

**COMPANY REGISTRATION NUMBER: 08176186**  
**CHARITY REGISTRATION NUMBER: 1150088**

**Snapdragons Pre School**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**31 August 2021**

**THOMAS WESTCOTT**  
Chartered Accountants  
47 Boutport Street  
Barnstaple  
Devon  
EX31 1SQ

**Snapdragons Pre School**  
**Company Limited by Guarantee**  
**Financial Statements**  
**Year ended 31 August 2021**

	<b>Pages</b>
Trustees' annual report (incorporating the director's report)	<b>1 to 4</b>
Independent examiner's report to the trustees	<b>5</b>
Statement of financial activities (including income and expenditure account)	<b>6</b>
Statement of financial position	<b>7</b>
Notes to the financial statements	<b>8 to 16</b>

**Snapdragons Pre School**  
**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report)**  
**Year ended 31 August 2021**

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 August 2021.

**Reference and administrative details**

**Registered charity name** Snapdragons Pre School

**Charity registration number** 1150088

**Company registration number** 08176186

**Principal office and registered office** Jackets Lane  
Northam  
Bideford  
EX39 1HT  
Devon

<b>The trustees</b>	Gemma Hudson	
	Aniko Racz	(Resigned 14 February 2022)
	Josie Grant	(Appointed 16 November 2020)
	Kate Kempster	(Appointed 16 November 2020)
	Keeley Marshall	
	Lisa Coley	(Resigned 14 February 2022)
	James Corey	
	Charlene Barrell	(Resigned 5 March 2021)
	Renae Morton	(Appointed 14 February 2022)
	Elenor Stacey	(Appointed 14 February 2022)
Emma Mills	(Resigned 13 November 2020)	

**Independent examiner** Catherine Williams ACA DChA  
Thomas Westcott Chartered Accountants  
47 Boutport Street  
Barnstaple  
Devon  
EX31 1SQ

**Structure, governance and management**

**Trustees**

As at 31 August 2021 Snapdragons Pre-School had seven trustees who currently also serve as directors of the company.

Gemma Hudson is the Chair of Trustees as well as the administrator and Ofsted nominated person.

**Corporate Governance**

The trustees meet three times a year with directors' meetings held less regularly, however information is regularly reviewed and shared by the trustees through electronic means. Due to Covid 19 some meetings have been held electronically.

Trustees are nominated and voted for at the Annual General Meeting.

# **Snapdragons Pre School**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 August 2021**

#### **Objectives and activities**

The objects of Snapdragons Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by;

- Offering appropriate play, education, care facilities and training courses together with the help of parents to take responsibility to become involved in the activities of such groups and ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.
- Encouraging the study of the needs of such children and their families and promoting public interest and recognition of such needs.
- Instigating and adhering to furthering the aims and objects of the Pre-School Learning Alliance.

#### **Public Benefit**

The trustees consider that the objects of Snapdragon Pre-School, as stated above, comply with the Charities and Public Benefit : Summary guidance for Charity Trustees (January 2008).

The trustees unanimously agree that the requirement for due regard to the Public Benefit guidance has been satisfied as government funded places are available to all children.

#### **Achievements and performance**

During the period Snapdragons Pre-School had many achievements to report on. The main achievements include;

- Pupil places have been high with most sessions being full
- Staffing remains consistent and continues to be reviewed to ensure that the setting is managed to EYFS standards. Five staff are level 3 qualified with one doing her level 3 training.
- Improvements have been made to the setting to help us be covid safe and maintenance to the setting to keep staff and children as safe as possible during the covid 19 pandemic.
- The overall profile of Snapdragons remains high and provides a high-level service to the community.
- All policies have been reviewed and updated according to the Pre-School Learning Alliance. And new covid related policies added.

# **Snapdragons Pre School**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 August 2021**

#### **Financial review**

During the year there were net outgoing resources of £1,279 (2020: net incoming resources of £9,464).

Devon County Council funding received in relation to nursery hours worked totalled £113,208 (2020: £89,367) for the year. Fees received during the year decreased from £17,677 in 2020 to £12,451 in 2021.

During the year wages increased from £80,774 to £91,698, the main reason for the increase relates to the increase in the "Living wage".

#### **Reserves Policy**

To ensure future financial sustainability for Snapdragons Pre-School, the Trustees have set a target to hold £25-£30,000 cash reserves which represent half a term running costs.

As at 31 August 2021 the cash held in bank accounts totalled £65,525 (2020: £77,447) which currently exceeds the Trustees' target.

The total reserves as at 31 August 2021 are £62,629 (2020: £63,908)

#### **Plans for future periods**

Our plans for future periods include the following;

- Ofsted are due to visit us in the next 12 months and we are prepared for their visit. The Pre-school has been in situ in the current building for 7 and a half years with only one Ofsted inspection. Ofsted tend to leave "outstanding" settings longer between inspections, over the average four years but this must be imminent any time now. Due to covid the inspection was put back again for 12 months but after speaking to them we are expecting them at any time.

#### **Impact of Covid-19**

New procedures are in place which have been signed by all staff and parents. Changes have also been made to the setting to help protect staff and children.

#### **Events after the end of the reporting period**

Particulars of events after the reporting date are detailed in note 24 to the financial statements.

#### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

**Snapdragons Pre School**  
**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 31 August 2021**

The trustees' annual report was approved on 18.03.2022 and signed on behalf of the board of trustees by:



Gemma Hudson  
Trustee

**Snapdragons Pre School**  
**Company Limited by Guarantee**

**Independent Examiner's Report to the Trustees of Snapdragons Pre School**

**Year ended 31 August 2021**

I report to the trustees on my examination of the financial statements of Snapdragons Pre School ('the charity') for the year ended 31 August 2021.

**Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Catherine Williams*

Catherine Williams ACA DChA  
Thomas Westcott Chartered Accountants  
Independent Examiner

47 Boutport Street  
Barnstaple  
Devon  
EX31 1SQ

*4<sup>th</sup> April 2022*

**Snapdragons Pre School**  
**Company Limited by Guarantee**  
**Statement of Financial Activities**  
**(including income and expenditure account)**  
**Year ended 31 August 2021**

			2021		2020
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	5	—	2,250	2,250	7,226
Charitable activities	6	125,584	—	125,584	107,044
Other trading activities	7	75	—	75	911
Investment income	8	3	—	3	46
<b>Total income</b>		<u>125,662</u>	<u>2,250</u>	<u>127,912</u>	<u>115,227</u>
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of raising donations and legacies	9	—	—	—	118
Expenditure on charitable activities	10,11	126,941	2,250	129,191	105,645
<b>Total expenditure</b>		<u>126,941</u>	<u>2,250</u>	<u>129,191</u>	<u>105,763</u>
<b>Net (expenditure)/income and net movement in funds</b>		<u>(1,279)</u>	<u>—</u>	<u>(1,279)</u>	<u>9,464</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		63,908	—	63,908	54,444
<b>Total funds carried forward</b>		<u>62,629</u>	<u>—</u>	<u>62,629</u>	<u>63,908</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 8 to 16 form part of these financial statements.



**Snapdragons Pre School**  
**Company Limited by Guarantee**  
**Statement of Financial Position**

**31 August 2021**

	Note	2021 £	£	2020 £
<b>Fixed assets</b>				
Tangible fixed assets	17		4,806	3,376
<b>Current assets</b>				
Debtors	18	547		9,213
Cash at bank and in hand		65,525		77,447
		66,072		86,660
<b>Creditors: amounts falling due within one year</b>	19	8,249		26,128
<b>Net current assets</b>			57,823	60,532
<b>Total assets less current liabilities</b>			62,629	63,908
<b>Net assets</b>			62,629	63,908
<b>Funds of the charity</b>				
Unrestricted funds			62,629	63,908
<b>Total charity funds</b>	22		62,629	63,908

For the year ending 31 August 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on ....., and are signed on behalf of the board by:

Gemma Hudson  
Trustee



The notes on pages 8 to 16 form part of these financial statements.

**Snapdragons Pre School**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements**  
**Year ended 31 August 2021**

**1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Jackets Lane, Northam, Bideford, EX39 1HT, Devon.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Disclosure exemptions**

The entity satisfies the criteria of being a small charity under FRS102, as such no cash flow statement has been presented for the company.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity. Unrestricted funds include a revaluation reserve representing the restatement of investment assets at market values.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

**Snapdragons Pre School**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements (continued)**  
**Year ended 31 August 2021**

**3. Accounting policies (continued)**

**Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income: Donations and legacies are received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

**Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Costs of raising funds comprise the costs associated with attracting donations, grants and legacies and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

**Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

**Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Fixtures, fittings and equipment - 25% straight line

**Government grants**

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

**Snapdragons Pre School**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements (continued)**  
**Year ended 31 August 2021**

**3. Accounting policies (continued)**

**Government grants (continued)**

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

**Financial instruments**

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

**Defined contribution plans**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

**4. Limited by guarantee**

Snapdragons Pre-School is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

**5. Donations and legacies**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<b>Grants</b>			
Grants receivable	-	2,250	2,250
Government grant income	-	-	-
	<u>-</u>	<u>2,250</u>	<u>2,250</u>

**Snapdragons Pre School**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements (continued)**  
**Year ended 31 August 2021**

**5. Donations and legacies (continued)**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
<b>Grants</b>			
Grants receivable	—	2,320	2,320
Government grant income	4,906	—	4,906
	<u>4,906</u>	<u>2,320</u>	<u>7,226</u>

**6. Charitable activities**

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
DCC Funding	113,208	113,208	89,367	89,367
Fees	12,376	12,376	17,677	17,677
	<u>125,584</u>	<u>125,584</u>	<u>107,044</u>	<u>107,044</u>

**7. Other trading activities**

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Stay & Play	15	15	293	293
Fundraising	60	60	618	618
	<u>75</u>	<u>75</u>	<u>911</u>	<u>911</u>

**8. Investment income**

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Bank interest receivable	3	3	46	46

**9. Costs of raising donations and legacies**

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Costs of raising donations and legacies				
- Donations	—	—	118	118

**Snapdragons Pre School**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements (continued)**  
**Year ended 31 August 2021**

**10. Expenditure on charitable activities by fund type**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Snapdragons Pre School	122,889	2,250	125,139
Support costs	4,052	—	4,052
	<u>126,941</u>	<u>2,250</u>	<u>129,191</u>

  

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Snapdragons Pre School	99,867	2,320	102,187
Support costs	3,458	—	3,458
	<u>103,325</u>	<u>2,320</u>	<u>105,645</u>

**11. Expenditure on charitable activities by activity type**

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2020 £
Snapdragons Pre School	<u>125,139</u>	<u>4,052</u>	<u>129,191</u>	<u>105,645</u>

**12. Analysis of support costs**

	Pre School £	Total 2021 £	Total 2020 £
Payroll costs	967	967	584
Accountancy	1,080	1,080	1,020
Telephone	2,005	2,005	1,854
	<u>4,052</u>	<u>4,052</u>	<u>3,458</u>

**13. Net (expenditure)/income**

Net (expenditure)/income is stated after charging/(crediting):

	2021 £	2020 £
Depreciation of tangible fixed assets	<u>2,161</u>	<u>1,560</u>

**14. Independent examination fees**

	2021 £	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,080</u>	<u>1,020</u>

**Snapdragons Pre School**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements (continued)**  
**Year ended 31 August 2021**

**15. Staff costs**

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021 £	2020 £
Wages and salaries	90,448	79,726
Employer contributions to pension plans	1,250	1,048
	<u>91,698</u>	<u>80,774</u>

The average head count of employees during the year was 7 (2020: 7). The average number of full-time equivalent employees during the year is analysed as follows:

	2021 No.	2020 No.
Pre-School Staff	<u>7</u>	<u>7</u>

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

**16. Trustee remuneration and expenses**

During the year no trustees received remuneration in respect of being a trustee. Expenses were reimbursed to trustees on receipt of valid purchase invoices.

During the year one trustee was paid remuneration in the period totalling £9,666 (2020: £1,736) in respect of her pre-school employment.

**17. Tangible fixed assets**

	Fixtures and fittings £	Total £
<b>Cost</b>		
At 1 September 2020	25,705	25,705
Additions	3,591	3,591
<b>At 31 August 2021</b>	<u>29,296</u>	<u>29,296</u>
<b>Depreciation</b>		
At 1 September 2020	22,329	22,329
Charge for the year	2,161	2,161
<b>At 31 August 2021</b>	<u>24,490</u>	<u>24,490</u>
<b>Carrying amount</b>		
At 31 August 2021	<u>4,806</u>	<u>4,806</u>
At 31 August 2020	<u>3,376</u>	<u>3,376</u>

**Snapdragons Pre School**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements (continued)**  
**Year ended 31 August 2021**

**18. Debtors**

	2021 £	2020 £
Trade debtors	–	8,728
Prepayments and accrued income	<u>547</u>	<u>485</u>
	<u>547</u>	<u>9,213</u>

**19. Creditors: amounts falling due within one year**

	2021 £	2020 £
Trade creditors	6,845	6,380
Accruals and deferred income	1,404	2,355
Other creditors	–	17,393
	<u>8,249</u>	<u>26,128</u>

**20. Pensions and other post retirement benefits**

**Defined contribution plans**

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £1,250 (2020: £1,048).

**21. Government grants**

The amounts recognised in the financial statements for government grants are as follows:

	2021 £	2020 £
Recognised in income from donations and legacies:		
Government grants income	<u>–</u>	<u>4,906</u>

**22. Analysis of charitable funds**

**Unrestricted funds**

	At 1 September 2020 £	Income £	Expenditure £	At 31 August 2021 £
General funds	<u>63,908</u>	<u>125,662</u>	<u>(126,941)</u>	<u>62,629</u>

  

	At 1 September 2019 £	Income £	Expenditure £	At 31 August 2020 £
General funds	<u>54,444</u>	<u>112,907</u>	<u>(103,443)</u>	<u>63,908</u>



**Snapdragons Pre School**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements (continued)**  
**Year ended 31 August 2021**

**22. Analysis of charitable funds (continued)**

The General Fund represents the net assets of Snapdragons Pre-School which are not designated for particular purposes.

**Restricted funds**

	At 1 September 2020 £	Income £	Expenditure £	At 31 August 20 21 £
DCC funding	—	<u>2,250</u>	<u>(2,250)</u>	—

  

	At 1 September 2019 £	Income £	Expenditure £	At 31 August 20 20 £
DCC funding	—	<u>2,320</u>	<u>(2,320)</u>	—

The DCC funding relates to SENCO and Disability Access Funding received for specific pupils to increase the quality of care provided to them.

**23. Analysis of net assets between funds**

	Unrestricted Funds £	Total Funds 2021 £
Tangible fixed assets	4,806	<b>4,806</b>
Current assets	66,072	<b>66,072</b>
Creditors less than 1 year	<u>(8,249)</u>	<u><b>(8,249)</b></u>
<b>Net assets</b>	<u><b>62,629</b></u>	<u><b>62,629</b></u>

  

	Unrestricted Funds £	Total Funds 2020 £
Tangible fixed assets	3,376	3,376
Current assets	86,660	86,660
Creditors less than 1 year	<u>(26,128)</u>	<u>(26,128)</u>
<b>Net assets</b>	<u><b>63,908</b></u>	<u><b>63,908</b></u>

**Snapdragons Pre School**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements** *(continued)*  
**Year ended 31 August 2021**

**24. Post balance sheet events**

It should be noted that, at the date of preparation of the financial statements, there is uncertainty relating to the ongoing COVID-19 pandemic. However, it should be noted that the Pre-school has continued to operate throughout the pandemic. There have been no adjusting events identified whilst preparing the accounts.

The charity has reviewed various scenarios and evaluated the management actions necessary to mitigate the impact on its operations. The charity has adopted initiatives to safeguard the health of all people, with whom it comes into contact, and actions aimed at maintaining operational activity.

**25. Related parties**

During the year, the charity did not enter into any related party transactions (2020; £Nil)