

**Charity Registration No. 1150274**  
**Company Number: 8175947 (England and Wales)**

**ACTIVATE RAWMARSH LIMITED**  
**TRUSTEES' REPORT AND ACCOUNTS**  
**YEAR ENDED 31ST AUGUST 2020**

**ACTIVATE RAWMARSH LIMITED**  
**TRUSTEES' REPORT AND ACCOUNTS**  
**YEAR ENDED 31ST AUGUST 2020**

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**ACTIVATE RAWMARSH LIMITED**  
**LEGAL AND ADMINISTRATIVE INFORMATION**  
**YEAR ENDED 31ST AUGUST 2020**

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**Charity Number:** 1150274

**Company Number:** 8175947

**Trustee Board**

Miss Diane Brownnett	
Mrs Nicola Jane Goodwin	
Rev Neal Goodwin	
Dr Joanna Baker – Rogers	
Mrs Joanne Ashton	
Miss Pieterella Hannah Postill	Appointed 19/08/2020
Miss Alison Jenkins	Resigned 15/05/2020 (Deceased)

**Secretary** Mrs. C Langston

**Registered office & principle address**

High Street Centre  
High Street  
Rawmarsh  
Rotherham  
S62 6LN

**Bankers**

Unity Trust Bank plc  
Nine Brindleyplace  
4 Oozells Square  
Birmingham  
B1 2HB

**Independent Examiner/Accountant**

Christine H. Drabble  
75 Old Retford Road,  
Handsworth  
Sheffield  
S13 9QY

**ACTIVATE RAWMARSH LIMITED**  
**TRUSTEES' REPORT**  
**YEAR ENDED 31ST AUGUST 2020**

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The trustees, including those who are also directors of the company and charity for the purposes of the Companies Act, present this annual report and the unaudited financial statements of the charity for the twelve months ended 31st August 2020.

**Structure, Governance and Management**

The charity is a company limited by guarantee and a registered charity. The charity's governing documents are its Memorandum and Articles of Association.

Policy decisions are taken by the trustees who when complete consist of at least three and not more than fifteen persons who being individuals over 18, of which there shall be no more than three 'nominated' individuals from The High Street Centre, all of whom must support the charitable objectives.

All officers are elected into post at the Annual General Meeting and serve for a period of three years.

**Charitable Objectives**

To advance in life and relieve the needs of children and young people their families and people with their caring responsibilities within Rawmarsh and the surrounding areas by: (a) The provision of recreational and leisure time activities provided in the interest of social welfare to encourage their participation in positive activities designed to improve their conditions of life; (b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

**Review of financial position**

Full details of the financial position are set out on pages 7 and 8 supported by the accompanying notes to the accounts.

**Reserves policy**

Under spend from grant funding is rolled into the next financial year and is not to be considered as retained earnings. However, it is the policy of the charity that unrestricted funds which have not been designated for a specific use, should be accumulated and maintained at a level equivalent to between three and six month's expenditure, thus maintaining sufficient funds to avoid the need for overdraft facilities and to also cover potential redundancy. The trustees consider that this level of reserves would provide sufficient funds that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

**Risk factors**

The trustees have examined the main business and operational risks which the charity could face and are ensuring that regular reports are produced so that necessary steps can be taken to reduce those risks to acceptable levels.

The major risks to which the company are exposed are examined and reviewed regularly and systems have been established to mitigate any risks identified. Major external risks to funding are currently being reviewed by the Management and Trustees. Internal risks are minimised by procedures for authorisation of all transactions and to ensure a high quality of service delivery throughout the organisation. Procedures and policies are reviewed to ensure that they continue to meet the needs of the organisation.

**ACTIVATE RAWMARSH LIMITED**  
**TRUSTEES' REPORT (continued)**  
**YEAR ENDED 31ST AUGUST 2020**

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**Review of Activities**

For the first part of the financial year we were running a wide range of activities for children and young people throughout the week and we are very grateful to our funders, staff and volunteers who enabled this to happen. We ran a regular programme of term time activities for children of all ages from toddlers to teens and expanded our work for children with additional needs which now includes activities during the school holidays thanks to funding from BBC Children in Need supporting disadvantaged children to increase friendships, have more fun and be better able to cope in a group setting. Get Active Afterschool club successfully completed the migration from The High Street Centre and tapered the staff involved which increased the staff team but enabled all the work supporting children, young people and their families to be delivered by the Activate Rawmarsh staff and volunteers (adult and young volunteers).

During the year we were able to support 353 individual children, young people and family members.

We had to change our programme in March 2020 due to coronavirus. We had to stop all face to face activity with the exception of a trial afterschool childcare for key workers but due to the move to home working there was little requirement from local parents so we focussed on virtual support during the lockdown. We furloughed four members of staff and thanks to the flexibility of our funders, as restrictions lifted, we were able to resume some activities. We also accessed additional grants to help us through the pandemic.

The Trustees are very pleased with how the charity responded to the severe challenges we all faced during the pandemic and delighted with the range of activities we were still able to provide for local children, young people and families in Rawmarsh and the surrounding area.

**Public Benefit**

The public benefit of Activate, based in Rawmarsh Rotherham, activities are that by encouraging participation and involvement by young people and their families they gain new experiences, make friends, gain confidence and receive personal and social development as part of a group and as individuals and by taking part in leisure time and recreational activities as part of the family or with their carers this benefits the relationships within the family setting and gives opportunities for social interaction and fun sessions/outings with other families who may be financially disadvantaged helping to improve their conditions of life.

By developing their participation, commitment, ownership and leadership they gain a voice and can influence activities which directly affect their lives and the lives of their families. Activate provides support for young people to develop their own activities to develop their leadership skills/fundraising capacity and financial knowledge all of which develop their capacity in later life and as leaders within the community increasing their positive contribution within the community to improve the lives of others as well as their own. Activate is open to all young people in the Rawmarsh area, which is an area of high deprivation with social and economic disadvantaged communities.

During the year we have successfully gained several pieces of external funding which has enabled Activate Rawmarsh to provide a range of activities for children, young people and their families.

**ACTIVATE RAWMARSH LIMITED**  
**TRUSTEES' REPORT (continued)**  
**YEAR ENDED 31ST AUGUST 2020**

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**Directors and Trustees**

The directors of the charitable company are also trustees for the purpose of charity law and are referred to in this report as trustees.

The trustees named on the company information page have served throughout the year. Appointment of members is governed by the Memorandum and Articles of Association of the charity. The board of trustees is authorised to appoint new trustees to fill vacancies arising through resignation or death of an existing trustee.

In the event of the Charity being dissolved, every member promises to pay £1 towards the cost of dissolution and the liabilities incurred by the charity.

No remuneration is paid to the directors and none of them has any interest in shares or retained reserves. Nor have any trustees received any expenses for services provided to the charity.

**Exemptions**

The trustees have taken advantage of the exemption available to small companies, including the audit exemption.

**ACTIVATE RAWMARSH LIMITED**  
**TRUSTEES' REPORT (continued)**  
**YEAR ENDED 31ST AUGUST 2020**

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**Statement of Trustees' Responsibilities**

The trustees, who are also directors of the company and charity for the purposes of the Companies Act, present this annual report and financial statements of the company for the year ended 31st August 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP FRS102, 2015) Accounting and Reporting by Charities in preparing the annual report and financial statements of the charity.

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for that year. In preparing those accounts, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Company's Act 2006. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

In so far as the trustees are aware:

- There is no relevant information of which the company's Independent Examiner is unaware, and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the Independent Examiner is aware of that information.

**Approval**

This report was approved by the trustees on the 13th May 2021 and signed on their behalf by:

  
\_\_\_\_\_  
**Diane Brownett (Trustee)**

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF  
ACTIVATE RAWMARSH LIMITED  
YEAR ENDED 31ST AUGUST 2020**

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The following is a report on the accounts set out on pages 7 to 13.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

The charity's gross income exceeded £250,000 in this financial year. I am qualified to undertake the examination, being a qualified member of the Association of Accounting Technicians.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Dated: 13th May 2021  
Christine H. Drabble MAAT  
75 Old Retford Road,  
Handsworth,  
Sheffield. S13 9QY



**ACTIVATE RAWMARSH LIMITED**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**YEAR ENDED 31ST AUGUST 2020**

	<b>Notes 1</b>	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total 2020 £</b>	<b>Total 2019 £</b>
<b>Income from</b>					
Donations and legacies	<b>2</b>	319	-	319	88
<b>Charitable Activities</b>					
Grants and contracts	<b>3</b>	10,359	66,150	76,509	25,520
Other charitable activities	<b>3</b>	35,030	-	35,030	19,193
Other Income	<b>4</b>	79	-	79	39
<b>Total incoming resources</b>		<u>45,787</u>	<u>66,150</u>	<u>111,937</u>	<u>44,840</u>
<b>Resources expended</b>					
Expenditure on charitable activities	<b>5</b>	44,315	38,318	82,633	40,437
Administrative and support	<b>6</b>	1,796	1,310	3,106	2,839
<b>Total resources expended</b>		<u>46,111</u>	<u>39,628</u>	<u>85,739</u>	<u>43,276</u>
<b>Net incoming resources before transfers</b>		(324)	26,522	26,198	1,564
<b>Transfers</b>		1,836	(1,836)	-	-
		<u>1,512</u>	<u>24,686</u>	<u>26,198</u>	<u>1,564</u>
<b>Statement of Accumulated Funds</b>					
Accumulated funds brought forward		8,269	13,364	21,633	20,069
Net incoming resources for the year		1,512	24,686	26,198	1,564
Accumulated funds carried forward		<u>9,781</u>	<u>38,050</u>	<u>47,831</u>	<u>21,633</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.  
All the activities of the charitable company are classed as continuing.  
Comparative income and expenditure figures for each fund are shown in the notes.

**ACTIVATE RAWMARSH LIMITED**  
**BALANCE SHEET AS AT 31ST AUGUST 2020**

		2020		2019
	Notes	£	£	£
<b>Fixed Assets</b>				
Tangible assets		-		-
<b>Current Assets</b>				
Debtors	9	68		2,094
Cash at bank and in hand		49,834		25,416
		<u>49,902</u>		<u>27,510</u>
<b>Creditors: amounts falling due in one year</b>				
Amounts falling due in one year	10	2,071		5,140
<b>Net Current Assets</b>			47,831	22,370
<b>Creditors: amounts falling due after more than one year</b>				
	11		-	737
			<u>47,831</u>	<u>21,633</u>
<b>Capital and Reserves</b>				
Accumulated unrestricted funds	13	9,781		8,269
Accumulated restricted funds	13	38,050	47,831	13,364
			<u>47,831</u>	<u>21,633</u>

**Exemption from audit**

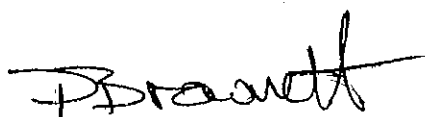
*For the year ended 31st August 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.*

*Directors' responsibilities:*

- *No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476;*
- *The directors acknowledge responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.*

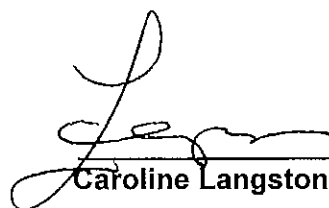
*These financial statements have been prepared in accordance with the special provisions relating to small companies subject to the small companies regime.*

The trustees declare that they have approved the financial statements above.  
Signed on behalf of the charity's trustees on 13th May 2021:



**Diane Brownett**

**Trustee**



**Caroline Langston Co. Secretary**

**ACTIVATE RAWMARSH LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31ST AUGUST 2020**

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## **1. Accounting Policies**

### **Basis of the preparation of the accounts**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102) and the Companies Act 2006.

Activate Rawmarsh Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy note(s).

This is the first year that accounts have been prepared under FRS 102. There is no restatement of comparatives required.

Income and expenditure have been analysed in the accounts using natural classification, in accordance with the provisions of Section 4.6, SORP 2015 (charities below the audit threshold). The charity also meets the requirements for exemption for preparing a statement of cash flows.

### **Going Concern Note**

After reviewing the charity's forecasts and projections and its reserves, the trustees have reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

### **Incoming resources**

All material incoming resources have been included in the Statement of Financial Activities when the charity is entitled to the income, when any performance conditions attached are met, when it is probable that the income will be received and when the amount can be measured reliably.

### **Donated goods and services**

Donated facilities and services are recognised in the accounts, at the amount the charity would pay in the open market for a service equivalent to that being donated, when the charity would otherwise have purchased them and the value can be measured reliably.

Donated goods for the charity's own use are recognised as income, at their fair value.  
The contribution of general volunteers is not recognised as income in the charity accounts.

### **Resources Expended**

All expenditure is included on an accruals basis and is recognised as a liability is incurred. The charity is not registered for VAT and accordingly resources expended are shown gross of irrecoverable VAT.

### **Grants Receivable**

Grants, including grants for purchase of fixed assets, are recognised in full in the Statement Of Financial Activity in the year in which they are receivable.

**ACTIVATE RAWMARSH LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 31ST AUGUST 2020**

**1. Accounting Policies continued**

**Charitable Expenditure**

Charitable expenditure includes the direct costs of activities and depreciation on related assets. Where such costs relate to more than one functional cost category, they have been allocated on an estimated proportional basis. Expenditure is accounted for on an accruals basis.

**Depreciation**

The company current has no fixed assets to depreciate and therefore no depreciation policies.

**Unrestricted Funds**

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

**Restricted Funds**

Restricted funds are to be used for specific purposes adhere to the conditions as laid down by the donor. Expenditure which meets these criteria is charged to the appropriate fund.

**2. Income from donations and legacies**

	<b>Total 2020 £</b>	<b>Total 2019 £</b>
General donations	319	88
	<u><b>319</b></u>	<u><b>88</b></u>

Income from gifts and donations £319 (2019 - £88) of which £Nil (2019 - £Nil) was attributable to restricted and £319 (2019 - £88) was attributable to unrestricted funds.

**3. Income from charitable activities**

	<b>Total 2020 £</b>	<b>Total 2019 £</b>
Grants & Contracts	76,509	25,520
Activity sessions	404	4,636
Income from Subs	1,820	-
Childcare	23,855	5,926
Session staff supplied	8,951	8,631
	<u><b>111,539</b></u>	<u><b>44,713</b></u>

Income from charitable activities £44,713 (2019 - £44,713) of which £66,150 (2019 - £25,520) was attributable to restricted and £45,389 (2019 - £19,193) was attributable to unrestricted funds.

**ACTIVATE RAWMARSH LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 31ST AUGUST 2020**

**Grants and contracts**

	<b>Total 2020 £</b>	<b>Total 2019 £</b>
Arts Council	826	7,430
C F - Covid 19 Response	20,000	-
Children in Need	28,581	8,955
Community Leadership	200	200
Dragon's Den	-	1,000
RMBC-SEN	1,836	-
Rotherham Roundtable	250	-
SYCF	4,722	-
SYCF - Covid 19	4,800	-
Tesco	-	1,000
The Brelms	4,935	4,935
The Freshgate Trust Foundation	-	2,000
HMRC Furlough Grant	10,359	-
	<b><u>76,509</u></b>	<b><u>25,520</u></b>

**4. Income from investments and other income**

	<b>Total 2020 £</b>	<b>Total 2019 £</b>
Bank interest	79	39
	<b><u>79</u></b>	<b><u>39</u></b>

**ACTIVATE RAWMARSH LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 31ST AUGUST 2020**

**5. Analysis of expenditure on charitable activities**

	Activities undertaken directly £	Grant funding of activities £	Support costs Support £	Total £
<b>Charitable Activities</b>	44,315	38,318	3,106	85,739

£39,628 (2019 - £26,550) of the above costs were attributable to restricted funds.  
£46,111 (2019 - £16,726) of the above costs were attributable to unrestricted funds.

**6. Support costs**

	Basis of allocation	Activities undertaken directly £	Grant funding of activities £	Total £
Payroll Costs	Actual cost	344	219	563
Administration Costs	Actual cost	308	429	737
Insurance	Actual cost	723	147	870
Marketing	Actual cost	-	515	515
Bank Charges	Actual cost	108	-	108
Governance	Actual cost	313	-	313
		<u>1,796</u>	<u>1,311</u>	<u>3,106</u>

**7. Employees**

The average number of employees during the period is 6 part-time (2019:3), calculated on the basis of full time equivalents, was as follows:

Number of employees	<u>2020</u>	<u>2019</u>
<b>Service Delivery</b>	<u>3</u>	<u>3</u>
	<u>2020</u>	<u>2019</u>
Wages and Salaries	55,418	20,247
Employers NIC	1,362	195
Employment Allowance	(1,362)	(195)
SSP/SMP recovered	(377)	(159)
Pension	1,663	285
	<u>56,704</u>	<u>20,373</u>

**ACTIVATE RAWMARSH LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 31ST AUGUST 2020**

**8. Trustees**

None of the trustees (or any persons connected with them) received any remuneration during the year.

**9. Debtors**

	<b>Total 2020 £</b>	<b>Total 2019 £</b>
Trade Debtors	68	2,094
	<u>68</u>	<u>2,094</u>

**10. Creditors: amounts falling due within one year**

	<b>Total 2020 £</b>	<b>Total 2019 £</b>
Trade Creditors	1,242	462
Prepaid income	-	3,668
Loan (see note 12)	-	500
Accruals	829	510
	<u>2,071</u>	<u>5,140</u>

**11. Creditors: amounts falling due after one year**

	<b>Total 2020 £</b>	<b>Total 2019 £</b>
Loan repayment (see note 9)	-	737
	<u>-</u>	<u>737</u>

**12. Loan**

	<b>Total 2020 £</b>	<b>Total 2019 £</b>
One year or less	-	500
Two to Ten years	-	737
	<u>-</u>	<u>1,237</u>

A loan of £5,000 was made to Activate Rawmarsh Limited from The High Street Centre Limited in order for it to register as a charity in its own right. The balance owed at 31st August 2020 is £NIL.

**ACTIVATE RAWMARSH LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 31ST AUGUST 2020**

**13. Restricted Funds**

	Balance as at 01/09/19	Income	Expenditure	Trans	Balance as at 31/08/20
Arts Council	1,365	826	2,191	-	-
Children In Need	4,299	28,581	27,501	-	5,379
Community Leadership	-	200	200	-	-
C F - Covid 19 Response	-	20,000	958	-	19,042
SYCF - Covid 19	-	4,800	884	-	3,916
Dragon Den	646	-	646	-	-
The Freshgate Trust Foundation	2,000	-	250	-	1,750
RMBC-SEN	-	1,836	-	1,836	-
Rotherham Roundtable	-	250	250	-	-
SYCF	-	4,722	1,381	-	3,341
Tesco	277	-	277	-	-
The Belms	4,777	4,935	5,090	-	4,622
	<u>13,364</u>	<u>66,150</u>	<u>39,628</u>	<u>1,836</u>	<u>38,050</u>
<b>Unrestricted - Activate General</b>	<b>5,732</b>	<b>13,680</b>	<b>13,580</b>	<b>(1,836)</b>	<b>7,668</b>
<b>Unrestricted - Childcare</b>	<b>2,537</b>	<b>21,749</b>	<b>22,173</b>	<b>-</b>	<b>2,113</b>
<b>HMRC Furlough Grant</b>	<b>-</b>	<b>10,358</b>	<b>10,358</b>	<b>-</b>	<b>-</b>
	<u>8,269</u>	<u>45,787</u>	<u>46,111</u>	<u>(1,836)</u>	<u>9,781</u>

- **Arts Council** - Deliver arts tasters during the school holidays.
- **Children in Need** - 3 year programme from June 2019 supporting disadvantaged children in the community.
- **Community Leadership** – Funds towards resources for the arts tasters
- **Community Foundation Covid 19 Response** – grant to support the charity through the crisis.
- **South Yorkshire Community Foundation Covid 19** – support and treat packs to local families.
- **Dragon's Den (RCS Professional Development)** – Dragon Den donation towards the costs of Rock School
- **The Freshgate Trust Foundation** – Towards trips during the school holidays



**ACTIVATE RAWMARSH LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**YEAR ENDED 31ST AUGUST 2020**

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- **RMBC – SEN** – grant to support Get Active afterschool club.
- **Rotherham Roundtable** – grant for additional equipment for Rock School.
- **South Yorkshire Community Foundation** – Funds towards activities for young people in year 6 supporting transition.
- **Tesco** - Funds towards trips and activities.
- **The Brelms Trust** - Funds towards supporting young people for 3 years from June 2019

