

Rosalie Ryrie Foundation Ltd

Charity number 1150419

A company limited by guarantee number 7762294

Annual Report and Financial Statements **for the year ended 31 March 2023**



WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

Rosalie Ryrie Foundation Ltd

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Rosalie Ryrie Foundation Ltd

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Russell Gibson	Chair	
Joanna Adhikari	Treasurer	
Fiona Marshall	Secretary	
Dawn Taylor		
Kelly Burnett		Resigned 28 November 2022
Imogen Broley		Appointed 4 July 2022
Samantha Woolley		Appointed 4 July 2022
Charity number	1150419	Registered in England and Wales
Company number	7762294	Registered in England and Wales

Registered and principal address	Bankers
Footsteps 69 Brunswick Street Wakefield WF1 4PA	Unity Trust Bank PO Box 7193 Planetary Road Willenhall WV1 9DG

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 5 September 2011. It is governed by a memorandum and articles of association as amended on 10 October 2012. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Rosalie Ryrie Foundation Ltd

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The charity's objects

To provide for the relief of persons, and their dependents who have been physically, sexually, psychologically/emotionally and financially abused within an intimate or family relationship in Wakefield. To provide training and advance public education and understanding of the issues of domestic violence in Wakefield. To introduce and engage in services which promote healthy relationships.

The charity's main activities

The organisation is unique in the field of behaviour management. It exists to improve the lives of family members in destructive relationships by giving individuals' safety and freedom from fear and domestic abuse. We work with adults, children and family units who have aggressive or conforming behaviours and those who identify early negative behaviour traits and who want preventative action. From our Wakefield family centre we offer support and a safe environment, to enable them to achieve a more positive future. This will be through group work and individual one to one and family sessions. We raise awareness of negative behaviour and the effect it has on relationships within and outside of the family group.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular raising awareness of Domestic abuse and its effects on families and children.

Achievements and performance

This year we have supported.

Total of 317 new referrals:

Men 179

Women 122

Families 16

This work with parents means this has impacted on 557 children and 14 unborn childrens' home lives and hopefully their wellbeing.

We have managed to continue working through the pandemic by risk assessing our whole service and stream lining to enable the staff to meet the needs and be able to offer families continuing support.

During the Coronavirus pandemic the Foundation continued to see clients after undertaking a risk assessment and putting in place Covid procedures. This saw group sizes reduce from 15/20 per group to 4 clients and 2 staff per group. Staff wear visors and clients wear masks, all seats are 2 meters apart and there is a 30-minute break between groups to allow for bubbling and clean down of all facilities. Only being 4 per group meant initially running fortnightly for existing clients to be able to access the service. Following this the decision was made, after clients were requesting to return to weekly sessions, that opening more groups at different times was the way forward. This meant that the organisation previously had 6 groups: 2 Footsteps4Mums and 3 FootstepsforDads, plus a Mental Health women's group. The foundation is now running 17 groups split between Male and Female.

We worked with the local authority as essential service within our district through this year. Which worked positively for the community.

We have once again supported university social work students on placements at either BA or MA level and continue to work with universities to provide a real insight into Domestic Abuse support services.

Rosalie Ryrie Foundation Ltd

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance (Continued)

Special thanks go to our volunteers who have given 1,698 hours of their time over the past year to deliver the service. We have seven volunteers who have enabled RRF to deliver the front-line service to support the families that have attended.

We continue to develop our board of trustees, recruiting new trustees with required skills and experience to help lead RRF in the future. Working together the trustees and service manager have successfully submitted fundraising applications to new and existing funders. With a new funding strategy in place, we will continue to build a mix of income streams to provide long term stability of RRF services.

'We would like to thank all the people who have supported RRF over the past year including Young Lives, Nova and WYCAS without whose input we could not deliver the range of services to the level of people we do.

We would like to thank the funders who have supported the foundation, Wakefield CCG, West Yorkshire Combined Authority, Young Lives Consortium, The Mayor and Deputy Mayor of West Yorkshire, West Yorkshire Police, Morrison's Community Champion, Ossett Rotary Club, Melissa Radway School of Dance, clients for ongoing donations and appreciation of the work we do. Prestige Awards for awarding the Non-profit organisation of the year – West Yorkshire award.

The Rosalie Ryrie Foundation Limited has completed another year as a limited company with charitable status. RRF works to improve the lives of family members affected by domestic abuse and/ or destructive relationships. The main aim is to break the cycle of abusive, aggressive and conforming behaviours and enable families to stay together in a safe, positive and stable environment. We have over 13 years of experience of working with the whole family unit or as individuals from toddlers to grandparents including child to parent abuse.

Financial review

The net expenditure for the year was £21,799, including net expenditure of £1,636 on unrestricted funds and net expenditure of £20,163 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £7,827.

The foundation's intention is to increase the level of unrestricted reserves each year until it reaches 3 months running costs.

Current reserves are below the level of unrestricted reserves set by the policy, the trustees intend to remedy this by the following actions:

To apply for unrestricted funds and to apply for overhead costs in restricted funding applications where possible;

The Service Manager is meeting with the Local Authority to identify gaps in services and an application is being made to the National Lottery Community Fund for 3-5 years funding;

The Operational Manager is applying to Esmee Fairbairn, Liz & Terry Bramall Foundation, Garfield Weston and Randall Foundation as these are funders identified as a good match to support the work of the foundation.

The foundation can take paying Perpetrator programme clients to generate funds to increase reserves, as well as any donations or fundraising.

Rosalie Ryrie Foundation Ltd

Trustees' report (continued) for the year ended 31 March 2023

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

approved by the board of trustees on 18/12/2023

Joanna Adhikari (Trustee)

Rosalie Ryrie Foundation Ltd

Independent examiner's report to the trustees of Rosalie Ryrie Foundation Ltd

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2023, which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

19/12/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Rosalie Ryrie Foundation Ltd
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and donations	(2)	2,040	119,638	121,678	122,932
Service income		2,873	2,312	5,185	3,895
Fund raising		-	-	-	1,107
Total income		4,913	121,950	126,863	127,934
Expenditure on:					
Salary , NI and pension costs	(3)	7,776	122,061	129,837	103,867
Payroll costs		-	871	871	783
Training course costs		-	1,642	1,642	3,100
Travel and subsistence expenses		-	3,696	3,696	1,210
Utilities		163	1,887	2,050	2,120
Insurance		-	1,201	1,201	1,212
Telephone and internet		-	1,333	1,333	1,386
Repairs and maintenance		2	676	678	631
Stationery, printing and postage		-	968	968	806
Cleaning		-	-	-	199
Accountancy		-	416	416	-
Independent examination		78	780	858	780
Legal and professional		-	485	485	121
Bank charges		-	144	144	115
Sundry expenses		-	-	-	364
Computer and software costs		-	1,219	1,219	979
Membership and subscriptions		-	1,198	1,198	734
Service costs		119	917	1,036	1,260
Depreciation		930	-	930	300
Grant refund		-	-	-	3,802
Advertising and promotions		-	100	100	1,000
Total expenditure		9,068	139,594	148,662	124,769
Net income / (expenditure)		(4,155)	(17,644)	(21,799)	3,165
Transfers between funds		2,519	(2,519)	-	-
Net movement in funds		(1,636)	(20,163)	(21,799)	3,165
Fund balances brought forward		11,652	79,325	90,977	87,812
Fund balances carried forward	(4)	10,016	59,162	69,178	90,977

All incoming resources and resources expended derive from continuing activities.

Rosalie Ryrie Foundation Ltd
Balance sheet
as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 2,189	-	2,189	600
Total fixed assets	<u>2,189</u>	<u>-</u>	<u>2,189</u>	<u>600</u>
Current assets				
Debtors and prepayments	(6) 1,119	1,643	2,762	31,601
Cash at bank	8,349	57,519	65,868	59,945
Total current assets	<u>9,468</u>	<u>59,162</u>	<u>68,630</u>	<u>91,546</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(7) 1,641	-	1,641	1,169
Total current liabilities	<u>1,641</u>	<u>-</u>	<u>1,641</u>	<u>1,169</u>
Net current assets / (liabilities)	<u>7,827</u>	<u>59,162</u>	<u>66,989</u>	<u>90,377</u>
Net assets	<u>10,016</u>	<u>59,162</u>	<u>69,178</u>	<u>90,977</u>
Funds				
Unrestricted funds	10,016	-	10,016	11,652
Restricted funds	-	59,162	59,162	79,325
Total funds	<u>10,016</u>	<u>59,162</u>	<u>69,178</u>	<u>90,977</u>

For the year ending 31 March 2023 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who are also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 18/12/2023

Joanna Adhikari (Trustee)

Rosalie Ryrie Foundation Ltd

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Office equipment: over 4 years

Plant and machinery : over 5 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Rosalie Ryrie Foundation Ltd
Notes to the accounts continued
for the year ended 31 March 2023

2 Grants and donations	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
NHS Wakefield Clinical Commissioning Group	-	44,960	44,960	47,260
Young Lives Consortium	-	41,460	41,460	59,168
West Yorkshire Combined Authority	-	33,218	33,218	-
Wakefield Metropolitan District Council	-	-	-	13,266
Other donations	2,040	-	2,040	3,238
	<u>2,040</u>	<u>119,638</u>	<u>121,678</u>	<u>122,932</u>

3 Staff costs and numbers	2023 £	2022 £
Gross salaries	118,974	95,851
Social security costs	10,273	7,320
Employment allowance	(5,000)	(4,000)
Pensions	5,590	4,696
	<u>129,837</u>	<u>103,867</u>

The average number of employees during the year was 5.5, being an average of 4.4 full time equivalent (2022: 5, 4.1 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023 £	2022 £
Costs of the scheme to the charity for the year	5,590	4,696

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Domestic Abuse Recovery Supp.	8,124	32,813	7,766	(757)	32,414
Future In Mind (FiM)	23,237	10,959	9,091	-	25,105
MOJ	-	27,222	26,807	-	415
RRF Next Steps	33,022	-	32,497	-	525
SCF	-	5,996	5,996	-	-
Stepping Out	-	44,960	44,257	-	703
Stepping Out +	3,850	-	2,088	(1,762)	-
VCS - Mental health fund	3,412	-	3,412	-	-
WMDC - CSP	7,680	-	7,680	-	-
	<u>79,325</u>	<u>121,950</u>	<u>139,594</u>	<u>(2,519)</u>	<u>59,162</u>

Fund name	Purpose of restriction
Domestic Abuse Recovery Supp.	Towards supporting women and children through safe accommodation. Transfer relates to moving fixed asset costs that will be used for the general use of the charity.
Future In Mind (FiM)	For a Community Navigator post. Early intervention, emotional health and well being of children and young people. The transfer relates to costs to host the role included in the funding.
MOJ	Towards a new post as support worker to work with victims of domestic abuse and sexual violence.

Rosalie Ryrie Foundation Ltd

Notes to the accounts continued

for the year ended 31 March 2023

4 Restricted funds (continued)

Fund name	Purpose of restriction
RRF Next Steps	Working with perpetrators of domestic abuse and supporting the wider family.
SCF	Working with men, women, children, victims and perpetrators of domestic abuse – keeping women & girls safe.
Stepping Out	Towards gender-based groups for males and females, groups run weekly, tackle anxiety and depression and other mental health related issues link to destructive relationships. Transfer relates to moving fixed asset costs that will be used for the general use of the charity.
Stepping Out +	Towards mental health women's group for extreme mental health & behaviour requirements.
VCS - Mental health fund	Emotional and Mental Wellbeing Grant Fund.
WMDC - CSP	Towards salary costs.

5 Tangible assets

	Fixtures and fittings	Office equipment	Total
Cost	£	£	£
At 1 April 2022	1,500	3,327	4,827
Additions	-	2,519	2,519
At 31 March 2023	1,500	5,846	7,346
Depreciation			
At 1 April 2022	900	3,327	4,227
Charge for year	300	630	930
At 31 March 2023	1,200	3,957	5,157
Net book value			
At 31 March 2023	300	1,889	2,189
At 31 March 2022	600	-	600

6 Debtors and prepayments

	2023	2022
	£	£
Debtors	1,119	17,709
Prepayments	1,643	1,153
Accrued income	-	12,739
	2,762	31,601

7 Creditors and accruals

	2023	2022
	£	£
Creditors	500	114
Accruals	1,141	1,055
	1,641	1,169

Rosalie Ryrie Foundation Ltd
Notes to the accounts continued
for the year ended 31 March 2023

8 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £42,456 (previous year: £36,466).

Rosalie Ryrrie Foundation Ltd
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2023

	2023	2022	2023	2022	2023	2022
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	2,040	3,238	119,638	119,694	121,678	122,932
Service income	2,873	3,895	2,312	-	5,185	3,895
Fund raising	-	1,107	-	-	-	1,107
Total income	4,913	8,240	121,950	119,694	126,863	127,934
Expenditure						
Salary , NI and pension costs	7,776	17,260	122,061	86,607	129,837	103,867
Payroll costs	-	-	871	783	871	783
Training course costs	-	-	1,642	3,100	1,642	3,100
Travel and subsistence expenses	-	-	3,696	1,210	3,696	1,210
Utilities	163	242	1,887	1,878	2,050	2,120
Insurance	-	713	1,201	499	1,201	1,212
Telephone and internet	-	262	1,333	1,124	1,333	1,386
Repairs and maintenance	2	551	676	80	678	631
Stationery, printing and postage	-	206	968	600	968	806
Cleaning	-	49	-	150	-	199
Accountancy	-	-	416	-	416	-
Independent examination	78	240	780	540	858	780
Legal and professional	-	-	485	121	485	121
Bank charges	-	62	144	53	144	115
Sundry expenses	-	364	-	-	-	364
Computer and software costs	-	-	1,219	979	1,219	979
Membership and subscriptions	-	280	1,198	454	1,198	734
Service costs	119	1,093	917	167	1,036	1,260
Depreciation	930	300	-	-	930	300
Grant refund	-	-	-	3,802	-	3,802
Advertising and promotions	-	-	100	1,000	100	1,000
Total expenditure	9,068	21,622	139,594	103,147	148,662	124,769
Net income / (expenditure)	(4,155)	(13,382)	(17,644)	16,547	(21,799)	3,165
Transfers between funds	2,519	1,955	(2,519)	(1,955)	-	-
Net movement in funds	(1,636)	(11,427)	(20,163)	14,592	(21,799)	3,165
Fund balances brought forward	11,652	23,079	79,325	64,733	90,977	87,812
Fund balances carried forward	10,016	11,652	59,162	79,325	69,178	90,977