

Registered Charity Number: 1150087
Company number: 08312856

Sheffield Chinese Community Centre

Annual report and unaudited financial statements
for the year ended 31 March 2021

The Sheffield Chinese Community Centre

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The Sheffield Chinese Community Centre

Legal and administrative information for the year ended 31 March 2021

Trustees

Ms Sarah Ng	Chair
Mr Roy Yau	Secretary
Hoi Sang Chan	

Key management

Belinda Shiu	Centre manager
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Charity number

1150087

Company number

08312856

Registered office

Sheffield Chinese Community Centre
157-159 London Road
Sheffield
S2 4LH

Bankers

HSBC plc
17 Church Street
Sheffield
S1 1HH

Independent Examiner

Sarah Lightfoot, FCA DChA
Employee of:
VAS Community Accountancy
The Circle
33 Rockingham Lane
Sheffield
S1 4FW

The Sheffield Chinese Community Centre

Trustees' annual report for the year ended 31 March 2021

The Directors, who are also Trustees of the charity, submit their annual report and the financial statements for the year ended 31 March 2021.

The Trustees confirm that the annual report and financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with Charities Act 2011, Companies Act 2006, the requirements of the charity's governing document and the provisions of the Statements of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

Structure, governance and management

The association is registered as a Charity (1150087) and a Company Limited by Guarantee (8312856) the registered office is situated at 157-159, London Road, Sheffield S2 4LH. The charity was established by a charitable trust deed on 8 June 1993.

The charity is operated by the trustees with the help of paid staff and volunteers.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Charitable objects

The objects of the charity ('the objects') are to promote the benefit of the inhabitants of the city of benefits and districts area of benefit (and in particular those who are of Chinese origin or descent) by associating together the said inhabitants and the local authority, voluntary and other organisations to relieve poverty, advance education and provide facilities in the interests of social welfare and for the recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

The mission of the Sheffield Chinese Community Centre is to promote the benefit of people with Chinese origin or descent under equal opportunity policy and by associating together those people and the local authority, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare and for the recreation and leisure time occupation with the object of improving the conditions of life for the Chinese.

The strategic goals of the Centre are the followings:

- to promote the understanding, knowledge and awareness of the Chinese Community in the area of benefit and in the wider community in general.
- to promote the exchange of ideas and information concerning the Chinese Community and the organisation of employment.
- to provide advice & support, resources for information and facilities for social & leisure activities. to promote and provide exhibitions, meetings, classes and workshops

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

The Sheffield Chinese Community Centre

Trustees' annual report (continued) for the year ended 31 March 2021

Achievements and performance

Over the past 12 months the Sheffield Chinese Community Centre has faced lots of challenges due to the Covid-19 pandemic. The Chinese members have needed our services and support the most in so many cases but we had to find a way to do more with less of our resources.

Our Outputs in the past 12 months

with funding from Sheffield City Council, Sheffield NHS (CCG), South Yorkshire Community Foundation and Protection Approaches

- Over 3,000 individuals have benefitted from our support and services
- Over 1,000 free face masks were distributed to the Chinese members across the City
- Over 300 pair of free gloves were distributed to the Chinese members across the City
- Over 100 vulnerable elderly members have received our crucial support regarding to their health and wellbeing as well as their safety
- Over 240 regular phone calls to vulnerable elderly members or members with mental health issues for health and safety check
- Over 120 cases regarding health and over 60 cases regarding social care from members have been handled
- 40 elderly lunch clubs' members received alternative services and support
- Over 100 health and community information / news with translated version of traditional and simplified Chinese were sent to Chinese community via different channels
- 15 volunteers were engaged to involve in our services delivery and capacity building
- 6 protective screens, 30 protective face shield and other health & hygiene equipment (e.g. hand sanitiser, automatic soap dispenser, disposable gloves and aprons, etc.) were purchased for Coronavirus prevention measures
- 1 Survey Report on Different Experiences of Chinese People have had since March during the Covid-19 Pandemic and the Impact of Potential Changes to NHS Services Sheffield was produced for the Sheffield NHS (CCG)
- 1 Survey Report on Impact on the Chinese Community related to issues of Coronavirus was produced for the Healthwatch Sheffield

The Sheffield Chinese Community Centre

Trustees' annual report (continued) for the year ended 31 March 2021

Achievements and performance (continued)

Change We Made in People's Lives

2020/21 has been a challenging year for all of us and Covid-19 has had a profound impact on us and all communities across the country. At the start of the lockdown in March 2020, our Centre closed and all regular activities were suspended until further notice, however during Covid -19 restrictions we were still working hard to meet the needs of our members and to support the work of the local authority to improve the lives of people due to the pandemic.

We have been exploring the best practice on how to deliver effective services and support to our members and the most vulnerable people of the local Chinese community. We have also been working tirelessly to continue deliver our services and support to members even in difficult circumstances as coronavirus pandemic continued to impact our operation.

In order to ensure our members could access our services and get the support they need, an emergency helpline has been set up for connection with members and our staffs who have been working from home and engaged our members through phone and various social media platforms. However due to the constraint of funding, our attention has turned to the work that has a more pressing need for the most vulnerable people in the Chinese community such as the elderly members who live alone with long term illness and unlikely could get enough or without support from their family members and friends. In addition, we have been helping our most vulnerable services users who cannot communicate with us online or with mobile phone and supporting those disadvantage people with multiple needs.

• **Support to members' health and wellbeing**

- Regular calls in to vulnerable elderly were made for checking their health and wellbeing as well as their safety.
- Helped in delivering essential food items to the most vulnerable elderly who live alone and people with disabilities or with long term illnesses / mental health issues.
- Helped to re-order medical prescription for members with health problems
- Made booking / cancelling / re-arranging medical appointments with GP / Hospitals / Dentists / Opticians / other medical professionals for members who had communication difficulties
- Letters and text messages from GP surgeries / hospitals or from other medical professionals have been translated for members who has language barriers with the mainstream health services
- Befriending and emotional support were offered to those who needed these services, hence we were able to help prevent their suicide thought and alleviate their feeling of isolation, loneliness and depression
- Engaged the elderly members with mental health issues to do activities by dropping / sending them the Colouring books and pens or the Chinese Calligraphy set with ink in order to release their feeling of isolation, anxiety and other emotional problems
- Referrals from local GP for their Chinese patients who need our support were taken

The Sheffield Chinese Community Centre

Trustees' annual report (continued) for the year ended 31 March 2021

- **Social Care Support to members**

- Letters translation and interpretation were made to support members' social care problems (e.g. letters from housing department or other agencies.)
- Support to social workers for their Chinese clients by giving information as required (e.g. accommodation and peers' support, etc.)
- Resolved different individuals' problem by different ways (e.g. renewal of car insurance, registration of online banking, online submission of gas and electricity meter reading, registration with Water Company, solving user's mobile phone and TV Box problems, etc.)

- **Health and Safety to the Chinese community**

- As the government imposed the lockdown across the country in March 2020 and the general public has followed the government's guidelines for prevention of Coronavirus measures, hence people were encouraged to wear face masks to avoid transmission and to protect their own safety as well as others. However due to the shortage of supply to meet the high demand of face masks within the community, there was a time that people could not buy any face masks from anywhere. Fortunately, we received the kind donations of the face masks and gloves from the Manchester Chinese Embassy, a local business and an individual community member so that we could distribute that essential personal protective equipment for free to the most vulnerable elderly members and other members of Chinese community for protection of their health and safety.
- Since the beginning of pandemic we have been aware of an increase of the hate crime and incidents against the local Chinese members and other South East Asian individuals in UK. The Centre was one of the participating centres in a national hate crime project which provided training for staff and volunteers. We have been working with our trained volunteers for promoting and increasing the local awareness and understanding of hate crime, trying to make informed conversations with victims and witnesses of hate crime and signposting victims or witness to other appropriate services.
- Information about hate crime were distributed to the Chinese community
- Meetings and dialogue with South Yorkshire Police, Local MP Paul Blomfield, staff from the local Universities, Community Safety, Community Groups and student Groups to develop ways and strategy to work for anti-hate crime and support the health and safety of the Chinese community as well as the other communities across the City.

The Sheffield Chinese Community Centre

Trustees' annual report (continued) for the year ended 31 March 2021

Changes We Made to our organisation

• Capacity Building

- We have engaged 15 volunteers from different age groups from the community and universities to help out in a wide range of support to our members and for the Centre. Their support included administration and translation of documents, peers' support to each other, distribution of information, purchasing and delivering essential items to vulnerable elderly members, transportation for other elderly members to attend hospital appointments, IT support, installation of equipment and facilities including three electric heaters, one high speed hand dryer and over fifteen LED lightings in all offices and activities rooms of the Centre. Besides one of our volunteers has involved in the online training on Covid Confidence Workshop in which she learned how to support people to understand how to respond to advice so that people could understand the risks, be able to recognise symptoms, know what to do about self-isolation, know where to get support to manage it and consider contact tracing etc. Our staff and two of our student volunteers have taken the training provided by the Protection Approaches which helped us to work together for the Confronting Covid-related Hate Crime Project for the local Chinese community. Through volunteering our volunteers gained valuable skills, knowledge and community working experience, as a result it formed a stronger bond between them and the community.
- As we received the funding awarded by the Sheffield City Council and South Yorkshire Community Foundation, this enables us to pay a part time support worker and a contribution to the salary of the Centre Manager for providing support to the most vulnerable people and elderly for preventing their difficulties escalating due to the negative impact of Covid-19 on health, wellbeing and daily lives. Furthermore, we could purchase the protective screens and face shield and other health & hygiene equipment that could contribute to the health and safety measures of the Centre when it reopens. As following government guidelines we could provide a safe working environment for staff and volunteers as well as a safe community hub for the members.

Changes We Made to Partners & Benefits to the City

Sheffield Chinese Community Centre acts as a bridge between the Chinese community and the services providers across the City. In 2020-2021 we have helped to promote and distribute health and community information from the Sheffield City Council and Sheffield NHS to the Chinese Community in order to keep the health and safety of local Chinese people and the community as a whole. In addition, we worked closely with other public services such as the Police Service and South Yorkshire Fire and Rescue Services in order to provide a comprehensive health and safety support to Chinese community.

The Sheffield Chinese Community Centre

Trustees' annual report (continued) for the year ended 31 March 2021

Over the year we have

- helped to engage our members to give feedback on Coronavirus Rapid Health Impact Assessment for the Health Authority of Sheffield City Council.
- Searched information and translated updated news from the official website of Sheffield City Council, Sheffield NHS, Public Health England and other trusted sources regularly and sent them to the Chinese members, businesses and our partners via different channels such as WhatsApp, WeChat, emails, word of mouths, uploaded on our website and through other social media platforms.
- Engaged members to take part in the survey on different experience of Chinese people have had since March and the Impact of the potential changes to Sheffield NHS services and produced a report for the Sheffield NHS Clinical Commissioning Group for their reference
- Engaged members to take part in the survey on Telephone Prescription Ordering Services and sent feedback from members to the Sheffield NHS Clinical Commissioning Group for their reference.
- Distributed information about Flu Vaccination and informed / reminded elderly members and eligible people to take Flu Vaccination.
- Distributed information about Covid Vaccination and informed members under the government guideline about priority groups for taking the Covid Vaccine.
- Engaged members to take part in the survey on Impact on the Chinese community related to issues of coronavirus and provided a report to the Healthwatch Sheffield for reference.

Organisations working in partnership with Sheffield Chinese Community Centre included:

- | | |
|--|--|
| - Sheffield City Council | - Darnall Wellbeing Centre |
| - South Yorkshire Police | - Sharrow Community Forum |
| - South Yorkshire Fire & Rescue Service | - Other local voluntary and community groups |
| - Sheffield NHS CCG | - Chinese Welfare Trust from London |
| - Sheffield Citizen Advice | - Protection Approaches |
| - Healthwatch Sheffield | - Newham Chinese Association from London |
| - University of Sheffield | |
| - Star Mandarin School | |
| - Sheffield Chinese Association | |
| - Local Chinese business (e.g., New Era Development Ltd., Imperial Signs Ltd., KH Oriental Supermarket, China Red Restaurant, China Town Restaurant, Dim Sum Restaurant, etc.) | |

Apart from the above, we are also interested in exploring ways to collaborate with new partners.

In conclusion, the Centre worked through all three lockdowns and applied funding throughout that allowed us to respond to the different phases of the Governments Covid-19 direction and continued to support the vulnerable members of the Chinese community in the difficult time.

We would like to acknowledge the great support from all our funders which enable us to make a difference for the Chinese community and for the wider community through our services and partnership working, caring and sharing of information and resources as well as supporting one another in such a challenging year. Our Funders include Sheffield City Council, Sheffield NHS Clinical Commissioning Group and South Yorkshire Foundation as well as Healthwatch Sheffield.

The Sheffield Chinese Community Centre

Trustees' annual report (continued)
for the year ended 31 March 2021

Photos Gallery



Language support to members



Member received new year card and recipes



Member received colouring book and other items



Member received Calligraphy set at the centre



Member received Calligraphy set



Member received Calligraphy set at home



Member received Activity Pack



Member received Activity Pack

All pictures credit source: Taken by Sheffield Chinese Community Centre

VAS Community Accountancy

The Sheffield Chinese Community Centre

Trustees' annual report (continued) for the year ended 31 March 2021

Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure (approximately £46,000 based on six months). The Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year. Free reserves (unrestricted funds excluding fixed assets) held at 31 March 2021 were £63,850.

Note 14 sets out an analysis of the assets attributable to the various funds.

Future plans

2021-22 activities continued to be impacted by the ongoing impact of covid-19 – our centre manager was furloughed until the scheme ended in September 2021.

We have been granted a Sheffield City council grant for 2022-23 but are seeking additional funding from a number of funders, in order to meet the budgeted salary and running costs. The trustees consider that the current level of funding and reserves held will be sufficient to allow the organisation to run until March 2023, if no further funding is secured.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The trustees declare that they have approved the trustees' report above on 30 March 2022 and signed on their behalf by:

Sign:



Sarah Ng
Trustee

Sheffield Chinese Community Centre

Chair's annual report for the year ended 31 March 2021

This financial year has been a year of loss and challenges. I begin my report by paying my respects to Mrs Mary Tang who sadly left us. Mary was the Chairperson of the centre in 2001 and during her two years in position have laid the foundation to some of the essential services that continues today! She has dedicated over 20 years in various capacities for the charity - and leaves a long lasting legacy at the centre! She will be greatly missed!

Much of the work this year has been Covid 19 related, working with the authorities, in ensuring an informed community, whilst working hard to keep the community safe! As we went through the different phases and stages of the pandemic, from lockdown, to testing, to vaccine roll-out, we have been alongside the community providing guidance, information, assurance, support. At the same time working closely with the authorities - ensuring that the Chinese community's views are being heard, represented and understood at all levels. Belinda, Candice and Volunteers have been instrumental in protecting the community and have gone over and beyond to ensure that no one is left behind! They have indeed been a life-line to many in this crisis!

As we come out of the pandemic, it is time to evaluate :

1. the adequacy of current service levels in meeting the needs of a back log of cases, in social and welfare
2. Mental health support provisions in response to growing referrals and cases.
3. Support for the new arrivals from Hong Kong

We have a challenging year ahead in terms of resources and meeting the increasing levels of needs in the community. The forthcoming year, we will be looking at innovative ways of working and collaborative partnerships in maximising resources. In addition to inviting new active members to the board as we steer through this post pandemic climate.



Sarah Ng
Chair

Independent Examiner's report to the trustees of Sheffield Chinese Community Centre ("the Company")

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: _____

Sarah Lightfoot, FCA DChA
Employee of:
VAS Community Accountancy
The Circle
33, Rockingham Lane
Sheffield
S1 4FW

30 March 2022

Sheffield Chinese Community Centre

Statement of Financial Activities
for the year ended 31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Income from:							
Grants and donations	2	18,300	-	18,300	19,477	-	19,477
Charitable activities	3	4,325	27,800	32,125	14,053	2,520	16,573
Investments - bank interest		74	-	74	74	-	74
Total Income		22,699	27,800	50,499	33,604	2,520	36,124
Expenditure on:							
Costs of centre events and activities		12,141	23,347	35,488	31,907	7,780	39,687
Health project		-	8,648	8,648	-	38,735	38,735
Total expenditure	4	12,141	31,995	44,136	31,907	46,515	78,422
Net income		10,558	(4,195)	6,363	1,697	(43,995)	(42,298)
Transfers	11	833	(833)	-	1,800	(1,800)	-
Net movement in funds		11,391	(5,028)	6,363	3,497	(45,795)	(42,298)
Total funds brought forward		52,459	27,424	79,883	48,962	73,219	122,181
Total funds carried forward		63,850	22,396	86,246	52,459	27,424	79,883

Sheffield Chinese Community Centre

Balance sheet

As at 31 March 2021

	Notes	2021 £	2020 £
Fixed Assets			
Tangible assets	8	3,835	4,641
Total Fixed assets		<u>3,835</u>	<u>4,641</u>
Current assets			
Debtors	9	2,000	898
Cash at bank and in hand		83,675	77,105
Total current assets		<u>85,675</u>	<u>78,003</u>
Creditors: amounts falling due within one year	10	(3,264)	(2,761)
Net current assets		<u>82,411</u>	<u>75,242</u>
Total assets less current liabilities		<u>86,246</u>	<u>79,883</u>
Creditors: amounts falling due after more than one year		-	-
Total net assets		<u><u>86,246</u></u>	<u><u>79,883</u></u>
Represented By			
The Funds of the Charity			
Unrestricted income fund		63,850	52,459
Restricted income funds	11	22,396	27,424
Total Funds	12	<u><u>86,246</u></u>	<u><u>79,883</u></u>

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

Approved by the Board on 30 March 2022 and signed on their behalf by:

Sign:



Sarah Ng
Trustee

Sheffield Chinese Community Centre

Notes to the Accounts for the year ended 31 March 2021

1 Accounting Policies

(a) General

Sheffield Chinese Community Centre is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the company information on page 1 of these financial statements.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and with the Charities Act 2011. The financial statements have taken advantage of the exemption to prepare a Statement of Cash Flows.

The charity meets the definition of a public benefit entity as defined under FRS102. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £1.

(b) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Contract income is included in the year in which the service took place.

(c) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(d) Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land	not depreciated
Freehold buildings	4%
Plant and machinery	20%
Fixtures, fittings and equipment	15% and 33%

(e) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(f) Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables.

Notes to the Accounts (continued)
for the year ended 31 March 2021

(g) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

(h) Accumulated funds

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

(i) Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

(j) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that the charity will continue to operate for 12 months from authorising these financial statements. Some funding streams have ended however the trustees have developed a plan to reduce activities, and to seek additional funding.

2 Income from Grants and Donations

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Sheffield City Council	-	-	-	16,187	-	16,187
Speak Up Grant	500	-	500	500	-	500
Sheffield City Council - covid-19 business support grants	15,299	-	15,299	-	-	-
Coronavirus Job Retention Scheme	2,000	-	2,000	-	-	-
Donations and gifts	501	-	501	2,790	-	2,790
	18,300	-	18,300	19,477	-	19,477

3 Income from Charitable Activities

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Sheffield City Council - Tackling Inequalities Fund Grant	-	12,500	12,500	-	-	-
South Yorkshire's Community Foundation - covid-19 response	-	5,000	5,000	-	-	-
NHS Sheffield CCG	1,100	5,000	6,100	5,000	-	5,000
Protection Approaches - Confronting COVID Related Hate	3,000	-	3,000	-	-	-
Sheffield City Council - Community Covid response	-	4,700	4,700	-	-	-
Sheffield City Council - lunch club grant	-	600	600	-	2,520	2,520
Centre income	225	-	225	4,521	-	4,521
Project income	-	-	-	4,487	-	4,487
Other income	-	-	-	45	-	45
	4,325	27,800	32,125	14,053	2,520	16,573

Sheffield Chinese Community Centre

**Notes to the Accounts (continued)
for the year ended 31 March 2021**

4 Expenditure on Charitable Activities

	Staff costs	Depreciation	Other costs (note 6)	Internal recharges	Total 2021	Total 2020
	£	£	£	£	£	£
Costs of centre events and activities	34,292	806	4,819	(4,429)	35,488	39,687
Health project (including mental health project)	1,579	-	2,640	4,429	8,648	38,735
	35,871	806	7,459	-	44,136	78,422

Internal recharges consist of administration charges and management fee to the projects.

Activities undertaken directly

	Note	2021 £	2020 £
Other costs relating to centre events and activities comprise:			
Activities		373	298
Counselling		202	-
Rates, insurance and utilities		2,522	3,506
Telephone		840	544
Equipment		711	-
Refreshments		6	15
Travelling and training		101	326
Repairs and maintenance		232	78
Cleaning		260	1,452
Printing, postage, stationery and publicity		478	258
Volunteer costs		68	98
Legal and professional fees		144	100
General expenses		534	2,405
Independent examination fee	7	240	240
Utilities and insurance recharged to projects		(1,892)	(2,900)
		4,819	6,420

Other costs relating to health project comprise:

Activities		-	2,373
Counselling		-	-
Telephone		32	283
Equipment		-	-
Travelling and training		15	33
Repairs and maintenance		-	-
Printing, postage, stationery and publicity		222	187
Volunteer costs		-	71
Legal and professional fees		79	154
General expenses		160	120
Independent examination fee	7	240	240
Rates, insurance and utilities (including recharge)		1,892	4,244
		2,640	7,705

Sheffield Chinese Community Centre

Notes to the Accounts (continued)
for the year ended 31 March 2021

5 Independent examiner's fees

	2021 £	2020 £
Independent examiner's fee	480	480
Other fees paid to the independent examiner's organisation:		
Payroll	223	324
HR services	120	360
	343	684

6 Trustees

None of the trustees received any remuneration or expenses during the year.

7 Employees

	2021 £	2020 £
Wages and salaries	35,173	46,163
Employer's NI	2,862	3,495
Employer's allowance	(2,862)	(3,000)
Employer's pension contribution	698	869
Redundancy	-	9,710
	35,871	57,237

There were no employees whose annual emoluments were £60,000 or more.
The average number of monthly employees was 2.0 (2020: 2.5).

8 Fixed Assets

	Land and Buildings £	Fixtures, fittings & equipmen t £	Total £
Cost or Valuation			
As at 1 April 2020	219,325	48,058	267,383
As at 31 March 2021	219,325	48,058	267,383
Depreciation			
As at 1 April 2020	214,684	48,058	262,742
Charge this year	806	-	806
As at 31 March 2021	215,490	48,058	263,548
Net Book Value			
As at 31 March 2021	3,835	-	3,835
As at 1 April 2020	4,641	-	4,641

9 Debtors

	2021 £	2020 £
Trade debtors	2,000	356
Prepayments	-	542
	2,000	898

Sheffield Chinese Community Centre

Notes to the Accounts (continued) for the year ended 31 March 2021

10 Creditors amounts falling due within one year

	2021 £	2020 £
Trade creditors	1,293	1,530
Accruals	480	480
Other creditors	1,491	751
Agency funds - Chinese New Year (see note below)	-	-
	3,264	2,761

11 Restricted funds

	Balance B/fwd £	Income £	Expenditure £	Transfers £	Balance C/fwd £
Projects					
Sheffield City Council - Public Health Funding	22,783	-	(8,648)	-	14,135
Sheffield City Council - Tackling Inequalities Fund Grant	-	12,500	(12,500)	-	-
Sheffield City Council - Lunch Club grant	-	600	(341)	-	259
Community Covid response	-	4,700	(4,700)	-	-
Covid-19 response	-	5,000	(5,000)	-	-
CCG - vaccine uptake	-	5,000	-	(833)	4,167
Fixed asset restricted fund	4,641	-	(806)	-	3,835
	27,424	27,800	(31,995)	(833)	22,396

The restricted projects are restricted by the funder.

Sheffield City Council - Public Health Funding

The public health funding ceased as at March 2019. The funder has allowed the continued use of unspent funds on continuing the projects core activities until the monies have been spent.

Covid-19 response

This fund was given for work done in March - August 2021 - monitoring was successfully submitted for March and so a relevant proportion of income is transferred to unrestricted funds.

Fixed asset restricted fund

The fixed asset restricted fund has arisen from grants received in the past towards fixed assets.

	Balance B/fwd £	Income £	Expenditure £	Transfers £	Balance C/fwd £
Prior year comparison					
Projects					
Sheffield City Council - Public Health Funding	61,518	-	(38,735)	-	22,783
Sheffield City Council - Lunch Club grant	-	2,520	(720)	(1,800)	-
Fixed asset restricted fund	11,701	-	(7,060)	-	4,641
	73,219	2,520	(46,515)	(1,800)	27,424

12 Analysis of net assets by fund

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Fixed assets	-	3,835	3,835	-	4,641	4,641
Net current assets	63,850	18,561	82,411	52,459	22,783	75,242
	63,850	22,396	86,246	52,459	27,424	79,883

13 Related party transactions

There were no related party transactions during the year.