



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From**            **1 September 2022**

**To 31 August 2023**

**Charity name:** Friends of Farnham Common Infant School

**Charity registration number:** 1150085

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The primary aim of the charity is to raise funds on behalf of Farnham Common Village schools. The funds are used to enhance the educational experience of as many of the school children as possible.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Charity carries out a number of fundraising events throughout the year. These include, but are not limited to: school discos, a summer fete, a Christmas fayre as well as raffles, quiz nights & sponsorship events. Whilst the primary purpose of the charity is to raise funds for the benefit of the school children, an ancillary benefit of the events is creating lasting memories and enjoyable experiences for the school children. Some of the events are open to the wider community and bring the local village community together.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Achievements and Performance**

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity raised a total of £26k during the year from various fundraising events as well as grants from local charitable trusts. The trustees approved payment of £25k to the village schools for specific purchases during the year including £10k for a new Muga playground in the infant school, £9k for interactive white boards for the junior school & £4.6k for reading books across both schools. The purchases had a significant impact on the educational experience of the school children with the playground enriching the infant children's time outside and allowing additional use of the playground during & after school. The interactive white boards in all the junior classrooms have allowed the teachers to provide a more varied and fulfilling syllabus for the children. Reading is key for all children across both KS1 & KS2 and the purchase of additional books has allowed the provision to be updated for new authors as well as increasing the variety of books available for the children to access.
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the year end the charity held £15.7k in the bank account and had agreed in principle to spend funds for the purchase of laptops but had not completed by the end of the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's policy is to hold reserves of approx. £5k which covers 1 year of ongoing costs such as insurance as well as enough money to plan and carry out events for the first half of the year. If the charity is raising funds for a specific project there may be additional reserves held at the year end while the total funds are raised. The reserves retained are all unrestricted funds.
Amount of reserves held	Para 1.22	At the year end there was £15.7k held – of which £8.5k was spent in the first 2 months of the subsequent year.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about the charity continuing as a going concern.



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Model constitution agreed with Charity Commission &amp; Parentkind</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>A 'Friends of' unincorporated Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The trustees all resign prior to the AGM and put themselves forward for reappointment in writing if they so wish. During the AGM there is a vote by members present on all trustees who have been nominated. Primarily trustees are appointed during the AGM however, the charity also has the option of co-opting a number of trustees during the year.</b>

## Reference and Administrative details

Charity name	Friends of Farnham Common Infant School
Other name the charity uses	Friends of Farnham Common Village Schools
Registered charity number	1150085
Charity's principal address	Farnham Common Infant School Beaconsfield Road Farnham Common South Bucks SL2 3HS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gemma Macdonald	Chair		
2	Charlotte Ayres	Treasurer		
3	Joanna Childs	Trustee		
4	Sian Fitzgerald	Trustee		
5	Lyndsey Feeney	Trustee		
6	Samantha Rose	Trustee		
7	Katie Ballinger-Bull	Trustee		
8	Amandeep Nagra	Trustee		
9	Helen Thomson	Trustee		
10	Andrew Davies	Trustee		
11	Marie Austin	Trustee	Appointed May 23	
12	Jamie Weeks	Trustee	Appointed April 23	
13				
14				

### Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	No assets held in this capacity.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Gemma Macdonald</i>	
Full name(s)	Gemma Macdonald	
Position (eg Secretary, Chair, etc)	Chair	
Date	16.6.24	





## Receipts and payments accounts

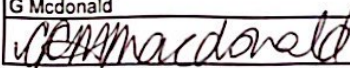
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For the period from	Period start date	To	Period end date
	01-Sep-22		31-Aug-23

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Easy fundraising & Amazon Smile	1,029	-	-	1,029	906
Bingo evening & Easter raffle	3,425	-	-	3,425	-
Circus	7,033	-	-	7,033	-
School discos	4,361	-	-	4,361	2,178
Christmas events inc. Laser festival	5,384	-	-	5,384	129
First aid courses	379	-	-	379	-
Grants from Philanthropic organisation	3,700	-	-	3,700	-
Icecream & cake sales	287	-	-	287	1,428
Leavers events	709	-	-	709	1,366
Make the rules day	1,085	-	-	1,085	498
Match funding & donations	2,036	-	-	2,036	1,731
Pantomime tickets	2,488	-	-	2,488	-
Quiz night	2,970	-	-	2,970	-
Summer fayre	4,426	-	-	4,426	4,146
Pre loved uniform sales	124	-	-	124	293
Jubilee fayre	-	-	-	-	5,204
Lap for library sponsorship	-	-	-	-	4,658
Tea towels	-	-	-	-	2,032
<b>Sub total (Gross income for AR)</b>	<b>39,435</b>	<b>-</b>	<b>-</b>	<b>39,435</b>	<b>24,569</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>39,435</b>	<b>-</b>	<b>-</b>	<b>39,435</b>	<b>24,569</b>
<b>A3 Payments</b>					
Easy fundraising & Amazon Smile	-	-	-	-	-
Bingo evening & Easter raffle	1,382	-	-	1,382	-
Circus	3,732	-	-	3,732	195
School discos	1,941	-	-	1,941	686
Christmas events inc. Laser festival	1,283	-	-	1,283	131
First aid courses	171	-	-	171	-
Grants from Philanthropic organisation	-	-	-	-	-
Icecream & cake sales	80	-	-	80	576
Leavers events	178	-	-	178	597
Make the rules day	-	-	-	-	-
Match funding & donations	-	-	-	-	-
Pantomime	1,800	-	-	1,800	1,382
Quiz night	1,533	-	-	1,533	-
Summer fayre	1,214	-	-	1,214	3,008
Pre loved uniform sales	-	-	-	-	-
Jubilee fayre	-	-	-	-	4,019
Lap for library sponsorship	-	-	-	-	-
Tea towels	-	-	-	-	1,019
Payments to school for specific purchase	25,380	-	-	25,380	16,243
<b>Sub total</b>	<b>38,694</b>	<b>-</b>	<b>-</b>	<b>38,694</b>	<b>27,856</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>38,694</b>	<b>-</b>	<b>-</b>	<b>38,694</b>	<b>27,856</b>
<b>Net of receipts/(payments)</b>	<b>741</b>	<b>-</b>	<b>-</b>	<b>741</b>	<b>3,287</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>15,030</b>	<b>-</b>	<b>-</b>	<b>15,030</b>	<b>18,317</b>
<b>Cash funds this year end</b>	<b>15,771</b>	<b>-</b>	<b>-</b>	<b>15,771</b>	<b>15,030</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account - Nat west	15,771	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>15,771</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Portable freezer on wheels		-	-
	Large chest freezer		-	-
	Upright fridge		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	G McDonald	Gemma Macdonald	3.6.24	
				





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Friends of Farnham Common Infant School

On accounts for the year  
ended

31 August 2023

Charity no  
(if any)

1150085

Set out on pages

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

24/06/2024

Name:

Amanda Aspey

Relevant professional  
qualification(s) or body  
(if any):

ACMA (CIMA)

Address:

3 Hutchings Road,  
Beaconsfield,  
Bucks, HP9 2BB