

SHAPE

England & Wales · Charity number 1149614

Details

Other names	SUPPORTING,HELPING YOUNG WOMEN ACHIEVE POTENTIAL THROUGH EDUCATION
Status	Registered
Legal form	Other
Registered	2012-11-05
Register	View on the Charity Commission register

Contact

Address	Shape 16 Handsworth Wood Road Birmingham B20 2DR
Phone	07932611815
Email	shapehouse15@gmail.com

Activities

Objects: THE RELIEF OF NEED AND POVERTY AND THE ADVANCEMENT IN LIFE OF YOUNG WOMEN AGED BETWEEN 16 AND 25 BY PROVIDING TEMPORARY ACCOMMODATION, EDUCATION, TRAINING, ADVOCACY AND ADVICE, PARTICULARLY FOR THOSE YOUNG WOMEN WHO ARE SOCIALLY OR ECONOMICALLY DISADVANTAGED, FOR EXAMPLE THOSE EXPERIENCING HOMELESSNESS, THOSE WHO ARE VICTIMS OF DOMESTIC ABUSE, TEENAGERS WHO ARE PREGNANT AND THOSE FROM BROKEN FAMILIES.

Activities: PROVIDING HOUSING FOR THE HOMELESS YOUNG WOMEN.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Prevention Or Relief Of Poverty, Accommodation/housing
- **Who:** Children/young People

Geography

- Birmingham City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£323,949	£299,551	-	-
2023-12-31	£153,084	£122,510	-	-
2022-12-31	£120,261	£121,610	-	-
2021-12-31	£117,888	£93,624	-	-
2020-12-31	£103,374	£87,261	-	-

Trustees

Name	Role	Appointed
Bernice Woode		2023-05-01
Beverley Stephens		2017-09-04
CYNTHIA EVADNEY SPENCE CIH		2012-02-10
David Andrew King		2012-02-10
GLORIA BETTON BSC HONS		2012-02-10
Luretha Williams		2017-09-04
Novlette Reece		2023-05-01
Roseann Dunkley		2023-05-01

SHAPE

England & Wales - Charity number 1149614

Accounts

SHAPE

CHARITY NUMBER: 1149614

SHAPE

REPORT AND FINANCIAL STATEMENTS FOR
(UNAUDITED)

YEAR ENDED 31ST DECEMBER 2024

*J & T LEXINGTON SERVICES LIMITED
8 HOLME CLOSE
WELLINGBOROUGH
NN9 5YF*

SHAPE

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SHAPE

REFERENCE AND ADMINISTRATIVE DETAILS

Registered office

16 HANDSWORTH WOOD ROAD
BIRMINGHAM
B20 2DR

Trustees

Gloria Betton
Cynthia Evadney Spence
David Andrew King
Luretha Williams
Beverley Stephens
Novlette Reece
Bernice Woode
Roseann Dunkley

Accountants

J & T Lexington Services Limited
8 Holme Close
Redhill Grange
Wellingborough
NN9 5YF

SHAPE



16 Handsworth Wood Road Birmingham B20 2 DR Tel: 0121 554 0332

Report of the Trustees

For the year ended 31 December 2024

Objectives and activities: Objectives and aim

Relief of the need and poverty and advancement in life of young women aged between 18-25. Providing temporary 'safe' supported accommodation and services, through education, training, advocacy, and advice particularly for those young women who are socially or economically disadvantaged, victimised and marginalised, for example those experiencing homelessness, those who are victims of domestic abuse, teenagers who are pregnant, breakdown in family relationships, and other complex social issues.

Our Vision: *"To be an outstanding organisation, providing short-term supported accommodation for vulnerable young women in the local community and beyond"*

"Impacting Women – Inspiring Change" to successfully transition to independent living, reaching their full potential and flourish.

Achievement and Performance: Charitable Activities

Governance & Management

SHAPE is governed by a constitution and managed by a board of eight trustees including, Director, Chair of Trustees, Secretary, Treasurer

Our staffing structure is made up of, the Service Co-ordinator and three part-time Support Workers and Admin support; the team is supported by a team of volunteers with skill sets to compliment the support staff.

Working in Partnership

SHAPE continues to work closely with the Homeless placement and support teams from St Basils Youth Hub, Trident Support team and other referral agencies and organisations: such as, Forward n Thinking (mental Health team), Police safeguarding team Wash Away the Victim Effect (W.A.V.E), Springs Housing Association providing training and development opportunities for staff and volunteers.

Our main supporting agency Trident provides floating support weekly to the residents both within the home and off site. This ensures that both agencies are working together in supporting the individual resident to achieve the desired outcome. The agreed protocols for handover are strictly adhered to, to ensure a seamless transition which enables both organisations to work in the best interest of the young person.

SHAPE

Objectives and Strategy

SHAPE fulfils its mission by providing high-quality residential hostel accommodation and associated services. There are four core values which reflect the spirit of which SHAPE seeks to conduct its Vision:

- 1) **Excellent Service:** Build on our success in delivering safe, supported accommodation and person-centred support, our aim is to achieve high level of people satisfaction.
- 2) **Creating Partnerships:** We will work with local charities, to create partnerships that will help deliver the vision. We value and promote the partnership of working with our beneficiaries.
- 3) **Working together:** We engage with beneficiaries, volunteers, operational staff, the community and partners in the delivery of services.
- 4) **Long-Term Loyalty and Sustainability:** We will remain focused on the core aspects of our strategic plan, and build relationships with our beneficiaries, and delivering sustainable services.

Financial Resilience and Funders

Further build future financial security and the sustainability of SHAPE and diversification of sources of funding, and to continuously review the fundraising strategy.

The Charitable work of SHAPE has been supported by Wesleyan Foundation, Lloyds Bank Foundation, Garfield Foundation, The Albert Gubay Foundation, Help the Homeless, Cloth Workers Foundation, Rowlands Trust, 29th May 1961, Screwfix and other donors.

Strategic Plan – Achievement

One element of our five-year Strategic Plan was to develop unused garage space and out-houses adjacent to the main building. During 2024, the charity successfully converted the outbuildings, providing extra accommodation space, and delivered the window replacement programme to double glazed UPVC standard throughout the main building.

‘The Trustees have been on a journey of strategic, collective, and personal development, sponsored by Lloyds Bank Foundation, which is starting not yield benefits in terms of their board performance as Trustees.’

Value for Money

SHAPE is committed to the principle and delivery of value for Money (VFM) and to this end is determined to provide quality services and accommodation to our beneficiaries. This will be achieved by ensuring that the appropriate processes of acquiring bespoke services are adhered to and contractors and suppliers conduct quality work.

SHAPE

Residents & Education

SHAPE celebrated 12 years of operations on 4 June 2024. The work of the Charity has changed the lives of many young women, bringing hope to their hopeless situations, and giving them a new perspective for their future, insomuch that some young women are hesitant to leave SHAPE and move to independent living. This is due to the highly motivated staff and volunteers who work with the women offering one to one support. The quality of care and support offered at SHAPE is second to none and is improving year on year, this is echoed by the comments from past and present residents, staff, volunteers, and visitors.

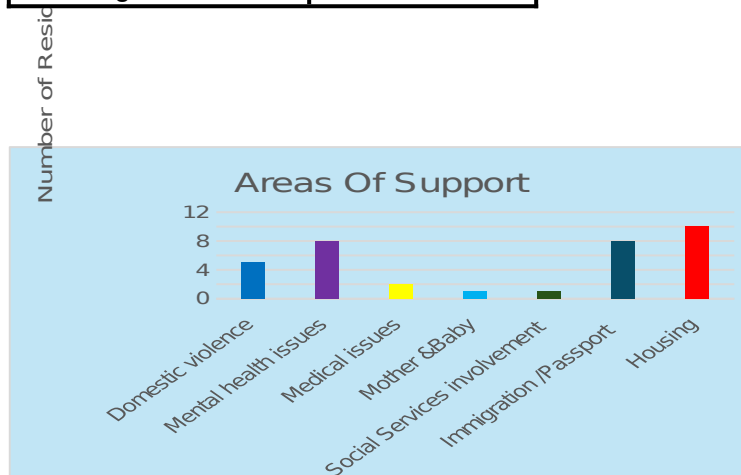
SHAPE Women's Refuge is more than just a shelter; it is a beacon of hope and a testament to the power of community support. Together, we are shaping a future where every woman can live free from fear and abuse.

The impact of the pandemic and recent analysis re-enforces the ongoing need for SHAPE's services. We continue to promote the need for the young women to continue their education where possible, and those needing additional support to enrol on ESOL classes to develop their skills and be effective in their communication.

The residents continue to come from a wide diversity of ethnicity, faith, and cultural backgrounds as well as different economic status. The full cohort of residents using the service is listed in the charts below.

Data on current residents

Areas of support	Number of residents
Domestic violence	5
Mental health issues	8
Medical issues	2
Mother & Baby	1
Social Services involvement	1
Immigration /Passport	8
Housing	10



SHAPE

Economic Status	Number of residents
Unemployed/ Benefits	10
In part time work/Education	0
In full time work	0
Fulltime Education	8

Publicity

Follow us on X(twitter), @theshapehostel, visit our website www.@Shapehostel.com ,
Shape hostel LinkedIn.

SHAPE women's refuge continues to be a place where young women are supported and sensitively cared for, bringing Hope for a brighter future. SHAPE is committed to growth by seeking opportunities to strengthen its position, we will continue to foster meaningful and open communication with our supporters, stakeholder, work with partners and forge new links to ensure that SHAPE continues to be viable and sustainable organisation.

Report

Cynthia Spence _____ Signed on _____ 2025 On
behalf of Shape Trustees

SHAPE

Independent Examiner's Report To the Trustees of **SHAPE**

I report on the accounts of Shape for the year ended 31st December 2024 set out on pages eight to eleven

Respective responsibilities of trustees and examiner

The trustees of the charity are responsible for the preparation of the accounts. The charity's trustee consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit and is eligible for independent examination, it is my responsibility to:

- 1) Examine the accounts under section 145 of the 2011 Act.
- 2) Follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act) and
- 3) To state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a `true and fair view` and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with section 386 and 387 of the Companies Act 2006;
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice and Reporting by Charities have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Joseph Kinuthia CPA, DMS, MBA
J & T Lexington Services Ltd
8 Holme Close, Redhill Grange
Wellingborough
NN9 5YF

SHAPE

Statement of financial activities for the year ended 31st December 2024 Incorporating the Income and Expenditure Account

	Note	2024	2023
		£	£
Incoming Resource			
Incoming resources from generated funds	2		
Grants & Funding		189,000	72,945
Donations		3,832	11,210
Service Charge		16,007	-
Housing benefit		114,424	-
Interest		686	68,929
Total Incoming Resources		323,949	153,084
Resources expended			
<u>Charitable activities</u>			
Rent & Rates		1,473	3,574
Direct Labour		24,347	9,699
Gas, Electricity & Water		22,190	10,396
Telephone & postage		2,127	1,572
Repairs & Maintenance		147,340	6,802
Events, Hospitality		4,009	3,065
Grant application		18,600	8,313
Insurance		450	425
Printing & Stationery		423	1,334
Security		4,496	4,197
Salaries & Wages		65,295	64,687
Volunteer expenses		380	453
Professional fees		607	4,166
Consultancy		3,325	-
Travel		775	378
General expenses/Training		2,627	2,622
Advertising		53	-
Depreciation		534	327
Total resources expended		299,051	122,010
Governance cost		500	500
		299,551	122,510
Net incoming/ (outgoing) resources		24,398	30,574
Balance carried forward at 31st December 2024		24,398	30,574

SHAPE

Balance Sheet as at 31st December 2024

	NOTES	2024 £	2023 £
Fixed assets	3	3,915	2,400
Current assets			
Cash at bank and in hand	4	83,248	60,365
Less current liabilities			
Amount due in one year	5	(500)	(500)
Net current assets/(liabilities)		<u>82,748</u>	<u>59,865</u>
Net assets		<u>86,663</u>	<u>62,265</u>
Represented by:			
Funds of the charity			
Reserves B/F		62,265	31,691
Net incoming resources		<u>24,398</u>	<u>30,574</u>
Total funds		<u>86,663</u>	<u>62,265</u>

The financial statements were approved by the Trustees on2025 and signed on their behalf by:

Cynthia Spence

Trustee

SHAPE

Notes to the financial statements for the year ended 31st December 2024

1. Accounting policies

a) Accounting basis

These accounts have been prepared on the receipts and payments basis under section 42(3) of the Charities Act 1993 and the Statement of Recommended Practice on Accounting by Charities published in March 2008. The adoption of the revised SORP has resulted in reclassification of some items.

b) Incoming resources

i) Income

Income is received by way of, donations, grants and housing benefit and is included in full in the Statement of Financial Activities when receivable.

c) Resources expended

All expenditure is accounted for on an accruals basis.

d) Restricted and unrestricted funds

Income received for restricted purposes is included in a separate restricted fund against which appropriate expenditure is allocated. Restricted funds are those funds which represent grants and donations for a specific purpose. Upon full performance of the purpose of the grant, any surplus is then retrievable by the donor. Income generated for the objects of the charity without further specified purpose is allocated to unrestricted funds. Accumulated surpluses may be retained by the charity and are expendable at the discretion of the trustees in furtherance of the charity's objects. There were no restricted funds during the year.

SHAPE

Notes to the financial statements for the year ended 31st December 2024

1. Accounting policies (continued)

e) Designated funds

Designated funds are allocated out of unrestricted funds by the trustees for specific purposes. The use of such funds is at the trustees' discretion. There were no designated funds during the year.

g) Irrecoverable VAT

The charity is unable to recover VAT since it does not make taxable supplies. The cost of irrecoverable VAT is not separately analysed in the financial statements.

h) Cash Flow

The charity has taken advantage of the exemptions in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small charity.

2. Incoming resources from generated funds

	Unrestricted	Restricted	Total funds
	£	£	2024
	£	£	£
Donations	3,832	-	3,832
Grants & Funding	55,000	134,000	189,000
Housing Benefits	114,424		114,424
Service Charge	16,007		16,007
Interest Received	686	-	686
	<u>189,949</u>	<u>134,000</u>	<u>323,949</u>

SHAPE

3. Tangible fixed assets

	Equipment	Total
	£	£
Cost		
At 1st January 2024	2,998	2,998
Additions	2,049	2,049
	5,047	5,047
Depreciation		
At 1st January 2024	598	598
Charge	534	534
At 31 st December 2024	1,132	1,132
Net book value 2024	3,915	3,915
Net book value 2023	2,400	2,400

4. Cash at hand & in bank

	2024	2023
	£	£
Bank	83,248	60,365
	83,248	60,365

5. Creditors

	2024	2023
	£	£
Accountancy fees	500	500
	500	500

SHAPE

England & Wales - Charity number 1149614

Accounts

SHAPE

CHARITY NUMBER: 1149614

SHAPE

REPORT AND FINANCIAL STATEMENTS FOR
(UNAUDITED)

YEAR ENDED 31ST DECEMBER 2023

*J & T LEXINGTON SERVICES LIMITED
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Trustees

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Beverley Stephens
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Roseann Dunkley

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SHAPE



16 Handsworth Wood Road Birmingham B20 2 DR Tel: 0121 554 0332

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For the year ended 31 December 2023

Objectives and activities: Objectives and aim

Relief of the need and poverty and advancement in life of young women aged between 18-25 by providing temporary supported accommodation and services, through education, training, advocacy, and advice particularly for those young women who are socially or economically disadvantaged, victimised and marginalised, for example those experiencing homelessness, those who are victims of domestic abuse, teenagers who are pregnant and breakdown in family relationships.

Our Vision: *“To be an outstanding organisation, providing short-term supported accommodation for vulnerable young women in the local community and beyond”*

“Impacting Women – Inspiring Change” to successfully transition to independent living, reaching their full potential and flourish.

Achievement and Performance: Charitable Activities

Governance & Management

SHAPE is governed by a constitution and managed by a board of 8 Trustees including, Director, Chair of Trustees, Secretary, Treasurer

Our staffing structure is made up of Service Co-ordinator and three part-time support workers and Admin support; the team is supported by a team of volunteers with skill sets to compliment the support staff. Throughout the year the organisation has been supported by teams of volunteers from NATWEST bank group providing well needed support and service to enhance the decorative improvement of the house.

Working in Partnership

SHAPE continues to work closely with the Homeless placement teams from St Basils Youth Hub, Trident Support team and other referral agencies and organisations: such as, Doula support, Forward Thinking (mental Health team), Police safeguarding team Wash Away the Victim Effect (W.A.V.E), Flourish Community and Cultural Immersion Practice Learning (PLE) who provide student placement on the final year of their degree, in Health & Social Care and Public Health, completing part of the practical element of their course at SHAPE. Springs Housing Association providing training and development opportunities for staff and volunteers.

Our main supporting agency Trident provides floating support weekly to the residents both within the home and off site. This ensures that both agencies are working together in supporting the individual resident to achieve the desired outcome. The agreed

SHAPE

protocols for handover are strictly adhered to, to ensure a seamless transition which enables both organisations to work in the best interest of the young person.

Objectives and Strategy

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- 2) **Creating Partnerships** that will help deliver the vision. We value and promote the partnership of collaborating with our beneficiaries, stakeholders, and partners.
- 3) **Working together**, we engage with beneficiaries, volunteers, operational staff, the community and stakeholders and partners in the delivery of service.
- 4) **Long-Term Loyalty and Sustainability**, we remain focused on the core aspects of the business, building relationships with our beneficiaries and delivering sustainable services.

Financial Resilience – Funding

The Charitable work of SHAPE has been supported by Wesleyan Foundation, Lloyds Bank Foundation, Garfield Foundation, The Foyle Foundation, The Albert Hunt Trust, Help the Homeless, and other donors.

Strategic Plan – Achievement

One element of our five-year Strategic Plan is to develop unused garage space and out-houses adjacent to the main building, this aim has been realised, with the positive outcome of a successful Planning Permission application to embark on this new project.

The organisation, with the support of Lloyds Bank Foundation has developed a bespoke CRM system which has enabled us to work more smartly.

‘The Trustees Board has also been on a journey of strategic, collective, and personal development sponsored by Lloyds Bank Foundation, which is starting not yield benefits in terms of their board performance as Trustees.’

Value for Money

SHAPE is committed to the principle and delivery of value for Money (VFM) and to this end is determined to provide quality services and accommodation to our beneficiaries. This will be achieved by ensuring that the appropriate processes of acquiring bespoke services are adhered to and contractors and suppliers conduct quality work.

Residents & Education

SHAPE

SHAPE celebrated 11 years of operations on 4 June 2023. The work of the Charity has changed the lives of many young women, bringing hope to their hopeless situations, and giving them a new perspective for their future, insomuch that some young women are hesitant to leave SHAPE and move to independent living. This is due to the highly motivated staff and volunteers who work with the women offering one to one support. The quality of care and support offered at SHAPE is second to none and is improving year on year, this is echoed by the comments from past and present residents, staff, volunteers, and visitors.

The impact of the pandemic and recent analysis re-enforces the ongoing need for SHAPE's services. We continue to promote the need for the young women to continue their education where possible, and those needing additional support to enrol on ESOL classes to develop their skills and be effective in their communication.

The residents continue to come from a wide diversity of ethnicity, faith, and cultural backgrounds as well as different economic status. The full cohort of residents using the service is listed in the charts below.

Current residents

Chart 1 Ethnicity

Ethnicity	No of residents
African	2
British Caribbean	1
Eritrean	2
Filipinas	1
Irish	1
Pakistani	1
Somalian	1
White British	1

Chart 2 Economic Status

Economic Status	Number of residents
Unemployed/ Benefits	5
In full-time Work	2
Full-time Education	3

SHAPE

Publicity

Follow us on X(twitter), @theshapehostel, visit our website www.@Shapehostel.com ,
Shape hostel LinkedIn.

SHAPE women's refuge continues to be a place where young women are supported and sensitively cared for, bringing Hope for a brighter future. SHAPE is committed to growth by seeking opportunities to strengthen its position, we will continue to foster meaningful and open communication with our supporters, stakeholder, work with partners and forge new links to ensure that SHAPE continues to be viable and sustainable organisation.

Report

Cynthia Spence _____ Signed on _____ 2024 On
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SHAPE

Independent Examiner's Report To the Trustees of **SHAPE**

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Respective responsibilities of trustees and examiner

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- 1) Examine the accounts under section 145 of the 2011 Act.
- 2) Follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act) and
- 3) To state whether particular matters have come to my attention.

Basis of Independent examiner's report

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Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with section 386 and 387 of the Companies Act 2006;
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice and Reporting by Charities have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Joseph Kinuthia CPA, DMS, MBA
J & T Lexington Services Ltd
8 Holme Close, Redhill Grange
Wellingborough
NN9 5YF

SHAPE

Statement of financial activities for the year ended 31st December 2023 Incorporating the Income and Expenditure Account

	Note	2023	2022
		£	£
Incoming Resource			
Incoming resources from generated funds	2		
Grants		72,945	68,762
Donations		11,210	8,953
Service Charge & Housing benefit		68,929	42,546
Total Incoming Resources		153,084	120,261
Resources expended			
<u>Charitable activities</u>			
Rent & Rates		3,574	2,870
Direct Labour		9,699	1,750
Gas, Electricity & Water		10,396	18,107
Telephone & postage		1,572	1,226
Repairs & Maintenance		6,802	16,073
Events, Hospitality		3,065	572
Grant application		8,313	-
Insurance		425	535
Printing & Stationery		1,334	585
Security		4,197	388
Salaries & Wages		64,687	73,388
Volunteer expenses		453	1,288
Professional fees		4,166	3,326
Travel		378	357
General expenses/Training		2,622	-
Advertising		-	500
Depreciation		327	145
Total resources expended		122,010	121,110
Governance cost		500	500
		122,510	121,610
Net incoming/ (outgoing) resources		30,574	(1,349)
Balance carried forward at 31st December 2023		30,574	(1,349)

SHAPE

Balance Sheet as at 31st December 2023

	NOTES	2023 £	2022 £
Fixed assets	3	2,400	1,067
Current assets			
Cash at bank and in hand	4	60,365	35,508
Less current liabilities			
Amount due in one year	5	(500)	(500)
Net current assets/(liabilities)		59,865	35,008
Net assets		62,265	36,075
Represented by:			
Loan - NTCG	6	-	4,384
Funds of the charity			
Reserves B/F		31,691	33,040
Net incoming resources		30,574	(1,349)
Total funds		62,265	36,075

The financial statements were approved by the Trustees on2024 and signed on their behalf by:

Cynthia Spence

Trustee

SHAPE

Notes to the financial statements for the year ended 31st December 2023

1. Accounting policies

a) Accounting basis

These accounts have been prepared on the receipts and payments basis under section 42(3) of the Charities Act 1993 and the Statement of Recommended Practice on Accounting by Charities published in March 2008. The adoption of the revised SORP has resulted in reclassification of some items.

b) Incoming resources

i) Income

Income is received by way of, donations, grants and housing benefit and is included in full in the Statement of Financial Activities when receivable.

c) Resources expended

All expenditure is accounted for on an accruals basis.

d) Restricted and unrestricted funds

Income received for restricted purposes is included in a separate restricted fund against which appropriate expenditure is allocated. Restricted funds are those funds which represent grants and donations for a specific purpose. Upon full performance of the purpose of the grant, any surplus is then retrievable by the donor. Income generated for the objects of the charity without further specified purpose is allocated to unrestricted funds. Accumulated surpluses may be retained by the charity and are expendable at the discretion of the trustees in furtherance of the charity's objects. There were no restricted funds during the year.

SHAPE

Notes to the financial statements for the year ended 31st December 2023

1. Accounting policies (continued)

e) Designated funds

Designated funds are allocated out of unrestricted funds by the trustees for specific purposes. The use of such funds is at the trustees' discretion. There were no designated funds during the year.

g) Irrecoverable VAT

The charity is unable to recover VAT since it does not make taxable supplies. The cost of irrecoverable VAT is not separately analysed in the financial statements.

h) Cash Flow

The charity has taken advantage of the exemptions in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small charity.

2. Incoming resources from generated funds

	Unrestricted	Restricted	Total funds
	£	£	2023
	£	£	£
Donations	11,210	-	11,210
Grants & Housing Benefits	72,945	-	72,945
Service Charge	68,929	-	68,929
	<u>153,084</u>	<u>-</u>	<u>153,084</u>

SHAPE

3. Tangible fixed assets

	Equipment	Total
	£	£
Cost		
At 1st January 2023	1,338	1,338
Additions	1,660	1,660
	2,998	2,998
Depreciation		
At 1st January 2023	271	271
Charge	327	327
At 31 st December 2023	598	598
Net book value 2023	2,400	2,400
Net book value 2022	1,067	1,067

4. Cash at hand & in bank

	2023	2022
	£	£
Bank	60,365	35,508
	60,365	35,508

5. Creditors

	2023	2022
	£	£
Accountancy fees	500	500
	500	500

6. Long - Term Creditors

	2023	2022
	£	£
NTCG	-	960
Cynthia Spence	-	3,424
	-	4,384

SHAPE

England & Wales - Charity number 1149614

Accounts

SHAPE

CHARITY NUMBER: 1149614

SHAPE

REPORT AND FINANCIAL STATEMENTS FOR
(UNAUDITED)

YEAR ENDED 31ST DECEMBER 2022

*J & T LEXINGTON SERVICES LIMITED
8 HOLME CLOSE
WELLINGBOROUGH
NN9 5YF*

SHAPE

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SHAPE

REFERENCE AND ADMINISTRATIVE DETAILS

Registered office

16 HANDSWORTH WOOD ROAD
BIRMINGHAM
B20 2DR

Trustees

GLORIA BETTON BSC HONS, MBACP
CYNTHIA EVADNEY SPENCE
DAVID ANDREW KING BSC MSC
FAY JASMINE ROBINSON REGISTERED NURSE
LURETHA WILLIAMS
BEVERLEY STEPHENSON

Accountants

J & T Lexington Services Limited
8 Holme Close
Redhill Grange
Wellingborough
NN9 5YF

SHAPE



16 Handsworth Wood Road Birmingham B20 2 DR Tel: 0121 554 0332

Shapehostel@yahoo.co.uk

Report of the Trustees

For the year ended 31 December 2022

Objectives and activities: Objectives and aim

Relief of the need and poverty and advancement in life of young women aged between 18-25 by providing temporary supported accommodation, education, training, advocacy, and advice particularly for those young women who are socially or economically disadvantaged, for example those experiencing homelessness, those who are victims of domestic abuse, teenagers who are pregnant and those from broken families.

Achievement and Performance: Charitable Activities

Our vision is to ensure that we continue to offer HOPE to those who are referred to us for temporary accommodation and support.

“To be an outstanding organisation, providing short-term supported accommodation for vulnerable young women in the local community and beyond”

Governance & Management

SHAPE is governed by a constitution and managed by a board of 9 Trustees including, Director, Chair of Trustees, Secretary, Treasurer

Our staffing structure is made up of a Business Manager and three part-time support workers and Admin support the team is supported by ten volunteers who do a wide range of shifts and duties.

Working in Partnership

SHAPE continues to work closely with the Homeless placement teams from St Basils Youth Hub, Trident Support team and other referral agencies and organisations.

SHAPE

Our main supporting agency Trident provides floating support weekly to the residents both within the home and off site. This ensures that both agencies are working together in supporting the individual resident to achieve the desired outcome. The agreed protocols for handover are strictly adhered to, to ensure a seamless transition which enables both organisations to work in the best interest of the young person.

Objectives and Strategy

SHAPE fulfils its mission by providing high-quality residential hostel accommodation and associated services. There are four core values which reflect the spirit of which SHAPE seeks to conduct its Vision:

- 1) Delivering excellent service, we aim to achieve high level of people satisfaction.
- 2) Creating Partnerships that will help deliver the vision. We value and promote the partnership of working with our beneficiaries.
- 3) Working together, we engage with beneficiaries, volunteers, operational staff, the community and stakeholders in the delivery of service
- 4) Long-Term Loyalty and Sustainability, we remain focused on the core aspects of the business, building relationships with our beneficiaries and delivering sustainable services.

Training

SHAPE continues to ensure that operational staff, volunteers, and trustees are well trained and updated in line with its policies and procedures and legal requirements.

Value for Money

SHAPE is committed to the principle and delivery of value for Money (VFM) and to this end is determined to provide quality services and accommodation to our beneficiaries. This will be achieved by ensuring that the appropriate processes of acquiring bespoke services are adhered to and contractors and suppliers carry out quality work.

Publicity

Follow us on twitter please support us by liking and retweeting, @theshapehostel; visit our refreshed website www.@Shapehostel.com.

SHAPE

Residents & Education

SHAPE (women's refuge) will celebrate 11 years of operations on 4 June 2023. The work of the Charity has changed the lives of many young women, bringing hope to their hopeless situations, and giving them a new perspective for their future, insomuch that some young women are hesitant to leave SHAPE and move to independent living. This is due to the highly motivated staff and volunteers who work with the women offering one to one support.

The quality of care and support offered at SHAPE is second to none and is improving year on year, this is echoed by the comments from past and present residents, staff, volunteers, and visitors.

The impact of the pandemic and recent analysis re-enforces the ongoing need for SHAPE's services. The economic and social backdrop indicate a potential growth in demand. Continuous development and partnership with educational institutions to provide quality placements for students on their final year of Health and Social care programmes, will continue to support service excellence, raise SHAPE's profile provide additional resource an education opportunity.

Beneficiaries have been encouraged and supported to continue their education and are now achieving in the following courses:

Childcare

Customer Care

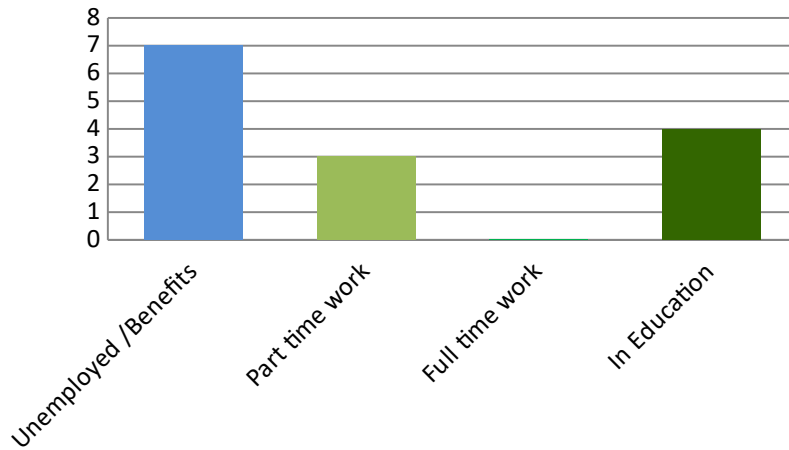
Health and Social Care

Management

The residents continue to come from a wide diversity of ethnicity, faith, and cultural backgrounds as well as different economic status. The full cohort of residents using the service is listed in the charts below

SHAPE

Economical Status



SHAPE women's refuge continues to be a place where young women are supported and sensitively cared for, bringing Hope for a brighter future. SHAPE is committed to growth by seeking opportunities to strengthen its position, we will continue to foster meaningful and open communication with our supporters, stakeholder, work with partners and forge new links to ensure that SHAPE continues to be viable and sustainable organisation.
Report

Cynthia Spence _____ Signed on _____ 2023 On
behalf of Shape Trustees

SHAPE

Independent Examiner's Report To the Trustees of **SHAPE**

I report on the accounts of Shape for the year ended 31st December 2022 set out on pages eight to eleven

Respective responsibilities of trustees and examiner

The trustees of the charity are responsible for the preparation of the accounts. The charity's trustee consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit and is eligible for independent examination, it is my responsibility to:

- 1) Examine the accounts under section 145 of the 2011 Act.
- 2) Follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act) and
- 3) To state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a `true and fair view` and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with section 386 and 387 of the Companies Act 2006;
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice and Reporting by Charities have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Joseph Kinuthia CPA, DMS, MBA
J & T Lexington Services Ltd
8 Holme Close, Redhill Grange
Wellingborough
NN9 5YF

SHAPE

Statement of financial activities for the year ended 31st December 2022 Incorporating the Income and Expenditure Account

	Note	2022 £	2021 £
Incoming Resource			
Incoming resources from generated funds	2		
Grants & Housing Benefits		68,762	106,262
Donations		8,953	2,907
Service Charge & Housing benefit		42,546	8,719
Total Incoming Resources		120,261	117,888
Resources expended			
<u>Charitable activities</u>			
Rent & Rates		2,870	3,253
Direct Labour		1,750	4,785
Gas, Electricity & Water		18,107	13,869
Telephone & postage		1,226	1,693
Repairs & Maintenance		16,073	5,821
Events, Hospitality		572	772
Insurance		535	599
Printing & Stationery		585	732
Security		388	70
Salaries & Wages		73,388	58,246
Volunteer expenses		1,288	433
Professional fees		3,326	2,271
Travel		357	483
Advertising		500	-
Depreciation		145	97
Total resources expended		121,110	93,124
Governance cost		500	500
		121,610	93,624
Net incoming/ (outgoing) resources		(1,349)	24,264
Balance carried forward at 31st December 2022		(1,349)	24,264

SHAPE

Balance Sheet as at 31st December 2022

	NOTES	2022 £	2021 £
Fixed assets	3	1,067	714
Current assets			
Cash at bank and in hand	4	35,508	38,210
Less current liabilities			
Amount due in one year	5	(500)	(500)
Net current assets/(liabilities)		<u>35,008</u>	<u>37,710</u>
Net assets		<u>36,075</u>	<u>38,424</u>
Represented by:			
Loan - NTCG	6	4,384	5,384
Funds of the charity			
Reserves B/F		33,040	8,776
Net incoming resources		(1,349)	24,264
Total funds		<u>36,075</u>	<u>38,424</u>

The financial statements were approved by the Trustees on2023 and signed on their behalf by:

Cynthia Spence

Trustee

SHAPE

Notes to the financial statements for the year ended 31st December 2022

1. Accounting policies

a) Accounting basis

These accounts have been prepared on the receipts and payments basis under section 42(3) of the Charities Act 1993 and the Statement of Recommended Practice on Accounting by Charities published in March 2008. The adoption of the revised SORP has resulted in reclassification of some items.

b) Incoming resources

i) Income

Income is received by way of, donations, grants and housing benefit and is included in full in the Statement of Financial Activities when receivable.

c) Resources expended

All expenditure is accounted for on an accruals basis.

d) Restricted and unrestricted funds

Income received for restricted purposes is included in a separate restricted fund against which appropriate expenditure is allocated. Restricted funds are those funds which represent grants and donations for a specific purpose. Upon full performance of the purpose of the grant, any surplus is then retrievable by the donor. Income generated for the objects of the charity without further specified purpose is allocated to unrestricted funds. Accumulated surpluses may be retained by the charity and are expendable at the discretion of the trustees in furtherance of the charity's objects. There were no restricted funds during the year.

SHAPE

Notes to the financial statements for the year ended 31st December 2022

1. Accounting policies (continued)

e) Designated funds

Designated funds are allocated out of unrestricted funds by the trustees for specific purposes. The use of such funds is at the trustees' discretion. There were no designated funds during the year.

g) Irrecoverable VAT

The charity is unable to recover VAT since it does not make taxable supplies. The cost of irrecoverable VAT is not separately analysed in the financial statements.

h) Cash Flow

The charity has taken advantage of the exemptions in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small charity.

2. Incoming resources from generated funds

	Unrestricted	Restricted	Total funds
	£	£	2022
	£	£	£
Donations	8,953	-	8,953
Grants & Housing Benefits	68,762	-	68,762
Service Charge	42,546	-	42,546
	<u>120,261</u>	<u>-</u>	<u>120,261</u>

SHAPE

3. Tangible fixed assets

	Equipment	Total
	£	£
Cost		
At 1st January 2022	840	840
Additions	498	498
	1,338	1,338
Depreciation		
At 1st January 2022	126	126
Charge	145	145
At 31 st December 2022	271	271
Net book value 2022	1,067	1,067
Net book value 2021	714	714

4. Cash at hand & in bank

	2022	2021
	£	£
Bank	35,508	38,210
	35,508	38,210

5. Creditors

	2022	2021
	£	£
Accountancy fees	500	500
	500	500

6. Long - Term Creditors

	2022	2021
	£	£
NTCG	960	1,960
Cynthia Spence	3,424	3,424
	4,384	5,384

SHAPE

England & Wales - Charity number 1149614

Accounts

SHAPE

CHARITY NUMBER: 1149614

SHAPE

REPORT AND FINANCIAL STATEMENTS FOR
(UNAUDITED)

YEAR ENDED 31ST DECEMBER 2021

*J & T LEXINGTON SERVICES LIMITED
8 HOLME CLOSE
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NN9 5YF*

SHAPE

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SHAPE

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BIRMINGHAM
B20 2DR

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CYNTHIA EVADNEY SPENCE
DAVID ANDREW KING BSC MSC
FAY JASMINE ROBINSON REGISTERED NURSE
LURETHA WILLIAMS
BEVERLEY STEPHENSON
NOVELETTE REECE
BERNICE WOODE

Accountants

J & T Lexington Services Limited
8 Holme Close
Redhill Grange
Wellingborough
NN9 5YF

SHAPE



16 Handsworth Wood Road Birmingham B20 2 DR Tel: 0121 554 0332

Shapehostel@yahoo.co.uk

Report of the Trustees

For the year ended 31 December 2021

Objectives and activities: Objectives and aim

Relief of the need and poverty and advancement in life of young women aged between 18-25 by providing temporary supported accommodation, education, training, advocacy, and advice particularly for those young women who are socially or economically disadvantaged, for example those experiencing homelessness, those who are victims of domestic abuse, teenagers who are pregnant and those from broken families.

Achievement and Performance: Charitable Activities

Our vision is to ensure that we continue to offer HOPE to those who are referred to us for temporary accommodation and support.

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Governance & Management

SHAPE is governed by a constitution and managed by a board of 9 Trustees including, Director, Chair of Trustees, Secretary, Treasurer

Our staffing structure is made up of a Business Manager and three part-time support workers and Admin support the team is supported by ten volunteers who do a wide range of shifts and duties.

Working in Partnership

SHAPE continues to work closely with the Homeless placement teams from St Basils Youth Hub, Trident Support team and other referral agencies and organisations.

SHAPE

Our main supporting agency Trident provides floating support weekly to the residents both within the home and off site. This ensures that both agencies are working together in supporting the individual resident to achieve the desired outcome. The agreed protocols for handover are strictly adhered to, to ensure a seamless transition which enables both organisations to work in the best interest of the young person.

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Training

SHAPE continues to ensure that operational staff, volunteers, and trustees are well trained and updated in line with its policies and procedures and legal requirements.

Value for Money

SHAPE is committed to the principle and delivery of value for Money (VFM) and to this end is determined to provide quality services and accommodation to our beneficiaries. This will be achieved by ensuring that the appropriate processes of acquiring bespoke services are adhered to and contractors and suppliers carry out quality work.

Publicity

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SHAPE

Residents & Education

SHAPE (women's refuge) will celebrate 10 years of operations on 4 June 2022. The work of the Charity has changed the lives of many young women, bringing hope to their hopeless situations, and giving them a new perspective for their future, insomuch that some young women are hesitant to leave SHAPE and move to independent living. This is due to the highly motivated staff and volunteers who work with the women offering one to one support.

The quality of care and support offered at SHAPE is second to none and is improving year on year, this is echoed by the comments from past and present residents, staff, volunteers, and visitors.

The impact of the pandemic and recent analysis re-enforces the ongoing need for SHAPE's services. The economic and social backdrop indicate a potential growth in demand. Continuous development and partnership with educational institutions to provide quality placements for students on their final year of Health and Social care programmes, will continue to support service excellence, raise SHAPE's profile provide additional resource an education opportunity.

Beneficiaries have been encouraged and supported to continue their education and are now achieving in the following courses:

Childcare

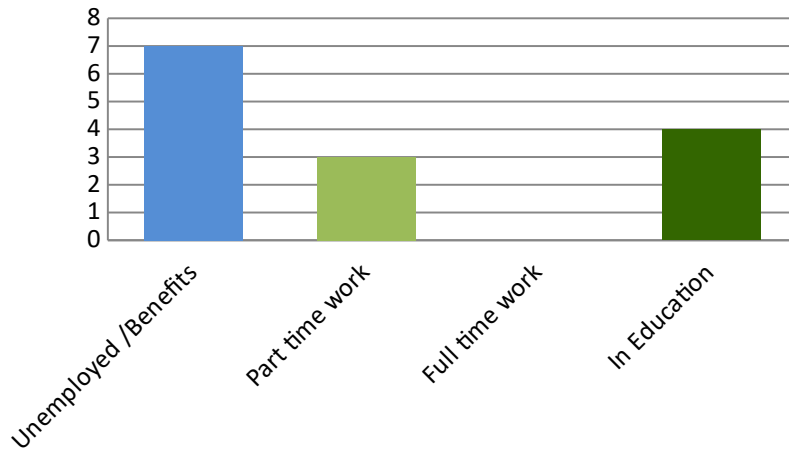
Customer Care

Health and Social Care

Management

The residents continue to come from a wide diversity of ethnicity, faith, and cultural backgrounds as well as different economic status. The full cohort of residents using the service is listed in the charts below

Economical Status



SHAPE women’s refuge continues to be a place where young women are supported and sensitively cared for, bringing Hope for a brighter future. SHAPE is committed to growth by seeking opportunities to strengthen its position, we will continue to foster meaningful and open communication with our supporters, stakeholder, work with partners and forge new links to ensure that SHAPE continues to be viable and sustainable organisation.
Report

Cynthia Spence _____ Signed on _____ 2022 On
behalf of Shape Trustees

SHAPE

Independent Examiner's Report

To the Trustees of **SHAPE**

I report on the accounts of Shape for the year ended 31st December 2021 set out on pages eight to eleven

Respective responsibilities of trustees and examiner

The trustees of the charity are responsible for the preparation of the accounts. The charity's trustee consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit and is eligible for independent examination, it is my responsibility to:

- 1) Examine the accounts under section 145 of the 2011 Act.
- 2) Follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act) and
- 3) To state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a `true and fair view` and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with section 386 and 387 of the Companies Act 2006;
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice and Reporting by Charities have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Joseph Kinuthia CPA, DMS, MBA
J & T Lexington Services Ltd
8 Holme Close, Redhill Grange
Wellingborough
NN9 5YF

SHAPE

Statement of financial activities for the year ended 31st December 2021 Incorporating the Income and Expenditure Account

	Note	2021	2020
		£	£
Incoming Resource			
Incoming resources from generated funds	2		
Grants & Housing Benefits		106,262	96,107
Donations		2,907	2,130
Service Charge		8,719	5,137
Total Incoming Resources		117,888	103,374
Resources expended			
<u>Charitable activities</u>			
Rent & Rates		3,253	1,000
Direct Labour		4,785	-
Gas, Electricity & Water		13,869	14,152
Telephone & postage		1,693	1,373
Repairs & Maintenance		5,821	10,975
Events, Hospitality		772	-
Insurance		599	642
Printing & Stationery		732	571
Security		70	658
Salaries & Wages		58,246	54,003
Volunteer expenses		433	90
Professional fees		2,271	694
Travel		483	481
Subsistence -Food bank		-	262
Training		-	876
Depreciation		97	29
Administrative expenses		-	955
Total resources expended		93,124	86,761
Governance cost		500	500
		93,624	87,261
Net incoming/ (outgoing) resources		24,264	16,113
Balance carried forward at 31st December 2021		24,264	16,113

SHAPE

Balance Sheet as at 31st December 2021

	NOTES	2021 £	2020 £
Fixed assets	3	714	211
Current assets			
Cash at bank and in hand	4	38,210	17,449
Less current liabilities			
Amount due in one year	5	(500)	(500)
Net current assets/(liabilities)		<u>37,710</u>	<u>16,949</u>
Net assets		<u>38,424</u>	<u>17,160</u>
Represented by:			
Loan - NTCG	6	5,384	8,384
Funds of the charity			
Reserves B/F		8,776	(7,337)
Net incoming resources		<u>24,264</u>	<u>16,113</u>
Total funds		<u>38,424</u>	<u>17,160</u>

The financial statements were approved by the Trustees on2022 and signed on their behalf by:

Cynthia Spence

Trustee

Notes to the financial statements for the year ended 31st December 2021

1. Accounting policies

a) Accounting basis

These accounts have been prepared on the receipts and payments basis under section 42(3) of the Charities Act 1993 and the Statement of Recommended Practice on Accounting by Charities published in March 2008. The adoption of the revised SORP has resulted in reclassification of some items.

b) Incoming resources

i) Income

Income is received by way of, donations, grants and housing benefit and is included in full in the Statement of Financial Activities when receivable.

c) Resources expended

All expenditure is accounted for on an accruals basis.

d) Restricted and unrestricted funds

Income received for restricted purposes is included in a separate restricted fund against which appropriate expenditure is allocated. Restricted funds are those funds which represent grants and donations for a specific purpose. Upon full performance of the purpose of the grant, any surplus is then retrievable by the donor. Income generated for the objects of the charity without further specified purpose is allocated to unrestricted funds. Accumulated surpluses may be retained by the charity and are expendable at the discretion of the trustees in furtherance of the charity's objects. There were no restricted funds during the year.

SHAPE

Notes to the financial statements for the year ended 31st December 2021

1. Accounting policies (continued)

e) Designated funds

Designated funds are allocated out of unrestricted funds by the trustees for specific purposes. The use of such funds is at the trustees' discretion. There were no designated funds during the year.

g) Irrecoverable VAT

The charity is unable to recover VAT since it does not make taxable supplies. The cost of irrecoverable VAT is not separately analysed in the financial statements.

h) Cash Flow

The charity has taken advantage of the exemptions in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small charity.

2. Incoming resources from generated funds

	Unrestricted	Restricted	Total funds
	£	£	2021
	£	£	£
Donations	2,907	-	2,907
Grants & Housing Benefits	106,262	-	106,262
Service Charge	8,719	-	8,719
	<u>117,888</u>	<u>-</u>	<u>117,888</u>

SHAPE

3. Tangible fixed assets

	Equipment	Total
	£	£
Cost		
At 1st January 2021	240	240
Additions	600	600
	<u>840</u>	<u>840</u>
At 31 st December 2021	<u>840</u>	<u>840</u>
Depreciation		
At 1st January 2021	29	29
Charge	97	97
At 31 st December 2021	<u>126</u>	<u>126</u>
Net book value 2021	<u>714</u>	<u>714</u>
Net book value 2020	<u>211</u>	<u>211</u>

4. Cash at hand & in bank

	2021	2020
	£	£
Bank	38,210	16,478
Cash in hand	0	971
	<u>38,210</u>	<u>17,449</u>

5. Creditors

	2021	2020
	£	£
Accountancy fees	500	500
	<u>500</u>	<u>500</u>

6. Long - Term Creditors

	2021	2020
	£	£
NTCG	1,960	4,960
Cynthia Spence	3,424	3,424
	<u>5,384</u>	<u>8,384</u>

SHAPE

England & Wales - Charity number 1149614

Accounts

SHAPE

CHARITY NUMBER: 1149614

SHAPE

REPORT AND FINANCIAL STATEMENTS FOR
(UNAUDITED)

YEAR ENDED 31ST DECEMBER 2020

*J & T LEXINGTON SERVICES LIMITED
8 HOLME CLOSE
WELLINGBOROUGH
NN9 5YF*

SHAPE

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SHAPE

REFERENCE AND ADMINISTRATIVE DETAILS

Registered office

3 CHYNE WALK
NORTHAMPTON
NN1 5PT

Trustees

MRS GLORIA BETTON BSC HONS, MBACP
MRS CYNTHIA SPENCE
MR DAVID ANDREW KING BSC MSC
MRS FAY JASMINE ROBINSON REGISTERED NURSE
MRS LURETHA WILLIAMS
MRS BEVERLEY STEPHENSON
MRS ROSANN DUNKLEY
MRS BERNICE WOODE
MRS NOVLETTE REECE

Accountants

J & T Lexington Services Limited
8 Holme Close
Redhill Grange
Wellingborough
NN9 5YF

SHAPE



16 Handsworth Wood Road Birmingham B20 2 DR Tel: 0121 554 0332

Shapehostel@yahoo.co.uk

Report of the Trustees

For the year ended 31 December 2020

Objectives and activities: Objectives and aim

Relief of the need and poverty and advancement in life of young women aged between 18-25 by providing temporary accommodation, education, training, advocacy and advice particularly for those young women who are socially or economically disadvantaged, for example those experiencing homelessness, those who are victims of domestic abuse, teenagers who are pregnant and those from broken families.

Achievement and Performance: Charitable Activities

Our vision is to ensure that we continue to offer HOPE to those who are referred to us for temporary accommodation and support.

“To be an outstanding organisation, providing short-term supported accommodation for vulnerable young women in the local community and beyond”

Governance & Management

SHAPE is governed by a constitution and managed by a board of 6 Trustees including, Director, Chair of Trustees, Secretary, Treasurer

Our staffing structure is made up of a Business Manager and two part-time support workers, the team is supported by twelve volunteers who do a wide range of shifts and duties.

Working in Partnership

SHAPE continues to work closely with the Homeless placement teams from St Basils Youth Hub, Trident Support team and other referral agencies and organisations.

SHAPE

Our main supporting agency Trident provides floating support weekly to the residents both within the home and off site. This ensures that both agencies are working together in supporting the individual resident to achieve the desired outcome. The agreed protocols for handover are strictly adhered to, to ensure a seamless transition which enables both organisations to work in the best interest of the young person.

Objectives and Strategy

SHAPE fulfils its mission by providing high-quality residential hostel accommodation and associated services. There are four core values which reflect the spirit of which SHAPE seeks to conduct its Vision:

- 1) Delivering excellent service
- 2) Creating Partnerships
- 3) Working together
- 4) Long-Term Loyalty and Sustainability

Training

SHAPE continues to ensure that staff, volunteers, and trustees are well trained and updated in line with its policies and procedures and legal requirements.

Value for Money

SHAPE is committed to the principle and delivery of value for Money (VFM) and to this end is determined to provide quality services and accommodation to the women in our care. This will be achieved by ensuring that the appropriate processes of acquiring bespoke services are adhered to and contractors and suppliers carry out quality work.

Publicity

SHAPE opened its Twitter account in April 2018, please support us by liking and retweeting, Shapehostel@bham (follow us on twitter; our website is currently under reconstruction).

SHAPE

Residents & Education

SHAPE will celebrate 9 years of operations on 4 June 2021. The work of the Charity has changed the lives of many young women, bringing hope to their hopeless situations, and giving them a new perspective for their future, insomuch that some young women are hesitant to leave SHAPE and move to independent living. This is due to the highly motivated staff and volunteers who work with the women offering one to one support. The quality of care and support offered at SHAPE is second to none and is improving year on year, this is echoed by the comments from past and present residents, staff, volunteers, and visitors to the House.

COVID-19 has had an impact on SHAPE's human resources, because of government guidelines which meant that some staff were either shielding, self-isolating or for family reasons. However, throughout, 'lockdown' there has been no let up on our services been sought to support homeless young women for a variety of reasons. The Health and Safety of the House, residents, Staff, volunteers, and all visitors is paramount, our Risk Assessment is reviewed on a regular basis.

We have encouraged and supported clients who were not in education to continue their education they are now studying and achieving in the following courses:

Childcare

Customer Care

Performing Arts

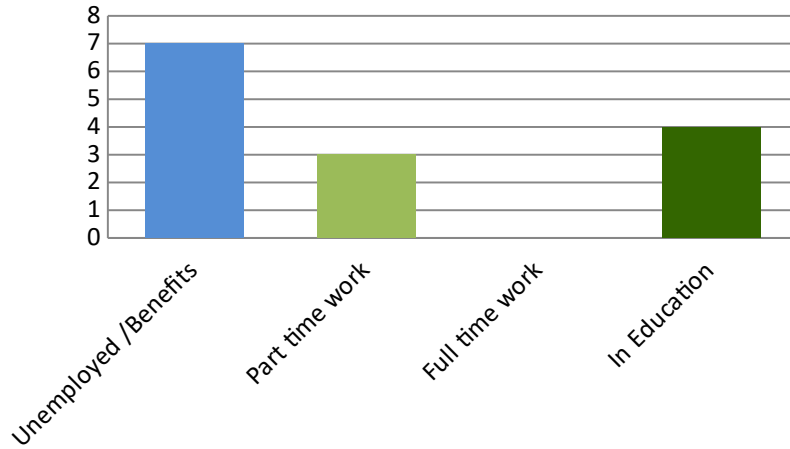
Health and Social Care

Access to Higher Education Diploma (Teaching)

The residents continue to come from a wide diversity of ethnicity, faith and cultural backgrounds as well as different economic status. The full cohort of residents using the service is listed in the charts below

SHAPE

Economical Status



SHAPE women's refuge continues to be a place where young women are supported and sensitively cared for; bringing Hope for a brighter future. SHAPE is committed to growth by seeking opportunities to strengthen its position, we will continue to foster meaningful and open communication with our supporters, work with partners and forge new links to ensure that SHAPE continues to be viable and sustainable organisation.
Report

Cynthia Spence _____ Signed on _____ 2021 On
behalf of Shape Trustees

SHAPE

Independent Examiner's Report

To the Trustees of **SHAPE**

I report on the accounts of Shape for the year ended 31st December 2020 set out on pages eight to eleven

Respective responsibilities of trustees and examiner

The trustees of the charity are responsible for the preparation of the accounts. The charity's trustee consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act), and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit and is eligible for independent examination, it is my responsibility to:

- 1) Examine the accounts under section 145 of the 2011 Act.
- 2) Follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act) and
- 3) To state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a `true and fair view` and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with section 386 and 387 of the Companies Act 2006;
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice and Reporting by Charities have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Joseph Kinuthia CPA, DMS, MBA
J & T Lexington Services Ltd
8 Holme Close, Redhill Grange
Wellingborough
NN9 5YF

SHAPE

Statement of financial activities for the year ended 31st December 2020 Incorporating the Income and Expenditure Account

	Note	2020 £	2019 £
Incoming Resource			
Incoming resources from generated funds	2		
Grants & Housing Benefits		96,107	84,659
Donations		2,130	16,065
Service Charge		5,137	3,094
Total Incoming Resources		103,374	103,818
Resources expended			
<u>Charitable activities</u>			
Rent & Rates		1,000	1,979
Gas, Electricity & Water		14,152	12,943
Telephone & postage		1,373	1,218
Repairs & Maintenance		10,975	5,172
Events		-	7,875
Insurance		642	-
Printing & Stationery		571	585
Security		658	-
Salaries & Wages		54,003	72,217
Volunteer expenses		90	-
Professional fees		694	524
Travel		481	539
Subsistence -Food bank		262	527
Training		876	384
Depreciation		29	-
Administrative expenses		955	893
Total resources expended		86,761	105,056
Governance cost		500	500
		87,261	105,556
Net incoming/ (outgoing) resources		16,113	(1,738)
Balance carried forward at 31st December 2020		16,113	(1,738)

SHAPE

Balance Sheet as at 31st December 2020

	NOTES	2020 £	2019 £
Fixed assets	3	211	-
Current assets			
Cash at bank and in hand	4	17,449	2,547
Less current liabilities			
Amount due in one year	5	(500)	(500)
Net current assets/(liabilities)		16,949	2,047
Net assets		17,160	2,047
Represented by:			
Loan - NTCG	6	8,384	9,384
Funds of the charity			
Reserves B/F		(7,337)	(5,599)
Net incoming resources		16,113	(1,738)
Total funds		17,160	2,047

The financial statements were approved by the Trustees on2021 and signed on their behalf by:

Cynthia Spence

Trustee

Notes to the financial statements for the year ended 31st December 2020

1. Accounting policies

a) Accounting basis

These accounts have been prepared on the receipts and payments basis under section 42(3) of the Charities Act 1993 and the Statement of Recommended Practice on Accounting by Charities published in March 2008. The adoption of the revised SORP has resulted in reclassification of some items.

b) Incoming resources

i) Income

Income is received by way of, donations, grants and housing benefit and is included in full in the Statement of Financial Activities when receivable.

c) Resources expended

All expenditure is accounted for on an accruals basis.

d) Restricted and unrestricted funds

Income received for restricted purposes is included in a separate restricted fund against which appropriate expenditure is allocated. Restricted funds are those funds which represent grants and donations for a specific purpose. Upon full performance of the purpose of the grant, any surplus is then retrievable by the donor. Income generated for the objects of the charity without further specified purpose is allocated to unrestricted funds. Accumulated surpluses may be retained by the charity and are expendable at the discretion of the trustees in furtherance of the charity's objects. There were no restricted funds during the year.

SHAPE

Notes to the financial statements for the year ended 31st December 2020

1. Accounting policies (continued)

e) Designated funds

Designated funds are allocated out of unrestricted funds by the trustees for specific purposes. The use of such funds is at the trustees' discretion. There were no designated funds during the year.

g) Irrecoverable VAT

The charity is unable to recover VAT since it does not make taxable supplies. The cost of irrecoverable VAT is not separately analysed in the financial statements.

h) Cash Flow

The charity has taken advantage of the exemptions in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement on the grounds that it is a small charity.

2. Incoming resources from generated funds

	Unrestricted	Restricted	Total funds
	£	£	2020
	£	£	£
Donations	2,130	-	2,130
Grants & Housing Benefits	96,107	-	96,107
Service Charge	5,137	-	5,137
	<u>103,374</u>	<u>-</u>	<u>103,374</u>

SHAPE

3. Tangible fixed assets

	Equipment £	Total £
Cost		
At 1st January 2020	-	-
Additions	240	240
	240	240
At 31 st December 2020	240	240
Depreciation		
At 1st January 2020	-	-
Charge	29	29
	29	29
At 31 st December 2020	29	29
Net book value 2020	211	211

4. Cash at hand & in bank

	2020 £	2019 £
Bank	16,478	1,667
Cash in hand	971	880
	17,449	2,547
	17,449	2,547

5. Creditors

	2020 £	2019 £
Accountancy fees	500	500
	500	500
	500	500

6. Long - Term Creditors

	2020 £	2019 £
NTCG	4,960	5,960
Cynthia Spence	3,424	3,424
	8,384	9,384
	8,384	9,384