

# CADLEY KIDS CLUB

England & Wales · Charity number 1149645

## Details

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**Status** Registered

**Legal form** Trust

**Registered** 2012-11-07

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Fulwood & Cadley Cp School  
Cadley Causeway  
Fulwood  
Preston  
PR2 3QT

**Phone** 01772717087

**Website** [www.fulwood-cadley.lancsngfl.ac.uk/index.php?category](http://www.fulwood-cadley.lancsngfl.ac.uk/index.php?category)

## Activities

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**Objects:** The advancement of education by providing daily care, practical assistance and emotional support to primary school age children and their families in Preston and primarily in the areas of Fulwood and Cadley.

**Activities:** Provision of before and after school child care for the pupils of Fulwood and Cadley Primary School, Black Bull Lane, Preston, Lancashire.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Recreation
- **Who:** Children/young People, The General Public/mankind

## Geography

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- Lancashire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£99,020	£121,771	-	-
2024-08-31	£100,570	£82,573	-	-
2023-08-31	£90,002	£94,180	-	-
2022-08-31	£94,187	£176,259	-	-
2021-08-31	£67,251	£67,723	-	-
2020-08-31	£65,058	£59,062	-	-

## Trustees

Name	Role	Appointed
Iain Fraser Mackie	Chair	2018-12-14
Dr Harriet Preston		2017-03-07
Sabina Gerrard		2026-04-23
Sarah Anderson		2025-04-01

**CADLEY KIDS CLUB**

England & Wales - Charity number 1149645

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# Accounts

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## **Trustees Annual Report for the Period:**

1<sup>st</sup> September 2024 to 31<sup>st</sup> August 2025

**Charity Name:** Cadley Kids Club

**Charity Registration Number:** 1149645

Trustees confirm they have given due regard to the guidance issued by the Charity Commission.

**Board of Trustees 2024/2025:**

Iain Mackie  
Harriet Preston  
Sarah Anderson

**Co-ordinators of Club:**

Catherine Horrocks  
Angela Jackson

**Business Manager:**

Ann Mills

**Auditor:**

Susan Langan

**Bank:**

Royal Bank of Scotland  
36 St Andrew Square  
Edinburgh  
EH2 2YB

**Structure Governance & Management:**

Trustees are responsible for the strategic running of the Cadley Kids Club. They ensure that the necessary policies are implemented and are reviewed regularly. They monitor, analyse and approve financial decision making and ensure financial records are kept and independently reviewed annually. Trustees meet termly, (Autumn, Spring & Summer) in line with the school's academic year, to determine best practise for the club and to monitor budget spend.

The Trustees give their time freely and receive no remuneration or other financial benefits.

The day today management of Cadley Kids Club is delegated to paid staff.

Existing Trustees are responsible for the recruitment of new trustees. They seek people from within the communities of Fulwood & Cadley thus ensuring that the views and needs of the community are considered and represented. Mrs Sarah Anderson has been welcomed onto the Board of Trustees and formally accepted the position in July 2025.

### **Summary of the purpose:**

Cadley Kids Club promotes the advancement of education by providing daily care, practical assistance and emotional support to primary school children and their families in Preston, primarily in the areas of Fulwood and Cadley.

Cadley Kids Club aims to provide high quality child care within a warm and welcoming environment. The individuality of each child is respected and nurtured.

### **Summary of activities:**

Cadley Kids Club offers a programme of activities during term time, which meets the needs of each child, promoting their physical, intellectual, emotional and social development. Thus enabling them to become confident, independent and co-operative individuals.

Cadley Kids Club has a termly plan of activities based round a theme and a play centred environment. They follow the Play Work Principles, where play workers support and facilitate play without controlling or directing it. The child is allowed to choose which activities they partake in thus allowing them to direct the experience for themselves. Activities are designed to appeal to different learning styles, visual, auditory, reading/writing and kinaesthetic.

### **Safeguarding:**

All staff have been DBS cleared and undertake annual safeguarding training.

All staff have read the up to date KCSIE (part one)

Cadley Kids Club has a Designated Safeguarding Lead for before and after school clubs which all staff know to report any concerns to.

Cadley Kids Club uses CPOMs to raise and record concerns and have robust safeguarding policies which the Trust reviews regularly.

Staff have undertaken Paediatric First Aid training

Trustees are DBS cleared and have read the up to date KCSIE (part one)

### **Achievements & Performance**

Cadley Kids Club has submitted all evidence for 'Step into Quality Mark'. They are awaiting the outcome from Lancashire County Council (LCC).

LCC are using Cadley Kids Club as an example of best practise to other wrap around service providers.

Cadley Kids Club donated £5140.00 to Fulwood & Cadley Primary School to support the upgrade of the security and fire alarm systems, all of which ensures the safeguarding of children attending the club.

Cadley Kids Club purchased a shed and storage shelves so that resources could be safely and securely stored next to the McMullen Centre. This allows resources to be rotated ensuring that children have a wide range of resources available to them therefore play does not become stale. Access has improved due to the location of the shed.

The McMullen Centre, in addition to being used for Cadley Kids Club, is designed to be available to the community of Fulwood and Cadley and has been used by the following in 2023/24:

- Lancashire Creative Club
- Head Teacher Cluster for District 6
- SOBS (Survivors of Bereavement by Suicide)
- Polling Station

### **Funding:**

Income for Club is generated via charging Parents the following fees:  
Before School Club £4.50 per day & After School Club £8.00 per day.  
Parents pay via ParentPay, company vouchers or Tax Fund Credits. Club accepts Pupil Premium children, which school provides funding for (only for sessions that are attended).

The 2024/2025 financial year has been independently audited and accounts are attached. Bank balance as of the 31<sup>st</sup> August 2025 £87,339.08. Although the accounts show a deficit against the projected budget this is as a direct result of changing from paying staffing costs in arrears annually to paying termly in arrears. This change was requested by Fulwood & Cadley Primary School so that they could manage their own budget more effectively. Although a deficit budget was set it was within the parameters set out in our Reserves Policy

Reserves of £85,000 are required to ensure that rises in minimum wage and future rent increases can be covered without impacting adversely on parental fees. It also allows the club to cover any staff shortages due to sick leave or unplanned absences of any kind. By maintaining reserves it would allow the club to still continue to run for a period of time should another provider needed to be found in the event of CKC having to close. Thus ensuring continuity of provision and affordability for families of Fulwood & Cadley Primary School. Reserves are reviewed regularly and project spend is considered to ensure the high quality service that the club gives is maintained.

**Uncertainties:**

Impact of the increase in minimum wage year on year.

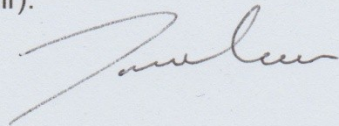
Numbers in club fluctuating

- hybrid working patterns.
- cost of living

School has requested that the club look for another provider for Payroll services so that the paying of staff costs is separated from the school's finances.

This report has been approved by the Trustees and signed on its behalf by Iain Mackie (Chair):

IF):



Date: 03/02/2026.

Income & Expenditure Account for the 12 MONTHS Ending 31 AUGUST 2025

**Income**

Fees (See breakdown)	£99,020.16
Bank Interest	0

**Total Income**

**£99,020.16**

**Expenditure**

Playworker Costs	£96,848.07
Admin & Consultancy	£700.00
Rent	£0.00
LCC - HR/Payroll	£2,132.10
School charges	£2,512.21
Ofsted Registration	£50.00
Consumables/ResourcesFood	£4,641.97
Insurance	£529.98
Resources	£1,018.29
Miscellaneous	£1,177.24
Training	£295.00
Phone Contract	£510.24
Staff Gifts	£134.75
Equipment	£4,468.96
Donation to school	£5,140.00
Audit Costs	£50.00
Bad debts	£486.00
Parent Pay charges	£1,076.16

agreed to write off

**Total Expenditure**

**£121,770.97**

**Surplus/Deficit**

**-£22,750.81**

**Income**

Fees	
Funds via ParentPay	£68,633.26
Vouchers	£7,681.26
Direct into Bank	£18,336.29
DAP payments	£3,600.00
Fees still outstanding	£769.35
	<b>£99,020.16</b>

prior to charges

Bad debts £486.00 monies still owed £283.35

### Cadley Kids Club Bank Account Sep 2024 to Aug 2025

Accumulated Fund	Current Assets	
Balance brought forward from 01/09/2024	£110,373.24 Cash at bank (carried forward to Sep 2025)	£ 87,339.08
Minus deficit expenditure brought down	-£22,750.81 Monies owed re fees	£ 283.35
<b>Total</b>		<b>£ 87,622.43</b>

Signed..... *Alan Mills* ..... Treasurer Date..... *8/12/25* .....

Signed..... *Janice* ..... Chair of Trustees Date..... *3/02/2026* .....

**Auditor's Statement**

I have examined all the financial records relating to this fund and in my view the Accounts and Balance sheet shows a true and fair view of the operation of the fund.

Signed..... *[Signature]* ..... Auditor Date..... *27/11/25* .....

Presented to Governors/Trustees on..... *3/12/25* .....

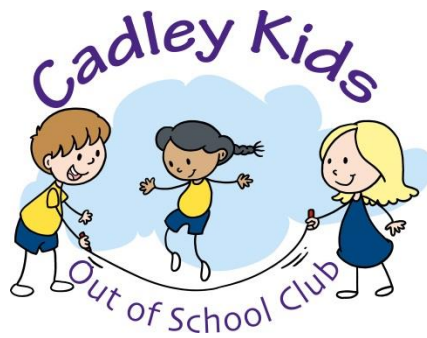
**CADLEY KIDS CLUB**

England & Wales - Charity number 1149645

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# Accounts

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## **Trustees Annual Report for the Period:**

1<sup>st</sup> September 2023 to 31<sup>st</sup> August 2024

**Charity Name:** Cadley Kids Club

**Charity Registration Number:** 1149645

Trustees confirm they have given due regard to the guidance issued by the Charity Commission.

### **Board of Trustees 2023/2024:**

Iain Mackie  
Harriet Preston  
Elizabeth Hodginson

### **Co-ordinators of Club:**

Catherine Horrocks  
Angela Jackson

### **Business Manager:**

Ann Mills (from May 2024)

### **Auditor:**

Susan Langan

### **Bank:**

Royal Bank of Scotland  
36 St Andrew Square  
Edinburgh  
EH2 2YB

### **Structure Governance & Management:**

Trustees are responsible for the strategic running of the Cadley Kids Club. They ensure that the necessary policies are implemented and are reviewed regularly. They monitor, analyse and approve financial decision making and ensure financial records are kept and independently reviewed annually. Trustees meet termly, (Autumn, Spring & Summer) in line with the school's academic year, to determine best practise for the club and to monitor budget spend.

The Trustees give their time freely and receive no remuneration or other financial benefits.

The day today management of Cadley Kids Club is delegated to paid staff.

Existing Trustees are responsible for the recruitment of new trustees. They seek people from within the communities of Fulwood & Cadley thus ensuring that the views and needs of the community are considered and represented.

### **Summary of the purpose:**

Cadley Kids Club promotes the advancement of education by providing daily care, practical assistance and emotional support to primary school children and their families in Preston, primarily in the areas of Fulwood and Cadley.

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### **Safeguarding:**

All staff have been DBS cleared and undertake annual safeguarding training.

All staff have read the up to date KCSIE (part one)

Cadley Kids Club has a Designated Safeguarding Lead for before and after school clubs which all staff know to report any concerns to.

Cadley Kids Club uses CPOMs to raise and record concerns and have robust safeguarding policies which the Trust reviews regularly.

Staff have undertaken Paediatric First Aid training

### **Achievements & Performance**

Cadley Kids Club is currently working towards the 'Stepping into Quality Mark'. Lancashire County Council approached the club, after its successful Ofsted inspection, to see if they would trial the scheme. The club has embraced the initiative and are hoping to be awarded the quality mark in the 2024/25 academic year.

Cadley Kids Club donated £10,000 to Fulwood & Cadley Primary School to help fund a support worker for the needs of children within school.

Cadley Kids Club purchased a further set of 10 iPads for the club, which enhances the digital learning of the children and allows access for those children who can't access it in the home environment.

The McMullen Centre, in addition to be used for the Cadley Kids Club, is designed to be available to the community of Fulwood and Cadley and has been used by the following in 2023/24:

- Lancashire Creative Club
- Our Ladies RC High School (GCSE students with extra exam condition requirements)
- Mad Science Summer Club
- Head Teacher Cluster for District 6
- SOBS (Survivors of Bereavement by Suicide)

### **Funding:**

Income for Club is generated via charging Parents the following fees:  
Before School Club £4.50 per day & After School Club £8.00 per day.  
Parents pay via ParentPay, company vouchers or Tax Fund Credits. Club accepts Pupil Premium children, which school provides funding for (only for sessions that are attended).

The 2023/2024 financial year has been independently audited and accounts are attached. Bank balance as of the 31<sup>st</sup> August 2024 £110,373.24. Balance looks large but staffing costs of £60,000 for the 2023/2024 academic year are paid in September 2024, the next financial year.

Cadley Kids Club decided to employ a Part time Business Manager rather than paying for the services from school, this allows all administrative and financial aspects required for the club to be actioned in a timely fashion ensuring the smooth running of the club whilst freeing up the co-ordinators to plan and deliver the aims of the club. The position is for 16 hours per week and started in May 2024. This new role will have an impact on the staffing budget but this will only be fully recognised in September 2025 and therefore needed to be factored into the budget reserves.

Reserves of £85,000 are required to ensure that rises in minimum wage and future rent increases can be covered without impacting adversely on parental fees. It also allows the club to cover any staff shortages due to sick leave or unplanned absences of any kind. By maintaining reserves it would allow the club to still continue to run for a period of time should another provider needed to be found in the event of CKC having to close. Thus ensuring continuity of provision and affordability for families of Fulwood & Cadley Primary School. Reserves are reviewed regularly and project spend is considered to ensure the high quality service that the club gives is maintained.

**Uncertainties:**

Difficulty in recruiting Trustees

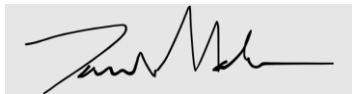
Impact of the increase in minimum wage year on year.

Numbers in club possibly declining due to:

- hybrid working patterns.
- cost of living

This report has been approved by the Trustees and signed on its behalf by Iain Mackie (Chair):

Signature:

A handwritten signature in black ink, appearing to read 'Iain Mackie', is displayed on a light grey rectangular background.

Date: 19.06.25

**Income and Expenditure Account for the 12 months ending 31.08.24**

**Income**

Fees

See breakdown

Bank Interest

**Total Income**

**Expenditure**

Playworkers costs

Donation to school

Admin & Consultancy

Consumables/ Food

Resources

LCC – HR/Payroll

ParentPay charges

Training

Miscellaneous

Insurance

Phone contract

Staff Gifts

Bad debts

Ofsted Registration

Audit costs

**Total Expenditure**

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**Income**

**Fees**

Funds via ParentPay

73000.75

Vouchers

9642.50

Direct into Bank

16459.61

Fees still outstanding

1492.90

Refund overpayment

-76.00

100519.76

100519.76  
50.00  
100569.76

48050.38  
10000.00  
8541.12  
5175.07  
4629.26  
1989.96  
1124.20  
865.00  
655.11  
476.74  
406.79  
346.00  
213.50  
50.00  
50.00  
82573.13

0 17996.63

(prior to charges)

(Bad debts 213.50 monies still owed 1279.40)

**Cadley Kids Club Bank Account Sep 2023 to Aug 2024**

**Accumulated Fund**

**Current Assets**

Balance brought forward from 01/09/2023	£93,656.01	Cash at bank (carried forward to Sep 2024)	£110,373.24
Plus excess expenditure brought down	£17,996.63	Monies owed re fees	£1,279.40

Total	£111,652.64		£111,652.64
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Signed *Ann Mills* ..... Treasurer Date *10/12/24* .....

Signed *[Signature]* ..... Chair of Trustees Date *10/12/24* .....

**Auditor's Statement**  
 I have examined all the financial records relating to this fund and in my view the Accounts and Balance sheet shows a true and fair view of the operation of the fund.

Signed *[Signature]* ..... Auditor Date *19/11/24* .....

Presented to Governors/Trustees on *28/11/24* ,

**CADLEY KIDS CLUB**

England & Wales - Charity number 1149645

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# Accounts

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# CADLEY KIDS CLUB ANNUAL REPORT 2022-2023

## BEFORE AND AFTER SCHOOL CARE



The Club was inspected by Ofsted in October 2022.

The Trustees are delighted to report that it emerged with a glowing report reproduced below – testimony to the hard work and dedication of its committed staff team.

The Report states:-

### ***What is it like to attend this early years setting?***

#### ***This provision meets requirements***

*Children clearly enjoy their time at the club. They ask their parents if they can stay longer and attend more sessions. Children show that they feel safe and comfortable as they confidently chat to staff. Children's views are important at the club. They play a large part in deciding what resources and activities are on offer. Therefore, children enjoy choosing what to do with their time at the club. Some children play pool with their friends. They patiently wait their turn and laugh as they discuss who is the best pool player. Other children choose to dress up and dance with their friends. The purpose-built facility offers children space and the freedom to move between the inside and large outdoor areas. Children run around on the school field and playground. They play football and other games, honing their skills and benefiting from the fresh air and exercise. Children's overall well-being is very well supported.*

### ***What does the early years setting do well and what does it need to do better?***

- *Leaders have a clear vision for the club. They regularly evaluate the provision to ensure that they provide the best possible experience for children. Staff feel supported and part of the*

*team. Staff training is effective and targeted to benefit children. Staff supervisions and team meetings ensure that staff welfare is well considered.*

- *Children in receipt of additional funding and those with special educational needs and/or disabilities are well supported. Leaders liaise closely with staff at the school that children attend, to understand and support children's specific needs.*
- *The youngest children at the club have a key member of staff assigned to them. This helps them to settle in and to form strong bonds with staff. The key-person system helps to ensure that children are happy from the outset.*
- *Children behave very well. They are polite and respectful to staff and each other. Staff are excellent role models. Children understand the routines and expectations at the club. They understand why there are rules in place and follow them. For example, children know to stay on the footpaths when walking to the playground as this is the safest route.*
- *There is a strong focus at the club on emotional literacy. Staff help children to manage their emotions and talk about their feelings. This helps children to cope when they encounter difficulties or frustrations.*
- *Staff encourage children to be independent. Children choose and prepare their own snack from the wide range of healthy food on offer. Staff teach children about healthy lifestyles, and they begin to learn some healthy habits for life.*
- *Children share celebrations from their faith with their friends at the club.*
- *They also learn about people who help us in the community. For example, they enjoy visits from parents who are doctors. Stereotypes are routinely challenged as staff encourage all children to dress up and role play. Children learn about our diverse world.*
- *Parents are overwhelmingly happy with the care and experiences that their children receive at the club. Parent's views are sought out and acted on. Staff communicate effectively with parents, so that they know what their children do at the club. Parents comment on the good level of emotional support that staff offer to children.*

### **Safeguarding**

*The arrangements for safeguarding are effective.*

*Leaders and staff have a sound understanding of safeguarding policy and practice. They understand the indicators of abuse and know the procedures to follow if they have a concern about the welfare of a child. Leaders and staff understand how to keep children safe, including from radicalisation and extreme views. Staff teach children about possible dangers on the internet. Children begin to learn how to keep themselves safe online. Staff teach children about respecting their own and other peoples' bodies and privacy. Children develop an understanding of how to keep themselves safe. Leaders and staff ensure that children with allergies remain safe.*

## ACCOUNTS AND FINANCE

The Club repaid the balance of their £123,000 contribution towards the capital cost of their splendid new building, just over £23,000.

As a result in 22/23 expenditure exceeded income by just over £4,000. However in making that payment the Club will enjoy over 7 years of rent free accommodation in the building.

Looking forward the Club has set a budget that will generate sufficient funding for the Club to support initiatives that support its objectives (see below) beyond its core work of before and after school care,

*The advancement of education by providing daily care, practical assistance and emotional support to primary school age children and their families in Preston and primarily in the areas of Fulwood and Cadley.*

Inflation will necessitate a modest increase in fees but this will be the first increase for several years and charges remain very competitive with other childcare providers.

2023/24 will see the Club provide new Ipads for the children to use.

The Trustees have also received and approved a request from the School for a donation to fund extra hours for its Family Support Worker who does vital work liaising closely with teaching and welfare staff, and the Club team in helping those children and their parents/guardians who face particular challenges.

The McMullen Centre will also be used for a variety of purposes in supporting both children's education and the local community.



17/11/22	Admin Costs to LCC Sep 21 to Aug 22	000707	£6,933.60		04/04/23	ParentPay Income		£1,209.23
17/11/22	Rent to LCC Sep 21 to Aug 22	000707	£5,573.10		12/04/23	ParentPay Income		£795.64
18/11/22	P Adams Fee for Accounts	000708	£50.00		18/04/23	ParentPay Income		£488.43
29/11/22	Tesco staff xmas vouchers	Debit Card	£105.00		25/04/23	ParentPay Income		£1,760.66
14/11/22	Amazon	Debit Card	£22.39		02/05/23	ParentPay Income		£971.90
15/11/22	EE Phone Contract	DD	£12.96		10/05/23	ParentPay Income		£2,666.57
16/11/22	Sainsbury's	Debit Card	£114.64		16/05/23	ParentPay Income		£891.16
18/11/22	Withdrawn cash refund for N Hewitson	Post Office	£40.00		23/05/23	ParentPay Income		£509.10
21/11/22	Sainsbury's	Debit Card	£85.39		31/05/23	ParentPay Income		£1,681.11
24/11/22	Sainsbury's	Debit Card	£104.66		06/06/23	ParentPay Income		£648.93
25/11/22	Cartridge People	Debit Card	£65.98		13/06/23	ParentPay Income		£1,226.94
28/11/22	Sainsbury's	Debit Card	£5.40		04/07/23	ParentPay Income		£1,439.64
29/11/22	Sainsbury's	Debit Card	£108.95		11/07/23	ParentPay Income		£2,314.47
01/12/22	BDP ID Badge	000709	£16.32		18/07/23	ParentPay Income		£1,167.38
05/12/22	Sainsbury's	Debit Card	£155.00		25/07/23	ParentPay Income		£794.17
09/12/22	Sainsbury's	Debit Card	£92.92		02/08/23	ParentPay Income		£156.58
14/12/22	Sainsbury's	Debit Card	£63.75		30/08/23	ParentPay Income		£354.99
15/12/22	EE Phone Contract	DD	£12.96		20/06/23	ParentPay Income		£958.40
04/01/23	Sainsbury's	Debit Card	£119.88		27/06/23	ParentPay Income		£1,899.49
09/01/23	Sainsbury's	Debit Card	£157.74			Direct Payments		£12,317.15
11/01/23	Barkat Preston	Debit Card	£1.80			Vouchers		£11,733.50
13/01/23	Sainsbury's	Debit Card	£145.30					
16/01/23	EE Phone Contract	DD	£12.96					
18/01/23	Sainsbury's	Debit Card	£103.14					
30/01/23	Final payment to LCC for McMullen Centre	000710	£23,000.00					
23/01/23	Amazon	Debit Card	£133.85					
24/01/23	Sainsbury's	Debit Card	£131.51					
27/01/23	Asda	Debit Card	£50.50					
30/01/23	Sainsbury's	Debit Card	£118.95					
03/02/23	Sainsbury's	Debit Card	£154.94					
06/02/23	Bold Type (OOSA)	Debit Card	£55.00					
08/02/23	Sainsbury's	Debit Card	£55.83					
23/02/23	BDP Banner	000711	£111.60					
15/02/23	EE Phone Contract	DD	£12.96					
21/02/23	Sainsbury's	Debit Card	£147.26					
21/02/23	Smyth's Toys	Debit Card	£59.98					
24/02/23	Amazon	Debit Card	£64.86					
24/02/23	Sainsbury's	Debit Card	£149.51					
03/03/23	Sainsbury's	Debit Card	£108.16					
07/03/23	Lidl	Debit Card	£12.84					
09/03/23	Sainsbury's	Debit Card	£97.78					

15/03/23	Sainsbury's	Debit Card	£99.91				
15/03/23	EE Phone Contract	DD	£12.96				
20/03/23	Sainsbury's	Debit Card	£100.98				
21/03/23	Lidl	Debit Card	£77.08				
24/03/23	Sainsbury's	Debit Card	£77.00				
29/03/23	Sainsbury's	Debit Card	£77.18				
17/04/23	EE Phone Contract	DD	£14.82				
18/04/23	One Stop	Debit Card	£8.50				
19/04/23	Sainsbury's	Debit Card	£117.58				
03/05/23	Playworker webinar training	Debit Card	£80.00				
24/04/23	Sainsbury's	Debit Card	£110.09				
28/04/23	Sainsbury's	Debit Card	£111.97				
04/05/23	Sainsbury's	Debit Card	£114.67				
10/05/23	Sainsbury's	Debit Card	£133.06				
15/05/23	EE Phone Contract	DD	£14.82				
16/05/23	Sainsbury's	Debit Card	£170.60				
17/05/23	Asda	Debit Card	£28.50				
17/05/23	Asda	Debit Card	£2.50				
22/05/23	Sainsbury's	Debit Card	£137.53				
26/05/23	One Stop	Debit Card	£3.30				
08/06/23	Smyth's Toys	Debit Card	£66.00				
08/06/23	Sainsbury's	Debit Card	£142.80				
12/06/23	Amazon	Debit Card	£79.59				
12/06/23	Amazon	Debit Card	£45.44				
14/06/23	Sainsbury's	Debit Card	£140.13				
15/06/23	EE Phone Contract	Debit Card	£14.82				
16/06/23	Cartridge People	Debit Card	£76.43				
21/06/23	Sainsbury's	Debit Card	£176.85				
28/06/23	Sainsbury's	Debit Card	£126.03				
28/06/23	One Stop	Debit Card	£1.65				
01/07/23	One Stop	Debit Card	£1.65				
03/07/23	Sainsbury's	Debit Card	£76.63				
05/07/23	Sainsbury's	Debit Card	£108.14				
07/07/23	High Speed Training	Debit Card	£24.00				
11/07/23	LCC OOSC Membership	000712	£50.00				
11/07/23	LCC C Horrocks Training 23/05/23	000712	£55.00				
20/07/23	LCC DSL Training Horrocks/Jackson/Tattler	000713	£450.00				
11/07/23	Sainsbury's	Debit Card	£108.75				
14/07/23	High Speed Training	Debit Card	£24.00				
21/07/23	LCC HR & Payroll SLA 2022/23	Debit Card	£2,132.10				
17/07/23	EE Phone Contract	DD	£14.82				

18/07/23	Sainsburys	Debit Card	£78.03				
19/07/23	One Stop	Debit Card	£3.70				
21/07/23	One Stop	Debit Card	£3.70				
02/08/23	Ofsted	DD	£50.00				
15/08/23	EE Phone Contract	DD	£14.82				
	Running Total		£94,220.88			Running Total	£90,042.31
	Net Balance		£93,656.01				

## Cadley Kids Club Bank Account Sep 2022 to Aug 2023

### Accumulated Fund

### Current Assets

Balance brought forward from 01/09/2022	£97,834.58	Cash at bank (carried forward to Sep 2023)	£93,656.01
Minus excess expenditure brought down			
	<u>£4,178.57</u>		
<b>Total</b>	<u>£93,656.01</u>	<b>Total</b>	

Signed..... **Treasurer** Date.....

Signed..... **Chair of Trustees** Date.....

### Auditor's Statement

I have examined all the financial records relating to this fund and in my view the Accounts and Balance sheet shows a true and fair view of the operation of the fund.

Signed..... **Auditor** Date.....

Presented to Governors/Trustees on.....





## Income & Expenditure Account for the 12 MONTHS Ending 31 AUGUST 2023

### Income

Fees	£89,125.81
Grants/Donations	£876.50
<b>Total Income</b>	<b>£90,002.31</b>

### Expenditure

Playworker Costs	£48,012.47
Admin & Consultancy	£6,933.60
Rent	£5,573.10
LCC - HR/Payroll	£2,132.10
Bank Charges	£0.00
Ofsted Registration	£50.00
Consumables/Resources	£716.79
Food & Drink	£6,118.32
Insurance	£421.27
Finance	£50.00
Miscellaneous	£23,127.92
Training	£744.00
Phone Contract	£166.31
Staff Gifts	£135.00
<b>Total Expenditure</b>	<b>£94,180.88</b>
<b>In Year Surplus/Deficit</b>	<b>-£4,178.57</b>

## Cadley Kids Club Bank Account Sep 2022 to Aug 2023

Accumulated Fund	Current Assets	
Balance brought forward from 01/09/2022	Cash at bank (carried forward to Sep 2023)	£93,656.01
Minus excess expenditure brought down		
		£93,656.01
		£93,656.01
<b>Total</b>	<b>Total</b>	£93,656.01

Signed Rachael Smith ..... Treasurer Date 21/11/2023 .....

Signed [Signature] ..... Chair of Trustees Date 27/05/2024 .....

Auditor's Statement  
I have examined all the financial records relating to this fund and in my view the Accounts and Balance sheet shows a true and fair view of the operation of the fund.

Signed [Signature] ..... Auditor Date 16 November 2023 .....

Presented to Governors/Trustees on 29/11/23 .....

**CADLEY KIDS CLUB**

England & Wales - Charity number 1149645

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# Accounts

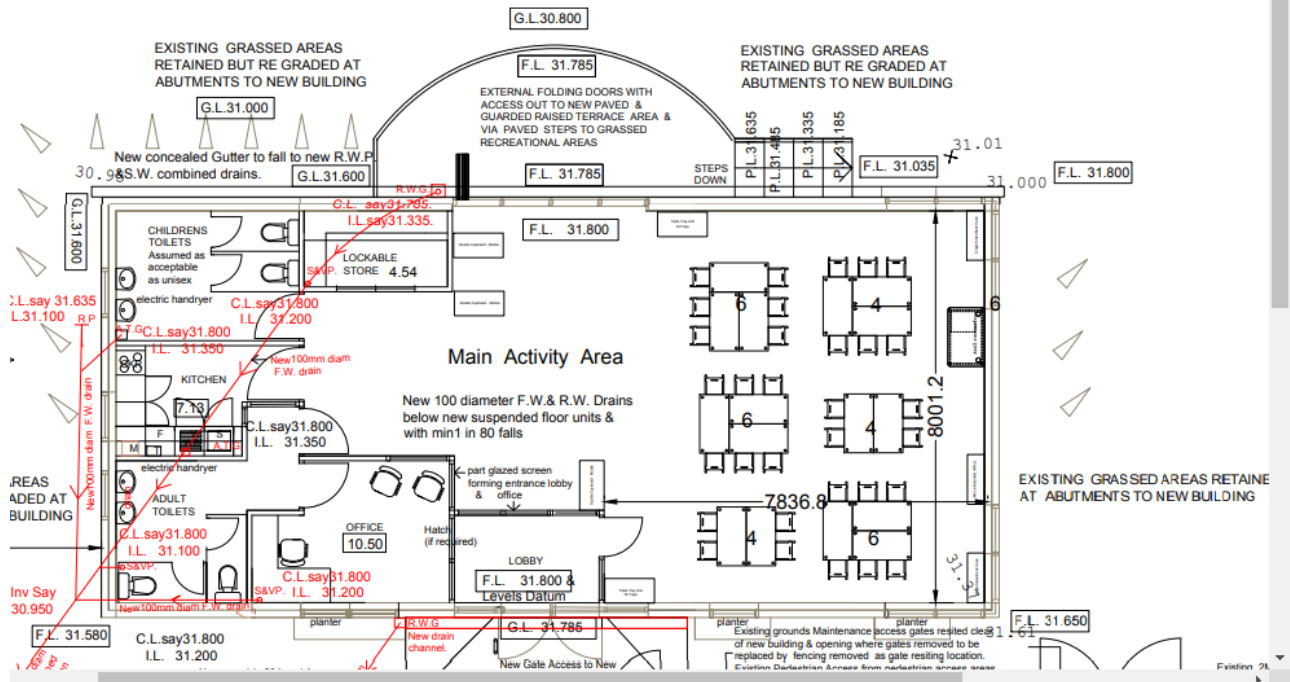
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# **CADLEY KIDS CLUB ANNUAL REPORT 2021-2022**

## **THE McMULLEN CENTRE**

2021-2022 saw the Club able to occupy its splendid new building, the McMullen Centre, developed in partnership with the school as a long term home for before and after school club and a wider resource for the school and local community, when not occupied for this purpose.





As the club building is on local education authority land, the club isn't able to take ownership of or secure a long lease on the building.

In the early planning stages of the building, it was agreed that the club and school would fund the capital costs of the building on a roughly 50:50 basis with the club enjoying exclusive use of the building for before and after school child care during term time.

During 2021-2022 negotiations continued on a license to cover occupation of the building by the club. These took place between the club, school and Lancashire County Council (the LEA and landowner) . The Club was represented by Forbes solicitors to ensure that a fair arrangement was reached.

The LEA felt unable to offer the long term license the Club would have preferred, citing uncertainties in the educational provision sector.

It was agreed that a ten year license be granted with either party able to give 6 months notice after 5 years. The charities capital contribution to the building will be reflected in a rent free period of 7 years and 4 months from the time of the clubs occupation of the building calculated on the basis of an annual Licence Fee of £15,600 per annum inclusive of heating, lighting, business rates. This is equivalent to an approximate hourly rate of £19 which is considered a fair rent, given the size and quality of the facilities.

The license will be finalised and signed in 2022-2023. In the unlikely event of the license being terminated before expiry of the rent free period, the outstanding balance would be repaid to the charity.

## **ACCOUNTS AND FINANCE**

An initial £100,000 contribution was made from reserves towards the new building in 2021-2022. The balance of the clubs contribution (£23,000) will be paid in 2022-2023.

As a result of this expenditure, the Charity's 2021-2022 accounts show an excess of expenditure over income for the accounting period of just over £82000.

Setting aside this contribution, the Club's income exceeded its expenditure by £18000 even allowing for the payment of rent.

Looking to the future and bearing in mind that the charity will enjoy rent free occupation of the building from September 2022, it is in a healthy financial position to support its core out-of-school care function as well as wider initiatives to support the welfare and development of local children under the charitable objectives.

## **THE CLUBS ACTIVITIES**

2021/2022 saw club numbers remain high with limited spaces available.

The coordinators and play workers provided a wide range of activities as well as breakfast and after school refreshments for the children utilising the extra opportunities made available by the McMullen Centre. Planning areas are linked to EYFS for younger children in the club.

Staff particularly appreciate the new space and its facilities after years of being split between classrooms and the playground when the school hall was needed for other events. The feedback from the children and parents has also been enormously positive.

The summer months saw the children able to enjoy the small outside patio area at the back of the building for artwork and to spill out onto the playing fields below whilst remaining under supervision..

Annual appraisals were completed for both Co-ordinators and play workers identifying any areas for further development and training needs. An Ofsted inspection is anticipated during 2022/2023.

Income & Expenditure Account for the 12 MONTHS Ending 31 AUGUST 2022

**Income**

Fees	£92,885.03
Bank Interest	0
Grants/Donations	0
Refunds/Reimbursements	£1,301.49

**Total Income** **£94,186.52**

**Expenditure**

Playworker Costs	£55,545.95
Admin & Consultancy	£6,664.56
Rent	£4,035.00
LCC - HR/Payroll	£1,989.96
Bank Charges	£0.00
Ofsted Registration	£50.00
Consumables/Resources	£683.87
Food	£4,798.18
Insurance	£375.28
Finance	£50.00
Miscellaneous (building contribution)	£100,000.00
Training/Policies/Subscriptions	£339.96
Phone Contract	£149.60
Uniform/Branding/Equipment/Furniture	£1,199.73
Staff Gifts/Meals	£377.30

**Total Expenditure** **£176,259.39**

**In Year Deficit** **-£82,072.87**

**Cadley Kids Club Bank Account Sep 2021 to Aug 2022**

Accumulated Fund

Current Assets

Balance brought forward from 01/09/2021  
Minus excess expenditure brought down

£179,907.45 Cash at bank (carried forward to Sep 2022)  
£ 82,072.87

£97,834.58

£97,834.58

£97,834.58

Total

£97,834.58 Total

£97,834.58

Signed: *Baron Swin*

Treasurer

Date: 28/11/2022

Signed: .....

Chair of Trustees  
Headteacher

Date: .....

Auditor's Statement  
I have examined all the financial records relating to this fund and in my view the Accounts and Balance sheet shows a true and fair view of the operation of the fund.

Signed: *[Signature]* Auditor

Date: 17 November 2022

Presented to Governors/Trustees on: 2.11.2022

*T. J. Barn*

Chair of Trustees

**CADLEY KIDS CLUB**

England & Wales - Charity number 1149645

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# Accounts

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# CADLEY KIDS CLUB ANNUAL REPORT 2020-2021

2020-2021 was a landmark year for the club. It began with the Club having to continue to operate under restrictions posed by Covid, in particular the necessity to provide before and after school care in small bubbles and to operate from a number of indoor spaces. The staff continued doing a magnificent job of caring for and supporting the children, providing a range of activities and a safe, stimulating and happy environment.

2021 saw both the shadow of Covid beginning to recede and construction begin on the long awaited new building that will become the clubs home.

By the end of the Summer term that building had been completed and plans able to be put in place for its occupation from September 2021. The building, to be named The McMullen Centre in memory of a much loved staff member provides a secure lobby, catering and toilet facilities, a small office and a large open space for club activities. It also has large doors backing onto the school field. This will enable the children to move between the indoor play space and the field, all under the close supervision of staff – a much easier arrangement for both children and playworkers than the current use of the hall and playground that are on opposite sides of the school building.



While numbers in club remained high during the year, the various concessions for parents/carers provided by the club in response to the hardships posed by Covid and some additional Covid related staffing costs resulted in the Club recording a small deficit (£471).

The reserves shown in the Annual Accounts at the end of each August overestimate the Charities true position because its largest cost item - club staff and administration costs – is paid annually and retrospectively early in the Autumn term.

However even after these impending charges are taken into account, Club reserves remain sufficient for the Club to fund approaching half of the capital costs of the new building during 21/22 as agreed when the building was commissioned. That large payment will appear in the Clubs Accounts for next year.

The precise details of the agreement between the landowner (Lancashire County Council), Fulwood and Cadley School and the charity, in recognition of this substantial financial contribution, detailing the rights and responsibilities of each party are yet to be agreed. However this agreement will be based on the Club enjoying exclusive use of the facility during the times of before and after school child care.

The Charity has appointed Forbes solicitors to represent the club and ensure that an agreement is fair to the charity and provides it with full recompense for the capital contribution it is making to the building that has enabled this project to go forward.

The new building will provide not only a much enhanced facility for before and after school child care but a wider facility available to the club and the school to strengthen links with the local community in furtherance of the wider objectives of the school and the charity.

**Cadley Kids Club Bank Account Sep 2020 to Aug 2021**

**Accumulated Fund**

**Current Assets**

Balance brought forward from 01/09/2019	£ 180,378.84	Cash at bank (carried forward to Sep 2021)	£ 179,907.45
Minus excess expenditure brought down	£ 411.39		

	<u>£ 179,907.45</u>		<u>£ 179,907.45</u>
<b>Total</b>	<u>£ 179,907.45</u>	<b>Total</b>	<u>£ 179,907.45</u>

Signed: Rachae Swain Treasurer Date: 25/11/2021

Signed: T J Brown Chair of Trustees Date: 27/11/2021  
 Headteacher

**Auditor's Statement**  
 I have examined all the financial records relating to this fund and in my view the Accounts and Balance sheet shows a true and fair view of the operation of the fund.

Signed: [Signature] Auditor Date: 2 November 2021

Presented to ~~Governors~~/Trustees on: 26/11/2021

## Income & Expenditure Account for the 12 MONTHS Ending 31 AUGUST 2021

### Income

Fees	£67,251.34
Bank Interest	0
Grants/Donations	0
<b>Total Income</b>	<b>£67,251.34</b>

### Expenditure

Playworker Costs	£47,118.02
Admin & Consultancy	£5,143.04
Rent	£3,949.20
LCC - HR/Payroll	£3,979.92
Bank Charges	£0.00
Ofsted Registration	£100.00
Consumables/Resources	£498.76
Food	£1,937.56
Insurance	£335.27
Catering Charges	£1,589.71
Finance	£50.00
Miscellaneous	£2,438.69
Training	£225.00
Phone Contract	£209.56
Staff Gifts	£148.00
<b>Total Expenditure</b>	<b>£67,722.73</b>
<b>In Year Surplus/Deficit</b>	<b>-£471.39</b>

**Cadley Kids Club Bank Account Sep 2020 to Aug 2021**

**Accumulated Fund**

**Current Assets**

Balance brought forward from 01/09/2019	£ 180,378.84	Cash at bank (carried forward to Sep 2021)	£ 179,907.45
Minus excess expenditure brought down	£ 411.39		

	<u>£ 179,907.45</u>		<u>£ 179,907.45</u>
<b>Total</b>	<u>£ 179,907.45</u>	<b>Total</b>	<u>£ 179,907.45</u>

Signed: Rachae Swain Treasurer Date: 25/11/2021

Signed: T J Brown Chair of Trustees Date: 27/11/2021  
 Headteacher

**Auditor's Statement**  
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Signed: [Signature] Auditor Date: 2 November 2021

Presented to ~~Governors~~/Trustees on: 26/11/2021

## Income & Expenditure Account for the 12 MONTHS Ending 31 AUGUST 2021

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Grants/Donations	0
<b>Total Income</b>	<b>£67,251.34</b>

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Rent	£3,949.20
LCC - HR/Payroll	£3,979.92
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Staff Gifts	£148.00
<b>Total Expenditure</b>	<b>£67,722.73</b>
<b>In Year Surplus/Deficit</b>	<b>-£471.39</b>

**CADLEY KIDS CLUB**

England & Wales - Charity number 1149645

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# Accounts

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# CADLEY KIDS CLUB ANNUAL REPORT 2019-2020

For reasons that everyone is all too aware of, 2019-2020 was a challenging year for the Club.

Through the dedication and hard work of the Breakfast Club and After School coordinators and their play worker teams, the Club was able to continue to operate through Covid lockdown in March 2020 to maintain vital out-of-school care for both the children of key workers and other vulnerable pupils.

The Trustees took the decision to waive charges from the time of lockdown to the reopening of school in September 2020 as a gesture of appreciation for the wonderful work done by key workers, particularly in the health service and in recognition of the financial pressures on other families.

This concession together with the great work done by the school staff in organising and distributing food parcels to those in need was a considerable help to recipients.

CKC operated normally until lockdown in March, providing a range of activities in both the breakfast and after school clubs with staff attending safeguarding and early years foundation stage training courses during this period.

Lockdown necessitated a switch to separate small groups (*bubbles*) so as not to undermine the class bubble arrangements introduced by the school. Thanks to the hard work of the staff these changes were introduced whilst minimising any impact on the quality of out-of-school care offered to the children.

Covid had an inevitable impact on the timescale for provision of the new building to house the charity but agreement was reached with the school that the capital costs of this new facility should be split equally.

It was also resolved by both parties that a legal agreement would be entered into between the school and the charity granting CKC exclusive use of the new facility during the hours of term time CKC out-of-school care and clarifying other issues in relation to other use of the building; rights and responsibilities on matters such as maintenance and running costs, and any income generated from external letting of the building.

In addition tender documents for the building were prepared by Lancashire County Council and agreed with the Club Trustees and School and arrangements made to invite open tenders for the work in the Summer/Autumn with a view to construction taking place in early 2021.

With any future operating surplus from the Club no longer needing to be ring fenced for the new building, Trustees also consulted upon and secured agreement from the Charities Commission for a widening of the Charity's objectives to allow it to support

wider initiatives to provide practical assistance and emotional support to the children beyond the delivery of out-of-school hours daily care.

The new charitable objective of Cadley Kids Club is:-

***The advancement of education by providing daily care; practical assistance and emotional support to primary school age children and their families in Preston and primarily in the areas of Fulwood and Cadley.***

The Trustees and Club staff are excited by the impending realisation of the long held ambition of a much improved dedicated space for the Club and by the wider initiatives that this broadened charitable objective will allow.

As well as continuing to provide popular and high quality out-of-hours school care, this year has seen significant progress in the Club's ambition to work with the school to provide a separate building for occupation by CKC thus avoiding conflicts with other groups wishing to use the school hall.

Whilst ensuring that charges remain at a level that is competitive with other providers and affordable to its users the Club has now accumulated sufficient reserves to be able to progress the project with the school to planning application stage and hopefully to tender and delivery in 2020.

Initial discussions have taken place with the school over joint funding of the building on the basis that it would be for the exclusive use of CKC for before and after school childcare but available to the school during the school day and for community events in the evening and at weekends.

The provision of this building will open up the possibility of the charity providing and supporting additional facilities and services in support of the physical, mental and emotional health of primary school age children beyond before and after school child care.

In light of these developments and that the Clubs Trustees are also school governors the Club has sought independent legal advice from solicitors working in the charitable sector in respect of:

- An application to the Charities Commission to seek approval to a formal amendment to the Charities defined objectives.
- Negotiations with the school on equitable arrangements for the joint funding of the building and a legal agreement setting out the respective rights and responsibilities of CKC and the School in respect of its use, potential rental income, maintenance arrangements and costs etc.

It is hoped that timely progress will be made on each of these fronts such that next year's annual report can report both a revised charitable objective for CKC and a firm building development programme. Ideally the Trustees would like to see the building developed during Summer 2020 for occupation by the club from the Autumn term.

**Cadley Kids Club Bank Account Sep 2019 to Aug 2020**

Accumulated Fund		Current Assets	
Balance brought forward from 01/09/2019	£174,382.44	Cash at bank (carried forward to Sep 2020)	£180,378.84
Plus excess income brought down	£5,996.40		
	<u>£180,378.84</u>		<u>£180,378.84</u>
<b>Total</b>	<u>£180,378.84</u>	<b>Total</b>	<u>£180,378.84</u>
Signed: <i>Rachel Smith</i>	<b>Treasurer</b>	Date: 25 November 2020	
Signed: <i>T J Brown</i>	<b>Chair of Trustees</b>	Date: 25 November 2020	
<b>Auditor's Statement</b>			
I have examined all the financial records relating to this fund and in my view the Accounts and Balance sheet shows a true and fair view of the operation of the fund.			
Signed: PAAdams	<b>Auditor</b>	Date: 10 November 2020	



Income & Expenditure Account for the 12 MONTHS Ending 31 AUGUST 2020			
<b>Income</b>			
Fees	£64,558.94		
Bank Interest	£0.00		
Grants/Donations	£500.00		
<i>Total Income</i>	£65,058.94		
<b>Expenditure</b>			
Petty Cash (inc food, drink & resources)	£2,155.50		
Wages	£47,425.75		
Rent	£5,041.60		
LCC - HR/Payroll	£0.00		
Bank Charges	£0.00		
Ofsted Registration	£0.00		
Consumables	£0.00		
Insurance	£0.00		
Catering Charges	£1,901.73		
Finance	£50.00		
Miscellaneous	£1,481.50		
Training	£300.00		
Phone	£206.46		
Donation New Building	£500.00		
<i>Total Expenditure</i>	£59,062.54		
<b>In year surplus/deficit</b>	£5,996.40		

**Cadley Kids Club Bank Account Sep 2019 to Aug 2020**

Accumulated Fund		Current Assets	
Balance brought forward from 01/09/2019	£174,382.44	Cash at bank (carried forward to Sep 2020)	£180,378.84
Plus excess income brought down	£5,996.40		
	<u>£180,378.84</u>		<u>£180,378.84</u>
<b>Total</b>	<u>£180,378.84</u>	<b>Total</b>	<u>£180,378.84</u>
Signed: <i>Rachel Smith</i>	<b>Treasurer</b>	Date: 25 November 2020	
Signed: <i>T J Brown</i>	<b>Chair of Trustees</b>	Date: 25 November 2020	
<b>Auditor's Statement</b> I have examined all the financial records relating to this fund and in my view the Accounts and Balance sheet shows a true and fair view of the operation of the fund.			
Signed: PAAdams	<b>Auditor</b>	Date: 10 November 2020	



Income & Expenditure Account for the 12 MONTHS Ending 31 AUGUST 2020			
<b>Income</b>			
Fees	£64,558.94		
Bank Interest	£0.00		
Grants/Donations	£500.00		
<i>Total Income</i>	£65,058.94		
<b>Expenditure</b>			
Petty Cash (inc food, drink & resources)	£2,155.50		
Wages	£47,425.75		
Rent	£5,041.60		
LCC - HR/Payroll	£0.00		
Bank Charges	£0.00		
Ofsted Registration	£0.00		
Consumables	£0.00		
Insurance	£0.00		
Catering Charges	£1,901.73		
Finance	£50.00		
Miscellaneous	£1,481.50		
Training	£300.00		
Phone	£206.46		
Donation New Building	£500.00		
<i>Total Expenditure</i>	£59,062.54		
<b>In year surplus/deficit</b>	£5,996.40		