

Charity Registration No. 1150274
Company Number: 8175947 (England and Wales)

ACTIVATE RAWMARSH LIMITED
TRUSTEES' REPORT AND ACCOUNTS
YEAR ENDED 31ST AUGUST 2023

**ACTIVATE RAWMARSH LIMITED
TRUSTEES' REPORT AND ACCOUNTS
YEAR ENDED 31ST AUGUST 2023**

CONTENTS

| | Page |
|--------------------------------------|-------------|
| Legal and Administrative Information | 1 |
| Trustees' report | 2 - 5 |
| Independent examiner's report | 6 |
| Statement of financial activities | 7 |
| Balance sheet | 8 |
| Notes to the accounts | 9 - 15 |

ACTIVATE RAWMARSH LIMITED
LEGAL AND ADMINISTRATIVE INFORMATION
YEAR ENDED 31ST AUGUST 2023

Charity Number: 1150274

Company Number: 8175947

Trustee Board
Miss Diane Brownett
Mrs Nicola Jane Goodwin
Rev Neal Goodwin
Dr Joanna Baker- Rogers
Miss Pieterella
Hannah Postill

Secretary Miss Rebecca Clarke

**Registered office &
principle address**
High Street Centre
High Street
Rawmarsh
Rotherham
S62 6LN

Bankers
Unity Trust Bank plc
Nine Brindleyplace
4 Oozells Square
Birmingham
B1 2HB

**Independent
Examiner/Accountant** Christine H. Drabble
75 Old Retford Road,
Handsworth
Sheffield
S13 9QY

ACTIVATE RAWMARSH LIMITED
TRUSTEES' REPORT
YEAR ENDED 31ST AUGUST 2023

The trustees, including those who are also directors of the company and charity for the purposes of the Companies Act, present this annual report and the unaudited financial statements of the charity for the twelve months ended 31st August 2023.

Structure, Governance and Management

The charity is a company limited by guarantee and a registered charity. The charity's governing documents are its Memorandum and Articles of Association.

Policy decisions are taken by the trustees who when complete consist of at least three and not more than fifteen persons who being individuals over 18, of which there shall be no more than three 'nominated' individuals from The High Street Centre, all of whom must support the charitable objectives.

All officers are elected into post at the Annual General Meeting and serve for a period of three years.

Charitable Objectives

To advance in life and relieve the needs of children and young people their families and people with their caring responsibilities within Rawmarsh and the surrounding areas by: (a) The provision of recreational and leisure time activities provided in the interest of social welfare to encourage their participation in positive activities designed to improve their conditions of life; (b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

Review of financial position

Full details of the financial position are set out on pages 7 and 8 supported by the accompanying notes to the accounts.

Reserves policy

Under spend from grant funding is rolled into the next financial year and is not to be considered as retained earnings. However, it is the policy of the charity that unrestricted funds which have not been designated for a specific use, should be accumulated and maintained at a level equivalent to between three and six month's expenditure, thus maintaining sufficient funds to avoid the need for overdraft facilities and to also cover potential redundancy. The trustees consider that this level of reserves would provide sufficient funds that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Risk factors

The trustees have examined the main business and operational risks which the charity could face and are ensuring that regular reports are produced so that necessary steps can be taken to reduce those risks to acceptable levels.

The major risks to which the company are exposed are examined and reviewed regularly and systems have been established to mitigate any risks identified. Major external risks to funding are currently being reviewed by the Management and Trustees. Internal risks are minimised by procedures for authorisation of all transactions and to ensure a high quality of service delivery throughout the organisation. Procedures and policies are reviewed to ensure that they continue to meet the needs of the organisation.

ACTIVATE RAWMARSH LIMITED
TRUSTEES' REPORT (continued)
YEAR ENDED 31ST AUGUST 2023

Review of Activities

This financial year has been very productive for Activate while they finalise a wide range of activities and young people throughout the week. We continue to be thankful for our funders, staff and volunteers who enable this to happen. We run a regular programme of term time activities for children of all ages from toddlers to teens, including supporting children with additional needs. We have also continued to support activities during school holidays supporting disadvantaged children to increase friendships, have more fun and learn new skills. In addition this year we have continued to support parents and carers and have seen friendships grow and anxiety levels reduced while providing them with new opportunities.

During the year we were able to support 476 individual children, young people and family members.

The Trustees are very pleased with how the charity responded introducing a new timetable of scheduled activities and delighted with the range of activities we are able to provide for local children, young people and families in Rawmarsh and the surrounding area.

Public Benefit

The public benefit of Activate, based in Rawmarsh Rotherham, activities are that by encouraging participation and involvement by young people and their families they gain new experiences, make friends, gain confidence and receive personal and social development as part of a group and as individuals and by taking part in leisure time and recreational activities as part of the family or with their carers this benefits the relationships within the family setting and gives opportunities for social interaction and fun sessions/outings with other families who may be financially disadvantaged helping to improve their conditions of life.

By developing their participation, commitment, ownership and leadership they gain a voice and can influence activities which directly affect their lives and the lives of their families. Activate provides support for young people to develop their own activities to develop their leadership skills/fundraising capacity and financial knowledge all of which develop their capacity in later life and as leaders within the community increasing their positive contribution within the community to improve the lives of others as well as their own. Activate is open to all young people in the Rawmarsh area, which is an area of high deprivation with social and economic disadvantaged communities.

During the year we have successfully gained several grants which have enabled Activate Rawmarsh to provide a range of activities for children, young people and their families.

ACTIVATE RAWMARSH LIMITED
TRUSTEES' REPORT (continued)
YEAR ENDED 31ST AUGUST 2023

Directors and Trustees

The directors of the charitable company are also trustees for the purpose of charity law and are referred to in this report as trustees.

The trustees named on the company information page have served throughout the year. Appointment of members is governed by the Memorandum and Articles of Association of the charity. The board of trustees is authorised to appoint new trustees to fill vacancies arising through resignation or death of an existing trustee.

In the event of the Charity being dissolved, every member promises to pay £1 towards the cost of dissolution and the liabilities incurred by the charity.

No remuneration is paid to the directors and none of them has any interest in shares or retained reserves. Nor have any trustees received any expenses for services provided to the charity.

Exemptions

The trustees have taken advantage of the exemption available to small companies, including the audit exemption.

ACTIVATE RAWMARSH LIMITED
TRUSTEES' REPORT (continued)
YEAR ENDED 31ST AUGUST 2023

Statement of Trustees' Responsibilities

The trustees, who are also directors of the company and charity for the purposes of the Companies Act, present this annual report and financial statements of the company for the year ended 31st August 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP FRS102, 2015) Accounting and Reporting by Charities in preparing the annual report and financial statements of the charity.

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for that year. In preparing those accounts, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Company's Act 2006. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant information of which the company's Independent Examiner is unaware, and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the Independent Examiner is aware of that information.

Approval

This report was approved by the trustees on the 22 May 2024 and signed on their behalf by:



Diane Brownnett (Trustee)

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF
ACTIVATE RAWMARSH LIMITED
YEAR ENDED 31ST AUGUST 2023**

The following is a report on the accounts set out on pages 7 to 15.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

The charity's gross income exceeded £250,000 in this financial year. I am qualified to undertake the examination, being a qualified member of the Association of Accounting Technicians.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement


In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: _____



Dated: 22 May 2024
Christine H. Drabble MAAT
75 Old Retford Road,
Handsworth,
Sheffield. S13 9QY

ACTIVATE RAWMARSH LIMITED
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31ST AUGUST 2023

| | Notes 1 | Unrestricted funds £ | Restricted funds £ | Total 2023 £ | Total 2022 £ |
|--|------------|----------------------------|--------------------------|--------------------|--------------------|
| Income from | | | | | |
| Donations and Legacies | 2 | 133 | 21 | 154 | 5 |
| Charitable Activities | | | | | |
| Grants and contracts | | - | 46,594 | 46,594 | 106,051 |
| Other charitable activities | | 1,197 | 0 | 1,197 | 9,790 |
| Other Income | 3 | 1,516 | 0 | 1,516 | 132 |
| Total Incoming Resources | | <u>2,846</u> | <u>46,615</u> | <u>49,461</u> | <u>115,978</u> |
| Resources Expended | | | | | |
| Expenditure on Charitable Activities | 6 | 16,779 | 57,482 | 74,261 | 82,683 |
| Administrative & Support | 7 | 2,014 | 6,358 | 8,372 | 3,688 |
| Total Resources Expended | 8 | <u>18,793</u> | <u>63,840</u> | <u>82,633</u> | <u>86,371</u> |
| Net incoming resources before transfers | | (15,947) | (17,225) | (33,172) | 29,607 |
| Transfers | | 10,026 | (10,026) | - | - |
| | | <u>(5,921)</u> | <u>(27,251)</u> | <u>(33,172)</u> | <u>29,607</u> |
| Statement of Accumulated Funds | | | | | |
| Accumulated funds brought forward | | 38,242 | 37,758 | 76,000 | 46,393 |
| Net incoming resources for the year | | <u>(5,921)</u> | <u>(27,251)</u> | <u>(33,172)</u> | <u>29,607</u> |
| Accumulated funds carried forward | | <u>32,321</u> | <u>10,507</u> | <u>42,828</u> | <u>76,000</u> |

The Statement of Financial Activities includes all gains and losses recognised in the year.

All the activities of the charitable company are classed as continuing.

Comparative income and expenditure figures for each fund are shown in the notes.

ACTIVATE RAWMARSH LIMITED
BALANCE SHEET AS AT 31ST AUGUST 2023

| | Notes | 2023 | | 2022 |
|---------------------------------|-------|--------|--------|--------|
| | | £ | £ | £ |
| Current assets | | | | |
| Debtors & prepayments | | 6,123 | | 6,184 |
| Cash at bank and in hand | | 39,900 | | 72,801 |
| Total current assets | | 46,023 | | 78,985 |
| Liabilities | | | | |
| Creditors & accruals | | | | |
| Amounts falling due in one year | | 3,195 | | 2,985 |
| Net current assets | | | 42,828 | 76,000 |
| Net assets | | | 42,828 | 76,000 |
| Funds of the charity | | | | |
| Unrestricted funds | | 32,221 | | 38,242 |
| Restricted funds | | 10,507 | 42,828 | 37,758 |
| | | | 42,828 | 76,000 |

Exemption from audit

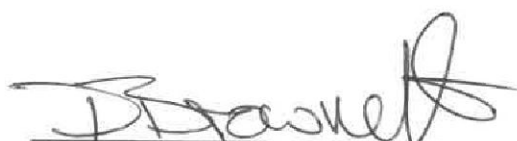
For the year ended 31st August 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- *No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476;*
- *The directors acknowledge responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.*

These financial statements have been prepared in accordance with the special provisions relating to small companies subject to the small companies regime.

The trustees declare that they have approved the financial statements above.
Signed on behalf of the charity's trustees on 22 May 2024:


Diane Brownett **Trustee**


Rebecca Clarke **Co. Secretary**

ACTIVATE RAWMARSH LIMITED
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31ST AUGUST 2023

1. Accounting Policies

Basis of the preparation of the accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102) and the Companies Act 2006.

Activate Rawmarsh Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy note(s).

This is the first year that accounts have been prepared under FRS 102. There is no restatement of comparatives required.

Income and expenditure have been analysed in the accounts using natural classification, in accordance with the provisions of Section 4.6, SORP 2015 (charities below the audit threshold). The charity also meets the requirements for exemption for preparing a statement of cash flows.

Going Concern Note

After reviewing the charity's forecasts and projections and its reserves, the trustees have reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

Incoming resources

All material incoming resources have been included in the Statement of Financial Activities when the charity is entitled to the income, when any performance conditions attached are met, when it is probable that the income will be received and when the amount can be measured reliably.

Donated goods and services

Donated facilities and services are recognised in the accounts, at the amount the charity would pay in the open market for a service equivalent to that being donated, when the charity would otherwise have purchased them and the value can be measured reliably.

Donated goods for the charity's own use are recognised as income, at their fair value.

The contribution of general volunteers is not recognised as income in the charity accounts.

Resources Expended

All expenditure is included on an accruals basis and is recognised as a liability is incurred. The charity is not registered for VAT and accordingly resources expended are shown gross of irrecoverable VAT.

Grants Receivable

Grants, including grants for purchase of fixed assets, are recognised in full in the Statement Of Financial Activity in the year in which they are receivable.

ACTIVATE RAWMARSH LIMITED
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31ST AUGUST 2023

1. Accounting Policies continued

Charitable Expenditure

Charitable expenditure includes the direct costs of activities and depreciation on related assets. Where such costs relate to more than one functional cost category, they have been allocated on an estimated proportional basis. Expenditure is accounted for on an accruals basis.

Depreciation

The company current has no fixed assets to depreciate and therefore no depreciation policies.

Unrestricted Funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted Funds

Restricted funds are to be used for specific purposes adhere to the conditions as laid down by the donor. Expenditure which meets these criteria is charged to the appropriate fund.

2. Income from donations and legacies

| | Total 2023 £ | Total 2022 £ |
|-------------------|-----------------------------|-----------------------------|
| General donations | 154 | 5 |
| | <u>154</u> | <u>5</u> |

Income from gifts and donations £154 (2022 - £5) of which £21 (2022 - £Nil) was attributable to restricted and £133 (2022 - £5) was attributable to unrestricted funds.

3. Income from charitable activities

| | Total 2023 £ | Total 2022 £ |
|------------------------|-----------------------------|-----------------------------|
| Grants & Contracts | 46,594 | 106,051 |
| Income from Subs | 1,197 | 1,572 |
| Session staff supplied | - | 8,218 |
| | <u>47,791</u> | <u>115,841</u> |

Income from charitable activities £47,971 (2022 - £115,841) of which £46,594 (2022 - £81,571) was attributable to restricted and £1,197 (2022 - £34,270) was attributable to unrestricted funds.

ACTIVATE RAWMARSH LIMITED
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31ST AUGUST 2023

Grants and contracts

| | Total 2023 £ | Total 2022 £ |
|----------------------------------|-----------------------------|-----------------------------|
| Children in Need | - | 23,593 |
| Foyles Foundation | - | 5,000 |
| Comic Relief - Groundwork UK | 5,000 | 5,400 |
| Comic Relief – Cost of Living | 3,500 | - |
| Postcode Neighbours | - | 24,480 |
| RMBC-HAF | 6,299 | 17,390 |
| RMBC - HAF HAMPERS | - | 1,072 |
| RMBC – HAF Summer 2023 | 15,308 | - |
| RMBC - Local Councillor | - | 1,320 |
| RMBC - Youth Fund | 7,000 | 21,796 |
| The Charles & Elsie Sykes Trust | 1,500 | - |
| The Cutlers Company | - | 1,000 |
| VAR - C F Supporting Communities | - | 5,000 |
| VAR – Mental Health | 6,787 | - |
| Warmer Spaces | 500 | - |
| | 45,894 | 106,051 |

4. Income from investments and other income

| | Total 2023 £ | Total 2022 £ |
|---------------|-----------------------------|-----------------------------|
| Bank interest | 1,448 | 132 |
| Sundry Income | 68 | - |
| | 1,516 | 132 |

ACTIVATE RAWMARSH LIMITED
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31ST AUGUST 2023

5. Analysis of expenditure on charitable activities

| | Activities undertaken directly £ | Grant funding of activities £ | Support costs Support £ | Total £ |
|-----------------------|---|--|----------------------------------|------------|
| Charitable Activities | 16,780 | 57,482 | 8,371 | 82,633 |

£63,840 (2022 - £76,095) of the above costs were attributable to restricted funds.

£18,793 (2022 - £10,276) of the above costs were attributable to unrestricted funds.

6. Support costs

| | Basis of allocation | Activities undertaken directly £ | Grant funding of activities £ | Total £ |
|----------------------|------------------------|---|--|--------------|
| Payroll Costs | Actual cost | 192 | 264 | 456 |
| Management Fee | Actual cost | - | 3,300 | 3,300 |
| Accountancy | Actual cost | 600 | 500 | 1,100 |
| Administration Costs | Actual cost | 580 | 1,122 | 1,702 |
| Insurance | Actual cost | 582 | 526 | 1,108 |
| Marketing | Actual cost | - | 228 | 228 |
| Bank Charges | Actual cost | 47 | 67 | 114 |
| Governance | Actual cost | 13 | 350 | 363 |
| | | 2014 | 6,357 | 8,371 |

7. Employees

The average number of employees during the period is 5 part-time (2022:7), calculated on the basis of full time equivalents, was as follows:

| Number of employees | 2023 | 2022 |
|----------------------|---------------|---------------|
| Service Delivery | 1.8 | 2.7 |
| | 2023 | 2022 |
| Wages and Salaries | 37,640 | 54,945 |
| Employers NIC | 1,056 | 2,062 |
| Employment Allowance | (1,056) | (2,062) |
| SSP/SMP recovered | - | (6,854) |
| Pension | 933 | 1,503 |
| | 38,573 | 49,594 |

8. Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year.

ACTIVATE RAWMARSH LIMITED
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31ST AUGUST 2023

9. Debtors

| | Total 2023 £ | Total 2022 £ |
|----------------|-----------------------------|-----------------------------|
| Trade Debtors | - | - |
| HMRC Tax | - | 5,152 |
| Accrued income | 6,123 | 1,032 |
| | <u>6,123</u> | <u>6,184</u> |

10. Creditors: amounts falling due within one year

| | Total 2023 £ | Total 2022 £ |
|-----------------|-----------------------------|-----------------------------|
| Trade Creditors | 2,103 | 2,569 |
| Nest Pension | 168 | - |
| Accruals | 924 | 416 |
| | <u>3,195</u> | <u>2,985</u> |

ACTIVATE RAWMARSH LIMITED
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31ST AUGUST 2023

11. Restricted Funds

| | Balance as at 01/09/22 | Income | Expenditure | Trans | Balance as at 31/08/23 |
|---|------------------------------|---------------|---------------|---------------|------------------------------|
| Children In Need | 26 | - | - | 26 | - |
| C F - Covid 19 Response | 10,000 | - | - | 10,000 | - |
| Comic Relief - Cost of Living Grant | - | 3,500 | 3,500 | | - |
| Comic Relief - Groundworks UK | 5,000 | 5,000 | 10,000 | | - |
| Foyle Foundation | 3,318 | - | 3,318 | | - |
| National Lottery - Community Foundation | 3,289 | - | 3,289 | | - |
| Restricted Donations | - | 21 | - | | 21 |
| RMBC - HAF | - | 6,299 | 6,161 | | 138 |
| RMBC - HAF (Summer 2023) | - | 15,308 | 14,424 | | 884 |
| RMBC - Playtime Playgroup | - | 700 | 146 | | 554 |
| RMBC - Youth Fund | 12,600 | 7,000 | 15,897 | | 3,703 |
| South Yorkshire Community Fund | 828 | - | 828 | | - |
| The Brelms | 1,697 | - | 1,697 | | - |
| The Charles & Elsie Sykes Trust | - | 1,500 | 1,500 | | - |
| The Cutlers Company | 1,000 | - | 1,000 | | - |
| VAR - Mental Health Fund | - | 6,787 | 1,580 | | 5,207 |
| Warm Spaces | - | 500 | 500 | | - |
| | <u>37,758</u> | <u>46,615</u> | <u>63,840</u> | <u>10,026</u> | <u>10,507</u> |

- **Children in Need** – 3 year programme from June 2019 supporting disadvantaged children in the community.
- **Comic Relief - Groundworks UK** – grant to support activities for toddlers
- **Comic Relief – Cost of Living** – grant to support groups through winter months
- **Community Foundation Covid 19 Response** – grant to help recover from the impact of Covid-19 pandemic
- **Foyle Foundation** – grant towards core costs
- **National Lottery - Community Fund** – grant to provide parent support activities
- **RMBC Healthy Activity Fund** – school holiday activities for children who received free school meals

ACTIVATE RAWMARSH LIMITED
NOTES TO THE FINANCIAL STATEMENTS (continued)
YEAR ENDED 31ST AUGUST 2023

- **RMBC Healthy Activity Fund (Summer 2023)** – school holiday activities for children who received free school meals
- **RMBC Playtime Playgroup** – grant to fund playgroup for toddlers
- **RMBC Universal Youth** – grant to fund activities for young people
- **South Yorkshire Community Foundation** – Funds towards activities for young people in year 6 supporting transition.
- **The Brelms Trust** – funds towards supporting young people for 3 years from June 2019
- **The Charles & Elsie Sykes Trust** – grant towards staff pay and core costs
- **Cutlers Company** – grant towards staff pay
- **VAR – Mental Health** – funds towards supporting parents mental health for 2 years
- **Warmer Spaces** – Funds towards warm refreshments and food for Playgroup