

Shropshire Parent and Carer Council

Financial Statements

For The Year Ended 31 March 2022

Shropshire Parent and Carer Council (PACC)
Reference and Administrative Details

Charity Name	Shropshire Parent and Carer Council
Other names	PACC
Charity Number	1150180
Principal Address	Crab Tree Cottage Dunns Heath Berwick Shrewsbury SY4 3HY
Trustee's	Julie Davenport Sarah Thomas Zara Bowden Natalie Hughes Christine Thomas Michael Thomas
Accountant	Community Accounting Services Ltd 7 Napoleon Drive Shrewsbury SY3 5PH

**Trustees' Report
of Shropshire Parent and Carer Council (PACC)
on the Accounts for the Year Ended 31 March 2022**

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2022. The financial statements have been prepared in accordance with the Charities Act 1993 and the Statement of Recommended Practice: Accounting and Reporting by Charities published in 2005.

Structure, Governance and Management

The charity is registered with the Charity Commission and is run in accordance with the constitution adopted on 3 December 2011 and as amended on 16 November 2012.

Trustee selection methods

The Trustees are appointed by the committee. The committee actively seeks out Trustees from suitably experienced members of the wider community.

Objectives and Activities

The objectives of the Charity are to relieve the needs of children with disabilities and additional needs, their parents, carers and families, particularly but not exclusively by (a) the creation of a Shropshire parent/carer community that reduces isolation and strengthens the capacity of parents and carers to support their families, (b) by the provision of information to inform and empower parents/carers about the services and issues that affect their families, (c) by the provision of opportunities for parents and carers to influence the decisions that affect their families and to contribute to developing services that meet the needs of their families.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

The Charity carries out these objectives by running parent groups, workshops, training, providing parent carer representation and offering emotional support.

Achievements and Performance in the year

Last year I closed the chairs report with the statement:

"...you are the ones making the real difference. Without your feedback, experiences, and critical eyes, we would have very little to share with the LA and CCG on your behalf. You are the heart and soul of PACC."

Well, this year we have most certainly felt your influence in our work stronger than ever. Our Parent Carer community have contributed to, and influenced, 11 participation opportunities, 2 learning events, and we provided 11 key communications to update and inform families of our ongoing activities alongside our usual updates and news articles.

We coproduced a bespoke program of activity for children and young people that provided activities and opportunities for those up to the age of 25 as part of our work within the Actio Consortium, and a filming and production opportunity in partnership with The Hive. Parent Carers shared their experiences and aspirations for speech language and communication services, neurodevelopmental pathway, adult social care services, and most importantly fed into our Mad Sad Glad survey.

As always, we are humbled by the honesty with which you engage with us. Our Mad Sad Glad survey demonstrated the challenges you face, and the sadness these bring to our communities lives every day. We were devastated to hear of some of the things that make families Sad and frustrated to hear that little impact is being felt by the work we participate in as a strategic partner in the SEND system. The themes we picked up running through the Mad section of the survey did not come as a surprise to us, but we were again frustrated that families are still feeling let down and unsupported, particularly around the neurodevelopmental pathway and mental health support for their children.

So, while we hear about, and provide opportunities for you to share, your experiences, what do we do with them? Every experience shared with us informs conversations, we have with local area services or commissioners. It helps us coproduce changes and solutions that, we hope, better reflect the needs of the community. And we have a greater understanding of the needs of the SEND community and Parent Carers as a result.

Already, following the publication of our Mad Sad Glad Report, the Shropshire Carers Service has been instructed to explore and coproduce a clear and improved carers service offer for Parent Carers of children and young people with SEND, under the oversight of the Joint Commissioning working group. The Integrated Care System asked us to deliver a 'key points' presentation via a recorded message shared with them to bring the key themes to their attention. The Director for People and Assistant Director for Education and Achievement at Shropshire Council have ensured all Senior Leaders and Service Managers across education and social care were made aware of the report and our recommendations. We feel it has made an impact in the right ways, but it was certainly a difficult read for many. However, families also shared what made them Glad, and some of these comments have inspired us in PACC, as well as strategic leads in the SEND system, to strive to be better still and aspire to have a greater impact on your lives.

As always, I reflect on a year of activity that has kept our Strategic Leads busy, maintained your voice within key conversations ensuring your experiences influence change locally, and a year that has challenged us immensely. Our team of leads, volunteers, our wider community partners, and the SEND Parent Carer community have made a difference this year. I must thank you all from the bottom of my heart for your honesty, your support, and your trust to allow us to represent you in the work that we do. But it would be remis of me not to recognise that a significant proportion of the work we do is delivered on a voluntary basis, by Parent Carers who themselves are experiencing challenging times personally and navigating the same system you do. Without their unwavering commitment and passion, PACC simply could not exist.

The year ahead has already started with a lot of activity and opportunity, as well as a lot of challenge. We look forward to sharing with you next year how we have continued to champion your voice and be representative of the community.

Reserves Policy

The Trustees aim to maintain free reserves at a low level sufficient to supplement the day to day running of the Charity.

The restricted funds are made up of grants and are spent according to the grant requirements which assist the Charity in meeting it's objectives. Any money left over at the year end is kept in reserves to be spent in the following year.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Zara Bowden



Chair

Date

7th June 2023

**Independent Examiner's Report to the
Management Committee of Shropshire Parent and Carer Council (PACC)
on the Accounts for the Year Ended 31 March 2022**

Basis of independent examiner's report

We report on the accounts of PACC for the year ended 31 March 2022 which are set out on pages 2-11.

The Group's officers are responsible for the preparation of the accounts. The Group's officers consider that an audit is not required for this year and that an independent examination is needed.

It is our responsibility to:

- examine the accounts
- to follow the general directions for the conduct of an independent examination
- to state whether particular matters have come to our attention.

Basis of independent examiner's statement

Our examination was carried out in accordance with general directions for an independent examination. An examination includes a review of the accounting records kept by the committee and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as a committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in, any material respect, the requirements
 - to keep appropriate accounting records; and
 - to prepare accounts which accord with the accounting records and comply with applicable financial reporting standardshave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Community Accounting Services

**Community Accounting Services Ltd
7 Napoleon Drive
Shrewsbury
SY3 5PH**

Date: 12/06/2023

Shropshire Parent and Carer Council (PACC)
Statement of Financial Activities
for the Year Ended 31 March 2022

	Note	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	<i>Total Funds 2021 £</i>
Incoming Resources					
Incoming resources from generated funds:					
Voluntary income	3	375	53,569	53,944	<i>58,870</i>
Total Incoming Resources		375	53,569	53,944	<i>58,870</i>
Resources Expended					
Charitable Activities	4	7,399	49,786	57,185	<i>38,260</i>
Governance costs	5	-	480	480	<i>325</i>
Total Resources Expended		7,399	50,266	57,665	<i>38,585</i>
Net Incoming Resources Before Transfers		(7,024)	3,303	(3,721)	<i>20,283</i>
Transfer Between Funds		3,044	(3,044)	-	<i>-</i>
Net Incoming Resources		(3,980)	259	(3,721)	<i>20,285</i>
Fund balance brought forward at 1 April 2021		10,491	16,394	26,885	<i>6,600</i>
Fund Balance Carried Forward at 31 March 2022		6,511	16,653	23,164	<i>26,885</i>

The statement of financial activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

Shropshire Parent and Carer Council (PACC)
Balance Sheet
as at 31 March 2022

	Note	2022	2021
		£	£
Fixed Assets	7		
Tangible Fixed Assets		1,805	1,182
Current Assets			
Bank balances		27,528	29,143
Accounts receivable	8	<u>1,600</u>	<u>-</u>
		29,128	29,143
Current Liabilities			
Creditors	9	(7,767)	(3,439)
(due in less than 1 year)			
Net Assets		<u><u>23,164</u></u>	<u><u>26,885</u></u>
Represented by Funds			
Unrestricted fund	11	4,706	9,309
Restricted funds	11	16,653	16,394
Capital grant fund	11	<u>1,805</u>	<u>1,182</u>
		<u><u>23,164</u></u>	<u><u>26,885</u></u>

The Trustees approve the accounts which comprise of the SOFA, the Balance Sheet and the related notes and acknowledge their responsibility for the accounts, including the appropriateness of the applicable financial reporting framework, and for providing Community accounting Services Ltd with all information and explanations necessary for their compilation.

Zara Bowden



Chair

Date

7th June 2023

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements
for the Year Ended 31 March 2022

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice : Accounting and Reporting by Charities issued in March 2005.

(b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are those donated for use in a particular area or for specific purpose, the use of which is restricted to that area or purpose.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to, and certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

(d) Resources Expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure is recognised on an accrual basis and is reported as part of the expenditure to which it relates:

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the Independent Examiner's fee and payroll costs.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. Floor areas, per capita or estimated usage.

(e) Fixed Assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Fixtures, fittings and equipment	20% reducing balance basis
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Impairment reviews are carried out as and when evidence comes to light that the recoverable amount of a functional fixed asset is below its net book value due to damage, obsolescence or other relevant factors.

2 Trustee's Remuneration

No Trustees received a remuneration during the year (2021: £nil)

Trustees are reimbursed expenses throughout the year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements
for the Year Ended 31 March 2022

3 Voluntary Income

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Grants	375	49,969	50,344	45,770
Donations	-	3,600	3,600	13,100
Total	<u>375</u>	<u>53,569</u>	<u>53,944</u>	<u>58,870</u>

**4 Resources Expended -
Charitable Activities**

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
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Support Costs **Note**

Administration support	450	16,837	17,287	16,172
Wages	5,450	6,200	11,650	-
Training & training materials	-	-	-	2,658
Travel & subsistence	94	83	177	29
Loss on disposal of tangible fixed assets	-	-	-	51
Depreciation of tangible fixed assets	451	-	451	295

Direct costs

Printing & Stationery	-	760	760	155
Merchandise for events	-	-	-	10,658
Computer costs	954	1,221	2,175	3,491
Advertising & website costs	-	631	631	554
Repairs	-	-	-	10
Insurance	-	1,814	1,814	1,912
Storage	-	1,165	1,165	1,011
Conference costs	-	2,928	2,928	284
Activities	-	16,408	16,408	300
DFE underspend repayment	-	1,700	1,700	400
Miscellaneous	-	39	39	280

Total	<u>7,399</u>	<u>49,786</u>	<u>57,185</u>	<u>38,260</u>
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5 Governance Costs

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Independent Examiner's fee	-	480	480	325

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements
for the Year Ended 31 March 2022

6 Net Incoming Resources for the Year

	2022	2021
This is stated after charging:		
Depreciation of owned assets	<u>451</u>	<u>295</u>

7 Tangible Fixed Assets

**Fixtures, Fittings
& Equipment
£**

Cost

As at 1 April 2021	2,254
Additions	1,074
Disposals	-
As at 31 March 2022	<u>3,328</u>

Depreciation

As at 1 April 2021	1,072
Charge for the year	451
On disposals	-
As at 31 March 2021	<u>1,523</u>

Net Book Value

As at 31 March 2022	<u>1,805</u>
As at 1 April 2021	<u>1,182</u>

8 Accounts Receivable

	2022 £	2021 £
Trade debtors	<u>1,600</u>	<u>-</u>

9 Creditors - due in less than one year

	2022 £	2021 £
Trade creditors	6,319	2,616
Accruals	950	325
Social security	498	498
	<u>7,767</u>	<u>3,439</u>

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements
for the Year Ended 31 March 2022

10 Analysis of Net Assets Between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible Fixed Assets	1,805	-	1,805
Current Assets	4,706	24,422	29,128
Current Liabilities	-	(7,767)	(7,767)
Net Assets at 31 March 2022	<u>6,511</u>	<u>16,653</u>	<u>23,164</u>

11 Statement of Funds

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers in/(out) £	Carried Forward £
Unrestricted Funds					
Shropshire Council	192	-	-	-	192
Capital Grant Fund	1,182	-	(451)	1,074	1,805
LA CCG	4,950	-	(5,450)	500	-
General	4,167	375	(1,498)	1,470	4,514
	<u>10,491</u>	<u>375</u>	<u>(7,399)</u>	<u>3,044</u>	<u>6,511</u>
Restricted Funds					
Department for Education	-	16,350	(17,198)	848	-
Regional Meeting	11,626	3,600	(1,700)	(1,050)	12,476
Actio	(232)	13,639	(15,065)	1,658	-
Pears	-	9,980	(9,480)	(500)	-
Learning Disability England Grant	5,000	-	(5,000)	-	-
LDA Peer Support Funding	-	10,000	(1,823)	(4,000)	4,177
Total	<u>16,394</u>	<u>53,569</u>	<u>(50,266)</u>	<u>(3,044)</u>	<u>16,653</u>
Total of Funds	<u>26,885</u>	<u>53,944</u>	<u>(57,665)</u>	<u>-</u>	<u>23,164</u>

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements Continued
for the Year Ended 31 March 2022

The following Statements of Financial Activities do not form part of the statutory accounts.

12 Detailed Income & Expenditure Accounts

Department for Education	2022	2021
	£	£
Income		
Grants	16,350	15,000
Total income	16,350	15,000
Expenditure		
Administration support	8,002	9,803
Wages	840	-
Training	-	304
Travel and subsistence	83	29
Accountancy	480	325
Workshop/Forum costs	105	300
Contribution to regional meeting	-	400
Storage	1,165	1,011
Conference costs	2,928	-
Computer costs	1,221	1,128
Printing & stationery	12	-
Repairs	-	10
Insurance	1,814	1,517
Advertising	329	252
Website costs	180	180
Sundry costs	39	280
Total expenses	17,198	15,539
Surplus / deficit for year	(848)	(539)
Transfer of funds	848	585
Funds brought forward	-	1,124
Funds carried forward	-	-

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements Continued
for the Year Ended 31 March 2022

12 Detailed Income & Expenditure Accounts (Continued)

Pears	2022	2021
	£	£
Income		
Grants	9,980	13,500
Total income	9,980	13,500
Expenditure		
Printing & Stationery	-	150
Activities	9,480	-
Merchandise for events	-	10,658
Computer costs	-	2,178
Total expenditure	9,480	12,986
Surplus / deficit for year	500	514
Transfer of funds	(500)	(514)
Funds brought forward	-	-
Funds carried forward	-	-
Learning Disability England Grant	2022	2021
	£	£
Income		
Grants received		5,000
Total income	-	5,000
Expenditure		
Activities	5,000	-
Total expenditure	5,000	-
Surplus / deficit for year	(5,000)	5,000
Transfer of funds	-	-
Funds brought forward	5,000	-
Funds carried forward	-	5,000

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements Continued
for the Year Ended 31 March 2022

12 Detailed Income & Expenditure Accounts (Continued)

Regional Meeting	2022	2021
	£	£
Income		
Contribution to regional meeting	3,600	13,100
Total income	3,600	13,100
Expenditure		
DFE Underspend repayment	1,700	-
Admin support	-	1,829
Training & training materials	-	2,354
Total expenditure	1,700	4,183
Surplus / deficit for year	1,900	8,917
Transfer of funds	(1,050)	(180)
Funds brought forward	11,626	2,889
Funds carried forward	12,476	11,626

Actio	2022	2021
	£	£
Income		
Grants received	13,639	7,320
Total income	13,639	7,320
Expenditure		
Admin support	8,835	5,040
Wages	5,360	-
Insurance	-	395
Computer costs	-	185
Advertising & website costs	122	122
Printing & stationery	748	-
Total expenditure	15,065	5,742
Surplus / deficit for year	(1,426)	1,578
Transfer of funds	1,658	(1,885)
Funds brought forward	(232)	75
Funds carried forward	-	(232)

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements Continued
for the Year Ended 31 March 2022

12 Detailed Income & Expenditure Accounts (Continued)

LDA Peer Support Funding	2022 £	2021 £
Income		
Grants received	10,000	-
Total income	10,000	-
Expenditure		
Activities	1,823	-
Total expenditure	1,823	-
Surplus / deficit for year	8,177	-
Transfer of funds	(4,000)	-
Funds brought forward	-	-
Funds carried forward	4,177	-
 Unrestricted Funds - General	 2022 £	 2021 £
Income		
Grants	375	-
Total income	375	-
Expenditure		
Admin support costs	450	(500)
Computer	954	-
Travel & subsistence	94	-
PPS	-	5
Room hire & refreshments	-	284
Total expenditure	1,498	(211)
Surplus / deficit for year	(1,123)	211
Transfer of funds	1,470	2,486
Funds brought forward	4,167	1,471
Funds carried forward	4,514	4,167

Shropshire Parent and Carer Council (PACC)
Notes to the Financial Statements Continued
for the Year Ended 31 March 2022

12 Detailed Income & Expenditure Accounts (Continued)

Unrestricted Funds - Shropshire Council	2022	2021
	£	£
Income		
Grants received	-	-
Total income	-	-
Expenditure		
Staff costs	-	-
Administration support	-	-
Total expenditure	-	-
Surplus / deficit for year	-	-
Transfer of funds	-	-
Funds brought forward	192	192
Funds carried forward	192	192
Unrestricted Funds - Capital Grant Fund	2022	2021
	£	£
Expenditure		
Loss on disposal		51.00
Depreciation	451	295
Total expenditure	451	346
Surplus / deficit for year	(451)	(346)
Transfer of funds	1,074	679
Funds brought forward	1,182	849
Funds carried forward	1,805	1,182
Unrestricted Funds - LA and CCG	2022	2021
	£	£
Income		
Grants received	-	4,950
Total income	-	4,950
Expenditure		
Wages	5,450	-
Total expenditure	5,450	-
Surplus / deficit for year	(5,450)	4,950
Transfer of funds	500	-
Funds brought forward	4,950	-
Funds carried forward	-	4,950