



ELLERAY HALL SOCIAL CENTRE
PROMOTING INDEPENDENCE AND WELLBEING

Charity No. 1150261: Company Limited by Guarantee No. 8322991

THE 76th ANNUAL GENERAL MEETING

Tuesday 4th October 2022 at 3.00pm

**Elleray Hall Social Centre
Elleray Hall
Elleray Road
TEDDINGTON
TW11 0HG**

Elleray Community Association
Trustees/Directors
2019 to 2020

Chairman: Joan Barnett

Vice-Chairman: Vacant

Hon. Treasurer: Sue Read

Hon. Secretary: Tabitha White

Committee Members:

| | |
|-----------------------|-------------------------------------|
| Michael Hill | Elected |
| Fiona Brennan | Elected (Resigned October 2021) |
| Maralyn Hutchinson | Elected |
| Mary McDowall | Elected (Passed away December 2021) |
| David Sagar | Elected |
| Frankie Gomez-Cuckson | Elected |
| Jan Marriott | Elected (Resigned October 2021) |

Independent Examiners: David Howard
Chartered Accountant
47, Queens Road
Weybridge KT13 9UH

**THE ANNUAL GENERAL MEETING OF
ELLERAY COMMUNITY ASSOCIATION**
**Will be held on Tuesday October 2021 at 3.00pm in
ELLERAY HALL, ELLERAY ROAD, TEDDINGTON**

Agenda

- 1 Welcome** by the Chair
- 2 Apologies for Absence**
- 3 Adoption of Last Year's Minutes**
- 4 Adoption of Annual Report** for the year ended 31st March 2022
- 5 Adoption of Financial Statements** for the year ended 31st March 2022
Chartered Accountants
- 6. Election and re-election of Trustees/Directors**
Re-election: David Sagar, (proposed by Maralyn Hutchinson, seconded by Frankie Gomez-Cuckson); Tabitha White (proposed by Sue Read, seconded by Joan Barnett)
- 7. Election of Independent Examiners –** David Howard Charter Accountant
47, Queens Road, Weybridge KT13 9UH
- 8. Confirmation of Custodian Trustees –** Maralyn Hutchinson and Joan Barnett
- 9. Any other Business**

Elleray Community Association
Registered Charity No.1150261
Company No. 8322991

Minutes of Annual General Meeting 12th October 2021

1 Welcome:

Joan gave a special welcome to Liz Thompson, company member and to Gillian Williams, the new manager to her first AGM

Joan Barnett welcomed everyone and thanked them for attending the AGM. She announced that it was the Charity's 75th AGM: such an achievement.

Present: Elizabeth Thompson, Frankie Gomez-Cuckson, Gillian Williams, Michael Hill, Tabitha White, Sue Read, Maralyn Hutchinson, Joan Barnett, David Sagar.

Apologies for Absence: Company Members: Frank & Ivy Varney, Trustee: Terry McDowall

2. The Adoption of Last Year's Minutes.

Sue Read proposed the adoption of last year's minutes and Elizabeth Thompson seconded it. All accepted them by show of hands.

3. The Adoption of Annual Report for the year ended 31st March 2021

The Annual Report was circulated prior to this meeting. There were no questions. Maralyn Hutchinson proposed the adoption of the Annual Report, Frankie Gomez-Cuckson seconded it. All accepted the proposal by show of hands.

4. Additional updates

Whilst the report covers most aspects of what happened from April 2020 to end of March 2021, Joan Barnett commented on a couple of subsequent items, saying:

'The last 18 months since the first Covid-19 lockdown have been a very difficult time for everyone.

I would just like to say how very proud I feel that we have managed to battle through the difficulties that the pandemic created to our services and the ways we continued to support our members. I am looking forward to serving our members and the community again.

I hope we can encourage our members back, especially those who have continued to stay isolated at home, reluctant to go out in fear of contracting the virus.

When we have been able to open, we have been fortunate that some of our volunteers have returned to support us, this has enabled us to start offering our services again.

Members returning have enjoyed the opportunity to meet with their friends and socialise, some of whom have not seen each other for months.'

She shared the following information:

- There are now three new members of staff in place, who are settling into their jobs.
- The centre has already reopened for three days a week. This week it is opening for an additional day.
- The aim is for the centre to be back open for 5 days a week. However, there's a need to negotiate with the three activities which have, for some time, used the hall on Wednesdays, to see whether

members can be accommodated on the same day, or see if the activities taking place Wednesdays can use a different room or be given a different time slot.

- Majoly who has stepped up as the cook is doing very well. She is now cooking home cooked lunches for the members, who are appreciating them, as they have spent a long time either trying to cook for themselves or relying on others.
- We are fortunate that some of our regular Hirers have returned, which is good news. We have also been able to accommodate new hirers, and continue to receive new requests, showing there's still a need for community space.
- Since April 2021, 27 new members have joined. This is a positive reminder that the services are needed.
- A 'Welcome Back' party was held on the 7th October. The attendance figure was 50. This number included current members, members coming back for the first time since the first lockdown and those wishing to see what we offer. It was a great celebration organised by the staff with volunteers at hand to help and enjoyed by all. Great comments were received from the members who attended. It is hoped that there will be more events like this in the future. This was funded through a council grant of £250: because the council cancelled the Full of Life Fair again this year, they asked organisations working with the elderly to apply for funds to hold an event in-house. A representative from the council visited on the day to monitor use of funds given.
- Joan expressed her gratitude that throughout the pandemic we have continued to receive grants from Richmond Council helping to cover our overheads and The Hampton Fund funding for our AVC's post costs. These have both helped with the shortfalls arising from not receiving funding from our regular sources, for example, members, local businesses, fundraising, donations etc.
- Trustees continue to meet with council officers and their nominated architect, discussing all aspects of the new centre. Hopefully we will hear in November whether the plans have been approved, then the project can move forward to the next stage, which is a tender, when invited contractors will price for the works. There is still a long way to go, but it is hoped that the outcome will be a new Community Centre not only for our members but for community use.

5. The Adoption of Financial Statements for the year ended 31st March 2021

Everyone has received the accounts before the meeting. Joan thanked Sue for all her hard work with the accounts. Elizabeth Thompson proposed the adoption of the Financial Statements and Sue Read seconded this. All confirmed acceptance of the proposal.

6. Election & Re-election of Trustees/Directors.

During the year Fiona Brennan and Jan Marriott have retired from the Trustees Board, so on behalf of the Trustees Joan thanked Fiona and Jan for their support during their time as Trustees.

Re-Elections:

Joan Barnett – proposed by Terry McDowall

Terry McDowall – proposed by Frankie Gomez-Cuckson

Frankie Gomez-Cuckson – proposed by Tabitha White

All proposals were accepted by a show of hands.

7. Election of the Independent Examiners.

It was proposed that David Howard Chartered Accountants, Weybridge Surrey are our Independent Examiners

This was agreed by a show of hands.

8. Confirmation of Custodian Trustees:

It was proposed that Maralyn Hutchinson and Joan Barnett continue as Custodian Trustees by Michael Hill and seconded by Sue Read. This was agreed by a show of hands.

9. A.O.B.

- There was a discussion about how to encourage more members to return and to reassure them about safety. Christmas might be a very good opportunity. It would be a good time to reinstitute the Business Meeting to explore such possibilities further.
- Joan finished by thanking the amazing volunteers who returned to Elleray Hall to support in providing services to members when the centre reopened.
- She thanked the Trustees and staff for their continued support throughout the recent difficult periods and expressed the hope that we can look forward to a better year ahead.
- In closing the meeting, she thanked everyone for taking the time to attend this meeting, showing support for Elleray Hall and she expressed appreciation of the opportunity to have a face-to-face meeting.

Elleray Community Association

Chairman's Report for the year ending 31st March 2022

The past year continued to be a challenge due to the unforeseen periods of further lockdowns due to the Coronavirus (Covid-19) pandemic. During these times Trustees, staff and volunteers continued to support members in several ways, they kept in touch by continuing our telephone befriending, sent regular newsletters and quizzes, and our tutors provided online exercise classes, sing-a-longs with Carl our choir master.

When we reopened, we were delighted that an increasing number of members found their way back to Elleray Hall again, participating in the many activities they enjoyed prior to the Pandemic. Having said that we were aware that some members may have found that their physical and mental health had been detrimentally affected during lockdown and unfortunately this resulted in some being unable to return to the centre due to age, mobility, and these feelings of vulnerability.

Centre Services

Finally in January 2022 life appeared to be returning to normal and we were able to welcome back our members and reopened five days a week, staff and volunteers worked tirelessly towards providing a full range of activities, our hairdressing and chiropodist services returned. New activities were introduced, a weekly current affairs group facilitated by a volunteer, funding from Active Richmond financial supported sessions in Gentle Relaxation, Calming Skills and Mindful Techniques for members. We also partnered with Teddington Jazz Appreciation Club who started to hold their monthly sessions occupying one of our rooms, our members were welcome to attend. Our much-valued lunchtime service returned, and we were able to provide members with a two-course lunch. Staff arranged a few trips local out these included, a boat trip by Thames Boat Project, Hampton Court for a Sensory Visit, garden centres and pub lunches.

We were delighted to welcome new users to our services which was a great indicator that 'life was returning to normality'.

We held a Welcome Back to Elleray Hall celebration funded by Full of Life Fair, offering members a morning craft activity, lunch, live music and sing-along and an afternoon cream tea. It was great opportunity to get members together again and enjoy each other's company after the long periods of lockdown.

For the first time in two years, we were able to offer a Christmas Lunch to our members. We offered a three-course lunch, a glass of wine, mince pies and tea in the afternoon, with cake to take home. A grand raffle, prizes donated by local businesses, Santo Grotto, where members could have their photos taken with Father Christmas. Entertainment provided by a Frank Sinatra tribute singer. It was good to see everyone enjoying themselves.

During the year we were pleased to welcome back our regular hirers, and some new hirers were accommodated, which was encouraging as hirers play an important part in raising revenue to support the services we offer. We have a variety of organizations using the premises on a weekly basis, including ballet and stage schools, alcohol and drug addiction support groups, national childbirth trust, wayfarers cycling group, girl guides, pilates classes, monthly antique markets, and a taekwondo school.

Local schools where also a great support to our members, students from Newlands House donated Easter gifts which were distributed to members by volunteers. Christ Church, New Malden and St Mary's and St Peters C of E Primary Schools wrote Easter cards to every member. Also, local school children designed and wrote Christmas cards for the members, the cards where much appreciated by our members. It was a good community project for local young people to be involved in.

In the past we have collaborated and hosted with 'Churches Together Teddington' to provide meals on Christmas Day, unfortunately, due to the outbreak of the Omicron variant the Christmas meals had to be delivered direct to people's homes. Those people living on their own including some of our members who benefited from this service

Trustees

Throughout the year we continued to hold Trustees Board and Business meetings, attended a Richmond AgeUK contract meeting, and continued to attend video meetings with Richmond and Wandsworth Project Officers and their nominated architects to discuss our new Social Centre. We look forward to this becoming a reality hopefully, in 2023

Two Trustees retired during the year, Fiona Brennan and Jan Marriott, we thank them for their support throughout their time serving as our Trustees.

Sadly, Terry Mc Dowell another of our Trustees passed away suddenly Christmas 2021.

I am always appreciative of the time Trustees give in not only supporting me but the management of Ellera Hall Social Centre.

Staff/Volunteers

The staff team at Ellera Hall has seen significant changes during the last year, Gillian Williams joined our staff team as Centre Manager, Sam Vaughnley as our activities and volunteer coordinator, and Fay Whittam, Centre Administrator. Majoly Keutchanso continued working as our cook.

Volunteers played an important part in supporting members throughout the lockdown periods and then when Government regulations allowed us to reopen, they supported staff in getting our services back to normal. 'Where would we have been without them'!

Funding

We were fortunate that we continued to receive our quarterly grant from the Community Independent Living Service contract this helped us to cover staff costs and provided services to our users when the Centre was able to be open.

Again, this year The Hampton Fund supported us by providing funds to cover the salary and oncosts attached to our activities and volunteer's coordinator's job. This post has become integral to our services to enable us to offer a wide range of activities to our members and offer voluntary work to the community.

A stall at 'Teddington Lighting Up' manned by Estate Agents Chase, Buchanan raised £200 for us selling wooden house Christmas tree decorations made by Ellera Hall's staff and volunteers, using recycled materials.

Teddington Society funded the purchase of a defibrillator to be housed in Ellera Hall, we were grateful for this as an extra safeguard for users of the Centre and the community in general.

In conclusion looking back over the year, the Trustees, staff, and volunteers showed great commitment to our members and services throughout difficult times to ensure they were able to return to a safe environment, thus giving them the opportunity to meet old friends and make new ones instead of being at home lonely and isolated. Their support was invaluable.

Regards Joan Barnett, Chairman

Charity Registration No. 1150261

Company Registration No. 08322991 (England and Wales)

ELLERAY COMMUNITY ASSOCIATION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

ELLERAY COMMUNITY ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|-----------------------------|--|
| Trustees | Mrs J L Barnett Mr M K Hill Mrs M L Hutchinson Mr D N Sagar Miss T White Ms F Gomez-Cuckson Mrs S Read |
| Charity number | 1150261 |
| Company number | 08322991 |
| Principal address | Elleray Hall Elleray Road Teddington Middlesex United Kingdom TW11 OHG |
| Registered office | Elleray Hall Elleray Road Teddington Middlesex United Kingdom TW11 OHG |
| Independent examiner | Philip Lane, FCCA 1 Park Road Hampton Wick Kingston Upon Thames KT1 4AS |

ELLERAY COMMUNITY ASSOCIATION

CONTENTS

| | Page |
|---|-------------|
| Trustees' report | 1 - 3 |
| Statement of Trustees' responsibilities | 4 |
| Independent examiner's report | 5 |
| Statement of financial activities | 6 |
| Balance sheet | 7 |
| Notes to the financial statements | 8 - 15 |

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The Charity's objects are to further or benefit the residents of London Borough of Richmond without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents, centre members and the local authorities, voluntary or other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for the recreation and leisure time occupation with the objective of improving the quality of life for the elderly, focusing on relieving loneliness and isolation.

The aims of the Charity are to promote social inclusion for the public benefit amongst vulnerable adults who are socially excluded. For the purposes of this clause 'socially excluded' means adults who are excluded from society, or parts of society as a result of one or more of the following factors: old age; disability; loneliness; isolation; physical and mental health disabilities. The Charity objects also aim to relief those in need in any manner charitable in law.

The aims of the Charity are to consult and learn from the older people in our membership and the local community. We will develop new activities based on our research and will be prepared to develop these further or drop them if they are found to be lacking in support.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

The most significant activity is the service and support to older people. We aim to be friendly and encouraging. We provide a mid-day meal at a reasonable cost and a wide range of activities on each day of the week, Monday to Friday. Our aim is to offer at least two daily activities taking into account the varying disabilities of some of our members. We believe providing activities gives the members the opportunity to socialise and make new friends, learn new skills and to build up their confidence. This all helps to increase self-esteem. These in turn help to relieve the isolation and boredom of being at home by themselves. We also offer in-house access to hairdressing and chiropody services.

The Charity is reliant on voluntary help. During the year we had four part-time members of staff. All the rest of the tasks are dealt with by volunteers.

Achievements and performance

We are a vibrant and very much 'alive' social centre, offering a wide choice of activities, conversation and laughter. It is enjoyable to be involved. The Covid-19 pandemic continued to have a major impact on the services we were able to offer during the first quarter of this year. From summer onwards, we gradually returned to a more normal level of services provided.

There has been no investment, apart from a fixed term savings account, during this period but the trustees regularly review the investment strategy and relevant opportunities.

Maintaining our present level of volunteers is crucial to providing the services we offer. We continue to recruit new trustees and volunteers from outside sources.

Financial review

Our gross income was £183,028 (2021 - £177,716), exceeding expenditure by £34,645 (2021 - £60,938)

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

Our reserves policy is to have approximately six months reserves. We are currently above this level but some of our current reserves will be used for the necessary refinements in our centre or considered within our investment strategy.

Our principal funders were London Borough of Richmond Upon Thames (via Richmond Age UK) and The Hampton Fund. Most of the core services are backed by the LBRuT Grant and The Hampton Fund finances our Activities & Volunteers Co-ordinator's post.

The current investment policy is to keep the reserves we have in the bank accounts. In total, we have unrestricted reserves of £220,141 (2021 - £189,710). The Trustees have reviewed and considered that adequate resources continued to be available to fund the activities of the charity for the foreseeable future.

The Trustees have agreed that £45,000 should be set aside and allocated for the future purchase of furniture and fittings for the proposed new centre, in order to maximise our community service potential.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

None of the management trustees hold any property related to the Charity.

Key Objectives for the future:

- To continue to provide a warm, welcoming and safe environment, offering a wide choice of activities to promote independence and wellbeing.
- To offer volunteering opportunities to people living in the local community.
- To meet the targets set within our contract with Richmond Age UK, to enable us to continue to receive funding.

Structure, governance and management

The Charity is a company limited by guarantee and was set up by a Memorandum and Articles of Association on 7th December 2012. The Charity gained charitable status (registered charity number 1150261) on 20th December 2012.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs J L Barnett

Mrs F Brennan

(Resigned 12 October 2021)

Mr M K Hill

Mrs M L Hutchinson

Miss M T McDowall

(Deceased 25 December 2021)

Mrs J Marriott

(Resigned 12 October 2021)

Mr D N Sagar

Miss T White

Ms F Gomez-Cuckson

Mrs S Read

The policies and procedures for induction and training of trustees are that local courses are used and the latest Charity Commission documents are available for consultation at the centre. The management trustees are recruited and appointed annually at the Annual General Meeting.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The policy and general management of the affairs of Ellera Community Association is directed by the management trustees unless determined otherwise in the Annual General Meeting. The Management Committee normally meets regularly. The committee take into account comments made by the Members Community Meetings, as well as feedback from members' questionnaires.

The charity is a member of the local Council for Voluntary Service and other charitable organisations which include Richmond & Kingston Accessible Transport and the Teddington Society.

The Trustees' report was approved by the Board of Trustees.

J. Barnett

Mrs J L Barnett

Dated: *27/09/22*

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees, who are also the directors of Ellera Community Association for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ELLERAY COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ELLERAY COMMUNITY ASSOCIATION

I report to the Trustees on my examination of the financial statements of Ellera Community Association (the Charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).


Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Philip Lane, FCCA

For and on behalf of David Howard Chartered Accountants

1 Park Road
Hampton Wick
Kingston Upon Thames
KT1 4AS

Dated: 27/9/22

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

| | Notes | Unrestricted funds 2022 £ | Restricted funds 2022 £ | Total 2022 £ | Total 2021 £ |
|--|-------|------------------------------------|----------------------------------|--------------------|--------------------|
| <u>Income and endowments from:</u> | | | | | |
| Donations and grants | 3 | 45,295 | 68,700 | 113,995 | 112,766 |
| Charitable activities | 4 | 16,094 | - | 16,094 | 161 |
| Other trading activities | 6 | 30,254 | - | 30,254 | 5,270 |
| Investments | 5 | 351 | - | 351 | 928 |
| Coronavirus Job Retention Scheme Grants and Local Business Grants | 7 | 22,334 | - | 22,334 | 58,591 |
| Total income | | 114,328 | 68,700 | 183,028 | 177,716 |
| <u>Expenditure on:</u> | | | | | |
| Raising funds | 8 | 124 | - | 124 | - |
| Charitable activities | 9 | 83,773 | 64,486 | 148,259 | 116,778 |
| Total resources expended | | 83,897 | 64,486 | 148,383 | 116,778 |
| Net income for the year/ Net movement in funds | | 30,431 | 4,214 | 34,645 | 60,938 |
| Fund balances at 1 April 2021 | | 189,710 | 11,988 | 201,698 | 140,760 |
| Fund balances at 31 March 2022 | | 220,141 | 16,202 | 236,343 | 201,698 |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ELLERAY COMMUNITY ASSOCIATION

BALANCE SHEET

AS AT 31 MARCH 2022

| | Notes | 2022 £ | £ | 2021 £ | £ |
|---|-------|------------------|----------------|-----------------|----------------|
| Fixed assets | | | | | |
| Tangible assets | 12 | | 1,855 | | 1,853 |
| Current assets | | | | | |
| Stocks | 13 | 864 | | 939 | |
| Debtors | 14 | 23,887 | | 1,881 | |
| Cash at bank and in hand | | 346,746 | | 286,444 | |
| | | <u>371,497</u> | | <u>289,264</u> | |
| Creditors: amounts falling due within one year | 15 | <u>(137,009)</u> | | <u>(89,419)</u> | |
| Net current assets | | | 234,488 | | 199,845 |
| Total assets less current liabilities | | | <u>236,343</u> | | <u>201,698</u> |
| Income funds | | | | | |
| Restricted funds | | | 16,202 | | 11,988 |
| Unrestricted funds | | | 220,141 | | 189,710 |
| | | | <u>236,343</u> | | <u>201,698</u> |

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 27/9/22



Mrs J L Barnett
Trustee

Company Registration No. 08322991

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Elleray Community Association is a private company limited by guarantee incorporated in England and Wales. The registered office is Elleray Hall, Elleray Road, Teddington, Middlesex, TW11 OHG, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

| | |
|-----------------------|----------------------|
| Fixtures and fittings | 25% reducing balance |
|-----------------------|----------------------|

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

3 Donations and grants

| | Unrestricted funds | Restricted funds | Total | Total |
|---|-----------------------|---------------------|----------------|----------------|
| | 2022 £ | 2022 £ | 2022 £ | 2021 £ |
| Donations and gifts | 1,959 | - | 1,959 | 3,261 |
| Income from Grants | 42,176 | 68,700 | 110,876 | 109,468 |
| Subscriptions | 1,160 | - | 1,160 | 37 |
| | <u>45,295</u> | <u>68,700</u> | <u>113,995</u> | <u>112,766</u> |
| For the year ended 31 March 2021 | <u>44,766</u> | <u>68,000</u> | | <u>112,766</u> |

4 Charitable activities

| | Restricted funds income | Income from charitable activities | Total 2022 | Total 2021 |
|-----------------------------|----------------------------|---|---------------|---------------|
| | £ | £ | £ | £ |
| Sales of food and beverages | - | 15,213 | 15,213 | 96 |
| Ancillary trading income | | 881 | 881 | 65 |
| | <u>-</u> | <u>16,094</u> | <u>16,094</u> | <u>161</u> |

5 Investments

| | Unrestricted funds | Total |
|---------------------|-----------------------|------------|
| | 2022 £ | 2021 £ |
| Interest receivable | <u>351</u> | <u>928</u> |

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

6 Other trading activities

| | 2022 | 2021 |
|------------------------------------|---------------|--------------|
| | £ | £ |
| Fundraising events | 11,802 | 590 |
| Shop income | 664 | - |
| Letting and licensing arrangements | 17,788 | 4,680 |
| Other trading activities | <u>30,254</u> | <u>5,270</u> |

7 Coronavirus Job Retention Scheme Grants and Local Business Grants

| | Unrestricted funds | Total |
|---|--------------------|---------------|
| | 2022 | 2021 |
| | £ | £ |
| Coronavirus Job Retention Scheme Grants | 2,484 | 21,448 |
| Local Business Grants Fund | 19,850 | 37,143 |
| | <u>22,334</u> | <u>58,591</u> |

8 Raising funds

| | Unrestricted funds | Total |
|----------------------------------|--------------------|----------|
| | 2022 | 2021 |
| | £ | £ |
| <u>Fundraising and publicity</u> | | |
| Publicity costs | 124 | - |
| Fundraising and publicity | <u>124</u> | <u>-</u> |
| | <u>124</u> | <u>-</u> |

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

9 Charitable activities

| | 2022 £ | 2021 £ |
|----------------------------------|----------------|----------------|
| Staff costs | 60,475 | 55,096 |
| Depreciation and impairment | 619 | 618 |
| Rent and Water | 45,532 | 44,883 |
| Lighting and Heating | 7,549 | 3,276 |
| Repairs and Maintenance | 135 | 63 |
| Insurance | 2,227 | 2,097 |
| Staff Training and Recruitment | 830 | 45 |
| Other costs and IT costs | 270 | 730 |
| Telephone | 555 | 557 |
| Printing, Postage and Stationery | 1,240 | 1,932 |
| Fees for activities | 10,607 | 1,939 |
| Cleaning materials and services | 8,389 | 1,912 |
| Lottery, raffles and fair | 48 | 48 |
| Purchase of food and beverages | 6,624 | 260 |
| | <u>145,100</u> | <u>113,456</u> |
| Share of governance costs | 3,159 | 3,322 |
| | <u>148,259</u> | <u>116,778</u> |

10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

11 Employees

Number of employees

The average monthly number of employees during the year was:

| | 2022 Number | 2021 Number |
|-------------------------|-------------------|-------------------|
| | <u>4</u> | <u>4</u> |
| Employment costs | 2022 £ | 2021 £ |
| Wages and salaries | 58,916 | 53,158 |
| Social security costs | 1,559 | 1,938 |
| | <u>60,475</u> | <u>55,096</u> |

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

12 Tangible fixed assets

| | Fixtures and fittings £ |
|------------------------------------|----------------------------|
| Cost | |
| At 1 April 2021 | 7,385 |
| Additions | 621 |
| | <u>8,006</u> |
| At 31 March 2022 | |
| Depreciation and impairment | |
| At 1 April 2021 | 5,532 |
| Depreciation charged in the year | 619 |
| | <u>6,151</u> |
| At 31 March 2022 | |
| Carrying amount | |
| At 31 March 2022 | <u>1,855</u> |
| At 31 March 2021 | <u>1,853</u> |

13 Stocks

| | 2022 £ | 2021 £ |
|-------------------------------------|------------|------------|
| Finished goods and goods for resale | <u>864</u> | <u>939</u> |

14 Debtors

| | 2022 £ | 2021 £ |
|---|---------------|--------------|
| Amounts falling due within one year: | | |
| Trade debtors | 22,727 | 814 |
| Prepayments and accrued income | 1,160 | 1,067 |
| | <u>23,887</u> | <u>1,881</u> |

15 Creditors: amounts falling due within one year

| | Notes | 2022 £ | 2021 £ |
|------------------------------|-------|----------------|---------------|
| Grant income in advance | 16 | 21,617 | 21,617 |
| Trade creditors | | 2,783 | 278 |
| Other creditors | | 1,579 | 1,494 |
| Accruals and deferred income | | 111,030 | 66,030 |
| | | <u>137,009</u> | <u>89,419</u> |

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

16 Grant income

Deferred income is included in the financial statements as follows:

| | 2022 £ | 2021 £ |
|----------------------------|---------------|---------------|
| Grants received in advance | <u>21,617</u> | <u>21,617</u> |

17 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).



ELLERAY HALL SOCIAL CENTRE
PROMOTING INDEPENDENCE AND WELLBEING

Charity No. 1150261: Company Limited by Guarantee No. 8322991

THE 76th ANNUAL GENERAL MEETING

Tuesday 4th October 2022 at 3.00pm

**Elleray Hall Social Centre
Elleray Hall
Elleray Road
TEDDINGTON
TW11 0HG**

Elleray Community Association
Trustees/Directors
2019 to 2020

Chairman: Joan Barnett

Vice-Chairman: Vacant

Hon. Treasurer: Sue Read

Hon. Secretary: Tabitha White

Committee Members:

| | |
|-----------------------|-------------------------------------|
| Michael Hill | Elected |
| Fiona Brennan | Elected (Resigned October 2021) |
| Maralyn Hutchinson | Elected |
| Mary McDowall | Elected (Passed away December 2021) |
| David Sagar | Elected |
| Frankie Gomez-Cuckson | Elected |
| Jan Marriott | Elected (Resigned October 2021) |

Independent Examiners: David Howard
Chartered Accountant
47, Queens Road
Weybridge KT13 9UH

**THE ANNUAL GENERAL MEETING OF
ELLERAY COMMUNITY ASSOCIATION**
**Will be held on Tuesday October 2021 at 3.00pm in
ELLERAY HALL, ELLERAY ROAD, TEDDINGTON**

Agenda

- 1 Welcome** by the Chair
- 2 Apologies for Absence**
- 3 Adoption of Last Year's Minutes**
- 4 Adoption of Annual Report** for the year ended 31st March 2022
- 5 Adoption of Financial Statements** for the year ended 31st March 2022
Chartered Accountants
- 6. Election and re-election of Trustees/Directors**
Re-election: David Sagar, (proposed by Maralyn Hutchinson, seconded by Frankie Gomez-Cuckson); Tabitha White (proposed by Sue Read, seconded by Joan Barnett)
- 7. Election of Independent Examiners –** David Howard Charter Accountant
47, Queens Road, Weybridge KT13 9UH
- 8. Confirmation of Custodian Trustees –** Maralyn Hutchinson and Joan Barnett
- 9. Any other Business**

Elleray Community Association
Registered Charity No.1150261
Company No. 8322991

Minutes of Annual General Meeting 12th October 2021

1 Welcome:

Joan gave a special welcome to Liz Thompson, company member and to Gillian Williams, the new manager to her first AGM

Joan Barnett welcomed everyone and thanked them for attending the AGM. She announced that it was the Charity's 75th AGM: such an achievement.

Present: Elizabeth Thompson, Frankie Gomez-Cuckson, Gillian Williams, Michael Hill, Tabitha White, Sue Read, Maralyn Hutchinson, Joan Barnett, David Sagar.

Apologies for Absence: Company Members: Frank & Ivy Varney, Trustee: Terry McDowall

2. The Adoption of Last Year's Minutes.

Sue Read proposed the adoption of last year's minutes and Elizabeth Thompson seconded it. All accepted them by show of hands.

3. The Adoption of Annual Report for the year ended 31st March 2021

The Annual Report was circulated prior to this meeting. There were no questions. Maralyn Hutchinson proposed the adoption of the Annual Report, Frankie Gomez-Cuckson seconded it. All accepted the proposal by show of hands.

4. Additional updates

Whilst the report covers most aspects of what happened from April 2020 to end of March 2021, Joan Barnett commented on a couple of subsequent items, saying:

'The last 18 months since the first Covid-19 lockdown have been a very difficult time for everyone.

I would just like to say how very proud I feel that we have managed to battle through the difficulties that the pandemic created to our services and the ways we continued to support our members. I am looking forward to serving our members and the community again.

I hope we can encourage our members back, especially those who have continued to stay isolated at home, reluctant to go out in fear of contracting the virus.

When we have been able to open, we have been fortunate that some of our volunteers have returned to support us, this has enabled us to start offering our services again.

Members returning have enjoyed the opportunity to meet with their friends and socialise, some of whom have not seen each other for months.'

She shared the following information:

- There are now three new members of staff in place, who are settling into their jobs.
- The centre has already reopened for three days a week. This week it is opening for an additional day.
- The aim is for the centre to be back open for 5 days a week. However, there's a need to negotiate with the three activities which have, for some time, used the hall on Wednesdays, to see whether

members can be accommodated on the same day, or see if the activities taking place Wednesdays can use a different room or be given a different time slot.

- Majoly who has stepped up as the cook is doing very well. She is now cooking home cooked lunches for the members, who are appreciating them, as they have spent a long time either trying to cook for themselves or relying on others.
- We are fortunate that some of our regular Hirers have returned, which is good news. We have also been able to accommodate new hirers, and continue to receive new requests, showing there's still a need for community space.
- Since April 2021, 27 new members have joined. This is a positive reminder that the services are needed.
- A 'Welcome Back' party was held on the 7th October. The attendance figure was 50. This number included current members, members coming back for the first time since the first lockdown and those wishing to see what we offer. It was a great celebration organised by the staff with volunteers at hand to help and enjoyed by all. Great comments were received from the members who attended. It is hoped that there will be more events like this in the future. This was funded through a council grant of £250: because the council cancelled the Full of Life Fair again this year, they asked organisations working with the elderly to apply for funds to hold an event in-house. A representative from the council visited on the day to monitor use of funds given.
- Joan expressed her gratitude that throughout the pandemic we have continued to receive grants from Richmond Council helping to cover our overheads and The Hampton Fund funding for our AVC's post costs. These have both helped with the shortfalls arising from not receiving funding from our regular sources, for example, members, local businesses, fundraising, donations etc.
- Trustees continue to meet with council officers and their nominated architect, discussing all aspects of the new centre. Hopefully we will hear in November whether the plans have been approved, then the project can move forward to the next stage, which is a tender, when invited contractors will price for the works. There is still a long way to go, but it is hoped that the outcome will be a new Community Centre not only for our members but for community use.

5. The Adoption of Financial Statements for the year ended 31st March 2021

Everyone has received the accounts before the meeting. Joan thanked Sue for all her hard work with the accounts. Elizabeth Thompson proposed the adoption of the Financial Statements and Sue Read seconded this. All confirmed acceptance of the proposal.

6. Election & Re-election of Trustees/Directors.

During the year Fiona Brennan and Jan Marriott have retired from the Trustees Board, so on behalf of the Trustees Joan thanked Fiona and Jan for their support during their time as Trustees.

Re-Elections:

Joan Barnett – proposed by Terry McDowall

Terry McDowall – proposed by Frankie Gomez-Cuckson

Frankie Gomez-Cuckson – proposed by Tabitha White

All proposals were accepted by a show of hands.

7. Election of the Independent Examiners.

It was proposed that David Howard Chartered Accountants, Weybridge Surrey are our Independent Examiners

This was agreed by a show of hands.

8. Confirmation of Custodian Trustees:

It was proposed that Maralyn Hutchinson and Joan Barnett continue as Custodian Trustees by Michael Hill and seconded by Sue Read. This was agreed by a show of hands.

9. A.O.B.

- There was a discussion about how to encourage more members to return and to reassure them about safety. Christmas might be a very good opportunity. It would be a good time to reinstitute the Business Meeting to explore such possibilities further.
- Joan finished by thanking the amazing volunteers who returned to Elleray Hall to support in providing services to members when the centre reopened.
- She thanked the Trustees and staff for their continued support throughout the recent difficult periods and expressed the hope that we can look forward to a better year ahead.
- In closing the meeting, she thanked everyone for taking the time to attend this meeting, showing support for Elleray Hall and she expressed appreciation of the opportunity to have a face-to-face meeting.

Elleray Community Association

Chairman's Report for the year ending 31st March 2022

The past year continued to be a challenge due to the unforeseen periods of further lockdowns due to the Coronavirus (Covid-19) pandemic. During these times Trustees, staff and volunteers continued to support members in several ways, they kept in touch by continuing our telephone befriending, sent regular newsletters and quizzes, and our tutors provided online exercise classes, sing-a-longs with Carl our choir master.

When we reopened, we were delighted that an increasing number of members found their way back to Elleray Hall again, participating in the many activities they enjoyed prior to the Pandemic. Having said that we were aware that some members may have found that their physical and mental health had been detrimentally affected during lockdown and unfortunately this resulted in some being unable to return to the centre due to age, mobility, and these feelings of vulnerability.

Centre Services

Finally in January 2022 life appeared to be returning to normal and we were able to welcome back our members and reopened five days a week, staff and volunteers worked tirelessly towards providing a full range of activities, our hairdressing and chiropodist services returned. New activities were introduced, a weekly current affairs group facilitated by a volunteer, funding from Active Richmond financial supported sessions in Gentle Relaxation, Calming Skills and Mindful Techniques for members. We also partnered with Teddington Jazz Appreciation Club who started to hold their monthly sessions occupying one of our rooms, our members were welcome to attend. Our much-valued lunchtime service returned, and we were able to provide members with a two-course lunch. Staff arranged a few trips local out these included, a boat trip by Thames Boat Project, Hampton Court for a Sensory Visit, garden centres and pub lunches.

We were delighted to welcome new users to our services which was a great indicator that 'life was returning to normality'.

We held a Welcome Back to Elleray Hall celebration funded by Full of Life Fair, offering members a morning craft activity, lunch, live music and sing-along and an afternoon cream tea. It was great opportunity to get members together again and enjoy each other's company after the long periods of lockdown.

For the first time in two years, we were able to offer a Christmas Lunch to our members. We offered a three-course lunch, a glass of wine, mince pies and tea in the afternoon, with cake to take home. A grand raffle, prizes donated by local businesses, Santo Grotto, where members could have their photos taken with Father Christmas. Entertainment provided by a Frank Sinatra tribute singer. It was good to see everyone enjoying themselves.

During the year we were pleased to welcome back our regular hirers, and some new hirers were accommodated, which was encouraging as hirers play an important part in raising revenue to support the services we offer. We have a variety of organizations using the premises on a weekly basis, including ballet and stage schools, alcohol and drug addiction support groups, national childbirth trust, wayfarers cycling group, girl guides, pilates classes, monthly antique markets, and a taekwondo school.

Local schools where also a great support to our members, students from Newlands House donated Easter gifts which were distributed to members by volunteers. Christ Church, New Malden and St Mary's and St Peters C of E Primary Schools wrote Easter cards to every member. Also, local school children designed and wrote Christmas cards for the members, the cards where much appreciated by our members. It was a good community project for local young people to be involved in.

In the past we have collaborated and hosted with 'Churches Together Teddington' to provide meals on Christmas Day, unfortunately, due to the outbreak of the Omicron variant the Christmas meals had to be delivered direct to people's homes. Those people living on their own including some of our members who benefited from this service

Trustees

Throughout the year we continued to hold Trustees Board and Business meetings, attended a Richmond AgeUK contract meeting, and continued to attend video meetings with Richmond and Wandsworth Project Officers and their nominated architects to discuss our new Social Centre. We look forward to this becoming a reality hopefully, in 2023

Two Trustees retired during the year, Fiona Brennan and Jan Marriott, we thank them for their support throughout their time serving as our Trustees.

Sadly, Terry Mc Dowell another of our Trustees passed away suddenly Christmas 2021.

I am always appreciative of the time Trustees give in not only supporting me but the management of Ellera Hall Social Centre.

Staff/Volunteers

The staff team at Ellera Hall has seen significant changes during the last year, Gillian Williams joined our staff team as Centre Manager, Sam Vaughnley as our activities and volunteer coordinator, and Fay Whittam, Centre Administrator. Majoly Keutchanso continued working as our cook.

Volunteers played an important part in supporting members throughout the lockdown periods and then when Government regulations allowed us to reopen, they supported staff in getting our services back to normal. 'Where would we have been without them'!

Funding

We were fortunate that we continued to receive our quarterly grant from the Community Independent Living Service contract this helped us to cover staff costs and provided services to our users when the Centre was able to be open.

Again, this year The Hampton Fund supported us by providing funds to cover the salary and oncosts attached to our activities and volunteer's coordinator's job. This post has become integral to our services to enable us to offer a wide range of activities to our members and offer voluntary work to the community.

A stall at 'Teddington Lighting Up' manned by Estate Agents Chase, Buchanan raised £200 for us selling wooden house Christmas tree decorations made by Ellera Hall's staff and volunteers, using recycled materials.

Teddington Society funded the purchase of a defibrillator to be housed in Ellera Hall, we were grateful for this as an extra safeguard for users of the Centre and the community in general.

In conclusion looking back over the year, the Trustees, staff, and volunteers showed great commitment to our members and services throughout difficult times to ensure they were able to return to a safe environment, thus giving them the opportunity to meet old friends and make new ones instead of being at home lonely and isolated. Their support was invaluable.

Regards Joan Barnett, Chairman