

Company Registration No. 08055950 (England and Wales)

Registered Charity No. 1150285

**PENNINE MENCAP
REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

**PENNINE MENCAP
ANNUAL REPORT AND UNAUDITED ACCOUNTS
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**PENNINE MENCAP
COMPANY INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2021**

Directors	E G Sparks (Trustee) A P Stock (Trustee) N Jotham (Trustee)
Company Number	08055950 (England and Wales)
Registered Office	RHODES BANK CHAMBERS 184-188 UNION STREET OLDHAM OL1 1EN ENGLAND
Accountants	Tarpon Limited Advantage Business Centre 132-134 Great Ancoats Street Manchester Greater Manchester M4 6DE

PENNINE MENCAP
(COMPANY NO: 08055950 ENGLAND AND WALES)
REPORT OF THE TRUSTEES

The trustees who are also directors of the charity for the purposes of the Companies Act 2006 present their report with the financial statements for the charity for the year ended 31 December 2021.

Pandemic Challenges

2021 marked the second year of the COVID-19 pandemic, presenting challenges which continued to weigh heavily on the charity, our service users and our activities throughout the year. It was not a year without success or optimism within Pennine Mencap, but was still marked by caution.

As we came out of 2020, all of our pandemic response measures were in full effect. The majority of our activities were still being delivered online; infection control and social distancing measures were in place for activities delivered partly or wholly in-person at Rhodes Bank Chambers, with strict limits on attendance levels and flow of movement around the building; many of our most vulnerable or anxious service users were still unwilling to engage in any activities which involved being indoors with others, regardless of the protective measures in place; venues we traditionally use for off-site activities remained closed for most of the year; and the physical and mental health impact of the pandemic was evident on service users, volunteers and staff alike.

Many of our efforts throughout the year were therefore focused on promoting uptake of the COVID-19 vaccination and recovery from the wider impact of COVID, while maintaining awareness amongst the charity's sphere of influence that the pandemic still posed a real and significant risk. These two messages may at times have seemed at odds with each other, and proved challenging for many of our service users to digest. For this reason a significant amount of time and resources were devoted to the necessary educational and awareness work on these mutually supportive topics.

Our primary social goal for 2021 was to see the vast majority of our service users take up the vaccine while continuing to adopt cautionary approaches to their day-to-day activities.

By the end of the year 98% of our service users had been at least single jabbed, with the majority double-jabbed and a number triple-jabbed thanks to the winter booster programme. The only two service users who were unwilling to take the vaccine made a valid choice to opt out, based on their individual specific medical risks. Overall we must regard this as a significant public health success for our service users across Oldham, Tameside, Rochdale, Stockport and Manchester.

While we as an organisation cannot take sole credit for this tremendous outcome, we are pleased to have played our small and persistent part in promoting a successful vaccine uptake amongst our highly vulnerable section of the community. We also continued and expanded the wellbeing monitoring activities which we established in 2020, with a focus on introducing more health-oriented services throughout 2021.

Community Networking

Our work became part of a prominent, coordinated local effort to support the learning disability and autism community through the pandemic, as Pennine Mencap grew into the role of an Anchor Group in the Community Champions programme. This programme was coordinated by Action Together with support and funding from Oldham Council. Alongside two more established organisations who also took up the role of Anchor Groups (Oldham Personal Advocacy Ltd and Keyring Living Support Networks) we contributed to a range of individual and collective efforts, activities and awareness campaigns across Oldham throughout the year.

Due to our non-parochial approach as a charity, we utilised other funding to extend this work for the benefit of our service users from other boroughs. For example, we were supported by pandemic funding from Tameside Council, including a Winter Pressures grant which enabled us to offer intensive support to our highest-risk and most isolated Tameside service users throughout the first months of the year.

Much of our work also extended to supporting indirect beneficiaries of the charity, including a high percentage of parents, family members and informal carers of our direct beneficiaries. This continued a theme of increased engagement that began the previous year.

We offered support with issues such as self-harm, online gambling, increased use of alcohol and drugs, difficulties with relationships and, in some cases, behaviours which were harmful to other vulnerable people, all of which had been caused or worsened by the pandemic and associated restrictions. Our methods included extensive 1-to-1 support and staff-led/peer-supported group work, comprising a mixture of in-person, online and phone-based contact. These sessions gave us a platform to offer advice, advocacy, emotional support, wellbeing check-ins, signposting and direct referrals to specialist crisis response services as appropriate.

Projects and Activities

We also continued many of the highly enjoyable online activities which were established as a matter of necessity during 2020, including online workouts, chat groups, virtual choir sessions and our weekly online Cookalong. The latter began as a means to continue our in-person cookery group during lockdown, but has developed into a valued part of the charity's schedule; the number of disabled participants receiving ingredients kits averaged 42 per week throughout 2021, with over 2,000 fresh and healthy meals cooked independently at home by participating service users throughout the year. This came at no cost to the service users, except for the wonderful photos supplied by them each week, enabling us to proudly share the achievements of our home cooks.

The continued enthusiasm for remote activities, even as in-person opportunities have increased, confirms that Pennine Mencap's future must be built upon a combination of face-to-face and online services. This requires new approaches to risk management, training and supervision which we will continue to develop in the coming years. This also requires recognition that our beneficiaries are becoming more acclimatised to digital platforms, and consequently increasingly require help with technical and safeguarding issues that were less common pre-pandemic.

In the respect of our performing arts strands of activities, we were able to cautiously bring about the return of in-person rehearsals and live online performances by the Rhodes Bank Choir. The regular live performances broadcast online from our studio have been a confidence boost for returning and new members of the choir, which we hope will put them in good stead for a return to face-to-face shows in 2022. We were also able to reconvene Stage Right Performing Arts group later in the year, taking tentative steps towards Group 1 performing a festival-themed dance show and Group 2 staging a version of Benjamin Britten's opera Peter Grimes. We are pleased to report that overall attendance across all in-person groups had recovered to pre-pandemic levels by the end of 2021.

PENNINE MENCAP
(COMPANY NO: 08055950 ENGLAND AND WALES)
REPORT OF THE TRUSTEES

Funding and Finance

2021 was, despite all its practical challenges, a positive year for grant funding. The most significant grant achieved was our successful application to the National Lottery's Reaching Communities programme for our Branching Out project. This amazing grant enables a hybrid project, combining a multi-year revenue aspect (supporting the salaries of three full time staff, tasked with expanding the scale and scope of our day-to-day activities) and a major capital development, to install a passenger lift at Rhodes Bank Chambers.

The phased Reaching Communities grant has a total value of £388,016.66, making it the largest financial injection the charity has ever been awarded. We had previously applied to the programme without success on a number of occasions dating back to 2013, and our eventually successful application required almost 18 months of research, planning and communication.

We were also pleased continue to receive strong local support from Forever Manchester and Action Together, with both organisations providing an invaluable offer of small grants, local connections, donation opportunities and publicity for Pennine Mencap's work. To give just one example, an article on the Forever Manchester website celebrating a successful year of the Cookalong project led to invitations for the charity to be represented in other media. These included contributions to the Oldham Times, and appearances on BBC Radio Manchester for interviews related to the charity's own work and on wider disability issues in Greater Manchester.

It was with a mixture of joy and sadness that we also obtained a third and, with the execution of Brexit, undoubtedly final educational project grant from the European Social Fund. We are grateful to ESF and its local partner, the Workers Education Association, for enabling us to deliver unique projects which other funders may not have found appealing. Our most recent effort was a fun, accessible Signalong project entitled Sign of the Times. This gave us the opportunity to teach basic conversational Signalong to our service users and a number of carers and family members who also attended the group and individual sessions. This fantastic skill will help to make the charity even more inclusive for those with complex communication needs.

Securing the Future

In recognition of the charity's growing social responsibilities and financial obligations, 2021 was a year in which we began laying the groundwork to offer a broader range of services. Despite the success of grant applications in this financial year, we recognise that a dependence on grant funding may never yield stability. A trading subsidiary, Pennine Mencap Supported Housing Ltd (a company wholly owned by the charity), was established as the entity through which we can offer property based services such as supported living homes for our service users.

As a first step on this journey, the trading subsidiary was able to purchase a premises comprising four flats in Ashton-under-Lyne, completing the transaction in December 2021. This building will, in time, be redeveloped to meet the specific needs of individuals we support who require specialised semi-independent accommodation where they will be supported by people they trust. From a financial security perspective this is a starting point from which we can develop sustainable revenue, as any future profits will be transferred to the charity to support our other social, creative, educational and welfare projects.

PENNINE MENCAP

INDEPENDENT EXAMINERS REPORT

We report on the accounts of Pennine Mencap for the year ended 31 December 2021, which are set out on pages 6 to 10.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied ourselves that the charity is not subject to audit under any company law and is eligible for independent examination, it is our responsibility to:

- a) examine the accounts under section 145 of the 2011 Act;
- b) to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- c) to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 and 395 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by charities have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Tarpon Limited

Advantage Business Centre
132-134 Great Ancoats Street
Manchester
Greater Manchester
M4 6DE

14 August 2022

**PENNINE MENCAP
INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021	2020
	£	£
Incoming resources		
<i>From generated funds</i>		
Voluntary income	176,070	134,235
Investment income	24,404	8,473
Direct costs	(40)	(2,113)
Total incoming resources	200,434	140,595
Resources expended		
<i>Costs of generating funds</i>		
Costs of generating voluntary income	(148,756)	(153,535)
Other operating income	33,167	54,043
Net incoming/(outgoing) resources	84,845	41,103

PENNINE MENCAP
STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2021

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	4	435,213	412,791
Current assets			
Debtors	5	3,498	1,113
Cash at bank and in hand		138,243	78,205
		<u>141,741</u>	<u>79,318</u>
Creditors: amounts falling due within one year	6	(200)	(200)
Net current assets		<u>141,541</u>	<u>79,118</u>
Net assets		<u>576,754</u>	<u>491,909</u>
Funds			
Revaluation reserve		400,000	400,000
Unrestricted funds		<u>176,754</u>	<u>91,909</u>
Total funds		<u>576,754</u>	<u>491,909</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2021. The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 December 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board of Trustees on 14 August 2022.

E G Sparks (Trustee)

A P Stock (Trustee)

N Jotham (Trustee)

Company Registration No. 08055950

PENNINE MENCAP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

1 Statutory information

PENNINE MENCAP is a private company, limited by shares, registered in England and Wales, registration number 08055950. The registered office is RHODES BANK CHAMBERS, 184-188 UNION STREET, OLDHAM, OL1 1EN, ENGLAND.

2 Compliance with accounting standards

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

3 Accounting policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

Basis of preparation

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

Presentation currency

The accounts are presented in £ sterling.

Tangible fixed assets and depreciation

Tangible assets are included at cost less depreciation and impairment. Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives:

Plant & machinery 15% straight line

4 Tangible fixed assets

	Land & buildings	Plant & machinery	Total
	£	£	£
Cost or valuation	At cost	At cost	
At 1 January 2021	400,000	24,597	424,597
Additions	11,661	10,761	22,422
At 31 December 2021	411,661	35,358	447,019
Depreciation			
At 1 January 2021	-	11,806	11,806
At 31 December 2021	-	11,806	11,806
Net book value			
At 31 December 2021	411,661	23,552	435,213
At 31 December 2020	400,000	12,791	412,791

The main operational premises, being Rhodes Bank Chambers, was revalued during the 2020 reporting period resulting in an asset addition amounting to £400,000.

This was previously held at donated cost (£nil).

5 Debtors: amounts falling due within one year

	2021 £	2020 £
Other debtors	3,498	1,113

**PENNINE MENCAP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

6 Creditors: amounts falling due within one year

2021

2020

£

£

Accruals

200

200

PENNINE MENCAP
DETAILED PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021	2020
	£	£
Incoming resources		
Appeals and donations	176,070	134,235
Rental income	24,404	8,473
	<u>200,474</u>	<u>142,708</u>
Cost of sales		
Subcontractor costs	40	2,113
	<u>200,434</u>	<u>140,595</u>
Gross profit		
Administrative expenses		
Wages and salaries	65,383	41,790
Pensions	371	-
Bonuses	14,857	13,196
Staff training and welfare	594	116
Travel and subsistence	609	616
Motor expenses	39	152
Rent	255	751
Light and heat	18,526	12,246
Cleaning	289	1,105
Telephone and fax	887	790
Postage	54	5
Stationery and printing	171	864
Subscriptions	555	179
Bank charges	(18)	-
Insurance	4,202	4,314
Software	3,609	1,283
Repairs and maintenance	20,099	62,257
Depreciation	-	3,690
Sundry expenses	2,213	421
Accountancy fees	167	167
Consultancy fees	14,878	7,810
Advertising and PR	33	-
Other legal and professional	983	1,783
	<u>148,756</u>	<u>153,535</u>
Other operating income		
Other operating income	6,000	-
Government grants	27,167	54,043
	<u>33,167</u>	<u>54,043</u>
Operating profit	<u>84,845</u>	<u>41,103</u>
Profit on ordinary activities before taxation	<u><u>84,845</u></u>	<u><u>41,103</u></u>