

# St Faith's Lee

The Parish Church of Lee-on-the-Solent

## **Annual Parochial Church Meeting 3pm, Sunday 4<sup>th</sup> July 2021**

### Reports

*Our vision is to be a welcoming innovative Christian community  
of all ages and all stages of faith, nurturing spiritual growth,  
and representing God's living presence in our town.*

# **St Faith's Annual Parochial Church Meeting**

**3pm, Sunday 4<sup>th</sup> July 2021**

## **AGENDA**

### **Welcome and Introduction**

### **Annual Meeting of Parishioners**

Election of Churchwardens

### **Annual Parochial Church Meeting**

1. Apologies
2. Minutes of the Meeting: 11<sup>th</sup> October 2020
3. Matters Arising
4. The Electoral Roll
5. Elections to the PCC
6. Election of Welcome Team
7. Presentation of Church and Parish Centre Accounts
8. Presentation of Written Reports
  - Vicar's report
  - Advent Windows
  - Communications Forum
  - Cuppa and Company
  - Fabric Committee
  - Family/Kids@11
  - Flower Team
  - Friends of St Faith's
  - KfC (Kids for Christ)
  - Live Nativity
  - Mothers' Union
  - Music
  - Parish Centre
  - Parenting Courses
  - Parochial Church Council
  - People and Planet Group
  - Rainbow Toddlers
  - Safeguarding
  - Sunshine and Showers
  - Women4Women in Lee
  - Wreath Making Event
9. Rev Dr Paul Chamberlain
10. Any Other Notified Business (Notice must be given to the PCC Chair or Secretary by Friday 2<sup>nd</sup> July)

# **St Faith's Church**

## **Annual Parochial Church Council Meeting (APCM) 2020**

Minutes of the Meeting held at 3.30pm on **Sunday 11<sup>th</sup> October 2020** that took place in **St Faith's Church, Victoria Square, Lee-on-the-Solent and on Zoom**

**Present:** Rev Paul Chamberlain (Chair), Mr T Austin, Mr T Barker, Mrs A Brammall, Mrs S Bennett, Mr R Bennett, Mrs B Chamberlain, Mrs B Dean, Mr K Dean, Mrs A Dent, Mrs J Drew, Mrs L Emery, Mr R Froude, Mrs H Gibbons, Mr M Gibbons, Ms A Green, Mrs S Hamilton, Mrs R Honour, Mr D Honour, Mrs E Johnson, Mr G Langdon, Mrs A Leonard, Mr B Mansbridge, Mr L Marshall, Mr B May, Mrs R Morgan, Mr A Morgan, Ms E Yeates, Mrs J Parrett, Mrs P Rigg, Mrs K Rook, Mr C Rook, Mrs B Savage, Mrs G Sinclair, Mrs R Snoad, Mr C Skinner, Mrs J Witham

**In Attendance:** Mrs Melodie Kreindler (Minutes)

**Apologies for Absence:** Mrs C Keyzor, Mrs K McDonald, Mr A Munro, Mrs M Fulton, Mr C Fulton, Mrs S Shrives, Mr M Shrives

**Meeting Commenced:** 3.30pm

**Meeting Finished:** 4.20pm

### **I. Annual Meeting of Parishioners**

Rev Paul Chamberlain thanked Mr Cliff Rook and Mrs Rita Morgan for all their hard work especially over the Covid lockdown period. PC informed those present that Mrs Rita Morgan had decided to stand down from her post.

### **Appointment of Church Wardens**

Two candidates for the position of Churchwarden had been nominated and seconded prior to the meeting:

Mr Cliff Rook

Proposed by Mrs Margaret Hunt

Seconded by Mr Luke Marshal

Mr Mike Shrives

Proposed by Mrs Carolyn Marshall

Seconded by Mrs Margaret Hunt

Vote:

Mr Cliff Rook – the vote was unanimously in favour with no abstentions.

Mr Mike Shrives – the vote was unanimously in favour with no abstentions.

## **2. Annual Parochial Church Meeting held on 28<sup>th</sup> April 2019**

The minutes of the above meeting were accepted as a correct record.

## **3. Electoral Roll**

The Electoral Roll number remained the same as 2019 at 250 as it was not opened up due to the Covid pandemic.

## **4. Election to the Parochial Church Council**

PC thanked the following people for volunteering to sit on the PCC, volunteering for Deanery Synod and those retiring from the PCC:

- Mrs Caroline Keyzor - proposed by Mrs Carolyn Marshall and seconded by Mr Luke Marshall;
- Mrs Joyce Dawson - proposed by Mrs Lynda Sheffield and seconded by Mrs Carolyn Marshall;
- Mrs Mandy Fulton - proposed by Mrs Becca Chamberlain and seconded by Mrs Carolyn Marshall;
- Mr Luke Marshall, Mr Mike James and Mr Roger Vann, would take on the roles of Deanery Synod Representatives.

Mrs Sandy Smith would be retiring as Deanery Synod Representative.

Mrs Emma Capps, Mrs K McDonald and Mr Tony Smith had stepped down from their PPC roles.

## **5. Election of the Welcome Team**

The Welcome Team would remain the same as 2019. All were unanimously in favour of last year's volunteers remaining on the Welcome Team.

## **6. Presentation of Parish Centre/Church Accounts**

Mr Colin Skinner presented the accounts for the year ending 2019. It was noted that there had been a new Examiner appointed this year as the Church income had risen to a certain amount that required a qualified Examiner to approve the accounts under the Charity Commission Rules. ([https://www.gov.uk/government/collections/charity-commission-regulations.](https://www.gov.uk/government/collections/charity-commission-regulations)) Mrs Jo Drew asked if it can be acknowledged in the future that not all members of the Friends of St Faith's are St Faith's Church parishioners. Mr Colin Skinner stated that he would do this. Mr Brian Mansbridge asked if the numerous account lines could be rationalised and reduced to simplify the reading of the accounts. Mr Colin Skinner stated this was going to be undertaken by the Finance Committee. Mr Luke Marshall then proposed accepting the Accounts Year Ending 2019. All were in agreement with accepting the Accounts for Year Ending 2019.

Mr Luke Marshall then thanked Mr Colin Skinner and the Finance Team for all their hard work. The Budget was then projected onto a screen and Mr Colin Skinner took those present through the accounts. The following points were noted:

- Funeral Fees were down due to Covid as more people chose to use the Crematorium;

- Mrs Jo Drew asked if there are any plans for the previously suggested development of a Community Cinema. Mr Colin Skinner stated that a Parish Centre Developer has now been appointed and would look at these developments but nothing had been decided yet due to Covid;
- Mrs Becca Chamberlain asked if there had been any thoughts for using the Bulson Hall as a venue for Birthday parties. The Rev Paul Chamberlain stated that at this point in time this initiative would contravene the Covid Rule of Six and although this rule does not apply to a Covid controlled environment there was a desire to be cautious.

Thanks were then raised to the outgoing treasurer, Mr Neil Rowe.

Mrs Jo Drew raised her personal thanks to the Finance Team for helping her to do her job.

## **7. Written Reports from Committees**

All were asked if they had any questions regarding the Written Reports from Committees. There were no questions. Mr Luke Marshall raised a vote of thanks to Mr Becca Chamberlain and Mr Kevin Dean for running Kids@II online. It was noted that the Live Nativity would not take place this year but it is hoped to do this again in the future as the event was a brilliant innovation and thanked all those who made the first one happen.

## **8. Reverend Dr Paul Chamberlain**

### **a) Update**

The Rev Dr Paul Chamberlain gave an update of what had happened during 2020 as the APCM had been delayed by 7-months due to Covid. The Rev Paul Chamberlain thanked Mrs Rita Morgan for all her hard work as a Churchwarden for the last 4½ years. Mrs Carolyn Marshall was also thanked for taking charge of Junior Church and Children's Ministry. Mrs Carolyn Marshall stated that it had been a pleasure and she had loved every minute of it. Mr Andrew Munro was then thanked for all his hard work as outgoing Office Administrator especially for all his help and guidance when the Rev Paul Chamberlain had been new to the post of Priest in Charge. Mr Andrew Munro was wished well in his retirement. It was noted that Mr Munro will be presented with his card and gift at a safer later date. The Rev Jan Beer, Rev Mary Kells, Retired Clergy, Ministry Team, Mr Richard Dewland and the musicians were thanked for all her additional help during the Covid restrictions. The Rev Paul Chamberlain then reported briefly on the service offerings during the Covid restrictions.

### **b) Finances**

The Rev Paul Chamberlain thanked all those who were giving regularly to the Church finances but added the Church still faced a financial challenge. He added that for a church the size of St Faith's we should not be in the position of a deficit, with almost half of the Church community not contributing financially to the life of the Church. The Rev Paul Chamberlain then asked those present to all please think of giving.

### **c) Building Work**

The Rev Paul Chamberlain stated that quotes had been received for the outside work and was between £140,000 and £200,000. It is thought that the inside of the Church will cost around the same or a bit more. It is not known where the money for these projects will come from but the PCC will be exploring ways to fund them.

d) How the Church is Run

The Rev Paul Chamberlain reported that there was a need for additional people to come forward for Leadership roles within the Church. He then asked for all to pray for this to happen.

e) The Year 2020

The Rev Paul Chamberlain stated that this year had been an interesting time and that death has been brought into our lives. As Christians we each have hope that there will be more for us and should hold out this message of hope to others. He then stated that he prayed that we encourage one another, those around us in Church and beyond.

## **9. Questions from the Floor**

The Rev Paul Chamberlain asked all present if they had any questions. The following was noted:

- Mrs Lynda Sheffield thanked the Rev Paul Chamberlain for doing a fantastic job during the Covid restrictions;
- Mrs Margaret Hunt raised a vote of thanks to Mrs Becca Chamberlain for all her hard work with the young people of the Church. The Rev Paul Chamberlain thanked his wife also and added that they worked as a team.

## **10. Vote of Thanks and Close**

Mr Luke Marshall closed the meeting by thanking the Rev Paul Chamberlain, the Rev Mary Kells and all the retired Clergy, stating that all the services, during the Covid pandemic, had been superb and in his opinion all the sermons had been excellent with a different tone to them. Mr Luke Marshall then thanked all those present for attending the APCM 2020.

# **Reports for the calendar year 2020**

## **Vicar's Report: 2020 – a year like no other?**

2020 started for St Faith's, as for everyone else, as a normal year. Looking back, we had no idea what was coming. We started the new year with many plans for the months ahead. In January, we held a joint service for the Week of Prayer for Christian Unity, the development work on the Parish Centre (the installation of the bar, screens, and upgrading the Bulson Hall kitchen) began, we started to run two parenting courses, and we met regularly on Sundays as usual.

In February, the Friends held a Fish and Chip Supper, we asked for volunteers to help welcome visitors in the Bulson Hall on Sundays, we started a Lent Course themed around the environment based on Ruth Valerio's book *Saying Yes to Life*, and we advertised for a Parish Centre developer to help grow the work on the Centre.

In March our new women's group (not yet called Women4Women) held an International Women's Day event in the Bulson Hall, and the same day we had a Spring Walk around the parish boundary. We had a Lent Lunch planned for 15<sup>th</sup> March, the Friends had a concert planned for 21<sup>st</sup> March, and our Lent Course was continuing, as were services. However, there was a section in the Weekly Notes on 8<sup>th</sup> March entitled "Coronavirus - guidance for us from the Church of England", in which we stated that "anyone with cold or flu symptoms should refrain from taking communion from the Chalice, and receive the bread only", and "at present, feel free to continue to share the peace in the normal way, but if you don't wish to shake hands with others that is fine - and please no one be offended by this". I spoke about the spread pandemic and our response to it as Christians in my sermon that Sunday.

By the following week the Lent Lunch had been cancelled, as had the Friends concert. The Weekly Notes said "neither the government or the Church of England is suggesting that services cease at this time". However, the following day the government suggested we all limit our social interactions as much as possible and all in-person church services were cancelled. On 22<sup>nd</sup> March we held our usual three morning services from St Faith's but live-streamed them to Facebook, with only the people needed to lead the services present in the church; so began the new world of online services.

On 23<sup>rd</sup> March the country was put into lockdown, church buildings were closed and we were all told to stay at home. That evening I found a homeless young man sleeping on the organ cellar steps, and offered him the Lowry Room. He remained there until October.

In the weeks following the start of the lockdown we did what we could to keep the church community worshipping, praying and supporting one another. We transferred some of the live streaming kit from the church to the vicarage, and on 29<sup>th</sup> March all three morning services came live from my study, with me in front of the camera and Becca behind. We began to hold Morning and Evening Prayer daily on Facebook. We created a telephone pastoral care network for all those people who were not online, to maintain contact with them. Rainbow Toddlers was online each week, as was a Kids@11 video.

Holy Week and Easter came straight away, and we shifted all our events online. Becca and I quickly realised that we could not cope with three live services each Sunday, so we made use of smartphones and got the ministry team recording sermons. The weather improved, and Mary and I recorded a number of services from our back gardens!



**Recording services in the vicarage garden**

We got through those first weeks of lockdown, and adjusted to a very different pattern of life. Funerals continued at the crematorium, but with tough covid restrictions and very few people present. We started sending booklets of daily reflections, written by Jan Beer, to all those in the church community who were not online. Where some people were furloughed and at home without things to do, my experience was that I had never worked so hard – and this was echoed by clergy friends elsewhere. Having to completely rethink overnight how you do church is, it turns out, not easy...

By early May we had found a new pattern, and we restarted the Weekly Notes as the Fortnightly Notes on 10<sup>th</sup> May. As there were few events taking place, the Notes now contained many contributions from the church community, including news, a quiz, poetry, recipes, testimonies, links to articles on websites, and paintings. We started St Faith's Prayer Gathering - encouraging everyone to stop to pray at 8pm on Wednesdays. Meetings such as PCC shifted to being on Zoom, and we all got used to saying "you're on mute!".

Having been completely closed for twelve weeks, St Faith's opened for private prayer on 23<sup>rd</sup> June, but with restrictions on numbers of people present in the building and strict requirements for hand sanitising. (However, no requirements for something which became normal later – face coverings). We created a safe prayer space at the front of the church, which we could easily clean.

With no Summer Fete in June, we held a successful socially-distant plant sale on 4<sup>th</sup> July. The Parish Centre reopened in late July, but for limited activities only. Our regular morning services restarted in St Faith's on Sunday 2<sup>nd</sup> August, but with limited numbers, no singing, and mandatory face coverings. Although it was not "normal", it was great to be back! However, many older people were shielding and so stuck at home, and others were not able to come due to restrictions on numbers, so we continued to live stream services to YouTube and Facebook.



At the start of September we held Picnic Church on the grass outside the Bulson Hall. This was a great success, and we continued to hold Sundays@11 outside until the weather deteriorated, when we moved into the Bulson Hall, and people joined online via Zoom. We restarted the Thursday Communion service on 10<sup>th</sup> September, and started a new in-person support group for new mums. We ran the Prayer Course on Zoom from mid-October, and held the APCM (usually in April) on 11<sup>th</sup> October, as a hybrid event (both in-person and on Zoom).

In November the country went into a second lockdown, as covid cases began to rise. We decided to have only one service a Sunday – StFaith's@Home – which was live streamed to Facebook and YouTube, and was followed by a Zoom gathering so that we could keep in touch with each other. We started a regular Zoom prayer meeting on Thursdays. We pre-recorded a Remembrance Sunday service at the war memorial in Lee, and live streamed this at 10.45am on 8<sup>th</sup> November. We held an online Service of Remembrance and Thanksgiving on Sunday 15<sup>th</sup> November, taking the opportunity of including photos of those we were remembering, and not just their names.

After the lockdown, services restarted in St Faith's in early December, with Sundays@11 taking place on Zoom. We continued to try be creative in our events, with the Advent Trail around Lee, and an online Choral Evensong for Advent Sunday. Christmas was, inevitably, different! We held four Christingle services in December, to meet covid regulations but allow as many people as possible to come. We held an outdoor Carol Service on the grass outside the Bulson Hall, which was a great success and many people came – and we were allowed to sing together! We also held an online Carol Service, and after Midnight Mass and the Christmas Day service we went into the car park to sing carols.

The year 2020 came to a close, but the pandemic did not. In December there were signs of hope as the first people in our local community received their first dose of the new coronavirus vaccines, but the restrictions and changes brought by the pandemic continued into 2021.

I have given above a brief outline of how we at St Faith's tried to respond to the pandemic across 2020. As I said at the start, this was not something any of us were expecting, but I'm proud of how everyone in the church community pulled together and responded to a level of change unknown to us all.

I'd like to take this opportunity to thank everyone who contributed to the life of the church during 2020. There are too many people to mention, and I will inevitably leave someone out if I try to list everyone. So thank you if you contributed to our online or in-person services in any way, if you called a friend to check they were ok, if you prayed for me or for others, and for all the other ways you made a difference during a difficult year.

Rev'd Dr Paul Chamberlain

## **Advent Windows**

The advent windows project was devised by Becca Chamberlain and Rebecca Parrett in lieu of a Christmas 'social' event. It was to enable the town to engage in the Christmas Story and also to draw members of the community and the congregation into serving others by providing a fun and creative way to find out about Jesus' birth.

Each week during December a batch of windows were released, including one on the High Street, which would let people know where the other windows for that week were. The locations were also posted on Facebook and the church website.

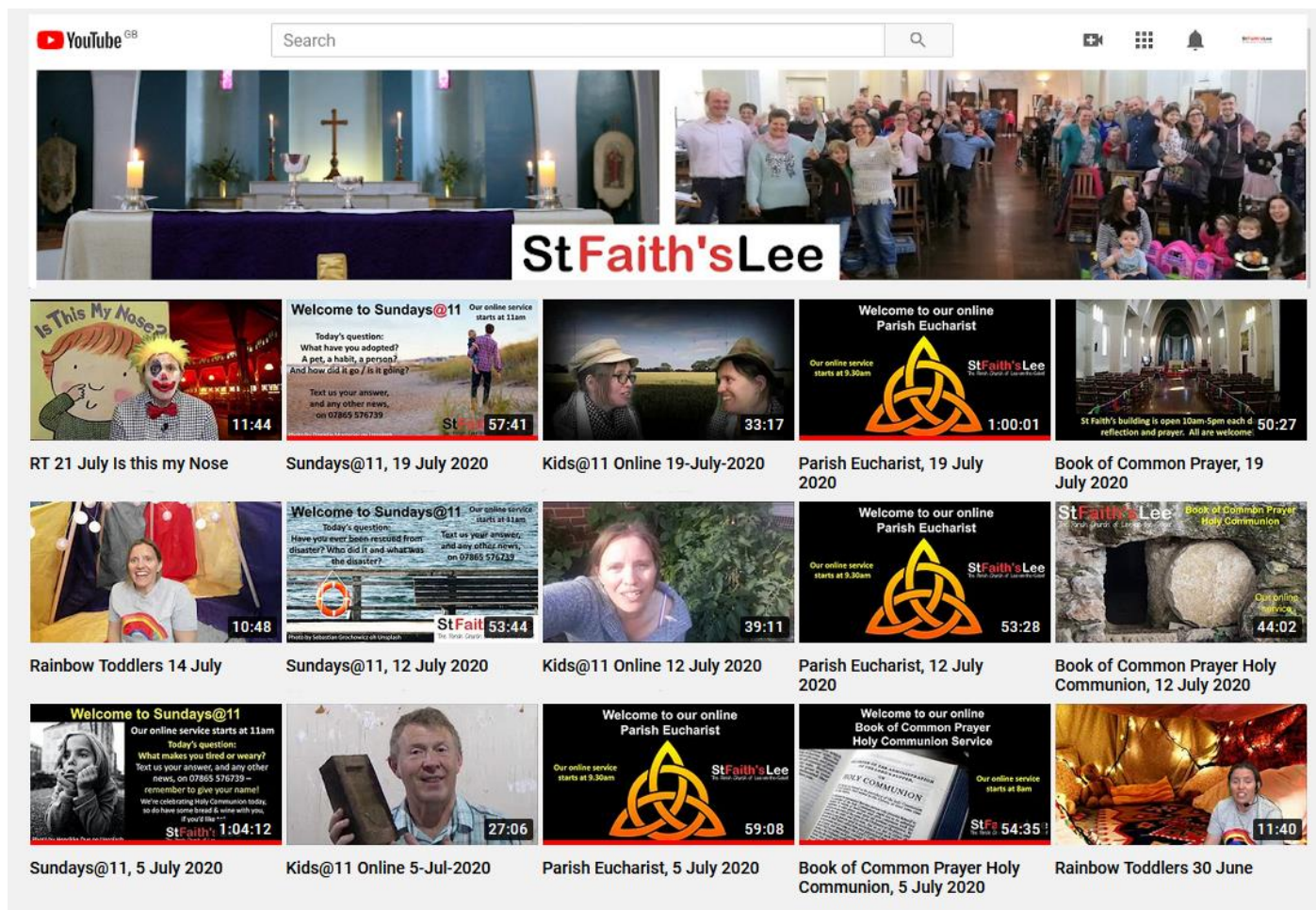
Each window included a display portraying something Christmassy. These were mostly scenes from the Nativity Story, but also included St Nicholas and some carols. They displayed a number and a QR code linking to a video about the scene. The videos were posted on the church Facebook page each day. In each window was a letter which contributed to an anagram – this could be worked out to enter a competition. Volunteers from the church and the art group designed the windows. Most used tissue paper and black outlines, but occasionally props and models. 18 were created by individual members of the community with Becca doing the rest. Although volunteers were also asked to contribute videos, less of these were forthcoming. However, the Hruby family found out some excellent information about Good King Wenceslas and created a brilliant stop action version of the carol with Playmobil figures! Many people opted to volunteer dialogue, sometimes writing it themselves.

The community trail was advertised at the junior school, on various local Facebook pages, via the church email, website and Facebook page and through church members. Lots of people took part in the trail and many joined online to watch the reveal of the window and video each day.

Many other churches have done similar things as fund raisers, selling the map for the windows whilst others have opened it up to the whole community to design their own windows. One member of the art group, who does not live in Lee, thought it was such a good idea she initiated a whole street Advent calendar. The support from the local businesses was very good and the local Business Association was glad to publicise the trail.

Although I would be keen to run the event again, we would need a bigger team. Using QR codes was an excellent idea and worked well once we had overcome a few teething problems. Thanks to James and Rebecca Parrett and everyone who contributed their window, their artistry or speaking talents.

Becca Chamberlain  
Socials Team



**The St Faith's YouTube channel in July 2020**

## **Communications Forum**

There were no formal meetings of the Communications Forum during last year. We therefore undertook some Zoom meetings which were targeted at specific events. Initially with banners, we promoted the statement that the church was still there, although different, with services on line.

The Remembrance Service on the seafront had to be pre-recorded, so discussion and planning enabled us to produce a piece to fit with Government Covid rules.

With numbers in church limited, we were asked to help film and edit the Nativity Play, a complicated task using family bubbles and no mixing of people outside their bubble. Two days of filming in church, followed by intense editing created a piece shown during Christmas services and on YouTube.

The Advent windows around Lee was promoted with a short teaser video explaining how it worked and showing a few windows to help people understand what they needed to do.

For various reasons some of the Forum are no longer able to take part, so we have two spaces currently available at the virtual Forum table.

Jon McDonald  
Chair

## **Cuppa and Company**

Cuppa and Company forms part of the ministry of St. Faith's Church. It is a way of giving reassurance and comfort to people who have become bereaved or who are undergoing life changing experiences. We try to give the people attending some Spiritual uplift, whilst enjoying a chat over a cup of tea and cake in an informal environment. Cuppa and Company is open to anyone who wishes to come, regardless of whether they are a regular member of St Faith's Church or not.

Prior to the pandemic, Cuppa and Company met each Thursday during school term time in the Bulson Hall from 2pm until 3pm during School term time. One of the ICANGO buses was used to collect about ten people in the Lee-on-the-Solent and Stubbington areas for this event, and then return them home afterwards. Additionally, about five or six people regularly attended by their own means of transport. About four helpers each week from our regular congregation attended to serve tea and cake to all who came. Cakes were often homemade by some of the helpers, which proved to be very popular. Since the start of lockdown on 23<sup>rd</sup> March 2020 we have not been able to meet. However, our helpers have maintained regular phone contact which has been appreciated by many. Due to the generosity of ASDA Superstore in Fareham, and their staff member Heidi, we were able to distribute a small gift with a card, to each of our clients and helpers in time for Christmas.

Due to the Covid-19 pandemic and government restrictions, Cuppa & Company has had to be suspended. However, at this time subject to government restrictions, we intend to restart this coming September.

Cliff Rook - Churchwarden

## **Fabric Committee**

Despite the pandemic lock down restrictions throughout the year where physical meetings had to be cancelled, the committee kept in touch so, when necessary, were able to work within the confines to maintain the fabric of the church.

The following were noted and, where possible, repaired or activated:

- Church chair pads renewed.
- Church and brass cleaning maintained.
- Church and Centre electrical system checked and maintained by professional.
- PAT test completed.
- Damp in corner of the Bulson kitchen repaired,
- External coping stone in that corner replaced and secured.
- Curtain rail in Bulson Hall restored and secured.
- Lowry Room loft ladder replaced and fixed in loft.
- Centre foyer and bar completed.
- Bulson Hall door repaired and secured.
- Sign for Parish Centre constantly falling off, decision made to remove altogether.



- Shelves erected in metal shed.
- Remembrance Garden bushes maintained and replaced.
- Trees pruned - in house and commercially where necessary.
- Garden compost area improved and labelled.
- Holes in grass filled in, as and when they appeared.
- Flagpole washed.
- Gate to kitchen dustbin area repaired and fixed.
- Gate to organ cellar repaired and painted.
- A vigil on the organ cellar flooding and pumping has been maintained.

Service contracts have been renewed and fulfilled.

Thanks are due to the support and work of the team who would be pleased to hear of any more volunteers for this committee.

Margaret Hunt



**Picnic Church in September 2020**

## **Families/ Kids@II**

Before the first lockdown Kids@II fitted in with the pattern of Sundays@II, holding groups for children in Preschool, Infant, Junior and Senior age groups. We followed the Roots material and provided age-appropriate activities for those who attended. The groups met once a month altogether for a worship and sketch type session led by Kevin. There are significantly more children in the Preschool and Infant groups than in the Junior and Senior groups.

**Kids@II** online started very quickly at the beginning of the first lockdown and Kevin and Becca, with some input from the rest of the team, provided what was initially envisaged as a 15-minute video each week, with music, a Bible passage presented creatively with puppets or actions, and a short time of teaching and some prayer. This also contained some ideas for things the families could do at home, including challenges to recycle and look after God's world.

I know a number of the congregation without children watch the videos. A few of the church families watch them as well as some families around the country who have connections with St. Faith's.

Many of the team were not comfortable with appearing on video and, due to safeguarding concerns, we were unwilling to put any of our children on YouTube and Facebook. This limited what we could do and how we could do it. Whether it would be valuable to maintain this as an online presence after the pandemic divides opinion.

## **Families@II**

In September we started a Families@II Facebook page which was to promote connection. On the whole it is only Becca that posts on it, and occasionally other people read the posts.

## **Home Packs**

At the beginning of the pandemic we sent home an activity pack for everyone which included Bible reading notes sourced by Carolyn. The Murphys and the Chamberlains particularly appreciated these, and other families have found them helpful, though we do not get very specific feedback.

We have sent home a number of packs since, with the Advent one being supported by the Kids@II videos. The Bible study notes to which we had subscribed to have unfortunately gone out of print and we have switched to a different company. These are not as good for the Infants and the Juniors' ones don't have such good graphics.

We also pointed people towards resources they could use at home, with Becca contributing to the holiday club material at our sending church in Lancaster, and a number of families joining in with their online Easter holiday club. We have also pointed people toward Care for the Family and the Kitchen Table resources too.

## **Kids@II team**

The Kids@II team comprises of Becca Chamberlain, Luke and Carolyn Marshall, Sarah-Jane Murphy, Karen Hooper, Kevin Dean and Sandra Grant. Additional parent helpers have participated in leading the ministry for in-person groups, but we have not sought their support during the pandemic, other than to encourage them to disciple their own children during the pandemic.

The team have worked exceptionally hard over the year and many thanks go to them all.

## **Parent Comments**

"We used the Advent packs and they were great. P also enjoyed the Kids@II videos which were fun and informative." **Zeb**

"We watched all Kids@II. They were great. We did the Nativity set too." **Cora**

Becca Chamberlain  
Children and Families Leader

## **Flower Team**

Having cleared the church of flowers for Lent the team met for the AGM in March where the year's programme was discussed.

However, the 'pandemic lock down' changed these plans. Mothering Sunday flowers had been ordered so these were then delivered to ladies in Lee and Stubbington, thanks to willing helpers.

From this date there were no flowers in church for Easter, Harvest or for the planned VE Day celebrations, where we had hoped to fill the church with red, white and blue flowers. Weddings were cancelled, but we were privileged to be asked to provide floral decorations for a funeral. This brought positive comments from those who visited for private prayer, so it was agreed that there would be a pedestal in the church at all times.

As soon as possible within the Government restrictions, the team rotas began again which allowed for additional flowers. Armistice Day was celebrated as usual. In preparation for Christmas, planted bulbs were sold in the car park which brought in welcome funds for the team and once again we were able to support the Toddler Group by helping with wreath making. Thank you to all those involved for their hard work.

Margaret Hunt

## **Friends of St Faith's**

Our activities in 2020 were curtailed with the arrival of the pandemic and subsequent 'lock-down'. However, we did manage one quiz in February which made a profit of £1044.

Our agreed expenditure covered the following: - bricking up the Lowry Room window, providing some beech hedging for the grounds, contributing to the repairs to the Bulson Hall kitchen roof, the outside signage, a sound loop in Bulson Hall, a loft ladder for the Lowry Room, contributions to the refurbishment of the Office and the replacement facias for the Lowry room.

At the end of 2020 we had a balance of £6852 and a commitment to spend £1703 leaving us with £5149 including our reserve of £3000. We had 75 Members.

Tim Austin

## **Live Nativity 2020**

FROM STAGE TO SCREEN – LOCAL CHURCH FILMS 'NOT-SO-LIVE NATIVITY'

Undaunted that *Live Nativity* couldn't be repeated this year, due to lockdown, we decided instead to take to the screen. The result was an original 15-minute film, '*Your King Has Come*,' featuring scenes with over two dozen performers in bubbled family groups. It was written by Donna Vann, a member of our *Sundays@11*

congregation and published children's author. She created the scripts for the Live Nativity last year and wrote new material this year to suit this year's bubbled actors.

Tim Hooper and Jon MacDonald went many extra miles in order to shoot and produce the film and it simply would not have been possible without their time and expertise. It was a challenge to keep everyone two metres away from cameras and mics. We had a one-way system for rehearsals and Covid-safe props and costumes, all of which was tricky. However, we still had a lot of fun filming and were really pleased with the final result.

'Your King Has Come' was shown at 4pm on 13<sup>th</sup> and 20<sup>th</sup> December at the socially distanced Christingle family services and twice on Christmas Eve, at 4pm and 6pm. It was also streamed on the St Faith's Facebook page and YouTube site over Christmas and can be seen here: <https://www.youtube.com/watch?v=ObkPTKzSMiE>

Rev'd Dr Mary Kells and Donna Vann

## **KfC (Kids for Christ)**

As I mentioned by mistake in last year's report, 2020 began well for us with the sleepover at St. Mary's Alverstoke. As well as our weekly meetings, we planned another sleepover at St. Faith's with an evening meal to be taken at the homes of parishioners, moving on for each course. However, like everyone else, the pandemic changed all that.

As soon as the March lockdown started we moved to holding a weekly meeting on Zoom – an extremely steep learning curve for both Kate Smyth and me! Particularly during the first lockdown this proved very important to the youngster's wellbeing as, at this stage, only 1 member was getting any 'live learning' and they were all very isolated. We have been so fortunate in the commitment of the group and, through all the times when it has not been possible to meet in person, we have had 7-9 youngsters taking part on Zoom each week. In conversation with other youth workers I have come to know that other churches has found it difficult to keep in touch with their youth elements and I am thrilled that we have managed relatively well.

In April, Kate Smyth's contract as Families Worker at St Mary's Alverstoke, with whom KfC is jointly run, came to an end and she moved on to pastures new. As her daughter continues to be part of the group, we keep in touch, and are so very grateful for all she did in KfC. St. Faith's has taken over sole responsibility for KfC but St. Mary's continue to host the group in their Parish Rooms, for which we are grateful.

By April Tony Camara, a deacon from Waterfront Baptist Church, had joined me as a volunteer leader so we were able to continue. More leaders are an urgent requirement: 1 more for KfC and 3 for a new group of year 7 and 8 year olds that we urgently want to start.

In the Autumn of 2020, we booked to take 10 youngsters to a new initiative from New Wine 2021, a summer camp specifically for youth groups and their leaders, called Luminosity. We were all so excited about it and heartbroken when it was cancelled in the Spring of this year. But more of that in the next year's report!



We rounded off last year with a lovely relaxed evening round a firepit with marshmallow s'mores and hot chocolate – a first for 2 members!

Alison Jeannerret



**St Faith's prayer space after the church reopened in June 2020**

## **Mother's Union**

In December 2020 our year ended on a devastating note, with the shock of the untimely death of Liz Emery, who had served 5 years as our Branch Leader. Liz has been a very worthy Branch Leader and continues to be hugely missed.

This annual report serves to look back on events during this strangest of years. We started well with our casual New Year meeting followed in February by our AGM. In March we had a meeting led by branch member Alison (who is a midwife) and Anita Ballanger, one of the Mums from the Rainbow Toddlers. During this we heard an excellent history of childbirth through the ages; an event most of us could relate to! Anita told us of the rather different way things are done now. After that meeting it became clear that all our planned events were on hold. We probably never believed how restricted we would well over a year later.

During those periods when we had to stay home, Liz did a marvellous job of keeping in touch with all the members by weekly email or phone call and by setting up a WhatsApp group. This was an important part of her leadership role, making members feel they had not been forgotten, keeping in touch, connected, supported and offering help where she could. This continued until summer and in August we were blessed with a warm afternoon during which we were able to spread out to meet outdoors by the Parish Centre. Next month we managed a short meeting indoors, with the same in October and then everything stopped once more. It was back to the weekly contact from Liz.

Despite everything we have managed to raise some funds this year. The proceeds from our Christmas meal 2020 are included in 2021 fundraising and we praise Mary Shepherd's heroic and continuing efforts with her marmalade making and sales, which raised a considerable amount. It was decided at a meeting with Liz that these funds should be shared out between the Mothers' Union General Fund (which sends money where the need is greatest) and Diocesan AFIA holidays, a MU project very close to Liz's heart.

Liz was a wonderful Branch Leader, energetic, inspiring and encouraging. Liz had intended standing down at our AGM in early 2021 and Sarah Shrives had already agreed to take on that role. We now move on to a new chapter in the life of Mothers' Union at St Faith's and we welcome Sarah as our leader.

Sue Hamilton  
Branch Secretary

## **Music**

Well, what a year! 2020, as I'm sure everyone knows, had a huge impact on all things musical. As lockdown started, singing and playing in church stopped! As human beings, music is so important for our emotional health; it lifts us, unites us and feeds us spiritually. As lockdown began, my initial thoughts were centred around how to keep music alive within our church community.

Although there are various recorded resources online (e.g. hymns and worship songs, courtesy of the RSCM and St. Martin-in-the-fields), I decided it would be far better to record our own. I felt it was important for us to hear familiar voices and music playing, and so began the process of acquiring the skills to record, edit and produce. The task was an upward learning curve (to say the least), but it was also a very rewarding one. It's amazing what you can achieve together when you have to!

The whole process was run as a highly organised operation within a tight timescale each week:

1. Organ and piano tracks had to be recorded (although we initially had to purchase organ recordings online as the church building was closed).
2. The organ/piano tracks (along with scanned sheet music) were emailed to the choristers and instrumentalists who then recorded their individual contributions at home (usually using a recording app on their phone).
3. The choristers/instrumentalists then emailed their tracks back to me for 'stitching together' in the computer program Audacity. This created the virtual choir/band effect which you have all heard; recordings which sound as if we were all playing and singing together.

Luckily, we also had several old recordings of organ and choral music at St. Faith's. This was incredibly useful, and many of these appeared in our Sunday liturgy as anthems and organ voluntaries, as well as during Holy Week. We even had an online Choral Evensong, with Paul leading from the vicarage garden alongside recordings of our choir singing at Portsmouth Cathedral back in 2019! In the summer term I produced an online organ recital. Yes, film making is another skill I managed to acquire during lockdown – who would have thought it? Again, this featured several old recordings and, once lockdown started to ease, some new material as well. At this point in the timeline, I need to mention how very important it was to come in and play the organ. The RSCM and Diocese of Portsmouth published documentation stressing the necessity for our pipe organs to be played regularly to ensure their mechanical health. Organists were granted special dispensation to visit church and play. It was an absolute joy to be reunited with our beautiful instrument, and I am pleased to say that, apart from the need to be tuned, I found the organ 'alive and well'.

As the first lockdown eased, we were able to resume (socially distanced) choir rehearsals in the church. We still used pre-recorded hymns in the church services, but I was able to play the organ live, and I could also sing a psalm as cantor. Recorded music can be very good (and certainly serves a purpose), but a live connection between liturgical musicians and other worshipers is so important.

Christmas was a lovely opportunity to bring the choir together and to record the carol service. This was such a joy, and we were able to secure the services of Mr Nick Gleed as our organist. Then, when lockdown struck again in the new year, the choir met weekly on Zoom to rehearse and learn new anthems and liturgical music.

Eventually, choirs were allowed to sing again, but in small numbers. Regular weekly (socially distanced rehearsals) and a rota of eight to ten singers each week on a Sunday eventually saw the 'come back' of live singing. We do, of course, look forward to the day when we can all sing again in the future. For the time being, humming behind face coverings has had to be the order-of-the-day for congregations. However, we have had an occasional final hymn sung by everyone out in the carpark, and singing at our Sundays @11 service outside has been an excellent boost. As we eventually return to 'normality', we will see the return of our old 'Thorne' Communion setting, but in September 2021 we will start to learn new music together as a congregation. In fact, we've already been using the new Agnus Dei (by Peter Nardone) for some weeks now.

So, music at St Faith's has survived the lockdowns and restrictions. Furthermore, I can assure you, it is ready and waiting to 'rise from the ashes' on the day our country is able to return to normality. My huge thanks, as always, go to the choir, Bridget Dean and the Sundays @11 worship band. No man is an island, and I certainly couldn't have kept the ship afloat without their encouragement and musical support. Thank you.

Richard Dewland  
Music Director

## **Parenting Courses**

### **Early Years**

From January to March 2020, we ran an Early Years' Parenting Course with a crèche. This was really appreciated by the handful of people who attended and they particularly enjoyed the opportunity to share the challenges of raising children with others and feel they were not alone.

Unfortunately, the course had to be curtailed because of lockdown.

Thanks to those who helped with the crèche and the refreshments.

### **Parent Comment**

"I have really enjoyed the course and it was lovely to have a cuppa and have someone make you feel like you are doing a good job at this mummy malarky! Thank you." **Andrea**

### **Primary Years**

We ran an evening Primary Years' Course in the Spring term too. This only attracted a handful of participants, and due to the pandemic, I was unable to collect feedback. The majority of people attended all

the sessions and I felt it was worthwhile. It was great to have Dads along as well as Mums, and we enjoyed chatting about family life and watching the videos together.

If we were to run more courses, I would consider holding them on line as people would not have to get baby sitters or leave their homes and this may encourage more people to attend.

Becca Chamberlain



**Filming for Remembrance Sunday, November 2020**

## **Parish Centre**

As a result of the government restrictions due to the pandemic, the Parish Centre had to close and remain closed for some considerable time. This has had a major impact on much needed income, and just at a time following major expenditure on the bar facility and projection installation. As time passed and some restrictions were eased, the Centre has been in very limited use for a few Church activities. On one occasion this has allowed some people to watch the livestreaming of a funeral in the Bulson Hall, with social distancing, whilst no more than thirty people could attend the service in the Church.

More recently, whilst complying with government restrictions and maintaining a Covid secure environment, limited use by some of our regular hirers of the Centre has begun again. Initially exercise classes were allowed to use our outdoor spaces, then they were eventually allowed to use the Parish Centre rooms but with all the social distancing and other Covid related mitigations (e.g. stricter limits on the number of people allowed to attend). Signage was created which included a one-way system, hand washing directions and QR codes for the NHS Track and Trace system. Antibacterial hand gels were made available, at entrances/ exits, chalk marks drawn on the floor to ensure social distancing and all monetary transactions had to become cashless. Strict cleaning regimes were put in place at the beginning of each day and between classes. A rigorous Parish Centre Operating Manual has been written, and the ACRE Document for Village Halls was of great help in this process. Efforts were made during the year to stay in contact with all our groups/ hirers

to keep everyone in the loop with everchanging circumstances and guidelines. We have had feedback from hirers to say 'a huge thank you and appreciation for the excellent communication there has been throughout the whole of the year!'

We now hope and anticipate that more people will soon be allowed to use the Parish Centre again, generating more income. We really look forward to welcoming back 'Shall We Dance', 'Lee Choral Society' and the 'Lunch Club' amongst others.

We would like to say a huge thank to the many people who have shown who has shown their support in all sorts of ways and who have helped with the re-opening of the Parish Centre so far – there are too many people to mention!

Ruth Dewland	Cliff Rook
Administrator	Church Warden

### **Parochial Church Council**

The PCC meets once every two months, which this year has been via Zoom. Though not as good as meeting in person, the use of breakout rooms has eased discussion on various topics. At its meetings, the PCC firstly discuss significant issues and developments at St Faiths. Members then also consider regular reports on church and Parish Centre finances, the care and maintenance of church buildings, fabric and fittings, recent events and activities in the church , as well as Deanery and Diocesan matters.

In the past year the PCC has discussed and made decisions on a number of important issues. These have included:-

- Services during the pandemic and the future look of services when we eventually get back to something like normal.
- Finance, in particular our shortfall in income and the impact the pandemic has had, especially on the Parish Centre.
- Building project.
- People and Planet Group's plans for recycling and the wildflower area in particular but other areas being looked at too.
- Women4Women Group.
- Safeguarding.
- Health and Safety.
- Work with children and young people.

Luke Marshall, Lay Chair of the PCC

## **People and Planet Group**

The People and Planet group met on Zoom every two months during the pandemic in 2020. Restrictions made it difficult to begin new projects but we were able to discuss preliminary plans for improving our local church environment.

The ongoing projects we discussed are as follows:

### **Recycling Scheme**

We aimed to set up a recycling scheme at St Faith's, for items which can't be recycling in our household recycling bins.

### **Solar Panels**

The Church of England has set new targets for all parts of the church to work to become carbon 'net zero' by 2030. In response to that initiative the People and Planet Group discussed having solar panels installed at St Faith's to reduce reliance on traditional electricity sources.

As the church is a listed building, solar panels may have to be installed on one of the community buildings instead. In the absence of a south facing roof they could be positioned on a west facing roof for a good result. The group decided to look into getting quotes and applying for a grant to cover the cost of this work.

### **Bike and Buggy Shelters**

A Bike and Buggy shelter would encourage members of the church and the community using the halls to walk or cycle, with somewhere safe to leave their bikes/buggies. These can be situated near the Bulson hall entrance. A grant will need to be obtained to cover the cost of this.

### **Land management plan**

A smaller group met to look at the church grounds and think about how changes could be made to make the area more environmentally friendly. Log piles to encourage insects and a wildflower meadow were discussed. Wildflowers are low maintenance and help to encourage a natural eco system where different species work together to manage pests and diseases. Wildflowers provide a good source of food all year round for bees and butterflies.

The group has made good progress despite the restrictions of the year.

Elaine Johnson & Mandy Hoang

## **Rainbow Toddlers**

**Rainbow Toddlers** met as usual before the pandemic with around 40 families a week attending our Stay and Play sessions that ended each week song time. Rita Morgan provided a craft activity whilst Sue Hamilton and Liz Emery provided the refreshments. We marked special occasions with chocolates for the parents and carers on Valentine's Day and supported all that came with friendship and hospitality.



We stopped meeting in person when the first lockdown was announced.

### **Song and Story Time**

We agreed to put Song and Story Time online. Becca was the only one with the confidence to do either the singing or the story. She was also the only one willing to learn how to edit the videos. A Song and Story Time was posted every week throughout the pandemic, with the exception of December (where a Christmas Special was posted for the whole month) and a couple of weeks at the start of January when Becca was on leave.

The videos were initially pre-recorded, often against a green screen, with pictures of the book added and posted on YouTube and Facebook.

### **Monthly Activity Packs**

We decided, as a team, that we would send home an activity pack to all the families for whom we had addresses and any who would like them that contacted us. We had 65 families on our address list and have since added more.

The administration of this list and the personalised letters and address labels is a role Becca has taken on as others on the team either do not have a computer that can process Excel or they were unwilling to learn how to do it. We discovered that many people who attend Rainbow Toddlers come from outside Lee. Many live in Stubbington and others are spread through Bridgemary, Rowner, Elson, Alverstoke and central Gosport. Delivering these packs has been a team effort involving hours of time driving, walking and cycling around places to which we had never been before. The opportunity to knock on the occasional door and have a chat has been really good.

The packs have contained something to do – scavenger hunt, chalk ideas, a recipe, a messy play idea, some sweets, something to bless the parents, some colouring sheets and craft materials, plus a letter about what is going on in the month and how to join in. All of this has taken time to devise and prepare often by Rita but more recently we have had a larger pool of volunteers. Collating the packs has been either done in the Bulson Hall by Becca, socially distanced by a few of the team or in stages at different people's houses. We also email the newsletter via Mailchimp with links to websites and printable copies of the activities where possible. We have over 100 subscribers **to our email list.**



**Outdoor Toddlers in October 2020**

We have received very little feedback from the Rainbow Toddlers families by email, on Facebook or when sought through the packs. However, when we meet people they do express gratitude, and quite often, when we deliver these packs we can see the crafts in the windows of the houses. This has been an encouragement. The Rainbow Toddlers Team that have helped produce and deliver these packs are Rita Morgan, Sarah Shrives, Becca Chamberlain, Sarah-Jane Murphy, Juliet Swann, Pam Rigg and, more recently, Penny Murrells and Lili James.

### **Zoom**

We tried to connect with parents over Zoom or Facebook in this time, but found they were unwilling either to attend with their child during the day, or in the evening themselves. I think we suffered from everyone's Zoom fatigue.

### **Outdoor Toddlers**

In the Autumn government guidance allowed groups to meet socially distanced outside and Becca found resources from 'Salvation Army Outside With Toddlers' and 'Muddy Church' (a spin off from 'Messy Church').

We ran monthly sessions for families in the church grounds, pre-booked over Eventbrite. We used the circles that had been painted on the ground for services to ensure social distancing and members of the congregation kindly made big cloth circles for people who did not bring picnic blankets. We used the small sound system so that Becca could sing into the microphone and did not have to shout. The families could sing very quietly on their mat, or just join in with the actions. We were able to offer refreshments as long as people bought their own mugs. The session would start with a welcome and some rhymes and then we would tell a story often stationing characters from each story in different trees and moving around the grounds to tell the story in stages.

These events were really good, but not very well attended, often with only 3 or 4 families coming. This was probably partly due to the weather, but also possibly due to peoples' concerns about the virus. Becca managed the bookings and has written and delivered the material.

Many thanks to Paul for his support with these winter Outdoor Toddlers and to Graham and Janet Parrett for their help with refreshments.

### **Parents' Comments**

- "We have thoroughly enjoyed receiving the lovely packs every month. Matilda knew they were for her and loved the little treat. They were really thought out carefully. We are very grateful particularly in lockdown & when dealing with a newborn I could give her the craft to do. Thank you so much x" **Alice**
- "Every month Florence knew the big white envelope crammed full of arty bits and pieces and more importantly (to her) a little sweet treat x We loved making the very simply instructed goodies and will post a picture (when I have a few hours to find them through my phone) of what we made xx thanks for making lockdown fun for Flo x" **Carla**
- "My daughter loved getting "post just for her" (especially the little treats part 🤩) and it really helped entertain her whilst I dealt with a newborn. Such a lovely thing to do thank you!" **Claire**
- "October Outdoor Toddlers was fab. Thanks for organising! See you next month!" **Kat**

Becca Chamberlain





**Our socially-distanced choir at the recording of the online carol service, December 2020**

## **Safeguarding**

St Faith's have continued to follow the Safeguarding Guidelines given by the Church of England. A small committee share this responsibility and report to the PCC at the bi-monthly meetings. Their role is to ensure that any activities which are organised by members of St Faith's are held in protective and supportive environments.

Our commitment to the safeguarding of **Children and Vulnerable Adults** is kept up to date by ensuring that anyone working in these capacities have the Disbarring and Disclosure Service (DBS) certificate, have 2 references and have completed the initial training which is now online and readily accessible.

We further ensure that:

- The Safeguarding Policy is presented to PCC annually and is approved by the Vicar and Church Wardens (this is displayed publicly in the South Porch).
- All DBS certificates must be renewed every 5 years.
- All Volunteers, PCC members and the Ministry Team attend training which is renewable every 3 years.
- Anyone with a long-term booking in the Centre have their own Safeguarding policies and that ours is shared with them.

This is an important area of the church life. Please feel free to ask any of the Safeguarding Committee if you would like to know more.

Margaret Hunt

## **Sunshine and Showers**

With three members of our congregation having babies in the summer of 2020, it was felt there was a need for a support group for new parents. A new Bumps and Babes group started in October and is arguably the best thing that has happened in the children and families ministry. Meeting weekly at 11am on a Tuesday, the group provided a hot drink, and some much-needed contact and support for new mums. As a support group, up to 6 people with non-mobile babies could meet in a Covid safe environment. Within the guidelines the group could not simply be peer support and there had to be some input. Becca has used 6 sessions on the senses, the value of music and reading, some ideas from the Wonderfully Made Course and some material on love languages, all of which she has researched and taken from the internet and written herself.

Thanks to those members of the congregation who made the circular mats that the parents are able to pop their babies on. This is an easy group to keep socially distanced and so we could chat and exchange ideas in comfort.

Becca set this up with a private Facebook group and in-person and it has been very popular. The group also ran over Zoom, but was less popular, but still valuable.

Some Parents' Feedback:

- "Becca created a wonderful Covid safe baby group for new mums struggling in the pandemic and I can honestly say it was the highlight of my week. Being a new mum in a pandemic has been incredibly hard and having a group open where you can go and feel safe and talk about all sorts has been ideal. Not only has it helped me but it's been key for my little boy to interact (at a distance) with other babies. I would recommend this group time and time again and I'm honestly so grateful Becca was able to work around Covid and work her magic." **Timnah**
- "The group has been a lifeline for me! I started coming when there was the mini November lock down and my older kids were at school and husband at work. It was such an isolating time so having this group to go to meant a lot - having support and being able to relate to other new mums. So grateful to have St. Faith's to come to when so much else was closed." **Louise**

Becca Chamberlain

## **Women4Women in Lee**

*Women4Women in Lee* has gone from strength to strength in 2020, despite lockdown.

On 14<sup>th</sup> March, we held a tea and cake event to mark International Women's Day. Around 50 women attended, even though it was just days before lockdown started. The event was opened by the then Mayor of Gosport, Councillor Kathleen Jones. Kerry Snuggs from *Acts of Kindness* and Julie Caldwell from *Hampshire Library Services* both talked about what their organisations were doing locally.

This was a 'soft' launch for our organization and we gathered ideas about how to develop from those attending and also asked people to vote on the name of our group. (You can see which name won!) It was an uplifting event and we were also delighted to raise around £250 for a local domestic abuse charity. As a small group, we are keen to work with other partners, and as lockdown kicked in, some of us were able to work with *Acts of Kindness* to deliver much needed provisions to isolated local people. Others reached out in their own locations to those who were similarly in need.

As lockdown proceeded, like so many other organisations, we got the hang of Zoom and resumed regular meetings. We used this quieter time to think about how we wanted to grow and out of this came our vision statement:

**Our vision** is to bring together women of all ages and stages of life in Lee-on-the-Solent, growing community and combating loneliness, supporting each other and reaching out to those in need.

This is expressed in our strapline, *Growing Community, Empowering Women*.

We also planned some ways to realise our vision. During 2020, this was delivered through some simple 'pop-up' activities aimed at reaching out to other members of the church and local community, both women and men, such as delivering sparklers to people on their own for New Year. You can read about these, and how they have developed in 2021, on our website set up this year: <https://www.stfaithslee.org/women4women/>

We were delighted to receive some seed funding from The Wates Group Construction Company, which has enabled us to finance our activities so far. We will continue to look at funding opportunities as they arise so that we can be inclusive as well as offer practical support where needed.

Women4Women is an exciting group, full of enthusiasm to reach out to people in our community. If you think you would like to join us, please do get in touch at [women4women@stfaithslee.org.uk](mailto:women4women@stfaithslee.org.uk).

## **Wreath-making Event**

We were able to arrange a socially distanced Wreath Making evening on 14<sup>th</sup> December, in the church. People were able to book places over Eventbrite and the event was £15 per person. We advertised initially to 'Rainbow Toddlers' and 'Sunshine and Showers' parents, and then to the wider community. We had a good attendance.

We provided mulled wine and mulled apple juice and people enjoyed a festive evening, with many commenting how nice it was to be able to go out and do something in-person with other people. A number of people who attended had not been to the church before and it was a great way to invite them in.

We had also planned to run the event online if necessary, with people collecting their resources on the Sunday afternoon, but thankfully we were able to meet in person.

Thanks to Roy Brammall who provided most of the greenery and to flower team for their support, especially Margaret Hunt and those who attended on the evening.

Becca Chamberlain & Margaret Hunt

**[www.stfaithslee.org.uk](http://www.stfaithslee.org.uk)**  
**[www.stfaithsparishcentre.org.uk](http://www.stfaithsparishcentre.org.uk)**

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
ST FAITH'S LEE ON THE SOLENT**

**Registered Charity No 1150119**

**St Faith's Church and Parish Centre Lee on the Solent in the Diocese of  
Portsmouth**

**Financial Statements for the year ending 31 December 2020**

**Vicar**

Rev. Dr. Paul Chamberlain

**Treasurer**

Colin Skinner

**Independent Examiner**

Peter Nicholls  
PN Independent Examinations

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## **Introduction to the Financial Statements for St Faith's Church and Parish Centre for the year ended 31 December 2020.**

### **Financial review**

We are all only too aware of the impact that the Covid 19 pandemic has had on our lives as individuals and as a Church. 2020 was difficult for the Church in financial terms too.

Having expended considerable funds on improving the facilities offered by the parish centre in the very first part of 2020, the centre itself had to close for much of the year. This not only affected our own staff team who we had to place on furlough for varying periods of time throughout the year, (furlough receipts are shown in the income analysis as 'JRS receipts'), but also affected the many users who pay to use the Centre, some of whom found their small businesses suddenly unable to operate. The result is that the parish centre income reduced by approximately £26k. Please see below for more details on the parish centre deficit.

In terms of the Church, we are grateful to the many members of the congregation who give regularly to the life of the Church and who have continued to do so throughout the pandemic. The financial outcome for the Church's general fund is set out below but was broadly in line with our budget forecast at the start of the year.

This means we were in deficit and did not cover our running costs from our income in 2020, a position made worse by not being able to hold our usual fund-raising events and having to subsidise losses in the parish centre.

Overall, there has been a net reduction in the Church's funds of £60,714.

We begin 2021 with some real challenges. At the time of writing the parish centre remains closed, and the PCC have had to make the difficult decision to expend most of our free reserves on essential repairs and maintenance of the exterior fabric of the Church building. The task of balancing our books in revenue terms is even more urgent and the PCC are considering various options.

Our accounting policies are detailed in the notes to the accounts and are compliant with Charity law. We continue to use bespoke software for Financial Co-ordination (FC4) as recommended by the Church of England. Gift Aid is collated using a complementary package called Donations Co-Ordinator 7 (DC7).

### **Reserves policy**

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months unrestricted payments. This is approximately equivalent to £50,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The funds viewed as constituting our reserves are detailed below. There are no free reserves in the general fund.

The funds in designated and restricted funds are retained for the purposes detailed below. It is our policy to invest as much of our cash resources as we can in the CCLA Church of England Deposit Funds.

### **Finance team**

The finances of the Church and Parish Centre continue to be run as a team effort. In brief the team who help and support myself as treasurer are:

#### **Neil Rowe**

Neil was the treasurer until May 2020. He continued to hold responsibility for payroll until October and remains available to provide support to the treasurer and finance committee as needed. I am grateful to Neil for his help and involvement.

#### **Richard Froude**

Richard processes the day to day book-keeping transactions. He also devises the rotas for the weekly volunteer team who count the Church's money and pay it in to the bank.

#### **David Honour**

David continues to help the Team in vetting and enabling day to day payments to our various service-providers and reimbursements to our various volunteers.

#### **Peter and Penny Murrells**

Peter and Penny carry out our Gift Aid co-ordination and claiming.

In addition, Cliff Rook, Rita Morgan and Mike Shrives as Churchwardens, Luke Marshall as PCC Lay Chair, and Paul Chamberlain - are members of the finance committee.

We remain particularly grateful to the team of volunteers who count and bank the Church's money each week.

My sincere thanks and appreciation to all the team who volunteer considerable time and energy in helping to run the finances of both the Church and Parish Centre.

**Colin Skinner**  
**Treasurer**

## **The accounting statements**

Charity accounts must be prepared in accordance with charity law. The Charities Act 2011 requires accounts to be prepared in line with the current Statement of Recommended Practice (SORP).

The accounts are managed using a software system – Finance Co-ordinator 4 – which is recommended by the Church of England. It enables detailed analysis to take place and can produce a wide variety of reports compliant with statutory requirements

The accounting policies are detailed in the notes to the accounts.

## **The Church's funds explained.**

The Church's funds and their respective income, expenditure, transfers in and out and balances are detailed in the fund movement summary on page 14.

Fund types and 'legal' purposes are explained in the accounting policies section of this report.

A brief description of the Church's various funds is set out below and on the following pages.

## **Unrestricted funds**

### ***General Fund***

This fund contains funds which are either donated or generated for the general operation of the Church. Use of its money is decided by the Finance committee and PCC.

On a day to day running basis there was a deficit for 2020 of £23,560 in the general fund after transferring £5,379 (5% of our giving income) to the away giving fund (see page 5).

The original budget for 2020 was for a deficit of £21,508. If the Church had been able to host the summer fete and Christmas fayre events during the year, the outcome would have been better than budget. The general fund has also had to subsidise the parish centre improvement project to the value of £14,340 in the year. It is envisaged this will be repaid when trading resumes, and surpluses are once again generated by the centre.

At the year end the General Fund balance stood at £130,095, a reduction of £37,843 on the 2019 balance of £167,938.



## **Designated funds**

### ***Away Giving Fund***

A fund created in 2018 to provide greater transparency over the amounts set aside for the Church's charitable giving.

After the transfer noted above under the general fund the Away Giving fund balance stands at £5,379 which will be dispersed as soon as practically possible.

### ***Bulson interest fund***

This fund receives the interest from the Bulson Shares and can be designated by the PCC for any use. This fund is considered as one of our reserves in support of our reserve policy.

### ***Church in your hands***

The PCC have now designated this fund for the resourcing of our children's and youth/young people's work. As such the fund has now been closed and the monies transferred to the Children and Youth Fund.

### ***KJS door fund***

This fund arose through a donation from a former member of the ministry team and has been designated by the PCC for the renewal of the Church's doors. It can be used for other purposes in consultation with the donor.

### ***Parish Centre repair fund***

This fund has been used to facilitate the costs and transactions for improving the parish centre. These amounted to £41,471 in 2020 with a small 5% retention due on the building element of these works in 2021. These costs were met by transfers from the parish centre and general funds. The fund had a nil balance at the end of 2020.

### ***Parish Centre fund***

This designated fund facilitates the income and expenditure associated with running the Parish Centre. In the year, a deficit of £11,663 was incurred mainly due the closure of the centre caused by the pandemic. After transferring just over £24k to the parish centre repair fund the parish centre fund balance at the year end is £3,195. It is anticipated that with the lifting of restrictions later in 2021, the fund will return to operating in surplus.

### ***Parish Centre Furniture fund***

This fund holds the value of the chairs for the Parish Centre. The chairs are being depreciated over a 5 year period on a straight line basis and a depreciation charge has been made to the fund of £1,143. The value of the chairs is shown in the balance sheet at £1,144.

### ***Reserve fund***

This is held in reserve to meet unforeseen contingencies and supports our reserves policy.

### ***Reserve fund Bulson shares***

This investment held on our behalf by Portsmouth Diocese at CCLA fund management, is invested in the Church of England Fixed Interest Securities Fund. Interest is received quarterly and paid in to the Bulson Interest fund above. The Capital value showed an increase in the year of £1,172. It can be used for any purpose at the PCC's discretion and has in the past been used to help pay the parish share. It supports our reserves policy.

### ***Rainbow Toddlers Fund***

Income generated by the Rainbow Toddlers group was in earlier years included as part of the Parish Centre income. In 2016 a separate fund was established for these funds so they could be designated for the benefit of the group.

## **Restricted Funds**

### ***Cuppa and Company***

This fund housed a donation used to support the outreach of the cuppa and company team. This fund will be closed when exhausted and ongoing support if required will be paid for by the general fund.

### ***Christmas Lunch Fund***

Monies donated for the Christmas Lunch hosted at St Faith's were in earlier years held in our 'agency accounts' as they were not technically part of the Church finances. In 2018 the event was part of the Church's outreach and therefore these monies have been moved to a new restricted fund for this purpose. Because of the pandemic no lunch was hosted in 2020. The amount carried forward as at 31 December 2020 is £634.94.

### ***TH door fund***

This donation and the accompanying gift aid have been restricted for the installation of new doors and their ongoing maintenance by a member of the church. This work forms part of the ongoing re-ordering plans being considered by the fabric committee and PCC.

### ***Fabric Fund***

The fabric fund facilitates the renewing and repair of the fabric of the Church, and is funded by transfers from the general fund when required and by restricted donations from donors. It is the Church's policy that legacy receipts are also credited to this fund.

The fabric fund has a balance of £37,346 at the year-end following receipt of a legacies during the year. These funds will be spent in 2021 on external repairs to the Church fabric.

### ***Flower Fund***

This fund receives donations from Church members towards the cost of flowers as well as fees for the cost of flowers at weddings.

### ***Friends of St Faith fund***

This fund receives donations from church members – 'friends' and fundraising proceeds from events held. Projects paid for from this fund are considered and actioned by the friends committee.

### ***Llewelyn Jones Grave Trust fund***

This fund can only be used to maintain the Llewelyn Jones memorial in the church grounds. This fund received monies from the maturity of a War stock investment held by the Diocese as custodian trustee.

### ***Organ fund***

The fund is not currently in operation with the cost of maintenance and tuning of the organ paid for from the general fund. At the year end the fund balance was £0.54p. The fund has been closed and the balance transferred to the music fund.

### ***Children and Youth Fund***

This fund was originally the Conques Pilgrimage fund and used to pay the cost of young church members who needed help with the travel costs at the time of the Conques pilgrimage. The fund has no current use for that purpose and the PCC has permission to use this fund in support of other children's and youth ministry work in the Church. The fund has been renamed as such and the balance of the Church in your hands fund transferred to it.

### ***Choir Robes Fund***

This fund was established to finance the purchase of choir robes by way of an appeal to the congregation.

### ***Music Fund***

This fund is used to finance the purchase of new music, resources and external musicians for special events and services. It has been generously supported by donations from the congregation, and in 2020, choir wedding fees.

### ***Women4women in Lee Fund***

This fund created in 2020 is to support the activities of the fund's committee in their ministry to vulnerable women in Lee. The fund received an initial £500 donation from Waites Construction Ltd.

## **Endowment Funds**

### ***Bulson endowment fund***

This fund represents the build cost of the Bulson Hall and is held in the form of the fixed asset of the Bulson Hall in the Church's accounts. The value of the fund was written down substantially in 2017 and continues to reduce with a depreciation policy now in place for the asset represented by this fund.

## **Independent Examiner's Report to the Trustees of St Faith's Church, Lee-on-the-Solent.**

I report on the accounts of the Charity for the year ended 31 December 2020 which are set out on pages 12-21.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees for any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than in any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

P A Nicholls MBE MAAT  
5 Nursery Road  
Havant  
Hants PO9 3BG

10 March 2021

## **Notes to the Accounts**

### **1 Accounting Policies**

#### ***Basis of financial statements***

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They are prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

#### ***Fund accounting***

*Endowment funds* are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

*Restricted funds* comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

*Unrestricted funds* are income funds which are to be spent on the PCC's general purposes.

*Designated funds* are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only.

#### ***Incoming resources***

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable. Dividends are accounted when declared receivable,

interest as and when accrued by the payer.

All incoming resources are accounted for gross.

### ***Resources expended***

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid is paid in twelve equal installments and paid over when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

### ***Fixed assets***

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time).

Assets are generally written off on acquisition and not valued in the financial statements.

The Bulson Hall had been valued at build cost and not depreciated over time. After seeking professional advice the PCC took advice to depreciate our Bulson Hall asset over a period of 50 years. A baseline date of the year 2000 has been used to begin the 50-year period of write down with an annual depreciation charge of £7,700.

A summary schedule of the fixed asset movement for the Bulson Hall and furniture is can be seen on page 16.

Investments are shown at market value at 31 December 2020.

## **2 Statement of Financial Activity (SOFA)**

Where headings and sub-headings are shown in the SOFA, these correspond to the analysis of income and expenditure (pages 17 and 18 ) where a breakdown of the SOFA headings can be found.

## **3 Balance Sheet**

The alignment of asset and cash balances shown in the balance sheet to the Church's funds can be found in the 'Statement of Assets and Liabilities showing funding alignment' on pages 19 to 21.

# St. Faith's Church Lee-on-the-Solent

## Statement of Financial Activities

For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>						
Donations and legacies	130,621.41	483.36	25,771.58	—	156,876.35	176,614.21
Income from charitable activities	2,938.09	580.50	50.00	—	3,568.59	6,441.85
Other trading activities	1,018.44	16,503.74	1,311.85	—	18,834.03	57,558.27
Investments	247.16	1,625.18	100.46	—	1,972.80	2,837.52
Other income	1,199.29	4,597.48	—	—	5,796.77	—
<b>Total income and endowments:</b>	<b>136,024.39</b>	<b>23,790.26</b>	<b>27,233.89</b>	<b>—</b>	<b>187,048.54</b>	<b>243,451.85</b>
<b>Expenditure on:</b>						
Raising funds	276.18	2,951.65	160.24	—	3,388.07	5,963.68
Expenditure on charitable activities	153,669.48	77,070.49	4,211.34	—	234,951.31	197,123.11
Other expenditure	260.00	2,635.81	—	7,700.00	10,595.81	13,067.18
<b>Total expenditure on:</b>	<b>154,205.66</b>	<b>82,657.95</b>	<b>4,371.58</b>	<b>7,700.00</b>	<b>248,935.19</b>	<b>216,153.97</b>
<b>Net income / (expenditure)</b>	<b>(18,181.27)</b>	<b>(58,867.69)</b>	<b>22,862.31</b>	<b>(7,700.00)</b>	<b>(61,886.65)</b>	<b>27,297.88</b>
<b>Transfers</b>						
Gross transfers between funds - in	30,140.55	61,228.44	31,627.55	—	122,996.54	18,602.45
Gross transfers between funds - out	(49,802.29)	(40,063.40)	(33,130.85)	—	(122,996.54)	(18,602.45)
<b>Net income / (expenditure)</b>	<b>(37,843.01)</b>	<b>(37,702.65)</b>	<b>21,359.01</b>	<b>(7,700.00)</b>	<b>(61,886.65)</b>	<b>27,297.88</b>
<b>Other recognised gains / losses</b>						
Gains / losses on investment assets	—	1,172.12	—	—	1,172.12	726.38
<b>Net movement in funds</b>	<b>(37,843.01)</b>	<b>(36,530.53)</b>	<b>21,359.01</b>	<b>(7,700.00)</b>	<b>(60,714.53)</b>	<b>28,024.26</b>
<b>Reconciliation of funds</b>						
<b>Total funds brought forward</b>	<b>167,938.21</b>	<b>116,939.33</b>	<b>44,992.47</b>	<b>231,000.00</b>	<b>560,870.01</b>	<b>532,845.75</b>
<b>Total funds carried forward</b>	<b>130,095.20</b>	<b>80,408.80</b>	<b>66,351.48</b>	<b>223,300.00</b>	<b>500,155.48</b>	<b>560,870.01</b>



**St. Faith's Church Lee-on-the-Solent**  
**Statement of Financial Activities - summary**  
**For the period from 01 January 2020 to 31 December 2020**

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Total income</b>	<b>136,024.39</b>	<b>23,790.26</b>	<b>27,233.89</b>	<b>—</b>	<b>187,048.54</b>	<b>243,451.85</b>
<b>Total expenditure</b>	<b>154,205.66</b>	<b>82,657.95</b>	<b>4,371.58</b>	<b>7,700.00</b>	<b>248,935.19</b>	<b>216,153.97</b>
Gains / losses on investment assets	—	1,172.12	—	—	1,172.12	726.38
<b>Net income / (expenditure) resources before transfer</b>	<b>(18,181.27)</b>	<b>(57,695.57)</b>	<b>22,862.31</b>	<b>(7,700.00)</b>	<b>(60,714.53)</b>	<b>28,024.26</b>
Gross transfers between funds - in	30,140.55	61,228.44	31,627.55	—	122,996.54	18,602.45
Gross transfers between funds - out	(49,802.29)	(40,063.40)	(33,130.85)	—	(122,996.54)	(18,602.45)
<b>Net movement in funds</b>	<b>(37,843.01)</b>	<b>(36,530.53)</b>	<b>21,359.01</b>	<b>(7,700.00)</b>	<b>(60,714.53)</b>	<b>28,024.26</b>
<b>Total funds brought forward</b>	<b>167,938.21</b>	<b>116,939.33</b>	<b>44,992.47</b>	<b>231,000.00</b>	<b>560,870.01</b>	<b>532,845.75</b>
<b>Total funds carried forward</b>	<b>130,095.20</b>	<b>80,408.80</b>	<b>66,351.48</b>	<b>223,300.00</b>	<b>500,155.48</b>	<b>560,870.01</b>
Unrestricted						
General fund	130,095.20	—	—	—	130,095.20	167,938.21
Designated						
Away Giving	—	5,379.00	—	—	5,379.00	5,734.95
Bulson Interest Fund	—	15,036.40	—	—	15,036.40	13,810.00
Church In Your Hands	—	—	—	—	—	1,662.72
Door KJS Fund	—	5,000.00	—	—	5,000.00	5,000.00
Parish Centre Fund	—	3,195.92	—	—	3,195.92	38,951.74
Parish Centre Furniture Fund	—	1,144.21	—	—	1,144.21	2,288.11
Rainbow Toddlers	—	3,315.60	—	—	3,315.60	3,702.39
Reserve Fund	—	12,432.16	—	—	12,432.16	12,056.03
Reserve Fund Bulson Shares	—	34,905.51	—	—	34,905.51	33,733.39
Restricted						
Children and Youth Fund	—	—	3,049.40	—	3,049.40	1,866.02
Choir Robes	—	—	13.50	—	13.50	13.50
Christmas Lunch	—	—	634.94	—	634.94	544.94
Cuppa and Company	—	—	26.53	—	26.53	26.53
Fabric Fund	—	—	37,346.87	—	37,346.87	14,538.88
Flower Fund	—	—	1,099.35	—	1,099.35	1,028.13
Friends of St Faiths	—	—	6,852.70	—	6,852.70	10,196.48
Llywelyn Jones Grave Trust	—	—	1,021.13	—	1,021.13	1,019.46
Music Fund	—	—	262.98	—	262.98	454.92
Organ Fund	—	—	—	—	—	0.55
TH Door Fund	—	—	15,393.87	—	15,393.87	15,303.06
Women4women in Lee	—	—	650.21	—	650.21	—
Endowment						
Bulson Investment Fund	—	—	—	223,300.00	223,300.00	231,000.00

# St. Faith's Church Lee-on-the-Solent

## Fund Movement by Type

For the Period 1 January 2020 – 31 December 2020

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
<b>Unrestricted</b>							
General Fund	167,938.21	136,024.39	154,205.66	(19,661.74)	—	—	130,095.20
<b>Sub-totals</b>	<b>167,938.21</b>	<b>136,024.39</b>	<b>154,205.66</b>	<b>(19,661.74)</b>	<b>—</b>	<b>—</b>	<b>130,095.20</b>
<b>Designated</b>							
Away Giving Fund	5,734.95	—	5,734.95	5,379.00	—	—	5,379.00
Bulson Interest Fund	13,810.00	1,205.86	—	20.54	—	—	15,036.40
Church In Your Hands	1,662.72	223.36	303.45	(1,582.63)	—	—	—
KJS Door Fund	5,000.00	—	—	—	—	—	5,000.00
Parish Cent Furn Fund	2,288.11	—	1,143.90	—	—	—	1,144.21
Parish Cent Rep & Imp Fund	—	—	41,471.07	41,471.07	—	—	—
Parish Centre Fund	38,951.74	21,274.41	32,907.29	(24,122.94)	—	—	3,195.92
Rainbow Toddlers Fund	3,702.39	710.50	1,097.29	—	—	—	3,315.60
Reserve Fund	12,056.03	376.13	—	—	—	—	12,432.16
Reserve Fund Bul Shs	33,733.39	—	—	—	1,172.12	—	34,905.51
<b>Sub-totals</b>	<b>116,939.33</b>	<b>23,790.26</b>	<b>82,657.95</b>	<b>21,165.04</b>	<b>1,172.12</b>	<b>—</b>	<b>80,408.80</b>
<b>Restricted</b>							
Child & Youth Fund	1,866.02	5.18	411.16	1,589.36	—	—	3,049.40
Choir Robes Fund	13.50	—	—	—	—	—	13.50
Christmas Lunch Fund	544.94	90.00	—	—	—	—	634.94
Cuppa and Co. Fund	26.53	—	—	—	—	—	26.53
Defibrillator Fund	—	—	—	—	—	—	—
Fabric Fund	14,538.88	22,969.76	161.94	0.17	—	—	37,346.87
Flower Fund	1,028.13	120.00	48.78	—	—	—	1,099.35
Friends of St Faith's Fund	10,196.48	3,190.16	3,414.92	(3,119.02)	—	—	6,852.70
LJGT - Llywelyn Jones	1,019.46	1.20	—	0.47	—	—	1,021.13
Grave Trust	—	—	—	—	—	—	—
Music Fund	454.92	130.00	322.49	0.55	—	—	262.98
Organ Fund	0.55	—	—	(0.55)	—	—	—
TH Door Fund	15,303.06	65.09	—	25.72	—	—	15,393.87
Women4women in Lee Fund	—	662.50	12.29	—	—	—	650.21
<b>Sub-totals</b>	<b>44,992.47</b>	<b>27,233.89</b>	<b>4,371.58</b>	<b>(1,503.30)</b>	<b>—</b>	<b>—</b>	<b>66,351.48</b>
<b>Endowment</b>							
Bulson Investment Fund	231,000.00	—	7,700.00	—	—	—	223,300.00
<b>Sub-totals</b>	<b>231,000.00</b>	<b>—</b>	<b>7,700.00</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>223,300.00</b>
<b>Totals</b>	<b>560,870.01</b>	<b>187,048.54</b>	<b>248,935.19</b>	<b>—</b>	<b>1,172.12</b>	<b>—</b>	<b>500,155.48</b>

# St. Faith's Church Lee-on-the-Solent

## Balance sheet As at: 31 December 2020

	General Fund	Designated Funds	Restricted Funds	Endowment Funds	At 31/12/2020 £	At 31/12/2019 £
<b>Fixed assets</b>						
Tangible assets	—	1,144.21	—	223,300.00	224,444.21	233,288.11
Investments	—	34,905.51	—	—	34,905.51	33,733.39
<b>Fixed assets</b>	<b>—</b>	<b>36,049.72</b>	<b>—</b>	<b>223,300.00</b>	<b>259,349.72</b>	<b>267,021.50</b>
<b>Current assets</b>						
Debtors	2,883.70	—	1,581.25	—	4,464.95	15,296.55
Cash at bank and in hand	127,211.50	44,359.08	65,310.93	—	236,881.51	279,907.24
<b>Current assets</b>	<b>130,095.20</b>	<b>44,359.08</b>	<b>66,892.18</b>	<b>—</b>	<b>241,346.46</b>	<b>295,203.79</b>
<b>Liabilities</b>						
Creditors: amounts falling due within one year	—	—	540.70	—	540.70	1,355.28
<b>Net current assets less current liabilities</b>	<b>130,095.20</b>	<b>44,359.08</b>	<b>66,351.48</b>	<b>—</b>	<b>240,805.76</b>	<b>293,848.51</b>
<b>Total assets less current liabilities</b>	<b>130,095.20</b>	<b>80,408.80</b>	<b>66,351.48</b>	<b>223,300.00</b>	<b>500,155.48</b>	<b>560,870.01</b>
<b>Total net assets less liabilities</b>	<b>130,095.20</b>	<b>80,408.80</b>	<b>66,351.48</b>	<b>223,300.00</b>	<b>500,155.48</b>	<b>560,870.01</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
Unrestricted - General fund	130,095.20	—	—	—	130,095.20	167,938.21
<b>Designated</b>						
Designated - Away Giving	—	5,379.00	—	—	5,379.00	5,734.95
Designated - Reserve Fund Bulson Shares	—	34,905.51	—	—	34,905.51	33,733.39
Designated - Bulson Interest Fund	—	15,036.40	—	—	15,036.40	13,810.00
Designated - Church In Your Hands	—	—	—	—	—	1,662.72
Designated - Door KJS Fund	—	5,000.00	—	—	5,000.00	5,000.00
Designated - Parish Centre Furniture Fund	—	1,144.21	—	—	1,144.21	2,288.11
Designated - Parish Centre Repair & Improvement	—	—	—	—	—	—
Designated - Parish Centre Fund	—	3,195.92	—	—	3,195.92	38,951.74
Designated - Rainbow Toddlers	—	3,315.60	—	—	3,315.60	3,702.39
Designated - Reserve Fund	—	12,432.16	—	—	12,432.16	12,056.03
<b>Restricted</b>						
Restricted - Children and Youth Fund	—	—	3,049.40	—	3,049.40	1,866.02
Restricted - Gift Day 2019	—	—	—	—	—	—
Restricted - Llywelyn Jones Grave Trust	—	—	1,021.13	—	1,021.13	1,019.46
Restricted - Music Fund	—	—	262.98	—	262.98	454.92
Restricted - Organ Fund	—	—	—	—	—	0.55
Restricted - Shed Fund	—	—	—	—	—	—
Restricted - TH Door Fund	—	—	15,393.87	—	15,393.87	15,303.06
Restricted - women4women in Lee	—	—	650.21	—	650.21	—
Restricted - Choir Robes	—	—	13.50	—	13.50	13.50
Restricted - Christmas Lunch	—	—	634.94	—	634.94	544.94
Restricted - Cuppa and Company	—	—	26.53	—	26.53	26.53
Restricted - Defibrillator Fund	—	—	—	—	—	—
Restricted - Fabric Fund	—	—	37,346.87	—	37,346.87	14,538.88
Restricted - Flower Fund	—	—	1,099.35	—	1,099.35	1,028.13
Restricted - Friends of St Faiths	—	—	6,852.70	—	6,852.70	10,196.48
Restricted - GAMP	—	—	—	—	—	—
<b>Endowment</b>						
Endowment - Bulson Investment Fund	—	—	—	223,300.00	223,300.00	231,000.00
<b>Funds of the church</b>	<b>130,095.20</b>	<b>80,408.80</b>	<b>66,351.48</b>	<b>223,300.00</b>	<b>500,155.48</b>	<b>560,870.01</b>

23/3/2021

Approved by the Parochial Church Council on .....and signed on its behalf by

The Reverend Dr Paul Chamberlain.....P. Chamberlain

**St Faith's Church Lee-on-the Solent**  
**Tangible Fixed Asset summary 31 December 2020**

<b>Tangible Fixed Assets</b>	<b>Buildings</b>	<b>Furniture</b>	<b>Total</b>
<b>Cost</b>			
As at 1 January 2020	385,000.00	5,719.81	390,719.81
Additions			0.00
As at 31 December 2020	<u>385,000.00</u>	<u>5,719.81</u>	<u>390,719.81</u>
<b>Depreciation</b>			
As at 1 January 2020	154,000.00	3,431.70	157,431.70
Charge for the year	7,700.00	1,143.90	8,843.90
As at 31 December 2020	<u>161,700.00</u>	<u>4,575.60</u>	<u>166,275.60</u>
<b>Net book Value</b>			
As at 31 December 2020	<u>223,300.00</u>	<u>1,144.21</u>	<u>224,444.21</u>
As at 31 December 2019	<u>231,000.00</u>	<u>2,288.11</u>	<u>233,288.11</u>

**St. Faith's Church Lee-on-the-Solent**

**Analysis of income and expenditure**

**1 January 2020 to 31 December 2020**

	Unrestricted	Designated	Restricted	Endowment	Total 2020	Total 2019
<b>Income and endowments</b>						
<b><i>Donations and legacies</i></b>						
Planned Giving	40,111.00	—	—	—	40,111.00	37,418.00
Parish Giving Scheme	60,887.15	—	—	—	60,887.15	55,160.17
On line Donations	1,354.70	—	130.00	—	1,484.70	—
Gift Day Donations	—	—	—	—	—	12,867.50
Friends donations	—	—	1,671.00	—	1,671.00	1,674.00
Loose plate collections	2,837.91	—	—	—	2,837.91	9,464.84
Church In Your Hands	—	223.36	—	—	223.36	200.00
One-off Gift Aid gifts	1,270.00	—	30.00	—	1,300.00	10,475.00
Donations appeals etc	1,304.80	130	740.00	—	2,174.80	3,108.06
Tax recovered on Gift Aided Donations	8,928.62	—	1,581.25	—	10,509.87	15,296.55
Gift Aid Parish Giving Scheme	13,927.23	—	—	—	13,927.23	13,135.06
Gift Aid 2018 Adjustment	—	—	—	—	—	1,315.03
Legacies	—	—	21,619.33	—	21,619.33	16,500.00
Other funds generated	—	130	—	—	130.00	—
<b><i>Donations and legacies Totals</i></b>	<b>130,621.41</b>	<b>483.36</b>	<b>25,771.58</b>	<b>—</b>	<b>156,876.35</b>	<b>176,614.21</b>
<b><i>Income from charitable activities</i></b>						
Fees for Weddings	1,226.00	—	50	—	1,276.00	1,270.00
Fees for Funerals	1,664.09	—	—	—	1,664.09	3,422.00
Duplicate Wedding Certificate	48	—	—	—	48	26
Rainbow Toddlers	—	580.5	—	—	580.5	1,723.85
<b><i>Charitable activities Totals</i></b>	<b>2,938.09</b>	<b>580.5</b>	<b>50</b>	<b>—</b>	<b>3,568.59</b>	<b>6,441.85</b>
<b><i>Other trading activities</i></b>						
Donations & Fees for Flowers	—	—	120	—	120	665.3
Summer Fete	—	—	—	—	—	3,804.94
Christmas Fayre	—	—	—	—	—	79.8
Other Fund Raising Events	617.79	—	1,191.85	—	1,809.64	5,201.55
Live Nativity	—	—	—	—	—	3,121.47
Risograph recharge	400.65	—	—	—	400.65	592.11
Church Lettings	—	—	—	—	—	963.75
Bulson Hall Lettings	—	11,418.10	—	—	11,418.10	29,049.43
Lowry Room Lettings	—	4,681.54	—	—	4,681.54	12,650.61
After Church Coffee	—	404.1	—	—	404.1	1,408.47
PRS/PPL	—	—	—	—	—	20.84
<b><i>Other trading activities Totals</i></b>	<b>1,018.44</b>	<b>16,503.74</b>	<b>1,311.85</b>	<b>—</b>	<b>18,834.03</b>	<b>57,558.27</b>
<b><i>Investments</i></b>						
Bank Interest	247.16	1,625.18	100.46	—	1,972.80	2,837.52
<b><i>Investments Totals</i></b>	<b>247.16</b>	<b>1,625.18</b>	<b>100.46</b>	<b>—</b>	<b>1,972.80</b>	<b>2,837.52</b>
<b><i>Other income</i></b>						
JRS receipts Church	1,199.29	—	—	—	1,199.29	—
JRS receipts Parish Centre	—	4,597.48	—	—	4,597.48	—
<b><i>Other income Totals</i></b>	<b>1,199.29</b>	<b>4,597.48</b>	<b>—</b>	<b>—</b>	<b>5,796.77</b>	<b>—</b>
<b>Income and endowments</b>	<b>136,024.39</b>	<b>23,790.26</b>	<b>27,233.89</b>	<b>—</b>	<b>187,048.54</b>	<b>243,451.85</b>
<b>Grand totals</b>						

**Expenditure****Raising funds**

	Unrestricted	Designated	Restricted	Endowment	Total 2020	Total 2019
Online Donation Fees	26.18	—	12.29	—	38.47	—
Costs of fetes & other events	—	—	147.95	—	147.95	2,644.34
Summer Fete Costs	—	—	—	—	—	524
Live Nativity Costs	250	—	—	—	250	1,354.22
Salary Apportioned to Raising Funds	—	2,951.65	—	—	2,951.65	—
PPL/PRS	—	—	—	—	—	1,441.12

**Raising funds Totals**

276.18	2,951.65	160.24	—	3,388.07	5,963.68
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**Expenditure on charitable activities**

Giving relief and development agencies	—	5,734.95	—	—	5,734.95	7,554.85
Home mission	—	—	—	—	—	30
Ministry parish share	115,936.96	—	—	—	115,936.96	109,880.00
Fees paid to retired Clergy	—	—	—	—	—	19
Church Salaries	7,966.59	—	—	—	7,966.59	8,411.19
Parish Centre Salaries	—	16,743.97	—	—	16,743.97	17,802.11
Payroll Administration Fees	879.8	—	—	—	879.8	623.4
NEST Pension Employer Contribs Church	194.62	—	—	—	194.62	277.35
NEST Pension Fund Employer Contribs PC	—	470.37	—	—	470.37	538.5
Vicar's Expenses	464.15	—	—	—	464.15	904.81
Curate's Expenses	833.64	—	—	—	833.64	1,566.31
Church Flowers	—	—	48.78	—	48.78	919.87
Altar Requisites	634.76	—	—	—	634.76	2,356.01
Icango Bus Hire	—	—	100	—	100	103.75
Water rates - vicarage	286.59	—	—	—	286.59	305.73
Vicar's telephone	179.43	—	—	—	179.43	—
Education	95	122.5	—	—	217.5	476.85
Parish training and mission	—	—	—	—	—	315.75
Youth resources	11.64	1,118.54	407.46	—	1,537.64	320.34
Church running - insurance	1,975.98	—	—	—	1,975.98	1,899.18
Church office - telephone	96.98	—	—	—	96.98	—
Church Office - Risograph	2,552.42	—	—	—	2,552.42	5,045.02
Church Office - Computers & Equipment	575.27	—	—	—	575.27	—
IT resources - purchases and maintenance	410.04	69.36	—	—	479.4	—
CCLI	795.47	—	—	—	795.47	657.95
Organist & Musician Fees	8,267.00	—	75	—	8,342.00	8,468.00
Organ / piano tuning	506	—	—	—	506	670.8
Music Purchases	—	—	147.49	—	147.49	1,317.76
Church maintenance	2,915.93	—	1,607.29	—	4,523.22	2,437.18
Cleaning	—	—	—	—	—	80
Parish Centre Maintenance	—	2,138.62	—	—	2,138.62	6,648.66
Upkeep of services	172.8	—	—	—	172.8	89.99
Upkeep of Church Grounds	958.4	—	195.78	—	1,154.18	641.65
Church Administration	2,680.87	104.98	7.6	—	2,793.45	2,149.68
Parish Centre Administration	—	680.92	—	—	680.92	325.27
Church - electricity	1,235.92	—	—	—	1,235.92	1,473.10
Church - gas	2,143.22	—	—	—	2,143.22	2,363.75
Parish Centre - electricity	—	1,235.90	—	—	1,235.90	1,473.17
Parish Centre - gas	—	1,865.20	—	—	1,865.20	2,192.63
Parish Centre - maintenance	—	222	—	—	222	219.22
Parish Centre - telephone	—	226.46	—	—	226.46	557.6
Parish Centre - water	—	1,031.30	—	—	1,031.30	1,080.66
Parish Centre Refreshment	—	34.35	—	—	34.35	428.1
Purchases	—	—	—	—	—	890.1
Church major repairs - structure	—	—	—	—	—	—
Church major repairs	900	—	161.94	—	1,061.94	—
Parish Centre major repairs - structure	—	2,157.67	1,000.00	—	3,157.67	—
Parish Centre + major repairs - installation	—	3,800.00	—	—	3,800.00	3,607.82
Parish Centre Upgrade Costs	—	39,313.40	—	—	39,313.40	—
Parish Centre interior and exterior décor	—	—	460	—	460	—

**Charitable activities Totals**

153,669.48	77,070.49	4,211.34	—	234,951.31	197,123.11
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**Other expenditure**

Bank Fees & Charges	60	—	—	—	60	77.8
Depreciation Charge PC Furniture Fund	—	1,143.90	—	—	1,143.90	1,143.90
Depreciation Charge Bulson Hall	—	—	—	7,700.00	7,700.00	7,700.00
Parish Centre - Waste Disposal	—	1,491.91	—	—	1,491.91	1,449.28
Professional Fees	200	—	—	—	200	2,696.20

**Other expenditure Totals**

260	2,635.81	—	7,700.00	10,595.81	13,067.18
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**Expenditure Grand totals**

154,205.66	82,657.95	4,371.58	7,700.00	248,935.19	216,153.97
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**St. Faith's Church Lee-on-the-Solent**

**Statement of Assets and Liabilities showing funding alignment**

**As at: 31 December 2020**

		<b>Balance</b>	<b>Previous balance</b>
<hr/>			
<b>Investments</b>			
<b>6440: Bulson Shares - Asset</b>			
Reserve Fund Bulson Shares	Designated	34,905.51	33,733.39
		<hr/>	<hr/>
		<b>34,905.51</b>	<b>33,733.39</b>
		<hr/>	<hr/>
	<b>Investments</b>	<b>34,905.51</b>	<b>33,733.39</b>
		<hr/>	<hr/>
<b>Tangible assets</b>			
<b>6430: Bulson Hall - land and buildings - Asset</b>			
Bulson Investment Fund	Endowment	223,300.00	231,000.00
		<hr/>	<hr/>
		<b>223,300.00</b>	<b>231,000.00</b>
		<hr/>	<hr/>
<b>6450: Parish Centre Chairs - Asset</b>			
Parish Centre Furniture Fund	Designated	1,144.21	2,288.11
		<hr/>	<hr/>
		<b>1,144.21</b>	<b>2,288.11</b>
		<hr/>	<hr/>
	<b>Tangible assets</b>	<b>224,444.21</b>	<b>233,288.11</b>
		<hr/>	<hr/>
<b>Cash at bank and in hand</b>			
<b>6501: CAF current account - Asset</b>			
Away Giving	Designated	5,379.00	5,734.95
Children and Youth Fund	Restricted	2,171.47	—
Choir Robes	Restricted	13.50	13.50
Christmas Lunch	Restricted	634.94	544.94
Church In Your Hands	Designated	—	1,662.72
Cuppa and Company	Restricted	26.53	26.53
Fabric Fund	Restricted	5,994.57	14,437.18
Flower Fund	Restricted	1,099.35	1,028.13
Friends of St Faiths	Restricted	143.92	3,523.79
Llywelyn Jones Grave Trust	Restricted	737.33	737.33
Music Fund	Restricted	262.98	454.92
Parish Centre Fund	Designated	1,913.36	7,319.12
Rainbow Toddlers	Designated	1,667.43	373.90
women4women in Lee	Restricted	617.71	—
General fund	Unrestricted	42,539.64	21,809.29
Agency collection	Restricted	540.70	1,355.28
		<hr/>	<hr/>
		<b>63,742.43</b>	<b>59,021.58</b>
		<hr/>	<hr/>
<b>6502: Lloyds current account - Asset</b>			
Parish Centre Fund	Designated	1,067.59	21,477.90
Rainbow Toddlers	Designated	1,648.17	3,328.49
General fund	Unrestricted	—	1,628.75
		<hr/>	<hr/>
		<b>2,715.76</b>	<b>26,435.14</b>
		<hr/>	<hr/>

		Balance	Previous balance
<b>6510: CCLA (CBF) Organ Account - Asset</b>			
Organ Fund	Restricted	—	0.55
General fund	Unrestricted	—	1.75
		<u>—</u>	<u>2.30</u>
<b>6511: CCLA (CBF) Reserve Account - Asset</b>			
Door KJS Fund	Designated	5,000.00	5,000.00
Reserve Fund	Designated	12,432.16	12,056.03
General fund	Unrestricted	84,671.86	128,941.49
		<u>102,104.02</u>	<u>145,997.52</u>
<b>6512: CCLA (CBF) Children and Youth Account - Asset</b>			
Children and Youth Fund	Restricted	877.93	1,866.02
General fund	Unrestricted	—	145.67
		<u>877.93</u>	<u>2,011.69</u>
<b>6513: CCLA (CBF) Fabric Fund Account - Asset</b>			
Fabric Fund	Restricted	30,102.30	101.70
General fund	Unrestricted	—	0.17
		<u>30,102.30</u>	<u>101.87</u>
<b>6514: CCLA (CBF) Bulson Interest Account - Asset</b>			
Bulson Interest Fund	Designated	15,036.40	13,810.00
General fund	Unrestricted	—	20.54
		<u>15,036.40</u>	<u>13,830.54</u>
<b>6515: CCLA (CBF) Llywelyn Jones Grave Trust - Asset</b>			
Llywelyn Jones Grave Trust	Restricted	283.80	282.13
General fund	Unrestricted	—	0.47
		<u>283.80</u>	<u>282.60</u>
<b>6516: CCLA (CBF) Friends of St Faiths - Asset</b>			
Friends of St Faiths	Restricted	6,410.03	6,370.19
General fund	Unrestricted	—	353.25
		<u>6,410.03</u>	<u>6,723.44</u>
<b>6517: CCLA (CBF) Parish Centre Reserve Account - Asset</b>			
Parish Centre Fund	Designated	214.97	10,154.72
General fund	Unrestricted	—	17.06
		<u>214.97</u>	<u>10,171.78</u>
<b>6518: CCLA (CBF) TH Door Fund - Asset</b>			
TH Door Fund	Restricted	15,393.87	15,303.06
General fund	Unrestricted	—	25.72
		<u>15,393.87</u>	<u>15,328.78</u>
<b>Cash at bank and in hand</b>		<u>236,881.51</u>	<u>279,907.24</u>



		Balance	Previous balance
<b>Debtors</b>			
<b>Z05: Accounts Receivable - Asset</b>			
Fabric Fund	Restricted	1,250.00	—
Friends of St Faiths	Restricted	298.75	302.50
women4women in Lee	Restricted	32.50	—
General fund	Unrestricted	2,883.70	14,994.05
		<b>4,464.95</b>	<b>15,296.55</b>
<b>Debtors</b>		<b>4,464.95</b>	<b>15,296.55</b>
<b>Agency accounts</b>			
<b>6699: Agency collections - Liability</b>			
Agency collection	Restricted	540.70	1,355.28
		<b>540.70</b>	<b>1,355.28</b>
<b>Agency accounts</b>		<b>540.70</b>	<b>1,355.28</b>
<b>Grand Total</b>		<b>500,155.48</b>	<b>560,870.01</b>