

CADLEY KIDS CLUB ANNUAL REPORT 2019-2020

For reasons that everyone is all too aware of, 2019-2020 was a challenging year for the Club.

Through the dedication and hard work of the Breakfast Club and After School co-ordinators and their play worker teams, the Club was able to continue to operate through Covid lockdown in March 2020 to maintain vital out-of-school care for both the children of key workers and other vulnerable pupils.

The Trustees took the decision to waive charges from the time of lockdown to the reopening of school in September 2020 as a gesture of appreciation for the wonderful work done by key workers, particularly in the health service and in recognition of the financial pressures on other families.

This concession together with the great work done by the school staff in organising and distributing food parcels to those in need was a considerable help to recipients.

CKC operated normally until lockdown in March, providing a range of activities in both the breakfast and after school clubs with staff attending safeguarding and early years foundation stage training courses during this period.

Lockdown necessitated a switch to separate small groups (*bubbles*) so as not to undermine the class bubble arrangements introduced by the school. Thanks to the hard work of the staff these changes were introduced whilst minimising any impact on the quality of out-of-school care offered to the children.

Covid had an inevitable impact on the timescale for provision of the new building to house the charity but agreement was reached with the school that the capital costs of this new facility should be split equally.

It was also resolved by both parties that a legal agreement would be entered into between the school and the charity granting CKC exclusive use of the new facility during the hours of term time CKC out-of-school care and clarifying other issues in relation to other use of the building; rights and responsibilities on matters such as maintenance and running costs, and any income generated from external letting of the building.

In addition tender documents for the building were prepared by Lancashire County Council and agreed with the Club Trustees and School and arrangements made to invite open tenders for the work in the Summer/Autumn with a view to construction taking place in early 2021.

With any future operating surplus from the Club no longer needing to be ring fenced for the new building, Trustees also consulted upon and secured agreement from the Charities Commission for a widening of the Charity's objectives to allow it to support

wider initiatives to provide practical assistance and emotional support to the children beyond the delivery of out-of-school hours daily care.

The new charitable objective of Cadley Kids Club is:-

The advancement of education by providing daily care; practical assistance and emotional support to primary school age children and their families in Preston and primarily in the areas of Fulwood and Cadley.

The Trustees and Club staff are excited by the impending realisation of the long held ambition of a much improved dedicated space for the Club and by the wider initiatives that this broadened charitable objective will allow.

As well as continuing to provide popular and high quality out-of-hours school care, this year has seen significant progress in the Club's ambition to work with the school to provide a separate building for occupation by CKC thus avoiding conflicts with other groups wishing to use the school hall.

Whilst ensuring that charges remain at a level that is competitive with other providers and affordable to its users the Club has now accumulated sufficient reserves to be able to progress the project with the school to planning application stage and hopefully to tender and delivery in 2020.

Initial discussions have taken place with the school over joint funding of the building on the basis that it would be for the exclusive use of CKC for before and after school childcare but available to the school during the school day and for community events in the evening and at weekends.

The provision of this building will open up the possibility of the charity providing and supporting additional facilities and services in support of the physical, mental and emotional health of primary school age children beyond before and after school child care.

In light of these developments and that the Clubs Trustees are also school governors the Club has sought independent legal advice from solicitors working in the charitable sector in respect of:

- An application to the Charities Commission to seek approval to a formal amendment to the Charities defined objectives.
- Negotiations with the school on equitable arrangements for the joint funding of the building and a legal agreement setting out the respective rights and responsibilities of CKC and the School in respect of its use, potential rental income, maintenance arrangements and costs etc.

It is hoped that timely progress will be made on each of these fronts such that next year's annual report can report both a revised charitable objective for CKC and a firm building development programme. Ideally the Trustees would like to see the building developed during Summer 2020 for occupation by the club from the Autumn term.

Cadley Kids Club Bank Account Sep 2019 to Aug 2020

Accumulated Fund		Current Assets	
Balance brought forward from 01/09/2019	£174,382.44	Cash at bank (carried forward to Sep 2020)	£180,378.84
Plus excess income brought down	£5,996.40		
	£180,378.84		£180,378.84
Total	£180,378.84	Total	£180,378.84
Signed: <i>Rachel Smith</i>	Treasurer	Date: 25 November 2020	
Signed: <i>T J Brown</i>	Chair of Trustees	Date: 25 November 2020	
Auditor's Statement			
I have examined all the financial records relating to this fund and in my view the Accounts and Balance sheet shows a true and fair view of the operation of the fund.			
Signed: PAdams	Auditor	Date: 10 November 2020	

Income & Expenditure Account for the 12 MONTHS Ending 31 AUGUST 2020				
Income				
Fees	£64,558.94			
Bank Interest	£0.00			
Grants/Donations	£500.00			
<i>Total Income</i>	£65,058.94			
Expenditure				
Petty Cash (inc food, drink & resources)	£2,155.50			
Wages	£47,425.75			
Rent	£5,041.60			
LCC - HR/Payroll	£0.00			
Bank Charges	£0.00			
Ofsted Registration	£0.00			
Consumables	£0.00			
Insurance	£0.00			
Catering Charges	£1,901.73			
Finance	£50.00			
Miscellaneous	£1,481.50			
Training	£300.00			
Phone	£206.46			
Donation New Building	£500.00			
<i>Total Expenditure</i>	£59,062.54			
In year surplus/deficit	£5,996.40			

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Expenditure				Income			
				Balance brought forward from previous year A/c			
				£174,382.44			
Date	Reason	Cheque No	Amount	Date	Reason	Pay In Slip No	Amount
05/09/19	LCC Catering July 19	000639	£206.58	04/11/19	Invoice 14 Pupil premium pupils from LCC		£2,584.00
13/09/19	Resources and food	000640	£551.38	10/12/19	USF reimbursement of cheque 000651	000931	£135.00
20/09/19	EYFS Framework Training 27/06/19	000641	£300.00	30/09/19	Fee Income	000927	£1,250.00
19/09/19	EE phone bill	DD	£17.56	16/10/19	Fee Income	000928	£815.00
30/09/19	LCC Catering Sep 19	000642	£249.28	11/11/19	Fee Income	000929	£340.00
30/09/19	Invoice 30 Admin Costs Sep 18 - Aug 19	000643	£3,044.30	28/11/19	Fee Income	000930	£468.00
30/09/19	Invoice 31 Rent Costa Sep 18 - Aug 19	000643	£5,041.60	12/12/19	Fee Income	000932	£543.00
30/09/19	Invoice 32 Staffing Costs Sep 18 - Aug 19	000643	£44,381.45	03/09/19	ParentPay		£447.96
31/10/19	Resources and food	000644	£140.00	10/09/19	ParentPay		£1,723.22
01/11/19	LCC Catering Oct 19	000645	£184.54	17/09/19	ParentPay		£451.00
13/11/19	Resources purchased from B Smith	000646	£28.00	24/09/19	ParentPay		£664.67
13/11/19	Resources ASC x 2 minus the B Smith	000647	£112.00	01/10/19	ParentPay		£375.00
13/11/19	Food and resources	000648	£496.78	08/10/19	ParentPay		£1,919.19
19/11/19	Forbes Solicitors	000649	£1,080.00	15/10/19	ParentPay		£2,917.68
19/11/19	Philp Adams audit of accounts	000650	£50.00	22/10/19	ParentPay		£417.52
28/11/19	Clg to USF for staff Xmas gifts	000651	£135.00	29/10/19	ParentPay		£650.89
02/12/19	LCC Catering Nov 19	000652	£329.88	06/11/19	ParentPay		£1,273.22
05/12/19	R Smith staff Xmas gifts	000653	£120.00	12/11/19	ParentPay		£2,375.11
10/12/19	USF trustee and staff Xmas gifts	000654	£41.50	19/11/19	ParentPay		£1,012.27
15/10/19	EE phone bill	DD	£17.00	26/11/19	ParentPay		£1,313.59
15/11/19	EE phone bill	DD	£17.00	03/12/19	ParentPay		£565.22
10/12/19	USF trustee and staff Xmas gifts	000654	£41.50	19/11/19	ParentPay		£1,012.27
15/10/19	EE phone bill	DD	£17.00	26/11/19	ParentPay		£1,313.59
15/11/19	EE phone bill	DD	£17.00	03/12/19	ParentPay		£565.22
20/12/19	LCC Catering Dec 19	000655	£186.31	20/01/20	Fee Income	000933	£645.00
16/12/19	EE phone bill	DD	£17.00	11/02/20	Fee Income	000934	£686.00
31/01/20	LCC Catering Jan 20	000656	£263.78	05/03/20	Fee Income	000935	£519.00
11/02/20	Resources and food	000657	£290.04	19/03/20	Fee Income	000936	£155.00
11/02/20	Food	000658	£300.00	26/03/20	BOD bank diff 000936		£5.00
03/03/20	LCC Catering Feb 20	000659	£195.33	10/12/19	ParentPay		£1,028.03
13/05/20	Forbes Solicitors	000661	£240.00	17/12/19	ParentPay		£274.74
13/05/20	LCC Catering Mar 20	000660	£271.23	24/12/19	ParentPay		£917.74
13/05/20	LCC Catering Apr 20	000660	£43.20	08/01/20	ParentPay		£1,421.92
23/06/20	V Howard Y6 Balance Refund	000662	£35.00	08/01/20	ParentPay		£380.96
23/06/20	P Mushangwe Y6 Balance Refund	000663	£66.00	14/01/20	ParentPay		£2,652.79
23/06/20	J Singh Y6 Balance Refund	000664	£112.00	21/01/20	ParentPay		£877.37
23/06/20	C Rees Sharples Donation to Budget	000665	£500.00	28/01/20	ParentPay		£1,300.68
15/01/20	EE phone bill	DD	£17.00	04/02/20	ParentPay		£1,313.59
23/06/20	Resources and food	000666	£98.45	11/02/20	ParentPay		£1,343.69

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