

ELLERAY COMMUNITY ASSOCIATION

England & Wales · Charity number 1150261

Details

Other names	TEDDINGTON OLD PEOPLE'S WELFARE ASSOCIATION, ELLERAY HALL SOCIAL CLUB
Status	Registered
Legal form	Charitable company
Company number	08322991
Registered	2012-12-20
Register	View on the Charity Commission register

Contact

Address	The Ellera Centre 23 North Lane Teddington Middlesex TW11 0HJ
Phone	02089770549
Email	enquiries@elleraycentre.org
Website	www.elleraycentre.org

Activities

Objects: TO FURTHER OR BENEFIT THE RESIDENTS OF LONDON BOROUGH OF RICHMOND WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS, CENTRE MEMBERS, AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE QUALITY OF LIFE FOR THE ELDERLY, FOCUSING ON RELIEVING LONELINESS AND ISOLATION. TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT AMONGST VULNERABLE ADULTS WHO ARE SOCIALLY EXCLUDED. FOR THE PURPOSES OF THIS CLAUSE 'SOCIALLY EXCLUDED' MEANS ADULTS WHO ARE EXCLUDED FROM SOCIETY, OR PARTS OF SOCIETY AS A RESULT OF ONE OR MORE OF THE FOLLOWING FACTORS: OLD AGE; DISABILITY; LONELINESS; ISOLATION; PHYSICAL AND MENTAL HEALTH DISABILITIES. THE CHARITY OBJECTS ALSO AIM TO RELIEVE THOSE IN NEED IN ANY MANNER CHARITABLE IN LAW.

Activities: We provide Health and Wellbeing services mainly to people living in the London Borough of Richmond, main focus is the older residents.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Other Charitable Purposes
- **Who:** Elderly/old People

Geography

- Richmond Upon Thames

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£228,500	£236,196	-	-
2024-03-31	£203,972	£207,885	-	-
2023-03-31	£194,647	£192,815	-	-
2022-03-31	£183,000	£148,380	-	-
2021-03-31	£177,720	£116,780	-	-

Trustees

Name	Role	Appointed
Douglas Stenhouse Chisholm		2026-03-26
Frankie Gomez-Cuckson		2019-09-24
Katharine Anne Richards		2024-12-10
MARALYN HUTCHINSON		2012-12-19
MICHAEL KEITH HILL		2012-12-19
Robert Dollery		2024-12-10
Stephen Robert Cochrane		2025-11-11

Accounts

Charity Registration No. 1150261

Company Registration No. 08322991 (England and Wales)

ELLERAY COMMUNITY ASSOCIATION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

ELLERAY COMMUNITY ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs J L Barnett (Chair of Trustees)	
	Mr M K Hill	
	Mrs M L Hutchinson	
	Mr D N Sagar	
	Ms F Gomez-Cuckson	
	Mrs S Read (Retired 14 February 2025)	
	Katharine Anne Richards	(Appointed 10 December 2024)
	R Dollery	(Appointed 10 December 2024)
	Mary Bishop*	(Appointed 10 December 2024)
	Stephen Cochrane**	(Appointed 14 February 2025)
Charity number	1150261	
Company number	08322991	
Principal address	Elleray Hall Elleray Road Teddington Middlesex United Kingdom TW11 OHG	
Registered office	Elleray Hall Elleray Road Teddington Middlesex United Kingdom TW11 OHG	
Independent examiner	Siobhan Glenister, FCA 5 The Square Bagshot Surrey United Kingdom GU19 5AX	

ELLERAY COMMUNITY ASSOCIATION

CONTENTS

	Page
Trustees' report	1 - 3
Statement of Trustees' responsibilities	4
Independent examiner's report	5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8 - 16

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The Charity's objects are to further or benefit the residents of London Borough of Richmond without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents, centre members and the local authorities, voluntary or other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for the recreation and leisure time occupation with the objective of improving the quality of life for the elderly, focusing on relieving loneliness and isolation.

The aims of the Charity are to promote social inclusion for the public benefit amongst vulnerable adults who are socially excluded. For the purposes of this clause 'socially excluded' means adults who are excluded from society, or parts of society as a result of one or more of the following factors: old age; disability; loneliness; isolation; physical and mental health disabilities. The Charity objects also aim to relief those in need in any manner charitable in law.

The aims of the Charity are to consult and learn from the older people in our membership and the local community. We will develop new activities based on our research and will be prepared to develop these further or drop them if they are found to be lacking in support.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

The most significant activity is the service and support to older people. We aim to be friendly and encouraging. We provide a mid-day meal at a reasonable cost and a wide range of activities on each day of the week, Monday to Friday. Our aim is to offer at least two daily activities taking into account the varying disabilities of some of our members. We believe providing activities gives the members the opportunity to socialise and make new friends, learn new skills and to build up their confidence. This all helps to increase self-esteem. These in turn help to relieve the isolation and boredom of being at home by themselves. We also offer in-house access to hairdressing and chiropody services.

The Charity is reliant on voluntary help. During the year we had four members of staff. All the rest of the tasks are dealt with by volunteers.

Achievements and performance

We are a vibrant and very much 'alive' social centre, offering a wide choice of activities, conversation, and laughter. It is enjoyable to be involved. Post-Covid we have welcomed an increase in both members and volunteers returning to Elleray Hall. The Trustees are working towards the transition into the new Elleray Centre which is expected to be completed in 2025. We continue to recruit new trustees and volunteers from outside sources.

Financial review

Our gross income was £228,500 (2024 - £203,972) with expenditure exceeding income by £7,696 (2024 - expenditure exceeded income by £3,913).

Our principal funders were London Borough of Richmond Upon Thames (via Richmond Age UK) and The Hampton Fund. Most of the core services are backed by the LBRuT Grant and The Hampton Fund finances our Activities & Volunteers Co-ordinator's post.

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2025

The Trustees have agreed that £45,000 should be set aside and allocated for the future purchase of furniture and fittings for the proposed new centre. In addition, the Trustees have also set aside £15,000 for an IT system upgrade and £15,000 for marketing and publicity of the new centre. This is reflected in the unrestricted designated reserves balance of £75,000.

The current investment policy is to hold our reserves in bank accounts. In total, we have unrestricted general reserves of £151,566 (2024 - £152,799) and unrestricted designated reserves of £75,000 (2024 - £75,000).

In addition to the designated reserves, our policy is to hold a six-month operations reserve. The Trustees currently consider this to be in the region of £100,000.

The Trustees have reviewed and considered that adequate resources continued to be available to fund the activities of the charity for the foreseeable future.

The Trustees have considered the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

None of the management trustees hold any property related to the Charity.

Key Objectives for the future:

- To continue to provide a warm, welcoming and safe environment, offering a wide choice of activities to promote independence and wellbeing.
- To offer volunteering opportunities to people living in the local community.
- To meet the targets set within our contract with Richmond Age UK, to enable us to continue to receive funding.

Structure, governance and management

The Charity is a company limited by guarantee and was set up by a Memorandum and Articles of Association on 7th December 2012. The Charity gained charitable status (registered charity number 1150261) on 20th December 2012.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs J L Barnett (Chair of Trustees)

Mr M K Hill

Mrs M L Hutchinson

Mr D N Sagar

Miss T White

(Retired 27 November 2024)

Ms F Gomez-Cuckson

Mrs S Read (Retired 14 February 2025)

Katharine Anne Richards

(Appointed 10 December 2024)

R Dollery

(Appointed 10 December 2024)

Mary Bishop*

(Appointed 10 December 2024)

Stephen Cochrane**

(Appointed 14 February 2025)

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2025

* Mary Bishop (Co-opted onto the Board of Trustees on 10th December 2024. This appointment will be ratified at the Annual General Meeting on 11th November 2025) .

** Stephen Cochrane (Co-opted onto the Board of Trustees on 14th February 2025. This appointment will be ratified at the Annual General Meeting on 11th November 2025).

The policies and procedures for induction and training of trustees are that local courses are used and the latest Charity Commission documents are available for consultation at the centre. The management trustees are recruited and appointed annually at the Annual General Meeting.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The policy and general management of the affairs of Ellera Community Association is directed by the management trustees unless determined otherwise in the Annual General Meeting. The Management Committee normally meets regularly. The committee take into account comments made by the Members Community Meetings, as well as feedback from members' questionnaires.

The charity is a member of the local Council for Voluntary Service and other charitable organisations which include Richmond & Kingston Accessible Transport and the Teddington Society.

The Trustees' report was approved by the Board of Trustees.


Mrs J L Barnett (Chair of Trustees)
Dated: 11/11/2025

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees, who are also the directors of Ellera Community Association for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ELLERAY COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ELLERAY COMMUNITY ASSOCIATION

I report to the Trustees on my examination of the financial statements of Ellera Community Association (the Charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Siobhan Glenister, FCA

For and on behalf of David Howard Chartered Accountants

5 The Square
Bagshot
Surrey
GU19 5AX
United Kingdom

Dated: 11-11-2025

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted funds general 2025 £	Unrestricted funds Designated 2025 £	Restricted funds 2025 £	Total 2025 £	Total 2024 £
	Notes					
Income and endowments from:						
Donations and legacies	3	62,969	-	80,000	142,969	123,918
Charitable activities	4	31,901	-	-	31,901	25,413
Other trading activities	5	51,655	-	-	51,655	52,943
Investments	6	455	-	-	455	421
Other income	7	1,520	-	-	1,520	1,277
Total income		<u>148,500</u>	<u>-</u>	<u>80,000</u>	<u>228,500</u>	<u>203,972</u>
Expenditure on:						
Raising funds	8	611	-	-	611	626
Charitable activities	9	149,122	-	86,463	235,585	207,259
Total expenditure		<u>149,733</u>	<u>-</u>	<u>86,463</u>	<u>236,196</u>	<u>207,885</u>
Net expenditure		(1,233)	-	(6,463)	(7,696)	(3,913)
Net movement in funds	10	(1,233)	-	(6,463)	(7,696)	(3,913)
Reconciliation of funds:						
Fund balances at 1 April 2024		152,799	75,000	6,463	234,262	238,175
Fund balances at 31 March 2025		<u>151,566</u>	<u>75,000</u>	<u>-</u>	<u>226,566</u>	<u>234,262</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ELLERAY COMMUNITY ASSOCIATION

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Fixed assets					
Tangible assets	14		3,155		4,206
Current assets					
Stocks	15	633		929	
Debtors	16	37,242		39,171	
Cash at bank and in hand		222,984		221,307	
		260,859		261,407	
Creditors: amounts falling due within one year	17	(37,448)		(31,351)	
Net current assets			223,411		230,056
Total assets less current liabilities			226,566		234,262
Net assets excluding pension liability			226,566		234,262
The funds of the Charity					
Restricted income funds	19	-			6,463
Unrestricted funds - general		151,566			152,799
Unrestricted funds - Designated	20	75,000			75,000
		226,566			234,262

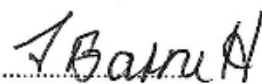
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 11/11/2025


 Mrs J L Barnett (Chair of Trustees)
 Chair of Trustees

Company registration number 08322991 (England and Wales)

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

Elleray Community Association is a private company limited by guarantee incorporated in England and Wales. The registered office is Elleray Hall, Elleray Road, Teddington, Middlesex, TW11 OHG, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	7,534	-	7,534	1,497	-	1,497
Income from Grants	47,683	80,000	127,683	45,344	71,500	116,844
Subscriptions	7,752	-	7,752	5,577	-	5,577
	<u>62,969</u>	<u>80,000</u>	<u>142,969</u>	<u>52,418</u>	<u>71,500</u>	<u>123,918</u>

4 Charitable activities

	2025 £	2024 £
Sales of food and beverages	30,229	24,079
Ancillary trading income	1,672	1,334
	<u>31,901</u>	<u>25,413</u>

5 Other trading activities

	2025 £	2024 £
Fundraising events	26,701	21,974
Shop income	1,105	976
Letting and licensing arrangements	23,849	29,993
Other trading activities	<u>51,655</u>	<u>52,943</u>

6 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	<u>455</u>	<u>421</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

7 Other income

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
ETNA Community Centre and Big Green Week Grant	1,520	1,277

8 Expenditure on raising funds

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Fundraising and publicity		
Publicity costs	611	626

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

9 Charitable activities

	2025 £	2024 £
Staff costs	101,460	88,505
Depreciation and impairment	1,051	1,402
Rent and Water	46,985	46,549
Lighting and Heating	13,353	18,052
Repairs and Maintenance	281	765
Insurance	3,324	3,006
Staff Training and Recruitment	134	884
Other costs and IT costs	4,053	2,725
Telephone	909	671
Printing, Postage and Stationery	2,180	1,232
Fees for activities	19,739	14,403
Cleaning materials and services	14,177	12,598
Lottery, raffles and fair	48	48
Purchase of food and beverages	14,055	12,262
Consultant costs	8,082	-
	<u>229,831</u>	<u>203,102</u>
Share of governance costs	5,754	4,157
	<u>235,585</u>	<u>207,259</u>
Analysis by fund		
Unrestricted funds - general	149,122	
Restricted funds	86,463	
	<u>235,585</u>	
For the year ended 31 March 2024		
Unrestricted funds - general		127,002
Restricted funds		80,257
		<u>207,259</u>

10 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	<u>1,051</u>	<u>1,402</u>

11 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

12 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
	4	4
	<u>4</u>	<u>4</u>
Employment costs	2025 £	2024 £
Wages and salaries	95,821	84,250
Social security costs	5,639	4,255
	<u>101,460</u>	<u>88,505</u>

There were no employees whose annual remuneration was more than £60,000.

13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

14 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2024	13,628
At 31 March 2025	<u>13,628</u>
Depreciation and impairment	
At 1 April 2024	9,422
Depreciation charged in the year	1,051
At 31 March 2025	<u>10,473</u>
Carrying amount	
At 31 March 2025	<u>3,155</u>
At 31 March 2024	<u>4,206</u>

15 Stocks

	2025 £	2024 £
Finished goods and goods for resale	<u>633</u>	<u>929</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

16 Debtors

	2025 £	2024 £
Amounts falling due within one year:		
Trade debtors	24,250	26,339
Prepayments and accrued income	12,992	12,832
	<u>37,242</u>	<u>39,171</u>

17 Creditors: amounts falling due within one year

	Notes	2025 £	2024 £
Other taxation and social security		2,448	2,493
Grant income in advance	18	23,407	23,002
Trade creditors		8,653	3,576
Other creditors		300	-
Accruals and deferred income		2,640	2,280
		<u>37,448</u>	<u>31,351</u>

18 Grant income

Deferred income is included in the financial statements as follows:

	2025 £	2024 £
Grants received in advance	<u>23,407</u>	<u>23,002</u>

19 Restricted funds

The restricted funds of the charity consist of funds held by the charity subject to specific conditions set by the funders as to how they may be used.

	At 1 April 2024 £	Incoming resources £	Resources expended £	At 31 March 2025 £
LBRuT	-	-	-	-
Hampton Fund	6,463	45,000	(45,000)	-
	<u>6,463</u>	<u>35,000</u>	<u>(41,463)</u>	<u>-</u>
	6,463	80,000	(86,463)	-

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

19 Restricted funds

(Continued)

Previous year:	At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
	£	£	£	£
	15,220	71,500	(80,257)	6,463

The charity's primary funders are the London Borough of Richmond upon Thames (through Richmond Age UK) and the Hampton Fund. The grant from LBRuT covers the rental costs of the charity's premises, while the Hampton Fund supports the charity's activities and funds the role of the Volunteers Coordinator.

20 Unrestricted funds - Designated

The Unrestricted Designated Fund has been designated and set aside by the Trustees in order to help fund the charity move to the new centre, to fund an IT system upgrade and for marketing or publicity for the new community centre.

	At 1 April 2024	Transfers	At 31 March 2025
	£	£	£
New centre fund	45,000	-	45,000
IT upgrade fund	15,000	-	15,000
Marketing and publicity for new community centre fund	15,000	-	15,000
	75,000	-	75,000

Previous year:	At 1 April 2023	Transfers	At 31 March 2024
	£	£	£
New centre fund	-	45,000	45,000
IT upgrade fund	-	15,000	15,000
Marketing and publicity for new community centre fund	-	15,000	15,000
	-	75,000	75,000

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

21 Unrestricted funds

The general unrestricted fund has arisen from the normal activities of the charity. The general unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors. It is unrestricted and can be used in accordance with charitable objects at the discretion of the Trustees.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
General funds	152,799	148,500	(149,733)	-	151,566
Previous year:	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
General funds	222,955	132,472	(127,628)	(75,000)	152,799

22 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

Accounts

Charity Registration No. 1150261

Company Registration No. 08322991 (England and Wales)

ELLERAY COMMUNITY ASSOCIATION

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

ELLERAY COMMUNITY ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs J L Barnett Mr M K Hill Mrs M L Hutchinson Mr D N Sagar Miss T White Ms F Gomez-Cuckson Mrs S Read
Charity number	1150261
Company number	08322991
Principal address	Elleray Hall Elleray Road Teddington Middlesex United Kingdom TW11 OHG
Registered office	Elleray Hall Elleray Road Teddington Middlesex United Kingdom TW11 OHG
Independent examiner	Philip Lane, FCCA 1 Park Road Hampton Wick Kingston Upon Thames England KT1 4AS

ELLERAY COMMUNITY ASSOCIATION

CONTENTS

	Page
Trustees' report	1 - 3
Statement of Trustees' responsibilities	4
Independent examiner's report	5
Statement of financial activities	6 - 7
Balance sheet	8
Notes to the financial statements	9 - 16

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The Charity's objects are to further or benefit the residents of London Borough of Richmond without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents, centre members and the local authorities, voluntary or other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for the recreation and leisure time occupation with the objective of improving the quality of life for the elderly, focusing on relieving loneliness and isolation. The aims of the Charity are to promote social inclusion for the public benefit amongst vulnerable adults who are socially excluded. For the purposes of this clause 'socially excluded' means adults who are excluded from society, or parts of society as a result of one or more of the following factors: old age; disability; loneliness; isolation; physical and mental health disabilities. The Charity objects also aim to relief those in need in any manner charitable in law.

The aims of the Charity are to consult and learn from the older people in our membership and the local community. We will develop new activities based on our research and will be prepared to develop these further or drop them if they are found to be lacking in support.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

The most significant activity is the service and support to older people. We aim to be friendly and encouraging. We provide a mid-day meal at a reasonable cost and a wide range of activities on each day of the week, Monday to Friday. Our aim is to offer at least two daily activities taking into account the varying disabilities of some of our members. We believe providing activities gives the members the opportunity to socialise and make new friends, learn new skills and to build up their confidence. This all helps to increase self-esteem. These in turn help to relieve the isolation and boredom of being at home by themselves. We also offer in-house access to hairdressing and chiropody services.

The Charity is reliant on voluntary help. During the year we had four members of staff. All the rest of the tasks are dealt with by volunteers.

Achievements and performance

We are a vibrant and very much 'alive' social centre, offering a wide choice of activities, conversation, and laughter. It is enjoyable to be involved. Post-Covid we have welcomed an increase in both members and volunteers returning to Elleray Hall. The Trustees are working towards the transition into the new Elleray Centre. We continue to recruit new trustees and volunteers from outside sources.

Financial review

Our gross income was £203,972 (2023 - £194,647) with expenditure exceeding income by £3,913 (2023 - income exceeded expenditure by £1,832).

Our principal funders were London Borough of Richmond Upon Thames (via Richmond Age UK) and The Hampton Fund. Most of the core services are backed by the LBRuT Grant and The Hampton Fund finances our Activities & Volunteers Co-ordinator's post.

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

The Trustees have agreed that £45,000 should be set aside and allocated for the future purchase of furniture and fittings for the proposed new centre. In addition, the Trustees have also set aside £15,000 for an IT system upgrade and £15,000 for marketing and publicity of the new centre. This is reflected in the unrestricted designated reserves balance of £75,000.

The current investment policy is to hold our reserves in bank accounts. In total, we have unrestricted general reserves of £152,799 (2023 - £222,955) and unrestricted designated reserves of £75,000 (2023 - £nil).

In addition to the designated reserves, our policy is to hold a six-month operations reserve. The Trustees currently consider this to be in the region of £100,000.

The Trustees have reviewed and considered that adequate resources continued to be available to fund the activities of the charity for the foreseeable future.

The Trustees have considered the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

None of the management trustees hold any property related to the Charity.

Key Objectives for the future:

- To continue to provide a warm, welcoming and safe environment, offering a wide choice of activities to promote independence and wellbeing.
- To offer volunteering opportunities to people living in the local community.
- To meet the targets set within our contract with Richmond Age UK, to enable us to continue to receive funding.

Structure, governance and management

The Charity is a company limited by guarantee and was set up by a Memorandum and Articles of Association on 7th December 2012. The Charity gained charitable status (registered charity number 1150261) on 20th December 2012.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs J L Barnett

Mr M K Hill

Mrs M L Hutchinson

Mr D N Sagar

Miss T White

Ms F Gomez-Cuckson

Mrs S Read

The policies and procedures for induction and training of trustees are that local courses are used and the latest Charity Commission documents are available for consultation at the centre. The management trustees are recruited and appointed annually at the Annual General Meeting.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The policy and general management of the affairs of Elleray Community Association is directed by the management trustees unless determined otherwise in the Annual General Meeting. The Management Committee normally meets regularly. The committee take into account comments made by the Members Community Meetings, as well as feedback from members' questionnaires.

The charity is a member of the local Council for Voluntary Service and other charitable organisations which include Richmond & Kingston Accessible Transport and the Teddington Society.

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2024

The Trustees' report was approved by the Board of Trustees.

J. Barnett

Mrs J L Barnett

Dated: *10/10/24* .

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2024

The Trustees, who are also the directors of Ellera Community Association for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ELLERAY COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ELLERAY COMMUNITY ASSOCIATION

I report to the Trustees on my examination of the financial statements of Ellera Community Association (the Charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Philip Lane, FCCA

For and on behalf of David Howard Chartered Accountants

1 Park Road
Hampton Wick
Kingston Upon Thames
KT1 4AS
England

Dated: 10/10/24

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Current financial year		Unrestricted funds general 2024 £	Unrestricted funds Designated 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
	Notes					
Income and endowments from:						
Donations and legacies	3	52,418	-	71,500	123,918	119,494
Charitable activities	4	25,413	-	-	25,413	23,428
Other trading activities	5	52,943	-	-	52,943	45,426
Investments	6	421	-	-	421	666
Other income	7	1,277	-	-	1,277	5,633
Total income		132,472	-	71,500	203,972	194,647
Expenditure on:						
Raising funds	8	626	-	-	626	76
Charitable activities	9	127,002	-	80,257	207,259	192,739
Total expenditure		127,628	-	80,257	207,885	192,815
Net income/(expenditure)		4,844	-	(8,757)	(3,913)	1,832
Transfers between funds		(75,000)	75,000	-	-	-
Net movement in funds	10	(70,156)	75,000	(8,757)	(3,913)	1,832
Reconciliation of funds:						
Fund balances at 1 April 2023		222,955	-	15,220	238,175	236,343
Fund balances at 31 March 2024		152,799	75,000	6,463	234,262	238,175

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Prior financial year		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
	Notes			
Income and endowments from:				
Donations and legacies	3	49,594	69,900	119,494
Charitable activities	4	23,428	-	23,428
Other trading activities	5	45,426	-	45,426
Investments	6	666	-	666
Other income	7	5,633	-	5,633
Total income		124,747	69,900	194,647
Expenditure on:				
Raising funds	8	76	-	76
Charitable activities	9	121,857	70,882	192,739
Total expenditure		121,933	70,882	192,815
Net income/(expenditure) and movement in funds		2,814	(982)	1,832
Reconciliation of funds:				
Fund balances at 1 April 2022		220,141	16,202	236,343
Fund balances at 31 March 2023		222,955	15,220	238,175

ELLERAY COMMUNITY ASSOCIATION

BALANCE SHEET

AS AT 31 MARCH 2024

		2024		2023	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	14		4,206		5,609
Current assets					
Stocks	15	929		886	
Debtors	16	39,171		14,691	
Cash at bank and in hand		221,307		223,849	
		<u>261,407</u>		<u>239,426</u>	
Creditors: amounts falling due within one year	17	<u>(31,351)</u>		<u>(6,860)</u>	
Net current assets			<u>230,056</u>		<u>232,566</u>
Total assets less current liabilities			<u>234,262</u>		<u>238,175</u>
Net assets excluding pension liability			<u>234,262</u>		<u>238,175</u>
			<u><u>234,262</u></u>		<u><u>238,175</u></u>
The funds of the Charity					
Restricted income funds	19	6,463		15,220	
Unrestricted funds - general		152,799		222,955	
Unrestricted funds - Designated	20	75,000		-	
		<u>234,262</u>		<u>238,175</u>	
			<u><u>234,262</u></u>		<u><u>238,175</u></u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 10/10/24



Mrs J L Barnett
Trustee

Company registration number 08322991 (England and Wales)

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Elleray Community Association is a private company limited by guarantee incorporated in England and Wales. The registered office is Elleray Hall, Elleray Road, Teddington, Middlesex, TW11 OHG, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
-----------------------	----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	1,497	-	1,497	3,408	-	3,408
Income from Grants	45,344	71,500	116,844	42,159	69,900	112,059
Subscriptions	5,577	-	5,577	4,027	-	4,027
	<u>52,418</u>	<u>71,500</u>	<u>123,918</u>	<u>49,594</u>	<u>69,900</u>	<u>119,494</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

4 Charitable activities

	Income from charitable activities	Total 2024	Total 2023
	£	£	£
Sales of food and beverages	24,079	24,079	22,120
Ancillary trading income	1,334	1,334	1,308
	<u>25,413</u>	<u>25,413</u>	<u>23,428</u>

5 Other trading activities

	2024	2023
	£	£
Fundraising events	21,974	18,914
Shop Income	976	1,394
Letting and licensing arrangements	29,993	25,118
Other trading activities	<u>52,943</u>	<u>45,426</u>

6 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	<u>421</u>	<u>666</u>

7 Other Income

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
ETNA Community Centre and Big Green Week Grant	1,277	-
Digital Inclusion Grant and Jubilee Party Grant	-	5,633
	<u>1,277</u>	<u>5,633</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

8 Expenditure on raising funds

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising and publicity		
Publicity costs	626	76

9 Charitable activities

	2024 £	2023 £
Staff costs	88,505	81,317
Depreciation and impairment	1,402	1,869
Rent and Water	46,549	45,239
Lighting and Heating	18,052	17,658
Repairs and Maintenance	765	321
Insurance	3,006	2,584
Staff Training and Recruitment	884	413
Other costs and IT costs	2,725	2,217
Telephone	671	672
Printing, Postage and Stationery	1,232	1,277
Fees for activities	14,403	12,529
Cleaning materials and services	12,598	13,187
Lottery, raffles and fair	48	48
Purchase of food and beverages	12,262	9,607
	203,102	188,938
Share of governance costs	4,157	3,801
	207,259	192,739

10 Net movement in funds

	2024 £	2023 £
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	1,402	1,869

11 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

12 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
	4	4
	<u>4</u>	<u>4</u>
Employment costs	2024 £	2023 £
Wages and salaries	84,250	77,763
Social security costs	4,255	3,554
	<u>88,505</u>	<u>81,317</u>

There were no employees whose annual remuneration was more than £60,000.

13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

14 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2023	13,628
At 31 March 2024	<u>13,628</u>
Depreciation and impairment	
At 1 April 2023	8,020
Depreciation charged in the year	1,402
At 31 March 2024	<u>9,422</u>
Carrying amount	
At 31 March 2024	<u>4,206</u>
At 31 March 2023	<u>5,609</u>

15 Stocks

	2024 £	2023 £
Finished goods and goods for resale	<u>929</u>	<u>886</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

16 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	26,339	2,017
Prepayments and accrued income	12,832	12,674
	<u>39,171</u>	<u>14,691</u>

17 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Other taxation and social security		2,493	1,811
Grant income in advance	18	23,002	-
Trade creditors		3,576	2,569
Other creditors		-	200
Accruals and deferred income		2,280	2,280
		<u>31,351</u>	<u>6,860</u>

18 Grant income

Deferred income is included in the financial statements as follows:

	2024 £	2023 £
Grants received in advance	<u>23,002</u>	<u>-</u>

19 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2023 £	Incoming resources £	Resources expended £	At 31 March 2024 £
	<u>15,220</u>	<u>71,500</u>	<u>(80,257)</u>	<u>6,463</u>
Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	At 31 March 2023 £
	<u>16,202</u>	<u>69,900</u>	<u>(70,882)</u>	<u>15,220</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

20 Unrestricted funds - Designated

The Unrestricted Designated Fund has been designated and set aside by the Trustees in order to help fund the charity move to the new centre, to fund an IT system upgrade and for marketing or publicity for the new community centre.

	At 1 April 2023 £	Transfers £	At 31 March 2024 £
New centre fund	-	45,000	45,000
IT upgrade fund	-	15,000	15,000
Marketing and publicity for new community centre fund	-	15,000	15,000
	<u>-</u>	<u>75,000</u>	<u>75,000</u>

21 Unrestricted funds

The general unrestricted fund has arisen from the normal activities of the charity. The general unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors. It is unrestricted and can be used in accordance with charitable objects at the discretion of the Trustees.

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
General funds	<u>222,955</u>	<u>132,472</u>	<u>(127,628)</u>	<u>(75,000)</u>	<u>152,799</u>

Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2023 £
General funds	<u>220,141</u>	<u>124,747</u>	<u>(121,933)</u>	<u>-</u>	<u>222,955</u>

22 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

Accounts

Charity Registration No. 1150261

Company Registration No. 08322991 (England and Wales)

ELLERAY COMMUNITY ASSOCIATION

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

ELLERAY COMMUNITY ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mrs J L Barnett
Mr M K Hill
Mrs M L Hutchinson
Mr D N Sagar
Miss T White
Ms F Gomez-Cuckson
Mrs S Read

Charity number

1150261

Company number

08322991

Principal address

Elleray Hall
Elleray Road
Teddington
Middlesex
United Kingdom
TW11 OHG

Registered office

Elleray Hall
Elleray Road
Teddington
Middlesex
United Kingdom
TW11 OHG

Independent examiner

Philip Lane, FCCA
1 Park Road
Hampton Wick
Kingston Upon Thames
Surrey
United Kingdom
KT1 4AS

ELLERAY COMMUNITY ASSOCIATION

CONTENTS

	Page
Trustees' report	1 - 2
Statement of Trustees' responsibilities	3
Independent examiner's report	4
Statement of financial activities	5
Balance sheet	6
Notes to the financial statements	7 - 13

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The Charity's objects are to further or benefit the residents of London Borough of Richmond without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents, centre members and the local authorities, voluntary or other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for the recreation and leisure time occupation with the objective of improving the quality of life for the elderly, focusing on relieving loneliness and isolation.

The aims of the Charity are to promote social inclusion for the public benefit amongst vulnerable adults who are socially excluded. For the purposes of this clause 'socially excluded' means adults who are excluded from society, or parts of society as a result of one or more of the following factors: old age; disability; loneliness; isolation; physical and mental health disabilities. The Charity objects also aim to relief those in need in any manner charitable in law.

The aims of the Charity are to consult and learn from the older people in our membership and the local community. We will develop new activities based on our research and will be prepared to develop these further or drop them if they are found to be lacking in support.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

The most significant activity is the service and support to older people. We aim to be friendly and encouraging. We provide a mid-day meal at a reasonable cost and a wide range of activities on each day of the week, Monday to Friday. Our aim is to offer at least two daily activities taking into account the varying disabilities of some of our members. We believe providing activities gives the members the opportunity to socialise and make new friends, learn new skills and to build up their confidence. This all helps to increase self-esteem. These in turn help to relieve the isolation and boredom of being at home by themselves. We also offer in-house access to hairdressing and chiropody services.

The Charity is reliant on voluntary help. During the year we had four part-time members of staff. All the rest of the tasks are dealt with by volunteers.

Achievements and performance

We are a vibrant and very much 'alive' social centre, offering a wide choice of activities, conversation, and laughter. It is enjoyable to be involved. Post-Covid we have welcomed an increase in both members and volunteers returning to Elleray Hall. The Trustees are working towards the transition into the new Elleray Centre. We continue to recruit new trustees and volunteers from outside sources.

Financial review

Our gross income was £194,647 (2022 - £183,028), exceeding expenditure by £1,832 (2022 - £34,645)

Our reserves policy is to have approximately six months reserves. We are currently above this level but some of our current reserves will be used for the necessary refinements in our centre or considered within our investment strategy.

Our principal funders were London Borough of Richmond Upon Thames (via Richmond Age UK) and The Hampton Fund. Most of the core services are backed by the LBRuT Grant and The Hampton Fund finances our Activities & Volunteers Co-ordinator's post.

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

The current investment policy is to keep the reserves we have in the bank accounts. In total, we have unrestricted reserves of £222,955 (2022 - £220,141). The Trustees have reviewed and considered that adequate resources continued to be available to fund the activities of the charity for the foreseeable future.

The Trustees have agreed that £45,000 should be set aside and allocated for the future purchase of furniture and fittings for the proposed new centre, in order to maximise our community service potential.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

None of the management trustees hold any property related to the Charity.

Key Objectives for the future:

- To continue to provide a warm, welcoming and safe environment, offering a wide choice of activities to promote independence and wellbeing.
- To offer volunteering opportunities to people living in the local community.
- To meet the targets set within our contract with Richmond Age UK, to enable us to continue to receive funding.

Structure, governance and management

The Charity is a company limited by guarantee and was set up by a Memorandum and Articles of Association on 7th December 2012. The Charity gained charitable status (registered charity number 1150261) on 20th December 2012.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs J L Barnett
Mr M K Hill
Mrs M L Hutchinson
Mr D N Sagar
Miss T White
Ms F Gomez-Cuckson
Mrs S Read

The policies and procedures for induction and training of trustees are that local courses are used and the latest Charity Commission documents are available for consultation at the centre. The management trustees are recruited and appointed annually at the Annual General Meeting.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The policy and general management of the affairs of Ellera Community Association is directed by the management trustees unless determined otherwise in the Annual General Meeting. The Management Committee normally meets regularly. The committee take into account comments made by the Members Community Meetings, as well as feedback from members' questionnaires.

The charity is a member of the local Council for Voluntary Service and other charitable organisations which include Richmond & Kingston Accessible Transport and the Teddington Society.

The Trustees' report was approved by the Board of Trustees.

.....
Mrs J L Barnett

Dated:

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees, who are also the directors of Ellera Community Association for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ELLERAY COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ELLERAY COMMUNITY ASSOCIATION

I report to the Trustees on my examination of the financial statements of Ellera Community Association (the Charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Philip Lane, FCCA

For and on behalf of David Howard Chartered Accountants

1 Park Road
Hampton Wick
Kingston Upon Thames
Surrey
KT1 4AS
United Kingdom

Dated:

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Notes							
Income and endowments from:							
Donations and grants	3	49,594	69,900	119,494	45,295	68,700	113,995
Charitable activities	4	23,428	-	23,428	16,094	-	16,094
Other trading activities	5	45,426	-	45,426	30,254	-	30,254
Investments	6	666	-	666	351	-	351
Coronavirus Job Retention Scheme Grants, Local Business Grants and other grants	7	5,633	-	5,633	22,334	-	22,334
Total income		124,747	69,900	194,647	114,328	68,700	183,028
Expenditure on:							
Raising funds	8	76	-	76	124	-	124
Charitable activities	9	121,857	70,882	192,739	83,773	64,486	148,259
Total expenditure		121,933	70,882	192,815	83,897	64,486	148,383
Net income/(expenditure) for the year/							
Net movement in funds		2,814	(982)	1,832	30,431	4,214	34,645
Fund balances at 1 April 2022		220,141	16,202	236,343	189,710	11,988	201,698
Fund balances at 31 March 2023		222,955	15,220	238,175	220,141	16,202	236,343

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ELLERAY COMMUNITY ASSOCIATION

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	12		5,609		1,855
Current assets					
Stocks	13	886		864	
Debtors	14	14,691		23,887	
Cash at bank and in hand		223,849		346,746	
		<u>239,426</u>		<u>371,497</u>	
Creditors: amounts falling due within one year	15	<u>(6,860)</u>		<u>(137,009)</u>	
Net current assets			232,566		234,488
Total assets less current liabilities			<u>238,175</u>		<u>236,343</u>
Income funds					
Restricted funds			15,220		16,202
Unrestricted funds			222,955		220,141
			<u>238,175</u>		<u>236,343</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on

.....
Mrs J L Barnett
Trustee

Company registration number 08322991

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Elleray Community Association is a private company limited by guarantee incorporated in England and Wales. The registered office is Elleray Hall, Elleray Road, Teddington, Middlesex, TW11 OHG, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.5 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
-----------------------	----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and grants

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2023 £	2023 £	2023 £	2022 £	2022 £	2022 £
Donations and gifts	3,408	-	3,408	1,959	-	1,959
Income from Grants	42,159	69,900	112,059	42,176	68,700	110,876
Subscriptions	4,027	-	4,027	1,160	-	1,160
	<u>49,594</u>	<u>69,900</u>	<u>119,494</u>	<u>45,295</u>	<u>68,700</u>	<u>113,995</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

4 Charitable activities

	Restricted funds income	Income from charitable activities	Total 2023	Total 2022
	£	£	£	£
Sales of food and beverages	-	22,120	22,120	15,213
Ancillary trading income		1,308	1,308	881
	-	23,428	23,428	16,094

5 Other trading activities

	2023	2022
	£	£
Fundraising events	18,914	11,802
Shop income	1,394	664
Letting and licensing arrangements	25,118	17,788
Other trading activities	45,426	30,254

6 Investments

	Unrestricted funds	Unrestricted funds
	2023 £	2022 £
Interest receivable	666	351

7 Coronavirus Job Retention Scheme Grants, Local Business Grants and other grants

	Unrestricted funds	Unrestricted funds
	2023 £	2022 £
Coronavirus Job Retention Scheme Grants	-	2,484
Local Business Grants Fund	-	19,850
Digital Inclusion Grant and Jubilee Party Grant	5,633	-
	5,633	22,334

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

8 Raising funds

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
<u>Fundraising and publicity</u>		
Publicity costs	76	124
Fundraising and publicity	76	124
	76	124

9 Charitable activities

	2023	2022
	£	£
Staff costs	81,317	60,475
Depreciation and impairment	1,869	619
Rent and Water	45,239	45,532
Lighting and Heating	17,658	7,549
Repairs and Maintenance	321	135
Insurance	2,584	2,227
Staff Training and Recruitment	413	830
Other costs and IT costs	2,217	270
Telephone	672	555
Printing, Postage and Stationery	1,277	1,240
Fees for activities	12,529	10,607
Cleaning materials and services	13,187	8,389
Lottery, raffles and fair	48	48
Purchase of food and beverages	9,607	6,624
	188,938	145,100
Share of governance costs	3,801	3,159
	192,739	148,259

10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

11 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	4	4

Employment costs

	2023 £	2022 £
Wages and salaries	77,763	58,916
Social security costs	3,554	1,559
	81,317	60,475

There were no employees whose annual remuneration was more than £60,000.

12 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2022	8,006
Additions	5,622
At 31 March 2023	13,628
Depreciation and impairment	
At 1 April 2022	6,150
Depreciation charged in the year	1,869
At 31 March 2023	8,019
Carrying amount	
At 31 March 2023	5,609
At 31 March 2022	1,855

13 Stocks

	2023 £	2022 £
Finished goods and goods for resale	886	864

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

14 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Trade debtors	2,017	22,727
Prepayments and accrued income	12,674	1,160
	<u>14,691</u>	<u>23,887</u>

15 Creditors: amounts falling due within one year

	Notes	2023 £	2022 £
Other taxation and social security		1,811	1,529
Grant income in advance	16	-	21,617
Trade creditors		2,569	2,783
Other creditors		200	50
Accruals and deferred income		2,280	111,030
		<u>6,860</u>	<u>137,009</u>

16 Grant income

Deferred income is included in the financial statements as follows:

	2023 £	2022 £
Grants received in advance	<u>-</u>	<u>21,617</u>

17 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

Accounts



ELLERAY HALL SOCIAL CENTRE
PROMOTING INDEPENDENCE AND WELLBEING

Charity No. 1150261: Company Limited by Guarantee No. 8322991

THE 76th ANNUAL GENERAL MEETING

Tuesday 4th October 2022 at 3.00pm

**Elleray Hall Social Centre
Elleray Hall
Elleray Road
TEDDINGTON
TW11 0HG**

Elleray Community Association
Trustees/Directors
2019 to 2020

Chairman: Joan Barnett

Vice-Chairman: Vacant

Hon. Treasurer: Sue Read

Hon. Secretary: Tabitha White

Committee Members:

Michael Hill	Elected
Fiona Brennan	Elected (Resigned October 2021)
Maralyn Hutchinson	Elected
Mary McDowall	Elected (Passed away December 2021)
David Sagar	Elected
Frankie Gomez-Cuckson	Elected
Jan Marriott	Elected (Resigned October 2021)

Independent Examiners: David Howard
Chartered Accountant
47, Queens Road
Weybridge KT13 9UH

**THE ANNUAL GENERAL MEETING OF
ELLERAY COMMUNITY ASSOCIATION**
**Will be held on Tuesday October 2021 at 3.00pm in
ELLERAY HALL, ELLERAY ROAD, TEDDINGTON**

Agenda

- 1 Welcome** by the Chair
- 2 Apologies for Absence**
- 3 Adoption of Last Year's Minutes**
- 4 Adoption of Annual Report** for the year ended 31st March 2022
- 5 Adoption of Financial Statements** for the year ended 31st March 2022
Chartered Accountants
- 6. Election and re-election of Trustees/Directors**
Re-election: David Sagar, (proposed by Maralyn Hutchinson, seconded by Frankie Gomez-Cuckson); Tabitha White (proposed by Sue Read, seconded by Joan Barnett)
- 7. Election of Independent Examiners –** David Howard Charter Accountant
47, Queens Road, Weybridge KT13 9UH
- 8. Confirmation of Custodian Trustees –** Maralyn Hutchinson and Joan Barnett
- 9. Any other Business**

Elleray Community Association
Registered Charity No.1150261
Company No. 8322991

Minutes of Annual General Meeting 12th October 2021

1 Welcome:

Joan gave a special welcome to Liz Thompson, company member and to Gillian Williams, the new manager to her first AGM

Joan Barnett welcomed everyone and thanked them for attending the AGM. She announced that it was the Charity's 75th AGM: such an achievement.

Present: Elizabeth Thompson, Frankie Gomez-Cuckson, Gillian Williams, Michael Hill, Tabitha White, Sue Read, Maralyn Hutchinson, Joan Barnett, David Sagar.

Apologies for Absence: Company Members: Frank & Ivy Varney, Trustee: Terry McDowall

2. The Adoption of Last Year's Minutes.

Sue Read proposed the adoption of last year's minutes and Elizabeth Thompson seconded it. All accepted them by show of hands.

3. The Adoption of Annual Report for the year ended 31st March 2021

The Annual Report was circulated prior to this meeting. There were no questions. Maralyn Hutchinson proposed the adoption of the Annual Report, Frankie Gomez-Cuckson seconded it. All accepted the proposal by show of hands.

4. Additional updates

Whilst the report covers most aspects of what happened from April 2020 to end of March 2021, Joan Barnett commented on a couple of subsequent items, saying:

'The last 18 months since the first Covid-19 lockdown have been a very difficult time for everyone.

I would just like to say how very proud I feel that we have managed to battle through the difficulties that the pandemic created to our services and the ways we continued to support our members. I am looking forward to serving our members and the community again.

I hope we can encourage our members back, especially those who have continued to stay isolated at home, reluctant to go out in fear of contracting the virus.

When we have been able to open, we have been fortunate that some of our volunteers have returned to support us, this has enabled us to start offering our services again.

Members returning have enjoyed the opportunity to meet with their friends and socialise, some of whom have not seen each other for months.'

She shared the following information:

- There are now three new members of staff in place, who are settling into their jobs.
- The centre has already reopened for three days a week. This week it is opening for an additional day.
- The aim is for the centre to be back open for 5 days a week. However, there's a need to negotiate with the three activities which have, for some time, used the hall on Wednesdays, to see whether

members can be accommodated on the same day, or see if the activities taking place Wednesdays can use a different room or be given a different time slot.

- Majoly who has stepped up as the cook is doing very well. She is now cooking home cooked lunches for the members, who are appreciating them, as they have spent a long time either trying to cook for themselves or relying on others.
- We are fortunate that some of our regular Hirers have returned, which is good news. We have also been able to accommodate new hirers, and continue to receive new requests, showing there's still a need for community space.
- Since April 2021, 27 new members have joined. This is a positive reminder that the services are needed.
- A 'Welcome Back' party was held on the 7th October. The attendance figure was 50. This number included current members, members coming back for the first time since the first lockdown and those wishing to see what we offer. It was a great celebration organised by the staff with volunteers at hand to help and enjoyed by all. Great comments were received from the members who attended. It is hoped that there will be more events like this in the future. This was funded through a council grant of £250: because the council cancelled the Full of Life Fair again this year, they asked organisations working with the elderly to apply for funds to hold an event in-house. A representative from the council visited on the day to monitor use of funds given.
- Joan expressed her gratitude that throughout the pandemic we have continued to receive grants from Richmond Council helping to cover our overheads and The Hampton Fund funding for our AVC's post costs. These have both helped with the shortfalls arising from not receiving funding from our regular sources, for example, members, local businesses, fundraising, donations etc.
- Trustees continue to meet with council officers and their nominated architect, discussing all aspects of the new centre. Hopefully we will hear in November whether the plans have been approved, then the project can move forward to the next stage, which is a tender, when invited contractors will price for the works. There is still a long way to go, but it is hoped that the outcome will be a new Community Centre not only for our members but for community use.

5. The Adoption of Financial Statements for the year ended 31st March 2021

Everyone has received the accounts before the meeting. Joan thanked Sue for all her hard work with the accounts. Elizabeth Thompson proposed the adoption of the Financial Statements and Sue Read seconded this. All confirmed acceptance of the proposal.

6. Election & Re-election of Trustees/Directors.

During the year Fiona Brennan and Jan Marriott have retired from the Trustees Board, so on behalf of the Trustees Joan thanked Fiona and Jan for their support during their time as Trustees.

Re-Elections:

Joan Barnett – proposed by Terry McDowall

Terry McDowall – proposed by Frankie Gomez-Cuckson

Frankie Gomez-Cuckson – proposed by Tabitha White

All proposals were accepted by a show of hands.

7. Election of the Independent Examiners.

It was proposed that David Howard Chartered Accountants, Weybridge Surrey are our Independent Examiners

This was agreed by a show of hands.

8. Confirmation of Custodian Trustees:

It was proposed that Maralyn Hutchinson and Joan Barnett continue as Custodian Trustees by Michael Hill and seconded by Sue Read. This was agreed by a show of hands.

9. A.O.B.

- There was a discussion about how to encourage more members to return and to reassure them about safety. Christmas might be a very good opportunity. It would be a good time to reinstitute the Business Meeting to explore such possibilities further.
- Joan finished by thanking the amazing volunteers who returned to Elleray Hall to support in providing services to members when the centre reopened.
- She thanked the Trustees and staff for their continued support throughout the recent difficult periods and expressed the hope that we can look forward to a better year ahead.
- In closing the meeting, she thanked everyone for taking the time to attend this meeting, showing support for Elleray Hall and she expressed appreciation of the opportunity to have a face-to-face meeting.

Elleray Community Association

Chairman's Report for the year ending 31st March 2022

The past year continued to be a challenge due to the unforeseen periods of further lockdowns due to the Coronavirus (Covid-19) pandemic. During these times Trustees, staff and volunteers continued to support members in several ways, they kept in touch by continuing our telephone befriending, sent regular newsletters and quizzes, and our tutors provided online exercise classes, sing-a-longs with Carl our choir master.

When we reopened, we were delighted that an increasing number of members found their way back to Elleray Hall again, participating in the many activities they enjoyed prior to the Pandemic. Having said that we were aware that some members may have found that their physical and mental health had been detrimentally affected during lockdown and unfortunately this resulted in some being unable to return to the centre due to age, mobility, and these feelings of vulnerability.

Centre Services

Finally in January 2022 life appeared to be returning to normal and we were able to welcome back our members and reopened five days a week, staff and volunteers worked tirelessly towards providing a full range of activities, our hairdressing and chiropodist services returned. New activities were introduced, a weekly current affairs group facilitated by a volunteer, funding from Active Richmond financial supported sessions in Gentle Relaxation, Calming Skills and Mindful Techniques for members. We also partnered with Teddington Jazz Appreciation Club who started to hold their monthly sessions occupying one of our rooms, our members were welcome to attend. Our much-valued lunchtime service returned, and we were able to provide members with a two-course lunch. Staff arranged a few trips local out these included, a boat trip by Thames Boat Project, Hampton Court for a Sensory Visit, garden centres and pub lunches.

We were delighted to welcome new users to our services which was a great indicator that 'life was returning to normality'.

We held a Welcome Back to Elleray Hall celebration funded by Full of Life Fair, offering members a morning craft activity, lunch, live music and sing-along and an afternoon cream tea. It was great opportunity to get members together again and enjoy each other's company after the long periods of lockdown.

For the first time in two years, we were able to offer a Christmas Lunch to our members. We offered a three-course lunch, a glass of wine, mince pies and tea in the afternoon, with cake to take home. A grand raffle, prizes donated by local businesses, Santo Grotto, where members could have their photos taken with Father Christmas. Entertainment provided by a Frank Sinatra tribute singer. It was good to see everyone enjoying themselves.

During the year we were pleased to welcome back our regular hirers, and some new hirers were accommodated, which was encouraging as hirers play an important part in raising revenue to support the services we offer. We have a variety of organizations using the premises on a weekly basis, including ballet and stage schools, alcohol and drug addiction support groups, national childbirth trust, wayfarers cycling group, girl guides, pilates classes, monthly antique markets, and a taekwondo school.

Local schools where also a great support to our members, students from Newlands House donated Easter gifts which were distributed to members by volunteers. Christ Church, New Malden and St Mary's and St Peters C of E Primary Schools wrote Easter cards to every member. Also, local school children designed and wrote Christmas cards for the members, the cards where much appreciated by our members. It was a good community project for local young people to be involved in.

In the past we have collaborated and hosted with 'Churches Together Teddington' to provide meals on Christmas Day, unfortunately, due to the outbreak of the Omicron variant the Christmas meals had to be delivered direct to people's homes. Those people living on their own including some of our members who benefited from this service

Trustees

Throughout the year we continued to hold Trustees Board and Business meetings, attended a Richmond AgeUK contract meeting, and continued to attend video meetings with Richmond and Wandsworth Project Officers and their nominated architects to discuss our new Social Centre. We look forward to this becoming a reality hopefully, in 2023

Two Trustees retired during the year, Fiona Brennan and Jan Marriott, we thank them for their support throughout their time serving as our Trustees.

Sadly, Terry Mc Dowell another of our Trustees passed away suddenly Christmas 2021.

I am always appreciative of the time Trustees give in not only supporting me but the management of Ellera Hall Social Centre.

Staff/Volunteers

The staff team at Ellera Hall has seen significant changes during the last year, Gillian Williams joined our staff team as Centre Manager, Sam Vaughnley as our activities and volunteer coordinator, and Fay Whittam, Centre Administrator. Majoly Keutchanso continued working as our cook.

Volunteers played an important part in supporting members throughout the lockdown periods and then when Government regulations allowed us to reopen, they supported staff in getting our services back to normal. 'Where would we have been without them'!

Funding

We were fortunate that we continued to receive our quarterly grant from the Community Independent Living Service contract this helped us to cover staff costs and provided services to our users when the Centre was able to be open.

Again, this year The Hampton Fund supported us by providing funds to cover the salary and oncosts attached to our activities and volunteer's coordinator's job. This post has become integral to our services to enable us to offer a wide range of activities to our members and offer voluntary work to the community.

A stall at 'Teddington Lighting Up' manned by Estate Agents Chase, Buchanan raised £200 for us selling wooden house Christmas tree decorations made by Ellera Hall's staff and volunteers, using recycled materials.

Teddington Society funded the purchase of a defibrillator to be housed in Ellera Hall, we were grateful for this as an extra safeguard for users of the Centre and the community in general.

In conclusion looking back over the year, the Trustees, staff, and volunteers showed great commitment to our members and services throughout difficult times to ensure they were able to return to a safe environment, thus giving them the opportunity to meet old friends and make new ones instead of being at home lonely and isolated. Their support was invaluable.

Regards Joan Barnett, Chairman

Charity Registration No. 1150261

Company Registration No. 08322991 (England and Wales)

ELLERAY COMMUNITY ASSOCIATION

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

ELLERAY COMMUNITY ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs J L Barnett Mr M K Hill Mrs M L Hutchinson Mr D N Sagar Miss T White Ms F Gomez-Cuckson Mrs S Read
Charity number	1150261
Company number	08322991
Principal address	Elleray Hall Elleray Road Teddington Middlesex United Kingdom TW11 OHG
Registered office	Elleray Hall Elleray Road Teddington Middlesex United Kingdom TW11 OHG
Independent examiner	Philip Lane, FCCA 1 Park Road Hampton Wick Kingston Upon Thames KT1 4AS

ELLERAY COMMUNITY ASSOCIATION

CONTENTS

	Page
Trustees' report	1 - 3
Statement of Trustees' responsibilities	4
Independent examiner's report	5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8 - 15

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The Charity's objects are to further or benefit the residents of London Borough of Richmond without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents, centre members and the local authorities, voluntary or other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for the recreation and leisure time occupation with the objective of improving the quality of life for the elderly, focusing on relieving loneliness and isolation.

The aims of the Charity are to promote social inclusion for the public benefit amongst vulnerable adults who are socially excluded. For the purposes of this clause 'socially excluded' means adults who are excluded from society, or parts of society as a result of one or more of the following factors: old age; disability; loneliness; isolation; physical and mental health disabilities. The Charity objects also aim to relief those in need in any manner charitable in law.

The aims of the Charity are to consult and learn from the older people in our membership and the local community. We will develop new activities based on our research and will be prepared to develop these further or drop them if they are found to be lacking in support.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

The most significant activity is the service and support to older people. We aim to be friendly and encouraging. We provide a mid-day meal at a reasonable cost and a wide range of activities on each day of the week, Monday to Friday. Our aim is to offer at least two daily activities taking into account the varying disabilities of some of our members. We believe providing activities gives the members the opportunity to socialise and make new friends, learn new skills and to build up their confidence. This all helps to increase self-esteem. These in turn help to relieve the isolation and boredom of being at home by themselves. We also offer in-house access to hairdressing and chiropody services.

The Charity is reliant on voluntary help. During the year we had four part-time members of staff. All the rest of the tasks are dealt with by volunteers.

Achievements and performance

We are a vibrant and very much 'alive' social centre, offering a wide choice of activities, conversation and laughter. It is enjoyable to be involved. The Covid-19 pandemic continued to have a major impact on the services we were able to offer during the first quarter of this year. From summer onwards, we gradually returned to a more normal level of services provided.

There has been no investment, apart from a fixed term savings account, during this period but the trustees regularly review the investment strategy and relevant opportunities.

Maintaining our present level of volunteers is crucial to providing the services we offer. We continue to recruit new trustees and volunteers from outside sources.

Financial review

Our gross income was £183,028 (2021 - £177,716), exceeding expenditure by £34,645 (2021 - £60,938)

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

Our reserves policy is to have approximately six months reserves. We are currently above this level but some of our current reserves will be used for the necessary refinements in our centre or considered within our investment strategy.

Our principal funders were London Borough of Richmond Upon Thames (via Richmond Age UK) and The Hampton Fund. Most of the core services are backed by the LBRuT Grant and The Hampton Fund finances our Activities & Volunteers Co-ordinator's post.

The current investment policy is to keep the reserves we have in the bank accounts. In total, we have unrestricted reserves of £220,141 (2021 - £189,710). The Trustees have reviewed and considered that adequate resources continued to be available to fund the activities of the charity for the foreseeable future.

The Trustees have agreed that £45,000 should be set aside and allocated for the future purchase of furniture and fittings for the proposed new centre, in order to maximise our community service potential.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

None of the management trustees hold any property related to the Charity.

Key Objectives for the future:

- To continue to provide a warm, welcoming and safe environment, offering a wide choice of activities to promote independence and wellbeing.
- To offer volunteering opportunities to people living in the local community.
- To meet the targets set within our contract with Richmond Age UK, to enable us to continue to receive funding.

Structure, governance and management

The Charity is a company limited by guarantee and was set up by a Memorandum and Articles of Association on 7th December 2012. The Charity gained charitable status (registered charity number 1150261) on 20th December 2012.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs J L Barnett

Mrs F Brennan

(Resigned 12 October 2021)

Mr M K Hill

Mrs M L Hutchinson

Miss M T McDowall

(Deceased 25 December 2021)

Mrs J Marriott

(Resigned 12 October 2021)

Mr D N Sagar

Miss T White

Ms F Gomez-Cuckson

Mrs S Read

The policies and procedures for induction and training of trustees are that local courses are used and the latest Charity Commission documents are available for consultation at the centre. The management trustees are recruited and appointed annually at the Annual General Meeting.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

The policy and general management of the affairs of Ellera Community Association is directed by the management trustees unless determined otherwise in the Annual General Meeting. The Management Committee normally meets regularly. The committee take into account comments made by the Members Community Meetings, as well as feedback from members' questionnaires.

The charity is a member of the local Council for Voluntary Service and other charitable organisations which include Richmond & Kingston Accessible Transport and the Teddington Society.

The Trustees' report was approved by the Board of Trustees.


.....
Mrs J L Barnett

Dated: 27/09/22

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees, who are also the directors of Ellera Community Association for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ELLERAY COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ELLERAY COMMUNITY ASSOCIATION

I report to the Trustees on my examination of the financial statements of Ellera Community Association (the Charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

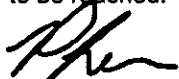
Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Philip Lane, FCCA

For and on behalf of David Howard Chartered Accountants

1 Park Road
Hampton Wick
Kingston Upon Thames
KT1 4AS

Dated: 27/9/22

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
<u>Income and endowments from:</u>					
Donations and grants	3	45,295	68,700	113,995	112,766
Charitable activities	4	16,094	-	16,094	161
Other trading activities	6	30,254	-	30,254	5,270
Investments	5	351	-	351	928
Coronavirus Job Retention Scheme Grants and Local Business Grants	7	22,334	-	22,334	58,591
Total income		114,328	68,700	183,028	177,716
<u>Expenditure on:</u>					
Raising funds	8	124	-	124	-
Charitable activities	9	83,773	64,486	148,259	116,778
Total resources expended		83,897	64,486	148,383	116,778
Net income for the year/ Net movement in funds		30,431	4,214	34,645	60,938
Fund balances at 1 April 2021		189,710	11,988	201,698	140,760
Fund balances at 31 March 2022		220,141	16,202	236,343	201,698

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ELLERAY COMMUNITY ASSOCIATION

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	12		1,855		1,853
Current assets					
Stocks	13	864		939	
Debtors	14	23,887		1,881	
Cash at bank and in hand		346,746		286,444	
		<u>371,497</u>		<u>289,264</u>	
Creditors: amounts falling due within one year	15	<u>(137,009)</u>		<u>(89,419)</u>	
Net current assets			234,488		199,845
Total assets less current liabilities			<u>236,343</u>		<u>201,698</u>
Income funds					
Restricted funds			16,202		11,988
Unrestricted funds			220,141		189,710
			<u>236,343</u>		<u>201,698</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 27/9/22



Mrs J L Barnett
Trustee

Company Registration No. 08322991

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Elleray Community Association is a private company limited by guarantee incorporated in England and Wales. The registered office is Elleray Hall, Elleray Road, Teddington, Middlesex, TW11 OHG, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
-----------------------	----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

3 Donations and grants

	Unrestricted funds	Restricted funds	Total	Total
	2022 £	2022 £	2022 £	2021 £
Donations and gifts	1,959	-	1,959	3,261
Income from Grants	42,176	68,700	110,876	109,468
Subscriptions	1,160	-	1,160	37
	<u>45,295</u>	<u>68,700</u>	<u>113,995</u>	<u>112,766</u>
For the year ended 31 March 2021	<u>44,766</u>	<u>68,000</u>		<u>112,766</u>

4 Charitable activities

	Restricted funds income	Income from charitable activities	Total 2022	Total 2021
	£	£	£	£
Sales of food and beverages	-	15,213	15,213	96
Ancillary trading income		881	881	65
	<u>-</u>	<u>16,094</u>	<u>16,094</u>	<u>161</u>

5 Investments

	Unrestricted funds	Total
	2022 £	2021 £
Interest receivable	<u>351</u>	<u>928</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

6 Other trading activities

	2022	2021
	£	£
Fundraising events	11,802	590
Shop income	664	-
Letting and licensing arrangements	17,788	4,680
Other trading activities	<u>30,254</u>	<u>5,270</u>

7 Coronavirus Job Retention Scheme Grants and Local Business Grants

	Unrestricted funds	Total
	2022	2021
	£	£
Coronavirus Job Retention Scheme Grants	2,484	21,448
Local Business Grants Fund	19,850	37,143
	<u>22,334</u>	<u>58,591</u>

8 Raising funds

	Unrestricted funds	Total
	2022	2021
	£	£
<u>Fundraising and publicity</u>		
Publicity costs	124	-
Fundraising and publicity	<u>124</u>	<u>-</u>
	<u>124</u>	<u>-</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

9 Charitable activities

	2022 £	2021 £
Staff costs	60,475	55,096
Depreciation and impairment	619	618
Rent and Water	45,532	44,883
Lighting and Heating	7,549	3,276
Repairs and Maintenance	135	63
Insurance	2,227	2,097
Staff Training and Recruitment	830	45
Other costs and IT costs	270	730
Telephone	555	557
Printing, Postage and Stationery	1,240	1,932
Fees for activities	10,607	1,939
Cleaning materials and services	8,389	1,912
Lottery, raffles and fair	48	48
Purchase of food and beverages	6,624	260
	<u>145,100</u>	<u>113,456</u>
Share of governance costs	3,159	3,322
	<u>148,259</u>	<u>116,778</u>

10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	<u>4</u>	<u>4</u>
Employment costs	2022 £	2021 £
Wages and salaries	58,916	53,158
Social security costs	1,559	1,938
	<u>60,475</u>	<u>55,096</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

12 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2021	7,385
Additions	621
	<u>8,006</u>
At 31 March 2022	
Depreciation and impairment	
At 1 April 2021	5,532
Depreciation charged in the year	619
	<u>6,151</u>
At 31 March 2022	
Carrying amount	
At 31 March 2022	<u>1,855</u>
At 31 March 2021	<u>1,853</u>

13 Stocks

	2022 £	2021 £
Finished goods and goods for resale	<u>864</u>	<u>939</u>

14 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	22,727	814
Prepayments and accrued income	1,160	1,067
	<u>23,887</u>	<u>1,881</u>

15 Creditors: amounts falling due within one year

	Notes	2022 £	2021 £
Grant income in advance	16	21,617	21,617
Trade creditors		2,783	278
Other creditors		1,579	1,494
Accruals and deferred income		111,030	66,030
		<u>137,009</u>	<u>89,419</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

16 Grant income

Deferred income is included in the financial statements as follows:

	2022 £	2021 £
Grants received in advance	<u>21,617</u>	<u>21,617</u>

17 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).



ELLERAY HALL SOCIAL CENTRE
PROMOTING INDEPENDENCE AND WELLBEING

Charity No. 1150261: Company Limited by Guarantee No. 8322991

THE 76th ANNUAL GENERAL MEETING

Tuesday 4th October 2022 at 3.00pm

**Elleray Hall Social Centre
Elleray Hall
Elleray Road
TEDDINGTON
TW11 0HG**

Elleray Community Association
Trustees/Directors
2019 to 2020

Chairman: Joan Barnett

Vice-Chairman: Vacant

Hon. Treasurer: Sue Read

Hon. Secretary: Tabitha White

Committee Members:

Michael Hill	Elected
Fiona Brennan	Elected (Resigned October 2021)
Maralyn Hutchinson	Elected
Mary McDowall	Elected (Passed away December 2021)
David Sagar	Elected
Frankie Gomez-Cuckson	Elected
Jan Marriott	Elected (Resigned October 2021)

Independent Examiners: David Howard
Chartered Accountant
47, Queens Road
Weybridge KT13 9UH

**THE ANNUAL GENERAL MEETING OF
ELLERAY COMMUNITY ASSOCIATION**
**Will be held on Tuesday October 2021 at 3.00pm in
ELLERAY HALL, ELLERAY ROAD, TEDDINGTON**

Agenda

- 1 Welcome** by the Chair
- 2 Apologies for Absence**
- 3 Adoption of Last Year's Minutes**
- 4 Adoption of Annual Report** for the year ended 31st March 2022
- 5 Adoption of Financial Statements** for the year ended 31st March 2022
Chartered Accountants
- 6. Election and re-election of Trustees/Directors**
Re-election: David Sagar, (proposed by Maralyn Hutchinson, seconded by Frankie Gomez-Cuckson); Tabitha White (proposed by Sue Read, seconded by Joan Barnett)
- 7. Election of Independent Examiners –** David Howard Charter Accountant
47, Queens Road, Weybridge KT13 9UH
- 8. Confirmation of Custodian Trustees –** Maralyn Hutchinson and Joan Barnett
- 9. Any other Business**

Elleray Community Association
Registered Charity No.1150261
Company No. 8322991

Minutes of Annual General Meeting 12th October 2021

1 Welcome:

Joan gave a special welcome to Liz Thompson, company member and to Gillian Williams, the new manager to her first AGM

Joan Barnett welcomed everyone and thanked them for attending the AGM. She announced that it was the Charity's 75th AGM: such an achievement.

Present: Elizabeth Thompson, Frankie Gomez-Cuckson, Gillian Williams, Michael Hill, Tabitha White, Sue Read, Maralyn Hutchinson, Joan Barnett, David Sagar.

Apologies for Absence: Company Members: Frank & Ivy Varney, Trustee: Terry McDowall

2. The Adoption of Last Year's Minutes.

Sue Read proposed the adoption of last year's minutes and Elizabeth Thompson seconded it. All accepted them by show of hands.

3. The Adoption of Annual Report for the year ended 31st March 2021

The Annual Report was circulated prior to this meeting. There were no questions. Maralyn Hutchinson proposed the adoption of the Annual Report, Frankie Gomez-Cuckson seconded it. All accepted the proposal by show of hands.

4. Additional updates

Whilst the report covers most aspects of what happened from April 2020 to end of March 2021, Joan Barnett commented on a couple of subsequent items, saying:

'The last 18 months since the first Covid-19 lockdown have been a very difficult time for everyone.

I would just like to say how very proud I feel that we have managed to battle through the difficulties that the pandemic created to our services and the ways we continued to support our members. I am looking forward to serving our members and the community again.

I hope we can encourage our members back, especially those who have continued to stay isolated at home, reluctant to go out in fear of contracting the virus.

When we have been able to open, we have been fortunate that some of our volunteers have returned to support us, this has enabled us to start offering our services again.

Members returning have enjoyed the opportunity to meet with their friends and socialise, some of whom have not seen each other for months.'

She shared the following information:

- There are now three new members of staff in place, who are settling into their jobs.
- The centre has already reopened for three days a week. This week it is opening for an additional day.
- The aim is for the centre to be back open for 5 days a week. However, there's a need to negotiate with the three activities which have, for some time, used the hall on Wednesdays, to see whether

members can be accommodated on the same day, or see if the activities taking place Wednesdays can use a different room or be given a different time slot.

- Majoly who has stepped up as the cook is doing very well. She is now cooking home cooked lunches for the members, who are appreciating them, as they have spent a long time either trying to cook for themselves or relying on others.
- We are fortunate that some of our regular Hirers have returned, which is good news. We have also been able to accommodate new hirers, and continue to receive new requests, showing there's still a need for community space.
- Since April 2021, 27 new members have joined. This is a positive reminder that the services are needed.
- A 'Welcome Back' party was held on the 7th October. The attendance figure was 50. This number included current members, members coming back for the first time since the first lockdown and those wishing to see what we offer. It was a great celebration organised by the staff with volunteers at hand to help and enjoyed by all. Great comments were received from the members who attended. It is hoped that there will be more events like this in the future. This was funded through a council grant of £250: because the council cancelled the Full of Life Fair again this year, they asked organisations working with the elderly to apply for funds to hold an event in-house. A representative from the council visited on the day to monitor use of funds given.
- Joan expressed her gratitude that throughout the pandemic we have continued to receive grants from Richmond Council helping to cover our overheads and The Hampton Fund funding for our AVC's post costs. These have both helped with the shortfalls arising from not receiving funding from our regular sources, for example, members, local businesses, fundraising, donations etc.
- Trustees continue to meet with council officers and their nominated architect, discussing all aspects of the new centre. Hopefully we will hear in November whether the plans have been approved, then the project can move forward to the next stage, which is a tender, when invited contractors will price for the works. There is still a long way to go, but it is hoped that the outcome will be a new Community Centre not only for our members but for community use.

5. The Adoption of Financial Statements for the year ended 31st March 2021

Everyone has received the accounts before the meeting. Joan thanked Sue for all her hard work with the accounts. Elizabeth Thompson proposed the adoption of the Financial Statements and Sue Read seconded this. All confirmed acceptance of the proposal.

6. Election & Re-election of Trustees/Directors.

During the year Fiona Brennan and Jan Marriott have retired from the Trustees Board, so on behalf of the Trustees Joan thanked Fiona and Jan for their support during their time as Trustees.

Re-Elections:

Joan Barnett – proposed by Terry McDowall

Terry McDowall – proposed by Frankie Gomez-Cuckson

Frankie Gomez-Cuckson – proposed by Tabitha White

All proposals were accepted by a show of hands.

7. Election of the Independent Examiners.

It was proposed that David Howard Chartered Accountants, Weybridge Surrey are our Independent Examiners

This was agreed by a show of hands.

8. Confirmation of Custodian Trustees:

It was proposed that Maralyn Hutchinson and Joan Barnett continue as Custodian Trustees by Michael Hill and seconded by Sue Read. This was agreed by a show of hands.

9. A.O.B.

- There was a discussion about how to encourage more members to return and to reassure them about safety. Christmas might be a very good opportunity. It would be a good time to reinstitute the Business Meeting to explore such possibilities further.
- Joan finished by thanking the amazing volunteers who returned to Elleray Hall to support in providing services to members when the centre reopened.
- She thanked the Trustees and staff for their continued support throughout the recent difficult periods and expressed the hope that we can look forward to a better year ahead.
- In closing the meeting, she thanked everyone for taking the time to attend this meeting, showing support for Elleray Hall and she expressed appreciation of the opportunity to have a face-to-face meeting.

Elleray Community Association

Chairman's Report for the year ending 31st March 2022

The past year continued to be a challenge due to the unforeseen periods of further lockdowns due to the Coronavirus (Covid-19) pandemic. During these times Trustees, staff and volunteers continued to support members in several ways, they kept in touch by continuing our telephone befriending, sent regular newsletters and quizzes, and our tutors provided online exercise classes, sing-a-longs with Carl our choir master.

When we reopened, we were delighted that an increasing number of members found their way back to Elleray Hall again, participating in the many activities they enjoyed prior to the Pandemic. Having said that we were aware that some members may have found that their physical and mental health had been detrimentally affected during lockdown and unfortunately this resulted in some being unable to return to the centre due to age, mobility, and these feelings of vulnerability.

Centre Services

Finally in January 2022 life appeared to be returning to normal and we were able to welcome back our members and reopened five days a week, staff and volunteers worked tirelessly towards providing a full range of activities, our hairdressing and chiropodist services returned. New activities were introduced, a weekly current affairs group facilitated by a volunteer, funding from Active Richmond financial supported sessions in Gentle Relaxation, Calming Skills and Mindful Techniques for members. We also partnered with Teddington Jazz Appreciation Club who started to hold their monthly sessions occupying one of our rooms, our members were welcome to attend. Our much-valued lunchtime service returned, and we were able to provide members with a two-course lunch. Staff arranged a few trips local out these included, a boat trip by Thames Boat Project, Hampton Court for a Sensory Visit, garden centres and pub lunches.

We were delighted to welcome new users to our services which was a great indicator that 'life was returning to normality'.

We held a Welcome Back to Elleray Hall celebration funded by Full of Life Fair, offering members a morning craft activity, lunch, live music and sing-along and an afternoon cream tea. It was great opportunity to get members together again and enjoy each other's company after the long periods of lockdown.

For the first time in two years, we were able to offer a Christmas Lunch to our members. We offered a three-course lunch, a glass of wine, mince pies and tea in the afternoon, with cake to take home. A grand raffle, prizes donated by local businesses, Santo Grotto, where members could have their photos taken with Father Christmas. Entertainment provided by a Frank Sinatra tribute singer. It was good to see everyone enjoying themselves.

During the year we were pleased to welcome back our regular hirers, and some new hirers were accommodated, which was encouraging as hirers play an important part in raising revenue to support the services we offer. We have a variety of organizations using the premises on a weekly basis, including ballet and stage schools, alcohol and drug addiction support groups, national childbirth trust, wayfarers cycling group, girl guides, pilates classes, monthly antique markets, and a taekwondo school.

Local schools where also a great support to our members, students from Newlands House donated Easter gifts which were distributed to members by volunteers. Christ Church, New Malden and St Mary's and St Peters C of E Primary Schools wrote Easter cards to every member. Also, local school children designed and wrote Christmas cards for the members, the cards where much appreciated by our members. It was a good community project for local young people to be involved in.

In the past we have collaborated and hosted with 'Churches Together Teddington' to provide meals on Christmas Day, unfortunately, due to the outbreak of the Omicron variant the Christmas meals had to be delivered direct to people's homes. Those people living on their own including some of our members who benefited from this service

Trustees

Throughout the year we continued to hold Trustees Board and Business meetings, attended a Richmond AgeUK contract meeting, and continued to attend video meetings with Richmond and Wandsworth Project Officers and their nominated architects to discuss our new Social Centre. We look forward to this becoming a reality hopefully, in 2023

Two Trustees retired during the year, Fiona Brennan and Jan Marriott, we thank them for their support throughout their time serving as our Trustees.

Sadly, Terry Mc Dowell another of our Trustees passed away suddenly Christmas 2021.

I am always appreciative of the time Trustees give in not only supporting me but the management of Ellera Hall Social Centre.

Staff/Volunteers

The staff team at Ellera Hall has seen significant changes during the last year, Gillian Williams joined our staff team as Centre Manager, Sam Vaughnley as our activities and volunteer coordinator, and Fay Whittam, Centre Administrator. Majoly Keutchanso continued working as our cook.

Volunteers played an important part in supporting members throughout the lockdown periods and then when Government regulations allowed us to reopen, they supported staff in getting our services back to normal. 'Where would we have been without them'!

Funding

We were fortunate that we continued to receive our quarterly grant from the Community Independent Living Service contract this helped us to cover staff costs and provided services to our users when the Centre was able to be open.

Again, this year The Hampton Fund supported us by providing funds to cover the salary and oncosts attached to our activities and volunteer's coordinator's job. This post has become integral to our services to enable us to offer a wide range of activities to our members and offer voluntary work to the community.

A stall at 'Teddington Lighting Up' manned by Estate Agents Chase, Buchanan raised £200 for us selling wooden house Christmas tree decorations made by Ellera Hall's staff and volunteers, using recycled materials.

Teddington Society funded the purchase of a defibrillator to be housed in Ellera Hall, we were grateful for this as an extra safeguard for users of the Centre and the community in general.

In conclusion looking back over the year, the Trustees, staff, and volunteers showed great commitment to our members and services throughout difficult times to ensure they were able to return to a safe environment, thus giving them the opportunity to meet old friends and make new ones instead of being at home lonely and isolated. Their support was invaluable.

Regards Joan Barnett, Chairman

Accounts



ELLERAY HALL SOCIAL CENTRE
PROMOTING INDEPENDENCE AND WELLBEING

Charity No. 1150261: Company Limited by Guarantee No. 8322991

THE 75th ANNUAL GENERAL MEETING

Tuesday 12th October 2021 at 3.00pm

**Elleray Hall Social Centre
Elleray Hall
Elleray Road
TEDDINGTON
TW11 0HG**

Elleray Community Association
Trustees/Directors
2019 to 2020

Chairman: Joan Barnett

Vice-Chairman: Vacant

Hon. Treasurer: Sue Read

Hon. Secretary: Tabitha White

Committee Members:

Michael Hill	Elected
Maralyn Hutchinson	Elected
Fiona Brennan	Elected
Mary McDowall	Elected
Jan Marriott	Elected
David Sagar	Elected
Frankie Gomez-Cuckson	Elected

Independent Examiners: David Howard
Chartered Accountant
47, Queens Road
Weybridge KT13 9UH

**THE ANNUAL GENERAL MEETING OF
ELLERAY COMMUNITY ASSOCIATION**
**Will be held on Tuesday October 2021 at 3.00pm in
ELLERAY HALL, ELLERAY ROAD, TEDDINGTON**

Agenda

- 1 Welcome by the Chair**
- 2 Apologies for Absence**
- 3 Adoption of Last Year's Minutes**
- 4 Adoption of Annual Report** for the year ended 31st March 2021
- 5 Adoption of Financial Statements** for the year ended 31st March 2021
Chartered Accountants
- 6. Election and re-election of Trustees/Directors**
Re-election: **Joan Barnett**
Mary McDowall
Frankie Gomez-Cuckson
- 7. Election of Independent Examiners – David Howard** Charter Accountant
47, Queens Road, Weybridge KT13 9UH
- 8. Confirmation of Custodian Trustees – Maralyn Hutchinson and Joan Barnett**
- 9. Any other Business**

Elleray Community Association

Registered Charity No.1150261

Company No. 8322991

Minutes of Annual General Meeting – 15th September 2020

1. **Welcome:** Joan Barnett, Maralyn Hutchinson, David Sagar, Fiona Brennan, Tabitha White, Elizabeth Thompson, Michael Hill, Frankie Gomez-Cuckson, Jan Marriott, Sue Read

Apologies: Terry McDowall, Peter Temlett

Joan Barnett welcomed everyone to the meeting and thanked them for attending.

2. **The minutes** from the last meeting were accepted by the trustees, after a proposal by Liz Thompson and seconding by Tabitha White.

3. **The Adoption of Annual Report for the year ending 31st March 2020**

Sue Read proposed the adoption of the Annual report. This was seconded by David Sagar and approved by all.

4. **Additional information from Joan Barnett, relating to the period from April 2020**

- Emelia Harris, the manager, started maternity leave at the beginning of July. Her enthusiasm and dedication to the centre has been sorely missed, but we wish her well. It would be lovely, when possible to invite her and her son, Jesaja for a special tea party.
- John Ferguson, the cook, retired in June and it would be lovely to invite him back before he moves away from the area.
- Vanessa Cozen has worked through the Covid 19 situation, either from home or in the office. Joan Barnett proposed a vote of thanks to her, Vanessa is covering office duties and preparing for when the centre re-opens.
- Majoly Keutchanso and Diane Hearn are still furloughed under the Job Retention Scheme and will return to work at the end of October.
- Through Covid 19, the Hampton Fund has continued to fund Vanessa Cozen's post this financial support has been much appreciated.
- Richmond council has continued to provide our grant through the Covid 19 pandemic situation via the CILS contract. This has been a great financial support as there has been very little income received.
- The Covid 19 restrictions have been especially hard for members, **particularly** those at home alone feeling isolated. Trustees, staff and volunteers have provided a telephone befriending scheme to cover at least 60 members including volunteers. They are contacted by phone on a regular basis for a chat to ensure that they are coping. If necessary, they are signposted to the services they need. These phone calls have been much appreciated and at times ensured that people have received the correct support after a fall. Hopefully we will be able to welcome them back soon so they can resume their social networking.
- Richmond Council Officers and Councillors have continued to work throughout the pandemic on the proposal to build a purpose-built community centre in Teddington. This new centre will allow us to expand our services to our existing members, encourage new members and will provide the borough with a valuable community resource which can provide other groups/organisations affordable space for community activities. We hope to see the start of our vision being fulfilled next year.

5. **The Adoption of Financial Statements for the year ended 31st March 2020**

Everyone had received a copy of the draft accounts prior to this AGM, which have been agreed by the Trustees.

Liz Thompson proposed the Adoption of the Financial Statements. This was seconded by Michael Hill and approved unanimously, following a discussion at the last trustees meeting an addition note has been included on page 2 paragraph 4 that £35, 000 is set aside for the move to the new building.

6. Election & Re-election of Trustees/Directors.

The following trustees were re-elected unanimously:

Michael Hill – proposer Tabitha White

Jan Marriott – proposer David Sagar

Maralyn Hutchinson – proposer Michael Hill

The following trustees was elected unanimously:

Sue Read (as Treasurer) - Proposer Joan Barnett

Joan welcomed Sue Read and thanked her for taking on the role of Ellera Community Association's treasurer. This is a role that is very important to the charitable organisation. Her accountancy expertise will be a great asset.

Unfortunately, Peter Temlett was unable to attend this meeting. He has decided to step down as a trustee. Joan Barnett would like to minute 'On behalf of the trustees our thanks to Peter Temlett for his dedication and support for the many years he has served as trustee and prior to that the time he gave as a volunteer as Ellera's bookkeeper keeping the finances in order.

7. Election of the Independent Examiners.

It was proposed that David Howard Chartered Accountants, Weybridge Surrey act as our Independent Examiners. This was agreed by a show of hands.

8. Confirmation of Custodian Trustees:

Fiona Brennan proposed and Frankie Gomez-Cuckson seconded that Maralyn Hutchinson and Joan Barnett act as the custodian trustees. This was confirmed by a show of hands.

9. A.O.B.

There were no additional questions.

Joan Barnett thanked her fellow trustees for their support throughout the last year and the staff team who work endlessly to provide the services to the members. She also expressed a big 'thank you' to all the volunteers as without their support and empathy, we would be unable to provide a welcoming place for members to be and we would be unable to provide services to the community.

The trustees also expressed their gratitude to Joan Barnett for her outstanding leadership and dedication through such a challenging time.

Elleray Community Association

Chairman's Report for the year ending 31st March 2021

What a Year!!!

During the last 12 months Elleray Hall services suffered greatly due to the various lockdowns and restrictions placed upon us due to the Coronavirus (Covid-19) pandemic.

During the lockdown periods we managed to keep the centre staffed for contact purposes. Staff worked either from home or at the centre, although it became necessary to furlough 2 staff members as they were unable to carry out their duties from home. Trustees and Staff looked at alternative ways to keep in contact with members and volunteers who were felt may be isolated as many were living on their own.

Below where some of the support services offered to our members and volunteers during the lockdown periods:

- Telephone befriending, volunteers and staff phoned over 60 members on a regular basis either twice weekly, weekly or fortnightly. Often this phone call was the only person they spoke to, this also gave an opportunity for the befrienders to ensure members were getting sufficient food, shopping and necessary medical care.
- Some of our tutors offered free one-line sessions, which included our popular Morning Choir sing-along sessions, the chair-based Pilates tutor offered clips for our members to enable them to continue exercising at home, and our Relaxation and Meditation tutor offered sessions to members who had shown an interest in attending them.
- One of our volunteers, when requested from members continued to offer support digitally, this was well received.
- 240 members, plus our volunteers were regularly sent the monthly newsletter TOPIC, Activity Packs which included, quizzes, puzzles, exercises, reminiscence articles and any other relevant news items.
- Volunteers were invited to online Zoom coffee mornings which proved popular.
- We were able to signpost members to organisations who offered vital services e.g. food parcels and care support.
- Students and volunteers became pen pals to some of our members. (Letters were exchanged via the centre to maintain confidentiality)
- Our hairdresser and chiropodist offered home visits.
- Whilst the centre was closed two support groups continued to meet at the centre under the Covid-19 'permitted exceptions'.

Reopening

- When Covid regulations allowed us to reopen Trustees and staff worked hard to ensure that the centre was offered to users as a 'Covid' safe place, policies and hygiene procedures were put in place and government guidelines were adhered to.
- Due to the necessary restrictions in place, we were only able to offer a limited number of members to coffee mornings with a chair-based activity. However, this gave some members who had been isolated at home for many weeks the opportunity to meet with friends for a chat.
- During the reopening periods volunteers continued to offer phone befriending and the newsletters continued to be sent out to those members who felt unable to return to the centre but still needed this alternative support.
- Our Zumba and Tia Chi exercise classes returned with limited attendance numbers because of the need to following Covid-19 regulations.
- Our Hairdresser and Chiropodist services returned to the centre.

- When Covid-19 restrictions allowed, hirers returned, although it was only possible if we could accommodate their sessions in the hall as there were distancing requirements.

Partnerships

- We were awarded funding from 'Active Richmond', this was used to offer members Relaxation and Mindfulness Techniques classes and allowed us to offer the sessions to members at a very reduced cost, therefore making it affordable to everyone.
- Collis School pupils designed and produced Christmas cards writing caring messages inside, these were sent out to our members. These were much appreciated by our members.
- Newland House School students wrote regularly to 20 members. The students also designed and produced Easter cards for all our members, they also donated food items as Easter parcels for the members. Volunteers delivered these to our most vulnerable members.
- The 5th Teddington Guides donated Christmas treats for the members, this 75 Christmas parcels were put together and volunteers distributed them to some of our members.
- Christ Church, C of E School, New Malden made fabulous homemade cards and heart pegs, these were sent to the members in time for Christmas.
- We referred members to the Vineyard Food Project so they could receive free food parcels, delivered to their homes.
- A Trustee continued to meet with the Community Centre Forum Group via Zoom, these meetings were chaired by Richmond CVS giving an opportunity for group members to receive support from each other by exchanging ideas on how other organisations were dealing with the Covid-19 situation and the restrictions in place
- Richmond and Kingston Accessible transport resumed their service, when possible, to allow our members to attend the centre, although there was a need to limit the number of members travelling in the minibus due to the Covid restrictions, we offered places to those who were at home alone.
- In October, Park Road Surgery Teddington used Elleray Hall to carry out their patients' flu jabs.

Funding

- We continued to receive a grant from the Hampton Fund to cover the cost of our Activity and Volunteer Coordinator post.
- Fortunately, we continued to receive our quarterly grant from Richmond Council, which was administered via Richmond Age UK being our contract leader.
- We also applied and received two business grants, which proved financially very helpful to us, covering the shortfall of income which we did not receive from our regular sources e.g. members, fundraising events, donations, or hirers.

Trustees/Staff/Volunteers

During the year Trustees used online 'Zoom' meetings to hold regular Trustee Meetings and our Annual General Meeting. Support from the Trustees has been forthcoming throughout the last year.

During the lockdowns, two staff members were furloughed as they were unable to carry out their normal duties in the centre. Emelia Harris our manager and Vanessa Cozens our activity and volunteer coordinator managed the centre either from home or at the centre. John Ferguson our cook retired in June and Majoly Keutchanso was offered and accepted the position of cook.

In July 2020 Emelia our manager took maternity leave and then subsequently resigned, relocated abroad with her family due to her husband's work. Vanessa became the main

linchpin, often worked on her own at the centre, organising and providing the centre services. We are grateful for her support during this difficult time.

We are very grateful to our volunteers who helped us through the lockdown periods by delivering parcels and cards to members, telephone befriending members and when we could reopen for limited periods of time, they attended the centre and assisted/supported the staff in providing our services.

New Centre

Throughout this last year, via Zoom meetings Trustees continued to meet with Councillors, Council Officers, and architects to progress the building of the new centre, which included discussions on leases for the existing building and the new centre, these discussions will be ongoing.

Our Future

In the coming months we hope to be able to resume our full service to the community in a Covid safe environment and welcome back our members and users to Elleray Hall Social Centre.

Kind Regards Joan Barnett

Chairman

Charity Registration No. 1150261

Company Registration No. 08322991 (England and Wales)

ELLERAY COMMUNITY ASSOCIATION

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

ELLERAY COMMUNITY ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs J L Barnett Mrs F Brennan Mr M K Hill Mrs M L Hutchinson Miss M T McDowall Mrs J Marriott Mr D N Sagar Miss T White Ms F Gomez-Cuckson Mrs S Read	(Appointed 15 September 2020)
Charity number	1150261	
Company number	08322991	
Principal address	Elleray Hall Elleray Road Teddington Middlesex United Kingdom TW11 OHG	
Registered office	Elleray Hall Elleray Road Teddington Middlesex United Kingdom TW11 OHG	
Independent examiner	Philip Lane, FCCA 1 Park Road Hampton Wick Kingston Upon Thames Surrey United Kingdom KT1 4AS	

ELLERAY COMMUNITY ASSOCIATION

CONTENTS

	Page
Trustees' report	1 - 3
Statement of Trustees' responsibilities	4
Independent examiner's report	5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8 - 15

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The Charity's objects are to further or benefit the residents of London Borough of Richmond without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents, centre members and the local authorities, voluntary or other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for the recreation and leisure time occupation with the objective of improving the quality of life for the elderly, focusing on relieving loneliness and isolation.

The aims of the Charity are to promote social inclusion for the public benefit amongst vulnerable adults who are socially excluded. For the purposes of this clause 'socially excluded' means adults who are excluded from society, or parts of society as a result of one or more of the following factors: old age; disability; loneliness; isolation; physical and mental health disabilities. The Charity objects also aim to relief those in need in any manner charitable in law.

The aims of the Charity are to consult and learn from the older people in our membership and the local community. We will develop new activities based on our research and will be prepared to develop these further or drop them if they are found to be lacking in support.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

The most significant activity is the service and support to older people. We aim to be friendly and encouraging. We provide a mid-day meal at a reasonable cost and a wide range of activities on each day of the week, Monday to Friday. Our aim is to offer at least two daily activities taking into account the varying disabilities of some of our members. We believe providing activities gives the members the opportunity to socialise and make new friends, learn new skills and to build up their confidence. This all helps to increase self-esteem. These in turn help to relieve the isolation and boredom of being at home by themselves.

The Charity is reliant on voluntary help. During the year we had four part-time members of staff. All the rest of the tasks are dealt with by volunteers.

Achievements and performance

We are a vibrant and very much 'alive' social centre, offering a wide choice of activities, conversation and laughter. It is enjoyable to be involved. However, due to the Covid-19 pandemic and frequent lockdowns, we were forced to close for a significant period during this financial year. The economic impact on this was mitigated by the furlough scheme and local business grants which we were fortunate to obtain.

There has been no investment, apart from a fixed term savings account, during this period but the trustees regularly review the investment strategy and relevant opportunities.

Maintaining our present level of volunteers is crucial to providing the services we offer. We continue to recruit new trustees and volunteers from outside sources.

Financial review

Our gross income was £177,716 (2020 - £186,594), exceeding expenditure by £60,938 (2020 - £10,169)

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Our reserves policy is to have approximately six months reserves. We are currently above this level but some of our current reserves will be used for the necessary refinements in our centre or considered within our investment strategy.

Our principal funders were London Borough of Richmond Upon Thames (via Richmond Age UK) and The Hampton Fund. Most of the core services are backed by the LBRuT Grant and The Hampton Fund finances our Activities & Volunteers Co-ordinator's post.

The current investment policy is to keep the reserves we have in the bank accounts. In total, we have unrestricted reserves of £189,710 (2020 - £133,076). The Trustees have reviewed and considered that adequate resources continued to be available to fund the activities of the charity for the foreseeable future.

The Trustees have agreed that £45,000 should be set aside and allocated for the future purchase of furniture and fittings for the proposed new centre, in order to maximise our community service potential.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

None of the management trustees hold any property related to the Charity.

Key Objectives for the future:

- To continue to provide a warm, welcoming and safe environment, offering a wide choice of activities to promote independence and wellbeing.
- To offer volunteering opportunities to people living in the local community.
- To meet the targets set within our contract with Richmond Age UK, to enable us to continue to receive funding.

Structure, governance and management

The Charity is a company limited by guarantee and was set up by a Memorandum and Articles of Association on 7th December 2012. The Charity gained charitable status (registered charity number 1150261) on 20th December 2012.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs J L Barnett

Mrs F Brennan

Mr M K Hill

Mrs M L Hutchinson

Miss M T McDowall

Mr P J Temlett

(Retired 15 September 2020)

Mrs J Marriott

Mr D N Sagar

Miss T White

Ms F Gomez-Cuckson

Mrs S Read

(Appointed 15 September 2020)

The policies and procedures for induction and training of trustees are that local courses are used and the latest Charity Commission documents are available for consultation at the centre. The management trustees are recruited and appointed annually at the Annual General Meeting.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

The policy and general management of the affairs of Ellera Community Association is directed by the management trustees unless determined otherwise in the Annual General Meeting. The Management Committee normally meets regularly. The committee take into account comments made by the Members Community Meetings, as well as feedback from members' questionnaires.

The charity is a member of the local Council for Voluntary Service and other charitable organisations which include Richmond & Kingston Accessible Transport and the Teddington Society.

The Trustees' report was approved by the Board of Trustees.

J. Barnett

Mrs J L Barnett

Dated: *6/9/21*

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees, who are also the directors of Ellera Community Association for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ELLERAY COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ELLERAY COMMUNITY ASSOCIATION

I report to the Trustees on my examination of the financial statements of Ellera Community Association (the Charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Philip Lane, FCCA

For and on behalf of David Howard Chartered Accountants

1 Park Road
Hampton Wick
Kingston Upon Thames
Surrey
KT1 4AS
United Kingdom

Dated: 6/9/21

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes						
<u>Income and endowments from:</u>							
Donations and legacies	2	44,766	45,000	89,766	52,369	18,750	71,119
Charitable activities	3	161	23,000	23,161	42,946	25,500	68,446
Other trading activities	4	5,270	-	5,270	47,029	-	47,029
Investments	5	928	-	928	-	-	-
Coronavirus Job Retention Scheme Grants and Local Business Grants	6	58,591	-	58,591	-	-	-
Total income		109,716	68,000	177,716	142,344	44,250	186,594
<u>Expenditure on:</u>							
Raising funds	7	-	-	-	881	-	881
Charitable activities	8	53,082	63,696	116,778	133,965	41,579	175,544
Total resources expended		53,082	63,696	116,778	134,846	41,579	176,425
Net income for the year/ Net movement in funds		56,634	4,304	60,938	7,498	2,671	10,169
Fund balances at 1 April 2020		133,076	7,684	140,760	125,578	5,013	130,591
Fund balances at 31 March 2021		189,710	11,988	201,698	133,076	7,684	140,760

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ELLERAY COMMUNITY ASSOCIATION

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	11		1,853		2,061
Current assets					
Stocks	12	939		835	
Debtors	13	1,881		24,955	
Cash at bank and in hand		286,444		158,615	
		<u>289,264</u>		<u>184,405</u>	
Creditors: amounts falling due within one year	14	<u>(89,419)</u>		<u>(45,706)</u>	
Net current assets			199,845		138,699
Total assets less current liabilities			<u>201,698</u>		<u>140,760</u>
Income funds					
Restricted funds			11,988		7,684
Unrestricted funds			189,710		133,076
			<u>201,698</u>		<u>140,760</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 6/9/21

J. Barnett

Mrs J L Barnett
Trustee

Company Registration No. 08322991

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Elleray Community Association is a private company limited by guarantee incorporated in England and Wales. The registered office is Elleray Hall, Elleray Road, Teddington, Middlesex, TW11 OHG, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
-----------------------	----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021 £	2021 £	2021 £	2020 £	2020 £	2020 £
Donations and gifts	3,261	-	3,261	4,559	-	4,559
Income from Grants	41,468	45,000	86,468	40,903	18,750	59,653
Subscriptions	37	-	37	6,907	-	6,907
	<u>44,766</u>	<u>45,000</u>	<u>89,766</u>	<u>52,369</u>	<u>18,750</u>	<u>71,119</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

3 Charitable activities

	Restricted funds income	Income from charitable activities	Total 2021	Total 2020
	£	£	£	£
Sales of food and beverages	-	96	96	41,390
The Hampton Fund grants	23,000	-	23,000	25,500
Ancillary trading income		65	65	1,556
	<u>23,000</u>	<u>161</u>	<u>23,161</u>	<u>68,446</u>
Analysis by fund				
Unrestricted funds		161	161	
Restricted funds	23,000	-	23,000	
	<u>23,000</u>	<u>161</u>	<u>23,161</u>	
For the year ended 31 March 2020				
Unrestricted funds		42,946		42,946
Restricted funds	25,500	-		25,500
	<u>27,056</u>	<u>41,390</u>		<u>68,446</u>

4 Other trading activities

	2021	2020
	£	£
Fundraising events	590	24,543
Shop income	-	618
Letting and licensing arrangements	4,680	21,868
Other trading activities	<u>5,270</u>	<u>47,029</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

5 Investments

	Unrestricted funds	Total
	2021 £	2020 £
Interest receivable	928	-

6 Coronavirus Job Retention Scheme Grants and Local Business Grants

	Unrestricted funds	Total
	2021 £	2020 £
Coronavirus Job Retention Scheme Grants	21,448	-
Local Business Grants Fund	37,143	-
	58,591	-

7 Raising funds

	Total	Unrestricted funds
	2021 £	2020 £
<u>Fundraising and publicity</u>		
Publicity costs	-	881
Fundraising and publicity	-	881
	-	881

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

8 Charitable activities

	2021 £	2020 £
Staff costs	55,096	88,905
Depreciation and impairment	618	687
Rent and Water	44,883	19,876
Lighting and Heating	3,276	6,440
Repairs and Maintenance	63	352
Insurance	2,097	2,034
Staff Training and Recruitment	45	209
Other costs and IT costs	730	4,350
Telephone	557	802
Printing, Postage and Stationery	1,932	1,084
Fees for activities	1,939	14,706
Cleaning materials and services	1,912	6,319
Lottery, raffles and fair	48	1,518
Saturday Club parties	-	805
Purchase of food and beverages	260	21,298
Outings, bingo and entertaining	-	1,640
	<u>113,456</u>	<u>171,025</u>
Share of governance costs	3,322	4,519
	<u>116,778</u>	<u>175,544</u>
Analysis by fund		
Unrestricted funds	53,082	
Restricted funds	63,696	
	<u>116,778</u>	
For the year ended 31 March 2020		
Unrestricted funds		133,965
Restricted funds		41,579
		<u>175,544</u>

9 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	4	5
	<u>4</u>	<u>5</u>
Employment costs	2021 £	2020 £
Wages and salaries	53,158	84,453
Social security costs	1,938	4,452
	<u>55,096</u>	<u>88,905</u>

11 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2020	6,975
Additions	410
	<u>7,385</u>
At 31 March 2021	<u>7,385</u>
Depreciation and impairment	
At 1 April 2020	4,914
Depreciation charged in the year	618
	<u>5,532</u>
At 31 March 2021	<u>5,532</u>
Carrying amount	
At 31 March 2021	<u>1,853</u>
At 31 March 2020	<u>2,061</u>

12 Stocks

	2021 £	2020 £
Finished goods and goods for resale	939	835
	<u>939</u>	<u>835</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

13 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	814	22,771
Prepayments and accrued income	1,067	2,184
	<u>1,881</u>	<u>24,955</u>

14 Creditors: amounts falling due within one year

	Notes	2021 £	2020 £
Grant income in advance	15	21,617	21,617
Trade creditors		278	171
Other creditors		1,494	2,888
Accruals and deferred income		66,030	21,030
		<u>89,419</u>	<u>45,706</u>

15 Grant Income

Deferred income is included in the financial statements as follows:

	2021 £	2020 £
Grants received in advance	<u>21,617</u>	<u>21,617</u>

16 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

Charity Registration No. 1150261

Company Registration No. 08322991 (England and Wales)

ELLERAY COMMUNITY ASSOCIATION

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

ELLERAY COMMUNITY ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs J L Barnett Mrs F Brennan Mr M K Hill Mrs M L Hutchinson Miss M T McDowall Mrs J Marriott Mr D N Sagar Miss T White Ms F Gomez-Cuckson Mrs S Read	(Appointed 15 September 2020)
Charity number	1150261	
Company number	08322991	
Principal address	Elleray Hall Elleray Road Teddington Middlesex United Kingdom TW11 OHG	
Registered office	Elleray Hall Elleray Road Teddington Middlesex United Kingdom TW11 OHG	
Independent examiner	Philip Lane, FCCA 1 Park Road Hampton Wick Kingston Upon Thames Surrey United Kingdom KT1 4AS	

ELLERAY COMMUNITY ASSOCIATION

CONTENTS

	Page
Trustees' report	1 - 3
Statement of Trustees' responsibilities	4
Independent examiner's report	5
Statement of financial activities	6
Balance sheet	7
Notes to the financial statements	8 - 15

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The Charity's objects are to further or benefit the residents of London Borough of Richmond without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents, centre members and the local authorities, voluntary or other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for the recreation and leisure time occupation with the objective of improving the quality of life for the elderly, focusing on relieving loneliness and isolation.

The aims of the Charity are to promote social inclusion for the public benefit amongst vulnerable adults who are socially excluded. For the purposes of this clause 'socially excluded' means adults who are excluded from society, or parts of society as a result of one or more of the following factors: old age; disability; loneliness; isolation; physical and mental health disabilities. The Charity objects also aim to relief those in need in any manner charitable in law.

The aims of the Charity are to consult and learn from the older people in our membership and the local community. We will develop new activities based on our research and will be prepared to develop these further or drop them if they are found to be lacking in support.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Charity should undertake.

The most significant activity is the service and support to older people. We aim to be friendly and encouraging. We provide a mid-day meal at a reasonable cost and a wide range of activities on each day of the week, Monday to Friday. Our aim is to offer at least two daily activities taking into account the varying disabilities of some of our members. We believe providing activities gives the members the opportunity to socialise and make new friends, learn new skills and to build up their confidence. This all helps to increase self-esteem. These in turn help to relieve the isolation and boredom of being at home by themselves.

The Charity is reliant on voluntary help. During the year we had four part-time members of staff. All the rest of the tasks are dealt with by volunteers.

Achievements and performance

We are a vibrant and very much 'alive' social centre, offering a wide choice of activities, conversation and laughter. It is enjoyable to be involved. However, due to the Covid-19 pandemic and frequent lockdowns, we were forced to close for a significant period during this financial year. The economic impact on this was mitigated by the furlough scheme and local business grants which we were fortunate to obtain.

There has been no investment, apart from a fixed term savings account, during this period but the trustees regularly review the investment strategy and relevant opportunities.

Maintaining our present level of volunteers is crucial to providing the services we offer. We continue to recruit new trustees and volunteers from outside sources.

Financial review

Our gross income was £177,716 (2020 - £186,594), exceeding expenditure by £60,938 (2020 - £10,169)

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

Our reserves policy is to have approximately six months reserves. We are currently above this level but some of our current reserves will be used for the necessary refinements in our centre or considered within our investment strategy.

Our principal funders were London Borough of Richmond Upon Thames (via Richmond Age UK) and The Hampton Fund. Most of the core services are backed by the LBRuT Grant and The Hampton Fund finances our Activities & Volunteers Co-ordinator's post.

The current investment policy is to keep the reserves we have in the bank accounts. In total, we have unrestricted reserves of £189,710 (2020 - £133,076). The Trustees have reviewed and considered that adequate resources continued to be available to fund the activities of the charity for the foreseeable future.

The Trustees have agreed that £45,000 should be set aside and allocated for the future purchase of furniture and fittings for the proposed new centre, in order to maximise our community service potential.

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

None of the management trustees hold any property related to the Charity.

Key Objectives for the future:

- To continue to provide a warm, welcoming and safe environment, offering a wide choice of activities to promote independence and wellbeing.
- To offer volunteering opportunities to people living in the local community.
- To meet the targets set within our contract with Richmond Age UK, to enable us to continue to receive funding.

Structure, governance and management

The Charity is a company limited by guarantee and was set up by a Memorandum and Articles of Association on 7th December 2012. The Charity gained charitable status (registered charity number 1150261) on 20th December 2012.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs J L Barnett

Mrs F Brennan

Mr M K Hill

Mrs M L Hutchinson

Miss M T McDowall

Mr P J Temlett

(Retired 15 September 2020)

Mrs J Marriott

Mr D N Sagar

Miss T White

Ms F Gomez-Cuckson

Mrs S Read

(Appointed 15 September 2020)

The policies and procedures for induction and training of trustees are that local courses are used and the latest Charity Commission documents are available for consultation at the centre. The management trustees are recruited and appointed annually at the Annual General Meeting.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

ELLERAY COMMUNITY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

The policy and general management of the affairs of Ellera Community Association is directed by the management trustees unless determined otherwise in the Annual General Meeting. The Management Committee normally meets regularly. The committee take into account comments made by the Members Community Meetings, as well as feedback from members' questionnaires.

The charity is a member of the local Council for Voluntary Service and other charitable organisations which include Richmond & Kingston Accessible Transport and the Teddington Society.

The Trustees' report was approved by the Board of Trustees.

J. Barnett

Mrs J L Barnett

Dated: *6/9/21*

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees, who are also the directors of Ellera Community Association for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ELLERAY COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ELLERAY COMMUNITY ASSOCIATION

I report to the Trustees on my examination of the financial statements of Ellera Community Association (the Charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Philip Lane, FCCA

For and on behalf of David Howard Chartered Accountants

1 Park Road
Hampton Wick
Kingston Upon Thames
Surrey
KT1 4AS
United Kingdom

Dated: 6/9/21

ELLERAY COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes						
<u>Income and endowments from:</u>							
Donations and legacies	2	44,766	45,000	89,766	52,369	18,750	71,119
Charitable activities	3	161	23,000	23,161	42,946	25,500	68,446
Other trading activities	4	5,270	-	5,270	47,029	-	47,029
Investments	5	928	-	928	-	-	-
Coronavirus Job Retention Scheme Grants and Local Business Grants	6	58,591	-	58,591	-	-	-
Total income		109,716	68,000	177,716	142,344	44,250	186,594
<u>Expenditure on:</u>							
Raising funds	7	-	-	-	881	-	881
Charitable activities	8	53,082	63,696	116,778	133,965	41,579	175,544
Total resources expended		53,082	63,696	116,778	134,846	41,579	176,425
Net income for the year/ Net movement in funds		56,634	4,304	60,938	7,498	2,671	10,169
Fund balances at 1 April 2020		133,076	7,684	140,760	125,578	5,013	130,591
Fund balances at 31 March 2021		189,710	11,988	201,698	133,076	7,684	140,760

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ELLERAY COMMUNITY ASSOCIATION

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	11		1,853		2,061
Current assets					
Stocks	12	939		835	
Debtors	13	1,881		24,955	
Cash at bank and in hand		286,444		158,615	
		<u>289,264</u>		<u>184,405</u>	
Creditors: amounts falling due within one year	14	<u>(89,419)</u>		<u>(45,706)</u>	
Net current assets			199,845		138,699
Total assets less current liabilities			<u>201,698</u>		<u>140,760</u>
Income funds					
Restricted funds			11,988		7,684
Unrestricted funds			189,710		133,076
			<u>201,698</u>		<u>140,760</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 6/9/21

J. Barnett

Mrs J L Barnett
Trustee

Company Registration No. 08322991

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Elleray Community Association is a private company limited by guarantee incorporated in England and Wales. The registered office is Elleray Hall, Elleray Road, Teddington, Middlesex, TW11 OHG, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021 £	2021 £	2021 £	2020 £	2020 £	2020 £
Donations and gifts	3,261	-	3,261	4,559	-	4,559
Income from Grants	41,468	45,000	86,468	40,903	18,750	59,653
Subscriptions	37	-	37	6,907	-	6,907
	<u>44,766</u>	<u>45,000</u>	<u>89,766</u>	<u>52,369</u>	<u>18,750</u>	<u>71,119</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

3 Charitable activities

	Restricted funds income	Income from charitable activities	Total 2021	Total 2020
	£	£	£	£
Sales of food and beverages	-	96	96	41,390
The Hampton Fund grants	23,000	-	23,000	25,500
Ancillary trading income		65	65	1,556
	<u>23,000</u>	<u>161</u>	<u>23,161</u>	<u>68,446</u>
Analysis by fund				
Unrestricted funds		161	161	
Restricted funds	23,000	-	23,000	
	<u>23,000</u>	<u>161</u>	<u>23,161</u>	
For the year ended 31 March 2020				
Unrestricted funds		42,946		42,946
Restricted funds	25,500	-		25,500
	<u>27,056</u>	<u>41,390</u>		<u>68,446</u>

4 Other trading activities

	2021	2020
	£	£
Fundraising events	590	24,543
Shop income	-	618
Letting and licensing arrangements	4,680	21,868
Other trading activities	<u>5,270</u>	<u>47,029</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

5 Investments

	Unrestricted funds	Total
	2021 £	2020 £
Interest receivable	928	-

6 Coronavirus Job Retention Scheme Grants and Local Business Grants

	Unrestricted funds	Total
	2021 £	2020 £
Coronavirus Job Retention Scheme Grants	21,448	-
Local Business Grants Fund	37,143	-
	58,591	-

7 Raising funds

	Total	Unrestricted funds
	2021 £	2020 £
<u>Fundraising and publicity</u>		
Publicity costs	-	881
Fundraising and publicity	-	881
	-	881

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

8 Charitable activities

	2021 £	2020 £
Staff costs	55,096	88,905
Depreciation and impairment	618	687
Rent and Water	44,883	19,876
Lighting and Heating	3,276	6,440
Repairs and Maintenance	63	352
Insurance	2,097	2,034
Staff Training and Recruitment	45	209
Other costs and IT costs	730	4,350
Telephone	557	802
Printing, Postage and Stationery	1,932	1,084
Fees for activities	1,939	14,706
Cleaning materials and services	1,912	6,319
Lottery, raffles and fair	48	1,518
Saturday Club parties	-	805
Purchase of food and beverages	260	21,298
Outings, bingo and entertaining	-	1,640
	<u>113,456</u>	<u>171,025</u>
Share of governance costs	3,322	4,519
	<u>116,778</u>	<u>175,544</u>
Analysis by fund		
Unrestricted funds	53,082	
Restricted funds	63,696	
	<u>116,778</u>	
For the year ended 31 March 2020		
Unrestricted funds		133,965
Restricted funds		41,579
		<u>175,544</u>

9 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year.

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	4	5
	<u>4</u>	<u>5</u>
Employment costs	2021 £	2020 £
Wages and salaries	53,158	84,453
Social security costs	1,938	4,452
	<u>55,096</u>	<u>88,905</u>

11 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2020	6,975
Additions	410
	<u>7,385</u>
At 31 March 2021	<u>7,385</u>
Depreciation and impairment	
At 1 April 2020	4,914
Depreciation charged in the year	618
	<u>5,532</u>
At 31 March 2021	<u>5,532</u>
Carrying amount	
At 31 March 2021	<u>1,853</u>
At 31 March 2020	<u>2,061</u>

12 Stocks

	2021 £	2020 £
Finished goods and goods for resale	939	835
	<u>939</u>	<u>835</u>

ELLERAY COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

13 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	814	22,771
Prepayments and accrued income	1,067	2,184
	<u>1,881</u>	<u>24,955</u>

14 Creditors: amounts falling due within one year

	Notes	2021 £	2020 £
Grant income in advance	15	21,617	21,617
Trade creditors		278	171
Other creditors		1,494	2,888
Accruals and deferred income		66,030	21,030
		<u>89,419</u>	<u>45,706</u>

15 Grant Income

Deferred income is included in the financial statements as follows:

	2021 £	2020 £
Grants received in advance	<u>21,617</u>	<u>21,617</u>

16 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).