



St Bartholomew's Edgbaston

THE OLD CHURCH



**Annual Report and Financial Statements of the
Parochial Church Council
for the year ended 31 December 2022.**

A charity registered in England and Wales no. 1149853



Contents

Annual Report	Pages 3 – 8
Financial Statements	Pages 9 – 12
Independent Examiner’s Report	Page 13

St Bartholomew's Edgbaston

Annual Report of the Parochial Church Council

for the Year Ended 31 December 2022

(This report is made in accordance with The Church Representation Rules 2022 and The Charities (Accounts and Reports) Regulations 2008, and is separate from any statement or address that the vicar may wish to make or any reports that any other individual or parish group may present at the Annual Parochial Church Meeting. It is the means by which the P.C.C. gives an account of how they alone have carried out their responsibilities during the year, and of their future plans.)

Administrative Information

St Bartholomew's Church is situated in Church Road, Edgbaston. It is part of the Diocese of Birmingham within the Church of England.

Under the terms of section 3 of the Parochial Church Councils (Powers) Measure 1956 the Parochial Church Council (PCC) is a body corporate. In compliance with the Charities Act 2006, because our gross income is over £100,000 we are registered with the Charity Commission.

The PCC is comprised of the following members:

Ex Officio members:

Reverend Dr N. Tucker Vicar, Chairman until 24th July 2022

Reverend C. Butler Curate & PCC member from 2019

Mr W G Hordern MBE Churchwarden from 2015 General, Diocesan and Deanery Synod

Mr D J Mayland Churchwarden from May 2021 Deanery Synod representative

Dr J Jordan DL Diocesan and Deanery Synod

Dr F Clarke from February 2022 Deanery Synod

Elected members who hold office at the date of this report:

Margaret Turner – term of office expires in 2023

Bella Cuffin-Munday – term of office expires in 2023

Mary Martin – term of office expires in 2024

Judy Metcalfe – term of office expires in 2024

George Mitchell – term of office expires in 2024

Ilse Heaton – term of office expires in 2024

Ernie Irwin – term of office expires in 2024

Anna Beasley – term of office expires in 2025

Ben Cuffin-Munday – term of office expires in 2025

Oliver Huggins – term of office expires in 2025

Casual vacancy Gillie Macmillan (resigned from PCC December 2022)– term due to expire in 2024

Casual vacancy Chris Stotts (resigned from PCC September 2022– term due to expire in 2025

Secretary to the PCC Mrs J Huggins

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Standing Committee of the PCC is the only committee required to be in existence by church law and has the power to transact the business of the PCC between meetings, subject to ratification of the PCC. The members of the Standing Committee are: the Vicar, the Churchwardens and the Treasurer. This Committee has not met this year.

The sub-committees of the PCC are as follows:

1. Standing Committee chaired by the Vicar, which has not met this year.
2. Transforming Church and Stewardship Committee (TCSC), chaired by David Mayland. Had been tasked with producing a new Plan for Growth following the PCC away day. It has not met since the Plan for Growth was approved in March 2022.
3. Finance Committee Chaired by the Treasurer, Mrs Mary Martin. This committee manages our accounts and runs a budgeting process to enable the delegation of regular spending to respective committees.
4. Buildings and Maintenance Committee Chaired by Mr Oliver Huggins. This committee is responsible for the routine maintenance of the Church and its surroundings, the oversight of necessary repairs, and planning any future improvements to our buildings.
5. Walker Hall Committee chaired by Revd Dr Nicholas Tucker until his departure in July 2022. Revd Charlie Butler took over as Chair in October 2022. This committee manages all aspects of the hall which provided a valuable source of income for the PCC.
6. Communications Committee chaired by Revd Charlie Butler. This committee develops, manages and executes the PCC's internal and external communication strategies.
7. Employment Committee, chaired by Mary Martin. Created in July 2022 to oversee our employment structures, keep our employment policies up-to-date, and serve as an independent body to support employees through any procedures (grievance, disciplinary, etc.), as needed.
8. Following the resignation of the chairs of the Social and Events Committees neither sub-committee met during 2022.

Induction Training

All PCC members elected have to undergo Safeguarding Training and complete a DBS verification. The PCC intends to develop a programme of induction training in 2023, including meetings with the incumbent, wardens and PCC treasurer to be briefed on the present situation of the parish, along with being supplied with copies of the previous year's Annual Report and PCC minutes.

It is considered that all PCC members and any others who could be understood to be 'managers' in the activities and affairs of the Parish of St. Bartholomew's Church, Edgbaston are deemed to be 'fit and proper' persons under the terms of the Finance Act 2010.

Aim and Purposes

The PCC is aware of the Charity Commission's guidance on public benefit in 'The Advancement of Religion for the Public Benefit' and have regard to it in their administration of the Parish. The PCC believes that, by fulfilling its responsibility to work together with the incumbent and to co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical, it provides a benefit to the public by:

- Providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and anyone who wishes to benefit from what the Church offers;
- Promoting Christian values, and service by members of the Church in the Parish to its community, to the benefit of individuals and society as a whole.

There are 123 parishioners on the Church Electoral Roll, as at 31st December 2022, of whom 54 are resident in the parish and 69 are not resident.

Objectives, Activities & Performance for the year ended 31 December 2022

Whilst 2022 saw changes in the leadership of the PCC (with the unexpected resignation of Rev. N. Tucker), the PCC maintained its objectives of seeking to encourage church members to live out their faith as part of our parish community, by looking for:

- Growth in Spiritual Commitment to God;
- Growth in numbers attending services and events; and
- Growth in service to our local community.

The church's pattern of worship continued to evolve in 2022. In response to feedback from parishioners, in July, the then Incumbent, Rev. Dr. Nick Tucker re-established a 10:30am Sunday morning communion service that sought to combine elements from the more contemporary 09:15 and more traditional 11:00 service. On the first Sunday of the month there was an 8am BCP communion service with the 10:30 then following Morning Prayer. This service pattern continued throughout the rest of the year. Our midweek communion following the BCP order of service also has a faithful congregation.

All are welcome to attend our regular services. Our "Worshipping Community" at 31st December 2022 was 84 adults and 17 children (2021: 135 adults and 19 children). The average Sunday attendance during 2022 was 12 children and 68 adults with an average of 18 screens logging in, giving an estimated total of 12 children and 93 adults attending on all platforms. (2021: 14 and 70 with an average of 15 screens (est. total 14 & 94), but this number increases at festivals and our Crib service.

We have held lunchtime prayers on Tuesday and Thursday lunchtimes. A number of people have also benefited from attending the Home Groups. These groups have studied the Bible together to encourage and build one another up in the faith.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing, and through funeral and memorial services friends and family express their grief and give thanks for the life which is now complete in this world, and commend the person into God's keeping.

We have had the opportunity to engage in a new partnership with St Germain's church in North Edgbaston in supporting their foodbank. We have continued in our partnership with the Anglican Diocese of Bolivia, which is twinned with Birmingham.

Along with the corporate activities in which the church is engaged, we also see service as a natural outflow of our discipleship. Many members of our congregations engage in service to the community in their professional lives and through volunteering. Congregants are involved in activities as diverse as local government, school governorships, medical charities, and voluntary litter picking.

The full PCC met 10 times in 2022 (2021: 5) with an average attendance level of 91% (2021: 92%), this includes some online attendees.

During the year the PCC discussed the following matters, which are reported in detail in the Minutes of each meeting.

24th January 2022:

The passing of Peter Taylor was noted. There were committee and ministry updates.

26th February 2022:

Oli Huggins was co-opted onto the PCC as Chair of the Buildings Committee and Dr Frances Clarke joined the PCC as a member of the Deanery Synod. There was a review of the Plan for Growth.

21st March 2022:

The Plan for Growth was discussed. It was felt more time was needed before taking a vote.

28th March 2022:

The Plan for Growth was approved.

18th May 2022:

There was a discussion about service patterns, and information about a Section 29 appointment following the news that Nick Tucker would be leaving.

10th June 2022:

The safeguarding dashboard was discussed, and the following appointments were approved: Appointment of Vice Chair, Treasurer, Deputy Wardens and Independent Examiner.

20th July 2022:

Visit from Archdeacon Jenny Tomlinson and Area Dean Mike Sermon to update on the Vacancy process. Discussion about People and Places. Approval for: Operations Manager post, creation of an employment subcommittee, list of sidesmen and returning pledges for the Plan for Growth. There was also a farewell from Nick Tucker as Vicar.

2nd September 2022:

Update on the Ministry during the Interregnum, and a discussion about the Parish Profile.

26th September 2022:

Section 11 meeting of the PCC where the Parish Profile and Parish Reps were voted on.

21st November 2022:

Update on the Interregnum, approval of Draft Budget.

Financial Review

2022 was a year where life began to return to normal after the last few years affected by the pandemic. The UK economy was under strain as the year came to a close, but we can thank God for the generosity of church members and the work of so many of the congregation to support St Bartholomew's.

Total income fell marginally to £161.9k (2021: £168.5k). The Walker Hall bookings have recovered as many of our community users return. Income from lettings was £44.0K (2021: £19.0k).

The Parish Giving Scheme declined slightly, mainly due to church members moving away from Birmingham, to £48.3K (2021: £50.3k). We are very thankful for this continued monthly support.

The total expenditure decreased by £25k as less repairs and long-term maintenance were carried out this year. The day to day running costs continued to be tightly controlled and savings were made from a comprehensive review of all our contracts. Further stonework repairs, deferred from last year, were carried out at a cost of £6k.

In total there was a net cash deficit of £24k for the year which was in line with the budget approved by the PCC, after adjusting for the deferral of the next stage of Church Growth whilst St Bartholomew's was in Interregnum. Net assets are down 13% to £574.6k mainly due to the fall in our long-term investments.

Risk Assessment

The PCC wishes to record that it acknowledges its responsibilities in this area. Discussion about risk is built into agenda items at PCC meetings. We recognise that key risks for any church are a failure to attend properly to statutory obligations around safeguarding and governance.

We have not developed a formal risk register, but this will be a matter for discussion by the PCC in the year following the April APCM. The contents and obligations of the Equality Act 2010 and the 2018 General Data Protection Regulation are known and complied with to the best of the PCC's ability. The PCC is also aware of its responsibilities in respect of the Regulatory Reform (Fire Safety) Order 2005 in its requirement to carry out a fire assessment to identify any possible dangers and risks, to take action to minimise the risks and to create a plan to deal with any emergencies, and also to write up and keep a record of its findings and to review its assessment annually. The PCC intends to develop this policy and plan in 2023.

There is a Safeguarding Policy in place in respect of children, and one is in development in respect of vulnerable adults. Checks are made with the Disclosure and Barring Service in respect of persons dealing regularly with young people and vulnerable adults. The PCC appointed officer for this is Chris Stotts. Accordingly, the PCC believes it has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Reserves Policy

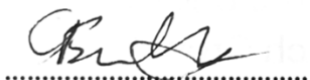
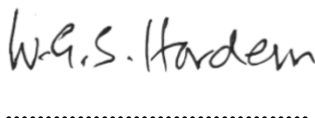
It is the PCC's policy to maintain a balance on unrestricted funds of at least six months committed payments, equivalent to £85.0k (2021: £93.0k). This policy is in place to mitigate liquidity risks arising through fluctuations in cash flow and to enable the PCC to respond to unplanned events.

During 2022 the PCC approved the designation of general funds to set up an investment contingency fund, a long-term maintenance fund and a buildings fund. The PCC are acutely aware they have the responsibility to manage the sustainability of historic buildings.

Future Plans

2023 will see a newly appointed Vicar to St Bartholomew's, which in turn will come with a fresh vision that seeks to bring the Gospel to our Parish and beyond.

Approved by the PCC on 3rd April 2023 and signed on their behalf by


.....
.....

Receipts and Payments Account (£000s)

						Year ended 31 December 2022	Year ended 31 December 2021
	Note	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds	Total Funds
RECEIPTS							
Planned giving	1	29.5	-	33.5	-	63.0	73.0
Collections and other giving	2	3.9	-	-	-	3.9	4.7
Other voluntary receipts	3	5.4	0.9	2.7	-	9.0	26.8
Gift Aid recovered		7.3	-	8.1	-	15.4	20.0
Activities for generating funds	4	1.6	45.3	0.3	-	47.2	23.1
Investment Income	5	17.3	0.5	-	0.1	17.9	17.0
Receipts from church activities	6	5.5	-	-	-	5.5	3.9
Total income		70.5	46.7	44.6	0.1	161.9	168.5
PAYMENTS							
Cost of generating funds	7	2.5	2.1	-	-	4.6	6.2
Parish Share		48.9	-	-	-	48.9	49.7
Clergy and Staffing costs	8	7.0	-	56.0	-	63.0	55.3
Church Running Expenses	9	6.0	-	20.4	-	26.4	26.1
Hall Running Costs	10	-	20.7	-	-	20.7	16.9
Church Repairs & Maintenance	11	0.1	-	16.5	-	16.6	51.4
Hall Repairs & Maintenance	12	-	3.9	-	-	3.9	1.8
Missionary and Charity Giving		1.3	-	0.3	-	1.6	3.3
Governance Costs	13	0.2	-	-	-	0.2	0.2
Total expenditure		66.0	26.7	93.2	-	185.9	210.9
Net income or (expenditure) resources before transfer		4.5	20.0	(48.6)	0.1	(24.0)	(42.4)
TRANSFERS							
Gross transfers between funds - in		-	64.4	48.6	-	113.0	46.0
Gross transfers between funds - out		(112.9)	-	-	(0.1)	(113.0)	(46.0)
Net movement in funds		(108.4)	84.4	(0.0)	(0.0)	(24.0)	(42.4)
Total funds brought forward		270.0	374.4	-	18.7	663.1	638.5
Unrealised gains or losses on investment assets		(60.6)	(1.7)	-	(2.2)	(64.5)	67.0
Net movement in funds		(108.4)	84.4	-	(0.0)	(24.0)	(42.4)
Total funds carried forward		101.0	457.1	-	16.5	574.6	663.1

Statement of Assets and Liabilities (£000s)

	General	Designated	Restricted	Endowment	Total 31 December 2022	Total 31 December 2021
Fixed Assets						
Investments	452.8	11.2	-	16.4	480.6	545.0
Current Assets						
Debtors	1.8	-	-	-	1.8	1.8
Cash at bank and in hand	68.1	36.0	-	-	104.1	119.5
	69.9	36.0	-	-	105.9	121.3
Liabilities						
Creditors: amounts falling due in one year	11.8	-	-	-	11.8	3.1
Net current assets	58.1	36.0	-	-	94.1	663.2
Net assets	511.0	47.3	-	16.4	574.6	663.2

The PCC also enjoys the use of the Walker Hall, Ampton Road, Edgbaston, Birmingham, B15 2UJ. A 99 year lease on the property was gifted to the church in 1952. The hall is valued for insurance purposes at £1,015k.

Fund movement by type (£000s)

	Opening	Incoming Cash	Outgoing Cash	Net Cash Movement	Transfers	Unrealised Gains/(Losses)	Closing
Unrestricted							
General Fund	270.0	70.6	(66.1)	4.5	(112.9)	(60.6)	101.0
Designated							
St James	330.6	-	-	-	(330.6)	-	0.0
Investment contingency	-	-	-	-	60.0	-	60.0
Long term property maintenance	-	-	-	-	200.0	-	200.0
Building fund	-	-	-	-	150.0	-	150.0
Walker Hall	40.2	44.6	(24.5)	20.1	(15.0)	(1.7)	43.6
Edgbastonian	3.6	2.1	(2.2)	(0.1)	-	-	3.5
Restricted							
Church Growth	0.0	27.2	(4.9)	22.3	(22.3)	-	0.0
Curate	0.0	2.5	(56.0)	(53.5)	53.5	-	0.0
Building & Upkeep	0.0	14.8	(32.1)	(17.4)	17.4	-	0.0
Hawkes - Vicar	15.6	-	-	-	-	(1.8)	13.8
Hawkes - Curate	3.1	0.1	-	0.1	(0.1)	(0.4)	2.7
Funds of the church	663.1	161.9	(185.9)	(24.0)	0.0	(64.5)	574.6

Approved by the PCC on 3 April 2023 and signed on their behalf by
the Reverend C H Butler (PCC Chairman) and Mr W G Hordern (PCC Vice Chair).



Reverend C. H. Butler
Date:

03 April 2023



Mr W G Hordern
Date:

03 April 2023

Analysis of Income and Expenditure (£000s)

1. Planned Giving

	Unrestricted	Designated	Restricted	Endowment	Year ended 31 December 2022	Year ended 31 December 2021
Regular Bank Transfers	11.0	-	-	-	11.0	22.2
Envelope Giving	3.7	-	-	-	3.7	0.5
Parish Giving Scheme	14.8	-	33.5	-	48.3	50.3
	29.5	0.0	33.5	0.0	63.0	73.0

2. Collections and other giving

All amounts in the period relate to loose plate collections and the cashless giving machine.

3. Other voluntary receipts

	Unrestricted	Designated	Restricted	Endowment	Year ended 31 December 2022	Year ended 31 December 2021
Curate Appeal	-	-	2.5	-	2.5	5.0
Legacies	0.2	-	-	-	0.2	2.7
UK mission & charity giving	1.2	-	-	-	1.2	0.8
Overseas mission	-	-	0.2	-	0.2	1.0
Grants towards buildings upkeep	-	-	-	-	-	4.3
Insurance receipt	-	-	-	-	-	2.9
Other Donations	4.0	0.9	-	-	4.9	10.0
	5.4	0.9	2.7	-	9.0	26.7

4. Activities for generating funds

	Unrestricted	Designated	Restricted	Endowment	Year ended 31 December 2022	Year ended 31 December 2021
St Monica's lettings	0.7	-	-	-	0.7	0.1
Walker Hall lettings	-	44.1	-	-	44.1	18.8
Edgbastonian advertising	-	1.2	-	-	1.2	1.7
Church Family Socials	0.7	-	-	-	0.7	2.2
Sales	0.2	-	0.3	-	0.5	0.4
	1.6	45.3	0.3	-	47.2	23.2

5. Investment Income

	Unrestricted	Designated	Restricted	Endowment	Year ended 31 December 2022	Year ended 31 December 2021
CCLA CBF Church of England Fixed Interest Securities Fund	0.2	0.3	-	0.1	0.6	0.6
CCLA CBF Church of England Investment Fund	8.3	-	-	-	8.3	8.0
CCLA CBF Church of England Property Fund	8.4	-	-	-	8.4	8.3
Other interest earned	0.4	0.2	-	-	0.6	0.1
	17.3	0.5	-	0.1	17.9	17.0

6. Receipts from church activities

All income in the period relates to fees for weddings, funerals and memorial services.

7. Cost of generating funds

	Unrestricted	Designated	Restricted	Endowment	Year ended 31 December 2022	Year ended 31 December 2021
Edgbastonian	-	2.1	-	-	2.1	2.2
Church Family Socials	0.9	-	-	-	0.9	1.7
Musicians & Bellringers	1.6	-	-	-	1.6	2.3
	2.5	2.1	-	-	4.6	6.2

8. Clergy & staffing costs

	Unrestricted	Designated	Restricted	Endowment	Year ended 31 December 2022	Year ended 31 December 2021
Stipends	6.1	-	36.8	-	42.9	36.7
Accommodation	-	-	19.0	-	19.0	16.9
Out of pocket expenses	0.9	-	0.2	-	1.1	1.7
	7.0	-	56.0	-	63.0	55.3

9. Church running expenses

	Unrestricted	Designated	Restricted	Endowment	Year ended 31 December 2022	Year ended 31 December 2021
Insurance	-	-	6.0	-	6.0	7.1
Musicians	3.8	-	-	-	3.8	3.9
Cleaning	-	-	3.6	-	3.6	1.0
Direct services costs and related	1.1	-	3.2	-	4.3	2.6
Administrative costs	1.1	-	0.6	-	1.7	3.3
Advertising	-	-	0.5	-	0.5	0.2
Web site	-	-	0.2	-	0.2	0.8
Heating & Lighting	-	-	6.3	-	6.3	7.2
	6.0	-	20.4	-	26.4	26.1

10. Hall running expenses

	Unrestricted	Designated	Restricted	Endowment	Year ended 31 December 2022	Year ended 31 December 2021
Insurance	-	0.4	-	-	0.4	0.8
Heating & Lighting	-	3.9	-	-	3.9	2.3
Cleaning	-	4.9	-	-	4.9	3.5
Management service fees	-	10.5	-	-	10.5	8.8
Other running expenses	-	1.0	-	-	1.0	1.5
	-	20.7	-	-	20.7	16.9

11. Church repairs & maintenance

	Unrestricted	Designated	Restricted	Endowment	Year ended 31 December 2022	Year ended 31 December 2021
Maintenance	0.1	-	2.7	-	2.8	1.1
Upkeep of churchyard	-	-	6.9	-	6.9	10.7
Major works	-	-	6.9	-	6.9	26.1
	0.1	-	16.5	-	16.6	37.9

12. Hall repairs & maintenance

Consistent with the prior year, all repairs for the period relate to structural repairs to the Walker Hall.

13. Governance costs

Consistent with the prior year, all governance costs relate to independent examination of these accounts.

**Independent Examiner's unqualified report to the
members of the PCC of St Bartholomew's, Edgbaston**

**Accounts for the year ended 31 December 2022.
Charity no 1149853**

Respective responsibilities of the P.C.C. and the examiner.

The P.C.C. members acting as the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement.

My examination was carried out in accordance with the general Directions given by the Charity Commission and the guidance published in PCC Accountability (The Charities Act 2011 and the P.C.C.), 5th edition). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts do not accord to the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts is reached.

Signed. *Alan A Clements* Date *5th April 2023.*

Name Rev'd. A.A. Clements MA, ACIB, FCIE.
Fellow of the Association of Charity Independent Examiners.

Address 15 Carleton Road, Great Knowley, Chorley, Lancs PR6 8TQ