

The Parents' Forum for Bradford and Airedale Financial Statements Year Ended 31 March 2025

Charity registration number: 1149878



The Parents Forum for Bradford and Airedale

Financial Statements

Year Ended 31 March 2025

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The Parents Forum for Bradford and Airedale

Charity Reference and Administrative Details

Year Ended 31 March 2025

| | |
|--|--|
| Charity registration number | 1149878 |
| Trustees | David Michael Firth (Chair) Carol Beardmore Anne Irondet Phillipa McCann Fiona Cooper Naomi Dennison Abdul-Jabbar Ali (appointed 31 May 2025) Gemma Muff (appointed 31 May 2025) Richard Leak (appointed 31 May 2025) Saira Bano (appointed 31 July 2025) Darcy Midgley (appointed 31 July 2025) |
| Registered office and principal address | Unit 73 Carlisle Business Centre 60 Carlisle Road Bradford BD8 8BD |
| Accountants | BHP Professional Services Limited New Chartford House Centurion Way Cleckheaton Bradford BD19 3QB |
| Bankers | CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ |

The Parents Forum for Bradford and Airedale

Trustees' Annual Report

Year Ended 31 March 2025

The Trustees present their report and the financial statements of the charity for the year ended 31 March 2025.

Trustees of the charity

The trustees who have served during the year and since the year end were as follows:

David Michael Firth - Chair
Carol Beardmore
Anne Irondet
Phillipa McCann
Fiona Cooper
Emmeline Chellam
Naomi Dennison
Tasneem Kausar

Charity Number

The charity was registered with the Charity Commission for England and Wales on 23 November 2012, registered charity number 1149878.

Structure, governance and management

The charity is governed by a constitution adopted on 19 June 2012 and updated in October 2016.

Method of recruitment and appointment of trustees

The management committee normally meets once every 6 - 8 weeks. Membership of the management committee is open to all parents/carers of the PFBA membership.

Trustees/committee members are elected at the annual general meeting which is held in July. There must be a minimum of two and a maximum of twelve trustees.

Mission

To empower parents/carers by influencing positive changes in health, education and social care policies and practices for families, children, and young people with disabilities/additional needs.

Charitable objectives

The promotion of social inclusion among disabled children and their parents and carers who are socially excluded from society, or part of it, as a result of their disability in the Bradford District and surrounding areas, in particularly but not exclusively:

- Providing forums, workshops, advocacy, and general support
- Raising public awareness of issues affecting disabled children and their parents/carers

Activities

The charity holds events and activities bringing parent/carers together to gain information and to learn about what services and support they can access. Peer support workshops are held throughout the year on education, health, and social care topics and to promote and empower parent/carer participation and confidence. We hold Spotlight events focusing on chosen service areas and we facilitate a parent carer support group network bringing local support groups together to focus on joint working and partnership. The charity has representatives on 5 strategic groups across health, social care and education.

Public benefit statement

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

The Parents Forum for Bradford and Airedale

Trustees' Annual Report

Year Ended 31 March 2025

Achievements and performance

The organisation has continued to expand our parent/carer reach and facilitated a network of local support organisations.

This provides ongoing consensus as to the needs and priorities of our SEND families which we share at strategic levels across Education, Health and Social Care.

Due to the pressures and costs of running the organisation Trustees made the decision to down size our office space which has freed up money to spend on our outreach work.

We recruited a new administrator and communication worker who has quickly found her feet and increased our presence on social media.

We set up a new group of Parent Involvement Partners which we train and support to represent parent/carer views across steering groups and workstreams in the district and this is working well so far with 12 volunteers signing up to the role.

The organisation has taken up a piece of paid research work around transition from Primary to High School for children who are Neurodivergent. This has been welcomed and the learning shared and increased our income. It is only one piece of work, but the hope is that we will get more offers in the coming months.

Our Trustees continue to support the staff and we are going to reach out for more trustees in the coming months. Membership has continued to grow, and we are well respected across the sector.

Funding is still a worry due to the Local Authority and NHS reductions, and we are aware we need to look at longer term funding to help our sustainability.

Financial review

The net income for the year was £3,026 including net income of £nil on unrestricted funds and net income of £3,026 on restricted funds (after funds transfer).

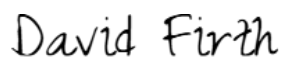
Reserves Policy

The charity will endeavour to maintain unrestricted and designated reserves to provide cover for:

- i. Known liabilities such as salaries, redundancy and lease agreements.
- ii. Unforeseen liabilities
- iii. To continue, as an interim measure, to aim to fund basic core services in case of the loss of a funding stream. A percentage of the unrestricted reserves available at any particular time could be used to support the charity's commitment to meeting our charitable objectives. This percentage is to be proportionate to the level of unrestricted reserves available at that specific time.
- iv. To manage organisational cash flow in the short term

At 31 March 2025, the charity had free reserves of £nil. These reserves will be built up to support cash flow or in the case of the need to wind down the charity meet obligations to the best of our ability.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Signer ID: MZJMFk8DAL...
David Michael Firth
Chair of Trustees

Date: 30/01/2026 GMT

The Parents Forum for Bradford and Airedale

Independent Examiner's Report

Year Ended 31 March 2025

Independent Examiner's Report to the Trustees of The Parents Forum for Bradford and Airedale

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025 which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Neil Baldwin
Signer ID: LO0G8ECPQB...

Date: 30/01/2026 GMT

Neil Baldwin FCCA DChA

BHP Professional Services Limited

New Chartford House
Centurion Way
Cleckheaton
Bradford
West Yorkshire
BD19 3QB

The Parents Forum for Bradford and Airedale

Receipts and Payments Account

Year Ended 31 March 2025

| | | 2025 | | | 2024 |
|-----------------------------------|------|-------------------------|-----------------------|------------|------------|
| | Note | Unrestricted funds £ | Restricted funds £ | Total £ | Total £ |
| Receipts: | | | | | |
| Grants and donations | 2 | - | 70,000 | 70,000 | 64,375 |
| Sales and fees | | 1,652 | - | 1,652 | 1,265 |
| Total receipts | | 1,652 | 70,000 | 71,652 | 65,640 |
| Payments: | | | | | |
| Project management | | - | 30,268 | 30,268 | 25,892 |
| Rent & Rates | | - | 4,616 | 4,616 | 4,893 |
| Events and activities | | 25 | 634 | 659 | 25 |
| Development and resources | | 2,016 | - | 2,016 | 1,122 |
| Admin support and bookkeeping | | - | 26,353 | 26,353 | 32,397 |
| Infrastructure and office costs | | - | 4,714 | 4,714 | 1,295 |
| Total expenditure | | 2,041 | 66,585 | 68,626 | 65,624 |
| Net receipts/(payments) | | (389) | 3,415 | 3,026 | 16 |
| Transfer of funds | | 37 | (37) | - | - |
| Net movement in funds | | (352) | 3,378 | 3,026 | 16 |
| | | | | | |
| Cash funds brought forward | 4 | 352 | - | 352 | 336 |
| Cash funds carried forward | 4 | - | 3,378 | 3,378 | 352 |

The Parents Forum for Bradford and Airedale

Statement of Assets and Liabilities

Year Ended 31 March 2025

| | 2025 | | | 2024 |
|-------------------------|----------------------------|--------------------------|------------|------------|
| | Unrestricted funds £ | Restricted funds £ | Total £ | Total £ |
| Cash funds | | | | |
| Cash at bank | - | 3,378 | 3,378 | 352 |
| Total cash funds | - | 3,378 | 3,378 | 352 |

| | 2025 | 2024 |
|--------------------------------------|-------|-------|
| Liabilities | | |
| Independent examination and accounts | 2,082 | 2,010 |
| | 2,082 | 2,010 |

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

David Firth

Signer ID: MZJMFK8DAL:::

David Michael Firth

Chair of Trustees

Date: 30/01/2026 GMT

The notes on pages 7 to 8 form part of these financial statements.

The Parents Forum for Bradford and Airedale

Notes to the Financial Statements

Year Ended 31 March 2025

1 Summary of significant accounting policies

(a) General information and basis of preparation

The Parents Forum for Bradford and Airedale is a registered charity in England. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are disclosed in the Trustees Report.

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(c) Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

(d) Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

2 Grants and donations

| | 2025 | | 2024 | |
|----------------------------|-------------------------|-----------------------|------------|------------|
| | Unrestricted funds £ | Restricted funds £ | Total £ | Total £ |
| Bradford MDC | - | 42,500 | 42,500 | 46,875 |
| Parent Participation Grant | - | 17,500 | 17,500 | 17,500 |
| NHS Grant | - | 10,000 | 10,000 | - |
| | - | 70,000 | 70,000 | 64,375 |

3 Trustees expenses

During the year there were no Trustee expenses paid (2024 – £nil).

The Parents Forum for Bradford and Airedale

Notes to the Financial Statements

Year Ended 31 March 2025

4 Fund reconciliation

Fund reconciliation – current year

| | Balance at 1 April 2024 £ | Income £ | Expenditure £ | Transfers £ | Balance at 31 March 2025 £ |
|---|---------------------------------|-------------|------------------|----------------|----------------------------------|
| Unrestricted funds | 352 | 1,652 | (2,041) | 37 | - |
| | 352 | 1,652 | (2,041) | 37 | - |
| Restricted funds | | | | | |
| BMDC grant, Parent Participation grant & NHS grant | - | 70,000 | (66,585) | (37) | 3,378 |
| | - | 70,000 | (66,585) | (37) | 3,378 |

Fund reconciliation – Prior Year

| | Balance at 1 April 2023 £ | Income £ | Expenditure £ | Transfers £ | Balance at 31 March 2024 £ |
|---------------------------|---------------------------------|-------------|------------------|----------------|----------------------------------|
| Unrestricted funds | 336 | 1,265 | (1,147) | (102) | 352 |
| | 336 | 1,265 | (1,147) | (102) | 352 |
| Restricted funds | | | | | |
| BMDC grant | - | 64,375 | (64,477) | 102 | - |
| | - | 64,375 | (64,477) | 102 | - |

Fund descriptions

BMDC grant relates to monies received towards project costs.

Parent Participation grant relates to monies received towards cost of admin and participation work.

NHS grant relates to a specific piece of research work that the charity were commissioned to undertake.

5 Related party transactions

There were no related party transactions during the current year or prior year.