

# Community & Education Centre (CEC)

England & Wales · Charity number 1150283

## Details

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Other names	CHAPELTOWN & HAREHILLS AREA LEARNING AND TRAINING PROJECT, Chapeltown and Harehills Learning Project, CHLP
Status	Registered
Legal form	Other
Registered	2012-12-27
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address** Roundhay Road Resource Centre  
233-237 Roundhay Road  
Leeds  
LS8 4HS

**Phone** 0113 380 5678

**Email** [info@cahlp.com](mailto:info@cahlp.com)

**Website** <https://commeducentre.org>

## Activities

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**Objects:** 1.TO ADVANCE THE EDUCATION OF THE PUBLIC, IN PARTICULAR BUT NOT EXCLUSIVELY,ADULT LEARNERS BY THE PROVISION OF SUCH TRAINING AND ASSISTANCE AS THE TRUSTEES MAY DETERMINE.2.TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF LEEDS THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH,AGE,INFIRMITY OR DISABLEMENT,FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE OF THE SAID INHABITANTS.3.TO FURTHER SUCH OTHER CHARITABLE PURPOSES FOR THE PUBLIC BENEFIT AS ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAWS OF ENGLAND AND WALES AS THE TRUSTEES MAY FROM TIME TO TIME DETERMINE

**Activities:** THE PROJECT WILL TEACH ACADEMIC COURSES TO A CATEGORY OF DISADVANTAGED LEARNERS I.E. \*TEENAGE MOTHERS \*INDIVIDUALS WITH SIGNIFICANT CONTACT WITH THE CRIMINAL JUSTICE SYSTEM \*REFUGEES/ASYLUM SEEKERS \*INDIVIDUALS WITH MENTAL OR PHYSICAL HEALTH ISSUES AND \*THE HOMELESS. IT WILL ALSO WORK WITH INDIVIDUALS THAT REQUIRE TRAINING SUPPORT COUPLED WITH ADDITIONAL EMOTIONAL CARE.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin

## Geography

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- Leeds City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£60,168	£52,547	-	-
2023-12-31	£63,183	£59,851	-	-
2022-12-31	£15,652	£19,069	-	-
2021-12-31	£46,392	£46,417	-	-
2020-12-31	£56,581	£47,314	-	-

## Trustees

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Name	Role	Appointed
Audrey Hylton		2017-10-26
ESTHER BOWEN DIPLOMA		2012-06-01
Georgina Kay		2025-09-19
Pauline Garnett		2012-06-01

**Community & Education Centre (CEC)**

England & Wales - Charity number 1150283

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# Accounts

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**Charity Registration Number: 1150283**

**Community & Education Centre (CEC)**

**A Registered Charity Organisation**

**Annual Report and Unaudited Financial Statements**

**Year ended 31st December 2024**

## Community & Education Centre CEC

### Reference and Administration Details

Year ended 31st December 2024

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<b>Trustees:</b>	Esther Bowen Audrey Hylton Pauline Garnett Irene Fyfield-Johnson Georgina Kay
<b>Registered Office:</b>	233-237 Roundhay Road Resource Centre Roundhay Road Leeds, LS8 4HS
<b>Charity Registration number:</b>	1150283
<b>Independent examiner:</b>	PaulArt Accounting & Tax Services Ltd Suite 210, 33 Great George Street Leeds, LS1 3AJ.
<b>Bankers:</b>	Santander 58/60 Briggate Leeds LS1 6AS  Lloyds Bank PO Box 1000 Andover BX1 1LT  Barclays Bank Leicester LE87 2BB

## **Community & Education Centre (CEC)**

### **Reference and Administration Details**

**Year ended 31st December 2024**

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## **Community & Education Centre (CEC)**

### **Trustee's report and charity information**

**Year ended 31st December 2024**

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The Trustees have presented their report and the financial statements of the charity for the period 01 January 2024 to 31 December 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual report and finance of the charity.

#### **Charity's Objectives**

To advance the education of the public, in particular but not exclusively, adult learners by the provision of such training and assistance as the trustees may determine.

To promote for the benefit of the inhabitants of Leeds the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship, or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

To further such other charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

#### **Charity's Activities**

The project teaches academic courses to a category of disadvantaged learners i.e., teenage mothers, individuals with significant contact with the criminal justice system, refugees/asylum seekers, individuals with mental or physical health issues and the homeless. It will also work with individuals that require training support coupled with additional emotional care.

#### **Achievement and performance**

The Community & Education Centre (CEC) offers a variety of training and employment preparation programmes to suit the individual needs of all its students. We help all our clients reach their true potential through a wide range of training opportunities and individualised community support. We prepare individuals for the workplace and help them gain new skills or enhance existing skills. Through small group sessions students will attend classes on core subjects i.e. Remedial English, Mathematics, and ICT these subjects will also be available up to level 1 and 2 (equivalent to a GCSE grade C) for our more able students.

## Community & Education Centre (CEC)

### Trustee's report and charity information (continued)

#### Year ended 31st December 2024

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#### Financial Review

For the year ended **31st December 2024**, the charity received a total of **£60,168**, compared with **£63,183** in 2023. The small drop in income is mainly because a few one-off donations and project grants received last year did not repeat this year.

Total spending during the year was **£52,547** (2023: £59,849). The reduction in costs mainly came from lower general expenses and office running costs.

After taking everything into account, the charity made a **net surplus of £7,620** (2023: £3,334). This means that our income was higher than our spending, helping to strengthen our financial position.

At the end of the year, the charity had **net assets of £7,789** (2023: £9,444). Of this, **£2,647** is unrestricted and available to support the charity's ongoing work, and **£5,142** is restricted for specific projects.

Overall, the trustees are pleased with the charity's financial progress and are confident that it remains in a stable position. We will continue to manage our funds carefully to make sure every pound goes towards helping those we support.

#### Reserves Policy

The trustees aim to maintain a level of reserves that ensures the charity can continue to operate effectively and meet its ongoing commitments, even if income were to fall unexpectedly.

At **31 December 2024**, the charity held total funds of **£7,789**, of which **£2,647** were unrestricted. These unrestricted reserves are available to support day-to-day operations and any unforeseen expenses.

The trustees consider that holding approximately **three months' operating costs** as free reserves is a reasonable target for a charity of this size. Current unrestricted reserves are close to this target, and the trustees are satisfied that the charity's financial position remains healthy. Restricted funds of **£5,142** are held for specific projects and can only be used for those purposes.

The trustees will continue to monitor the level of reserves throughout the year to ensure they remain adequate and appropriate for the charity's needs.

#### Going Concern

The trustees have reviewed the charity's financial position and future plans and are satisfied that the charity has adequate resources to continue its activities for the foreseeable future.

The charity continues to receive steady income from its regular supporters and project funding, and expenditure is carefully managed in line with available resources.

Accordingly, the trustees have prepared the accounts on a **going concern basis**, as they believe there are no material uncertainties that would affect the charity's ability to continue its operations.

## Community & Education Centre (CEC)

### Trustee's report and charity information (continued)

Year ended 31st December 2024

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#### Principal Risks and Uncertainties

The trustees regularly review the main risks facing the charity to ensure that appropriate steps are taken to manage and reduce them.

The key risks identified during the year include:

- **Funding uncertainty:** Dependence on grants and donations means that future income levels can fluctuate. The trustees continue to explore new funding opportunities and maintain good relationships with existing supporters.
- **Rising costs:** Increases in general running costs could affect the charity's ability to deliver services. The trustees monitor budgets closely to keep spending within available funds.
- **Reliance on volunteers and key staff:** The charity relies on the commitment of volunteers and a small team of staff. Steps are taken to ensure continuity through good communication, training, and succession planning.

The trustees are confident that, through active monitoring and prudent management, the charity's risks are being effectively managed and do not pose a threat to its ongoing operations.

#### Statement of trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees



Miss Esther Bowen  
Chair of Trustees

23<sup>rd</sup> October 2025

## **Community & Education Centre (CEC)**

### **Courses and Accreditation Information**

**Year ended 31st December 2024**

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A range of supporting topics have been delivered including Building an Effective Job Search Skills Workshop, a CV Preparation Crash Course and a Meeting Potential Employers Networking Event, which take place at the end of each academic year. Taking place across Leeds, our training programmes cater for a range of physical, social, and psychological needs, and we have a number of different programmes which help and support the individuals.

At the end of each session the participants take part in a summative assessment which leads to a recognised qualification. The summative assessments are implemented to determine whether the students have acquired the skills and knowledge of understanding the training course and the aims it provided. The examination is done on the premises and checked by an external verifier.

The City and Guilds examination process in literacy and numeracy are valid accredited qualifications, which are recognised by employers. These qualifications will put the students in a position of beneficial employable status and take them into jobs that will enhance their career prospects.

We deliver literacy and numeracy City and Guilds level 1 and 2 qualifications (currently with very good pass rates) The Cambridge ESOL examinations from entry 1 through to level 2 in speaking/listening, reading, and writing accreditations are taken throughout the year and have been rewarding for the ESOL students.

We network and work alongside other educational providers such as the Worker's Educational Association (WEA), Aim to Learn, and the Learning Curve Group who are an employment organisation that have direct links to the Job Centres. They provide community-based employment courses such as Health & Social Care, Security, Retail, Customer Services, Childcare Early Years, Cleaning and Office/Administration, alongside a selection of other vocational courses. Learner progress and satisfaction are evaluated through review and feedback forms, which help identify areas for improvement and maintain high training standards in line with our charitable objectives.

## **Community & Education Centre (CEC)**

### **Independent Examiner's Report For The**

**Year ended 31st December 2024**

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#### **Independent Examiner's Report to the Trustees of Community & Education Centre (CEC)**

I report to the trustees on my examination of the financial statements Community & Education Centre (CEC) for the year ended 31st December 2024 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes.

#### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011('the Act'). The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of the financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



PaulArt Accounting & Tax Services Ltd  
Suite 210, 33 Great George Street  
Leeds  
England  
LS1 3AJ  
**23<sup>rd</sup> October 2025**

## Community & Education Centre (CEC)

### Statement Of Financial Activities For The

Year ended 31st December 2024

#### Receipts and payments account for the year ended 31st December 2024

	<b>Unrestricted Funds 2024 £</b>	<b>Restricted Funds 2024 £</b>	<b>Total funds 2024 £</b>	<b>Total funds 2023 £</b>
<b>Total receipts</b>	<b>33,283</b>	<b>26,885</b>	<b>60,168</b>	<b>63,183</b>
<b>Payments</b>				
Charity Expenditure – White Goods	-	335	335	5,000
Cost of Charity Activities	2,264	9,119	11,383	6,560
Wages, salaries, and other staff costs	6,239	5,045	11,284	3,097
Car, van, and travel expenses	2,598		2,598	925
Premises cost	11,878	2,615	14,493	14,400
Storage costs	-		-	356
Telephone, fax, and other office costs	2,366		2,366	14,115
Advertising and business entertainment costs	95	70	165	2,520
Insurance	191		191	-
Bank, credit card and other finance charges	-		-	-
Accountancy, legal and other professional fees	720		720	360
Church donation	-		-	-
General Expenses	2,667	4,559	7,236	12,516
Depreciation	1,776		1,776	-
<b>Total payments</b>	<b>30,804</b>	<b>21,743</b>	<b>52,547</b>	<b>59,849</b>
<b>Net Surplus/(Deficit)</b>	<b>2,479</b>	<b>5,142</b>	<b>7,620</b>	<b>3,334</b>

## Community & Education Centre (CEC)

### Balance Sheet as at 31st December 2024

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Notes	2024 £	2023 £
<b>Assets for charity's own use</b>		
20 Workshop computers	Nil	Nil
5 Printers	Nil	Nil
3 Smartboards	Nil	Nil
Car	Nil	Nil
Building	4,336	4,336
Computers	Nil	1,776
Bank/building society balances	3,453	3,332
<b>Liabilities</b>	<b>Nil</b>	<b>Nil</b>
<b>Net assets</b>	<b><u>7,789</u></b>	<b><u>9,444</u></b>
<b>Funds</b>		
Unrestricted funds	2,647	9,444
Restricted funds	5,142	Nil
<b>Total funds</b>	<b><u>7,789</u></b>	<b><u>9,444</u></b>

#### Notes to the accounts

All original tangible fixed assets used by the charity have been fully written off. The majority of these assets were acquired prior to 2014 and are therefore fully depreciated, although they continue to be utilised in furtherance of the charity's objectives.

Approved by the trustees on **23<sup>rd</sup> October 2025**

And signed on their behalf by:



Miss Esther Bowen  
Chair of Trustees

### **1 Statutory Information**

The Charity is a charitable incorporated organisation registered with the Charity Commission in England & Wales. The Charity's registered number is 1150283.

### **2 Going Concern**

The accounts have been prepared on the going concern basis, as there are no material uncertainties about the Charity's ability to continue. Based on the adequacy of the Charity's reserves as at the balance sheet date, along with their knowledge of the Charity's ability to meet bills, payments and other liabilities as they fall due, the Trustees have a reasonable expectation that the Charity has sufficient resources to continue in operational existence for the foreseeable future.

### **3 Accounting Policies**

#### **Basis of preparation**

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011. The Charity meets the definition of a public benefit entity as set out in FRS 102.

#### **Fund accounting**

Unrestricted funds: These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

The charity solely had unrestricted funds in the period under review.

Designated funds: These are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds: These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

#### **Income**

Recognition of income: Incoming resources are recognised gross on a receipts and payments basis and are allocated to the Unrestricted Fund unless gifted on the basis of certain restrictions. There were no such restrictions in the year under review.

**Community & Education Centre (CEC)**  
**Notes to the Accounts for the year ended 31st December 2024 (continued)**

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**Expenditure**

Recognition of expenditure: Outgoing resources are recognised gross on a receipts and payments basis and are allocated against the General Fund unless incurred specifically for the purposes of any nominated fund. There were no specific payments in the period under review.

Expenditure on raising funds: These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

**Critical Accounting Estimates and Areas of Judgment.** The Trustees do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

**Guarantee.** The charity has not given any guarantees in the period under review and there are no outstanding guarantees at the balance sheet date.

**Taxation**            The charity is exempt from tax on its charitable activities.

**Community & Education Centre (CEC) Notes to the Accounts for the year ended 31st December 2024 (continued) 4 Detailed Statement of Financial Activities**

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total funds 2024 £	Total funds 2023 £
<b>Income</b>				
<b>Donations</b>	5,178	-	5,178	18,676
<b>Grants</b>	28,105	26,885	54,990	44,507
<b>Total Income</b>	<b>33,283</b>	<b>26,885</b>	<b>60,168</b>	<b>63,183</b>
<b>Purchases</b>				
Charitable Expenditure	-	335	335	5,000
Cost of Charitable Activities	2,264	9,119	11,383	6,560
<b>Total Purchases</b>	<b>2,264</b>	<b>9,454</b>	<b>11,718</b>	<b>11,560</b>
<b>Direct Expenses</b>				
Cost of Fund Generation	95	70	165	5,000
<b>Gross Income over Expenses</b>	<b>30,924</b>	<b>17,361</b>	<b>48,285</b>	<b>46,623</b>
<b>Overheads</b>				
Support Cost – Rent & Rates	11,878	2,615	14,493	14,400
Support Cost – Heat, Light & Power	-	-	-	600
Support Cost – Travelling Expenses	2,598	-	2,598	925
Support Cost – Printing & Stationery	394	-	394	1,940
Support Cost – Telephone & Computer	732	-	732	1,601
Support Cost – Equipment Hire & Rental	-	-	-	1,250
Support Cost – Maintenance	540	-	540	6,600
Support Cost – Insurance	191	-	191	-
Support Cost – General Expenses	2,677	4,559	7,236	12,516
Management & Admin	6,239	5,045	11,284	3,097
Management & Admin – Professional Fees	700	-	700	-
Management & Admin – Accountancy Fees	720	-	720	360
Depreciation – Computer Equipment	1,776	-	1,776	-
<b>Total Overheads</b>	<b>28,445</b>	<b>12,219</b>	<b>40,664</b>	<b>43,289</b>
<b>Net Surplus/(Deficit)</b>	<b>2,479</b>	<b>5,142</b>	<b>7,620</b>	<b>3,334</b>

## **Community & Education Centre (CEC)**

### **Explanation of Financial Provision**

#### **Year ended 31st December 2024**

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In 2024, the accounts showed an income of £60,168. The Help Team service grew significantly, and the charity received grants to support marginalised beneficiaries during the high cost-of-living crisis. The charity provided food, fuel vouchers, white goods, adult clothing, baby clothing via its baby bank service, and supported many applying for means tested benefits and health assessment forms.

During 2024, the community side of the charity expanded. In November 2024, the charity changed its name to Community and Education Centre (CEC) to reflect the charity's community and education services. Additional Help Team advisers and a finance worker were appointed to manage the community and education work, and two bank accounts were opened in October 2024 to separate the community and education income. The trustees have secured a building loan and refurbishment grant, with completion expected in late 2025.

## **Community & Education Centre (CEC)**

**Year ended 31st December 2024**

### **Future Plans**

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The charity serves the Chapeltown and Harehills areas, which include many disadvantaged and marginalised adults. Our work helps improve literacy, digital and life skills for those excluded from mainstream education, demonstrating clear public benefit.

Looking ahead from 2025, the trustees plan to purchase the charity's own building, which will become the charity's headquarters and training hub. The building loan and refurbishment grant have been secured, with completion expected by the end of the year.

The building will expand on the community service provided through the Help Team project and will also provide educational, digital, vocational and life skills courses for marginalised adult learners. The planned building will also include space for community hire, training rooms, and a homeless support facility, extending the charity's outreach and sustainability.

We aim to strengthen engagement with BAME communities, supporting participants into employment and leadership roles, and promoting inclusion across our programmes.

## **Community & Education Centre (CEC)**

**Year ended 31st December 2024**

### **Structure, governance, and management**

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Governing document: Constitution adopted 01/03/2012 as amended on 19/12/2012

#### **CONSTITUTION OF THE COMMUNITY & EDUCATION CENTRE (CEC) (A Community Education Initiative for Disadvantaged Adult Learners)**

The organisation is known as the Community & Education Centre (CEC). The charity provides education and vocational courses for disadvantaged adult learners, and a Community Help Team project, alongside other community services for destitute families and marginalised individuals.

The directors of the charitable company are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The recruitment and appointment of new trustees is based on their expertise and how they can benefit the charity. The appointment of new trustees requires approval by the Board of Trustees.

This report was approved by the trustees on 23<sup>rd</sup> October 2025 and signed on their behalf by:

Signed:



Miss Esther Bowen  
Chair of Trustees  
23<sup>rd</sup> October 2025

**Community & Education Centre (CEC)**

England & Wales - Charity number 1150283

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# Accounts

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**Charity Registration Number: 1150283**

**Chapelton & Harehills Learning Project**  
**A Registered Charity Organisation**

**Annual Report and Unaudited Financial Statements**  
**Year ended 31st December 2023**

## Chapelton & Harehills Learning Project

### Reference and Administration Details

Year ended 31st December 2023

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<b>Trustees:</b>	May Arthurton Esther Bowen - Chairperson Audrey Hylton - Vice Chair Pauline Garnett - Secretary Irene Fyfield-Johnson - Finance Officer
<b>Registered Office:</b>	233-237 Roundhay Road Resource Centre Roundhay Road Leeds, LS8 4HS
<b>Charity Registration number:</b>	1150283
<b>Independent examiner:</b>	Chambers Financial Solutions Ltd 2 The Chandlers The Calls Leeds LS1 2AJ
<b>Bankers</b>	Santander  58/60 Briggate Leeds West Yorkshire LS1 6AS

## Chapelton & Harehills Learning Project

### Reference and Administration Details

Year ended 31st December 2023

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## **Chapelton & Harehills Learning Project**

### **Trustee's report and charity information**

**Year ended 31st December 2023**

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The Trustees have presented their report and the financial statements of the charity for the period January - December 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual report and finance of the charity.

#### **Charity's Objectives**

To advance the education of the public, in particular but not exclusively, adult learners by the provision of such training and assistance as the trustees may determine.

To promote for the benefit of the inhabitants of Leeds the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship, or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

To further such other charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

#### **Charity's Activities**

The project teaches academic courses to a category of disadvantaged learners i.e., teenage mothers, individuals with significant contact with the criminal justice system, refugees/asylum seekers, individuals with mental or physical health issues and the homeless. It will also work with individuals that require training support coupled with additional emotional care.

#### **Achievement and performance**

The Chapelton & Harehills Area Learning Project offers a variety of training and employment preparation programmes to suit the individual needs of all its students. We help all our clients reach their true potential through a wide range of training opportunities and individualised support. We prepare individuals for the workplace and help them gain new skills or enhance existing skills. Through small group sessions students will attend classes on core subject's i.e. Remedial English, Mathematics, and ICT these subjects will also be available up to level 1 and 2 (equivalent to a GCSE grade C) for our more able students.

## **Chapelton & Harehills Learning Project**

### **Courses and Accreditation Information**

**Year ended 31st December 2023**

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A range of supporting topics have been taught including Building Effective Job search skills workshop, a CV Preparation Crash Course and a meeting potential employers networking event will also take place at the end of each academic year. Taking place across Leeds our training programmes cater for a range of physical, social, and psychological needs, we have a number of different programmes which will help and support the individuals.

At the end of each session the participants take part in a summative assessment which leads to a recognised qualification. The summative assessments are implemented to determine whether the students have acquired the skill and knowledge of understanding the training course and the aims it provided. The examination is done on the premises and checked by an external verifier.

The City and Guilds examination process in literacy and numeracy are valid accredited qualifications, which are recognised by employers. These qualifications will put the students in a position of beneficial employable status and take them into jobs that will enhance their career prospects.

The courses will effectively be monitored by each learner completing a course learning review form (per year). This form will address particular aspects of what targets/goals have been met, what the individual needs to work on, relaying their opinions of what they think about the learning, materials, teaching and addressing any areas that are or may affect their learning.

On completion of the project each learner will complete a (SPOT form) Student's Perception of Training, and this will highlight if the training/course was right for them, was the course what they expected, what they liked/disliked and their ideas on how we could improve the course.

This form has proved to be a useful and effective evaluation and has set the benchmark of what needed to be altered or changed and raised to a higher standard. In the past many learners have commented on one point and this has led to effective changes being implemented, which in the long term increased the standard, quality of the course and delivery.

## Chapelton & Harehills Learning Project

### Courses and Accreditation Information (cont/d)

#### Year ended 31st December 2023

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We deliver literacy and numeracy City and Guilds level 1 and 2 qualifications (currently with very good pass rates.) The Cambridge ESOL examinations from entry 1 through to level 2 in speaking/listening, reading, and writing accreditations are taken throughout the year and have been rewarding for the ESOL students. We work in partnership with other education providers to facilitate examinations throughout the year and have achieved a well above average pass rate for all students at all levels.

### Independent Examiner's Report

#### Chapelton & Harehills Learning Project Receipts and payments account for the year ended 31st December 2023

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Total receipts</b>	<b>63183</b>	<b>15652</b>
<b>Payments</b>		
Charity Expenditure – White Goods	5000	-
Cost of Charity Activities	6560	-
Wages, salaries, and other staff costs	3097	6280
Car, van, and travel expenses	925	1332
Premises costs	14400	5155
Storage costs	356	4918
Telephone, fax, and other office costs	14117	1205
Advertising and business entertainment costs	2520	-
Bank, credit card and other finance charges	-	-
Accountancy, legal and other professional fees	360	180
Church donation	-	-
General Expenses	12516	-
	59851	19069
<b>Net Receipts</b>	<b>3332</b>	<b>(3417)</b>

## Chapelton & Harehills Learning Project

### Balance sheet as of 31st December 2023

Notes	2023 £	2022 £
<b>Assets for charity's own use</b>		
20 Workshop computers	0	NIL
5 Printers	0	NIL
3 Smartboards	0	NIL
Car	0	1500
Building	4336	4336
<b>Computers</b>	<b>1776</b>	<b>1776</b>
Bank/building society balances	3332	1
<b>Liabilities</b>	<b>0</b>	<b>NIL</b>
<b>Net assets</b>	<b>9444</b>	<b>7013</b>
<b>Funds</b>		
Unrestricted funds	9444	7013

#### Notes to the accounts

All original assets for charity used have been written off. Most were purchased prior to 2014, so are fully depreciated, although they are still usable assets. Last year a car was purchased for use in the charity. Also, there was renovation work carried out on the new premises creating the building asset.

Going forward there will be accounts kept every year. We have taken out the storage cost of £5k, as this is no longer in use.

**Chapelton & Harehills Learning Project**  
**Notes to the Accounts for the year ended 31st December 2023**  
**1 Profit and loss account analysis**

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	<b>2023</b>
<b>Income</b>	
<b>Grants</b>	<b>£</b>
Donations	18,676
Grants	44,507
	<b><u>63,183</u></b>
<b>Purchase</b>	
Charitable Expenditure	5,000
Cost of Charitable Activities	6,560
	<b><u>11,560</u></b>
<b>Direct Expenses</b>	
Cost of Fund Generation	5,000
<b>Gross</b>	<b><u>46,623</u></b>
<b>Overheads</b>	
Support Cost – Rent & Rates	14,400
Support Cost – Heat, Light & Power	600
Support Cost – Travelling Expenses	925
Support Cost – Printing & Stationary	1,940
Support Cost – Telephone & Computer	1,601
Support Cost – Equipment Hire & Rental	1,250
Support Cost – Maintenance	6,600
Support Cost – General Expenses	12,516
Management & Admin	3,097
Management & Admin – Professional Fees	360
	<b><u>43,289</u></b>
<b>Surplus</b>	<b><u>3,334</u></b>

**Accountants' report on the unaudited accounts for the Chapeltown & Harehills Learning Project.**

You have approved the accounts for the year ended 31st December 2023 which comprise the Profit and Loss Account, the Balance Sheet, and the related notes. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

## **Chapelton & Harehills Area Learning Project**

### **Explanation of Financial Provision**

#### **Year ended 31st December 2023**

---

In **2017** we had to leave the building we rented from 2008 to 2017 (9 years). This was due to the owners wanting to knock the building down to build a new shopping site at the back. It was later discovered that the building contained asbestos and has now been demolished.

From **2018** to date, we have kept the charity running by renting venues, and in the meantime looking for a suitable building that will accommodate the charity's needs. The move had a knock-on effect with our financial situation, hence the reason why we only managed to obtain an income of under 25k in 2017. In 2018 we worked extra hard to raise the income and received grants and finances that over exceeded the 25k mark. We also managed to put on more classes in the venues we were/are renting and successfully kept the business going. Throughout 2018 to date, we have looked at several buildings to use for our services but have decided that we would prefer to buy our building. We have been looking at community purpose buildings that will serve and meet the needs of the community in a wide capacity.

In **2019**, we had a decline with one of our major contractors as they needed to work with us in our own building. As we are still currently working on the building, we had to freeze the contract and resume with them when the building is up and ready to be used for their services.

In **2020/2021** we were successful in receiving contracts and partnerships with other educational organisations. This has helped us reap back the loss we encountered in 2019. From 2021 onwards, a meeting potential employers networking event will take place at the end of each year.

In January **2022** the charity set up a new site in Harehills at the Roundhay Road Resource Centre. We have three rooms on the second floor of the building. Room one is used for the three-year HMRC project, which helps people to access personal tax information, corporation tax, child tax credit, child benefit and other related online HMRC documents.

The second room is a training room used to hold our educational, digital, vocational, and everyday life skills courses. Courses will be held five days a week in the morning, afternoon, and evening sessions.

The third room is our consultation/office room. It will be used to assess people for the HMRC and Windrush project, who are seeking help, advice and to book appointments if necessary. We will have a secretary and admin support staff working part time in the office, managing the projects and daily duties.

In **2022**, we had a hold on one of our major contracts at the Leeds Trinity University valued at £25K per annum, which caused a major decline in our accounts. This was because of Covid, and the university had to downscale the use of the IT suites we hired in the past. We used the IT suites to conduct the Health and Safety examination for the electricians to work on site. As there was a limited number of rooms, priority was given to the students, so all external agents had to wait when there would be rooms for them to use. In November **2022**, we received notification from the university which stated that we could resume the contract in January 2023, which we have been implementing to date.

In **2023** the accounts are looking better showing to date an income of 45k. The Help Team service we provide has grown so big, that we have received grants to support our marginalised beneficiaries during the high cost of living crises. We have been providing them with food, fuel vouchers and an adult clothing and baby clothing bank service.

In **2024** the community side of the business expanded. We decided to change the charity's name to Community and Education Centre (CEC). The new name will show the community and education side of the charity and the services we provide.

We have taken on more Help Team advisers, and two finance workers to manage the community and education funds in the new business accounts we opened.

## **Chapelton & Harehills Learning Project**

### **Future Plans. Year ended 31st December 2023**

From **2020/2021** onwards, our work has involved looking into purchasing the Chapelton church building which will be an education centre, conference/training rooms for community hire and a homeless/facility provision. The location of the building is situated near our beneficiaries as many of the disadvantaged adult learners reside in Chapelton. The location has access to target new and old customers. The building is on the main road which has a variety of buses which frequently travel to and from the city centre.

We will implement a higher ratio of work targeting the BAME groups, via helping them to secure employment and work towards attaining hierarchical positions, as managers and teachers etc. We will be involved with BAME consultants and training organisations, which will advise us on ways to improve and strengthen the charity, staff team, management board and beneficiaries.

The Chapelton & Harehills Learning Project is well known as we were situated on the outskirts of Chapelton for nine years and many people attended the courses we provided. Chapelton and Harehills are cosmopolitan areas with many marginalised, deprived individuals who are seen as being socially excluded from society. Many are unemployed due to leaving education prematurely and not achieving the standard level of education. The project aims to help all individuals' especially adult learners who are illiterate or who have literacy, digital and everyday life skills well below their adult age.

## **Chapelton & Harehills Learning Project**

### **Future Plans/(cont/d)**

**Year ended 31st December 2023**

---

The new building is situated in the heart of the community where such problems are prominent but can be dealt with in a constructive and life changing way. We intend to purchase the building and the land at the back. To be used for a rewarding and beneficial community centre, that will meet the needs of the community residents nearby and beyond.

## **Chapelton & Harehills Learning Project**

**Year ended 31st December 2023**

### **Structure, governance, and management**

Governing document: Constitution adopted 01/03/2012 as amended on 19/12/2012

**CONSTITUTION OF THE CHAPELTON AND HAREHILLS LEARNING PROJECT**  
(A Community Education Initiative for Disadvantaged Adult Learners)

The organisation is known as the Chapelton and Harehills education provision for disadvantaged adult learners a community education initiative for all adult learners.

The directors of the charitable company are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The recruitment and appointment of new trustees is based on their expertise and how they can benefit the charity. The appointment of new trustees requires approval by the Board of Trustees.

This report was approved by the trustees on 29<sup>th</sup> October 2024 and signed on their behalf by:

Signed:



Miss Esther Bowen  
Chair of Trustees

**Community & Education Centre (CEC)**

England & Wales - Charity number 1150283

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# Accounts

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**Charity Registration Number: 1150283**

**Chapelton & Harehills Area Learning Project**  
**A Registered Charity Organisation**

**Annual Report and Unaudited Financial Statements**  
**Year ended 31st December 2021**

## **Chapelton & Harehills Area Learning Project**

### **Reference and Administration Details**

**Year ended 31st December 2021**

<b>Trustees:</b>	May Arthurton- Finance Officer Maxine Grant- Officer. Esther Bowen- Chairperson Audrey Hylton- Vice Chair Pauline Garnett - Secretary
<b>Registered Office:</b>	233-237 Roundhay Road Resource Centre Roundhay Road Leeds, LS8 4HS
<b>Charity Registration number:</b>	1150283
<b>Independent examiner:</b>	Mr Leigh Garnett
<b>Bankers</b>	Santander  58/60 Briggate  Leeds  LS1 6AS

# **Chapelton & Harehills Area Learning Project**

## **Reference and Administration Details**

**Year ended 31st December 2021**

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Structure, Governance and Management	12

## **Chapelton & Harehills Area Learning Project**

### **Trustee's report and charity information**

#### **Year ended 31st December 2021**

The Trustees have presented their report and the financial statements of the charity for the period January - December 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual report and finance of the charity.

#### **Charity's Objectives**

To advance the education of the public, in particular but not exclusively, adult learners by the provision of such training and assistance as the trustees may determine.

To promote for the benefit of the inhabitants of Leeds the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship, or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

To further such other charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

#### **Charity's Activities**

The project teaches academic courses to a category of disadvantaged learners i.e., teenage mothers \*individuals with significant contact with the criminal justice system \*refugees/asylum seekers \*individuals with mental or physical health issues and \*the homeless. It will also work with individuals that require training support coupled with additional emotional care.

#### **Achievement and performance**

The Chapelton & Harehills Area Learning Project offers a variety of training and employment preparation programmes to suit the individual needs of all its students. We help all our clients reach their true potential through a wide range of training opportunities and individualised support. We prepare individuals for the workplace and help them gain new skills or enhance existing skills. Through small group sessions students will attend classes on core subject's i.e. Remedial English, Mathematics, and ICT these subjects will also be available up to level 1 and 2 (equivalent to a GCSE grade C) for our more able students.

## **Chapelton & Harehills Area Learning Project**

### **Courses and Accreditation Information**

#### **Year ended 31st December 2021**

A range of supporting topics have been taught including Building Effective Job search skills workshop, a CV Preparation Crash Course and a meeting potential employers networking event will also take place at the end of each academic year. Taking place across Leeds our training programmes cater for a range of physical, social, and psychological needs, we have a number of different programmes which will help and support the individuals.

At the end of each session the participants take part in a summative assessment which leads to a recognised qualification. The summative assessments are implemented to determine whether the students have acquired the skill and knowledge of understanding the training course and the aims it provided. The examination is done on the premises and checked by an external verifier.

The City and Guilds examination process in literacy and numeracy are valid accredited qualifications, which are recognised by employers. These qualifications will put the students in a position of beneficial employable status and take them into jobs that will enhance their career prospects.

The courses will effectively be monitored by each learner completing a course learning review form (per year). This form will address particular aspects of what targets/goals have been met, what the individual needs to work on, relaying their opinions of what they think about the learning, materials, teaching and addressing any areas that are or may affect their learning.

On completion of the project each learner will complete a (SPOT form) Student's Perception of Training, and this will highlight if the training/course was right for them, was the course what they expected, what they liked/disliked and their ideas on how we could improve the course.

This form has proved to be a useful and effective evaluation and has set the benchmark of what needed to be altered or changed and raised to a higher standard. In the past many learners have commented on one point and this has led to effective changes being implemented, which in the long term increased the standard, quality of the course and delivery.

## Chapelton & Harehills Area Learning Project

### Courses and Accreditation Information (cont/d)

#### Year ended 31st December 2021

We deliver literacy and numeracy City and Guilds level 1 and 2 qualifications (currently with very good pass rates.) The Cambridge ESOL examinations from entry 1 through to level 2 in speaking/listening, reading, and writing accreditations are taken throughout the year and have been rewarding for the ESOL students. We work in partnership with other education providers to facilitate examinations throughout the year and have achieved a well above average pass rate for all students at all levels.

#### Independent Examiner's Report

#### Chapelton & Harehills Area Learning and Training Project

#### Receipts and payments account

#### for the year ended 31st December 2021

	2021	2020	2019
	£	£	£
<b>Total receipts</b>	<b>46392</b>	56581	34558
<b>Payments</b>			
Wages, salaries, and other staff costs	24858	29393	16919
Car, van, and travel expenses	1525	2866	972
Premises costs	9348	3397	6790
Storage costs	8443	7542	8277
Telephone, fax, and other office costs	1824	3217	876
Advertising and business entertainment costs	-	-	-
Bank, credit card and other finance charges	-	-	-
Accountancy, legal and other professional fees	343	897	355
Church donation	-	-	49
<b>Net Receipts</b>	46417 <b><u>(24)</u></b>	47314 <u>9267</u>	34498 <u>60</u>

**Chapelton & Harehills Area Learning and Training Project  
Balance Sheet  
as at 31st December 2021**

<b>Notes</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Assets for charity's own use</b>			
20 Workshop computers	NIL	NIL	NIL
5 Printers	NIL	NIL	NIL
3 Smartboards	NIL	NIL	NIL
Car	2382	3263	
Building	4336	4336	
<b>Computers</b>	<b>2351</b>		
<b>Current assets</b>			
Bank/building society balances	919	2509	242
<b>Liabilities</b>	<b>NIL</b>	<b>NIL</b>	<b>Nil</b>
<b>Net assets</b>	<b>9989</b>	<b>10108</b>	<b>242</b>
<b>Funds</b>			
Unrestricted funds	9989	10108	242

**Notes to the accounts**

All original assets for charity used have been written off. Most were purchased prior to 2014, so are fully depreciated, although they are still usable assets. During the year a car was purchased for use in the charity. Also, there was renovation work carried out on the new premises creating the building asset.

Going forward there will be accounts kept every year. It is hoped to take out the storage cost of £8k when new premises are used.

## Chapelton & Harehills Area Learning and Training Project

### Notes to the Accounts

for the year ended 31st December 2021

#### 1 Profit and loss account analysis

	2021	2020	2019
<b>Income</b>			
<b>Grants</b>	£	£	£
Certsure		715	4587
Cognition Ltd			-2000
Good Things Foundation	31946	2180	17133
Learning Curve		4400	4400
Workers Educational			900
Leeds City Council	7097	8893	3006
Black Training	1000	4000	-
Community Foundation Resilience Fund	-	4176	
Community Foundation Wesleyan	-	7000	
Global Fund for Children		10000	
Local connect	2500		
Vice 4 change	3000		
Others	850		4610
	46392	56581	34588
<b>Wages, salaries, and other staff costs</b>			
Wages and salaries	24858	29393	17179
Training	-	-	-
<b>Car, van, and travel expenses</b>			
Motor expenses	1525	2866	972
<b>Utilities and other premises costs</b>			
Rent	9348	3397	6790
Utilities and equipment			
Property insurance			
	35731	35656	24680
<b>Telephone, fax, and other office costs</b>			
Telephone and fax	265	472	708
Storage	8443	7542	8277
Office supplies	75	533	-
Sundry - computer repairs/Website	384	2212	168
<b>Advertising and business entertainment costs</b>			
Advertising and PR	0	0	0
<b>Bank, credit card and other finance charges</b>			
Bank charges	0	0	0
<b>Accountancy, legal and other professional fees</b>			
Accountant's fees	-	350	115
Other legal and professional	343	547	240
Church Donation	-	-	49

#### 2 Trustee expenses

No trustee received any expenses during this year or the previous year.

#### 3 Related party transactions

There were no related party transactions during this year or the previous year.

**Accountants' report on the unaudited accounts  
to Chapeltown & Harehills Area Learning and Training Project**

You have approved the accounts for the year ended 31st December 2021 which comprise the Profit and Loss Account, the Balance Sheet, and the related notes. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

## **Chapelton & Harehills Area Learning Project**

### **Explanation of Financial Provision**

#### **Year ended 31st December 2021**

In 2017 we had to leave the building we rented from 2008 to 2017 (9 years). This was due to the owners wanting to knock the building down to build a new shopping site at the back. It was later discovered that the building contained asbestos and has now been demolished.

From 2018 to date, we have kept the charity running by renting venues, and in the meantime looking for a suitable building that will accommodate the charity's needs. The move had a knock-on effect with our financial situation, hence the reason why we only managed to obtain an income of under 25k in 2017. In 2018 we worked extra hard to raise the income and received grants and finances that over exceeded the 25k mark. We also managed to put on more classes in the venues we were/are renting and successfully kept the business going. Throughout 2018 to date, we have looked at several buildings to use for our services but have decided that we would prefer to buy our building. We have been looking at community purpose buildings that will serve and meet the needs of the community in a wide capacity.

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## **Chapelton & Harehills Area Learning Project**

### **Future Plans**

#### **Year ended 31st December 2021**

From 2020/2021 onwards, our work has involved looking into purchasing the Chapelton church building which will be an education centre, conference/training rooms for community hire and a homeless/facility provision. The location of the building is situated near our beneficiaries as many of the disadvantaged adult learners reside in Chapelton. The location has access to target new and old customers. The building is on the main road which has a variety of buses which frequently travel to and from the city centre.

We will implement a higher ratio of work targeting the BAME groups, via helping them to secure employment and work towards attaining hierarchical positions as managers and teachers etc. We will be involved with BAME consultants and training organisations, which will advise us on ways to improve and strengthen the charity, staff team, management board and beneficiaries.

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The new building is situated in the heart of the community where such problems are prominent but can be dealt with in a constructive and life changing way. We intend to purchase the building and the land at the back, to be used for a rewarding and beneficial community centre that will meet the needs of residents nearby and beyond.

## **Chapelton & Harehills Area Learning Project**

**Year ended 31st December 2021**

### **Structure, governance, and management**

Governing document: Constitution adopted 01/03/2012 as amended on 19/12/2012

#### **CONSTITUTION OF THE CHAPELTOWN AND HAREHILLS LEARNING PROJECT (A Community Education Initiative for Disadvantaged Adult Learners)**

The organisation is known as the Chapelton and Harehills education provision for disadvantaged adult learners a community education initiative for all adult learners.

The directors of the charitable company are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The recruitment and appointment of new trustees is based on their expertise and how they can benefit the charity. The appointment of new trustees requires approval by the Board of Trustees.

This report was approved by the trustees on 27<sup>th</sup> October 2022 and signed on their behalf by:

Signed:



Miss Esther Bowen  
Chair of Trustees



**Community & Education Centre (CEC)**

England & Wales - Charity number 1150283

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# Accounts

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**Charity Registration Number: 1150283**

**Chapelton & Harehills Area Learning Project**  
**A Registered Charity Organisation**

**Annual Report and Unaudited Financial Statements**  
**Year ended 31st December 2020**

## **Chapelton & Harehills Area Learning Project**

### **Reference and Administration Details**

**Year ended 31st December 2020**

**Trustees:** May Arthurton - Finance Officer  
Maxine Grant - Officer.  
Esther Bowen - Chairperson  
Audrey Hylton - Vice Chair  
Pauline Garnett - Secretary

**Registered Office:** 23 Cloth Halls  
Spinning Acres Lane, Far Headingley  
Leeds, LS6 4FF

**Charity Registration number:** 1150283

**Independent examiner:** Mr Leigh Garnett

**Bankers** Santander  
58/60 Briggate  
Leeds  
LS1 6AS

# **Chapelton & Harehills Area Learning Project**

## **Reference and Administration Details**

**Year ended 31st December 2020**

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## **Chapelton & Harehills Area Learning Project**

### **Trustee's report and charity information**

#### **Year ended 31st December 2020**

The Trustees have presented their report and the financial statements of the charity for the period January - December 2018. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS102) in preparing the annual report and finance of the charity.

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To further such other charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

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The project teaches academic courses to a category of disadvantaged learners i.e., teenage mothers \*individuals with significant contact with the criminal justice system \*refugees/asylum seekers \*individuals with mental or physical health issues and \*the homeless. It will also work with individuals that require training support coupled with additional emotional care.

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## **Chapelton & Harehills Area Learning Project**

### **Courses and Accreditation Information**

#### **Year ended 31st December 2020**

A range of supporting topics have been taught including Building Effective Job search skills workshop, a CV Preparation Crash Course and a meeting potential employers networking event will also take place at the end of each academic year. Taking place across Leeds our training programmes cater for a range of physical, social, and psychological needs, we have a number of different programmes which will help and support the individuals.

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## Chapelton & Harehills Area Learning Project

### Courses and Accreditation Information (cont/d)

#### Year ended 31st December 2020

We deliver literacy and numeracy City and Guilds level 1 and 2 qualifications (currently with very good pass rates.) The Cambridge ESOL examinations from entry 1 through to level 2 in speaking/listening, reading, and writing accreditations are taken throughout the year and have been rewarding for the ESOL students. We work in partnership with other education providers to facilitate examinations throughout the year and have achieved a well above average pass rate for all students at all levels.

#### Independent Examiner's Report

#### Chapelton & Harehills Area Learning and Training Project

#### Receipts and payments account

#### for the year ended 31 December 2020

	2020	2019	2018
	£	£	£
<b>Total receipts</b>	<b>56581</b>	34558	43091
<b>Payments</b>			
Wages, salaries, and other staff costs	29393	16919	14223
Car, van, and travel expenses	2866	972	1903
Premises costs	3397	6790	18369
Storage costs	7542	8277	5958
Telephone, fax, and other office costs	3217	876	1887
Advertising and business entertainment costs	-	-	-
Bank, credit card and other finance charges	-	-	-
Accountancy, legal and other professional fees	897	355	420
Church donation	-	49	150
	47314	34498	42910
<b>Net Receipts</b>	<b><u>9267</u></b>	<u>60</u>	<u>181</u>

**Chapelton & Harehills Area Learning and Training Project  
Balance Sheet  
as at 31 December 2020**

<b>Notes</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Assets for charity's own use</b>			
20 Workshop computers	NIL	NIL	NIL
5 Printers	NIL	NIL	NIL
3 Smartboards	NIL	NIL	NIL
Car	3263		
Building	4336		
<b>Current assets</b>			
Bank/building society balances	2509	242	182
<b>Liabilities</b>	<b>NIL</b>	<b>NIL</b>	<b>N/A</b>
<b>Net assets</b>	<b>10108</b>	<b>242</b>	<b>182</b>
<b>Funds</b>			
Unrestricted funds	10108	242	182

**Notes to the accounts**

All original assets for charity used have been written off. Most were purchased prior to 2014, so are fully depreciated, although they are still usable assets. During the year a car was purchased for use in the charity. Also, there was renovation work carried out on the new premises creating the building asset.

Going forward there will be accounts kept every year. It is hoped to take out the storage cost of £8k when new premises are used.

## Chapelton & Harehills Area Learning and Training Project

### Notes to the Accounts

for the year ended 31 December 2020

#### 1 Profit and loss account analysis

	2020	2019	2018
<b>Income</b>			
<b>Grants</b>	£	£	£
Certsure	715	4587	6753
Cognition Ltd		-	2000
Colin Henderson		-	500
Good Things Foundation	21806	17133	15890
Learning Curve		4400	16000
Workers Educational		900	1635
Leeds City Council	8893	3006	-
Black Training	4000	-	-
Community Foundation Resilience Fund	4167		
Community Foundation Wesleyan	7000		
Global Fund for Children	10000		
Others		4610	313
	56581	34588	43091

#### Wages, salaries, and other staff costs

Wages and salaries	29393	17179	13155
Training	-	-	1068
<b>Car, van, and travel expenses</b>			
Motor expenses	2866	972	1903
<b>Utilities and other premises costs</b>			
Rent	3397	6790	18369
Utilities and equipment			
Property insurance	35656	24680	34495
<b>Telephone, fax, and other office costs</b>			
Telephone and fax	472	708	1421
Storage	7542	8277	5958
Office supplies	533		156
Sundry - computer repairs/Website	2212	168	320
<b>Advertising and business entertainment costs</b>			
Advertising and PR	0	0	0
<b>Bank, credit card and other finance charges</b>			
Bank charges	0	0	0
<b>Accountancy, legal and other professional fees</b>			
Accountant's fees	350	115	0
Other legal and professional	547	240	420
Church Donation	-	49	150

#### 2 Trustee expenses

No trustee received any expenses during this year or the previous year.

#### 3 Related party transactions

There were no related party transactions during this year or the previous year.

**Accountants' report on the unaudited accounts  
to Chapeltown & Harehills Area Learning and Training Project**

You have approved the accounts for the year ended 31 December 2020 which comprise the Profit and Loss Account, the Balance Sheet, and the related notes. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

## **Chapelton & Harehills Area Learning Project**

### **Explanation of Financial Provision**

#### **Year ended 31st December 2020**

In 2017 we had to leave the building we rented from 2008 to 2017 (9 years). This was due to the owners wanting to knock the building down to build a new shopping site at the back. It was later discovered that the building contained asbestos and has now been demolished.

From 2018 to date, we have kept the charity running by renting venues, and in the meantime looking for a suitable building that will accommodate the charity's needs. The move had a knock-on effect with our financial situation, hence the reason why we only managed to obtain an income of under 25k in 2017.

In 2018 we worked extra hard to raise the income and received grants and finances that over exceeded the 25k mark. We also managed to put on more classes in the venues we were/are renting and successfully kept the business going. Throughout 2018 to date, we have looked at several buildings to use for our services but have decided that we would prefer to buy our building. We have been looking at community purpose buildings that will serve and meet the needs of the community in a wide capacity.

In 2019, we had a decline with one of our major contractors as they needed to work with us in our own building. As we are still currently working on the building, we had to freeze the contract and resume with them when the building is up and ready to be used for their services. In 2020/2021, we were successful in receiving contracts and partnerships with other educational organisations. This has helped us reap back the loss we encountered in 2019. From 2021 onwards, a meeting potential employers networking event will take place at the end of each academic year.

## **Chapelton & Harehills Area Learning Project**

### **Future Plans**

#### **Year ended 31st December 2020**

In 2020 we set out to pursuing the new building. Due to the pandemic and the several lockdown periods throughout the year, this caused major setbacks towards our plans.

From 2021 onwards our work will involve purchasing the old church building, which will be an education centre, conference/training rooms for community hire and a homeless/facility provision. The location of the building is situated near our beneficiaries as many of the disadvantaged adult learners reside in the Chapelton and Harehills areas. The location has access to target new and old customers. The centre is on the main road which has a variety of buses which frequently travel to and from the city centre.

We will implement a higher ratio of work targeting the BAME groups, via helping them to secure employment and work towards attaining hierarchal positions as managers, teachers etc. We will be involved with BAME consultants and training organisations which will advise us on ways to improve and strengthen the charity, staff team, management board and beneficiaries.

The project is well known as we were situated on the outskirts of Chapelton for 9 years and many people attended the courses we provided. Chapelton and Harehills are cosmopolitan areas with many BAME deprived individuals and many people who are seen as being socially excluded from society. Many are unemployed due to leaving education prematurely and not achieving the standard level of education. The project aims to help all individuals' especially adult learners who are illiterate or who have literacy levels well below their adult age.

The new building is situated in the heart of the community where such problems are prominent but can be dealt with in a constructive and life changing way. We intend to purchase the building and the land at the back, to be used for a rewarding and beneficial community centre that will meet the needs of residents nearby and beyond.

## **Chapelton & Harehills Area Learning Project**

**Year ended 31st December 2020**

### **Structure, governance, and management**

Governing document: Constitution adopted 01/03/2012 as amended on 19/12/2012

**CONSTITUTION OF THE CHAPELTOWN AND HAREHILLS LEARNING PROJECT**  
(A Community Education Initiative for Disadvantaged Adult Learners)

The organisation is known as the Chapelton and Harehills education provision for disadvantaged adult learners a community education initiative for all adult learners.

The directors of the charitable company are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The recruitment and appointment of new trustees is based on their expertise and how they can benefit the charity. The appointment of new trustees requires approval by the Board of Trustees.

This report was approved by the trustees on 24/10/21 and signed on their behalf by:

Signed: 

Miss Esther Bowen  
Chair of Trustees

