

APOSTOLIC FAITH MISSION - LUTON
TRUSTEES' REPORT AND ACCOUNTS
YEAR ENDED 31ST MARCH 2022

CHARITY REGISTRATION NO: 1150315

APOSTOLIC FAITH MISSION - LUTON
FINANCIAL STATEMENTS
YEAR ENDED 31ST MARCH 2022

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**APOSTOLIC FAITH MISSION - LUTON
LEGAL AND ADMINISTRATIVE INFORMATION
YEAR ENDED 31ST MARCH 2022**

CHARITY REGISTRATION NUMBER:

1150315

REGISTERED OFFICE:

Crystal House
New Bedford Road
Luton
LU1 1HS

TRUSTEES:

Dennis Zhuwao (Chair)
Nkosithabile Siluba (Secretary)
Kumbirai Chinya
Tapuwa Ndoro

INDEPENDENT EXAMINER

New Bond Accountants
4a - 6a Hythe Street
Dartford
DA1 1BX

**APOSTOLIC FAITH MISSION - LUTON
REPORT OF THE TRUSTEES
YEAR ENDED 31ST MARCH 2022**

STATEMENT OF TRUSTEE RESPONSIBILITIES

The trustees have pleasure in presenting their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

Chair's report

Theme

The year's theme was The year of glorious explosive manifestation of God meaning the year of attaining new levels of spiritual, physical, economic, and social empowerment. These attributes form the basis of our study a guidance what the church aspired to archive.

Church Membership

Church growth has remained stagnant over the past year just like the previous year, with church membership the year with no significant growth. Also towards the end of the church meetings had to be put on hold due to imposed lockdown with services moving online.

World Vision Partnership

The partnership with World Vision has continued, through World Vision the youth has been supporting a child Africa. There is regular communication with the child and ongoing monthly support which is sent through World Vision.

Church Building

Efforts to acquire a church building are continuing and new considerations for a land for a self-build project are being pursued. Most buildings within the area have been considered either not fit for purpose or the price is out of our reach.

OBJECTIVES AND ACTIVITIES

Apostolic Faith Mission - Luton (AFM-Luton) Assembly is a Christian Church based in the town of Luton, England. The main objective of the church is to advance the gospel of Jesus Christ in accordance with the Holy Scriptures. AFM-Luton, whose resident Pastor is Rev. Elia Mbizi, is part of the Apostolic Faith Mission Int'l Ministries (UK) group of churches. Current congregants are drawn mainly from Luton, and surrounding areas such as Bedford, Milton Keynes, Hemel Hempstead, Aylesbury, Hatfield, Watford and as far as Corby.

Statement on public benefit

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Volunteers

The Trustees would like to thank all the volunteers and workers who work tirelessly to make sure our church is run smoothly. We would also like to extend our greatest appreciation to the church departments such as the hospitality and decorations team, ushering information and publicity, children and youth ministries, praise and worship team, ladies and men's fellowship for their unwavering commitment towards making the church a vibrant community.

**APOSTOLIC FAITH MISSION - LUTON
REPORT OF THE TRUSTEES
YEAR ENDED 31ST MARCH 2022**

ACHIEVEMENTS AND PERFORMANCE

Significant activities

Apostolic Faith Mission-Luton plans and carries out a number of activities throughout the year. These activities are tailored to suit different groups within the congregation and in the wider Luton community where the church is based. The assembly also works in harmony with regional and national calendars of the Apostolic Faith Mission Int'l Ministries (UK) group of churches. All the activities singularly and collectively have the goal of equipping and strengthening individuals families and the community at large in the Christian faith.

The Board of Trustees is grateful to the Church Board, leaders in various departments and the entire congregation for the excellent individual and collective effort in pursuit of the church's mission. Below are the activities implemented in the reporting period.

Sunday Services

Every Sunday there is a 3-hour church service for preaching, worship and prayer. These services hold at a venue in the centre of Luton town, are open to everyone - regular attendees and believers alike.

Different departments of the church such as the Praise and Worship Team, Information and Publicity, Ushering and Security Hospitality and Decorations Team, Pastoral Team, Church Board (Elders and Deacons) all play important roles in delivering effective and spirit-filled services.

Men's Fellowship

The church plans regular meetings for men with the objective of equipping men for their roles in families, the church and the society at large. The AFM-Luton men also participate in regional and national activities such as seminars and conferences. During the reporting period, the Men's meetings cover issues such as men's health, men and their families, men and money, men and careers, men and their roles in the church, among others.

Ladies' Fellowship

Similarly, Ladies' Union activities are a key feature of the Assembly programme of work. These activities also include regional and national conferences, with the objective of empowering women with biblical principles for use in their roles in families, the church and community. Some of the teachings at Ladies Union meetings during the period were on parenting and raising children in a Christian environment, health and social care, a Christian woman at home and in society, prayer etc. An allied part of the Ladies' Union is the Widows and Single Mothers (WISMOs) fellowship which caters for the specific needs of this group.

Youth Ministry

The Assembly also hosts weekly meetings for youths and young adults which are meant enables them to learn more about the Gospel and also facilitating them to live out their faith whilst contributing positively to their families, the church and the community. The youths also participate in regional and national events, while also playing crucial roles in community outreach and charity in the church through activities such as ushering and teaching in the Children's Ministry.

Children's Ministry

AFM-Luton has a vibrant Ministry for children between the ages of 4 and 16 years. Classes for this ministry are conducted every Sunday by DBS-checked teachers for an hour in separate rooms for different age groups. The children also participate in regional and national activities

Prayer Meetings, Bible Study, Missions and Cell Groups

Continuing pastoral care, fellowship and church growth activities take place through various weekly programmes such as prayer meetings on Tuesdays, Cell Groups/Home Groups and new missions on Wednesdays and Bible Study/Classes on Fridays. In the reporting period, AFM-Luton had active missions Hatfield and Hemel Hempstead, which are targeted to be commissioned as sub-assemblies. AFM-Luton also offers comprehensive spiritual and other necessary support to members and other believers in times of illness or bereavement.

**APOSTOLIC FAITH MISSION - LUTON
REPORT OF THE TRUSTEES
YEAR ENDED 31ST MARCH 2022**

Structure, Governance and Management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity and is also registered with the Charities Commission with the charity number 1150315.

AFM-Luton is guided by The Bible and the Church Constitution; the day-to-day affairs of the church are overseen by the Resident Pastor, who is assisted by a 8-member Church Board/Council. The Resident Pastor is the Chairman of the Church Board. Other members of the Board are the Vice Chairman, Secretary, Administrator, Youth leader and three committee members.

Church Leadership

The Church Board is responsible for the day-to-day operations of the charity and managing the volunteers of the charity on behalf of the Trustees. The Pastor is the chairman of the Church Board. The Leadership Team comprises:

• Pastor Elia Mbizi	Chairman
• Elder Jacob Shumbambiri	Vice Chairman
• Elder Phenius Makarichi	Secretary
• Mr Kudzanayi Chinya	Treasurer
• Mr Munyaradzi Mlambo	Youth Leader
• Elder Cornilius Parwaringira	Board Member
• Deacon Spencer Mandizha	Board Member
• Dr Julius Mugwagwa	Board Member

The leadership team serve the charity on a voluntary basis and does not get paid, with the exception of the pastor.

Appointment of Trustees, Induction and Training

Trustees are responsible for recruiting new trustees, when new Trustees are appointed, they are provided with an information pack containing copies of the governing documents, annual report, strategic plan, core documents and other supporting papers.


Each new Trustee is linked with an existing Trustee for induction. Training is made available as required and can include providing suitable publications, in-house updates and external events.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charity's Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report is prepared in accordance with the special provision of Part 15 of the Companies Act 2006 relating to small companies.

31/01/2023

Approved by order of the Board of Trustees on
ON BEHALF OF THE BOARD:

DocuSigned by:

 EE3ED1293860440.....
Dennis Zhuwao (Chair)

**REPORT OF THE INDEPENDENT EXAMINER
NOTES TO THE FINANCIAL STATEMENTS
APOSTOLIC FAITH MISSION - LUTON**

I report on the accounts for the year ended 31st March 2022 set out on pages six to ten.

Respective responsibilities of trustees and examiner

The Charity's Trustees (who are also the Directors for the purposes of Company Law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an independent examination is required. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Omowunmi Shitta, FCCA
New Bond Accountants
Business and Charity Advisors
4a - 6a Hythe Street
Dartford
Kent
DA1 1 BX

Date: 31 January 2023

APOSTOLIC FAITH MISSION - LUTON
STATEMENT OF FINANCIAL ACTIVITIES
DETAILED STATEMENT OF FINANCIAL ACTIVITIES

		Unrestricted funds	Restricted funds	2022	2021
	Notes	£	£	£	£
INCOMING RESOURCES					
<i>Incoming resources from generated funds</i>					
Donations and legacies	2	82,237	-	82,237	72,808
Investment Income	3	13	-	13	1
Other Income	4	34	-	34	100
TOTAL INCOME		<u>82,284</u>	<u>-</u>	<u>82,284</u>	<u>72,909</u>
RESOURCES EXPENDED					
Charitable Activities	5	(3,463)	-	(3,463)	(6,431)
Support Cost	6	(61,502)	-	(61,502)	(53,443)
Governance Cost	7	(2,182)	-	(2,182)	(1,599)
TOTAL RESOURCES EXPENDED		<u>(67,147)</u>	<u>-</u>	<u>(67,147)</u>	<u>(61,473)</u>
NET INCOME	8	<u>15,137</u>	<u>-</u>	<u>15,137</u>	<u>11,436</u>
RECONCILIATION OF FUNDS					
Funds brought forward - Unrestricted		£39,352	-	£39,352	£28,096
Funds brought forward - Restricted			<u>£141,696</u>	<u>£141,696</u>	<u>£141,516</u>
TOTAL FUNDS CARRIED FORWARD		<u>54,489</u>	<u>£141,696</u>	<u>196,185</u>	<u>181,048</u>

None of the charity's activities were acquired or discontinued during the year and there were no recognised gains and losses for 2022 or 2021 other than those included in the statement of financial activities.


The notes on pages 8 to 10 form part of these accounts.

APOSTOLIC FAITH MISSION - LUTON
BALANCE SHEET
YEAR ENDED 31ST MARCH 2022

	<u>Notes</u>	<u>2022</u>	<u>2021</u>
		£	£
FIXED ASSETS			
Tangible assets	11	4,558	4,527
CURRENT ASSETS			
Debtors	12	14,377	13,015
Cash at bank and in hand		178,598	165,603
CREDITORS: due within one year	13	(1,349)	(2,097)
Net Current Assets		<u>191,627</u>	<u>176,521</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>196,185</u>	<u>181,048</u>
FUNDS:		<u>2022</u>	<u>2021</u>
Restricted Funds	14	141,696	£141,696
Unrestricted Funds	14	54,489	£39,352
Total funds		<u>196,185</u>	<u>181,048</u>

31/01/2023

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

DocuSigned by:

 EE8ED129000440
Dennis Zhuwao (Chair)

The notes on pages 8 to 10 form part of these accounts.

**APOSTOLIC FAITH MISSION - LUTON
NOTES TO THE ACCOUNTS
YEAR ENDED 31ST MARCH 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Apostolic Faith Mission - Luton meets the definition of a public benefit entity under FRS 102.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Donations and other incoming resources - Income from tithes of the network churches in the forum when these are receivable.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities

Costs of charitable activities are those costs relating to the activities carried out to meet the objectives of the Church. These include both directly attributable costs and apportioned support costs.

Governance costs

Governance costs are the costs associated with the strategic direction of the organisation and with meeting regulatory responsibilities including apportioned support cost.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Tangible fixed assets

There are no fixed assets for the charity in the year under review.

APOSTOLIC FAITH MISSION - LUTON
NOTES TO THE ACCOUNTS
YEAR ENDED 31ST MARCH 2022

2. Income from donations and legacies

	Unrestricted funds	Restricted funds	<u>2022</u>	<u>2021</u>
Offerings & Grants received	£ 82,237	£ -	£ 82,237	£ 72,808
	<u>£ 82,237</u>	<u>£ -</u>	<u>£ 82,237</u>	<u>£ 72,808</u>

3. INVESTEMENT INCOME

Unrestricted funds	<u>2022</u>	<u>2021</u>
	£	£
Bank interest receivable	<u>13</u>	<u>1</u>
	<u>13</u>	<u>1</u>

4. Other income

Unrestricted funds	<u>2022</u>	<u>2021</u>
Other income	<u>34</u>	<u>100</u>
	<u>34</u>	<u>100</u>

5. Costs of charitable activities by fund type

Unrestricted funds	<u>2022</u>	<u>2021</u>
Support Cost	61,502	55,042
Charitable Activities	<u>5,645</u>	<u>6,431</u>
	<u>67,147</u>	<u>61,473</u>

6. Costs of charitable activities by activity type

Activities undertaken directly	3,463	<u>4,832</u>
Support Costs	61,502	55,042
Governance Costs	<u>2,182</u>	<u>1,599</u>
Unrestricted Funds	<u>67,147</u>	<u>61,473</u>

7. Analysis of support costs

Charitable Activities	<u>2022</u>	<u>2021</u>
Support Costs	59,320	53,443
Governance costs	<u>2,182</u>	<u>1,599</u>
Total	<u>61,502</u>	<u>55,042</u>

8. Net income (expenditure) for the year

	<u>2022</u>	<u>2021</u>
This is stated after charging/(crediting):		
Depreciation of owned fixed assets	2,107	1,923
Accountancy fees	1,440	1,440

APOSTOLIC FAITH MISSION - LUTON
NOTES TO THE ACCOUNTS
YEAR ENDED 31ST MARCH 2022

9. Staff costs and emoluments	<u>2022</u>	<u>2021</u>
Total staff costs for the year ended 31 March 2021 were:		
Salary and wages	23,482	21,926
Social security costs	1,016	723
Pension costs	<u>892</u>	<u>1,441</u>
	<u>25,390</u>	<u>24,090</u>

	<u>2022</u>	<u>2021</u>
Employees	<u>1</u>	<u>1</u>

10. TRUSTEES REMUNERATION AND BENEFITS

Trustees' expenses

There were no Trustees remuneration in the year to 31 March 2022 nor in the prior year

There were no related parties transactions in the year to 31 March 2022 nor the prior year.

11. Tangible fixed assets

	Music Equipment	Computer Equipment	Total
	£	£	£
Cost or valuation			
At 01 April 2021	9,642	8,050	17,692
Additions	0	2,138	2,138
At 31 March 2022	<u>9,642</u>	<u>10,188</u>	<u>19,830</u>
Depreciation			
At 01 April 2021	7,226	5,939	13,165
Charge for year	1,152	955	2,107
At 31 March 2022	<u>8,378</u>	<u>6,894</u>	<u>15,272</u>
Net book values			
At 31 March 2022	<u>1,264</u>	<u>3,294</u>	<u>4,558</u>
At 31 March 2021	<u>2,416</u>	<u>2,111</u>	<u>4,527</u>

	<u>2022</u>	<u>2021</u>
12. DEBTORS		
Amounts due within one year:		
Prepayments and accrued income	13,849	13,015
	<u>13,849</u>	<u>13,015</u>

	<u>2022</u>	<u>2021</u>
13. CREDITORS		
Amounts due within one year:		
Other creditors	1,349	2,097

14. Movement in funds

	Balance at 01/04/2021	Incoming resources	Outgoing resources	Balance at 31/03/2022
	£	£	£	£
Unrestricted Funds	39,352	82,284	(67,147)	54,489
Restricted Funds	<u>141,696</u>	<u>0</u>	<u>0</u>	<u>141,696</u>
Total funds	<u>181,048</u>	<u>82,284</u>	<u>(67,147)</u>	<u>196,185</u>

APOSTOLIC FAITH MISSION - LUTON
INCOME AND EXPENDITURE
YEAR ENDED 31ST MARCH 2022

	<u>2022</u>	<u>2021</u>
	£	£
Income and Endowment:		
Donations and legacies		
Tithes & Offerings	65,830	58,531
Gift Aid	13,849	12,487
Other Donations	<u>2,558</u>	<u>1,790</u>
	<u>82,237</u>	<u>72,808</u>
Investments:		
Bank Interest Receivable	<u>13</u>	<u>1</u>
Other income		
Other Income	<u>34</u>	<u>100</u>
Total incoming resources	<u>82,284</u>	<u>72,909</u>
EXPENDITURE:		
Charitable activities		
Conferences, Seminars & Training	0	0
Donations	274	859
Ministry Expenses	3,134	5,372
Honorarium	55	<u>200</u>
	<u>3,463</u>	<u>6,431</u>
SUPPORT COSTS		
Support costs		
Staff Costs - Wages & Salaries	23,482	21,926
Staff Costs - Social Security Costs	1,016	723
Staff Costs - Pension Contributions	892	1,441
Depreciation - Owned Assets	2,107	1,923
Insurance	309	296
Communications	2,628	3,374
Office Supplies	280	0
Website & It Consumables	1,959	980
Staff Welfare	12,851	0
Other Expenses	520	1,534
Bank Charges	671	453
Rent & Rates	12,646	19,560
Travel Expenses	2,142	1,233
	<u>61,502</u>	<u>53,443</u>
GOVERNANCE COSTS		
Accountancy Fees	1,440	1,440
Legal Fees	<u>742</u>	<u>159</u>
	<u>2,182</u>	<u>1,599</u>
Total resources expended	<u>67,147</u>	<u>61,473</u>
Net Income	<u>15,137</u>	<u>11,436</u>