

Shropshire Parent and Carer Council

Financial Statements

For The Year Ended 31 March 2024

Shropshire Parent and Carer Council (PACC)
Reference and Administrative Details

Charity Name	Shropshire Parent and Carer Council
Other names	PACC
Charity Number	1150180
Principal Address	Crab Tree Cottage Dunns Heath Berwick Shrewsbury SY4 3HY
Trustee's	Sarah Thomas Zara Bowden Helen Nickless Lucy Smith Christine Thomas Michael Thomas
Accountant	Community Accounting Services Ltd 7 Napoleon Drive Shrewsbury SY3 5PH

**Trustees' Report
of Shropshire Parent and Carer Council (PACC)
on the Accounts for the Year Ended 31 March 2024**

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Structure, Governance and Management

The charity is registered with the Charity Commission and is run in accordance with the constitution adopted on 3 December 2011 and as amended on 16 November 2012.

Trustee selection methods

The Trustees are appointed by the committee. The committee actively seeks out Trustees from suitably experienced members of the wider community.

Objectives and Activities

The objectives of the Charity are to relieve the needs of children with disabilities and additional needs, their parents, carers and families, particularly but not exclusively by (a) the creation of a Shropshire parent/carers community that reduces isolation and strengthens the capacity of parents and carers to support their families, (b) by the provision of information to inform and empower parents/carers about the services and issues that affect their families, (c) by the provision of opportunities for parents and carers to influence the decisions that affect their families and to contribute to developing services that meet the needs of their families.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

The Charity carries out these objectives by running parent groups, workshops, training, providing parent carer representation and offering emotional support.

Achievements and Performance in the year

This year we have had some great success. The Preparation For Adulthood Navigators have gone from strength to strength, with more new contacts being made and positive impact for families being fed back to us. We have seen growth in connecting to the wider Parent Carer community with new school community based PACC Facebook Groups and being invited into school SEND information sessions, both of which have introduced PACC to new families.

Our Healthy Lives Program ran through the Spring, Summer, and Autumn holidays providing opportunities for young people to experience new activities, make new friends, and have some fun. There have been many more amazing accomplishments along with continuing our influence over the system to improve the experience of families within the Shropshire SEND Community.

Our Reps have continued to tirelessly champion the voices of families within partnership and Programme Boards, workstream meetings, production of communications (such as the Local Offer Newsletter), as well as within any conferences or events attended locally, regionally, and nationally.

None of what we do in PACC could be achieved without the support of our Trustees and the engagement of the Parent Carer Community, but most importantly it could not be done without our amazing team of volunteers, staff, and representatives. They work tirelessly to ensure Parent Carers voices are championed. They put in many hours of their own time to support activities and attend meetings to ensure the Shropshire SEND Community has opportunities to experience healthy lifestyles and personalised care and support. They are the greatest asset within our organisation and do not get anywhere near enough credit for their commitment to PACC and the SEND Community, we cannot thank them enough.

As we move into the next year, we look forward to expanding the team, where possible, and working with new community providers and organisations to continue the fantastic outcomes we are achieving.

Reserves Policy

The Trustees aim to maintain free reserves at a low level sufficient to supplement the day to day running of the Charity.

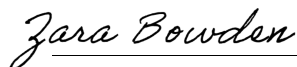
The restricted funds are made up of grants and are spent according to the grant requirements which assist the Charity in meeting it's objectives. Any money left over at the year end is kept in reserves to be spent in the following year.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Zara Bowden



Chair

Date

16/05/2025

**Independent Examiner's Report to the
Management Committee of Shropshire Parent and Carer Council (PACC)
on the Accounts for the Year Ended 31 March 2024**

Basis of independent examiner's report

We report on the accounts of PACC for the year ended 31 March 2024 which are set out on pages 2-11.

The Group's officers are responsible for the preparation of the accounts. The Group's officers consider that an audit is not required for this year and that an independent examination is needed.

It is our responsibility to:

- examine the accounts
- to follow the general directions for the conduct of an independent examination
- to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general directions for an independent examination. An examination includes a review of the accounting records kept by the committee and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as a committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in, any material respect, the requirements
 - to keep appropriate accounting records; and
 - to prepare accounts which accord with the accounting records and comply with applicable financial reporting standardshave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Community Accounting Services

**Community Accounting Services Ltd
7 Napoleon Drive
Shrewsbury
SY3 5PH**

Date: 24/06/2025

Shropshire Parent and Carer Council (PACC)
Statement of Financial Activities
for the Year Ended 31 March 2024

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	<i>Total Funds 2023 £</i>
Incoming Resources					
Incoming resources from generated funds:					
Voluntary income	3	22,414	225,700	248,114	<i>278,350</i>
Incoming resources from charitable activities	4	438	-	438	<i>-</i>
Other income		-	-	-	<i>272</i>
Total Incoming Resources		22,852	225,700	248,552	<i>278,622</i>
Resources Expended					
Charitable Activities	5	7,229	238,331	245,560	<i>186,086</i>
Governance costs	6	-	697	697	<i>752</i>
Total Resources Expended		7,229	239,028	246,257	<i>186,838</i>
Net Incoming Resources Before Transfers		15,623	(13,328)	2,295	<i>91,784</i>
Transfer Between Funds		7,868	(7,868)	-	<i>-</i>
Net Incoming Resources		23,491	(21,196)	2,295	<i>91,784</i>
Fund balance brought forward at 1 April 2023		7,867	107,081	114,948	<i>23,164</i>
Fund Balance Carried Forward at 31 March 2024		31,358	85,885	117,243	<i>114,948</i>

The statement of financial activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

Shropshire Parent and Carer Council (PACC)
Balance Sheet
as at 31 March 2024

	Note	2024	2023
		£	£
Fixed Assets	8		
Tangible Fixed Assets		1,942	1,748
Current Assets			
Bank balances		<u>122,792</u>	<u>116,107</u>
		122,792	116,107
Current Liabilities			
Creditors	9	(7,491)	(2,907)
(due in less than 1 year)			
Net Assets		<u><u>117,243</u></u>	<u><u>114,948</u></u>
Represented by Funds			
Unrestricted fund	11	29,416	6,119
Restricted funds	11	85,885	107,081
Capital grant fund	11	<u>1,942</u>	<u>1,748</u>
		<u><u>117,243</u></u>	<u><u>114,948</u></u>

The Trustees approve the accounts which comprise of the SOFA, the Balance Sheet and the related notes and acknowledge their responsibility for the accounts, including the appropriateness of the applicable financial reporting framework, and for providing Community accounting Services Ltd with all information and explanations necessary for their compilation.

Zara Bowden

Zara Bowden

Chair

Date

16/05/2025

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements
for the Year Ended 31 March 2024

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice : Accounting and Reporting by Charities issued in March 2005.

(b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are those donated for use in a particular area or for specific purpose, the use of which is restricted to that area or purpose.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to, and certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

(d) Resources Expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure is recognised on an accrual basis and is reported as part of the expenditure to which it relates:

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the Independent Examiner's fee and payroll costs.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. Floor areas, per capita or estimated usage.

(e) Fixed Assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Fixtures, fittings and equipment	20% reducing balance basis
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Impairment reviews are carried out as and when evidence comes to light that the recoverable amount of a functional fixed asset is below its net book value due to damage, obsolescence or other relevant factors.

2 Trustee's Remuneration

No Trustees received a remuneration during the year (2022: £nil)

Trustees are reimbursed expenses throughout the year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements
for the Year Ended 31 March 2024

3 Voluntary Income

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Grants	-	225,700	225,700	278,350
Donations	22,414	-	22,414	-
Total	<u>22,414</u>	<u>225,700</u>	<u>248,114</u>	<u>278,350</u>

4 Incoming resources from charitable activities

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Christmas grotto	438	-	438	-
	<u>438</u>	<u>-</u>	<u>438</u>	<u>-</u>

**5 Resources Expended -
Charitable Activities**

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Support Costs				
Administration support	-	24,345	24,345	47,894
Wages	3,013	30,451	33,464	26,948
Pension costs	-	456	456	258
Staff welfare	-	-	-	350
Training & training materials	840	2,917	3,757	1,090
Travel & subsistence	1	796	797	1,765
Depreciation of tangible fixed assets	485	-	485	437
Direct costs				
Printing & Stationery	-	364	364	1,075
Computer costs	-	549	549	712
Advertising & website costs	1,655	1,119	2,774	1,738
Insurance	-	2,104	2,104	1,956
Storage	-	1,253	1,253	1,209
Conference costs	189	3,616	3,805	1,442
Activities	544	169,688	170,232	98,580
Room hire	217	673	890	357
Miscellaneous	285	-	285	275
Total	<u>7,229</u>	<u>238,331</u>	<u>245,560</u>	<u>186,086</u>

6 Governance Costs

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Independent Examiner's fee	-	697	697	752

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements
for the Year Ended 31 March 2024

7 Net Incoming Resources for the Year

	2024	2023
This is stated after charging:		
Depreciation of owned assets	<u>485</u>	<u>437</u>

8 Tangible Fixed Assets

**Fixtures, Fittings
& Equipment
£**

Cost

As at 1 April 2023	3,708
Additions	679
Disposals	-
As at 31 March 2024	<u>4,387</u>

Depreciation

As at 1 April 2023	1,960
Charge for the year	485
On disposals	-
As at 31 March 2024	<u>2,445</u>

Net Book Value

As at 31 March 2024	<u>1,942</u>
<i>As at 1 April 2023</i>	<u>1,748</u>

9 Creditors - due in less than one year

	2024 £	2023 £
Trade creditors	2,191	529
Accruals	900	775
Social security	4,400	1,603
	<u>7,491</u>	<u>2,907</u>

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements
for the Year Ended 31 March 2024

10 Analysis of Net Assets Between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible Fixed Assets	1,942	-	1,942
Current Assets	29,416	93,376	122,792
Current Liabilities	-	(7,491)	(7,491)
Net Assets at 31 March 2024	<u>31,358</u>	<u>85,885</u>	<u>117,243</u>

11 Statement of Funds

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers in/(out) £	Carried Forward £
Unrestricted Funds					
Shropshire Council	192	-	-	-	192
Capital Grant Fund	1,748	-	(485)	679	1,942
General	5,927	22,852	(6,744)	7,189	29,224
	<u>7,867</u>	<u>22,852</u>	<u>(7,229)</u>	<u>7,868</u>	<u>31,358</u>
Restricted Funds					
Department for Education	-	17,500	(17,301)	(199)	-
Regional Meeting	8,404	-	(7,204)	-	1,200
Actio	-	12,000	(9,331)	(2,669)	-
PA Pool Project	1,338	-	-	-	1,338
NMAIS	41,457	136,200	(148,244)	(9,000)	20,413
Healthy Lives	21,599	10,000	(19,924)	5,000	16,675
AIS	4,000	-	-	4,000	8,000
PFA Navigator	30,283	50,000	(37,024)	(5,000)	38,259
LDA Peer Support Funding	-	-	-	-	-
Total	<u>107,081</u>	<u>225,700</u>	<u>(239,028)</u>	<u>(7,868)</u>	<u>85,885</u>
Total of Funds	<u>114,948</u>	<u>248,552</u>	<u>(246,257)</u>	<u>-</u>	<u>117,243</u>

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements Continued
for the Year Ended 31 March 2024

The following Statements of Financial Activities do not form part of the statutory accounts.

12 Detailed Income & Expenditure Accounts

Department for Education	2024	2023
	£	£
Income		
Grants	17,500	17,500
Total income	17,500	17,500
Expenditure		
Administration support	9,105	8,895
Training	-	960
Travel and subsistence	625	708
Accountancy	450	752
Room hire	242	357
Storage	1,253	1,209
Conference costs	1,800	-
Computer costs	549	712
Printing & stationery	54	619
Insurance	2,104	1,956
Advertising	31	873
Website costs	1,088	742
Sundry costs	-	-
Total expenses	17,301	17,783
Surplus / deficit for year	199	(848)
Transfer of funds	(199)	283
Funds brought forward	-	-
Funds carried forward	-	-

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements Continued
for the Year Ended 31 March 2024

12 Detailed Income & Expenditure Accounts (Continued)

Regional Meeting	2024	2023
	£	£
Income		
Contribution to regional meeting	-	-
Total income	-	-
Expenditure		
Activities	7,204	4,072
Total expenditure	7,204	4,072
Surplus / deficit for year	(7,204)	(4,072)
Transfer of funds	-	-
Funds brought forward	8,404	12,476
Funds carried forward	1,200	8,404

Actio	2024	2023
	£	£
Income		
Grants received	12,000	12,000
Total income	12,000	12,000
Expenditure		
Admin support	9,322	7,875
Wages	-	3,750
Advertising & website costs	-	123
Travel and subsistence	9	-
Printing & stationery	-	244
Total expenditure	9,331	11,992
Surplus / deficit for year	2,669	8
Transfer of funds	(2,669)	(8)
Funds brought forward	-	-
Funds carried forward	-	-

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements Continued
for the Year Ended 31 March 2024

12 Detailed Income & Expenditure Accounts (Continued)

PA Pool Project	2024	2023
	£	£
Income		
Grants	-	1,350
Total income	-	1,350
Expenditure		
Travel & subsistence	-	12
Total expenditure	-	12
Surplus / deficit for year	-	1,338
Transfer of funds	-	-
Funds brought forward	1,338	-
Funds carried forward	1,338	1,338
NMAIS	2024	2023
	£	£
Income		
Grants received	136,200	162,500
Total income	136,200	162,500
Expenditure		
Admin support	-	26,500
Conference costs	1,816	1,442
Activities	146,428	84,101
Total expenditure	148,244	112,043
Surplus / deficit for year	(12,044)	50,457
Transfer of funds	(9,000)	(9,000)
Funds brought forward	41,457	-
Funds carried forward	20,413	41,457

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements Continued
for the Year Ended 31 March 2024

12 Detailed Income & Expenditure Accounts (Continued)

Healthy Lives	2024	2023
	£	£
Income		
Grants	10,000	35,000
Total income	10,000	35,000
Expenditure		
Wages	-	6,000
Training	17	-
Activities	15,982	4,136
Room hire	431	-
Admin support	3,398	3,198
Travel & subsistence	96	42
Sundry	-	25
Total expenditure	19,924	13,401
Surplus / deficit for year	(9,924)	21,599
Transfer of funds	5,000	-
Funds brought forward	21,599	-
Funds carried forward	16,675	21,599

AIS	2024	2023
	£	£
Income		
Grants received	-	-
Total income	-	-
Expenditure		
Activities	-	-
Total expenditure	-	-
Surplus / deficit for year	-	-
Transfer of funds	4,000	4,000
Funds brought forward	4,000	-
Funds carried forward	8,000	4,000

PFA Navigator	2024	2023
	£	£
Income		
Grants received	50,000	50,000
Total income	50,000	50,000
Expenditure		
Training	2,900	130
Wages	30,451	17,199
Pension	456	258
Activities	74	-
Admin support	2,520	1,425
Accountancy	247	-
Printing & stationery	310	212
Travel & subsistence	66	113
Total expenditure	37,024	19,337
Surplus / deficit for year	12,976	30,663
Transfer of funds	(5,000)	(380)
Funds brought forward	30,283	-
Funds carried forward	38,259	30,283

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements Continued
for the Year Ended 31 March 2024

12 Detailed Income & Expenditure Accounts (Continued)

LDA Peer Support Funding	2024	2023
	£	£
Income		
Grants received	-	-
Total income	-	-
Expenditure		
Activities	-	6,000
Total expenditure	-	6,000
Surplus / deficit for year	-	(6,000)
Transfer of funds	-	1,823
Funds brought forward	-	4,177
Funds carried forward	-	-
Unrestricted Funds - General	2024	2023
	£	£
Income		
Donations	22,414	-
Christmas Grotto	438	272
Total income	22,852	272
Expenditure		
Admin support costs	-	-
Wages	3,013	-
Website	1,655	-
Travel & subsistence	1	890
Staff welfare	-	350
Training	840	-
Activities	544	271
Room hire	217	-
Conference costs	189	-
Sundry	285	250
Total expenditure	6,744	1,761
Surplus / deficit for year	16,108	(1,489)
Transfer of funds	7,189	2,902
Funds brought forward	5,927	4,514
Funds carried forward	29,224	5,927

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements Continued
for the Year Ended 31 March 2024

12 Detailed Income & Expenditure Accounts (Continued)

Unrestricted Funds - Shropshire Council	2024	2023
	£	£
Income		
Grants received	-	-
Total income	-	-
Expenditure		
Staff costs	-	-
Administration support	-	-
Total expenditure	-	-
Surplus / deficit for year	-	-
Transfer of funds	-	-
Funds brought forward	192	192
Funds carried forward	192	192
 Unrestricted Funds - Capital Grant Fund	 2024	 2023
	£	£
Expenditure		
Depreciation	485	437
Total expenditure	485	437
Surplus / deficit for year	(485)	(437)
Transfer of funds	679	380
Funds brought forward	1,748	1,805
Funds carried forward	1,942	1,748