

SUFFOLK CHRISTIAN CAMPS

RECEIPTS AND PAYMENT ACCOUNT

For the period 1st October 2022 to 30th September 2023

Charity number 1150005

Suffolk Christian Camps

Trustee's Report

For the year ended 30th September 2023

The trustees present their report for the year ended 30th September 2023.

Charity Information

Suffolk Christian Camps has been in existence since 1953. For a large period of time, the organisation had been operating on an informal basis, run by a committee of members. The decision was taken in 2012 to formalise this to comply with modern legal requirements, and the Charities Act, so the committee adopted a constitution on 15th October 2012. The organisation was subsequently registered with the Charity Commission in December 2012. It was registered with HM Revenue and Customs for the purposes of Gift Aid in September 2013.

The charity operates a Child Protection Policy. Disclosure and Barring Services checks are carried out before a trustee or committee member can serve, and on all workers at the camps.

The charity's activities are centred upon the provision of Christian Camps; through which it furthers its charitable objects. The charity's activities are centred on a camp site, which is included within the grounds of Sizewell Hall Christian Conference centre, a separate, completely independent charity. A representative (usually the Sizewell Hall manager) is appointed to the committee to represent, and to liaise between the two charities.

The camp site is maintained by the Sizewell Hall Christian Conference Centre staff, and Suffolk Christian Camps contributes towards the cost of the camp site. During the year ended 2023 a total payment of £11,848 (2022 – £11,185) was made.

The main asset used by the charity is a barn structure, the use of which is shared with Sizewell Hall Christian Trust which is used to hold a number of activities during the course of the camps, and by other organisations during the year. This was built over a number of years, the total cost to the charity being approximately £30,000. It was financed by a number of gifts made to the charity. In addition, it was built by volunteers, who gave their time and some materials on a free of charge basis. The charity is therefore unable to establish the exact building cost of the structure.

It also owns a number of caravans, which have been donated over the years.

Finally, the other main assets are tents, of which the charity owns 11. The total replacement cost of these is estimated to be approximately £6,325.

Suffolk Christian Camps

Trustee's Report

For the year ended 30th September 2023

The trustees who served during the year were: -

Henry Mater - chairman
Rachael Wallace – secretary and treasurer
Anthony Hood
James Golding

The day to day activities are delegated to a committee. Over the period, the members of which were:

Rachael Wallace, Roger Grimes, Henry Matter, Adrian Blofield, Martin Cotterill, Anthony Hood, Andrew Mugford, Emily Hannah (left October 2022), James Golding, Shaun and Livi Almond, Rachel Harris (joined October 2022) and Sam Fenning .

Matt Levett also joined the committee on 12 November 2019 as a representative of Sizewell Hall Christian conference Centre, of which he is a trustee. Although he is part of the committee, he is not involved in making any decisions in which there may be a conflict of interest.

Each year, the committee members are asked at the autumn committee meeting if they wish to serve a further period of one year's service. They are given the opportunity to stand down each year, and the committee would be able to remove a member via that process.

Each year, the trustees and committee confirm that they agree to the charity's statement of faith, contained in the constitution document.

Any trustee can propose an individual to serve as a trustee, and this person can be appointed by the unanimous agreement of the trustee body. The trustees are reviewed on an annual basis to ensure that they are sufficient in number to oversee the charity's activities. There is a minimum number of three trustees required. It is the trustees in whom the powers to appoint new trustees and committee members rest.

Objectives, Activities, and Achievements

The charity's objectives are set out in the constitution. This sets it out to advance the Christian religion for the benefit of the public in particular but not exclusively by the provision of Christian holiday camps.

The trustees are aware and conscious of the statutory obligations placed upon them to ensure that the charity is run for the public benefit, and consider the guidance given and published by the Charity Commission.

Suffolk Christian Camps

Trustee's Report

For the year ended 30th September 2023

Future and developments

The charity intends to run five weeks of the camps during the summer of 2024 and continue to improve the facilities where able to.

Financial Review

The charity's accounts for the year are included on pages 7 to 14.

These show that for the period the charity had a surplus for the year of £2,272 (2022 – £3,640)

The charity operates two "funds". These are: -

General Fund - for the day to day running of the trust's activities

Special Purpose– a fund set aside for maintaining the building and major capital projects and equipment

There are also two other "funds". These relate to funds given for a specific purpose by the donors: -

Family Camp Week 2 Fund – this arose from gifts in the 2019 financial year. The funds have to be spent on items which relate to Family Camp Week 2. During the year some equipment was purchased.

Gifts donated from Rachael Wallace's Birthday – a gift of £345 was donated on the understanding that it would be spent on a specific item of expenditure as decided by the trustees at a later date. During the year music stands were purchased using the gift.

Transfers are made from the General Fund to this Fund as the need arises.

Signed on behalf of the trustees of Suffolk Christian Camps by: -

R B Wallace

Rachael B Wallace – Secretary
30 July 2024

Suffolk Christian Camps

Independent Examiner's Report

To the Trustees of Suffolk Christian Camps

For the year ended 30th September 2023

I report on the accounts of the Trust for the year ended 30th September 2023, which are set out pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

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Independent Examiner's Report

To the Trustees of Suffolk Christian Camps

For the year ended 30th September 2023

- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by: -

David G King FCCA ATII
Peacock Ridge
Brettenham Road
Buxhall
Suffolk IP14 3DX

Dated: 30 July 2024

SUFFOLK CHRISTIAN CAMPS
RECEIPTS AND PAYMENT ACCOUNT
For the period 1st October 2022
to 30th September 2023

	<u>2023</u>		<u>2022</u>
	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total</u>
	<u>£</u>	<u>£</u>	<u>£</u>
<u>INCOME</u>			
<u>Gifts and Donations (including Gift Aid)</u>	1,819	-	1,819
<u>Camp Activities</u>			
Fees	30,724	-	30,724
Day Out Income	171	-	171
Other Income	337	-	337
	31,232	-	31,232
Bank Interest Received	98	-	98
	33,149	-	33,149
<u>EXPENSES</u>			
Food, Cleaning and Toiletries	11,800	-	11,800
Payment to Sizewell Hall	6,275	-	6,275
Speakers Fees and Expenses	2,810	-	2,810
Day Out and Activity Day Expenses	1,790	-	1,790
Coach Hire	475	-	475
Printing of Forms, Postage and Stationery	431	-	431
Insurance	1,551	-	1,551
CCPAS Costs	221	-	221
Electricity and Gas	1,121	-	1,121
Prizes ,Gifts, Crafts and Sports	219	-	219
Sundry Expenses	958	-	958
CCLI Fees and Film Licence	574	-	574
Firewood	192	-	192
First Aid	-	-	-
Tent Expenses	739	-	739
Equipment repair and replacments	395	521	916
Website	95	-	95
Cottage hire	600	-	600
Bank Charges	111	-	111
	30,356	521	30,877
<u>NET SURPLUS / (DEFICIT)</u>	2,793	(521)	2,272
			-
<u>FUND BALANCE BROUGHT FORWARD</u>	8,001	2,055	10,056
Deduct Fees Received for 2021 Brought forward to 2022	-	-	-
<u>FUND BALANCE CARRIED FORWARD</u>	10,794	1,534	12,328

SUFFOLK CHRISTIAN CAMPS

STATEMENT OF ASSETS AND LIABILITIES

As at 30th September 2023

	<u>2023</u>			<u>2022</u>
	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total Funds</u>	<u>Total</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Bank Balances	10,794	1,534	12,328	14,768
Gift Aid to be Reclaimed	-	-	-	121
	<u>10,794</u>	<u>1,534</u>	<u>12,328</u>	<u>14,889</u>

Other Assets - Barn Structure

The main asset used by the charity is a barn structure, the use of which is shared with two other organisations, Sizewell Hall Christian Trust and Christian Youth Ministries which is used to hold a number of activities during the course of the camps, and by other organisations during the year. This was built over a number of years, the total cost to the charity being approximately £30,000. It was financed by a number of gifts made to the charity. In addition, it was built by volunteers, who gave their time and some materials on a free of charge basis. The charity is therefore unable to establish the exact building cost of the structure

Equipment

The charity also owns a number of caravans, which have been donated over the years. Finally, the other main assets are tents, of which the charity owns 11. The total replacement cost of these is estimated to be approximately £6,100

The charity operates from a camp site on the site of Sizewell Christian Conference Centre. The buildings and various other items equipment are shared, and therefore the total cost of these items cannot be easily quantified

Approved by:-

R B Wallace

R B Wallace - Treasurer and Secretary

H Matter

H Matter - Chairman

Dated:-

30 July 2024

SUFFOLK CHRISTIAN CAMPS

RESTRICTED FUNDS

Year Ended 30 September 2023

Special Projects Fund

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
<u>Fund Balance Brought Forward</u>	<u>1,116</u>	<u>1,116</u>
<u>Fund Balance Carried Forward</u>	<u><u>1,116</u></u>	<u><u>1,116</u></u>

Family Camp Week 2 Fund

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
<u>Fund Balance Brought Forward</u>	594	594
<u>Less Amount spent on equipment</u>	<u>(176)</u>	<u>-</u>
<u>Fund Balance Carried Forward</u>	<u><u>418</u></u>	<u><u>594</u></u>

Gifts Donated from Rachael Wallace Birthday

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
<u>Fund Balance Brought Forward</u>	345	345
<u>Less Amount spent on music stands</u>	<u>(345)</u>	<u>-</u>
<u>Fund Balance Carried Forward</u>	<u><u>-</u></u>	<u><u>345</u></u>

SUFFOLK CHRISTIAN CAMPS

GENERAL FUND

For the period 1st October 2022
to 30th September 2023

	<u>2023</u>	<u>2022</u>
	£	£
<u>INCOME</u>		
10-14's Camp Surplus	1,381	943
Summer Madness Surplus	279	653
Family Camp Week 1 (Deficit)	(16)	(348)
Family Camp Week 2 Surplus	<u>1,090</u>	<u>639</u>
	2,733	1,887
Uncashed cheques written off	116	400
Interest Received	<u>98</u>	<u>4</u>
<u>TOTAL INCOME</u>	<u>2,948</u>	<u>2,291</u>
<u>EXPENSES</u>		
Website	95	195
Equipment repair and replacements	395	-
Bank Charges	111	104
First Aid	-	118
Sundry Expenses	399	102
Tent Expenses	<u>739</u>	<u>-</u>
	1,739	519
<u>SURPLUS EXPENDITURE OVER INCOME BEFORE GIFTS</u>	<u>1,209</u>	<u>1,772</u>
<u>GIFTS and DONATIONS RECEIVED (INCLUDING GIFT AID)</u>	1,584	1,868
<u>SURPLUS IN THE YEAR AFTER GIFTS</u>	<u>2,793</u>	<u>3,640</u>
Deduct Fees Received for 2021 Brought forward to 2022	-	(8,352)
<u>BANK BALANCES BROUGHT FORWARD</u>	<u>8,001</u>	<u>12,713</u>
<u>BANK BALANCES CARRIED FORWARD</u>	<u>10,794</u>	<u>8,001</u>

SUFFOLK CHRISTIAN CAMPS

10 - 14 CAMP

For the period 1st October 2022
to 30th September 2023

	<u>2023</u>		<u>2022</u>	
	£	£	£	£
<u>INCOME</u>				
Fees - Campers and Workers	13,149		13,011	
Tuck Shop Profit	106		146	
Gifts	<u>75</u>		<u>10</u>	
		13,330		13,167
<u>EXPENSES</u>				
Payment to Sizewell Hall	2,511		2,334	
Food, Cleaning and Toiletries	4,795		4,825	
Activity Day	1,790		1,700	
Postage, Printing and Stationery	296		368	
Insurance	620		593	
CCPAS	88		217	
Speakers Fees and Expenses	800		800	
Electricity and Gas	449		440	
Prizes ,Gifts, Crafts and Sports	208		182	
Sundry Expenses	16		327	
Firewood	77		72	
CCLI Fees and Film Licence	300		366	
Tent Expenses	<u>-</u>		<u>-</u>	
		11,950		12,224
<u>NET SURPLUS</u>		<u>1,381</u>		<u>943</u>

SUFFOLK CHRISTIAN CAMPS

SUMMER MADNESS CAMP

For the period 1st October 2022
to 30th September 2023

	<u>2023</u>		<u>2022</u>	
	£	£	£	£
<u>INCOME</u>				
Fees-Campers and Workers	5,754		5,816	
Gifts - general	60		-	
Madness Hoodies	-		110	
Tuck Shop Profit	61		163	
		5,875		6,089
<u>EXPENSES</u>				
Payment to Sizewell Hall	1,255		1,167	
Crafts, Games and Activities	11		(350)	
CCLI Fees and Film Licence	191		267	
Coach Hire	475		425	
Printing, Postage and Stationery	45		81	
Insurance	310		297	
CCPAS	44		109	
Speakers Expenses	415		422	
Electricity and Gas	224		220	
Food, Cleaning and Toiletries	2,381		2,370	
Sundry Expenses including booking fees	206		392	
Firewood	38		36	
Tent Expenses	-		-	
		5,596		5,436
<u>NET SURPLUS</u>		<u>279</u>		<u>653</u>

SUFFOLK CHRISTIAN CAMPS

FAMILY CAMP WEEK 1

For the period 1st October 2022
to 30th September 2023

	<u>2023</u>		<u>2022</u>	
	£	£	£	£
<u>INCOME</u>				
Fees	5,216		4,981	
General Gifts	160		-	
Tuck Shop (loss) / profit	<u>10</u>		<u>52</u>	
		5,386		5,033
<u>EXPENSES</u>				
Payment to Sizewell Hall	1,255		1,167	
Food, Cleaning and Toiletries	2,341		2,104	
Electricity and Gas	224		220	
Printing, Postage and Stationery	45		81	
Insurance	310		297	
CCPAS	44		109	
Speakers Expenses	785		798	
Sundry Expenses and Gifts	28		385	
CCLI Fees and Film Licence	41		184	
Hire of Cottage	290		-	
Firewood	38		36	
Tent Expenses	<u>-</u>		<u>-</u>	
		5,402		5,381
<u>NET (DEFICIT)</u>		<u>(16)</u>		<u>(348)</u>

SUFFOLK CHRISTIAN CAMPS

FAMILY CAMP WEEK 2

For the period 1st October 2022
to 30th September 2023

	<u>2023</u>		<u>2022</u>	
	£	£	£	£
<u>INCOME</u>				
Fees	6,605		5,690	
Tuck Shop Profit	55		83	
General Gifts	100		-	
Cottage Income	-		240	
		6,760		6,013
<u>EXPENSES</u>				
Payment to Sizewell	1,255		1,167	
Food, Cleaning and Toiletries	2,283		1,886	
Electricity and Gas	224		220	
Speakers Expenses	810		800	
Printing, Postage and Stationery	45		81	
Insurance	310		297	
CCPAS	44		109	
CCLI Fees	41		83	
Sundries and Volunteer Expenses	309		465	
Firewood	38		36	
Tent Expenses	-		-	
Hire of Cottage	310		230	
		5,670		5,374
<u>NET SURPLUS</u>		<u>1,090</u>		<u>639</u>