

ST CHAD'S
THE PARISH CHURCH OF CHADWELL HEATH

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020



THE PARISH CHURCH OF ST CHAD
CHADWELL HEATH
(Charity Registration No: 1150077)

Incumbent	Reverend Martin Court
Parish Office	St Chads Church Office Chadwell Heath RM6 6JH churchoffice@stchads.church 020 8597 8076
Bank	Barclays Bank Plc Romford Branch 36/38 South Street Romford RM1 1RH
Independent Examiner	Ms K T Lee, ACMA Mawney Accountancy 1 Beech Street Romford Essex RM7 7LA

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The PCC presents its report with the Accounts of the Church for the year ended 31 December 2020.

Principal Activities and Governing Documents

The principal activity in the year under review was that of a Parochial Church Council to a Church of England Parish Church. The Church of England and its parishes are "exempted charities". The PCC (Powers) Measure 1956 states that the PCC "is to co-operate with the minister in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical".

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Chad's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the diverse and cosmopolitan community that live within our parish. Our services and worship put faith into practice through prayer, scripture, and teaching (sermons), music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. This includes, but is not limited to:

- Regular public worship for all.
- Provision of sacred space for personal prayer & contemplation.
- Pastoral work e.g., visiting the sick & bereaved.
- Teaching of Christianity through sermons, courses, and small groups.
- Religious schools' assemblies.
- Young people's meetings and activities, and Pre-school with a Christian ethos.
- Activities for senior citizens, parents & toddlers.
- Supporting other charities in the UK & overseas

Achievements and performance in the year

Due to the COVID19 pandemic, the objectives and activities of St. Chad's Church have had to adapt significantly in order to respond to the circumstance.

Church and Worship

Our church building was closed at the end of March in line with government guidelines and we moved to online services and blogs. We utilised our church 'Facebook' account as well as our website to deliver regular updates of our church's activity as well as Christian teaching and worship. Over the summer months there was a little respite from the national lockdown requirements, and we were able to open the church building for limited worship. Whilst the church building was opened, we organised an online 'Booking in' system, obtained a QR

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code for our church to enable Track and Trace and redesigned the seating / spaces to adhere to social distancing. We continued to deliver online material for those not attending our church in person.

After a further lockdown we were able to open our church in the new year of 2021 in a greater way. Our Technical Team, under the leadership of Graham Wallis, purchased various items that allowed the development of 'Streaming' services. We had already purchased a 'Zoom' account to enable meetings to take place. That account was also used for social events such as our church quizzes.

Our regular services and blogs included:

- Monday -Vicar's Update: Information about St. Chad's and what's happening
- Tuesday - Curate's Blog: Christian teaching
- Thursday - Obi's Blog: Christian teaching
- Friday – Vicar's Blog: Christian teaching
- Saturday – Family Service: Fun 'Church' with craft activities, worship (usually an action song), interactive prayers and story.
- Sunday – Main Church Service

Church Hall

When the pandemic hit and the government announced the ensuing lockdown, Barking & Dagenham Council (LBBD) asked us to partner with them in the provision of a 'Community Hub.' We opened a 'Foodbank' in our Royal Room that was headed up by Neil Welsby. Our Children & Young People's Worker, Belinda Ramsay, and our Children & Families Worker, Ella Cox, (who became partly furloughed as their face-to-face work became greatly reduced) staffed the main Hub which consisted of the Chadwell Ward (around 40,000 residents) of LBBD. They organised a volunteer base of people who, in line with government guidelines, delivered food parcels to residents who were housebound or vulnerable. They also organised the collection and delivery of medicines. Belinda and Ella worked closely with LBBD, collating and dealing with referrals as well as liaising with other local Hubs in the provision of supplies.

Pastoral Support

Ring-around

After the initial 'shock' of lockdown it became apparent that the situation was not going to be resolved easily. Our office manager, Pauline Loomes, assisted by Sarah Haler, our administrative Assistant, drew together and co-ordinated a team of 20 volunteers who had the ability to telephone others. We divided all of the people on our church database who were connected in some way with St. Chad's and grouped them equally, asking each volunteer to keep in regular contact with the group of people they were allotted. This proved to be an essential piece of work that helped maintain the church family and provide opportunities for help and support to be given to those most in need. It also broke the isolation of those with a lack of family support or who could not keep in contact with others easily. The 'Ring Around' continued across the entire pandemic.

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Other pastoral work continued through our Home Groups as leaders kept contact with their members.

Social events

In order to not only keep contact with people but also help to strengthen the mental fragility that the lockdown was causing us all we ran a variety of 'Events' on Zoom, social media or our website. These include quizzes but also fun ideas such as 'A view from your window' where people were encouraged to send in photographs of their 'View.' Many were creative and photos came to us from far afield as well as locally. When lockdown was eased, and people were being encouraged to exercise for their own well-being, we had a 'Chadwell Heath Treasure Hunt', a quiz where people could walk the perimeter of St. Chad's Park answering various questions as they went. It was a family orientated activity that took about 40 minutes although individuals enjoyed it too.

Children and families' work

Through much of the lockdown face-to-face activities ceased. Both Belinda and Ella kept in regular contact with their various cohorts. Belinda held and holds Zoom sessions for the Youth when face-to-face activities are not allowed. She also assisted families with laptops when 'Home Schooling' was happening, but the families did not have the resources their children needed. Both Belinda and Ella put together and delivered 'Craft Packs' for families. These were tailored to the different age groups but included activities, goodies of some description (sweets /chocolate) colouring sheets, quizzes and bible stories. And Ella regularly kept in contact with families, meeting with them (in rotas at times) in open air venues when that was allowed. Because neither Easter nor Christmas were able to happen in the normal way, Belinda and Ella made an effort to make those festivals special. We had a 'Walk Around Nativity' where seven households depicted something of the nativity story in their front gardens or front windows so that people could walk around (with accompanying maps and information) and journey the Christmas story. We also had a 'Drive in' nativity in which various families pre-recorded items that were then consolidated into a nativity film. The sound was beamed through a radio station so that families in their cars could listen on the car radios. Again, 'Goody Bags' were on offer.

Mission and Evangelism

Despite a reduction in the church's income in 2020 we continued to support financially our UK and overseas charities.

A significant amount of our mission was through the use of our church hall as the local "hub" (See above).

Pre-School

The pre-school continues to be a large outreach for our church. Our managers are employed by the local council to help and support other Pre-Schools in Barking & Dagenham, assisting in the mentoring of their staff and management. We also continue to be used by the borough for those children with special needs. As always, the work of the Pre-School goes beyond the children and Victoria Burke and her team continue to support parents and carers in many ways.

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Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Chad's the membership of the PCC consists of the incumbent (our vicar), churchwardens and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Annual Parochial Church Meeting is usually held every April, however, due to the pandemic it was held on 23 May 2021. At this meeting, the PCC reports on its activities and presents its accounts. Members are then elected to the PCC by those on the Electoral Roll in accordance with the Church Representation Rules.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

Membership of the PCC

The following people served on the Council since the last Annual Meeting:

Ex Officio Members

Rev Martin Court	Chairperson, Vicar	
Rev Christine Harding	Associate Minister	
Rev Chika Nduku	Curate	
Robert Crowther	Vice Chair / Churchwarden	2020 – 2025
Julian Cartwright	Churchwarden	Until 23 May 21

Elected Members

Pauline Loomes	PCC Secretary (Co-opted)	2019 - 2022
Anne Foster		2018 - 2021
Joel Crowther		2019 - 2022
Raymond Childs		2019 - 2022
Nicholas Haler		2018 - 2021
Amaefule Young Osuji		2018 - 2021
Jacqueline Charles		2019 – 2022
Rosanne Green		2018 – 2021
Mark Harding	Deanery Synod Rep	
Mrs. Liz Cocks		2020 - 2023
Mr. Iain Torrance		2020 - 2023
Mr. John Sykes		2020 – 2023

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Mr. Emmanuel Agyeman

2020 - 2023

Members stepping down:

Fiona Roy	Envelope and Gift-aid Secretary	Until 23 May 21
Judith Berry		Until 23 May 21
Victoria Burke		Until 23 May 21
Julie Court		Until 23 May 21
Carol Welsby	Deanery Synod Rep	Until 23 May 21
Councillor Ingrid Robinson	Deanery Synod Rep	Until 23 May 21

Committees: The PCC has continued to meet over Zoom, albeit on a less regular basis. It has continued to work to strengthen the structures of St. Chad's Church and its governance to increase our resilience and improve our operation. In relation to the pandemic, this has been especially true in relation to finance.

The following sub-committees exist to assist the PCC:

Finance Team: Our finance team has continued to work to strive for best practice across our ministries, including the implementation of new, robust financial policies, as well as continuing their budgeting requirements in this difficult financial year. To off-set the deficit of income through lack of hall use we obtained grant monies. We also took advantage of the government's furlough scheme where appropriate. Extra impetus was given to encouraging regular church family members to make their donations through standing orders and this has had some success.

We have undertaken training on the Data Developments Finance Co-ordinator book-keeping system and have been working with our accountant to facilitate the amount of information that is available to the Finance Team.

Our thanks to our bookkeeper Priya Balakumar, our Gift Aid secretary Fiona Roy, and to Colin Gilchrist, who joined the Finance Team in 2020.

Standing Committee: This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. This group consists of Martin Court (Chair), Christine Harding (Associate Minister) Bob Crowther (Vice Chair and Church Warden) Julie Court, Rosanne Baptiste. The standing committee continued to meet across the year as a WhatsApp group to discuss the changing strategies needed and implemented as the pandemic wore on.

Senior Leadership Team: This team is both an accountability team for the incumbent but also a sounding board for the leader where strategic issues have time to be thought through. The team has no legal power but is instrumental in helping the incumbent to assess and discern where certain aspects/ ministries / logistics of the church are and help to plan towards the collective vision of the church. Members of the team bring experience of Banking, Administration and H.R. management. This team consists of: Martin Court (Senior Leader), Christine Harding (Associate Minister) Julie Court, Bob Crowther (Church Warden and Vice Chair of the PCC) and Rosanne Baptiste.

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Leadership Team: This is comprised of the people who head up our ministries and activities in the church and those who hold senior leadership posts, met in small groups, when allowed, to discuss our reaction to the pandemic and begin to formulate a pathway forward. We also had Zoom meetings when lockdown rules were in place.

People on this team include: Martin Court (Senior Leader), Julie Court, Christine Harding (Associate Minister), Bob Crowther (Church Warden), Julian Cartwright (Church Warden), Chika Nduku (Curate), Pauline Loomes (Office Manager/ PCC secretary), Graham Wallis (Head of Tech Team), Victoria Burke (Pre-School Manager), Julie Clist (Head of Welcome Team), Joy Blackwood (Head of Prayer ministry Team), Ella Cox (Children & Family worker), Belinda Ramsey (Children & Young People's Worker), Denise Lewis (Catering Manager), Colin Gilchrist, Debbie Karlettis, Iain Torrance, Marian Childs, Anne Foster, Ray Childs, Rosanne Baptiste and Sue Wells.

Deanery Synod: Three members of the PCC sit on the deanery synod —Ingrid Robinson, Carol Welsby and Mark Harding. This provides the PCC with an important link between the parish and the wider structures of the church. Martin Court is the Area Dean and Chair of the Deanery Synod.

The Electoral Roll: Pauline Loomes is our Electoral Roll Officer. Details with regards to our Electoral Roll can be found in the full APCM Report.

Safeguarding and Training: Belinda Ramsay arranged a variety of training for those working with our Children & Young People which included updated Safeguarding Training. It also included supporting children and families who experienced Special Needs.

Volunteers

There is a considerable amount of work undertaken at St Chad's by volunteers. Our thanks go to Bob Crowther, our churchwarden, for the support that he has given to the Clergy and the Staff team during 2020. Particular thanks to Julian Cartwright, who had served six years as churchwarden and this year stepped down. He continues to undertake many of the duties that he has previously carried out including, with Alan Harding, a great deal of the running repairs to the church and church buildings.

Financial review

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church, and which ensure that the financial statements comply with the Charities Act 1993 and the regulations issued in 1995 and 2000, revised in 2005. This report has been produced according to guidance dated 2006 issued by the Archbishop's Council of the Church of England. The PCC is responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The PCC is an exempt charity for taxation purposes as a church defined as a place of worship under the Place of Worship Act 1855.

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The financial activities of the PCC are set out in the attached financial statements.

Total receipts amounted to £323,887, (£265,683, 2019) of which unrestricted funds receipts were £146,057, (£138,673, 2019) of which £63,650, (£57,388, 2019), was unrestricted planned voluntary donations, an increase of 11%. A further £19,809 from Gift Aid was received.

Restricted income, grants, and donations totalling £177,831 were received, (£126,986, 2019), of which £125,362 related to grants, made up of one-off grants from the City of London and Barking and Dagenham Council and grants towards the salary costs of the family and youth worker and furlough grant claimed.

During the year, the total fund balances increased from £157,954 to £210,390. The opening balance has been revised following a prior year amendment related to capital costs. The combined unrestricted and designated fund totals at the end of 2020 were £147,895, an increase of £17,769 compared to 2019 balance of £130,126. The designated funds opening balance has been restated following a review of the historic transaction on two funds which have been reclassified as designated. Restricted funds decreased by £7,058.

Reserves policy

It is the PCC's policy to try to maintain a balance on unrestricted funds that equates to at least three months' unrestricted payments. This is equivalent to £29,696 and is held to smooth out fluctuations in cash flow and to meet emergencies. The balance held in unrestricted (including designated) funds at the year-end was £147,895.

Related parties

Donations received without conditions from related parties (Trustees and PCC members) amounted to £20,748 during the year, made up of £17,868 of regular giving and other gifts amounting to £2,880 for various purposes.

Four members of staff are considered to be related parties. The total salaries include the amount payable to them for duties in accordance with their terms of employment.

Approved by the PCC and signed on their behalf:

.....
Rev Martin Court

Incumbent

Date:

.....
Robert Crowther

Churchwarden

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INDEPENDENT EXAMINER'S REPORT

I report to the trustees of the PCC of St Chad on my examination of the accounts for the year ended 31 December 2020, which are set out on pages 11 to 19.

Respective responsibilities of the PCC and the Examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent Examination is needed. I am qualified to undertake the examination by being a member of The Chartered Institute of Management Accountants.

It is my responsibility to:

- Examine the Accounts under section 145 of the 2011 Act.
- Follow procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act: and
- State whether particular matters have come to my attention.

Basis of this Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention in connection with examination

1. giving me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act: and
- to prepare accounts which accord with the accounting records and comply with accounting requirements of the 2011 Act have not been met: or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ms K T Lee, ACMA
Mawney Accountancy
1 Beech Street
Romford
Essex
RM7 7LA

Date:

STATEMENT OF FINANCIAL ACTIVITIES

For the Year ended 31 December 2020

	Notes	General Funds £	Designated Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
INCOME						
Voluntary income	2a	124,639	1,530	99,895	226,064	148,688
Activities for generating funds	2b	1,318	-	-	1,318	8,193
Income from investments	2c	47	-	377	423	668
Church activities	2d	16,680	1,843	77,560	96,082	107,884
Other incoming resources	2e	-	-	-	-	250
TOTAL INCOME		142,684	3,373	177,831	323,887	265,683
EXPENDITURE						
Church activities	3a	114,487	4,208	152,668	271,364	258,206
Costs of raising funds	3b	87	-	-	87	1,168
TOTAL EXPENDITURE		114,575	4,208	152,668	271,451	259,374
NET INCOME/EXPENDITURE		28,109	- 836	25,163	52,436	6,309
TRANSFER BETWEEN FUNDS		972	- 10,853	9,880	-	-
NET MOVEMENT IN FUNDS		29,081	- 11,688	35,043	52,436	6,309
Total funds brought forwards	8	- 14,659	144,785	27,828	157,954	
Total funds carried forward	8	14,422	133,097	62,871	210,390	

BALANCE SHEET as at 31 December 2020

	Notes	2020 £	2019 £
FIXED ASSETS			
Tangible fixed assets	5	1,525,594	1,508,744
CURRENT ASSETS			
Debtors and Prepayments	6	29,522	4,957
Short term deposits	6	67,650	67,650
Cash at bank and in hand	6	82,663	70,997
		179,835	143,604
LIABILITIES			
Creditors: amounts falling due within one year	7	10,040	9,394
NET CURRENT ASSETS/(LIABILITIES)		<u>169,795</u>	<u>134,210</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,695,390</u>	<u>1,642,954</u>
PARISH FUNDS			
Unrestricted funds	8	14,422	- 14,659
Designated funds	9	133,473	144,785
Buildings Reserves	9	1,485,000	1,485,000
Restricted funds	9	62,495	27,828
		<u>1,695,390</u>	<u>1,642,954</u>

Approved by the Parochial Church Council on ?? and signed on its behalf by

.....
Rev Martin Court
Chair

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Notes to the Financial Statements for the year ended 31 December 2019

1. Accounting Policies

a) Accounting Convention

The PCC is a public entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs and with the Regulations' "true and fair view" provisions. They have been prepared under FRS102 (2019) as the applicable accounting standards and the 2019 version of the Statement of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for investment assets which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible by law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

b) Fund accounting

Funds help by the PCC are:

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Restricted funds comprise (a) income from trusts or endowments which is to be expended only on the restricted purposes intended by the donor and (b) revenue donations or grants for a specific PCC activity intended by the donor. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted, and the PCC will move any surplus to other general funds.

c) Incoming Resources

Voluntary Income

Collections are recognised when received.

Planned giving receiving is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from Investments

Interest entitlements are accounted for as they accrue.

All Other Income

All other income is recognised when it is receivable.

Gains and Losses on Investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation on 31 December.

d) Resources Expended

Resources expended are accounted for on an accruals basis and are accounted for gross, apart from independent reviewer's remuneration and accountancy and grants and donations which are accounted for when paid over, or when rewarded where the award creates a binding obligation on the PCC.

The diocesan parish contribution is accounted for when paid. Any parish contribution unpaid as at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

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e) Fixed Assets

Consecrated and benefice property, in so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Moveable church furnishings, held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected (at a reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore, such assets are not valued in the accounts. Items acquired since 1st January 2000 have been capitalised and depreciated on a straight-line basis in the accounts over their currently anticipated useful economic life.

Other Buildings, properties are included in the accounts at valuation. The PCC reviews the valuation annually, and any permanent impairment in value is transferred to the SOFA. No depreciation is charged on these buildings as, in the view of the PCC, the estimated useful life is so long that any charge would be immaterial.

Other Assets, Equipment used within the church premises with a purchase price exceeding £1,000 is capitalised. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Depreciation, Depreciation is provided at the following rates to write off fixed assets over their useful lives. In addition, an annual impairment review is carried out, and where appropriate the carrying value of an asset is reduced to the higher of net realisable value and recoverable value through continued use.

Church furnishings	5% straight line, 20 years
Furniture, fittings and office equipment	33% straight line, 3 years

f) Current Assets

Amounts owing to the PCC as at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

g) Going Concern

The church is able to pay its liabilities as they fall due, has no significant contingent liabilities or post balance sheet events that would contradict this view and has sufficient reserves to continue to operate for at least 12 months from the signature date of these accounts.

2. INCOME

	General Funds £	Designated Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
a. Voluntary income					
Planned giving - bank	53,695	-	-	53,695	41,922
Planned giving - envelopes	9,955	-	-	9,955	14,156
Other planned giving	-	-	-	-	1,310
Loose plate collections	4,042	-	-	4,042	12,631
Gift aid yellow envelopes	1,457	-	-	1,457	6,911
One off gift aid gifts	-	-	-	-	500
Non gift aid donations	1,387	-	5,125	6,512	6,197
Gift aid recovered	15,059	300	2,483	17,841	19,809
Gift aid small donations	-	-	-	-	2,000
Recurring grants	18,447	-	45,190	63,637	30,500
Non-recurring one-off grants	20,000	-	41,725	61,725	1,950
Donations - refurbishment giving	-	-	5,235	5,235	5,685
Donations - youth	-	1,230	-	1,230	1,200
Donations - churchyard	500	-	32	532	-
Other funds generated	97	-	105	201	3,918
	124,639	1,530	99,895	226,064	148,688
b. Activities for generating funds					
Fund raising - refurbishment	-	-	-	-	3,953
Somerville hall lettings	-	-	-	-	215
Rummage sales, raffles, etc	1,318	-	-	1,318	4,025
	1,318	-	-	1,318	8,193
c. Income from investments					
Bank and building society interest	47	-	-	47	174
CDBF trust account interest	-	-	377	377	494
	47	-	377	423	668
d. Income from charitable activities					
PCC fees for weddings, funerals and other	203	-	-	203	1,960
PCC fees for memorial garden plots	-	-	-	-	231
Pre School receipts	-	-	77,560	77,560	71,759
Youth	-	305	-	305	622
Church hall lettings	7,888	-	-	7,888	24,106
New beginnings	-	106	-	106	454
Sparkles	-	-	-	-	30
Mature companions club	-	-	-	-	40
Table tennis	64	-	-	64	1,171
Women of worth	175	-	-	175	-
Coffee shop	-	1,433	-	1,433	4,443
Parish weekend	-	-	-	-	2,977
Community hub	8,236	-	-	8,236	-
Publications	114	-	-	114	90
	16,680	1,843	77,560	96,083	107,884
e. Other incoming resources					
Insurance claims	-	-	-	-	250
	-	-	-	-	250
	142,684	3,373	177,831	323,888	265,683

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to use of the resources, their ultimate receipts is considered reasonably certain and the amounts due are reliably quantifiable. All incoming resources are accounted for gross.

Included in the Community hub income figure is the estimated value of donated goods which was £2,390.

3. EXPENDITURE

	General Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£	£
a. Church activities					
Relief and Development Agencies	3,326	-	-	3,326	2,000
Missionary and charitable giving	- 1,150	-	800	- 350	2,358
Evangelism	60	-	-	60	60
Visiting Speakers/locums	8	-	-	8	1,017
Diocesan parish share	51,625	-	-	51,625	50,769
Clergy and staff expenses	831	-	-	831	2,485
Youth	-	2,655	-	2,655	3,258
Families	-	-	-	-	-
Parish weekend	-	-	-	-	250
New beginnings	-	156	-	156	678
Sparkles	-	4	-	4	1,108
Mature companions club	-	-	-	-	100
Table tennis	-	-	-	-	39
Women of worth	202	-	-	202	-
Coffee Shop	-	1,393	-	1,393	4,099.41
Community hub expenditure	4,368	-	-	4,368	-
Pre School salaries	-	-	90,583	90,583	77,807
Pre School other expenditure	-	-	2,292	2,292	-
Salaries and pension costs	22,230	-	47,865	70,095	68,456
Administration	5,128	-	-	5,128	6,227
Parish office telephone & broadband	1,136	-	-	1,136	590
Publications	44	-	-	44	107
Accountancy & Payroll Costs	1,425	-	-	1,425	-
Bank charges	62	-	-	62	78
Sundries	-	-	-	-	368
Church insurance	2,583	-	-	2,583	2,571
Church upkeep of services	2,392	-	-	2,392	2,975
Church supplies	473	-	-	473	763
Church utilities	1,371	-	-	1,371	3,206
Church maintenance and repairs	1,482	-	-	1,482	2,016
Church major repairs and decoration	-	-	-	-	300
Refurbishment church	-	-	-	-	749
Upkeep of churchyard	918	-	127	1,045	196
Church hall key holder fees	440	-	-	440	2,675
Church hall insurance	1,504	-	-	1,504	1,497
Church hall supplies	-	-	-	-	290
Church hall utilities	6,081	-	-	6,081	10,251
Church hall maintenance and repairs	4,776	-	-	4,776	5,855
Church hall refurbishment	300	-	11,000	11,300	-
Somerville hall costs	2,873	-	-	2,873	3,008
	114,487	4,209	152,668	271,364	258,206
b. Costs of raising funds					
Costs of fetes & other events	87	-	-	87	1,168
	87	-	-	87	1,168
	114,574	4,209	152,668	271,451	259,374

Included in the Community hub expenditure figure is the estimated value of donated goods which was £2,390.

The 2019 figures have been restated to reflect the transfer of costs associated with gaining planning permission to capital.

4. STAFF COSTS AND RELATED PARTIES

a. Staff costs and numbers

	2020	2019
Wages and salaries	153,745	136,620
Social security	3,535	5,600
Pension costs	3,782	2,771
	161,062	144,991
Average number of employees	17	17

During the year the PCC employed, a parish secretary, an assistant administrator, a families worker, a youth worker, a worship leader and a church cleaner. St Chad's pre school also employed several staff members to work in the pre school.

There were no employee benefits paid to personnel in the previous or current years.

No employee was paid more than £60,000

b. Related parties' transactions.

Victoria Burke is a member of the pre-school staff and a member of the PCC, she is not paid for being a trustee. Marian Childs is a member of the pre-school and related to a member of the PCC. Peter Foster who is employed by the PCC is related to a member of the PCC. Pauline Loomes, the parish secretary is a co-opted member of the PCC, she is not paid for being a member of the PCC. The total salaries figure shown in the accounts includes the amounts payable to them for duties in accordance with their terms of employment. Measures are in place to ensure that no conflicts of interest arise.

The stipendiary Clergy were reimbursed for working expenses, it is considered that no material part of this relates to their duties as trustees.

Unconditional donations from those identified as related parties amounted to £20,748 during the year made up of £17,868 of regular giving. Other gifts amounting to £2,880 were made for specific purposes.

Joel Crowther a member of the PCC was paid £534 for electrical work carried out in the Church.

5. TANGIBLE FIXED ASSETS

	Somerville Hall £	Church Hall £	Total £
Actual/deemed cost			
At 1 January 2020	1,023,744	485,000	1,508,744
Disposals	-	-	-
Additions	16,850	-	16,850
At 31 December 2020	<u>1,040,594</u>	<u>485,000</u>	<u>1,525,594</u>
Depreciation			
At 1 January 2020	-	-	-
Disposals	-	-	-
Additions	-	-	-
At 31 December 2020	<u>-</u>	<u>-</u>	<u>-</u>
Net book amounts			
At 31 December 2020	<u>1,040,594</u>	<u>485,000</u>	<u>1,525,594</u>
At 31 December 2019	1,023,744	485,000	1,508,744

The freehold land and buildings comprise of the Church Hall and Somerville Hall. There is no record of the historical cost of the Church hall; this has been included at a fair value based on two separate valuations sought by the PCC in 2020. Somerville Hall has been included at the value of the valuation given in 2018.

Somerville hall was previously used for the work of the PCC. It is now being held as an investment asset. The PCC have been granted planning permission in 2021 and the sale of the site completed in October 2021.

The opening figure for Somerville hall as at 1 January 2020 has been adjusted to include the costs of seeking planning permission which are capital in nature.

6. CURRENT ASSETS

	2020 £	2019 £
Income tax recoverable	2,664	2,887
Prepayments & accrued income	21,351	2,070
Other debtors	5,507	-
	<u>29,522</u>	<u>4,957</u>

7. CURRENT LIABILITIES

	2020 £	2020 £
Accruals & deferred income	1,212	2,376
Tax and National Insurance Payable	1,817	-
Other creditors	7,011	7,018
	<u>10,040</u>	<u>9,394</u>

8. FUNDS MOVEMENTS

	Bal f/fwd 01/01/2020	Income	Expenditure	Transfers Other gains & losses	Bal c/fwd 31/12/2020
	£	£	£	£	£
UNRESTRICTED FUNDS					
PCC General fund	- 14,659	142,683	- 114,574	972	14,422
	- 14,659	142,683	- 114,574	972	14,422
DESIGNATED FUNDS					
Coffee Shop	343	1,433	- 1,393	50	433
Fabric Fund	2,200	-	-	- 2,200	-
Garden of Remembrance Plots	2,090	-	-	- 2,090	-
Mature Companions Club	50	-	-	276	326
New Beginnings	2,609	106	- 156	166	2,725
Parish Weekend	8,694	-	-	-	8,694
Pre School	-	-	-	2,250	2,250
Refurbishment - designated	-	-	-	-	-
Refurbishment Trust	113,144	377	-	-	113,520
Sparkles	53	-	- 4	-	49
Youth	15,602	1,835	- 2,655	- 9,305	5,476
	144,785	3,750	- 4,209	- 10,853	133,473
RESTRICTED FUNDS					
Care of Churchyard	54	32	- 127	41	-
City of London	-	41,725	-	-	41,725
Grant Funded Salaries	-	37,750	- 47,865	10,115	-
Mature Companions Club	276	-	-	- 276	-
Pre School	9,799	91,479	- 93,675	-	7,603
Refurbishment - restricted	16,949	6,468	- 11,000	-	12,416
Sparkles	751	-	-	-	751
	27,828	177,454	- 152,668	9,880	62,495
	157,954	323,887	- 271,451	-	210,390

The opening balance on the Refurbishment Restricted fund have been restated due to a prior year adjustment to reclassify the costs associated with gaining planning permission for Somerville Hall as capital.

The Garden of Remembrance Fund and the Refurbishment Trust funds have been reclassified as designated following a review of the transactions in these funds which were found not to be restricted in nature.