

# FRANCISCAN SERVANTS OF MARY TRUST

England & Wales · Charity number 1150400

## Details

---

**Status** Registered

**Legal form** Charitable company

**Company number** [07422636](#)

**Registered** 2013-01-09

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 12 Kingsway  
Wembley  
Middlesex  
HA9 7QR

**Phone** 020 8858 1845

**Email** [philipseraphine47@gmail.com](mailto:philipseraphine47@gmail.com)

**Website** [fmsisters.org.in](http://fmsisters.org.in)

## Activities

---

**Objects:** THE OBJECTS OF THE CHARITY ARE:2.1 THE RELIEF OF INDIVIDUALS IN NEED, BY REASON OF YOUTH, AGE, ILL-HEALTH, DISABILITY, FINANCIAL HARDSHIP, SOCIAL EXCLUSION OR OTHER DISADVANTAGE, IN PARTICULAR BUT NOT LIMITED TO, DOMESTIC WORKERS IN NEED IN LONDON; 2.2 THE ADVANCEMENT OF THE ROMAN CATHOLIC RELIGION; AND2.3 THE ADVANCEMENT OF EDUCATION IN ACCORDANCE WITH THE PRINCIPLES OF THE ROMAN CATHOLIC FAITH.“SOCIAL EXCLUSION” MEANS BEING EXCLUDED FROM SOCIETY, OR PART OF SOCIETY, AS A RESULTOF ONE OR MORE OF THE FOLLOWING FACTORS: UNEMPLOYMENT, POOR EDUCATION OR SKILLSATTAINMENT (INCLUDING LANGUAGE SKILLS), ETHNIC ORIGIN, RELIGION, BELIEF OR CREED, OR POORHOUSING THAT DOES NOT MEET BASIC HABITABLE STANDARDS.

**Activities:** Advice and service to the migrant domestic workers.Personal care and attention to senior citizens, sick domestics.Free accommodation to the domestics who are thrown out of job.Service as interpreters.Moral support to the emotionally disturbed and depressed womenSupport ?Justice for the migrant domestic workers? in all their campaign and learning activities.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Accommodation/housing, Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Defined Groups, The General Public/mankind

## Geography

- Brent
- Greenwich

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£31,496	£26,392	-	-
2023-10-31	£21,607	£25,309	-	-
2022-10-31	£28,990	£35,451	-	-
2021-10-31	£32,240	£23,356	-	-
2020-10-31	£27,849	£24,027	-	-

## Trustees

Name	Role	Appointed
REETHAMMA PAUL	Chair	2012-11-02
ANNE JOSEPH LE BELLEC		2012-11-02
COLETTE LECONTE		2012-11-02
LEELA ROSELIN PHILIP		2012-11-02
MARY SELVARAJ		2012-11-02
SHALINI SALETH		2012-11-02

**FRANCISCAN SERVANTS OF MARY TRUST**

England & Wales - Charity number 1150400

---

# Accounts

---

**Franciscan Servants of Mary Trust**  
**Directors' report (incorporating the Trustees' annual report)**  
**For the year ended 31 October 2024**

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements for the year ended 31 October 2023

**Full name** Franciscan Servants of Mary Trust

**Resisted charity number** 1150400 **Registered Company number** 07422636

**Principal address**

12 Kingsway  
Wembley  
United Kingdom  
HA9 7QR

**Directors (Trustees)**

Reethamma Paul  
Anne Joseph Le Bellec  
Leela Philip  
Saleth Shalini Siluvaimuthu  
Colette Leconte

**Governance and management**

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 10<sup>th</sup> October 2012 and most recently amended 8 January 2013. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

In accordance with the Articles, the Trustees are appointed by the Superior General of the Institute of the Franciscan Servants of Mary in France.

**Aims and Objectives**

\*The relief of individuals in need by reason of youth, age, ill health, disability, financial hardship, social exclusion or other disadvantage. In particular but not limited of domestic workers in need in London.

\*The advancement of the Roman Catholic religion.

\*The advancement of the education in accordance with the principles of the Roman Catholic faith.

**Franciscan Servants of Mary Trust**  
**Directors' report (continued)**  
**For the year ended 31 October 2024**

**Summary of the main activities undertaken for the public benefit**

At our registered office:

- The members of the FSM Trust render the services in Brent and in Greenwich.
- The Trustees provide a range of advice and service to the migrant domestic workers at the centre and over the telephone.
- Personal care and attention is given to the senior citizens who need support.
- Taking care of the sick domestics and accompanying them to the hospitals.
- Free accommodation to the domestic workers who are thrown out of jobs.
- We also welcome women referred by KALAYAAN and J4DWs.
- Weekend accommodation and get-together for the women employed as full time house keepers and nannies.
- We organize get-together and common celebrations during Christmas, New Year, birthdays of the domestic workers and at other bank holidays.

Voluntary service at KALAYAAN and J4DW:

- ❖ We hold informal support sessions on Sundays and Mondays, helping people to socialize.
- ❖ Accompaniment of the women to different appointments such as Embassies, police station, Home Office and GP.
- ❖ We give our service as interpreters.
- ❖ Moral support to the women who are emotionally disturbed and depressed.
- ❖ Support "Justice for the migrant domestic workers" in all their campaign and other learning activities.
- ❖ We contact the employers whenever needed in support of the domestic workers.

Religious activities: services in Brent and in Greenwich. The members of the FSM Trust render the

- Weekly religious instructions to the children and young adults.
- Regular visit to the sick in their homes and in the hospitals.
- Moral support and care to the aged and lonely.
- Up keep of the daily parish activities.

**The charity's policy on reserves**

The charity has no specific policy with regard to the level of reserves.

**Exemptions** The Trustees have taken advantage of the exemptions available to small companies, including the audit exemption ( see statement on balance sheet).

## For the Year ended 31 October 2024

### Responsibilities of the Trustees

Company law requires the trustees to prepare financial statements for each financial years, which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the trustees are required to : select suitable accounting policies, as described on page 9, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The members of the Committees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

### Small Company Provisions:

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 1006.

Signed on behalf of the charity's trustees:

Signed -----Sr. Leela Philip-----Dated----  
10/08/2025-----

Leela PHILIP

**Franciscan Servants of Mary Trust**  
**Balance Sheet**  
**For the Year ended 31 October 2024**

	2024	2023
Fixed assets:	0	0
Current assets:	5,711.00	8,677.00
Cash at bank and at hand:	5,711.00	8,677.00
Liabilities/ Creditors:	0	0
Total funds:	5,711.00	8,677.00

**Audit exemption statement**

For the year ending 31<sup>st</sup> October 2024, the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors responsibilities.**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with the financial Reporting standard for smaller entities (effective April 2008)

The trustees declare that they have approved the accounts above.

Signed-----Dated-----

Leela PHILIP

**Franciscan Servants of Mary Trust**  
**Notes to the accounts**  
**For the Year ended 31 October 2024**

**1. Accounting policies.**

Basis of the preparation of the accounts

These financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities – Statement of Recommended Practice (SORP revised 2005), the Financial Reporting Standard for Smaller Entities (effective April 2008) and the provisions applicable to companies subject to the small companies regime under the Companies Act 2006.

**Incoming resources**

All material incoming resources have been included on a receivable basis – i.e. they are included if the date receivable falls within the period covered by these accounts.

**Resources expended**

These have been analysed using a natural classification.

**2. Trustees' remuneration, benefits and expenses**

During this period, a total of £680 was paid to 4 trustees as subsistence in accordance with clause 4.4.8 of the company's Articles of Association.

**3. Related party transactions**

There was no related party transaction during this period,

Incoming	Wembley	Friends	w/B	Total
Resources				
Nov-23	1850	90	500	2440
Dec	1850	20	1570	3440
Jan-24	1850	20	1000	520
Feb	1850	20		6820
March	1850	520	500	520
April	1850	20	500	5770
May	1850	20	1000	820
June	1850	20	1000	1020
July	1850	20		6470
August	1850	20	500	1320
Sep	2058	20	500	3770
Oct	2058	20	1000	20
<b>Total</b>	<b>22616</b>	<b>810</b>	<b>8070</b>	<b>31496</b>
Total Receipt				23,426

Grants & Donations		Nov. 23	Dec	Jan. 24	Feb
	Bank	1940	1870	1870	1870
	Cash	500	1570	1000	
	<b>TOTAL</b>	<b>2440</b>	<b>3440</b>	<b>2870</b>	<b>1870</b>
<b>Expenditure</b>					
Rent&Room hire			1200		1200
Tel. Int.&Postage		20.62	29.95	29.95	29.95
Food		241.03	280.05	246.85	271.78
Main.House			150.00	11.00	
Maint. Inmates		90.00	173.50	60	67.39
Travel		65		30.00	30.00
Medicine					
Administration		300.00	13.00		
Retreat		350.00			
Charity			170.00	20	
Contribution to Capital Fund				500	500
Visa-Insurance		50.00			
Withdrawal		500	1570	1000	
<b>TOTAL</b>		<b>1616.65</b>	<b>3586.50</b>	<b>1897.80</b>	<b>2099.12</b>
	Bank	887.34	2972.89	1182.46	1394.32
	Cash	729.31	613.61	715.34	704.80
	<b>TOTAL</b>	<b>1616.65</b>	<b>3586.50</b>	<b>1897.80</b>	<b>2099.12</b>
		Balance brought forward			Received
	Bank	8365.55			23426
	Cash	311.04			8070
		8676.59			31496

**Franciscan Servants of Mary Trust**  
**Statements of Financial Activities Incorporating the Income and Expenditure Account**  
**For the year ended 31<sup>st</sup> October 2024**

Incoming Resources		2024	2024	2023
		Unrestricted funds	Total funds	Total funds
Grants and donations	Bank	23,426.00	23,426.00	21,607.00

	Cash	8,070.00	8,070.00	14,155.00
<b>Total Incoming resources</b>		<b>31,496.00</b>	<b>31,496.00</b>	<b>35,762.00</b>
<b>Resources Expended</b>		2024	2024	2023
Rent and room hire		9,200.00	9,200.00	7,200.00
Telephone, Internet and Postage		387.07	387.07	354.40
Food		2,981.40	2,981.40	6,849.86
Maintenance House		282.18	282.18	600.47
Maintenance Inmates		1,340.46	1,340.46	2,032.47
Travel		2,686.55	2,988.55	2,988.55
Medicine		31.56	31.56	265.26
Visa and Passport		154.28	154.28	1,000.00
Legal Fees		313.00	313.00	13.00
Retreat (Miscellaneous)		350	350	0
Charity		730.73	730.73	0
Contribution to the Capital Fund		7,934.48	7,934.48	4,000.00
<b>Total Resources Expended</b>		<b>26,391.71</b>	<b>26,391.71</b>	<b>25,304.01</b>
<b>Net Income before transfer</b>		<b>-2965.71</b>	<b>-2965.71</b>	<b>-3697.01</b>
<b>Total funds brought forward</b>		<b>8,676.59</b>	<b>8,676.59</b>	<b>12,373.60</b>
<b>Total funds carried forward</b>		<b>5,710.88</b>	<b>5,710.88</b>	<b>8,676.59</b>

**FRANCISCAN SERVANTS OF MARY TRUST**

England & Wales - Charity number 1150400

---

# Accounts

---

**Franciscan Servants of Mary Trust**  
**Directors' report (incorporating the Trustees' annual report)**  
**For the year ended 31 October 2022**

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements for the year ended 31 October 2022

**Full name** Franciscan Servants of Mary Trust

**Resisted charity number** 1150400

**Registered Company number** 07422636

**Principal address**

2 Commerell Street

London

United Kingdom

SE10 0EA

**Directors (Trustees)**

Reethamma Paul

Anne Joseph Le Bellec

Leela Philip

Saleth Shalini Siluvaimuthu

Colette Leconte

Mary Selvaraj

**Governance and management**

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 10<sup>th</sup> October 2012 and most recently amended 8 January 2013. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

In accordance with the Articles, the Trustees are appointed by the Superior General of the Institute of the Franciscan Servants of Mary in France.

**Aims and Objectives**

\*The relief of individuals in need by reason of youth, age, ill health, disability, financial hardship, social exclusion or other disadvantage. In particular but not limited of domestic workers in need in London.

\*The advancement of the Roman Catholic religion.

\*The advancement of the education in accordance with the principles of the Roman Catholic faith.

**Franciscan Servants of Mary Trust**  
**Directors' report (continued)**  
**For the year ended 31 October 2022**

**Summary of the main activities undertaken for the public benefit**

At our registered office:

- The members of the FSM Trust render the services in Brent and in Greenwich.
- The Trustees provide a range of advice and service to the migrant domestic workers at the centre and over the telephone.
- Personal care and attention is given to the senior citizens who need support.
- Taking care of the sick domestics and accompanying them to the hospitals.
- Free accommodation to the domestic workers who are thrown out of jobs.
- We also welcome women referred by KALAYAAN and J4DWs.
- Weekend accommodation and get-together for the women employed as full time house keepers and nannies.
- We organize get-together and common celebrations during Christmas, New Year, birthdays of the domestic workers and at other bank holidays.

Voluntary service at KALAYAAN and J4DW:

- ❖ We hold informal support sessions on Sundays and Mondays, helping people to socialize.
- ❖ Accompaniment of the women to different appointments such as Embassies, police station, Home Office and GP.
- ❖ We give our service as interpreters.
- ❖ Moral support to the women who are emotionally disturbed and depressed.
- ❖ Support "Justice for the migrant domestic workers" in all their campaign and other learning activities.
- ❖ We contact the employers whenever needed in support of the domestic workers.

Religious activities: services in Brent and in Greenwich. The members of the FSM Trust render the

- Weekly religious instructions to the children and young adults.
- Regular visit to the sick in their homes and in the hospitals.
- Moral support and care to the aged and lonely.
- Up keep of the daily parish activities.

**The charity's policy on reserves**

The charity has no specific policy with regard to the level of reserves.

**Exemptions:** The Trustees have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

**Franciscan Servants of Mary Trust**  
**Directors' report (continued)**  
**For the Year ended 31 October 2022**

**Responsibilities of the Trustees**

Company law requires the trustees to prepare financial statements for each financial years, which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the trustees are required to: select suitable accounting policies, as described on page 9, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The members of the Committees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

**Small Company Provisions:**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 1006.

Signed on behalf of the charity's trustees:

Signed:



Leela PHILIP

Dated-----15-07-2023-----

**Franciscan Servants of Mary Trust**  
**Balance Sheet**  
**For the Year ended 31 October 2022**

	<b>2022</b>	<b>2021</b>
Fixed assets:	0	0
Current assets:	12,374.00	18,835.00
Cash at bank and at hand:	12,374.00	18,835.00
Liabilities/ Creditors:	0	0
Total funds:	12,374.00	18,835.00

**Audit exemption statement**

For the year ending 31<sup>st</sup> October 2018, the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Director's responsibilities.**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with the financial Reporting standard for smaller entities (effective April 2008)

The trustees declare that they have approved the accounts above.

Signed:



Leela PHILIP

Dated-----15-07-2023-----

## **Franciscan Servants of Mary Trust**

### **Notes to the accounts For the Year ended 31 October 2022**

#### **1. Accounting policies.**

Basis of the preparation of the accounts

These financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities – Statement of Recommended Practice (SORP revised 2005), the Financial Reporting Standard for Smaller Entities (effective April 2008) and the provisions applicable to companies subject to the small companies regime under the Companies Act 2006.

#### **Incoming resources**

All material incoming resources have been included on a receivable basis – i.e. they are included if the date receivable falls within the period covered by these accounts.

#### **Resources expended**

These have been analysed using a natural classification.

#### **2. Trustees' remuneration, benefits and expenses**

During this period, a total of £680 was paid to 4 trustees as subsistence in accordance with clause 4.4.8 of the company's Articles of Association.

#### **3. Related party transactions**

There was no related party transaction during this period,

**Franciscan Servants of Mary Trust**

**Statements of Financial Activities Incorporating the Income and Expenditure Account**

**For the year ended 31<sup>st</sup> October 2022**

<b>Incoming Resources</b>	<b>2022</b>	<b>2022</b>	<b>2021</b>
	Unrestricted funds	Total funds	Total funds
Grants and donations    Bank	28,990.00	28,990.00	21,240.00
Cash	18,450.00	1,845.00	11,000.00
<b>Total Incoming resources</b>	<b>47,440.00</b>	<b>47,440.00</b>	<b>32,240.00</b>
<b>Resources Expended</b>			
Rent and room hire	7,800.00	7,800.00	7,200.00
Telephone, Internet and Postage	373.06	373.06	392.49
Food	9,660.77	9,600.77	6,116.03
Maintenance House	844.17	844.17	534.64
Maintenance Inmates	2,847.35	2,847.35	2,150.27
Travel	5,629.28	5,629.28	1,960.70
Miscellaneous	690.57	690.57	832.94
Visa and Passport	96.84	96.84	3,507.23
Legal Fees	728.00	728.00	184.00
Medicine	291.18	291.18	478.00
Contribution to the Capital fund	6,500.00	6,500.00	00.00
<b>Total Resources Expended</b>	<b>35,451.22</b>	<b>35,451.22</b>	<b>23,356.30</b>
<b>Net Income before transfer</b>	<b>28,990.00</b>	<b>28,990.00</b>	<b>-2116.30</b>
<b>Total funds brought forward</b>	<b>18,834.82</b>	<b>18,834.82</b>	<b>20,951.12</b>

<b>Total funds carried forward</b>	<b>12,373.60</b>	<b>12,373.60</b>	<b>18,834.82</b>
------------------------------------	------------------	------------------	------------------

Incoming +A1:S36	St. Joseph's Church	Friends	Withdrawal	Total	Bank	Cash	Total						
Nov-21		20	500	520	20	500	520						
December		20	1800	1820	20	1800	1820						
Jan-22	6600	520	500	7620	7120	500	7620						
Feb	1650	20	1000	2670	1670	1000	2670						
March		1020	500	1520	1020	500	1520						
April	5550	20	3750	9320	5570	3750	9320						
May		20	2000	2020	20	2000	2020						
June	3700	20	4250	7970	3720	4250	7970						
July	1850	520	1150	3520	2370		2370						
August		20		20	20	1150	1170						
Sep	3700	20	500	4220	3720	500	4220						
Oct	3700	20	2500	6220	3720	2500	6220						
<b>Total</b>	<b>26750</b>	<b>2240</b>	<b>18450</b>	<b>47440</b>	<b>28990</b>	<b>18450</b>	<b>47440</b>						
Bank													
Cash													
Total													
Total Receipt	47,440												
Withdrawal	18,450												
Received	28,990												
Expenditure	Nov-21	Dec	Jan-22	Feb	March	April	May	June	July	August	Sep	Oct	Total
Withdrawal		1800		1000	500	3750	2000	4250		1150	500	2500	18450
Rent	600	1200		1200		1200		1200		1200		1200	7800
Tel,Post Internet	30.99	36.9	26.6	25	25	27.27	27.27	27.27	59.91	28.95	28.95	28.95	373.06
Food	523.26	747.63	507.98	728.09	631.51	902.44	684.87	1257.31	794.6	995.08	715.49	1162.51	9650.77
Maint. House	33.65	95.24	48.96	23.88	17.5	80	31.95	22.99	43.29	21.74	371.48	53.49	844.17
Main. Inmates	90.9	467.5	194.1	140	142.78	164	120	409.58	211	144	114	649.49	2847.35
Travel	85	140	40	65	85	259	1840.16	261	270.95	871.23	699.75	1012.19	5629.28
Miceelaneous	55.13	50.74	31.7	33.3	25.2	43.6	280	58.87	22	23.78	14.49	51.76	690.57
Visa&Passport								29.95		66.89			96.84
Administration	415	13								300			728
Medicine	7.34			32.98	207.5		15.48	27.88					291.18
Contribution						2000	1500	2000				1000	6500
Capitalfund													
<b>Total</b>	<b>1841.27</b>	<b>2751.01</b>	<b>849.34</b>	<b>2248.25</b>	<b>1134.49</b>	<b>4676.31</b>	<b>4499.73</b>	<b>5294.85</b>	<b>1341.8</b>	<b>3651.67</b>	<b>1944.2</b>	<b>5158.39</b>	<b>53901.22</b>
Bank	1699.4	3175.28	525	2328.78	765.87	5428.42	4007.9	6328.18	389.46	3744.11	1622.2	4955.68	34970.26
Cash	641.87	1375.73	824.34	919.47	868.62	2997.89	2491.83	3216.67	1012.3	1057.56	821.98	2702.71	18930.96
<b>Total</b>	<b>2341.27</b>	<b>4551.01</b>	<b>1349.34</b>	<b>3248.25</b>	<b>1634.49</b>	<b>8426.31</b>	<b>6499.73</b>	<b>9544.85</b>	<b>1401.8</b>	<b>4801.67</b>	<b>2444.2</b>	<b>7658.39</b>	<b>53901.22</b>
Balance brought forward			Received	Total	Expenditure	Closing Balance							
Bank	18303.3		28990	47293.3	34970.3	12,323.04							
Cash	531.52		18450	18981.52	18931	50.56							
<b>Total</b>	<b>18834.82</b>		<b>47440</b>	<b>66274.82</b>	<b>53901.2</b>	<b>12,373.60</b>							

**FRANCISCAN SERVANTS OF MARY TRUST**

England & Wales - Charity number 1150400

---

# Accounts

---

**Franciscan Servants of Mary Trust**  
**Directors' report (incorporating the Trustees' annual report)**  
**For the year ended 31 October 2021**

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements for the year ended 31 October 2021

**Full name** Franciscan Servants of Mary Trust

**Resisted charity number** 1150400

**Registered Company number** 07422636

**Principal address**

2 Commerell Street

London

United Kingdom

SE10 0EA

**Directors (Trustees)**

Reethamma Paul

Anne Joseph Le Bellec

Leela Philip

Saleth Shalini Siluvaimuthu

Colette Leconte

Mary Selvaraj

**Governance and management**

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 10<sup>th</sup> October 2012 and most recently amended 8 January 2013. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

In accordance with the Articles, the Trustees are appointed by the Superior General of the Institute of the Franciscan Servants of Mary in France.

**Aims and Objectives**

\*The relief of individuals in need by reason of youth, age, ill health, disability, financial hardship, social exclusion or other disadvantage. In particular but not limited of domestic workers in need in London.

\*The advancement of the Roman Catholic religion.

\*The advancement of the education in accordance with the principles of the Roman Catholic faith.

**Franciscan Servants of Mary Trust**  
**Directors' report (continued)**  
**For the year ended 31 October 2021**

**Summary of the main activities undertaken for the public benefit**

At our registered office:

- The member of the FSM Trust render the services in Brent and in Greenwich.
- The Trustees provide a range of advice and service to the migrant domestic workers at the centre and over the telephone.
- Personal care and attention is given to the senior citizens who need support.
- Taking care of the sick domestics and accompanying them to the hospitals.
- Free accommodation to the domestic workers who are thrown out of jobs.
- We also welcome women referred by KALAYAAN and J4DWs.
- Weekend accommodation and get-together for the women employed as full time house keepers and nannies.
- We organize get-together and common celebrations during Christmas, New Year, birthdays of the domestic workers and at other bank holidays.

Voluntary service at KALAYAAN and J4DW:

- ❖ We hold informal support sessions on Sundays and Mondays, helping people to socialize.
- ❖ Accompaniment of the women to different appointments such as Embassies, police station, Home Office and GP.
- ❖ We give our service as interpreters.
- ❖ Moral support to the women who are emotionally disturbed and depressed.
- ❖ Support "Justice for the migrant domestic workers" in all their campaign and other learning activities.
- ❖ We contact the employers whenever needed in support of the domestic workers.

Religious activities: services in Brent and in Greenwich. The members of the FSM Trust render the

- Weekly religious instructions to the children and young adults.
- Regular visit to the sick in their homes and in the hospitals.
- Moral support and care to the aged and lonely.
- Up keep of the daily parish activities.

**The charity's policy on reserves**

The charity has no specific policy with regard to the level of reserves.

**Exemptions:** The Trustees have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

**Franciscan Servants of Mary Trust**  
**Directors' report (continued)**  
**For the Year ended 31 October 2021**

**Responsibilities of the Trustees**

Company law requires the trustees to prepare financial statements for each financial years, which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the trustees are required to: select suitable accounting policies, as described on page 9, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The members of the Committees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity, and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

**Small Company Provisions:**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 1006.

Signed on behalf of the charity's trustees:

Signed ----- 

Dated-----01-11-2021-----

Leela PHILIP

**Franciscan Servants of Mary Trust**  
**Balance Sheet**  
**For the Year ended 31 October 2021**

	<b>2021</b>	<b>2020</b>
Fixed assets:	0	0
Current assets:	18,835.00	20,951.00
Cash at bank and at hand:	18,835.00	20,951.00
Liabilities/ Creditors:	0	0
Total funds:	18,835.00	20,951.00

**Audit exemption statement**

For the year ending 31<sup>st</sup> October 2018, the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Director's responsibilities.**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with the financial Reporting standard for smaller entities (effective April 2008)

The trustees declare that they have approved the accounts above.

Signed----- *Leela Philip* -----Dated----01-11-2021 -----

Leela PHILIP

## **Franciscan Servants of Mary Trust**

### **Notes to the accounts For the Year ended 31 October 2021**

#### **1. Accounting policies.**

Basis of the preparation of the accounts

These financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities – Statement of Recommended Practice (SORP revised 2005), the Financial Reporting Standard for Smaller Entities (effective April 2008) and the provisions applicable to companies subject to the small companies regime under the Companies Act 2006.

#### **Incoming resources**

All material incoming resources have been included on a receivable basis – i.e. they are included if the date receivable falls within the period covered by these accounts.

#### **Resources expended**

These have been analysed using a natural classification.

#### **2. Trustees' remuneration, benefits and expenses**

During this period, a total of £680 was paid to 4 trustees as subsistence in accordance with clause 4.4.8 of the company's Articles of Association.

#### **3. Related party transactions**

There was no related party transaction during this period,

Incoming Resources	Wembly	Green wich	Friends	w/B	Total
Nov-20		2,000	20	1,000	3,020
Dec	1,650		20	500	2,170
Jan-21			20	500	520
Feb	5,300		520	1000	6,820
March			20	500	520
April	4950		20	800	5,770
May			20	800	820
June			20	1000	1,020
July	4950		20	1500	6,470
August			20	1,300	1,320
Sep	1650		20	2100	3,770
Oct			20		20
<b>Total</b>	<b>18,500</b>	<b>2,000</b>	<b>740</b>	<b>11,000</b>	<b>32,240</b>
Toal Receipt		32,240			
W/B		11,000			
Received		21,240			

	Nov. 20	Dec.	Jan	Feb	March	April	May	June	July	August	Sep	Oct-21	Total
<b>Grants&amp;Donations</b>													
Bank	2020	1670	20	5820	20	4970	20	20	4970	20	1670	20	21240
Cash	1000	500	500	1000	500	800	800	1000	1500	1300	2100		11000
<b>Total</b>	<b>3020</b>	<b>2170</b>	<b>520</b>	<b>6820</b>	<b>520</b>	<b>5770</b>	<b>820</b>	<b>1020</b>	<b>6470</b>	<b>1320</b>	<b>3770</b>	<b>20</b>	<b>32240</b>
<b>Expenditure</b>													
<b>Withdrawals</b>	<b>1000</b>	<b>500</b>	500	1000	500	800	800	1000	1500	1300	2100		11000
Rent&Roomhire	600		1200	1200		1200		600	600	600	600	600	7200
Tel, Post&Internet	20	26.75	20	20	97.5	40	40	28.24	25	25	25	25	392.49
Food	369.44	668.93	356.46	356.09	480.65	462.46	578	713.79	585.19	458.88	608.2	477.94	6116.03
Maint.House	75.19	19.5	39.57	45.2	13.93	46.31	46.9	36	60.5	50.1	81.95	19.49	534.64
Maint.Sisters	245.8	270	90	154.97	133.44	431.86	123.5	194	148.85	132	103.35	122.5	2150.27
Travel	59.8	19.8	20	10	68	69.2	80	358.9	895	105	75	200	1960.7
Miceellaneous	12.49	310	34.92	84.16	3.7	17		76.13	176	20.19	20.25	78.1	832.94
Visa&Passport							536		370		2601.23		3507.23
Administration		13								150	21		184
Medicine									359	119			478
<b>Total</b>	<b>2382.72</b>	<b>1827.98</b>	<b>2260.95</b>	<b>2870.42</b>	<b>1297.22</b>	<b>3066.83</b>	<b>2204.4</b>	<b>3007.06</b>	<b>4719.54</b>	<b>2960.17</b>	<b>6235.98</b>	<b>1523.03</b>	<b>34356.3</b>
Bank	1750.3	897.67	1700	2200	622.77	2196.49	1450.15	2017.67	3365.5	2194	4471.78	825.6	23691.93
Cash	632.42	930.31	560.95	670.42	674.45	870.34	754.25	989.39	1354.04	766.17	1764.2	697.43	10664.37
<b>Total</b>	<b>2382.72</b>	<b>1827.98</b>	<b>2260.95</b>	<b>2870.42</b>	<b>1297.22</b>	<b>3066.83</b>	<b>2204.4</b>	<b>3007.06</b>	<b>4719.54</b>	<b>2960.17</b>	<b>6235.98</b>	<b>1523.03</b>	<b>34356.3</b>
	Balance brought forward		Received	Total	Expenditure			Closing Balance					
Bank	20755.23		21240	41995.23	23691.93			18303.3					
Cash	195.89		11000	11195.89	10664.37			531.52					

<b>Expenditure</b>													
<b>Withdrawals</b>	<b>1000</b>	<b>500</b>	500	1000	500	800	800	1000	1500	1300	2100		11000
Rent&Roomhire	600		1200	1200		1200		600	600	600	600	600	7200
Tel, Post&Internet	20	26.75	20	20	97.5	40	40	28.24	25	25	25	25	392.49
Food	369.44	668.93	356.46	356.09	480.65	462.46	578	713.79	585.19	458.88	608.2	477.94	6116.03
Maint.House	75.19	19.5	39.57	45.2	13.93	46.31	46.9	36	60.5	50.1	81.95	19.49	534.64
Maint.Sisters	245.8	270	90	154.97	133.44	431.86	123.5	194	148.85	132	103.35	122.5	2150.27
Travel	59.8	19.8	20	10	68	69.2	80	358.9	895	105	75	200	1960.7
Miceellaneous	12.49	310	34.92	84.16	3.7	17		76.13	176	20.19	20.25	78.1	832.94
Visa&Passport							536		370		2601.23		3507.23
Administration		13								150	21		184
Medicine									359	119			478
<b>Total</b>	<b>2382.72</b>	<b>1827.98</b>	<b>2260.95</b>	<b>2870.42</b>	<b>1297.22</b>	<b>3066.83</b>	<b>2204.4</b>	<b>3007.06</b>	<b>4719.54</b>	<b>2960.17</b>	<b>6235.98</b>	<b>1523.03</b>	<b>34356.3</b>

**Franciscan Servants of Mary Trust**

**Statements of Financial Activities Incorporating the Income and Expenditure Account**

**For the year ended 31<sup>st</sup> October 2021**

<b>Incoming Resources</b>	<b>2021</b>	<b>2021</b>	<b>2020</b>
	Unrestricted funds	Total funds	Total funds
Grants and donations    Bank	21,240.00	21,240.00	27,149.25
Cash	11,000.00	11,000.00	15,900.00
<b>Total Incoming resources</b>	<b>32,240.00</b>	<b>32,240.00</b>	<b>43,049.25</b>
<b>Resources Expended</b>			
Rent and room hire	7,200.00	7,200.00	7,200.00
Telephone, Internet and Postage	392.49	392.49	368.09
Food	6,116.03	6,116.03	4,656.95
Maintenance House	534.64	534.64	342.07
Maintenance Inmates	2,150.27	2,150.27	1,581.14
Travel	1,960.70	1,960.70	3,261.82
Miscellaneous	832.94	832.94	4,717.41
Visa and Passport	3,507.23	3,507.23	1,699.65
Legal Fees	184.00	184.00	0.00
Medicine	478.00	478.00	0.00
<b>Total Resources Expended</b>	<b>23,356.30</b>	<b>23,356.30</b>	<b>23,827.00</b>
<b>Net Income before transfer</b>	<b>-2,116.30</b>	<b>-2,116.30</b>	<b>3,822.00</b>
<b>Total funds brought forward</b>	<b>20,951.12</b>	<b>20,951.12</b>	<b>17,129.00</b>
<b>Total funds carried forward</b>	<b>18,834.82</b>	<b>18,834.82</b>	<b>20,951.00</b>

**FRANCISCAN SERVANTS OF MARY TRUST**

England & Wales - Charity number 1150400

---

# Accounts

---

**Franciscan Servants of Mary Trust**  
**Balance Sheet**  
**For the Year ended 31 October 2020**

	2020	2019
Fixed assets:	0	0
Current assets:	20,951.00	17,129.00
Cash at bank and at hand:	20,951.00	17,129.00
Liabilities/ Creditors:	0	0
Total funds:	20,951.00	17,129.00

**Audit exemption statement**

For the year ending 31<sup>st</sup> October 2020, the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors responsibilities.**

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with the financial Reporting standard for smaller entities (effective April 2008)

The trustees declare that they have approved the accounts above.

Signed----- *Leela Philip* ----- Dated----- 15-07-2021 -----

Leela PHILIP

Incoming Resources	Wembley Green wich	Friends	With- drawals	IHS VISA	TOTAL
Novenber-19	1616.66	2000	220	300	4136.66
December	1616.66		520	300	2436.66
Jan-20	1616.71	2675.94	20	4000	8312.65
February			20		20
March	3300		20		3320
April			20		20
May	3300		520	1800	5620
June			20	1000	1020
July	3300		20	1100	4420
August	1650	1200	20	1200	4070
September	1650		20	833.28	2503.28
October	1650		20	5500	7170
<b>TOTAL</b>	<b>19700.03</b>	<b>5875.94</b>	<b>1440</b>	<b>15200</b>	<b>43049.25</b>
			w/B		15200
					27849.25

Grants & Donations	Nov. 19	Dec	Jan. 19	Feb	March	April	May	June	July	August	Sep.	Oct.	TOTAL
Bank	3636.66	1636.66	4312.65	20	3320	20	3820	20	3320	2870	2503.28	1670	27149.25
Cash	500	800	4000				1800	1000	1100	1200		5500	15900
<b>TOTAL</b>	<b>4136.66</b>	<b>2436.66</b>	<b>8312.65</b>	<b>20</b>	<b>3320</b>	<b>20</b>	<b>5620</b>	<b>1020</b>	<b>4420</b>	<b>4070</b>	<b>2503.28</b>	<b>7170</b>	<b>43049.25</b>

#### Expenditure

Rent&Room hire	600	600	1800				1200	600	600	600	600	600	7200
Tel. Int.&Postage	38.5	56.59		30	30	30	30	43	30	30	20	30	368.09
Food	406.46	608.31	460.75	327.82	439.38	185.22	266.22	268.66	296.63	332.54	445.62	619.34	4656.95
Main.House	23.68	103.05	70.15	7.43	36.44	17.93	5.2	19.95	4.75	4.6	23.7	25.19	342.07
Maint. Inmates	100	71.5	213.7	119.98	142.6	95.48	90	131.25	157.5	164.63	90	204.5	1581.14
Travel	70	105	1027.56	60	55		59	10	194	605.1	1021.16	55	3261.82
Miscellaneous	17.74	49.25	62.5	8.06	13.5							4566.36	4717.41
Visa-Insurance	13		92.02						21	1573.63	200		1899.65
Withdrawal	300	300	4000				1800	1000	1100	1200		5500	15200
<b>TOTAL</b>	<b>1569.38</b>	<b>1893.7</b>	<b>7726.68</b>	<b>553.29</b>	<b>716.92</b>	<b>328.63</b>	<b>3450.42</b>	<b>2072.86</b>	<b>2403.88</b>	<b>4510.5</b>	<b>2400.48</b>	<b>11600.39</b>	<b>39227.13</b>
											W/B		15200
													24027.13
Bank	913	1050.21	6357.56				1800	1000	1285	3348.73	1296.16	6258.7	23309.36
Cash	656.38	843.49	1369.12	553.29	716.92	328.63	1650.42	1072.86	1118.88	1161.77	1104.32	5341.69	15917.77
<b>TOTAL</b>	<b>1569.38</b>	<b>1893.7</b>	<b>7726.68</b>	<b>553.29</b>	<b>716.92</b>	<b>328.63</b>	<b>3450.42</b>	<b>2072.86</b>	<b>2403.88</b>	<b>4510.5</b>	<b>2400.48</b>	<b>11600.39</b>	<b>39227.13</b>

	Balance brought forward	Received	TOTAL	Expenditure	CLOSING BALANCE
Bank	16915.34	27149.25	44064.59	23309.36	20755.23
Cash	213.66	15900	16113.66	15917.77	195.89