- managing the charity's resources responsibly;
- acting with reasonable care and skill; and
- ensuring the charity is accountable

The Trustees give their time freely and receive no remuneration or other financial benefits.

Trustees meet with the Managing Director on a quarterly basis. In addition, to assist with the smooth running of the charity the Trustees have set up subcommittees that help them oversee certain aspects of the charity's work. Subcommittees are currently set up for Safeguarding and Finance, and include board members as well as members of the management & operational team. The Safeguarding subcommittee meets once a month; the Finance subcommittee meets termly.

All Trustees have served throughout the year, except as indicated below. Those Trustees sitting on subcommittees are shown in the table.

**THE JACK HAZELDINE FOUNDATION LTD**  
**REPORT OF THE TRUSTEES**  
**YEAR ENDED 31 AUGUST 2021**

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Trustee				Committee	
		Appointed	Resigned	Safeguarding	Finance
Kim Hazeldine	Chair				✓
Alasdair Keys					
Gabrielle Murtagh				✓	
Stephen Edward Craig Hart					✓
Sarah-Jane Kinley		13.10.20			
Lucy Thie		29.06.21			
Dan Lawton			03.09.21		

**Recruitment and appointment of Trustees.**

The existing Trustees and the Managing Director are responsible for the recruitment of new Trustees. The Chair will meet potential Trustees before accepting them on to the Board. The Board is well represented in the areas of education, business, marketing, and community but lack expertise in terms of finance and accounting, legal and governance, and HR. The Board recognises this urgent need and are in the process of creating a recruitment policy which will support recruitment outside their usual pool of contacts and lead to a diverse Board with a wide range of skills.

**Induction and training of Trustees**

A well thought out Induction process for Trustees and a Trustee Induction pack was introduced this year. This ensures that new Trustees are aware of the scope of their responsibilities under the Charities Act. This will be reviewed in tandem with the introduction of the recruitment policy and subsequent recruitment drive.

All Trustees are required to have an Enhanced DBS certificate, Safeguarding, GDPR and PREVENT training.

**Risk Management**

The Trustees have recently assessed the risks the charity faces and have drawn up a risk matrix which identifies the nature of the risks, the likelihood of the risks happening, the existing controls and the controls needed to mitigate the risk. The Trustees will review this risk matrix regularly at their meetings and at meetings of the two sub committees on safeguarding and finance. The Trustees are satisfied that systems are in place or arrangements are in hand, to manage the risks that have been identified.

**THE JACK HAZELDINE FOUNDATION LTD**  
**REPORT OF THE TRUSTEES**  
**YEAR ENDED 31 AUGUST 2021**

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also directors of The Jack Hazeldine Foundation Ltd for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the strategic report and directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 24 January 2022 and signed on its behalf by:

.....

G Murtagh - Trustee

**THE JACK HAZELDINE FOUNDATION LTD**  
**INDEPENDENT EXAMINER'S REPORT**  
**YEAR ENDED 31 AUGUST 2021**

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**Independent examiner's report to the trustees of The Jack Hazeldine Foundation Ltd ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 August 2021

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Josh Kingston ACA  
Burton Sweet Limited  
The Clock Tower  
5 Farleigh Court  
Old Weston Road  
Flax Bourton  
Bristol BS48 1UR

Date: 24 January 2022

# THE JACK HAZELDINE FOUNDATION LTD

## STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 AUGUST 2021

		Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020 <i>Restated</i>
	Note	£	£	£	£
<b>Income from:</b>					
Donations and legacies	2	3,757	53,235	56,992	687
Charitable activities	3	-	321,222	321,222	265,116
<b>Total income</b>		<u>3,757</u>	<u>374,457</u>	<u>378,214</u>	<u>265,803</u>
<b>Expenditure on:</b>					
Raising funds	4	-	4,671	4,671	-
Charitable activities	5	5,649	271,844	277,493	206,294
<b>Total expenditure</b>		<u>5,649</u>	<u>276,515</u>	<u>282,164</u>	<u>206,294</u>
<b>Net income/(expenditure)</b>	8	(1,892)	97,942	96,050	59,509
Transfers between funds		97,257	(97,257)	-	-
<b>Net movement in funds</b>		<u>95,365</u>	<u>685</u>	<u>96,050</u>	<u>59,509</u>
<b>Total funds at start of year</b>	16	81,815	-	81,815	22,306
<b>Total funds at end of year</b>	16	<u>177,180</u>	<u>685</u>	<u>177,865</u>	<u>81,815</u>

The Charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 13 to 22 form part of these financial statements  
See note 11 for fund-accounting comparative figures

# THE JACK HAZELDINE FOUNDATION LTD

## BALANCE SHEET

AS AT 31 AUGUST 2021

Company number: 08197801

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	12	11,296	677
		<u>11,296</u>	<u>677</u>
<b>Current assets</b>			
Debtors	13	10,615	-
Cash at bank and in hand		214,215	112,801
		<u>224,830</u>	<u>112,801</u>
<b>Liabilities</b>			
Creditors : amounts falling due within one year	14	(58,261)	(31,663)
<b>Net current assets</b>		<u>166,569</u>	<u>81,138</u>
<b>Net assets</b>		<u><u>177,865</u></u>	<u><u>81,815</u></u>
<b>FUNDS</b>			
<b>Unrestricted funds</b>			
General funds	17	177,180	81,815
<b>Restricted funds</b>	17	685	-
<b>Total funds</b>		<u><u>177,865</u></u>	<u><u>81,815</u></u>

For the year ended 31 August 2021, the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the period in question in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the Trustees on 24 January 2022 and are signed on their behalf by:

G Murtagh  
Trustee

**The notes on pages 13 to 22 form part of these financial statements**

# THE JACK HAZELDINE FOUNDATION LTD

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2021

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### 1 Accounting policies

#### **Accounting convention**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice, Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

There are no material uncertainties about the charity's ability to continue as a going concern, despite the significant uncertainty being caused by the worldwide COVID-19 crisis. Whilst the Trustees expect there to be a significant impact on the charity's operations in the coming months and years, the charity has sufficient reserves to be able to meet these challenges.

#### **Income**

Income from donations and grants are included in income when these are receivable, except as follows:

- I. When donors specify that donations/grants given to the charity must be used in future accounting periods, the income is deferred until those periods;
- II. When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Legacies are included on a receivable basis where charity is entitled to the income, it can be measured reliably and receipt is probable. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is not included in income but is treated as a contingent asset and disclosed if material.

#### **Expenditure**

Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.

#### **Raising funds**

Raising funds expenditure include those costs incurred in seeking voluntary contributions and other costs which include the costs of running and participating in fundraising events and collections.

#### **Charitable Activities**

Grants awarded are allocated to charitable activities.

Grants awarded are treated as expenditure and a liability in the accounts as soon as they become legal or constructive obligations. In the case of multi-year grant awards, the funding for all years is immediately recognised unless there are conditions which need to be met by the recipient to enable the release of subsequent years' funding.

#### **Governance costs**

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity. Governance costs are included within support costs.

# THE JACK HAZELDINE FOUNDATION LTD

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2021

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### 1 Accounting policies (*continued*)

#### ***Allocation and apportionment costs***

Certain expenditure is directly attributable to specific activities and this has been included in those cost categories. Other costs, which are attributable to more than one category, are apportioned across cost categories on the basis of an assessment of workload carried out from time to time.

Overhead support costs have been allocated between fundraising and publicity costs, fundraising trading and charitable activities. The apportionment has been allocated on the basis of usage and is analysed in note 6.

#### **Tangible fixed assets**

Fixed assets are held at cost less accumulated depreciation. Depreciation is calculated so as to write off the cost of an asset, less its estimated ultimate residual value, over the useful life of that asset as follows:

Leasehold Improvements - 33% reducing balance  
Office Equipment - 33% reducing balance

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in note of the financial statements.

#### **Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

Prepayments are valued at the amount prepaid net of any trade discounts due.

#### **Creditors**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

#### **Pension costs and other post-retirement benefits**

The charity contributes to defined contribution pension schemes. Contributions payable to the charity's pension schemes are charged to the Statement of Financial Activities in the period to which they relate.

# THE JACK HAZELDINE FOUNDATION LTD

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2021

### 2 Income from: Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Donations	3,757	-	3,757	687
Grants received	-	53,235	53,235	-
	<u>3,757</u>	<u>53,235</u>	<u>56,992</u>	<u>687</u>

All income from donations and legacies in the prior year were unrestricted.

### 3 Income from: Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Mentoring	-	321,222	321,222	265,116
	<u>-</u>	<u>321,222</u>	<u>321,222</u>	<u>265,116</u>

All income from charitable activities in the prior year were restricted.

### 4 Expenditure on: Raising funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 <i>Restated</i> £
Advertising & promotions	-	4,671	4,671	-
	<u>-</u>	<u>4,671</u>	<u>4,671</u>	<u>-</u>

### 5 Expenditure on: Charitable activities

	Direct Costs £	Support Costs (Note 6) £	Total Funds 2021 £
Mentoring	136,828	140,665	277,493
	<u>136,828</u>	<u>140,665</u>	<u>277,493</u>

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**5 Expenditure on: Charitable activities (*continued*)**

**Prior year comparatives**

	<b>Direct Costs</b>	<b>Support Costs (Note 6)</b>	<b>Total Funds 2020</b>
	<i>Restated</i> £	<i>Restated</i> £	<i>Restated</i> £
Mentoring	102,841	103,453	206,294
	<u>102,841</u>	<u>103,453</u>	<u>206,294</u>

**6 Support costs**

Support costs, included in note 5, are as follows:

		<b>Charitable Activities</b>	<b>Total 2021</b>	<b>Total 2020 <i>Restated</i></b>
		£	£	£
Wages and salaries	(Note 9)	112,986	112,986	90,633
Finance costs		73	73	72
Heat and light		339	339	151
Insurance		318	318	343
Rent and rates		6,251	6,251	5,096
Telephone and internet		764	764	156
Office costs		2,456	2,456	2,760
Training		1,886	1,886	714
Repairs and maintenance		2,282	2,282	52
Legal and professional		5,677	5,677	1,399
Depreciation		5,649	5,649	337
Other costs		600	600	500
Governance costs	(Note 7)	1,384	1,384	1,240
		<u>140,665</u>	<u>140,665</u>	<u>103,453</u>

# THE JACK HAZELDINE FOUNDATION LTD

## NOTES TO THE FINANCIAL STATEMENTS

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### 7 Governance costs

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020 <i>Restated</i>
	£	£	£	£
Independent Examiner's fees	410	-	410	380
- for other services	850	-	850	850
Trustee expenses	124	-	124	10
	<u>1,384</u>	<u>-</u>	<u>1,384</u>	<u>1,240</u>

All governance costs in the prior year were unrestricted.

### 8 Net income/(expenditure) for the year

This is stated after charging:

	2021 £	2020 £ <i>Restated</i>
Auditor's remuneration - for audit services	410	380
- for other services	850	850
Trustees' travel, meeting and training expenses	124	10
Depreciation	<u>5,649</u>	<u>337</u>

One Trustee has been reimbursed for their out of pocket expenses (2020: One). No Trustee received any remuneration during the year.

Aggregate donations from Trustees, key management personnel, and other related parties was £Nil (2020: £Nil).

### 9 Staff costs and numbers

The aggregate payroll costs were:

	2021 £	2020 £ <i>Restated</i>
Wages & salaries	104,010	85,679
Social security costs	5,278	2,139
Pension contributions	3,698	2,815
	<u>112,986</u>	<u>90,633</u>

No employee received emoluments of more than £60,000.

The average number of employees during the year was 4 (2020: 3), calculated on the basis of average headcount. The total employment benefits received by key management personnel including employer national insurance and employer pension were £57,635 (2020: £51,988).

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**10 Taxation**

The charity is exempt from corporation tax on its charitable activities.

**11 Statement of Financial Activities comparative figures**

<b>For the year ended 31 August 2020</b>	<b>Unrestricted Funds <i>Restated</i> £</b>	<b>Restricted Funds <i>Restated</i> £</b>	<b>Total Funds 2020 <i>Restated</i> £</b>
<b>Income from:</b>			
Gifts and donations	687	-	687
Charitable activities	-	265,116	265,116
<b>Total income</b>	<b>687</b>	<b>265,116</b>	<b>265,803</b>
<b>Expenditure on:</b>			
Charitable activities	250	206,044	206,294
<b>Total expenditure</b>	<b>250</b>	<b>206,044</b>	<b>206,294</b>
<b>Net income/(expenditure) for the year</b>	<b>437</b>	<b>59,072</b>	<b>59,509</b>
Transfers between funds	60,932	(60,932)	-
<b>Net movement in funds</b>	<b>61,369</b>	<b>(1,860)</b>	<b>59,509</b>
<b>Total funds at start of year</b>	<b>20,446</b>	<b>1,860</b>	<b>22,306</b>
<b>Total funds at end of year</b>	<b>81,815</b>	<b>-</b>	<b>81,815</b>

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**12 Tangible fixed assets**

	<b>Leasehold Improvements £</b>	<b>Office Equipment £</b>	<b>Total £</b>
<b>Cost or valuation</b>			
At 1 September 2020	-	1,688	1,688
Additions	16,268	-	16,268
At 31 August 2021	<u>16,268</u>	<u>1,688</u>	<u>17,956</u>
<b>Depreciation</b>			
At 1 September 2020	-	1,011	1,011
Charge for the year	5,423	226	5,649
At 31 August 2021	<u>5,423</u>	<u>1,237</u>	<u>6,660</u>
<b>Net book value</b>			
At 31 August 2021	<u>10,845</u>	<u>451</u>	<u>11,296</u>
At 31 August 2020	<u>-</u>	<u>677</u>	<u>677</u>

**13 Debtors**

	<b>2021 £</b>	<b>2020 £</b>
<b>Due in less than one year:</b>		
Trade debtors	9,692	-
Prepayments	347	-
Other debtors	576	-
	<u>10,615</u>	<u>-</u>

**14 Creditors: amounts falling due within one year**

	<b>2021 £</b>	<b>2020 £</b>
Trade creditors	459	1,441
Other creditors	2,621	-
Accruals and deferred income	51,415	27,364
Social security and other taxes	3,766	2,858
	<u>58,261</u>	<u>31,663</u>

# THE JACK HAZELDINE FOUNDATION LTD

## NOTES TO THE FINANCIAL STATEMENTS

### YEAR ENDED 31 AUGUST 2021

#### 15 Operating Leases

At 31 August 2021 the organisation had total commitments under non-cancellable operating leases in relation to premises as set out below:

	2021 £	2020 £
Within one year	1,990	790
Between two to five years	1,900	-
	<u>3,890</u>	<u>790</u>

#### 16 Movement in funds

For the year ended 31 August 2021

	At 1 Sep 2020 £	Income £	Expenditure £	Transfers £	At 31 Aug 2021 £
<b>Restricted funds</b>					
Jack Hazeldine Foundation					
Mentoring	-	321,222	(234,684)	(86,538)	-
CAF Resilience Grant	-	35,100	(28,440)	(6,660)	-
Quartet Community Foundation	-	9,190	(9,190)	-	-
National Lottery	-	8,945	(4,201)	(4,059)	685
	<u>-</u>	<u>374,457</u>	<u>(276,515)</u>	<u>(97,257)</u>	<u>685</u>
<b>Unrestricted funds</b>					
General funds	81,815	3,757	(5,649)	97,257	177,180
	<u>81,815</u>	<u>3,757</u>	<u>(5,649)</u>	<u>97,257</u>	<u>177,180</u>
<b>Total funds</b>	<u>81,815</u>	<u>378,214</u>	<u>(282,164)</u>	<u>-</u>	<u>177,865</u>

# THE JACK HAZELDINE FOUNDATION LTD

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 AUGUST 2021

### 16 Movement in funds (*continued*)

#### Restricted funds

Jack Hazeldine Foundation Mentoring - These funds are provided by schools to work with disengaged children by providing mentors to inspire and lead these children to re-engage with their lives. There were transfers to general funds during the year which related to the excess in funds of services provided in the year.

CAF Resilience Grant - These funds are provided to enable us to provide early intervention for young people who require support, but who are not funded by their Local Council. There were transfers in the year to the general fund in relation to capital additions for the Orchard learning space.

Quartet Community Foundation - These funds are provided to enable us to provide early intervention for young people who require support, but who are not funded by their Local Council.

National Lottery - These funds are provided to enable us to provide early intervention for young people who require support, but who are not funded by their Local Council. There were transfers in the year to the general fund in relation to capital additions for the Orchard learning space.

#### For the year ended 31 August 2020

	At 1 Sep 2019 £	Income £	Expenditure £	Transfers £	At 31 Aug 2020 £
<b>Restricted funds</b>					
Jack Hazeldine Foundation Mentoring	1,860	265,116	(206,044)	(60,932)	-
	<u>1,860</u>	<u>265,116</u>	<u>(206,044)</u>	<u>(60,932)</u>	<u>-</u>
<b>Unrestricted funds</b>					
General funds	20,446	687	(250)	60,932	81,815
	<u>20,446</u>	<u>687</u>	<u>(250)</u>	<u>60,932</u>	<u>81,815</u>
<b>Total funds</b>	<u>22,306</u>	<u>265,803</u>	<u>(206,294)</u>	<u>-</u>	<u>81,815</u>

**THE JACK HAZELDINE FOUNDATION LTD**  
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**17 Analysis of net assets between funds**

	<b>Restricted Funds</b>	<b>Unrestricted General Funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>As at 31 August 2021</b>			
Tangible fixed assets	-	11,296	11,296
Other net assets	685	165,884	166,569
	<u>685</u>	<u>177,180</u>	<u>177,865</u>

	<b>Restricted Funds</b>	<b>Unrestricted General Funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>As at 31 August 2020</b>			
Tangible fixed assets	-	677	677
Other net assets	-	81,138	81,138
	<u>-</u>	<u>81,815</u>	<u>81,815</u>

**18 Related party transactions**

During the year one trustee received payments for consultancy fees in relation to mentoring of a total amount of £384 (2020: £3,246). The managing director's spouse received payments for mentoring and reimbursements of capital expenditure during the year of a total amount of £18,174 (2020: £11,887). There were no other related party transactions with trustees during the year.