



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' annual report (including Directors' report) for the period

From: 01/01/2023

To: 31/12/2023

Charity name: Poppets Pre-School (Little Woking)

Charity registration number: 1150078

Company number: 08263465

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children primarily under statutory school age
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Encouraging parents to understand and provide for the needs of their children through community groups by: 1. Offering appropriate place, education and care facilities and training courses, together with the right of parents to take responsibility for, and to become involved in, the activities of such groups, offer opportunities for all children whatever their race, culture, religion, means or ability; 2. Encouraging the study of the needs of such children and their families and promoting public interest in, and recognition of, such needs; 3. Instigating and adhering to, and furthering the aims and objectives of the Preschool Learning Alliance.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	
Other		

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The provision of quality childcare for all children attending the setting.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	Please see the attached accounts for the year ended 31/12/2023.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves held are to ensure a continuous provision of services for the patrons.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum and articles of association etc	Para 1.25	Deed of trust

How is the charity constituted? <i>for example limited company, unincorporated association, CIO</i>	Para 1.25	Limited company, limited by guarantee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Voluntary

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and administrative details

Charity name	Poppets Pre-School (Little Wakering)
Other name the charity uses	
Registered charity number	1150078
Charity's principal address	Chadwick House, Barling Magna Primary School, Little Wakering Road, Barling Magna, Essex, SS3 0LN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs C Smith			
2	Mrs N H Aruvera			
3	Mrs H Bartlett		Resigned 31/05/2023	
4	Mrs S Sutton			
5	Mrs C Evans	Treasurer		
6	Mrs C Dudbridge	Chair		
7	Mrs A Freeman		Appointed 01/05/2023	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
Accountant	Segrave & Partners LLP	Turnpike House, 1208/1210 London Road, Leigh on Sea, Essex, SS9 2UA

Name of chief executive or names of senior staff members (optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)	clbunce	
Full name(s)	CHARLOTTE BUNCE	
Position (for example Secretary, Chair, etc)	secretary	
Date	10.06.2024	

please sign & Return

REGISTERED COMPANY NUMBER: 08263465 (England and Wales)

REGISTERED CHARITY NUMBER: 1150078

REPORT OF THE TRUSTEES AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

FOR

POPPETS PRE-SCHOOL (LITTLE WAKERING)

Segrave & Partners LLP
Chartered Accountants
Turnpike House
1208/1210 London Road
Leigh on Sea
Essex
SS9 2UA

POPPETS PRE-SCHOOL (LITTLE WAKERING)

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FOR THE YEAR ENDED 31 DECEMBER 2023

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POPPETS PRE-SCHOOL (LITTLE WAKERING)

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- 1) Offering appropriate play, education and care facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- 2) Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs;
- 3) Instigating and adhering to and furthering the aims and objects of the Preschool Learning Alliance.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08263465 (England and Wales)

Registered Charity number

1150078

Registered office

Turnpike House
1208/1210 London Road
Leigh on Sea
Essex
SS9 2UA

Trustees

Mrs C Smith
Mrs N H Aruvera
Mrs H Bartlett (resigned 31.5.23)
Mrs S Sutton
Mrs C Evans
Mrs C Dudbridge
Mrs A Freeman (appointed 1.5.23)

Independent Examiner

C Exeter
Segrave & Partners LLP
Chartered Accountants
Turnpike House
1208/1210 London Road
Leigh on Sea
Essex
SS9 2UA

Approved by order of the board of trustees on 31 May 2024 and signed on its behalf by:

POPPETS PRE-SCHOOL (LITTLE WAKERING)

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023

S.L. Sutton

Mrs S Sutton - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
POPPETS PRE-SCHOOL (LITTLE WAKERING)**

Independent examiner's report to the trustees of Poppets Pre-School (Little Waking) ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C Exeter

Segrave & Partners LLP
Chartered Accountants
Turnpike House
1208/1210 London Road
Leigh on Sea
Essex
SS9 2UA

31 May 2024

POPPETS PRE-SCHOOL (LITTLE WAKERING)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

		2023 Unrestricted fund £	2022 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Grants		45,215	48,971
Other trading activities	2	27,929	13,824
Investment income	3	-	1
Total		<u>73,144</u>	<u>62,796</u>
 EXPENDITURE ON			
Raising funds	4	74,016	46,952
 NET INCOME/(EXPENDITURE)		 (872)	 15,844
 RECONCILIATION OF FUNDS			
Total funds brought forward		1,813	(14,031)
 TOTAL FUNDS CARRIED FORWARD		 <u>941</u>	 <u>1,813</u>

POPPETS PRE-SCHOOL (LITTLE WAKERING)

BALANCE SHEET
31 DECEMBER 2023

	Notes	2023 Unrestricted fund £	2022 Total funds £
CURRENT ASSETS			
Debtors	8	553	830
Cash at bank and in hand		2,114	8,048
		<u>2,667</u>	<u>8,878</u>
CREDITORS			
Amounts falling due within one year	9	(1,726)	(7,065)
		<u>941</u>	<u>1,813</u>
NET CURRENT ASSETS			
		<u>941</u>	<u>1,813</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>941</u>	<u>1,813</u>
NET ASSETS		<u>941</u>	<u>1,813</u>
FUNDS	11		
Unrestricted funds		<u>941</u>	<u>1,813</u>
TOTAL FUNDS		<u>941</u>	<u>1,813</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

POPPETS PRE-SCHOOL (LITTLE WAKERING)

BALANCE SHEET - continued
31 DECEMBER 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 31 May 2024 and were signed on its behalf by:

S Sutton - Trustee

S L Sutton

N H Aruvera - Trustee

N H Aruvera

POPPETS PRE-SCHOOL (LITTLE WAKERING)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Playgroup fees	27,929	13,824

3. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	-	1

POPPETS PRE-SCHOOL (LITTLE WAKERING)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

4. RAISING FUNDS

Costs of generating income

	2023	2022
	£	£
Staff costs	60,463	45,483
Rent, rates, heating & lighting	5,839	(4,178)
Telephone	322	249
Repairs & maintenance	1,134	946
Toys & sundry equipment	795	591
Parties & special events	80	28
General running expenses	1,617	1,048
Support costs	3,766	2,785
	<u>74,016</u>	<u>46,952</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2023	2022
Pre-school staff	<u>5</u>	<u>4</u>

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Grants	48,971
Other trading activities	13,824
Investment income	<u>1</u>
Total	<u>62,796</u>
 EXPENDITURE ON	
Raising funds	<u>46,952</u>
 NET INCOME	 15,844

POPPETS PRE-SCHOOL (LITTLE WAKERING)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
RECONCILIATION OF FUNDS	
Total funds brought forward	(14,031)
TOTAL FUNDS CARRIED FORWARD	<u><u>1,813</u></u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Prepayments	<u>553</u>	<u>830</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade creditors	-	900
Social security and other taxes	(1,486)	(113)
Net wages	-	96
Other creditors	2,612	5,612
Accrued expenses	<u>600</u>	<u>570</u>
	<u><u>1,726</u></u>	<u><u>7,065</u></u>

10. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023 £	2022 £
Within one year	<u>3,600</u>	<u>3,600</u>

11. MOVEMENT IN FUNDS

	At 1.1.23 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
General fund	<u>1,813</u>	<u>(872)</u>	<u>941</u>
TOTAL FUNDS	<u><u>1,813</u></u>	<u><u>(872)</u></u>	<u><u>941</u></u>

POPPETS PRE-SCHOOL (LITTLE WAKERING)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	73,144	(74,016)	(872)
TOTAL FUNDS	<u>73,144</u>	<u>(74,016)</u>	<u>(872)</u>

Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	(14,031)	15,844	1,813
TOTAL FUNDS	<u>(14,031)</u>	<u>15,844</u>	<u>1,813</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	62,796	(46,952)	15,844
TOTAL FUNDS	<u>62,796</u>	<u>(46,952)</u>	<u>15,844</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.22 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
General fund	(14,031)	14,972	941
TOTAL FUNDS	<u>(14,031)</u>	<u>14,972</u>	<u>941</u>

POPPETS PRE-SCHOOL (LITTLE WAKERING)

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	135,940	(120,968)	14,972
TOTAL FUNDS	<u>135,940</u>	<u>(120,968)</u>	<u>14,972</u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2023.

POPPETS PRE-SCHOOL (LITTLE WAKERING)

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Grants		
Education grant	45,215	48,971
Other trading activities		
Playgroup fees	27,929	13,824
Investment income		
Deposit account interest	-	1
Total incoming resources	73,144	62,796
EXPENDITURE		
Costs of generating income		
Staff wages & NI	60,463	45,483
Rent, rates, heating & lighting	5,839	(4,178)
Telephone	322	249
Repairs & maintenance	1,134	946
Toys & sundry equipment	795	591
Parties & special events	80	28
General running expenses	1,617	1,048
	70,250	44,167
Support costs		
Management		
Insurance	783	761
Photocopy, computer & stationery	50	217
Accountants fees	600	570
Staff training	911	382
General administration	1,193	712
	3,537	2,642
Finance		
Bank charges	229	143
Total resources expended	74,016	46,952
Net (expenditure)/income	(872)	15,844