

**ST CHAD'S**  
**THE PARISH CHURCH OF CHADWELL HEATH**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**



**THE PARISH CHURCH OF ST CHAD**  
**CHADWELL HEATH**  
(Charity Registration No: 1150077)

Incumbent

Reverend Martin Court

Parish Office

St Chads Church Office  
Chadwell Heath  
RM6 6JH  
churchoffice@stchads.church  
020 8597 8076

Bank

Barclays Bank Plc  
Romford Branch  
36/38 South Street  
Romford  
RM1 1RH

Independent Examiner

Ms K T Lee, ACMA  
Mawney Accountancy  
1 Beech Street  
Romford  
Essex  
RM7 7LA

## **The PCC presents its report with the Accounts of the Church for the year ended 31 December 2021**

### **Aim and purposes**

The principal activity in the year under review was that of a Parochial Church Council to a Church of England Parish Church. The Church of England and its parishes are "exempted charities". The PCC (Powers) Measure 1956 states that the PCC "is to co-operate with the minister in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical".

### **Objectives and activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Chad's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the diverse and cosmopolitan community that live within our parish. Our services and worship put faith into practice through prayer, scripture, and teaching (sermons), music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. This includes, but is not limited to:

- Regular public worship for all.
- Provision of sacred space for personal prayer & contemplation.
- Pastoral work e.g. visiting the sick & bereaved.
- Teaching of Christianity through sermons, courses, and small groups.
- Religious schools' assemblies.
- Young peoples' meetings and activities, and Pre-school with a Christian ethos.
- Activities for senior citizens, parents & toddlers.
- Supporting other charities in the UK & overseas

### **Achievements and performance**

Due to the COVID19 pandemic, the objectives and activities of St. Chad's Church have had to adapt significantly in order to respond to the circumstances. At all times, we strive to remain true to St Chad's church's mission statement, which is: "Christ, Inside and Out"

### **Church and Worship**

This year and last year have been the most difficult years for us to really centre ourselves around Christ as a community of believers.

Home Groups met on Zoom for much of the year. Church services were back – and then they were not – and when they were back, we couldn't do this or do that. The most difficult aspect of all that for many of the church family was that we were not allowed to sing. That was hard. Even now, seeking to take responsibility for our own actions to ensure people are safe when they come to St. Chad's, we're not taking the cup at Communion. Legally we could, and voices are growing for us to reintroduce that for

those who would value it, but the Church of England does not allow us to use individual wine cups (as the Methodists and others do) so we want to make sure that our 'shared' cup is not a threat to anyone.

As other restrictions lifted, so did our praise and worship. Our one-way system has gone, refreshments are back on, and masks are optional. We are still keeping some reduced seating in our side-aisles for those wanting a little more space around them, but normality feels just around the corner now.

Despite the hesitation of some people to spend too much time in enclosed, public spaces, we had a large attendance at many of our Christmas services, with the Nativity and Christingle services both being attended by largely non-church families.

In terms of staff, the diocese keeps trying to find a curate to join St Chad's ministerial team. We'll see how that pans out, and we have Rev. Elwon John joining us for a two-year placement starting in Spring 2022.

## **Church Activities**

### **Church Life (Christ inside)**

Whilst COVID has held us back as a church family, preventing us from meeting for much of the time, the rest of church life has been very busy. The office staff have worked brilliantly to keep us on track and Pauline Loomes (Church Administrator) organised a 'Ring Around' service, with a great team of volunteers, to try to keep the congregation and their families connected and updated with any news. We also had a small team that delivered notices manually to those of the church family who did not have access to those notices electronically. As the lockdowns lifted, these services became less needed but a huge thanks to all those who helped us with that – it really helped members of the Church Family, and those who might be considered "on the fringe," to feel connected.

We also ran some quizzes through Zoom, which were well attended.

Rosanne Green has begun volunteering in the office, helping with various aspects of our Administration. Huge thanks to her. Also, the Finance Team has grown. Building on the good works of Maggie Whipp and Neil Welsby, Priya Balakumar, Colin Gilchrist and Bob Crowther have worked with outside experts to strengthen our financial handling across the whole church. This has improved the financial information available to the PCC.

Some of our staff and volunteers have redone their training in Safeguarding and First Aid again this year. And our Sunday 'Church Team' (Tech, Welcome, Worship Group members) have all stepped up to the plate in great ways. Julie Court and Mark Baptiste have joined the Tech team, Christine Brown has joined the Worship Team, bringing to it her keyboard, guitar and singing skills. And a huge thanks to those who have learned new skills and are there week in and week out to keep our show on the road.

The reduction in lockdown restrictions in July enabled us to hold a "Nearly New" sale in August, followed in November by our Christmas Market. These are significant community events, so much so that at the Nearly New sale one local resident remarked that this was the social highlight of her year so far. We really do see our new facilities as an expansion of this outreach and want to use our new facilities for the best, both for our own use and for supporting our local community in as many ways as we can. But we also want to keep momentum going for church growth and discipleship.

### **Pastoral Support (Christ outside)**

Belinda Ramsay, our Youth Worker, and Ella Cox, our Families Worker, have been working hard to support families in lots of ways. This serves many of our families as well as local families who don't come to St. Chad's and they've been a real lifeline through these difficult times. A massive thanks to them both.

Our community groups have started up again: Pre-School, Sparkles, Coffee Shop and Table Tennis. We also host various community groups including our addiction support group, and they have all returned. Indeed, hall bookings are picking up well as we all return to the normality of life.

We continue to support the Food Bank. Our church family continue to be really generous towards those in need – every week we take a huge number of items that include food but also dry goods and toiletries to our local Trussell Trust Foodbank who distribute it. So many people benefit from this generosity.

And talking of generosity –once again, our shoebox weekend was incredibly well supported by both the church family and those from amongst the community, with St Chad's providing 550 shoeboxes for distribution through Teams4U. We know from personal feedback how well these presents are received by the children in countries where the population has far less advantages than us in the UK.

The big success for us, particularly because so many of our usual activities in the community were stopped, was our Christmas Hearts. Amongst the St Chad's family we made, and then placed around our town, 3,000 hearts to remind people of the 'Heart of Christmas'. The local newspaper did a spread about it and we had such a wonderful response from the local community, who were bowled over by the love and thoughtfulness of our hearts. It really was a wonderful thing to do.

### **Developments with the refurbishment of the church and the new-build project**

2022 will be a monumental year for St. Chad's Church. Built in 1896 and largely untouched since the porch and clock tower were added, this is the year we partner with the missional visionaries from over a century ago and take their wonderful building into the next hundred years of its life and service across Chadwell Heath.

This is a large and ambitious project, and it became apparent several years ago that the only way in which we could raise the capital to finance this project was to sell our hall on the North West side of Chadwell Heath, Somerville hall. This hall had been used very little for several years and it was agreed by PCC that it should be sold and that far more of the community would be served through the refurbished church and the new coffee bar annex. This will, eventually, lead to the next stage of our development, which will be the construction of our new community-centric church hall.

We were advised to sell the Somerville hall site with planning permission, and whilst this meant an initial outlay for architects' fees, it was well worth the investment as, from an original quote to expect a selling price of £450,000 without planning permission or £600,000 with planning permission, we eventually sold the site on 30th November 2021 for £1.075m. This unexpected increase in the sale proceeds went a long way to offsetting our frustrations in the long delay in getting the site sold, but we are now ready to progress the project to the next stage and for the building work to commence.

Plans for the church's refurbishment and the addition of a 'Coffee Shop Annex' were drawn up as far back as 2013. It's just taken us a long time to raise the funds to do those proposed works. The plans are still relevant, and we are now working with a Quantity Surveyor, Richard Pierce, of FSM International (a hugely experienced buildings expert) and a building firm, Mossford Construction Co., who will carry out the works and bring the vision to fruition and deliver the plans previously passed by the PCC as designed by JBKS Architects in 2013.

The PCC will review the plans and any recommendations from Mossfords, and agree them or ask for amendments to be made to them as necessary. It is really important that we take our time at this stage to consider 'exactly' what we want and how we want it, because once plans go back to Mossfords with our agreement, they will deliver those plans precisely. All of that work will be shared with the congregation as it happens (and the basic plans for that work are already on permanent display on the North side aisle ceiling).

Timescales for the build are difficult to predict. We will have to reapply for a faculty – a Church of England document that allows us to significantly alter the church building – which we had already got but which is no longer in date and so must be reapplied for. The rest, in terms of time scales, will be down to Mossfords and the speed at which they can deliver the proposed works. (We are also looking to repair some of our existing brickwork as part of the refurbishment and Mossfords have asked that that work is completed before they take over the site.)

The front of the church will become boarded up and services will be moved to our church hall. We are also trying to think creatively about what we will do with our pews. We would love to use some, at least, to enable members of our church family the opportunity of a 'souvenir' in some guise – ornaments or something made from the wood of the pews. And we will be offering for sale pews to the church family, as well as trying to make commercial money from their sale in the wider world.

We really do feel that with our new and improved facilities we will be in an even better position to serve those in the Parish of St Chad.

## **Structure, governance, and management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Chad's the membership of the PCC consists of the incumbent (our vicar), churchwardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church, and which ensure that the financial statements comply with the Charities Act 1993 and the regulations issued in 1995 and 2000, revised in 2005. This report has been produced according to guidance dated 2006 issued by the Archbishop's Council of the Church of England. The PCC is responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **Membership of the PCC**

The Annual Parochial Church Meeting was held on 23<sup>rd</sup> May 2021. At this meeting, the PCC reported on its activities and presented its accounts. Members have been elected to the PCC by those on the Electoral Roll in accordance with the Church Representation Rules. At the APCM it was agreed that, due to the extraordinary circumstances that we found ourselves in due to Covid, we retain all members of the PCC for 2021.

The following people served on the Council during 2021:

### **Ex Officio Members**

Rev. Canon Martin Court (Chair)

Rev. Christine Harding

Rev. Chika Nduku (until June 2021)

Mr. Bob Crowther (Warden and Vice Chair) 2020-2025

### **Elected Members**

Mrs. Pauline Loomes (Secretary) 2019-2022

Mr. Joel Crowther 2019-2022

Mr. Ray Childs 2019-2022

Mrs. Jacqui Charles 2019-2022

Mrs. Liz Cocks 2020-2023

Mr. Iain Torrance 2020-2023

Mr. John Sykes 2020-2023

Mr. Emmanuel Agyeman 2020-2023

Mr. Mark Harding (Deanery Rep)

Mr. Nick Haler 2018-2021

Mr. Young Osuji 2018-2021

Mrs. Rosanne Green 2018-2021

Mrs. Anne Foster 2018-2021

### **Committees**

#### **The PCC**

During 2021, the PCC has continued to meet over Zoom, albeit on a less regular basis. It has continued to work to strengthen the structures of St. Chad's Church and its governance to increase our resilience and improve our operation. In relation to the pandemic, this has been especially true in relation to finance.

#### **Finance Team**

Our finance team has continued to work to strive for best practice across our ministries, including the implementation of new, robust financial policies, as well as continuing their budgeting requirements in this difficult financial year. To off-set the deficit of income through lack of hall use we obtained grant monies, albeit less money was available than in 2020. We also took advantage of the government's furlough scheme where appropriate. Extra impetus was given to encouraging regular church family members to make their donations through standing orders and this has had some success.

We have undertaken training on the Data Developments Finance Co-ordinator book-keeping system and have been working with our accountant to increase the amount of information that is available to the Finance Team.

Our thanks to our bookkeeper Priya Balakumar, our Gift Aid secretary Fiona Roy, and to Colin Gilchrist, who has taken on greater responsibility for our accounting.

#### **Leadership Teams**

The Standing Committee (Senior Leadership Team – SLT) continued to meet across the year as a WhatsApp group to discuss the changing strategies needed and implemented as the pandemic wore on.

The wider church Leadership Team (made up of people who head our various different ministries) met in small groups, when allowed, to discuss our reaction to the pandemic and begin to formulate a pathway forward. We also had Zoom meetings when lockdown rules were in place.

The staff Team continued to meet regularly (weekly for the most part) to discuss day-to-day matters and oversee the activities of the church.

There is a considerable amount of work undertaken at St Chad's by volunteers. Bob Crowther, our churchwarden, not only supports the Staff and Finance teams but also raised £700 for St Chad's by "virtually" walking the 1748 miles from Land's End to John O'Groats – and back. We have a small team that undertake most of the repairs and gardening work at St Chad's and our thanks go to Alan Harding, Julian Cartwright and Ray Loomes.

### **Staff Training**

Belinda Ramsay arranged a variety of training for those working with our Children & Young People which included updated Safeguarding Training. It also included training with "Brain Story" supporting children who have faced trauma. With the relaxation of lockdown rules, more training is planned for 2022.

### **Taxation Status**

The PCC is an exempt charity for taxation purposes as a church defined as a place of worship under the Place of Worship Act 1855.

### **Financial Review**

2021 brought similar challenges to those experienced in 2020, predominantly as a result of the impact of Covid on the community, and, most especially, on the ability to hold church services and events such as jumble sales, in person.

Total receipts were increased significantly, but this was entirely due to the result of selling our property known as Somerville Hall, for £1.075m (£995,109 net of costs and fees). This money has entirely been set aside for the refurbishment of the church building to make it a more community-centric facility, and the construction of a new, community-based, coffee bar. Work is expected to commence in the summer of 2022 and to be completed before Easter 2023.

Aside from that "extraordinary" income, the impact of Covid continued to reduce our receipts through plate collections, fund raising events and hall hire.

In terms of planned giving, an increase of £3,282 in our planned giving by standing order was the result of a drive to encourage people who normally put in the collection when they came to church to support their church by standing order. The reduction in planned giving through envelopes was partly due to this drive but also because some of those who traditionally gave through the envelope scheme had passed away during the year; envelope giving reduced by £1,009, giving a net increase in direct giving of £2,273.

As the church reopened, plate giving increased by £1,026 on 2020's receipts of £4,042.

The key single outgoing for St Chad's church is the payment of the Parish Share, which St Chad's met in full again in 2021. However, to put this into perspective, this amount of £52,695 accounts for almost all of the planned giving by standing order (£56,977). In effect, that means that the other expenses for the running of St Chad's needs to be met from envelope giving, Gift Aid tax reclaimed, fund-raising events, hall hire and – crucially for some of our salaries – grant funding. With the reduction in our ability to raise funds through community-based activities, we again saw a shortfall in our income over our expenditure.

Going forward into 2022, we have already seen a significant increase in the hire of the hall for social events at the weekend, although one of our regular weekday hirers, Slimming World, had to close during the Pandemic.



St Chad's has many plans for the new café area which, realistically, will not start generating an income until 2023. In the meantime, with energy costs rising, we are focusing on where cuts can be made. A paid member of staff has resigned and will be replaced by volunteers. The running of the existing coffee bar has been reviewed and any surplus food is being sold at cost to reduce waste. New policies have been brought in regarding the heating of the hall and ensuring that lights are turned off when not in use. We are investigating the installation of a smart meter to see where the hall's main power usage is, and to see what changes can be made to reduce costs.

With the return to "normal" church services – albeit with a reduced congregation – and the reopening of our halls for hire, and the ability to run more social events such as quiz nights and jumble sales, there is definitely room for optimism that 2022 will show an improved level of income compared to that of the two previous years. Key to an overall improvement will be the impact of our plans to reduce costs and our success in applying for grant funding to two of our key staff positions.

### **Reserves Policy**

The PCC has a reserves policy of maintain credit balances that will cover an amount equivalent to 3 months' of "essential payments". This has, however, been difficult to maintain within recent years and especially in 2020 and 2021 due to the closure of the church and church halls.

### **Related Parties**

Donations from related parties amounted to a total of £22,368 given for general purposes, youth work, and the refurbishment of the church.

### **Future Plans**

Our major project in 2022 will be the refurbishment of the church building and the construction of the new coffee bar annex. We anticipate that this will be completed in early 2023.

Approved by the PCC and signed on their behalf:

Rev Canon Martin Court ..... Date.....

Robert Crowther – Churchwarden .....Date .....

**THE PARISH CHURCH OF ST CHAD**  
**CHADWELL HEATH**  
(Charity Registration No: 1150077)

**INDEPENDENT EXAMINER'S REPORT**

I report to the trustees of the PCC of St Chad on my examination of the accounts for the year ended 31 December 2021, which are set out on pages 11 to 20.

**Respective responsibilities of the PCC and the Examiner**

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees applied for a dispensation from the accounts scrutiny requirements of section 144(2) of the Charities Act 2011 which was granted under Regulation 34(3)(b) of the Charities (Accounts and Reports) Regulations 2008 on 24 May 22. An Independent Examination has taken place instead of an audit under Regulation 31(f). I am qualified to undertake the examination by being a member of The Chartered Institute of Management Accountants.

It is my responsibility to:

- Examine the Accounts under section 145 of the 2011 Act.
- Follow procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act: and
- State whether particular matters have come to my attention.

**Basis of this Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no material matters have come to my attention in connection with examination

1. giving me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 130 of the 2011 Act: and
  - to prepare accounts which accord with the accounting records and comply with accounting requirements of the 2011 Act have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ms K T Lee, ACMA  
Mawney Accountancy  
1 Beech Street  
Romford  
Essex  
RM7 7LA

Date:

## STATEMENT OF FINANCIAL ACTIVITIES

### For the Year ended 31 December 2021

	Notes	General Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>INCOME</b>						
Voluntary income	2a	111,681	-	46,653	158,335	226,064
Activities for generating funds	2b	4,880	-	-	4,880	1,318
Income from investments	2c	13	67	-	80	424
Church activities	2d	1,460	6,190	89,123	96,772	96,082
Other incoming resources	2e	-	-	995,109	995,109	-
<b>TOTAL INCOME</b>		<b>118,034</b>	<b>6,257</b>	<b>1,130,886</b>	<b>1,255,177</b>	<b>323,887</b>
<b>EXPENDITURE</b>						
Church activities	3a	101,500	21,694	174,329	297,523	271,364
Costs of raising funds	3b	476	-	-	476	87
<b>TOTAL EXPENDITURE</b>		<b>101,975</b>	<b>21,694</b>	<b>174,329</b>	<b>297,999</b>	<b>271,451</b>
<b>NET INCOME/EXPENDITURE</b>		<b>16,059</b>	<b>- 15,437</b>	<b>956,557</b>	<b>957,178</b>	<b>52,436</b>
<b>TRANSFER BETWEEN FUNDS</b>		<b>- 36,511</b>	<b>12,434</b>	<b>24,077</b>	<b>-</b>	<b>-</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>- 20,453</b>	<b>- 3,003</b>	<b>980,633</b>	<b>957,178</b>	<b>52,436</b>
Total funds brought forwards	8	14,422	127,997	67,971	210,390	
Total funds carried forward	8	<b>- 6,031</b>	<b>124,994</b>	<b>1,048,605</b>	<b>1,167,568</b>	

## BALANCE SHEET as at 31 December 2021

	Notes	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	5	485,000	1,525,594
<b>CURRENT ASSETS</b>			
Debtors and Prepayments	6	9,761	29,522
Short term deposits	6	-	67,650
Cash at bank and in hand		1,167,814	82,663
		<b>1,177,575</b>	<b>179,835</b>
<b>LIABILITIES</b>			
Creditors: amounts falling due within one year	7	10,007	10,040
<b>NET CURRENT ASSETS/(LIABILITIES)</b>		<b>1,167,568</b>	<b>169,795</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>1,652,568</b>	<b>1,695,390</b>
<b>PARISH FUNDS</b>			
Unrestricted funds	8	- 6,031	14,422
Designated funds	8	124,994	127,997
Buildings Reserves	8	485,000	1,485,000
Restricted funds	8	1,048,605	67,971
		<b>1,652,568</b>	<b>1,695,390</b>

Approved by the Parochial Church Council and signed on its behalf by:

..... Date:  
Rev Martin Court  
Chair

## CASHFLOW STATEMENT as at 31 December 2021

	2021	2020
	£	£
<b>STATEMENT OF CASHFLOWS</b>		
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>		
<b>Net cash from operating activities</b>	<b>- 18,282</b>	<b>28,093</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest	80	424
Proceeds from the sale of property	1,036,988	-
Purchase of property, plant and equipment	- 1,284	- 16,850
<b>Net cash from investing activities</b>	<b>1,035,784</b>	<b>- 16,427</b>
<b>NET CASH FLOWS TOTAL</b>	<b>1,017,501</b>	<b>11,666</b>
Change in cash and cash equivalents	1,017,501	11,666
Cash and cash equivalents at 1 January	150,313	138,647
<b>Cash and cash equivalents at 31 December</b>	<b>1,167,814</b>	<b>150,313</b>
<b>RECONCILIATION OF NET INCOME/(EXPENDITURE)</b>		
Net movement income/(expenditure for the year ended 31 December 2021)	957,178	52,436
<b>Adjustments for:</b>		
Depreciation charges	-	-
Dividends, interest and rent from investments	- 80	- 424
Loss/(profit) on sale of fixed assets	- 995,109	-
(Increase)/decrease in debtors	- 33	646
Increase/(decrease) in creditors	19,762	- 24,566
<b>Net cash provided by (used in) operating activities</b>	<b>- 18,282</b>	<b>28,093</b>
<b>ANALYSIS OF CASH AND CASH EQUIVALENTS</b>		
Cash and current accounts	1,167,814	82,663
Short term deposits	-	67,650
	<b>1,167,814</b>	<b>150,313</b>

**THE PARISH CHURCH OF ST CHAD  
CHADWELL HEATH**

(Charity Registration No: 1150077)

**Notes to the Financial Statements for the year ended 31 December 2021**

**1. Accounting Policies**

**a) Accounting Convention**

The PCC is a public entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs and with the Regulations' "true and fair view" provisions. They have been prepared under FRS102 (2019) as the applicable accounting standards and the 2019 version of the Statement of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible by law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

**b) Fund accounting**

Funds help by the PCC are:

**Unrestricted funds** are income funds which are to be spent on the PCC's general purposes.

**Restricted funds comprise** (a) income from trusts or endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

**Designated funds** are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted, and the PCC will move any surplus to other general funds.

**c) Incoming Resources**

**Voluntary Income**

Collections are recognised when received.

Planned giving receiving is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

**Income from Investments**

Interest entitlements are accounted for as they accrue.

**All Other Income**

All other income is recognised when it is receivable.

**Gains and Losses on Investments**

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31 December.

**d) Resources Expended**

Resources expended are accounted for on an accruals basis and are accounted for gross, apart from independent reviewer's remuneration and accountancy and grants and donations which are accounted for when paid over, or when rewarded where the award creates a binding obligation on the PCC.

**THE PARISH CHURCH OF ST CHAD  
CHADWELL HEATH**

(Charity Registration No: 1150077)

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid as at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

**e) Fixed Assets**

**Consecrated and benefice property**, in so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

**Moveable church furnishings**, held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected (at a reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore, such assets are not valued in the accounts. Items acquired since 1st January 2000 have been capitalised and depreciated on a straight-line basis in the accounts over their currently anticipated useful economic life.

**Other Buildings**, properties are included in the accounts at valuation. The PCC reviews the valuation annually, and any permanent impairment in value is transferred to the SOFA. No depreciation is charged on these buildings as, in the view of the PCC, the estimated useful life is so long that any charge would be immaterial.

**Other Assets**, Equipment used within the church premises with a purchase price exceeding £1,000 is capitalised. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

**Depreciation**, Depreciation is provided at the following rates to write off fixed assets over their useful lives. In addition, an annual impairment review is carried out, and where appropriate the carrying value of an asset is reduced to the higher of net realisable value and recoverable value through continued use.

Church furnishings	5% straight line, 20 years
Furniture, fittings and office equipment	33% straight line, 3 years

**f) Current Assets**

Amounts owing to the PCC as at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

**g) Going Concern**

The church is able to pay its liabilities as they fall due, has no significant contingent liabilities or post balance sheet events that would contradict this view and has sufficient reserves to continue to operate for at least 12 months from the signature date of these accounts.

## 2. INCOME

	General Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>a. Voluntary income</b>					
Planned giving - bank	56,977	-	-	56,977	53,695
Planned giving - envelopes	8,946	-	-	8,946	9,955
Other planned giving	-	-	-	-	-
Loose plate collections	5,068	-	-	5,068	4,042
Gift aid yellow envelopes	965	-	-	965	1,457
One off gift aid gifts	483	-	-	483	-
Non gift aid donations	2,361	-	125	2,486	6,512
Gift aid recovered	14,775	-	1,593	16,368	17,841
Gift aid small donations	1,220	-	-	1,220	-
Recurring grants	19,958	-	36,250	56,208	63,637
Non-recurring one-off grants	806	-	1,800	2,606	61,725
Donations - refurbishment giving	-	-	5,725	5,725	5,235
Donations - youth	-	-	1,100	1,100	1,230
Donations - churchyard	-	-	-	-	532
Other funds generated	121	-	61	182	201
	<b>111,681</b>	<b>-</b>	<b>46,653</b>	<b>158,335</b>	<b>226,064</b>
<b>b. Activities for generating funds</b>					
Fund raising - refurbishment	-	-	-	-	-
Somerville hall lettings	-	-	-	-	-
Rummage sales, raffles, etc	4,880	-	-	4,880	1,318
	<b>4,880</b>	<b>-</b>	<b>-</b>	<b>4,880</b>	<b>1,318</b>
<b>c. Income from investments</b>					
Bank and building society interest	13	-	-	13	47
CDBF trust account interest	-	67	-	67	377
	<b>13</b>	<b>67</b>	<b>-</b>	<b>80</b>	<b>424</b>
<b>d. Income from charitable activities</b>					
PCC fees for weddings, funerals and other	1,020	-	-	1,020	203
PCC fees for memorial garden plots	-	-	-	-	-
Pre School receipts	-	-	89,123	89,123	77,560
Youth	-	-	-	-	305
Church hall lettings	-	4,938	-	4,938	7,888
New beginnings	-	44	-	44	106
Sparkles	-	144	-	144	-
Mature companions club	-	-	-	-	-
Table tennis	-	225	-	225	64
Women of worth	-	-	-	-	175
Coffee shop	-	927	-	927	1,433
Parish weekend	-	-	-	-	-
Community hub	440	-	-	440	8,236
Publications	-	-	-	-	114
	<b>1,460</b>	<b>6,190</b>	<b>89,123</b>	<b>96,772</b>	<b>96,082</b>
<b>e. Other incoming resources</b>					
Insurance claims	-	-	-	-	-
Surplus on sale of fixed assets	-	-	995,109	995,109	-
	<b>-</b>	<b>-</b>	<b>995,109</b>	<b>995,109</b>	<b>-</b>
	<b>118,034</b>	<b>6,257</b>	<b>1,130,886</b>	<b>1,255,177</b>	<b>323,887</b>

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to use of the resources, their ultimate receipts is considered reasonably certain and the amounts due are reliably quantifiable. All incoming resources are accounted for gross.



### 3. EXPENDITURE

	General Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>a. Church activities</b>					
Relief and Development Agencies	6,154	-	-	6,154	3,326
Missionary and charitable giving	307	-	-	307	- 350
Evangelism	60	-	-	60	60
Staff Training	1,236	-	-	1,236	8
Diocesan parish share	52,695	-	-	52,695	51,625
Clergy and staff expenses	85	-	-	85	831
Youth	-	-	1,049	1,049	2,655
Families	-	-	-	-	-
Parish weekend	-	-	-	-	-
New beginnings	-	7	-	7	156
Sparkles	-	98	-	98	4
Mature companions club	-	125	-	125	-
Table tennis	-	-	-	-	-
Women of worth	-	-	-	-	202
Coffee Shop	-	1,411	-	1,411	1,393.37
Community hub expenditure	378	-	-	378	4,368
Pre School salaries	-	-	84,097	84,097	90,583
Pre School other expenditure	-	-	3,143	3,143	2,292
Salaries and pension costs	18,519	4,327	48,117	70,962	70,095
Administration	7,635	-	-	7,635	5,128
Parish office telephone & broadband	1,493	-	-	1,493	1,136
Publications	272	-	-	272	44
Independent Examination	497	-	-	497	470
Accountancy & Payroll Costs	5,372	-	-	5,372	955
Bank charges	84	-	-	84	62
Sundries	-	-	-	-	-
Church insurance	2,614	-	-	2,614	2,583
Church upkeep of services	2,525	-	-	2,525	2,392
Church supplies	252	-	-	252	473
Church utilities	1,083	-	-	1,083	1,371
Church maintenance and repairs	238	-	-	238	1,482
Church major repairs and decoration	-	-	-	-	-
Refurbishment church	-	-	-	-	-
Upkeep of churchyard	-	-	-	-	1,045
Church hall key holder fees	-	755	-	755	440
Church hall insurance	-	1,522	-	1,522	1,504
Church hall supplies	-	401	-	401	-
Church hall utilities	-	6,082	-	6,082	6,081
Church hall maintenance and repairs	-	5,131	-	5,131	4,776
Church hall refurbishment	-	-	37,923	37,923	11,300
Somerville hall costs	-	1,834	-	1,834	2,873
	<b>101,500</b>	<b>21,694</b>	<b>174,329</b>	<b>297,523</b>	<b>271,364</b>
<b>b. Costs of raising funds</b>					
Costs of fetes & other events	476	-	-	476	87
	<b>476</b>	<b>-</b>	<b>-</b>	<b>476</b>	<b>87</b>
	<b>101,975</b>	<b>21,694</b>	<b>174,329</b>	<b>297,999</b>	<b>271,451</b>

Included in the Community hub expenditure figure is the estimated value of donated goods which was £378.

#### 4. STAFF COSTS AND RELATED PARTIES

##### a. Staff costs and numbers

	2021	2020
Wages and salaries	147,937	136,620
Social security	3,788	5,600
Pension costs	3,766	2,771
	<b>155,491</b>	<b>144,991</b>
Average number of employees	15	17

During the year the PCC employed a parish administrator, an assistant administrator, a family's worker, a youth worker, a hall lettings manager and a person in the capacity of keyholder duties, who was responsible for unlocking and locking up of the church hall when events were being held. The PCC also employed several staff members to work in the Pre School.

There were no employee benefits paid to personnel in the previous or current years.

No employee was paid more than £60,000

##### b. Related parties' transactions.

Peter Foster and Sarah Haler who are employed by the PCC are related to members of the PCC. Pauline Loomes, the parish administrator is a member of the PCC, she is not paid for being a member of the PCC. The total salaries figure shown in the accounts includes amounts payable to them for duties in accordance with their terms of employment. Measures are in place to ensure that no conflicts of interest arise

The stipendiary Clergy were reimbursed for working expenses, it is considered that no material part of this relates to their duties as trustees.

Donations from related parties amounted to a total of £22,368 given for general purposes, youth work, and the refurbishment of the church.

Joel Crowther a member of the PCC was paid £75 for electrical work carried out in the Church and Alan Harding who is related to a member of the PCC was paid £125 for costs in relation to transporting members of the Mature Companions Club.

## 5. TANGIBLE FIXED ASSETS

	Somerville Hall £	Church Hall £	Total £
<b>Actual/deemed cost</b>			
At 1 January 2021	1,040,594	485,000	1,525,594
Disposals	1,041,878	-	1,041,878
Additions	1,284	-	1,284
At 31 December 2021	<b>- 0</b>	<b>485,000</b>	<b>485,000</b>
<b>Depreciation</b>			
At 1 January 2021	-	-	-
Disposals	-	-	-
Additions	-	-	-
At 31 December 2021	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net book amounts</b>			
At 31 December 2021	<b>- 0</b>	<b>485,000</b>	<b>485,000</b>
At 31 December 2020	1,040,594	485,000	1,525,594

The freehold land and buildings comprise of the Church Hall and Somerville Hall. There is no record of the historical cost of the Church hall; this has been included at a fair value based on two separate valuations sought by the PCC in 2020. Somerville Hall has been disposed of following its sale in November 2021.

## 6. CURRENT ASSETS

	2021 £	2020 £
Income tax recoverable	-	2,664
Prepayments & accrued income	9,254	21,351
Other debtors	507	5,507
	<b>9,761</b>	<b>29,522</b>

## 7. CURRENT LIABILITIES

	2021 £	2020 £
Accruals & deferred income	3,739	1,212
Tax and National Insurance Payable	-	1,817
Other creditors	6,268	7,011
	<b>10,007</b>	<b>10,040</b>

## 8. FUNDS MOVEMENTS

	Bal f/fwd 01/01/2021	Income	Expenditure	Transfers Other gains & losses	Bal c/fwd 31/12/2021
	£	£	£	£	£
<b>UNRESTRICTED FUNDS</b>					
PCC General fund	14,422	118,034	- 101,975	- 36,511	- 6,031
	<b>14,422</b>	<b>118,034</b>	<b>- 101,975</b>	<b>- 36,511</b>	<b>- 6,031</b>
<b>DESIGNATED FUNDS</b>					
Coffee Shop	433	927	- 1,411	- 39	- 91
Halls	-	5,163	- 20,052	14,890	-
Mature Companions Club	326	-	- 125	-	201
New Beginnings	2,725	- 44	- 7	- 166	2,508
Parish Weekend	8,694	-	-	-	8,694
Pre School	2,250	-	-	- 2,250	-
Refurbishment - designated	-	-	-	112,650	112,650
Refurbishment Trust	113,520	67	-	- 112,650	937
Sparkles	49	144	- 98	-	95
	<b>127,997</b>	<b>6,257</b>	<b>- 21,694</b>	<b>12,434</b>	<b>124,994</b>
<b>RESTRICTED FUNDS</b>					
City of London	41,725	-	- 37,923	-	3,802
Grant Funded Salaries	-	36,250	- 48,117	11,867	-
Mature Companions Club	-	1,800	-	-	1,800
Pre School	7,603	89,309	- 87,241	1,200	10,871
Refurbishment - restricted	12,416	7,054	-	10,810	30,280
Somerville Hall - Building Fund	-	995,109	-	-	995,109
Sparkles	751	-	-	-	751
Youth	5,476	1,364	- 1,049	200	5,992
	<b>67,971</b>	<b>1,130,886</b>	<b>- 174,329</b>	<b>24,077</b>	<b>1,048,605</b>
	<b>210,390</b>	<b>1,255,177</b>	<b>- 297,999</b>	<b>-</b>	<b>1,167,568</b>