



# HACKNEY FOODBANK

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## ANNUAL REPORT 2021



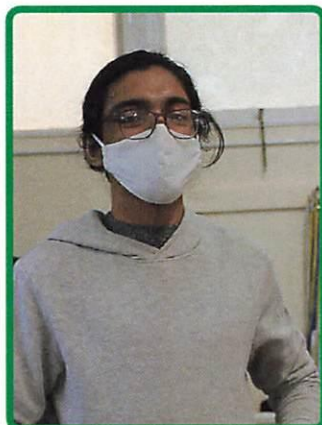
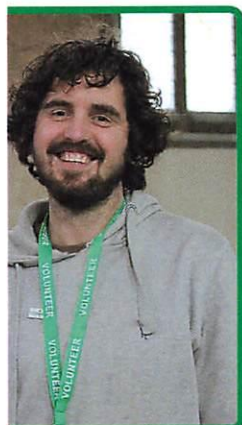




Some of our many volunteers



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This Annual Report presents a review of 2021, reporting on achievements, performance, and impact, including financial performance and financial position to demonstrate the Trustees' stewardship and management of charitable funds. This report is also intended to serve as a Directors' Report for the purposes of the Companies Act 2006.



## LETTER FROM THE CHAIR

In 2021 Hackney Foodbank's operation continued to be dominated by the pandemic, however we were in a much better position to deal with it because of our experience the previous year. We continued to be one of the only food banks in the country to stay open throughout the pandemic, which is a real testament to the team of staff and volunteers at HFB.

Many of our volunteers were on furlough, which meant we weren't short of help. But need grew dramatically at the beginning of 2021 during lockdown: we saw 3% more people in 2021, after a 128% growth in numbers the year before. But the most sobering statistic is that this past year, one third of all the people we supported were under 16 years old – school children. It was clear to the Trustees that the food bank was in a completely different place to where it had been in 2019. HFB needed a strategy. The Trustees therefore hired an interim CEO to develop a strategy to enable HFB to operate effectively over the coming years.

By the end of the year, we had a strategy that addressed all the objectives listed on the next page. The Interim CEO, staff and volunteers all developed this strategy, while dealing with Covid, and delivering food and support to an increasing number of Hackney residents.

As in 2020, local people, local businesses and local community organisations continued to support the food bank, support which we desperately needed. The volunteers sorted and packed food at our warehouse, drove and delivered emergency food parcels, assisted and supported people at the distribution centres, and helped at the office to ensure everything ran as smoothly as it could. None of it could have happened without the volunteer teams.

Thank you yet again to our wonderful volunteers, our donors, our fundraisers and our wonderful staff team. We have experienced another year of unprecedented demand. The Annual Report that follows will tell you how you helped our neighbours and community. Please continue to support us.

Susan Bell  
Chair of Trustees



The Trustees regret to say that Sue passed away suddenly and unexpectedly on July 3rd 2022. Sue devoted a large part of her life and energy to charities and the relief of poverty. Her work on behalf of the Hackney Foodbank was selfless and generous, and she played a major role in helping the organisation to become what it is today. We alongside so many others will miss her dedication and her creative contribution.







1.

# OBJECTIVES AND ACTIVITIES



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## The Hackney Foodbank's charitable objectives are specifically restricted to the following:

- (1) To advance the Christian faith (as expressed in the Apostle's creed 1) in the London Borough of Hackney, or elsewhere, by the practical expression of Christian compassion and hospitality primarily by the provision of a foodbank.
- (2) The relief of financial hardship amongst people in Hackney and the surrounding areas (or in other parts of the United Kingdom in such ways as the trustees from think fit) in particular, but not exclusively by:
  - (a) Providing emergency food and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty.
  - (b) Other means, including, but not limited to, the provision of support or signposting to relevant information and other advisory services.

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## HFB set and delivered on all its objectives for 2021 in the following ways:

- To respond to the rapid growth of the food bank during the pandemic with the development of a vision – A hunger-free Hackney, where everyone can afford to eat.
- To strengthen our governance systems and personnel by:
  - Recruiting new trustees
  - Establishing sub committees – finance and premises
  - Strengthening policies and procedures
- To develop a strategic plan under the following headings:
  - Diversity and Inclusion
  - Sustainability
  - Effective Service Provision
- To strengthen the staff team by:
  - Hiring a Volunteer and Training Manager
  - Undertaking a HR review to ensure the right staff were in the right jobs
  - Appointing HFB's first ever CEO
- To strengthen our relationships with our trusted referral partners
  - Signing an Service Level Agreement with Fair Money Advice

## AREAS OF HIGHEST NEED

The map on the right indicates the areas of highest need in Hackney, with HFB's distribution centres indicated in red.

As can be seen in the Strategic Plan, which was developed during this year, HFB is seeking to move some distribution centres towards the eastern part of the borough, where need is high and we have no representation.

No.	Ward name	Values
1	Brownswood	280.0
2	Cazenove	941.0
3	Clissold	545.0
4	Dalston	384.0
5	De Beauvoir	1,204.0
6	Hackney Central	666.0
7	Hackney Downs	858.0
8	Hackney Wick	471.0
9	Haggerston	1,016.0
10	Homerton	1,043.0
11	Hoxton East & Shored	1,512.0
12	Hoxton West	1,447.0
13	King's Park	615.0
14	Lea Bridge	742.0
15	London Fields	515.0
16	Shacklewell	505.0
17	Springfield	1,317.0
18	Stamford Hill West	292.0
19	Stoke Newington	629.0
20	Victoria	509.0
21	Woodberry Down	496.0

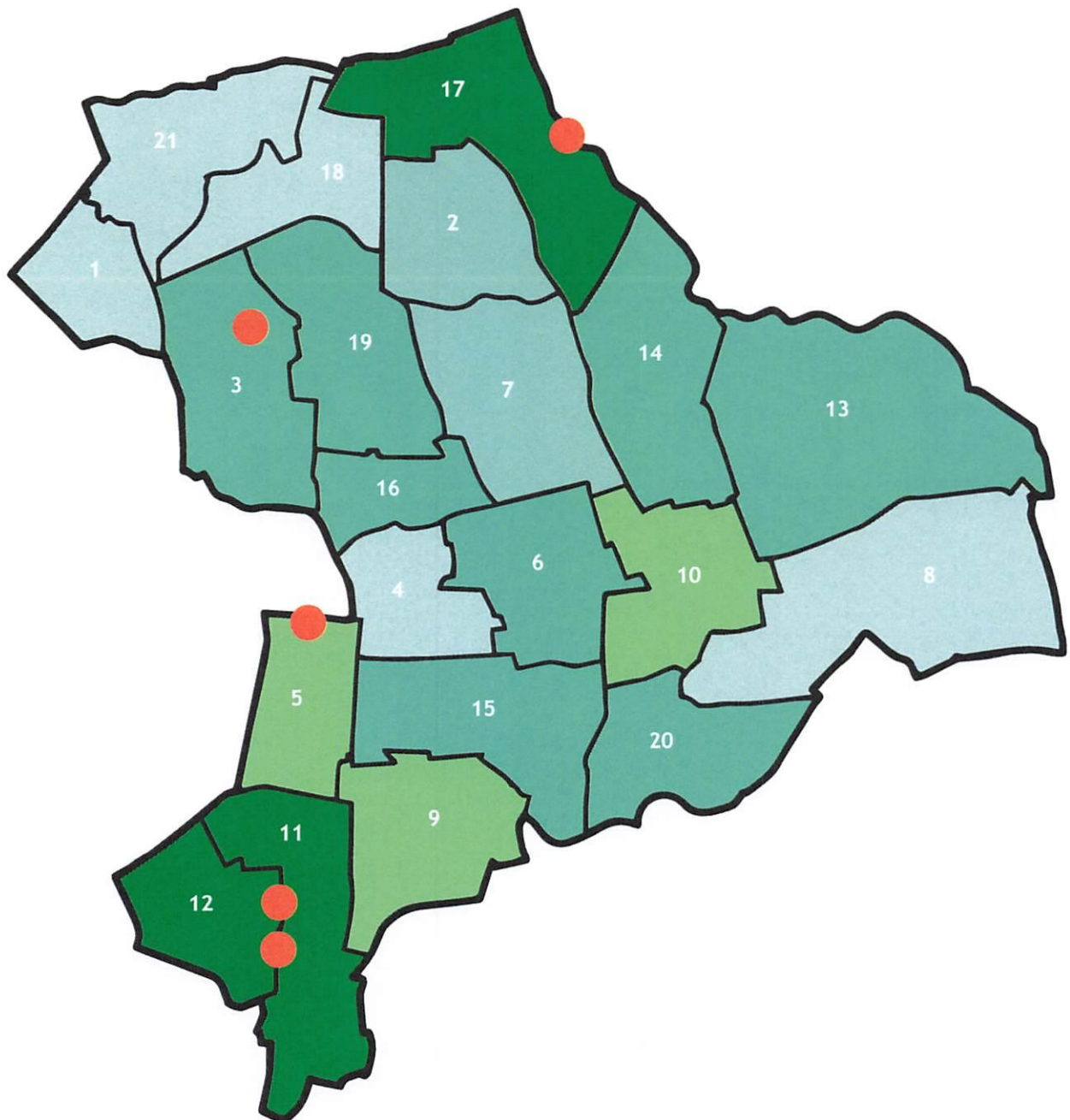
### Legend

Quantities	Low ( $\geq$ )	(<) High	Occurrences	Quintile
1	280	500	(5)	
2	500	800	(8)	
3	800	1,000	(2)	
4	1,000	1,300	(3)	
5	1,300	1,512	(3)	
			(21)	



## Ward Heat Map: 2021

● Location of Hackney Foodbank Distribution Centre



# 2.

## **ACHIEVEMENTS AND PERFORMANCE**



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## Hackney Foodbank Services

The food bank operates by:

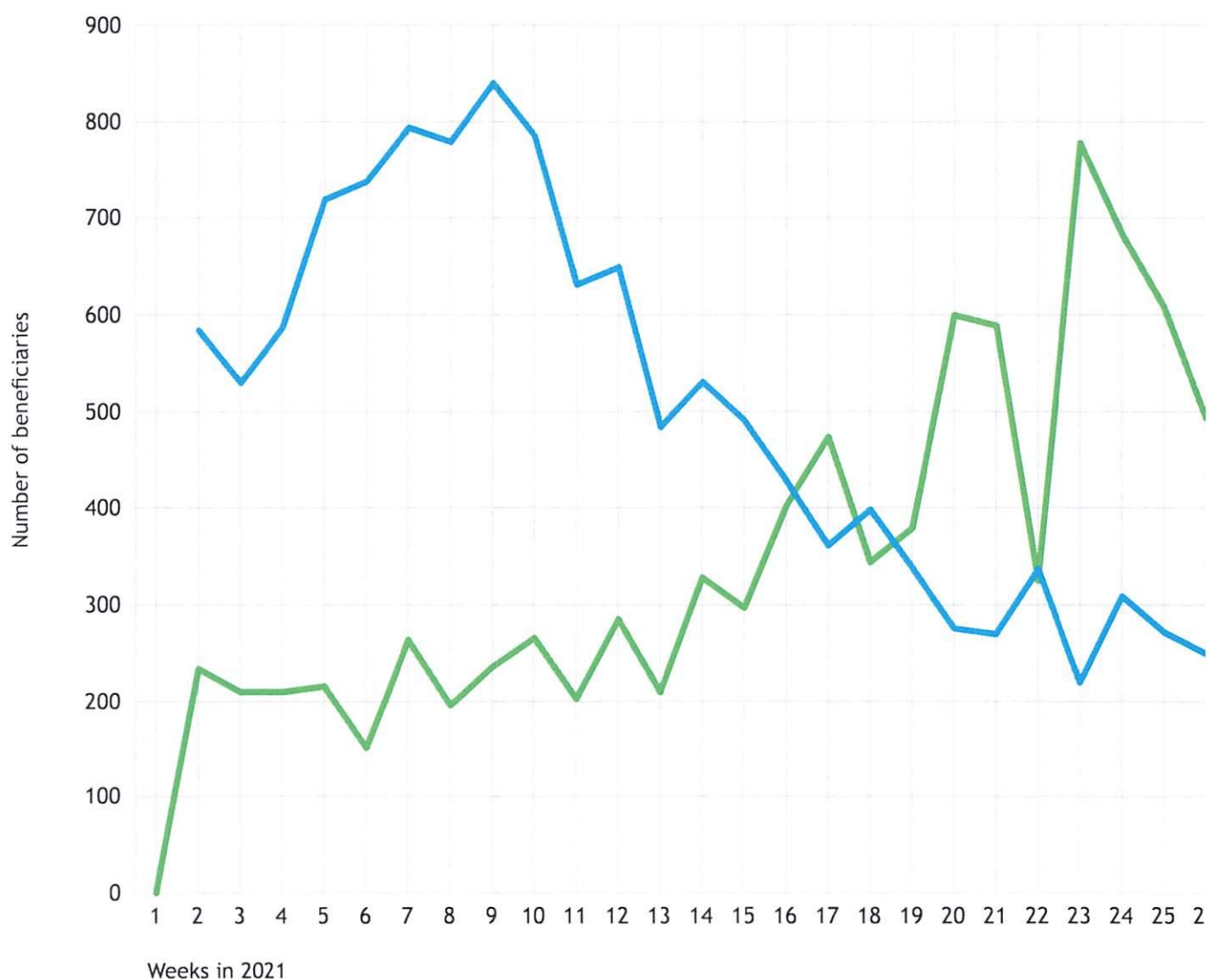
- Providing only three days' worth of emergency provisions;
- Requiring that vouchers be exchanged in a timely manner after issue (in recognition of the fact that they are intended for emergencies and crises);
- Restricting the number of vouchers that can be issued to any one beneficiary to three in any six-month period (except in special circumstances).

This forms part of the framework for running a Trussell Trust food bank. Indeed, the Trustees are confident that, by their stewardship and management of charitable funds, The Hackney Foodbank continues to meet the requirements around public benefit as defined by the Charity Commission. Interested parties are invited to contact us for a detailed account of the way in which the charity meets these objectives by requesting our policy document.

## DEALING WITH INCREASED DEMAND

During 2020, Hackney Foodbank had to expand rapidly, altering the way we delivered food to our beneficiaries, strengthening the staff team and our processes and recruiting more volunteers. This continued during 2021. During the January 2021 lockdown, HFB saw more beneficiaries than it had ever seen before.

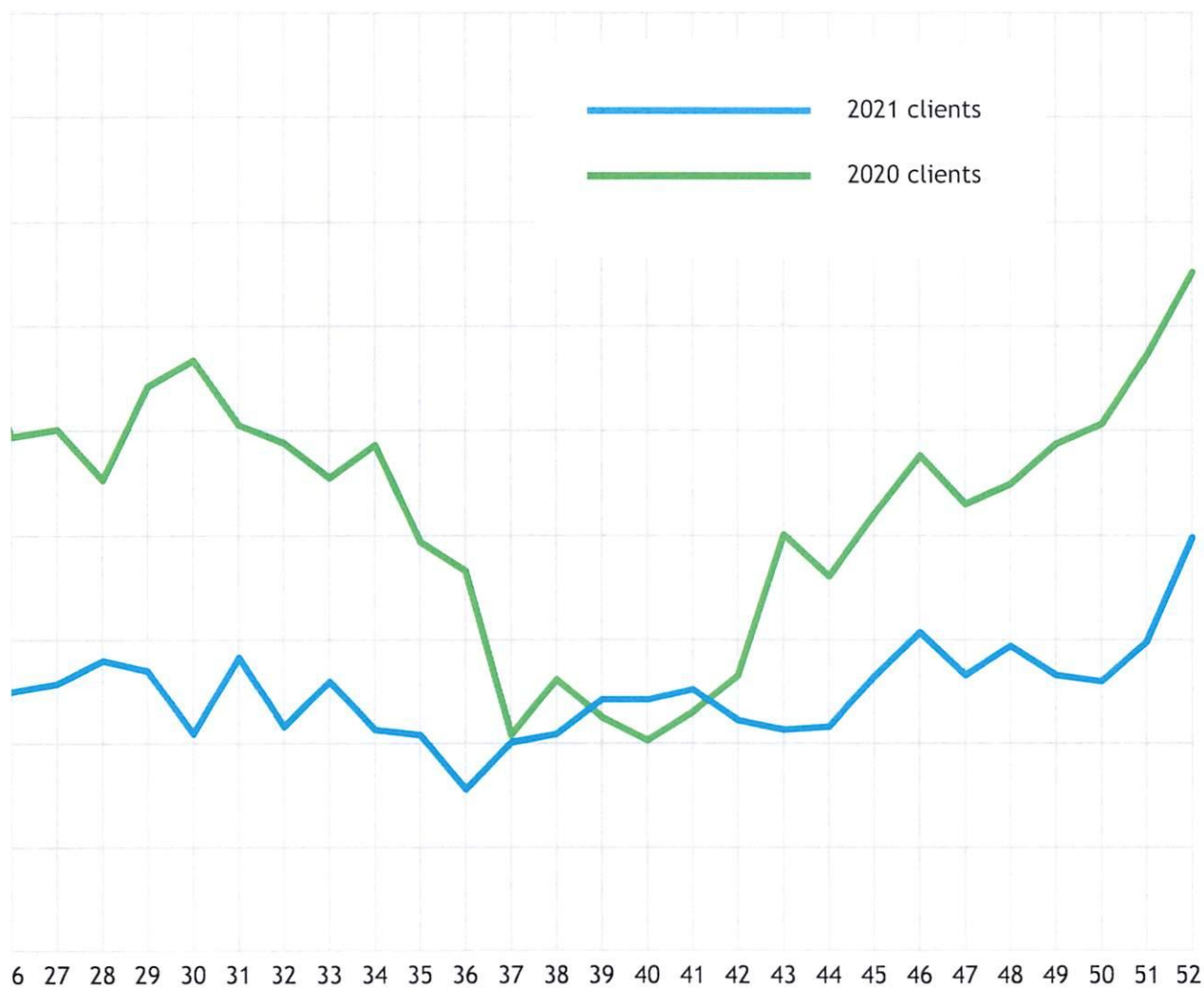
Graph of beneficiary numbers





In 2021 the Hackney Foodbank provided support to 3% more beneficiaries than during the height of the pandemic in 2020. Numbers of beneficiaries jumped dramatically when Covid struck – up 128% between 2019 and 2020, and yet we served more people in 2021.

All the changes to the way we delivered our service which we had made in response to Covid were still in place in 2021. This is because Covid was still circulating in the community, and we had far too many beneficiaries to serve to go back to our pre-Covid operations.



## SEASONAL ACTIVITIES AND EVENTS

### Season

### Event

#### New Year

February Half Term	Children's Lunch Club
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#### Spring

May Half Term	Children's Lunch Club
June Volunteer Week	Volunteer Celebration

#### Summer

July Half Term	Children's Lunch Club
August Summer Holiday	Children's Lunch Club

#### Autumn

October Halloween	Trick or Eat
October Half Term	Children's Lunch Club
December	Reverse Advent Calendar
December Christmas	Christmas Toy Appeal



## Lunch Club

Our Family Lunch Club is aimed at tackling school holiday hunger by providing healthy nutritious meals to young families with children up to age 12, who would otherwise struggle to afford to feed their children over the school holidays.

From October 2020 we provided packed lunches to go from each of our distribution centres. These lunches were available to families who have accessed the food bank in the month before a holiday, or who have been identified by schools as eligible for free school meals.



## Volunteer Hours and Celebration

As a voluntary organisation, we rely on the dedication of the local Hackney community to function. In 2021 that contribution amounted to over 9,200 hours of volunteer time, which is equivalent to 5 full time staff members. This is a decrease of 16% on 2020 numbers. Volunteers come from a wide section of the community, including members of churches, corporate teams, and individual members of the public.

The core of the Hackney Foodbank's service – the distribution centres – is supported by regular volunteer teams who set up and run the centres. Volunteer drivers collect food donations on a weekly basis from the foodbank's various collection points. Warehouse volunteers weigh in all donations coming into the warehouse then help to sort and shelve them, assist in packing bulk orders/emergency parcels for the weekly foodbank centre deliveries and provide support for regular stock takes.

Several key volunteers support administrative processes that are central to the Hackney Foodbank's operations such as inputting data relating to food and other stock donations, thanking donors, preparing and distributing vouchers to our partner referral agencies.

Increased administrative volunteer hours were required to input the data from 8,063 vouchers redeemed in 2021 at the food bank distribution centres.

HFB hosted the first ever Volunteer Celebration in June 2021, to thank our volunteers for all of their hard work and dedication. The event was held at Leaside Trust and included speeches, music, refreshments and presents for the volunteers, which were sourced from the local businesses. This Celebration was so popular that it will become a regular feature in the HFB calendar.



Volunteer celebration 2021

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## Trick or Eat

The Trick or Eat food donation initiative was run again at Halloween for its 4th year, growing bigger each year.

The idea of the Trick or Eat event is to encourage children and their families to donate food alongside a treat, so that children get the treat, but the tin/packet is donated to The Hackney Foodbank.

The event was organised by Jenna and Basil Fansa of the Local Buyers Club.

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## Reverse Advent Calendar

Another initiative that we reran in 2021 was the 'Reverse Advent Calendar'. Instead of receiving a festive treat, participants donate the item specified for that day.

The items went to individuals and families who are struggling over the festive season.

It was run in November 2021 to ensure that beneficiaries received items in time for Christmas. 9,252kg of stock was generously donated throughout November and December that year. This was a 37% decrease in the contributions for 2020.

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## Christmas Toy Appeal

The Local Buyers Club, owned by Jenna and Basil Fansa, also buy toys for disadvantaged children. In December 2021, HFB received over 400 toys for children up to age 12. HFB wants to ensure older children also get toys at Christmas, so in 2022 we hope to broker a deal with a local leisure centre to get residents to buy toys appropriate for teenagers.



# OUR 2021 PERFORMANCE AND ACHIEVEMENTS



one third of beneficiaries were children



**9,200 HRS**



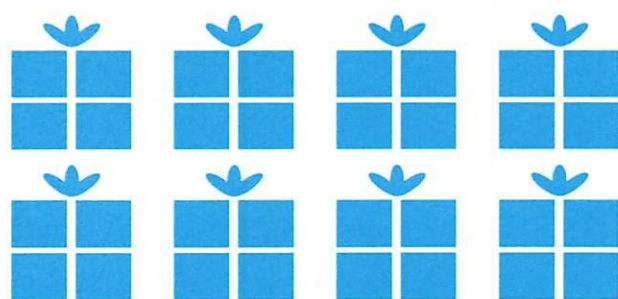
of volunteer time in 2021,  
the equivalent of 5 full time staff members

**6 8 9 3**

people received one or more  
3-day food parcels in 2021

**OVER 400 TOYS**

received in December for the Christmas Toy Appeal



£ FOOD	£ FOOD	£ FOOD	£ FOOD
£ FOOD	£ FOOD	£ FOOD	£ FOOD
£ FOOD	£ FOOD	£ FOOD	£ FOOD
£ FOOD	<b>8,063</b>	£ FOOD	£ FOOD
£ FOOD	£ FOOD	£ FOOD	£ FOOD
£ FOOD	£ FOOD	£ FOOD	£ FOOD
£ FOOD	£ FOOD	£ FOOD	£ FOOD

vouchers redeemed in 2021



**OVER 9,250 KG**



of stock donated through November and December for the Reverse Advent Calendar





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# STRATEGIC PLAN 2022



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HFB engaged the services of a talented interim CEO, Kye Lockwood, to work with the team to develop a strategic plan that would ensure the foodbank was fit for the future challenges that lay ahead. The Strategic Plan 2022 contained 13 projects to be delivered during 2022 and beyond.

#### 1. Distribution Reshuffle

Review existing and potential new distribution centres with a view to potentially closing two centres and establishing three new centres (six centres in total).

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#### 2. Events

Theme all events in 2022 around our 10-year anniversary – the Volunteer Celebration and 10-year anniversary event.

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#### 3. Lunch Club

Families to be provided with a weekly lunch parcel i.e., a loaf of bread, pack of cheese, pack of butter, fruit, crisps, and drinks. In the past, we have distributed premade sandwiches each day, instead of a weekly parcel. The weekly parcel is much more convenient for families, otherwise they would have to go to one of our Distribution Centres every day.

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#### 4. Work Experience

Offer a spectrum of volunteer and work placement opportunities, to support those most in need with structured programmes.

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#### 5. Equality, Diversion and Inclusion

Help to achieve our strategic objective of becoming a more equitable, diverse and inclusive organisation that reflects the community we serve, at all levels of the charity.

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#### 6. Mobile Food Bank

To provide emergency food provision and signposting to individuals and families unable to access distribution centres and in areas of the borough we currently do not serve.

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#### 7. Home Delivery

To strengthen and develop our home delivery offer for those beneficiaries unable to attend a centre.

Home deliveries grew during lockdown because many of our beneficiaries couldn't go out. During 2021 the number of home deliveries fell, however, HFB has plans to expand this area of work once we have the systems in place.

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#### 8. FaceDonate

To allocate credit for people who are using foodbank services to spend in local shops. We also ensure that relevant signposting information and follow up contact is achieved.

## 9. Financial Inclusion

To provide support that will help beneficiaries maximise their income, and build their financial resilience.

Also signposting to relevant services who can offer additional help to tackle the underlying cause of crisis and help enable them to be in position of lower reliance on Hackney Foodbank.

## 10. Strategic Resources

To build better relationships and processes with our frontline referral partners to ensure smooth and effective beneficiary experience and accommodate needs in appropriate ways, ensuring capacity to meet needs.

## 11. Data

To enable relevant collection, storage and analysis of information on services and stakeholders. This includes effective impact measurement, creation and population of a CRM/Database and the development of dashboards to track progress.

## 12. Staff and Volunteer Wellbeing

To promote a genuine wellbeing-first culture that fosters, enables and sustains wellbeing for all.

## 13. Website design and build

To create a new website which better serves our beneficiaries, donors, and other stakeholders.

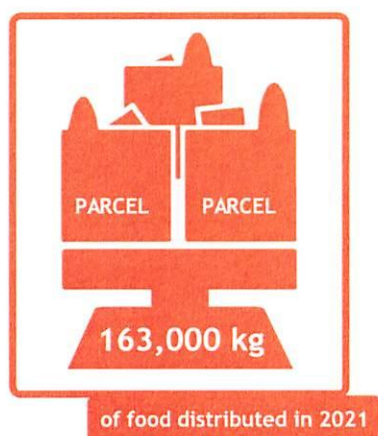
## Donations:

HFB receives many generous donations, from corporates and individuals, both one-off and regular giving.

During the pandemic our donations increased exponentially – from £200k in 2018/2019 to £900k in 2020/2021. During 2021 our fundraising activities increased with the employment of the interim CEO and other staff, maximising income from grants, sponsorship and donations.

In 2021, 199,500kg of stock was donated, and 12,500kg of food was purchased.

HFB distributed 163,000kg of food to our beneficiaries and donated an additional 14,000kg of food to other organisations in Hackney which were also distributing food to those in need.





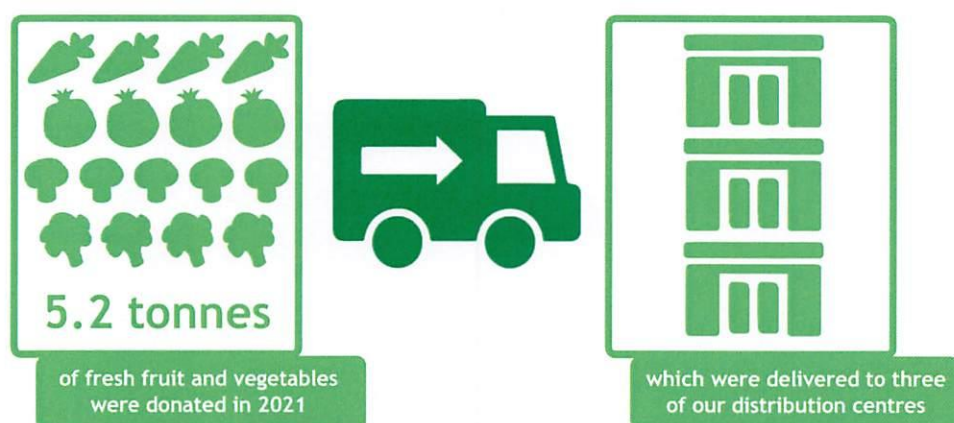
## Partnership working

HFB works towards helping our beneficiaries move out of poverty through our partnership work with organisations who can give advice on specific areas, and through engagement with wider partnerships in the borough and London-wide.

We are a Trussell Trust foodbank, and we therefore receive advice, support and funding from the TT. We continue to participate in *Hackney's Food Poverty Network*, and the *Food Roots Partnership*.

We are also active members of: *4in10*, *London's Child Poverty Network*; *the Child Poverty Action Group* (including as a member of the *End Child Poverty Coalition*); and the All-Party Parliamentary Groups (APPGs) on Universal Credit Debt and Personal Finance and Ending the Need for Food Banks.

The partnership we forged in 2020 with *Growing Communities* continued during 2021. They donated fresh organic produce weekly to HFB and this year they provided 5.2 tonnes of fresh fruit and vegetables (100kg per week). This allowed us to distribute fresh produce to three of our distribution centres. The other two centres have local partnerships which provide them with fresh fruit and vegetables, and one even gets fresh bread.



## Signposting:

Our beneficiaries are offered a holistic support model: emergency food alongside signposting to local advisory partners who can help address specific crisis issues.

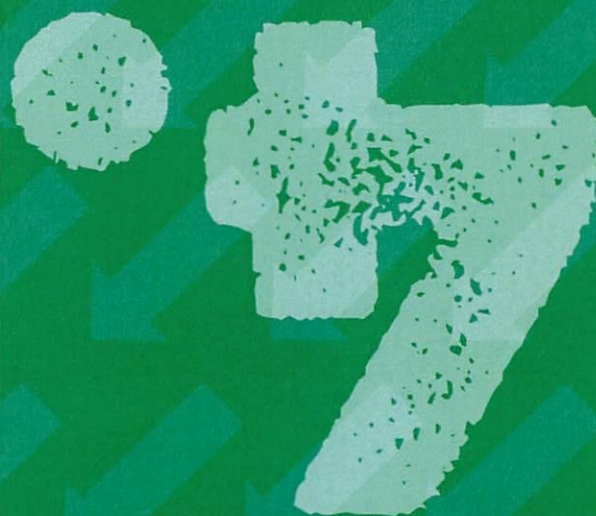
This is predicated on agencies and signposting organisations being open and able to issue vouchers and additional services to those in need.

We keep up-to-date information sheets on a wide range of issues, which our beneficiaries often need help with. These issues include housing, mental health support, places to get free/cheap food, support for people with No Recourse to Public Funds, domestic violence, budgeting and debt, LGBTQI+, and culturally specific organisations. The leaflets are translated into community languages to reach the widest possible audience.

Our plans are to strengthen our relationships with our referral partners to ensure our beneficiaries receive the best possible support to help them out of food insecurity.



# FINANCIAL REVIEW





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**For the year to 31 December 2021, The Hackney Foodbank generated a surplus of £405,951. Most of this surplus has arisen due to significant increased funding in response to the Covid-19 crisis.**

During 2021, total income received by the charity came to £1,194,966 (2020: £1,382,628) with expenditure of £787,965 (2020: £667,156). For the details behind these figures, please consult the financial statements which follow the report. Both the income and expenditure include 'donations-in-kind'. This includes the value of food we receive and distribute, but not the value of thousands of hours of volunteer time donated to the Charity.

**In 2021, The Hackney Foodbank's principal sources of funds comprised:**

**Individual and corporate donations: £691,629**

**Value of food donated: £340,879**

**Grants: £160,036**

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## Reserves Policy

Our reserves policy requires that we retain free reserves in unrestricted funds to be sufficient funding for six months of normal expenditure and any closure costs. In 2021, unrestricted reserves increased from £833,146 to £1,182,267. The surplus amount will be used over the next three years to enable and accelerate the delivery of support to those most in need.

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## Structure, Governance and Management

The Hackney Foodbank is a charitable company limited by guarantee that was incorporated on 9th December 2011. The Charity is governed by its Memorandum and Articles of Association (as amended by special resolutions dated 15 November 2012 and 11 June 2019).

Membership of the Hackney Foodbank is open only to community organisations and institutions (and not to individuals). In 2021, members comprised *Grace Church Hackney Trust; St John's, Hoxton; Our Lady and St Joseph's, Kingsland; St Monica's, Hoxton, St Mary's, Stoke Newington and Clapton Commons Community Organisation.*

The Hackney Foodbank is governed by a Board of Trustees (who also serve as Directors of the company) which is responsible for the strategic direction, governance and policy of the Hackney Foodbank. Day-to-day management of the charity's activities is delegated to staff.

Any person who is willing to act as a Trustee may be appointed by the charity by ordinary resolution or by the Board of Trustees, provided that in the latter case they must retire at the next Annual General Meeting and then stand for reappointment. A skills audit of all current Trustees is completed annually. Having regard to the outcome of that audit, the Board of Trustees then identify specific skills and experience that need to be recruited to provide a balance in terms of equality and diversity as well as ensuring relevant skills required across the Board are met. Opportunities to become a Trustee of the Hackney Foodbank are advertised on volunteer websites and through other media, including via a recruitment agency if required. Member organisations may also nominate candidates.

All potential Trustees shall apply by submitting a CV and cover letter to the Trustee's email address ([Trustees@hackneyfoodbank.org](mailto:Trustees@hackneyfoodbank.org)). Upon receipt, a Trustee or Trustees will arrange to meet the potential Trustee for a discussion. If the candidate meets the criteria as laid out in the role description and in line with the requirements identified via the skills audit, the potential Trustee will be invited to observe a Trustee Board meeting. (The potential Trustee may be required to absent themselves for parts of the meeting if sensitive information and issues are being dealt with.) Following the meeting observation, the Chair or another Trustee will consult the candidate on whether the recruitment process should continue and if so the candidate will be voted onto the Board of Trustees at the next meeting.

Training for Trustees is provided by the Trussell Trust and from other third-party providers including in particular organisations of which the Hackney Foodbank is a member.

In 2021, the Board of Trustees appointed a CEO, who was responsible for the overall running of the food bank. The CEO reported into the Board of Trustees and all other employees reported into the CEO. The pay and remuneration of the key management post is settled by agreement having regard to the remuneration of similar roles in other food banks in the Trussell Trust network.

The Hackney Foodbank is part of the Trussell Trust Foodbank network founded in 2004. Since then, the Trussell Trust has helped communities work together to launch food banks nationwide in a wide range of towns and cities. While the Hackney Foodbank is not required by its governing documents to adopt the Trussell Trust's policies and procedures, we are encouraged to do so and, in practice, we have found it helpful, especially to ensure that the Hackney Foodbank's activities are conducted for the public benefit. The Trussell Trust also provides training and technical support and collates data from the Hackney Foodbank and other food banks in the network and uses this information to produce reports to further the aim of ending the need for food banks.



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## Reference and Administrative Details

The name of the charity (as it appears in the Register of Companies) is 'The Hackney Foodbank'. It is also known as 'HFB'. Its charity registration number (England and Wales) is 1149896 and the company registration number is 7877042.

The address of the charity's registered office is:

The Hackney Foodbank  
 Florence Bennett Centre  
 Cherbury Street  
 London N1 6TL

Those who were Trustees of the date that this report was approved or who served as Trustee during the reporting period include:

Susan Bell, **Chair of Trustees**, appointed on 23 January 2019.  
 Michael Johnson, **Trustee**, appointed on 20 May 2020.  
 Ian Stephenson, **Trustee**, appointed on 20 May 2020.  
 Imogen Clark, **Deputy Chair of Trustees**, appointed on 6 November 2020.  
 Caroline O'Brien, **Trustee**, appointed on 6 November 2020.  
 Feona Daly Cairn, **Trustee**, appointed on 20 December 2020.  
 Mark Boisson, **Trustee**, appointed on 7 April 2021.  
 Nanette Daniels, **Trustee**, appointed on 17 May 2021.  
 Loic Fossiez, **Trustee**, resigned 17 January 2021.  
 Zachary Lloyd, **Trustee**, resigned 31 July 2021.

Those to whom the Trustees delegated day-to-day management of the charity in a senior management role during the reporting period include:

Kye Lockwood, **Interim Chief Executive Officer**, appointed on 8 February 2021.

The Trustees also took advice from:

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**Insurance broker**

Marsh Commercial  
1st Floor  
No.1 Bridgwater Road  
Worcester WR4 9FQ

**Auditor**

Knight Goodhead Ltd  
7 Bournemouth Road  
Chandler's Ford  
Eastleigh  
Hampshire S053 3DA

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**Principal bankers**

The Co-operative Bank PLC  
PO Box 101  
1 Balloon Street  
Manchester M60 4EP

CAF Bank Limited  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent ME19 4JQ

Metro Bank PLC  
One Southampton Row  
London WC1B 5HA

Redwood Bank  
The Nexus Building  
Broadway  
Letchworth Garden City SG6 3TA

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**Investment managers**

CCLA Investment Management  
Senator House  
85 Queen Victoria St  
London EC4V 4ET

**Solicitors**

Peter Korn  
(on landlord and tenant matters)  
Interface Legal Advisory Service  
40 Wykenham Road  
London NW4 2SU

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**HR support services**

Peninsula Business Services Limited  
The Peninsula  
Victoria Place  
Manchester SA3 3AJ

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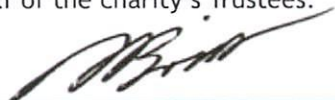
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## Declarations

The Trustees declare that they have approved the Trustees' Annual Report above.

Signed on behalf of the charity's Trustees:

Signature:



Full name: Mark Boisson

Date: 1 September 2022

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## Trustees' Responsibilities

The Trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (UK GAAP). Company law requires the Trustees to prepare for each financial year, financial statements, which give a true and fair view of the state of affairs of the company and of the surplus or deficit for that period. In preparing those accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

As far as the Trustees are aware, there is no relevant audit information of which the auditors are unaware. Each Trustee has taken all the steps that they ought to have taken as a Trustee in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

This report has been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985, and in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities 2005 (Revised 2008).

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF HACKNEY FOODBANK

(Company limited by guarantee and not having a share capital)

### Opinion

We have audited the financial statements of Hackney Foodbank for the year ended 31 December 2021, which comprise the Statement of Financial Activities, Balance Sheet and the related notes including a summary of the significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable to the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2021 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least 12 months from when the financial statements are authorised for issue.



Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made;
- or we have not obtained all the information and explanations necessary for the purposes of our audit;
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the trustees' report and take advantage of the small companies exemption from the requirement to prepare a strategic report.

#### Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement, set out on page 27, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### Our responsibilities for the audit of the financial statements

We have been appointed as auditor under Companies Act 2006 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise noncompliance with applicable laws and regulations.

We identified the laws and regulations applicable to the charitable company through discussions with trustees and other management and we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence.

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud and considering the internal controls in place to mitigate risks of fraud and noncompliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we performed analytical procedures to identify any unusual or unexpected relationships, tested journal entries to identify unusual transactions and investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance; and
- enquiring of management as to actual and potential litigation and claims;



There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

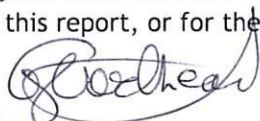
A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk](http://www.frc.org.uk)

This description forms part of our auditor's report.

Knight Goodhead Limited is eligible for appointment as auditor of the charitable company by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



**C J Goodhead FCA**  
Senior Statutory Auditor

28 September 2022

Knight Goodhead Limited Chartered Accountants and Statutory Auditors

7 Bournemouth Road  
Chandler's Ford  
Eastleigh  
Hampshire, SO53 3DA

## STATEMENT OF FINANCIAL ACTIVITIES AS AT 31 DECEMBER 2021

		2021			2020		
	Note	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>INCOME FROM:</b>							
Donations and legacies		720,142	133,036	853,178	883,274	54,690	937,964
Property income		—	—	—	2,090	—	2,093
Other income		341	568	909	2	—	2,093
Donated food		340,879	—	340,879	442,571	—	442,571
<b>Total income</b>	<b>2</b>	<b>1,061,362</b>	<b>133,604</b>	<b>1,194,966</b>	<b>1,327,938</b>	<b>54,690</b>	<b>1,382,628</b>
<b>EXPENDITURE ON:</b>							
Value of donated food		309,895	—	309,895	387,855	—	387,855
Other expenses on charitable activities		401,296	76,774	478,070	223,628	55,673	279,301
<b>Total expenditure</b>	<b>3</b>	<b>711,191</b>	<b>76,774</b>	<b>787,965</b>	<b>611,483</b>	<b>55,673</b>	<b>667,156</b>
<b>NET INCOME/(EXPENDITURE) BEFORE GAINS AND LOSSES</b>		<b>350,170</b>	<b>56,830</b>	<b>407,000</b>	<b>716,455</b>	<b>(983)</b>	<b>715,472</b>
<b>INVESTMENT LOSSES</b>	<b>10</b>	<b>(1,049)</b>	<b>—</b>	<b>(1,049)</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>349,121</b>	<b>56,830</b>	<b>405,951</b>	<b>716,455</b>	<b>(983)</b>	<b>715,472</b>
Balances brought forward at 1 January 2021		833,146	5,636	838,782	116,691	6,619	123,310
<b>BALANCES CARRIED FORWARD AT 31 DECEMBER 2021</b>		<b>1,182,267</b>	<b>62,466</b>	<b>1,244,733</b>	<b>833,146</b>	<b>5,636</b>	<b>838,782</b>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 36 to 43 form part of these financial statements.



## BALANCE SHEET AS AT 31 DECEMBER 2021

		31 Dec 21			31 Dec 20		
	Notes	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
ASSETS							
Fixed assets							
Motor vehicles	9	24,016	—	24,016	27,619	4,718	32,337
Office equipment	9	4,257	—	4,257	110	—	110
Investments	10	198,951	—	198,951	—	—	—
Total fixed assets		227,224	—	227,224	27,729	4,718	32,447
Current assets							
Stocks	5	164,291	—	164,291	111,442	—	111,442
Debtors	6	78,686	—	78,686	138,816	—	138,816
Prepayments	6	2,247	—	2,247	1,169	—	1,169
Cash at bank and in hand	8	740,716	77,302	818,018	575,456	918	576,374
Total current assets		985,940	77,302	1,063,242	826,884	918	827,802
Total assets		1,213,164	77,302	1,290,466	854,613	5,636	860,249
LIABILITIES							
Current liabilities: falling due within 12 months							
Current creditors		13,049	14,836	27,885	13,159	—	13,159
Accruals		10,348	—	10,348	8,308	—	8,308
Deferred income		7,500	—	7,500	—	—	—
Total current liabilities	7	30,897	14,836	45,733	21,467	—	21,467
Net assets		1,182,267	62,466	1,244,733	833,146	5,636	838,782
Equity							
General fund		1,182,267	—	1,182,267	833,146	—	833,146
Restricted		—	62,466	62,466	—	5,636	5,636
Total equity		1,182,267	62,466	1,244,733	833,146	5,636	838,782

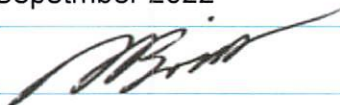
The trustees acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The trustees acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Trustees on the: 1 September 2022

Signed on their behalf by Trustee:



Print Name: Mark Boisson

Company Registration Number: 7877042



## STATEMENTS OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2021

		2021	2020
	Notes	£'000	£'000
Net cash flow provided by operating activities	1	443,023	549,340
Cash flows from investing activities			
Interest received		341	2
Purchase of fixed assets		(5,124)	(28,820)
Sale of fixed assets		4,453	—
Purchase of investments		(200,000)	—
Loss on investments		(1,049)	—
Net cash flow		241,644	520,522
Cash at the end of the year	2	818,018	576,374
Cash at start of the year		576,374	55,852
Increase in cash in the year		241,644	520,522

### 1. Reconciliation of Net Movement in Funds to Net Cash Flow from Operating Activities

	2021	2020
	£	£
Net movement in funds for the year	407,000	715,472
Interest received	(341)	(2)
Profit on disposal	(568)	—
Depreciation	5,413	2,531
Decrease/(increase) in debtors	59,053	(111,129)
Increase in stock	(52,849)	(73,110)
Increase in creditors	24,266	15,578
Loss on investments	1,049	—
Net cash flow from operating profits	443,023	549,340

### 2. Analysis of Cash and Cash Equivalents

	2021	2020
	£	£
Cash at bank and in hand	818,018	576,374
Total	818,018	576,374

### 3. Analysis in Change in Net Debt

	2020	Cash flows	Other non-cash changes	2021
	£	£	£	£
Cash at bank and in hand	576,374	241,644	—	818,018
Total	576,374	241,644	—	818,018

## NOTES TO THE ACCOUNTS

### 1. ACCOUNTING POLICIES

#### Basis of preparation of the financial statements

The financial statements have been prepared in accordance with applicable accounting standards, the Charities Act 2011 and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102 (effective January 2019).

The Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes. The particular accounting policies adopted are set out below.

#### Incoming Resources

##### Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the Trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

##### Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

##### Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the they relate.

##### Tax reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA in the same financial period as the gift to which they relate.

##### Contractual income and Performance Related Grants

This is only included in the SOFA once the related goods or services has been delivered.

##### Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

##### Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

##### Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' annual report.



## Expenditure and liabilities

### Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

### Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

### Operating leases

Rentals applicable to operating leases are charged to the SOFA over the period in which the cost is incurred.

### Pension Costs

Contributions in respect of the charitable company's defined contribution scheme are charged to the SOFA in the year in which they are payable to the scheme. Differences between contributions payable and contributions actually paid in the year are shown in other creditors at the year end.

## Fixed assets

### Tangible fixed assets

Office equipment from £500 – £5,000 are straight lined depreciated over 3 years.

Office equipment with a longer life costing over £5,000 are straight line depreciated over 5 years.

Motor vehicles are straight lined depreciated over 8 years.

Other Assets that are deemed to have a longer life than 5 years can be depreciated at a longer time with the trustees approval.

### Investments

Investments held by the Charity are held for the long-term and so are considered a Fixed Asset.

Investments are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date, using the closing quoted market price.

Any change in fair value will be recognised in the statement of financial activities as a combined realised or unrealised investment gain or loss, shown in the heading "Net gains/(losses) on investments".

## Going Concern

The Charity expects to be able to continue in operation through the continued receipt of gifts and grants. Whilst the ongoing Covid-19 pandemic has impacted the charity's activities (as detailed in the Trustees Report), the charity has been able to adapt to the changing circumstances and it is not expected that it cause material uncertainties about the charity's ability to continue.

Cash flow forecast for the next 12 months indicate that income and cash balances carried forward should be sufficient to cover the budgeted costs. Therefore these accounts have been prepared on a going concern basis.

## Financial Instruments

The charitable company only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities like trade and other debtors, cash at bank and creditors. These basic financial instruments are measured at transaction price and are subsequently measured at amortised cost. Financial assets and liabilities classified as due within one year are not amortised.

## Taxation

The charitable company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of the charitable company for UK corporation tax purposes. Accordingly, the charitable company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.



## 2. INCOME

	2021			2020		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>Donations and legacies</b>						
Donations	573,562	—	573,562	808,257	—	808,257
Grants	27,000	133,036	160,036	35,039	54,690	89,729
Corporate donations	118,067	—	118,067	38,888	—	38,888
Fundraising event	1,512	—	1,512	1,090	—	1,090
<b>Total</b>	<b>720,142</b>	<b>133,036</b>	<b>853,178</b>	<b>883,274</b>	<b>54,690</b>	<b>937,964</b>
<b>Other income</b>						
Property income	—	—	—	2,090	—	2,090
Value of donated food	340,879	—	340,879	442,571	—	442,571
Other income	341	568	909	2	—	2
<b>Total</b>	<b>341,220</b>	<b>568</b>	<b>341,788</b>	<b>444,664</b>	<b>—</b>	<b>444,664</b>
<b>Total income</b>	<b>1,061,362</b>	<b>133,604</b>	<b>1,194,966</b>	<b>1,327,938</b>	<b>54,690</b>	<b>1,382,628</b>

## 3. EXPENDITURE

	2021			2020		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Fundraising activities	11,365	—	11,365	13,951	—	13,951
Governance costs	20,983	—	20,983	10,922	—	10,922
Premises costs	79,717	918	80,635	31,136	236	31,372
Salaries	240,438	58,874	299,312	117,565	45,563	163,128
Value of donated food	309,895	—	309,895	387,855	—	387,855
Food purchases adjustment	(3,162)	—	(3,162)	5,593	5,029	10,622
FaceDonate	2,375	—	2,375	—	—	—
General expenses	49,581	16,982	66,563	44,461	4,845	49,306
<b>Total</b>	<b>711,191</b>	<b>76,774</b>	<b>787,965</b>	<b>611,483</b>	<b>55,673</b>	<b>667,156</b>

Included within Governance Costs above are amounts due to the auditor in relation to the audit of £6,840 (2020: £5,700).

## 4. RESTRICTED FUNDS

	Balance 1.1.21	Income	Expenditure	Balance 31.12.21
Hackney Parochial Charity	—	15,000	15,000	—
London Borough of Hackney	—	30,000	30,000	—
London Foodbank Development Fund (Van)	4,718	568	2,777	2,509
London Foodbank Development Fund (Security)	918	—	918	—
Trussell Trust (Building Redevelopment)	—	45,000	—	45,000
Trussell Trust (Financial Inclusion)	—	14,036	14,036	—
Trussell Trust (Strategic Resources)	—	18,000	3,874	14,126
Old Street Partners (Home Deliveries)	—	1,000	169	831
West Hackney Parochial	—	10,000	10,000	—
<b>Total</b>	<b>5,636</b>	<b>133,604</b>	<b>76,774</b>	<b>62,466</b>

## 5. DONATED STOCKS

	2021				
	Balance 1.1.21	Donated stock in £	Purchased food	Stock out in £	Balance 31.12.21
Donated stocks	111,442	340,879	21,865	309,895	164,291
<b>Total</b>	<b>111,442</b>	<b>340,879</b>	<b>21,865</b>	<b>309,895</b>	<b>164,291</b>

Donated Stock 93,880 kg with the value of £164,291 using the Trussell Trust guidelines of £1.75 per kg (2020: 63,682 kg). Note: This is not a liquid asset and is only to be donated to individuals in need.

Food was purchased for £18,703 to meet the required demand, which is valued at £21,865 using the Trussell Trust guidelines as mentioned above. An adjustment for this can be found in Note 3.

## 6. DEBTORS

	2021			2020		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
HMRC Gift aid	26,783	—	26,783	39,390	—	39,390
Stripe Donations	50,167	—	50,167	91,838	—	91,838
Accounts Receivable	1,736	—	1,736	7,588	—	7,588
Prepayment	2,247	—	2,247	1,169	—	1,169
<b>Total</b>	<b>80,933</b>	<b>—</b>	<b>80,933</b>	<b>139,986</b>	<b>—</b>	<b>139,986</b>



## 7. CREDITORS (AMOUNT FALLING DUE WITHIN ONE YEAR)

	2021			2020		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Accounts payable	11,782	14,836	26,578	2,185	—	2,185
Wages payable	1,307	—	1,307	10,974	—	10,974
Accruals	10,348	—	10,348	8,308	—	8,308
Deferred income	7,500	—	7,500	—	—	—
<b>Total</b>	<b>30,897</b>	<b>14,836</b>	<b>45,733</b>	<b>21,467</b>	<b>—</b>	<b>21,467</b>

## 8. CASH AT BANK AND IN HAND

	2021			2020		
	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £
Cash in bank accounts	740,716	77,302	818,018	575,456	918	576,374
<b>Total</b>	<b>740,716</b>	<b>77,302</b>	<b>818,018</b>	<b>575,456</b>	<b>918</b>	<b>576,374</b>

## 9. FIXED ASSETS

	Van (Restricted) £	Van £	Office equipment (Unrestricted) £	Total £
<b>Actual/Revalued cost</b>				
– At 1 January 2021	8,881	28,820	659	38,360
– Additions during year	—	—	5,124	5,124
– Disposals during year	(8,881)	—	—	(8,881)
– At 31 December 21	—	28,820	5,783	34,603
<b>Depreciation</b>				
– At 1 January 2021	4,163	1,201	549	5,913
– Charge for the year	833	3,603	977	5,413
– Disposals during year	(4,996)	—	—	(4,996)
– At 31 December 21	—	4,804	1,526	6,330
<b>Net book value</b>				
– At 1 January 2021	4,718	27,619	110	32,447
– At 31 December 21	—	24,016	4,257	28,273

## 10. INVESTMENT

	2021	
	Unrestricted £	Restricted £
Market value at 1 January 2021	—	—
Addition: CCLA – Charity Fund	200,000	—
(Loss) on revaluation of investment	(1,049)	—
Market value at 31 December 2021	198,951	—

## 11. STAFF COSTS

	2021	2020
	£	£
Wages and salaries (including PAYE)	256,775	154,075
Employers NI contributions (net of Employers allowance)	19,010	6,729
Employers Pension contributions	5,409	2,325
Total	281,194	163,128

Average number of employees who were engaged in each of the following activities

	2021	2020
Activities in furtherance of organisations objects	8	7
Management and administration	3	3
Total	11	10
Employee numbers as an average FTE (full time equivalent):	7.9	6.2

No employees received emoluments in excess of £60,000.

During the year one member of key management personnel was paid remuneration and benefits totalling £54,770. In 2021, Hackney Foodbank employed their first CEO, who is now the only key management personnel. (2020: three members paid £101,878).



## 12. RELATED PARTIES TRANSACTION

There were no related parties transactions in 2021 (2020: none).

## 13. OPERATING LEASE COMMITMENTS

As at 31 December 2021, the charitable company had annual commitments under non-cancellable operating leases as follows:

	2021	2020
	£	£
Within one year	6,785	14,032
Between one and five years	—	1,169
<b>Total</b>	<b>6,785</b>	<b>15,201</b>

The operating lease relates to the rental agreement for the charity's main premises and lease of a van.

# CONTACT US

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N1 6TL

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## Email us

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