

St Mary's Church, Puddletown



Annual Report and Financial Statements of the Parochial Church Council for the year ended 31st December 2022

Vicar: The Revd Sarah Hillman,
The Vicarage, Puddletown, Dorchester DT2 8SL

Banks: **CAF Bank Ltd**, 25 Kings Hill Avenue,
Kings Hill, West Malling, Kent, ME19 4JQ
The CBF Church of England Funds,
London, EC2V 6DZ

**Independent
Examiner:** Mr G Taylor, 23 Whitehill, Puddletown, DT2 8SB

St Mary's Church, Puddletown, Annual Report for APCM 2023

Background

St Mary's Church, Puddletown, is part of a Benefice which also includes Tolpuddle and Milborne St Andrew with Dewlish.

The vicarage for the Benefice is situated in Puddletown, opposite the church.

A monthly magazine is produced which now covers the whole Benefice.

The Benefice has 4 churches, St Mary's at Puddletown, St John the Evangelist at Tolpuddle, St Andrew's at Milborne and All Saints' at Dewlish. The Churchwardens regularly hold joint meetings.

The PCCs of the Benefice agreed that payment of the Benefice expenses would be split in 2022 as follows: Puddletown 46% Milborne 27%, Dewlish 8% and Tolpuddle 19%; this reflects the number of people in the May count for each church. A benefice account has been set up for this and is administered by the Benefice Administrator. Puddletown now pays a regular sum into the Benefice Account for the first 9 months of the year.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting for a three-year term, a proportion being elected each year. During the year the following served as members of the PCC:

Vicar: The Revd Sarah Hillman

Church Wardens: Dawn Loveless
Cynthia Metcalfe

Representatives on the Deanery Synod:

Rod Hughes
Vacancy

Elected Members:

1 year, to APCM 2023

Margaret Rickard
David Jeffreys

3 years, to APCM 2024

Emma Hughes
Pat Sparks
Jo Crankshaw
Andrew Deans
Bob Todd

3 years, to APCM 2025

Peter Bishop
David Elliott

There are 0 vacancies.

The Church Electoral Roll Report to Annual Parochial Church Meeting

The certified number on the Roll as at the date of the Annual Parochial Church Meeting 2022 was 55.

During the past twelve months 0 names have been added, 1 person has died, and 3 moved away.

The total enrolment as at the annual meeting 14th May 2023 was 51. This figure will be certified to the diocese and deanery following this meeting. Also revised lists have been put up in the church and church room.

Please will anyone aware of address changes of existing members let me or the churchwardens know as soon as possible?

Sparks

Roll Officer

Vicar's Report

The Revd Sarah Hillman will make a verbal report to the meeting.

Churchwardens' Report

Now that Covid-19 regulations are reduced church life has become less restricted, and, although church attendance numbers are not back to pre-covid, numbers are increasing. We are now back to using our Church Room for winter services. We operate within all Church of England Guidelines and as always we observe our Health and Safety Policy Statement and Risk Assessments. Hand cleanser and face coverings are available for those who wish to use them.

Morning Prayer remains on Zoom.

We are still observing priestly intinction at Communion although the plan is to return to the communal cup on Easter Sunday. (This has now been implemented.)

The graveyard project reached completion early in the year and the ground was consecrated by Bishop Karen on the 7th March. A full burial and three interments of ashes have taken place.

Pat

Church Electoral

The First and Middle Schools' Easter services in St Mary's went well.

Our late Queen Elizabeth's Platinum Jubilee saw the church tower decorated yet again. The colourful array of knitted and crocheted flowers was admired by all, as was the church which was magnificent with the beautiful floral arrangements and tributes to Queen Elizabeth. The occasion was celebrated by an open-air service attended by over a hundred and fifty people in the grounds of Ilington House.

On the 6th June we both attended St Mary's in Dorchester for the Archdeacon's Visitation at which we were sworn into office for another year.

An Invitation was received for Bishop Stephen's Inauguration on the 18th June. Two of us from St Mary's attended the wonderful occasion. Our new Bishop gave everyone that attended the service a £10 note on leaving the cathedral. The money, like the parable of the mustard seed, was to be made to grow. We were to message Bishop Stephen to inform him as to how we had put the money to work, so, no pressure!

The Flex Group, led by Margaret Rickard, came to St Mary's on the 22nd June. Steps have already been taken to make the church more welcoming and there are further developments planned.

We have embraced the privilege of having a Curate, The Rev Maggie Crosbie this year. At her Welcome Service and supper on the 3rd July we soon realised that we have a great asset to our Benefice in Maggie who has been very much welcomed by all and we wish her many years of ministry.

On Thursday 8th September we were shocked by the death of our beloved Queen Elizabeth II. A book of condolence was made available in St Mary's and a Benefice Memorial Service arranged for the following day. The church bells tolled across the village. All the National Guidelines were followed during that extremely sad and historic time.

On the 1st October several of us attended a study day at Kingston Maurward college entitled 'A day of Hope and Inspiration for rural churches'. Many good ideas were discussed in teams for the support, progression and other ways that worship can be carried out in rural settings. Funding ideas were well received.

Sunday 2nd October we celebrated Harvest Festival. The church looked extra beautiful that day.

Ride and Stride took place on the 10th October.

Bob Todd organised a Ceilidh and supper on the 26th November, that being the nearest date to St Andrew's day on the 30th. The Ukulele Group and the great organisation of the event made the evening, despite the weather, a great success. The floor was packed for all the dances.

Monies raised went towards the expenditure of the completed Graveyard project.

The Children's Society house boxes were collected and counted after the service on the 20th November. A representative from the Society gave an enlightening talk at the service about the work of the Children's Society.

In the build up to Christmas Margaret Rickard ran a most enjoyable Craft Group and lunch in the church room on Thursday afternoons.

December's onset saw a productive Christmas wreath making afternoon in readiness for the Christmas Fayre on the 3rd. Both occasions were very well attended. St Mary's was used as a venue by the Briantspuddle Singers for a concert on the 19th December.

In the aftermath of Covid our schools were able to fully use St Mary's for their Christmas services.

The monthly village lunches and drop-in coffee mornings have been popular now that restrictions are eased.

The Tuesday Prayer Group in the church room remains active.

We should like to record our thanks to all who have helped with the presentation of the church, the maintenance and all the church events. This includes the team that open and close the church each day to ensure that it remains welcoming and accessible. Thank you to all who clean the church and polish the brasses.

Dawn Loveless & Cynthia Metcalfe

Secretary's Report

There were 7 PCC meetings this year. 4 meetings were included with a joint meeting with the Benefice PCCs and 3 meetings were held alone.

Emma

Hughes

Deanery Report

See attached report.

Rod Hughes represented the PCC at 0 Deanery meetings during 2022.

Financial Review of the Year

Expenditure exceeded income by £1,281, but the former included completion of the extension to the Graveyard, which will serve as a final resting place for villagers for many years to come.

Your generous giving provides the majority of our income for which I say, "Thank You". It is supplemented by income received from the Friends,

Church Room rentals, magazine subscribers and advertisers, community lunches, coffee mornings and fundraising events, and I extend my thanks to all who give of their time to these activities. Gift Aid and VAT recoveries enhanced your gifts, and we were also fortunate to benefit from a grant from our Parish Council. Parish Share payable to the Diocese accounts for half of our spending, with magazine costs and church running expenses the next biggest items. Expenditure on completing the Graveyard extension would have been greater had it not been for the labour contributed by members of the congregation, which is gratefully acknowledged. Special collections enabled St. Mary's to make donations to The Friends of Salisbury Cathedral, The Bishop's Fund for the Sudans, The Salvation Army, WaterAid, the Children's Society and Mosaic. In addition, grants were made from the Community Lunch Fund to the Puddletown Charity, St. Mary's Middle School, Puddletown Library and PRIDE (the village recreation ground).

David Elliott
(Treasurer)

Schools' Reports – see attached

Church Room

The church room has continued to be used on a regular basis for village and church groups and meetings, as well as church services during the cold weather. It is also used fairly regularly for private functions and since mid-January is being used as a "warm space" one day a week,

Jane
Stanley

Health & Safety

We continue to use the PCC-approved Health & Safety Policy.

Safeguarding

No incidents have been reported. Cynthia Metcalfe is now our Safeguarding Officer.

Churchyard

A huge thank you to George, Sheila, Carl, Andrew and Hazel who make up the regular grass cutting team. Last year was a challenging one. It started as the grass did not seem to stop growing making it hard to keep on top of it. Then the sun came out with a vengeance so a very light touch was applied to keep it tidy.

The new churchyard grass seemed to grow overnight regardless of the weather and needed mowing more often.

Thank you to those who keep the paths and the front of the church tidy: Bob, Pat and Peter. Please accept my apologies, if I have missed anyone. I look forward to working together again this year.

Hazel
Barret

Fabric

A happily uneventful year in terms of Fabric maintenance. A number of items from the Quinquennial list have been dealt with:

- We have finished pruning the trees.
- A second section of boundary wall has been repointed (the west side of the Lantern Arch) and there has been no further trouble with the mortar.
- The bulge in the eastern boundary wall was checked and there was no discernible movement.
- De-rusting and restringing of the hopper windows will enable more ventilation in the church.

A number of other maintenance items have arisen and been dealt with:

- The lock on the Priest's door needed adjustment
- The Church Room door was sticking but has been improved.
- The Information 'paddle' boards for the church have been updated and renewed.
- Adjustments were needed to the security lighting.
- The lime trees by the Itch gate have been pruned.

The Graveyard extension has been completed and consecrated and the first burial taken place.

Ursula
Pomeroy

Magazine

The Magazine Working Group team remains the same as the previous year and the magazine is managing to break even. The advertising rates and cover price have not risen this year, but it was decided to increase them both for 2023.

Jan O'Mara has been managing the subscriptions and the distributors. This year there was a team of 19 Puddletown distributors delivering to 159 subscribers each month. In Tolpuddle a team of 8 deliver to a further 80. A further 10 free copies are taken to Dewlish and Miborne. There are also 3 postal subscribers. We put 20 for sale in the shop and 15 in

the church. One copy is sent to the History Centre in Dorchester.

We currently have approximately 253 magazines delivered each month, with extra of the December issue printed for Tolpuddle.

The quantity sold in the church and shop varies from month to month.

This December a copy was delivered to every house in Tolpuddle and paid for by St John's PCC. St Mary's PCC chose not to deliver to Puddletown.

Emma
Hughes

Flower Team

The Flower team has 14 regular members, and I am very grateful for their support. We decorated for Easter, Harvest and Christmas, and decorated the Church for Her Majesty's Platinum Jubilee to run alongside the Flower Tower.

I have been trying to encourage team members who do not normally do the Altar Arrangement to put themselves forward and "give it a go"; it does not have to be ornate, otherwise it is left to a few of us,

The team also created a space for anyone who wanted to bring floral tributes to the church after Her Majesty the Queen passed away.

We continue to be available to arrange flowers for Weddings and have 4 Weddings booked in for 2023 and 1 booked for 2024,

All risk assessments have been updated for 2023 and have been emailed out to the team. It was decided unanimously at the meeting that we would no longer be putting arrangements etc up in the high window sills.

I continue to organise the team rotas.

Heather Mears

Bells

We continue to ring at Puddletown regularly, on the 1st and 3rd Sunday of the month and our practice nights every 2nd and 4th Thursday, which we alternate with Milborne.

In the Puddletown, Milborne St Andrew and Hilton Hub we have 14 Ringers and 6 Learners.

In June 2022 we had 3 quotes for the clock to be put over to electric winding and, on recommendation of Taylors Bell foundry, we contacted Crackstone Clock Company, and their quote was accepted. Many thanks to the Friends of Puddletown Church for the generous donation to enable this to happen.

The Bells were rung for the Platinum Jubilee of our late Queen Elizabeth II.

The Bells were also rung for Mrs Ridout's funeral. The Bells were rung half muffled on the evening of Queen's death, on the Thursday practice evening. The Bells were also rung half muffled on the day of the Funeral of HRH Queen Elizabeth, at Puddletown, Milborne and Hilton.

Robin, with the help and support of Robert Mears and Emma Hughes, keeps the tower and belfry clean and tidy and puts the flag up when needed; with the clock on electric, it will be easier for all.

Robin Mears, Tower
Captain

Friends of Puddletown Church

A year on from the retirement of Ursula Pomeroy as Administrator, she has remained as Treasurer and Membership Secretary, thus allowing the Secretary (Janet Nassim) and Communications Officer (Jill Temple) to benefit from her experience and knowledge of the history of the church. The remainder of her administrative tasks were shared between the Secretary and the Communications Officer. Colin Alder remained as Chair. Ursula was warmly congratulated on her work, carried out almost single-handedly over the years.

The AGM was held on June 23. Two grant proposals were suggested: that we should contribute to the electrification of the tower clock and that we should pay for 2 stained-glass experts to assess the age and condition of the fragments of glass in the north windows and quote for repairing them. The members approved a grant of up to £2,000 towards the clock, but wished to know what the glass-conservators would cost. These quotes, while being pursued, were not available before the year-end of December 31, so that is an on-going project.

The business meeting ended with a request from a member that the work of Bob Todd and his team of volunteers in repair and maintenance of the church and their work in designing the Garden of Remembrance should be recorded. The suggestion was warmly applauded.

The speaker at the AGM was Dr Margaret Barker, one of the founders of Dorchester Poverty Action which was established by Churches Together in 1990 to help local families and individuals in need. Dr Barker gave a vivid account of the kinds of difficulty facing people on low incomes in DT1 and DT2 areas, and how DPA works to provide grants and to raise funding.

Jill Temple (Communications Officer,
FOPC)

THANKS

Puddletown Church continues to be supported by a great number of people who give generously of their time and talents, along with those who contribute financially.

We would like to thank David Elliott for all his hard work taking over as Treasurer and to Emma Hughes, our benefice administrator and PCC secretary. Thanks, too, to Heather Mears and the flower team for all their beautiful displays, the excellent catering team

for their delicious meals and cakes, the churchyard maintenance team who keep our grounds looking so good and the church cleaning team ably led by Jan O'Mara.

Also, an appreciation for the hard work of those who have helped organize events and to the Friends of Puddletown Church.

2023 Report for APCMs from Puddletown First School

Since the previous report the school undertook its Statutory Inspection of Anglican and Methodist School (SIAMS). This is similar to an Ofsted inspection but focusses on how effective the school's distinctive Christian vision is established and promoted in enabling pupils and adults to flourish. Whilst I have attached the full report the key features are;

- The school maintained its good rating despite a considerable rise in the expectations of the inspection process since our previous report.
- The inspector noted that *'the school's distinctive Christian vision consistently drives improvement.'* *'The uniqueness of each individual is enshrined in the vision leading to high quality care...'* *'There is a strong sense of being a caring family...'* *The language of Christian values is used by all.....'* *'[the] curriculum engages pupils...'*
- It was identified that the school could further improve by;
 - i. Further involving pupils in leading and planning worship
 - ii. Extended opportunities for pupils to express and record their ideas in RE
 - iii. Deepen pupils' spirituality
 - iv. Create a more systematic approach to monitoring by governors

These areas all have been discussed both as a staff and with our Diocesan adviser (note of visit attached) and have an action plan

Since September 2022 Puddletown First School has no longer been a member of the Greenwood Tree Academy Trust as the Trust was advised that following the retirement of Paul Chadwick as the Executive Headteacher in 2021 it was too small to be viable. This led to a lot of work by the GTAT team and all schools within GTAT have now joined the Wessex MAT (Thomas Hardy, St Osmund's Middle School, Dorchester Middle School, Purbeck School, Manor Park First School, Damers First School and Bere Regis School), in many ways this reflects the Dorchester Area School Partnership (DASP). DASP has now ceased to exist as Wessex has replaced it. In my view this is a positive step for Puddletown First School.

Puddletown First will be experiencing a further degree of change in September as I will be leaving the school in July, the governors have been supported by Wessex and have successfully recruited Anna Seal to take up the post in September. I would like to thank everyone connected to the school through its church links for the amazing support I have received in my time as headteacher. Puddletown First School is a very special place, and it was a very difficult decision to leave.

As ever our links with St Mary's Church and our Church School status are very important to us. Open the Book continues to be a huge success we are really grateful to the team for all the work they put into planning and delivering the worship. We are also really thankful to Sarah for her support and drop-ins.

We value the support of our church and the prayers that you offer. If you have any particular thoughts or observations about the school, I can be easily contacted at head@puddletownfirst.dorset.sch.uk

Dan Hunwick
Headteacher Puddletown First School
Feb 2023

The Church School Year at St Mary's January - December 2022

Spring term

In Year 5, the RE programme began with a unit of work, led by the Revd Sarah Hillman, about holy communion and its meaning within the Christian church. The children were then given the opportunity to decide whether they wished to be admitted to holy communion and a special service was held at the local church, to which parents were invited.

Year 8 took part in a Holocaust Memorial Day reflection service in January.

An optional service of holy communion was held in the school hall for children in Years 5-8 who wished to attend. (These services are held each month, led by our local vicar, the Revd Sarah Hillman.)

Throughout Lent, pupils were challenged to take part in 40 acts of kindness. Ideas were posted each day on the Daily Bulletin explaining how children could show an act of kindness that day.

Throughout Lent, we also used the Archbishop of York Youth Trust Lent resources, as part of our Collective Worship.

At the end of the spring term, we celebrated Easter by holding a service at St Mary's church. The school worship group was involved in leading this service, along with our school clergy.

Summer term

Reflection Day was led by the Revd Sarah Hillman, supported by both the collective worship group and Julia Goy, the Collective Worship lead. Eight prayer stations, based around the theme of the fruits of the Spirit, were set up in the school hall, and Yr 6 and 7 spent time reflecting and engaging in the various prayer activities.

In May, Julia Goy and Sarah Hillman led a Worship Group trip to Salisbury Cathedral, where the children spent the day learning about Christian worship.

In June, local pioneer vicar, the Revd Hilary Bond, spoke to Year 7 about her environmental campaigning. This was part of the Year 7 T and E (theology and ethics) unit of work on the environment.

The term ended with the Year 8 leavers' service at St Mary's church. Year 8 pupils were able to reflect on the transition they were about to make, from middle to upper school, and the next step in their life journey.

A wonderful addition to the Year 8 curriculum has been the Archbishop of York's Young Leaders Award - <https://www.archbishopofyorkyouthtrust.co.uk/young-leaders-award> . Developed within the T and E curriculum, the pupils were given the opportunity to carry out acts of service in the school or wider community. A fantastic celebration took place in the school hall, attended by all Yr 8, plus parents. The Bishop of Sherborne gave a motivational talk and handed out the certificates and badges, assisted by our local vicar, Sarah Hillman. A representative from Dorchester Lions gave a special award to the pupil who had made the greatest contribution to their local community.

Autumn term

Harvest Festival took place in our school hall, with the Worship Group taking an active role in organising the food (ready to be delivered to Dorchester Foodbank) and participating in the Collective Worship.

As part of our designation as a church school, we have periodic SIAMS inspections. <https://www.churchofengland.org/about/education-and-schools/church-schools-and-academies/siams-inspections> . While this inspection is yet to take place, Sarah Hillman, Julia Goy (RE/T and E leader) and Mike Hilborne (acting head) have been working together to prepare. As is often the case in such a process, it has enabled us to look even more closely at the effectiveness of the school's Christian vision and how it enables pupils and adults to flourish. We have continued to embed our values within the curriculum and have endeavoured to theologically underpin everything that we do with our school bible verse. We updated the website about our church school status; reflected on provision for the spiritual development of our pupils and staff; and introduced liturgy into our Collective Worship (beginning with the Peace and ending with the Grace and using a candle to mark the start of our worship).

Sarah's Collective Worship group has taken responsibility for some of the planning and leading of Collective worship this year, and we are keen to increase their participation next year. In a pupil-voice questionnaire, the Collective Worship group said that they enjoyed being actively involved in Collective Worship, but wanted to be even more involved next year. They have also started planning a fete for 2023, to raise money for a child's education in South Sudan (the Salisbury Diocese bursary scheme).

We used the Archbishop of York Youth Trust Advent resources, as part of our Collective Worship throughout December.

The Christmas services provided an occasion for our school to come together, along with parents, to celebrate at our local church. The participation of the school choir, the Collective Worship group and school clergy made this a special event.

The new RE/T and E lead has developed the RE/T and E curriculum to ensure that it is well-sequenced and well-balanced, and that it is theologically underpinned by our school Bible verse. A unit of work has been introduced called 'Global Christianity', which focuses on diversity within the Christian faith and, in 2023, the RE lead hopes to organise a Zoom talk by a Christian in a different part of the world. To reinforce the units of work from Understanding Christianity, Yr 5 and Yr 6 undertook a 5-week course presented by Walk Through The Bible ministries. Yr 5 studied an overview of the Old Testament and Year 6 were given an overview of the New Testament.

DORCHESTER DEANERY SYNOD
Deanery Synod Members Report 2022 for Annual Church Meetings 2023

The Synod was due to meet on three occasions during 2022. (Two face to face and one zoom meeting)

The first of these was on 3rd May 2022 and was to be held at Fordington. The Revd Sarah Hillman as chair and Mr Roger Holehouse as Lay Chair had to cancel this due to unforeseen circumstances. This meant that the items for that meeting were held over until the second meeting of the year on 20th July 2022 in the beautiful setting of Kingston Maurward College. Sincere thanks went to Michael Clarke for being able to secure this lovely setting for our meeting.

The main topic in July was 'Perspectives on Building Relationships with children and Young People through schools'. The Rural Dean welcomed the Headteacher of Puddletown Middle School Mr Darren Ayling with pupils and Headteacher of the Piddle Valley School Mrs Jayne Browne. Darren Ayling spoke firstly about being a church school and what it was like in terms of leadership. He then introduced Year 6 pupils who had been asked to answer three questions, which they read out and answered at our meeting. Firstly, 'What is religion and faith?', secondly, 'What do you feel like being in a church school?' and thirdly, 'How will religion play a part in your future lives?' Darren Ayling then introduced three former pupils, now at Thomas Hardy in year 10. They shared with us the positives of collective school worship, taking responsibility for their faith and showing respect for others. They spoke of memories from their Middle School days of going to church with the school, saying prayers and now using their knowledge to take Theology as a subject within the curriculum (covering Christianity, Hinduism, Buddhism and Islam).

Head teacher Jayne Browne then spoke of her first school and how religion begins from when they start at 2 years and 9 months. Their assemblies cover 'Core Christian Values' and being a good citizen. Each year they review what they are teaching in order to develop learning and engage with the wider community. The national framework 'Understanding Christianity' has been very helpful to them in their work. Through this the children use art and craft, creativity and reflection times to explore Christianity, so that by Year 7 they can look at more complex issues such as understanding the Trinity and acts of worship which include debate (requested by students). Questions from the Synos to the students and Headteachers followed.

The Second part of the meeting was a Power Point about Open the Book pProvided by Open the Book, Bible Society) which had been prepared by Rachel Culley and went through the information that had been given out to all members in a 'gift bag'. Members already using Open the Book were invited to share thoughts and the Rev Leila Mather recounted her experiences of the positivity of this in sharing stories together, which children have grown to enjoy and repeat by heart. She also asked Synod members to bear in mind that children worship five times a week in school which is more than most adults do in a week.

Our third meeting (via Zoom) on 10th November 2022, was about Mission and Evangelism. The Revd Leila Mather and the Revd Keith Magee began with a power point presentation entitled 'Being a Parish Church in an obvious way'. They spoke briefly about the 5 marks: *Tell* – the good news of the kingdom; *Teach* –baptise and nurture new believers; *Tend* – respond to human needs by loving service; *Transform* – unjust structures of society, challenging violence and pursue peace and reconciliation; *Treasure* – safeguard the integrity of creation, sustain and renew life on earth. Synod then went into breakout rooms to discuss which of these gave most resonance. The rooms fed back their thoughts and ideas. The Revd Leila Mather then went on to discuss life events linked to the marks and provided photographic examples of: Worship and Fellowship; Welcome; Invitation; Stewardship; Outreach; Management; Openness. Again in breakout rooms discussion focussed around which of the life events we are aware of in our own churches. Feedback suggested that welcoming new faces, honouring intentions and affirming faith were most identified with. Finally the Revd Leila Mather took us through Seasonal Services suggesting that these make church feel like a normal place to be when we attend at Christmas for instance. With photographic examples she asked Synod to consider making church feel like home, embracing new ideas, being creative, thinking outside the church box, creating spaces for reflection, celebrating wider community and creating memories. Synod was ask to reflect on what one encouragement and one challenge could be taken back to their benefice. It was noted that the warm places scheme giving funding to

churches might link into creating space. The Rural Dean thanked the Revd Leila Mather and the Revd Keith Magee for their presentation.

Jane Pridmore (Dorchester Deanery Secretary)

St Mary's Church Puddletown

Accounts

31 December 2022



Chartered Accountants and Business Advisers

01305 848779

www.taylorsaccountants.co.uk



St Mary's Church Puddletown

Independent Examiner's Report to the members/trustees of St Mary's Church Puddletown

I report on the accounts for the year ended 31st December 2022 which are set out on pages 2 to 8

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Grant Taylor FCA
Chartered Accountant

12 April 2023

23 Whitehill

Puddletown
Dorset
DT2 8SB

St Mary's Church Puddletown
Financial statements
for the year ended 31 December 2022

Statement of Financial Activities

		Unrestricted Funds £	Designated Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
	Note					
Incoming resources	6					
Donations and legacies		30,726	980	3,828	35,534	37,261
Charitable activities		6,013	-	-	6,013	6,022
Other trading activities		9,331	148	-	9,479	7,286
Investments		422	-	26	448	13
		<u>46,492</u>	<u>1,128</u>	<u>3,854</u>	<u>51,474</u>	<u>50,582</u>
Resources expended	7					
Raising funds		90	-	-	90	503
Charitable Activities		42,797	9,753	115	52,665	50,550
		<u>42,887</u>	<u>9,753</u>	<u>115</u>	<u>52,755</u>	<u>51,053</u>
NET INCOME / (EXPENDITURE)		<u>3,605</u>	<u>(8,625)</u>	<u>3,739</u>	<u>(1,281)</u>	<u>(471)</u>
Transfers between funds	15			-	-	-
NET MOVEMENT IN FUNDS		<u>3,605</u>	<u>(8,625)</u>	<u>3,739</u>	<u>(1,281)</u>	<u>(471)</u>
TOTAL FUNDS BROUGHT FORWARD 1st January 2022	9	<u>22,625</u>	<u>57,040</u>	<u>6,372</u>	<u>86,037</u>	<u>86,508</u>
TOTAL FUNDS CARRIED FORWARD 31st December 2022	9	<u>26,230</u>	<u>48,415</u>	<u>10,111</u>	<u>84,756</u>	<u>86,037</u>

St Mary's Church Puddletown
Balance Sheet
as at 31 December 2022

	Notes	2022 £	2021 £
Current assets			
Debtors and prepayments		1,054	3,547
Bank/building society balances:			
General account	49,083	52,624	
CCLA deposit account	25,764	25,429	
Friends account	9,006	4,437	
	<u>83,853</u>	<u>82,490</u>	
Current liabilities			
Trade creditors/accruals	151	-	
	<u>151</u>	<u>-</u>	
Net current assets		83,702	82,490
Net assets		<u>84,756</u>	<u>86,037</u>
Parish Funds	10		
Unrestricted funds		26,230	22,625
Designated funds		48,415	57,040
Restricted funds		10,111	6,372
		<u>84,756</u>	<u>86,037</u>

The attached notes form part of these financial statements.

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St Mary's Church Puddletown
Notes to the Financial Statements
for the year ended 31 December 2022

1 Accounting policies

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP) and applicable accounting standards (FRSSE). The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

2 Description of Funds

Restricted funds comprise of two elements :-

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purpose.

3 Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

4 Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

5 Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

St Mary's Church Puddletown
Financial statements
for the year ended 31 December 2022

Notes to the Financial Statements

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
6 Income and Endowments from:					
a) Donations and legacies					
Voluntary income and receipts					
Tax efficient planned giving	13,102	-	-	13,102	11,889
Other planned giving	4,184	-	2,937	7,121	7,329
Collections at services	2,822	-	-	2,822	2,745
All other giving and voluntary receipts including special appeals	5,546	300	-	5,846	2,716
Gift aid recovered	5,072	-	891	5,963	6,167
Grants - note 12	-	680	-	680	6,415
	<u>30,726</u>	<u>980</u>	<u>3,828</u>	<u>35,534</u>	<u>37,261</u>
b) Charitable Activities					
Church Activities					
Statutory fees (retained by PCC)	2,595	-	-	2,595	2,635
Fundraising activities	3,418	-	-	3,418	3,387
	<u>6,013</u>	<u>-</u>	<u>-</u>	<u>6,013</u>	<u>6,022</u>
c) Other Trading Activities					
Church hall hire	3,356	-	-	3,356	1,130
Parish magazine	5,975	-	-	5,975	6,156
VAT reclaim	-	148	-	148	-
	<u>9,331</u>	<u>148</u>	<u>-</u>	<u>9,479</u>	<u>7,286</u>
d) Investments					
Bank interest	422	-	26	448	13
	<u>422</u>	<u>-</u>	<u>26</u>	<u>448</u>	<u>13</u>
TOTAL INCOMING RESOURCES	<u>46,492</u>	<u>1,128</u>	<u>3,854</u>	<u>51,474</u>	<u>50,582</u>

St Mary's Church Puddletown
Financial statements
for the year ended 31 December 2022

7 Expenditure on:

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
a) Raising funds					
Fundraising	90	-	-	90	503
	90	-	-	90	503
b) Charitable Activities					
Church Activities					
Mission giving and donations	1,902	-	-	1,902	1,515
Diocesan Parish share	26,906	-	-	26,906	25,754
	28,808	-	-	28,808	27,269
Church Expenses					
Church running expenses	576	6,679	-	7,255	5,667
Church utility bills	2,255	-	-	2,255	1,338
Benefice expenses	2,393	-	-	2,393	2,136
Wages and honorarium	550	-	-	550	65
Administration costs, printing and postage	-	-	115	115	-
Professional fees	200	-	-	200	1,996
	5,974	6,679	115	12,768	11,202
Costs of trading					
Parish magazine costs	7,346	-	-	7,346	8,107
Church room costs	510	-	-	510	272
Bank charges	159	-	-	159	382
	8,015	-	-	8,015	8,761
Major Capital Expenditure					
Major repairs to the church	-	3,074	-	3,074	2,847
Write off of VAT overclaimed	-	-	-	-	471
	-	3,074	-	3,074	3,318
	42,797	9,753	115	52,665	50,550
TOTAL RESOURCES EXPENDED	42,887	9,753	115	52,755	51,053

8 PCC Costs

There were no transactions made in respect of PCC members, no PCC member received remuneration, benefit or reimbursement of travelling or other expenses.

St Mary's Church Puddletown
Financial statements
for the year ended 31 December 2022

9 Funds Reconciliation

	Reserves as as 1 January 2022 £	Incoming resources £	Resources expended £	Transfers between funds £	Reserves as at 31 December 2022 £
Unrestricted Funds:					
Unrestricted funds - see note 15	22,625	46,492	(42,887)		26,230
Designated funds:					
Church Fabric Fund	42,156	828	(9,753)	(200)	33,031
Bells Fund	-	300	-	200	500
Emergency reserve	6,632	-	-	-	6,632
Future Ministry fund	8,252	-	-	-	8,252
	57,040	1,128	(9,753)	-	48,415
Restricted funds:					
Church Fabric Fund	5,343	3,854	(115)	-	9,082
Family Ministry	1,029	-	-	-	1,029
	6,372	3,854	(115)	-	10,111
TOTAL FUNDS	86,037	51,474	(52,755)	-	84,756

10 SOFA Comparative - 2021

Statement of Financial Activities

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2021 Total Funds £
Incoming resources				
Donations and legacies	26,692	6,615	3,954	37,261
Charitable activities	6,022	-	-	6,022
Other trading activities	7,286	-	-	7,286
Investments	13	-	-	13
	40,013	6,615	3,954	50,582
Resources expended		-		
Raising funds	503	-	-	503
Charitable Activities	40,236	8,209	2,105	50,550
	40,739	8,209	2,105	51,053
NET INCOME / (EXPENDITURE)	(726)	(1,594)	1,849	(471)
Transfers between funds	7,754	(7,754)		
TOTAL FUNDS BROUGHT FORWARD 1st January 2021	15,597	66,388	4,523	86,508
TOTAL FUNDS CARRIED FORWARD 31st December 2021	22,625	57,040	6,372	86,037

11 Grants and donations received

The major income grants and donations received in the year are as follows:

Designated fund

Puddletown Area Parish Council

680
£ 680

St Mary's Church Puddletown
Financial statements
for the year ended 31 December 2022

12 Donations made:

Total donations made in the year to charities and other organisations (all from the General Fund)	<u><u>£ 1,902</u></u>
--	-----------------------

Included in the above are the following payments in excess of £200

Puddletown Charity	500
Puddletown Rec Improvement and Development	400
	<u><u>£ 900</u></u>

13 Major repairs to the church:

These include the following items:

From Restricted Fabric fund:

Graveyard extension	3,074
	<u><u>£ 3,074</u></u>

14 Analysis of closing unrestricted fund balances

Unrestricted funds

General fund	16,145
Magazine fund	2,098
Lunch fund	2,174
Flowers	313
Legacy	5,500
	<u><u>£ 26,230</u></u>

15 Transfers between funds

A transfer of £200 was made from the Designated Fabric Fund to a newly created Designated Bells fund.

St Mary's Church Puddletown

Accounts

31 December 2022



Chartered Accountants and Business Advisers
01305 848779
www.taylorsaccountants.co.uk



St Mary's Church Puddletown

Independent Examiner's Report to the members/trustees of St Mary's Church Puddletown

I report on the accounts for the year ended 31st December 2022 which are set out on pages 2 to 8

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Grant Taylor FCA
Chartered Accountant

12 April 2023

23 Whitehill

Puddletown
Dorset
DT2 8SB

St Mary's Church Puddletown
Financial statements
for the year ended 31 December 2022

Statement of Financial Activities

		Unrestricted Funds £	Designated Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
	Note					
Incoming resources	6					
Donations and legacies		30,726	980	3,828	35,534	37,261
Charitable activities		6,013	-	-	6,013	6,022
Other trading activities		9,331	148	-	9,479	7,286
Investments		422	-	26	448	13
		<u>46,492</u>	<u>1,128</u>	<u>3,854</u>	<u>51,474</u>	<u>50,582</u>
Resources expended	7					
Raising funds		90	-	-	90	503
Charitable Activities		42,797	9,753	115	52,665	50,550
		<u>42,887</u>	<u>9,753</u>	<u>115</u>	<u>52,755</u>	<u>51,053</u>
NET INCOME / (EXPENDITURE)		<u>3,605</u>	<u>(8,625)</u>	<u>3,739</u>	<u>(1,281)</u>	<u>(471)</u>
Transfers between funds	15			-	-	-
NET MOVEMENT IN FUNDS		<u>3,605</u>	<u>(8,625)</u>	<u>3,739</u>	<u>(1,281)</u>	<u>(471)</u>
TOTAL FUNDS BROUGHT FORWARD 1st January 2022	9	<u>22,625</u>	<u>57,040</u>	<u>6,372</u>	<u>86,037</u>	<u>86,508</u>
TOTAL FUNDS CARRIED FORWARD 31st December 2022	9	<u>26,230</u>	<u>48,415</u>	<u>10,111</u>	<u>84,756</u>	<u>86,037</u>

St Mary's Church Puddletown
Balance Sheet
as at 31 December 2022

	Notes	2022 £	2021 £
Current assets			
Debtors and prepayments		1,054	3,547
Bank/building society balances:			
General account	49,083	52,624	
CCLA deposit account	25,764	25,429	
Friends account	9,006	4,437	
	<u>83,853</u>	<u>82,490</u>	
Current liabilities			
Trade creditors/accruals	151	-	
	<u>151</u>	<u>-</u>	
Net current assets		83,702	82,490
Net assets		<u>84,756</u>	<u>86,037</u>
Parish Funds	10		
Unrestricted funds		26,230	22,625
Designated funds		48,415	57,040
Restricted funds		10,111	6,372
		<u>84,756</u>	<u>86,037</u>

The attached notes form part of these financial statements.

-

St Mary's Church Puddletown
Notes to the Financial Statements
for the year ended 31 December 2022

1 Accounting policies

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP) and applicable accounting standards (FRSSE). The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

2 Description of Funds

Restricted funds comprise of two elements :-

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purpose.

3 Incoming Resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

4 Resources Expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

5 Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

St Mary's Church Puddletown
Financial statements
for the year ended 31 December 2022

Notes to the Financial Statements

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
6 Income and Endowments from:					
a) Donations and legacies					
Voluntary income and receipts					
Tax efficient planned giving	13,102	-	-	13,102	11,889
Other planned giving	4,184	-	2,937	7,121	7,329
Collections at services	2,822	-	-	2,822	2,745
All other giving and voluntary receipts including special appeals	5,546	300	-	5,846	2,716
Gift aid recovered	5,072	-	891	5,963	6,167
Grants - note 12	-	680	-	680	6,415
	<u>30,726</u>	<u>980</u>	<u>3,828</u>	<u>35,534</u>	<u>37,261</u>
b) Charitable Activities					
Church Activities					
Statutory fees (retained by PCC)	2,595	-	-	2,595	2,635
Fundraising activities	3,418	-	-	3,418	3,387
	<u>6,013</u>	<u>-</u>	<u>-</u>	<u>6,013</u>	<u>6,022</u>
c) Other Trading Activities					
Church hall hire	3,356	-	-	3,356	1,130
Parish magazine	5,975	-	-	5,975	6,156
VAT reclaim	-	148	-	148	-
	<u>9,331</u>	<u>148</u>	<u>-</u>	<u>9,479</u>	<u>7,286</u>
d) Investments					
Bank interest	422	-	26	448	13
	<u>422</u>	<u>-</u>	<u>26</u>	<u>448</u>	<u>13</u>
TOTAL INCOMING RESOURCES	<u>46,492</u>	<u>1,128</u>	<u>3,854</u>	<u>51,474</u>	<u>50,582</u>

St Mary's Church Puddletown
Financial statements
for the year ended 31 December 2022

7 Expenditure on:

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
a) Raising funds					
Fundraising	90	-	-	90	503
	90	-	-	90	503
b) Charitable Activities					
Church Activities					
Mission giving and donations	1,902	-	-	1,902	1,515
Diocesan Parish share	26,906	-	-	26,906	25,754
	28,808	-	-	28,808	27,269
Church Expenses					
Church running expenses	576	6,679	-	7,255	5,667
Church utility bills	2,255	-	-	2,255	1,338
Benefice expenses	2,393	-	-	2,393	2,136
Wages and honorarium	550	-	-	550	65
Administration costs, printing and postage	-	-	115	115	-
Professional fees	200	-	-	200	1,996
	5,974	6,679	115	12,768	11,202
Costs of trading					
Parish magazine costs	7,346	-	-	7,346	8,107
Church room costs	510	-	-	510	272
Bank charges	159	-	-	159	382
	8,015	-	-	8,015	8,761
Major Capital Expenditure					
Major repairs to the church	-	3,074	-	3,074	2,847
Write off of VAT overclaimed	-	-	-	-	471
	-	3,074	-	3,074	3,318
	42,797	9,753	115	52,665	50,550
TOTAL RESOURCES EXPENDED	42,887	9,753	115	52,755	51,053

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St Mary's Church Puddletown
Financial statements
for the year ended 31 December 2022

9 Funds Reconciliation

	Reserves as as 1 January 2022 £	Incoming resources £	Resources expended £	Transfers between funds £	Reserves as at 31 December 2022 £
Unrestricted Funds:					
Unrestricted funds - see note 15	22,625	46,492	(42,887)		26,230
Designated funds:					
Church Fabric Fund	42,156	828	(9,753)	(200)	33,031
Bells Fund	-	300	-	200	500
Emergency reserve	6,632	-	-	-	6,632
Future Ministry fund	8,252	-	-	-	8,252
	57,040	1,128	(9,753)	-	48,415
Restricted funds:					
Church Fabric Fund	5,343	3,854	(115)	-	9,082
Family Ministry	1,029	-	-	-	1,029
	6,372	3,854	(115)	-	10,111
TOTAL FUNDS	86,037	51,474	(52,755)	-	84,756

10 SOFA Comparative - 2021

Statement of Financial Activities

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	2021 Total Funds £
Incoming resources				
Donations and legacies	26,692	6,615	3,954	37,261
Charitable activities	6,022	-	-	6,022
Other trading activities	7,286	-	-	7,286
Investments	13	-	-	13
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Resources expended		-		
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	40,739	8,209	2,105	51,053
NET INCOME / (EXPENDITURE)	(726)	(1,594)	1,849	(471)
Transfers between funds	7,754	(7,754)		
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TOTAL FUNDS CARRIED FORWARD 31st December 2021	22,625	57,040	6,372	86,037

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St Mary's Church Puddletown
Financial statements
for the year ended 31 December 2022

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Total donations made in the year to charities and other organisations (all from the General Fund)	<u><u>£ 1,902</u></u>
--	-----------------------

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Graveyard extension	3,074
	<u><u>£ 3,074</u></u>

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Unrestricted funds

General fund	16,145
Magazine fund	2,098
Lunch fund	2,174
Flowers	313
Legacy	5,500
	<u><u>£ 26,230</u></u>

15 Transfers between funds

A transfer of £200 was made from the Designated Fabric Fund to a newly created Designated Bells fund.